Rowan911

EQUIPMENT REPAIR REQUEST FORM

Date of Request: _____ / _____ / _____

Reporting Party: _____

Agency: _____

Telephone Number: _____

Vehicle Unit ID: _____

Equipment ID: _____

Equipment Serial #: _____

Equipment Make: _____

Equipment Type:
- ☐ Base / Controller
- ☐ Portable
- ☐ Mobile
- ☐ Mobile Data Terminal
- ☐ Other - _____

Accessories Included:
- ☐ Antenna
- ☐ Battery
- ☐ Clip
- ☐ Charger
- ☐ Other - _____

Description of Request: _____

_____

_____

_____

Complete the following sections for New Radio Programming only

Location of new radio (E771 or 7509/Charles Smith): _____

Contact Numbers (if assigned to personnel): Home_____

Cell _____

Bench Test Radio? ☐ **Yes,** ☐ **No**

A $100 fee will be charged for bench testing a radio, there may also be additional programming fees ranging between $35 and $200. Radios that are not bench tested will not be covered by the county maintenance agreement for one year (maintenance agreement does not apply to personally owned radios.)

TELECOMMUNICATIONS DEPARTMENT USE ONLY

BATTERY TEST

A:	_____	Received by Telecommunications:	_____	_____
B:	_____	Unit Authorized/Sent to Repair Facility:	_____	_____
C:	_____	Unit Repaired/Returned to User Agency:	_____	_____
			Name	Date

Invoice to: ☐ Telecommunications / ☐ Agency

Rowan County Telecommunications
232 N Main Street, Suite 202
Salisbury, NC 28144
www.rowancounty911.com

704/216-8500 – Phone
704/216-8508 – FAX