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Director



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Environmental Health Division
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TO: NEW FOOD SERVICE OPERATORS

FROM: ROWAN COUNTY DIVISION OF ENVIRONMENTAL HEALTH

This office has been notified of your intent to open a new food service facility in Rowan County. Please be advised that *North Carolina General Statutes 130A-248(b)* states: “*No facility shall commence or continue operation that does not have a permit issued by the Department. The permit shall be issued to the owner or operator of the facility and shall not be transferable. A permit shall be issued only when the facility satisfies all of the requirements of the rules.*”

To insure that modern standards of sanitation *are included in new and remodeled* food handling establishments, the Rules Governing the Sanitation of Restaurants and Other Food Handling Establishments 15A NCAC 18A. 2607 requires that **“Plans, drawn to scale, and specifications, for new food service establishments shall be submitted for review and approval to the local health agency prior to initiating construction.”** The entire rules can be viewed at: www.deh.enr.state.nc.us/ehs/rules.htm.

You will need to submit to this office a completed food service plan review application, a complete set of floor plans, drawn to scale (1/4” = 1’ minimum) along with a floor, wall and ceiling finish schedule, an equipment schedule that identifies each piece of equipment by common name, manufacturer’s name and model number, a plumbing diagram, and a proposed menu as soon as possible. Any construction that has been initiated should be stopped until the final plan approval has been issued. Any construction that has been done, which does not meet the rules will have to be redone in an approved manner before an operations permit will be issued.

If you have any questions about this matter or if this office can be of assistance to you in any way, please feel free to call at 704 216-8530 or email Greg.McNeely@rowancountync.gov.

Sincerely,
DIVISION OF ENVIRONMENTAL HEALTH

Greg McNeely, R.S.
Environmental Health Program Specialist