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Environmental Health Division
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**TEMPORARY FOOD ESTABLISHMENT
FOOD VENDOR APPLICATION**

By providing the information below, you will assist in identifying and preventing potential public health problems that might occur during your event. A separate Temporary Food Establishment application is required for each vendor. This application, along with a fee of \$50.00, must be received by the Rowan County Environmental Health Division ten days prior to the event. Make your check payable to the Rowan County Health Department. Please complete the entire application, sign and date.

Event Information

Event Name _____
Event Location _____
Event Date _____
Set-Up Date _____ Time _____ am/pm
Tear-Down Date _____ Time _____ am/pm

Vendor Information

Vendor Name _____
Vendor Address _____
City, State, Zip _____
Vendor Phone Nos. Home _____ Cell _____ Fax _____

Operations Information

List all menu items (including beverages) or attach copy of menu:

How will you keep foods hot? _____

How will you keep foods cold? _____

Where will your water be obtained? _____

How will your wastewater be disposed? _____

For your information, a link to “Rules Governing the Sanitation of Food Service Establishments” from the North Carolina Division of Environmental Health that includes a section that addresses Temporary Food Establishments specifically is here:

<http://www.deh.enr.state.nc.us/images/rules/t15a-18a.26.pdf>

Before the Health Department representative arrives, you should address the following items:

- _____ Sanitizing solution and test strips (example: non-scented household bleach) with a concentration of at least 50ppm.
- _____ Have available a metal stem thermometer capable of reading 0-220°F or a digital thermometer.
- _____ Water under pressure.
- _____ Utensil sink and counter space.
- _____ Separate hand wash sink with soap & paper towels.
- _____ Hair restraints (baseball cap, hairnet or visor).
- _____ Ice scoops and separate storage container for ice to be used with drinks.
- _____ Food must be stored off floor (example: pallets, crates, etc).
- _____ All food handling and cooking must be done in a protected area. This area shall have overhead coverage.
- _____ Open food displays must be protected by sneeze guards or other approved barriers.

Temporary Food Establishment applicant signature _____

(Print Name) _____

Date _____

Receipt amount _____ Receipt Number _____

- Nonprofit groups that have a tax exempt status are exempt from these rules. This exemption is available for two consecutive days once per month. These groups may be asked to provide proof of their tax-exempt status. Groups that serve certain types of food may also be exempt.
- Representatives of the Rowan County Environmental Health Division are available to answer questions. Office hours are Monday –Friday, 8:00am – 5:00pm. Office phone is 704 216 8525.