

**ROWAN COUNTY
HUMAN RESOURCES**

JOB DESCRIPTION

Job Title : Recycling Technician I
Department: Environmental Services
Revised : August 2013

Class : Service Maintenance
FLSA : Non-exempt

This job description supersedes any prior description for the Recycling Technician I classification.

GENERAL DESCRIPTION

Skilled work in the operation of the Recycling Center which requires knowledge of the daily operation procedures including safe and efficient operation of balers, bobcat loader, and other recycling equipment. Work is usually performed under the supervision of the Recycling Operations Supervisor.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Operates bobcat loader to load and unload trucks.

Separates various paper grades and loads into baler.

Separates glass by color.

Separates plastics by resin and feeds baler after separation.

Operates can separator/crusher for aluminum cans; separates and empties steel cans into baler.

Assists customers at drop-off area.

Maintains cleanliness of processing center and grounds.

Notifies Recycling Technician II of problems with equipment and does preventive maintenance on equipment.

OTHER JOB FUNCTIONS

Assists Recycling Maintenance Technicians in unloading trucks.

Assists at convenience sites when absences occur.

Operates a County vehicle in collecting, loading, and transporting recyclable materials to a designated location in the absence of Recycling Maintenance Technician staff.

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

Considerable knowledge of quality standards of recycling materials.

Job Title: Recycling Technician I

Page : 2

Knowledge of operating equipment and bobcat loader.

Ability to identify contaminants to each material and separate each material.

Ability to detect needed repairs and maintenance work.

Ability to communicate well with the public.

PHYSICAL REQUIREMENTS

Work in this class may include sitting, walking, bending, stooping, and lifting weights of approximately 65 lbs. or less unassisted and weights over 65 lbs. with assistance. Work may include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Work will include operation of a motor vehicle. Employee may be exposed to hazardous materials.

Safety equipment in the form of gloves, goggles or glasses, and steel toed shoes may be required.

EXPOSURE CONTROL

Work is likely to cause direct contact with blood or body fluids to which universal precautions apply. Personal protective equipment should be available and worn.

MINIMUM EXPERIENCE AND TRAINING

Graduation from high school or GED and one year of experience in operating heavy equipment or machinery or experience in a warehouse or manual labor job. A valid driver's license is required.

**This job description does not create an employment contract,
implied or otherwise.**