

**MINUTES OF THE MEETING OF THE  
ROWAN COUNTY BOARD OF COMMISSIONERS  
October 19, 2015 – 6:00 PM**

**J. NEWTON COHEN, SR. ROOM**

**J. NEWTON COHEN, SR. ROWAN COUNTY ADMINISTRATION BUILDING**

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Present: Greg Edds, Chairman  
Jim Greene, Vice-Chairman  
Judy Klusman, Member  
Craig Pierce, Member

Absent: Mike Caskey, Member

County Manager Aaron Church, Clerk to the Board/Assistant to the County Manager Carolyn Barger, County Attorney Jay Dees and Assistant County Manager/Finance Director Leslie Heidrick were present.

Chairman Edds convened the meeting at 6:00 p.m.

Chaplain Michael Taylor provided the Invocation.

Chairman Edds led the Pledge of Allegiance.

**CONSIDER ADDITIONS TO THE AGENDA**

- Commissioner Greene moved to add an SRO grant opportunity to the Consent Agenda and a request to schedule a public hearing for November 2, 2015 for Project D2, also to the Consent Agenda. The motion was seconded by Commissioner Pierce and passed unanimously (4-0).

Chairman Edds added the items to the Consent Agenda as items G and H respectively.

**CONSIDER DELETIONS FROM THE AGENDA**

There were no deletions from the agenda.

**CONSIDER APPROVAL OF THE AGENDA**

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to approve the agenda passed unanimously (4-0).

## **CONSIDER APPROVAL OF THE MINUTES**

Commissioner Klusman moved, Commissioner Pierce seconded and the vote to approve the minutes of the October 5, 2015 Commission Meeting passed unanimously (4-0).

## **1. CONSIDER APPROVAL OF CONSENT AGENDA**

Commissioner Klusman moved approval of the Consent Agenda (as amended). The motion was seconded by Commissioner Pierce and passed unanimously (4-0).

The Consent Agenda consisted of the following:

- A. Set Public Hearing for Z 09-15 for November 2, 2015
- B. Rowan County Fair Housing Plan
- C. Refunds for Approval
- D. Contract for Microsoft Enterprise Agreement
- E. Right of Way Easement for Waterline To Serve Proposed Subdivision (The Village of Granite) Off Faith Road
- F. Duke Energy Access Agreement For Rowan Salisbury School System Central Office
- G. SRO Grant Opportunity (addition to the Consent Agenda)
- H. Schedule Public Hearing For November 2, 2015 For Project D2 (addition to the Consent Agenda)

## **2. PUBLIC COMMENT PERIOD**

Chairman Edds opened the Public Comment Period to entertain comments from any citizens wishing to address the Board. The following individuals came forward:

- Faith Faller, a junior at East Rowan High School, and Miles Robinson, a senior at East Rowan High School, implored the Board to begin to have a conversation about poverty.
- Tarik Woods provided a power point presentation as he discussed Rowan County Student Leaders (RCSL), a student leadership program that was started last year. Using the power point, Mr. Woods highlighted the various fund-raising activities and community contributions of the program.

Chairman Edds thanked Mr. Woods for RCSL and for his leadership.

Commissioner Greene also praised the group for its involvement and for taking on its leadership role and for the projects that had been financed by RCSL.

Commissioner Klusman asked those in attendance with RCSL to stand and a round of applause followed the recognition.

With no one else wishing to address the Board, Chairman Edds closed the Public Comment Period.

**3. PUBLIC HEARING FOR REVISIONS TO THE ROWAN COUNTY CODE OF ORDINANCES, CHAPTER 2 ADMINISTRATION, ARTICLE II PERSONNEL, SECTION 2-131 HOLIDAYS**

Human Resources Director Darlene Boling reported that on September 2, 2014 the Board of Commissioners approved a revised Employee Holiday Schedule to include three (3) days annually for Christmas consistent with the North Carolina Office of Human Resources. While the change was approved as an employee benefit, the change was not made in the Code of Ordinances.

Ms. Boling asked the Board to consider approval the proposed text amendments as follows:

Sec. 2-131. - Holidays.

- (a) The commissioners will provide the following holidays: New Year's Day, Martin Luther King, Jr.'s Birthday, Good Friday, Memorial Day, Independence Day, Labor Day, Veteran's Day, Thanksgiving (2 days), and Christmas (3 days).
- (b) When a holiday, ~~other than Christmas Day~~ falls on a Sunday, Monday shall be observed as a holiday. When a holiday falls on a Saturday, Friday shall be observed as a holiday.
- ~~(c) For staff who work on a seven (7) day, twenty-four (24) hour operation, a separate holiday schedule will be adopted and observed when the legal holiday falls on a Saturday or Sunday.~~
- ~~(c) If a holiday, as designated by this article, falls on a day other than Monday and is designated nationally to be observed on a Monday, the county policy is amended to observe that holiday on a Monday.~~
- ~~(d) At Christmas, two (2) days are observed except when both the days before and after Christmas Day are scheduled workdays, then three (3) days are given.~~
- ~~(e)(d)~~ Part time benefitted employees accrue holiday leave based on the average number of hours an individual works ~~during the pay period.~~
- ~~(f)(e)~~ Temporary employees are not eligible for paid holidays.
- ~~(g)(f)~~ The policy that governs the use of holiday time is as follows:
  - (1) There is no waiting period for holidays.
  - (2) When staffing permits, holidays may be taken on the day of the holiday. Employees who are required to work on the county holiday to insure delivery of services will receive another day off in the place of that day and additional pay equal to one-half of their regular hourly rate. The employee will not lose the holiday.
  - (3) Holidays must be taken on or within a period of time agreeable to the department director and employee.
  - (4) A holiday occurring during the vacation of an employee will be paid and recorded as a holiday.
  - (5) In computing wages, holiday pay will be computed at regular pay and will be excluded from calculating overtime.
  - (6) Unauthorized absence on a holiday will not be paid.
  - (7) If employees have excused absences for illness during a period in when the holiday falls, they will receive the holiday pay.

(Ord. of 8-3-87, § 1.6.1; Ord. of 6-2-03)

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**State Law reference**— Dates of public holidays, G.S. 103-4.

Chairman Edds opened the public hearing to receive citizen input regarding the proposed text amendments to Chapter 2 of the County's Administration Ordinance. With no one wishing to address the Board, Chairman Edds closed the public hearing.

County Attorney Jay Dees reminded the Board all members should be present to consider adoption of the text amendments or the Board would need to hold a second reading. Mr. Dees suggested the Board delay the vote to the next regularly scheduled meeting.

Commissioner Pierce moved to table a vote on the proposed text amendments to the next meeting. Commissioner Klusman seconded and the vote passed unanimously (4-0).

**4. AWARD BASE BID AND ALTERNATES TO CARPENTER CONSTRUCTION COMPANY FOR AIRPORT HANGAR OFFICE ADDITION**

According to the memorandum in the agenda packet from County Manager Aaron Church, the Board approved the construction documents for the airport office addition for Strategic Moves in early September. After bidding the project, sealed bids were received and opened on October 8, 2015.

Mr. Church asked the Board to consider awarding the base bid, along with the three (3) alternate bids to Carpenter Construction Company (CCC) to construct the airport hangar office addition at the newest hangar recently constructed.

Mr. Church said the low bid was \$594,571 and the high bid was \$699,324. Mr. Church referenced the architect's letter of recommendation, as well as the certified bid tab in the agenda packet.

In regards to a question from Commissioner Pierce regarding the fill, Mr. Church said the bid tabulation estimated 200 cubic yards and there was an additional contingency of \$5,000.

Chairman Edds questioned if the recommendation from Mr. Burgin for alternates 2 and 3 was also the recommendation of the County Manager. Mr. Church responded his recommendation was for the \$607,723; however, alternates 2 and 3 would be deducted from the allowance that Strategic Moves had with the County in \$50,000 for upgrades.

Commissioner Pierce agreed with Mr. Church that alternate 2 was requested by Strategic Moves and alternate 3 was added by the County. Commissioner Pierce moved to approve the base bid with the alternates to Carpenter Construction Company for the airport hangar office addition. The motion was seconded by Commissioner Greene.

After a brief discussion regarding the process for awarding bids, the motion passed unanimously (4-0).

**5. CONSIDER APPROVAL OF BUDGET AMENDMENTS**

Finance Director Leslie Heidrick presented the following budget amendments for the Board's consideration:

- Emergency Services – HazMat fee charged to Eco-Energy Biofuels, LLC for cleanup costs relating to major fuel spill on 1150 Bringle Ferry Road on April 2, 2015 - \$8,182
- Finance – Budget 2015 Homeland Security Grant #1540 approved by the Board on October 5, 2015 - \$110,000
- Budget for Community Health Assessment. Novant Health Rowan Medical Center will reimburse the County for \$15,500 of the estimated \$25,500 cost.

Commissioner Pierce moved approval of the budget amendments as presented. The motion was seconded by Commissioner Klusman and passed unanimously (4-0).

**6. CLOSED SESSION**

Commissioner Klusman moved at 6:23 p.m. for the Board to enter into Closed Session in accordance with North Carolina General Statute § 143-318.11(a)(3) for attorney-client privileged communication regarding a personnel matter and North Carolina General Statute § 143-318.11(a)(1) to consider approval of the September 8, 2015 Closed Session minutes. The motion was seconded by Commissioner Greene and passed unanimously (4-0).

The Board returned to Open Session at 7:16 p.m. No action was taken.

**7. ADJOURNMENT**

There being no further business to come before the Board, Commissioner Klusman moved to adjourn at 7:16 p.m. The motion was seconded by Commissioner Greene and passed unanimously (4-0).

Respectfully Submitted,

Carolyn Barger, MMC, NCCCC  
Clerk to the Board/  
Assistant to the County Manager