

MINUTES OF THE MEETING OF THE BOARD
OF ROWAN COUNTY COMMISSIONERS
ADJOURNED SESSION - APRIL 15, 1991
HURLEY ROOM - ROWAN PUBLIC LIBRARY

The Rowan County Board of Commissioners met in Adjourned Session, at 9:00 a.m., on Monday, April 15, 1991, in the Hurley Room, Rowan Public Library. Purpose was to hold the Budget Planning Retreat.

PRESENT: J. Newton Cohen, Chairman
Henry H. Palmer, Vice-Chairman
Jamima P. DeMarcus, Member
Charles H. Welch, Member
Thomas M. Webb, Member

The County Manager, Finance Director and Clerk to the Board were also in attendance.

Chairman Cohen opened the meeting, and gave the invocation. For the benefit of the newer Commissioners, he explained the procedures involved. The Board then reviewed the summary of recent Departmental Budget Hearings, as attached to these Minutes.

Commissioner DeMarcus stated, that she hoped the Board could avoid a tax increase, and would like to try and "hold the line". Vice-Chairman Palmer agreed and also voiced his concerns.

EMS:

Their priority request is the establishment of an Eastern Rowan Satellite Station. The Board gave a Priority 2. Commissioner Webb stated he'd been contacted by a group regarding provision of convalescent care for the County.

Part-time Training Officer: Commissioner DeMarcus suggested this be continued at Rowan-Cabarrus Community College. The Board gave a Priority 2.

Upgrade Downtown Station: Will renovate for temporary usage at this point. Allocated amount: \$7,500. Board gave a Priority 1.

Upgrade Prime-Time Unit: To be a part of study. Priority 2.

Upgrade and Expand Dispatch Consoles: Priority 2.

Acquire UPS (Uninterrupted Power Supply): Priority 1.

Purchase of four (4) 800 Mhz Trunking Radios: Priority 2.

New Position - Asst. Fire Marshall: Priority 1. Must decide where his position will be located (EMS or Codes). Position is now mandated.

New Vehicle (for part-time personnel): Priority 3.

Adjust Ambulance Fee System: Commissioner DeMarcus doesn't favor the increase in rates, but does favor accepting Medicare assignments. Priority 1.

Establishment of County-wide Service District For Rowan Rescue Squad: County Manager Russell distributed a letter from Chief Coyt Karriker, as attached to these Minutes. Mr. Russell explained that, according to the Institute of Government, this proposal is not allowed. However, an alternative is to allow the Rescue Squad as a line-item in the County's budget. Commissioner DeMarcus suggested putting the question on the bond referendum. By consensus, this, along with proposals on county fire tax, merging EMS communications under one (1) County office, and location/scope of new state fire inspection, will all be included in an extensive study.

PARKS:

New Positions: Commissioner DeMarcus suggested using "special deputies" instead of hiring part-time deputies for the Parks. Chairman Cohen suggested Mr. Russell work with Parks Director Jim Foltz to set budget priorities. At present, all positions are frozen.

FINANCE:

Copier and Calculator received Priority 1. Shredder and Remodeling of Red Room Kitchen received Priority 3. Plan for Certificate of Achievement is being considered for future. Payroll/Personnel Software Package will be considered with requests from Data Processing and Personnel, also.

CONVENTION & VISITORS BUREAU:

Increase of Occupancy Tax: Wants increase from 2% to 3%. Received Priority 1. Commissioner DeMarcus made a motion to set the public hearing for 5/6/91, at 10:00 a.m Commissioner Webb seconded, with unanimous approval. Commissioner DeMarcus suggested that Occupancy Tax reports (due on 15th of following month), should be received by the 30th. Vice-Chairman Palmer made a motion to implement the new collection system, as discussed. Commissioner DeMarcus seconded, with unanimous approval. Finance Director Brady Frick will furnish a listing of motel/hotel owners, affected by the increase, to the Board.

SOIL/WATER CONSERVATION:

New Position: All positions are frozen. Priority 2.

Increase District Operating Expenses: Priority 2+.

AGRICULTURAL EXTENSION:

Terminals For Agents: Priority 1.

Lap Computer For Travel: Priority 3.

Software: Priority 1.

Funding of Advisory Board For Farmland Preservation: Priority 1

Commissioner DeMarcus made a motion for approval of travel for out-of-town travel only. Must have prior approval of Board of Commissioners. Commissioner Webb seconded, with unanimous approval.

GENERAL SERVICES:

Repair & Replacement of Equipment:

- * replace mower Priority 1
- * repair parking lots Priority 1
- * replace carpeting in Superior Court Priority 1
- * replace floor covering in Health Dept. foyer Priority 3
- * replace carpeting at 402 N. Main Priority 2
- * replace drapery at 402 N. Main Priority 1
- * repair door covering at Ag. Center Priority 1

New Equipment:

- * portable generators Priority 1
(check prices)
- * grade & pave parking road on Kerr Street Priority 1
- * purchase of additional land for parking Priority 2
- * communication equipment Priority 1

Construction of County-owned Maintenance

Building:

Chairman Cohen suggested that Mr. Russell and Mr. Frick investigate the possibility of using \$15,900 to see what kind of facility could be constructed. Commissioner DeMarcus suggested putting General Services into the Rufty Building (temporarily) until further accommodations could be completed.

SHERIFF'S OFFICE:

Upgrade Positions:

- * C.R.D.E. Officer to Sergeant Priority 3
- * Deputy II to Criminal Investigator Priority 3
- * Jailer to Jail Sergeant Priority 3

New Position:

- * Jail/Court Liaison Specialist Priority 1
- Presently funded by a 25% grant, which will terminate on 8/31/91.

New Equipment:

- * Computer hardware Hold for now

Gen. Svcs.)

DSS:

Increase Public Assistance Payments: Priority 1

Provide Staff to Determine Public Asst: Priority 2

New Positions: Priority 2-

Optional Program Enhancements: Priority 3

Equipment:

* 26 terminals Priority 2+

* Automatic Attendant Service Deleted

* Repair Lobby Chairs (transfer to Gen. Svcs.)

* Provide desk chairs (8 workers) Priority 2

* Expand existing phone system Priority 3

* Add beepers for 10 positions Priority 2

* Repair Existing Buildings (transfer to Gen. Svcs.)

County Manger Russell will confer with Mr. Koontz, regarding telephone equipment.

ROWAN-CABARRUS COMMUNITY COLLEGE:

Commissioner DeMarcus suggested not including RCCC in the Bond Referendum.

Current expense increase of 6.1%: Priority 1
(It was later decided, to give the same amount as County employees will receive)

Capital Outlay Increase of 0%: Priority 1

ROWAN-SALISBURY SCHOOLS:

Capital Improvement Program: Priority 1

HEALTH DEPARTMENT:

Computer Automation: Priority ?
New Positions: Priority 2
Space (Bond Referendum): Priority 1
Equipment Replacement & Repair: Priority 1

SENIOR SERVICES:

New Positions: Priority 3
Advisory Support Budget: Priority 1
Equipment Repairs/Replacement: Priority 1
Maintenance of Effort: Priority 2?

At this time, Commissioner DeMarcus made a motion to adjourn to 4/16/91, at 9:00 a.m.
The motion was seconded, with unanimous approval.

Respectfully submitted,

Denise J. Barrow
Clerk to the Board

MINUTES OF THE MEETING OF THE BOARD
OF ROWAN COUNTY COMMISSIONERS
ADJOURNED SESSION - APRIL 16, 1991
HURLEY ROOM - ROWAN PUBLIC LIBRARY

The Rowan County Board of Commissioners met in adjourned session, on April 16, 1991, at 9:00 a.m., in the Hurley Room of the Rowan Public Library.

Purpose of the meeting was to continue the annual Planning Retreat.

PRESENT: J. Newton Cohen, Chairman
Henry H. Palmer, Vice-Chairman
Jamima P. DeMarcus, Member
Charles H. Welch, Member
Thomas M. Webb, Member

The County Manager, Finance Director, and Clerk to the Board were also in attendance.

COUNTY ASSESSOR:

Equipment Replacement/Repair:

* telephone system Priority 2

* 2 additional terminals Priority 2

Operation Costs:

* Increased Training for State Cert. Priority 3

County-wide Mapping:

Priority 2

New Equipment:

Priority 2

New Position:

* Part-time (Feb-May) Priority 1

Audit of Industrial/Commercial Accts.: Priority 2

TAX COLLECTOR:

New Position: Priority 1

DATA PROCESSING:

New Equipment:

- * Computer upgrade of A/S400 Priority 1
- * Connecting all offices Priority 1
- * Dial-up Inquiry Service Use Survey
- * Remodeling offices Deleted

New Position:

Manager will
check to see if
justified

Operating Systems:

- * Desktop Publishing Priority 3
- * Payroll/Personnel System Priority ?
- * Establishment of Microfilm Center Priority 3

EDC:

Increase in County Support of 9.04%: Priority 2

BOARD OF ELECTIONS:

New Position: Priority 2
(Ken Deal will advise of justification)

New Equipment:

- * Personal Computer Priority 2
- * Replacement of Voting Machines Priority 2

(Co. Mgr. will look into phasing-in
the machines.

ENVIRONMENTAL SERVICES:

Establishment of Recycling Center: Priority 2

Establishment of Collecting Recyclables: Priority 2

New Programs:

- * Fire Inspector for State Fire Code Priority 1
- * Increase Pt-time Clerk to Full-Time Priority 3

New Positions:

- * Admin. Asst. for Landfill, Recycling, etc. Priority 2
- * Erosion Control Technician Priority 2

Equipment Replacement/Repair:

- * Telephone system Priority 2
- * Renovation of Office Space Priority 2

New Equipment:

- * Computer Terminals Priority 1
- * Communications Equipment ?
- * County vehicles for Codes Priority 1

Re-Eval. of Convenience Centers: Priority 1

Commissioner DeMarcus suggested closing all unmanned sites, and rotate employees; after establishment of a Recycling Center, then look at closing sites which are not self-sufficient.

The County will impose an increase from 2¢/lb. to 3¢/lb. The increase passed with a 3/2 consensus vote.

The County Manager will conduct a study for fee schedule of Convenience Centers, and other related issues.

At this time, the Board discussed their T.I.P. Program presentation (to be given by Commissioner Webb) at RCCC at 2:00 p.m. (Commissioner Welch left for the day.)

LANDFILL OPERATIONS:

Comprehensive Study of Baling, Composting: Priority 1
(The Board set \$5,000 for travel to study)

Planning/Developing Second Cell: Priority 1

New Equipment: Priority 1

Establishment of Reserve Fund: In Study

New Equipment:

* Communications: Priority 1

* Evaluate Fee Structure for Fee ?
(Finance Director Brady Frick will compile information regarding expenses for the past year for the landfill).

PLANNING BOARD:

2003 Development Plan: Priority 1

Preparation of Land Use Ordinance: Priority 1

New Positions: Priority 2

New Operating Systems/Equipment:

* 1990 U. S. TIGER Files Priority 1
(Will first check for co-ownership with the City)

* Scanner for Computer Priority 2

* Inventory of Natural Areas Study Priority 3

TRI-COUNTY MENTAL HEALTH:

Increase in commitment of Co. Funds:
(Chairman Cohen suggested giving the same amount as what County Employees will receive)

PERSONNEL/VETERANS SERVICES:

* Purchase of County Payroll/Personnel Priority ?
(Will see if additional programmer will suffice, instead)

* Maintain substantially equivalent Personnel System Priority 1

(No Money)

* Implement the classification review/
study of 1/3 of County positions,

Denise J. Barrow
Clerk to the Board