

Leslie E. Heidrick, CPA  
Finance Director



Love Murphy

Telephone 704-216-8170  
FAX 704-216-8110

**Rowan County Finance Office**  
130 West Innes Street • Salisbury, NC 28144-4326

**Memorandum**

**To:** Fire Districts  
**From:** Leslie Heidrick, Rowan County Finance Director *LEH*  
**Re:** 2008 Firefighter's Relief Fund – Report of Fire Conditions  
**Date:** September 4, 2008

---

Enclosed you will find two blank "Report of Fire Conditions" forms. This form is also accessible via the internet. Whether you complete the form manually or via the internet, it must be returned to the **Rowan County Finance Office, Attention: Leslie Heidrick, 130 West Innes Street, Salisbury, NC 28144, no later than October 30, 2008.** Please keep a copy for your records.

The "Report of Fire Conditions" form can be downloaded via the internet, using the following instructions:

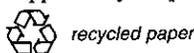
- 1) Point your web browser to the OSFM website at <http://www.ncdoi.com/OSFM/>
- 2) From the 'OSFM Sections' link, select 'Fire/Rescue Grants and Relief Funds'
- 3) On the next page select the link for 'Firefighters Relief Fund', then the menu item for 'Report of Fire Conditions'
- 4) Log on using:  
User Name: **co\_fo80**  
Password: **bTu-J4)6**

Under G.S. 58-84-46, the clerk or finance officer of each city or county shall file the "Report of Fire Conditions" certificate with the Insurance Commissioner on or before October 31 of each year. Should the report be received by the Insurance Commissioner after October 31, the fire district will become disqualified to receive their Firemen's Relief Fund monies for the coming year.

**The Rowan County Finance Office must receive this report no later than October 30, 2008.** If mailed to us, please mail by certified mail. All forms received by the Finance Office will be mailed to the NC Department of Insurance by certified mail on October 31, 2008.

Thank you for your attention to this matter. If you have any questions, please do not hesitate to give me a call.

Equal Opportunity Employer



NAME OF FIRE DISTRICT \_\_\_\_\_ COUNTY \_\_\_\_\_

DISTRICT IS SERVED BY \_\_\_\_\_ FIRE DEPARTMENT \_\_\_\_\_

Mail to the N.C. Department of Insurance, Office of State Fire Marshal, 1202 Mail Service Center, Raleigh, N.C., 27699-1202

**IT IS RECOMMENDED THIS REPORT BE RETURNED BY CERTIFIED MAIL**

**NOTE:** This report must be filled out completely, must be signed and sworn to, and returned to the Insurance Commissioner **before October 31<sup>st</sup>** or no later than January 31. Reports postmarked after this date are in non-compliance and the fire department will not be eligible to receive their Firemen's Relief Fund monies.



**NORTH CAROLINA  
RURAL FIRE DISTRICT  
REPORT OF FIRE CONDITIONS**



As required by General Statute 58-84-46 of North Carolina, I Clerk do hereby make the following report on the Rural Fire District:

\_\_\_\_\_ County of \_\_\_\_\_

**LOCAL FIREMEN'S RELIEF FUND BOARD**

N.C. General Statutes 58-84-30

(This information must be provided each year)

**IF DEPARTMENT DOES NOT WISH TO PARTICIPATE, PLEASE INDICATE IN THIS SECTION**

Firemen's Relief Fund Trustees appointed by Fire Department (2)

1. Mr. \_\_\_\_\_ 2. Mr. \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Firemen's Relief Fund Trustees appointed by County Commissioners (2)

3. Mr. \_\_\_\_\_ 4. Mr. \_\_\_\_\_  
Address \_\_\_\_\_  
\_\_\_\_\_

Firemen's Relief Fund Trustee appointed by the Insurance Commissioner (1)

5. Mr. \_\_\_\_\_ Same as last year? Yes \_\_\_\_\_ No \_\_\_\_\_  
Address \_\_\_\_\_ If no; attach a copy of former Insurance Commissioner appointee's  
letter of resignation AND a copy of Fire Chief's letter of recommendation.

Circle position number of Firemen's Relief Fund Treasurer: 1 2 3 4 5

I, \_\_\_\_\_ Clerk/Finance Officer of \_\_\_\_\_ County, NC  
do hereby certify that the foregoing is a true, full, and correct report of the Fire Department and fire conditions in said county, made by me as  
required under General Statute 58-84-46 of North Carolina.

\_\_\_\_\_  
Signature

Sworn to and subscribed before me, this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_\_

\_\_\_\_\_  
Notary Signature

[SEAL]

**NOTE:** This report can not be accepted unless sworn to before a Notary or other officer with Seal.

5,000 copies of this public document were printed at a cost of \$192.78 or \$0.04 each.