

**SUBMISSION OF
PROPOSED ANNUAL BUDGET
TO THE
ROWAN COUNTY
BOARD OF COMMISSIONERS**



Fiscal Year 2021

Fund 101 - General Fund

Aaron Church, County Manager

May 18, 2020

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I. EXECUTIVE SUMMARY

As the Manager and Budget Officer for Rowan County, it's a true honor to present the proposed operating budget of the General Fund for the fiscal year (FY) 2021. The requested expenditures for the General Fund total \$215,839,302, a \$55,956,064 or 35.0% increase from last year's budget.

Of the requested \$215,839,302, \$2,568,240 is capital request from Kannapolis City Schools. Rowan-Cabarrus Community College \$45,000,000 bond request was approved by the voters in March. The anticipated annual debt will be approximately \$4,000,000; however, this is not included in this year's budget.

The recommended budget is in the amount of \$153,521,214, a \$6,362,024, or 4.0% decrease from last year's budget. The budget is balanced and prepared in accordance with the Local Government Budget and Fiscal Control Act.

This budget is tight and conservative. *If the projected sales tax revenue is over-stated, a property **tax rate increase will be required in FY 2022** to maintain the current services recommended in this budget.*

REVENUE HIGHLIGHTS

Property Tax

The projected tax base for FY 2021 is \$13,760,000,000 and includes real property, personal property and vehicles, with a tax collection rate of 96.50%. This is a 3.38% increase over last year's \$13,310,000,000 tax base. However, the collection rate is decreased by 1.25% from 97.75%.

The recommended tax rate for FY 2021 remains the same at 65.75 cents.

Sales Tax

Of the 7 cents of sales tax charged on purchases in the County, Rowan County Government receives 2¼ cents. In addition, the County receives an allocation of Article 44.524(c) sales tax, which is restricted for education and economic development expenditures. The County shares proceeds with the municipalities in the amount of \$2,850,000 for the hold harmless provision in the Medicaid Relief Swap Project initiated by the State in FY 2008. The Article 46 ¼ cent sales tax, approved by the voters in the November 2010 referendum, is dedicated to public safety.

For FY 2020, the recommended budget included projected sales tax revenue at \$26,300,000, an increase in sales tax of 6.05%, or \$1,500,000. This sales tax budget made up approximately 16% of the overall revenue. The North Carolina Governor

declared a state of emergency on March 10, 2020 and a stay at home order effective March 30, 2020. Suppose you went shopping in March. You select your items that totaled \$100 and paid the retailer \$107 because the sales tax is \$.07 cents per \$1. The retailer submits a return and remits the \$7 tax by April 20th. In the month of May the North Carolina Department of Revenue performs calculations and prepares allocation. The County then receives the revenues by June 15th. Based on the above explanation we must understand that the projected sales tax is a guess. Simply put we do not know what the impact of COVID-19 is going to have on our actual revenue.



On Friday May 15, 2020 Jeff Cox, Finance Editor for CNBC.com wrote an article titled, “Retail sales plunge a record 16.4% in April, far worse than predicted.” In this article Cox wrote, “Net, net, consumers couldn’t get out to shop last month as the pandemic virus kept them at home, and the result is an economy that has simply collapsed,” said Chris Rupkey, chief financial economist at MUFG Union Bank. “We have never seen economic data like this before in history.”

**\$2,500,000 or 9.5%
decrease in Sales Tax**

Sales tax for the first six months of FY 2020 was 6.6% above budget and prorated to \$28,040,000. For FY 2021, the sales tax budget represents a 20% reduction for six months of the year and a 10% reduction for the remaining six months from this prorated amount. This amounts to a \$2,500,000, or 9.5%, reduction from the FY 2020 original budget. It is our hope that projecting a sales tax revenue decrease greater than the 16.4% referenced by Cox in 6 months of the fiscal year will provide a comfortable position in the event that the economy worsens.

As outlined in the North Carolina General Statutes, the local option ½ cent sales tax known as Article 40 (enacted in 1983) requires that 30% of the proceeds be restricted for public school capital outlay; also, the local option ½ cent sales tax known as Article 42 (enacted in 1988) restricts 60% of its proceeds for the same purpose. Staff estimates that these restricted revenues will provide \$4,950,000 for public school capital outlay. In accordance with an agreement with the Rowan-Salisbury Board of Education, a portion of the above referenced sales tax proceeds (\$2,500,000) will be allocated for the retirement of debt associated with school construction.

Lottery Revenues

In the past, State law required 40% of lottery proceeds to be set aside for school construction. In the 2013 North Carolina Legislative Session, this 40% earmark was eliminated. Now 100% of the funds are paid to the State to be appropriated to the

counties at its discretion. The recommended County budget includes \$1,300,000 in lottery funding to pay school debt payments as promised with the lottery approval in 2005.

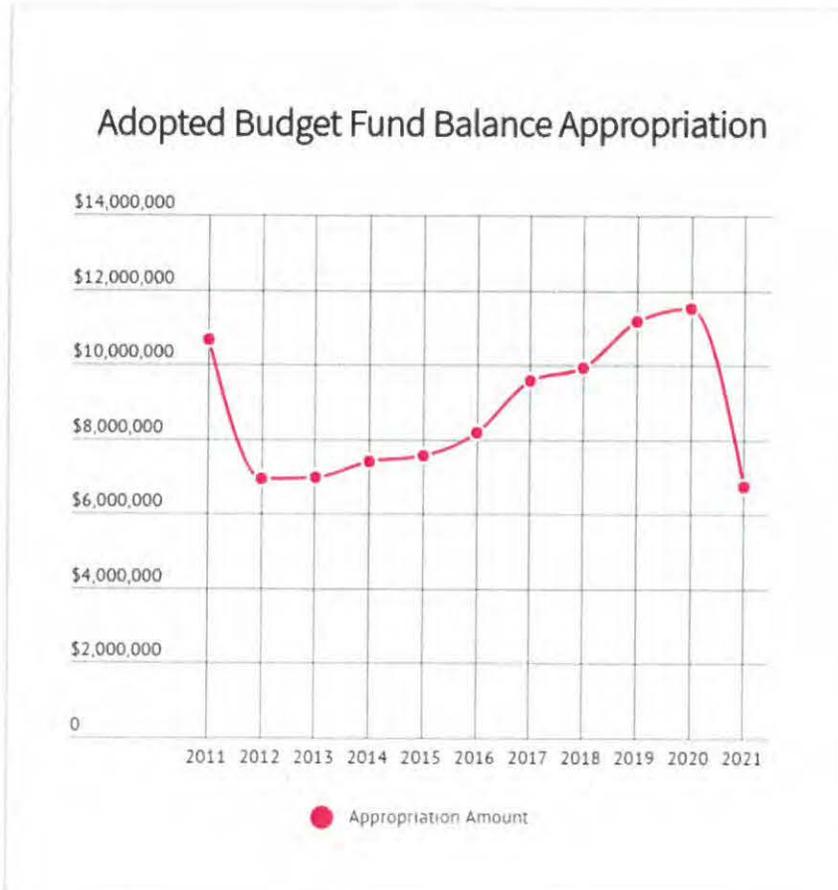
Fund Balance

All local governments in North Carolina maintain a fund balance to provide cash flow, in part because property taxes, the largest revenue source for local governments, do not become due until January 5th of each fiscal year. The FY 2021 recommended fund balance appropriation to balance the budget is \$6,770,590.

Fiscally Responsible, Conservative and less than any year in the last 10 years

This is \$4,760,067 less than last year's approved fund balance appropriation of \$11,530,657, a 41.3% decrease. Over the last 10

years, the average budgeted fund balance appropriation to balance the budget was approximately \$8,995,529. This year's recommended decrease in fund balance appropriation is fiscally responsible and conservative. The recommended amount of \$6,770,590 is less than the appropriation for any of the prior 10 years. This measure is recommended due to the uncertainty of the economic impact of COVID-19.



EXPENDITURE HIGHLIGHTS

Education

Rowan County Schools make up approximately 34.6%, or \$53,100,790, of the recommended County budget. This includes \$45,971,290 for operating, and \$7,129,500 for debt service. Operating costs consist of current expense and recurring capital.

The total requested amount from Rowan County Schools (excluding debt service) is \$95,615,908, a 107.5%, or \$49,525,874 increase over last year's budgeted amount.

	FY 2020 Original Budget	FY 2021 Requested Budget	Difference in Requested and Original	% Increase
RCCC	\$ 3,142,498	\$ 48,142,498	\$ 45,000,000	1,432.0%
Rowan-Salisbury Schools	39,491,698	41,143,498	1,651,800	4.2%
Kannapolis City Schools	2,724,148	5,598,222	2,874,074	105.5%
Charter Schools	<u>731,690</u>	<u>731,690</u>	-	0.0%
Total	<u>\$ 46,090,034</u>	<u>\$ 95,615,908</u>	<u>\$ 49,525,874</u>	107.5%

The total recommended amount to be paid directly to Rowan County Schools in the FY 2021 budget is \$45,971,290, a 0.3% or \$118,744 decrease.

	FY 2020 Original Budget	FY 2021 Recommended Budget	Difference in Recommended and Original	% Increase
RCCC	\$ 3,142,498	\$ 3,114,073	\$ (28,425)	(0.9)%
Rowan-Salisbury Schools	39,491,698	38,706,758	(784,940)	(2.0)%
Kannapolis City Schools	2,724,148	2,671,075	(53,073)	(1.9)%
Charter Schools	<u>731,690</u>	<u>1,479,384</u>	<u>747,694</u>	102.2%
Total	<u>\$ 46,090,034</u>	<u>\$ 45,971,290</u>	<u>\$ (118,744)</u>	(0.3)%

Capital

One-time Capital Expenditures

The recommended budget includes \$200,000 (\$100,000 in the Continuation Budget and \$100,000 in the Expansion Budget) for large one-time capital items, as listed below:

<u>Item</u>	<u>Cost</u>
Woodleaf Park Master Plan	<u>\$ 200,000</u>

West End Plaza

The debt service budget lines for DSS renovation principal and interest was \$536,060 in FY 2019. In FY 2019, the last debt service payment for this Project was paid in the amount of \$261,240. The reduction in those budget lines of \$274,820 was recommended in the FY 2019 budget to increase the transfer to the West End Plaza Capital Projects Fund (Fund 317) from \$615,000 to \$889,820.

The FY 2020 budget recommended that the remaining reduction for DSS renovation principal and interest, and Town Creek Water Project reduction, be transferred to Fund 317. This will result in a transfer of \$1,299,820 in FY 2020. The FY 2021 budget recommends a transfer for \$1,440,160 to the West End Plaza Capital Projects Fund (Fund 317).

FY 2019 Balance	\$ 1,532,998
FY 2020 Transfer	1,299,820
FY 2021 Transfer	<u>1,440,160</u>
Total	<u>\$ 4,272,978</u>

II. CONTINUATION EXPENDITURE BUDGET

The objective of the Continuation Budget is to maintain a level of services comparable to previous years while restricting increases in expenditures to those areas where either mandated or contractual obligations occur. For example, an effort has been made to allow minimal increases to recognize increases in utilities, repairs and maintenance, postage and other essential operating costs. Also, adjustments have been allowed for the replacement of needed equipment and vehicles. It is staff's responsibility to carefully analyze, review and adjust all requests to provide for a minimal overall growth in our continuing operations. The Continuation Budget includes the following major items:

1. Longevity Plan

The FY 2021 budget recommends the continued implementation of an on-going Longevity Program with an appropriation of \$462,661. This will address current and on-going salary compression issues by recognizing and rewarding employees for their length of service. The program will run annually and independently from other types of increases that may be implemented in any given year, such as cost-of-living adjustments. The formula will be applied to pay after other increases. All eligible employees will receive between 0.5% and 2.0% longevity pay in FY 2021.

Due in part to the pandemic, I am recommending the suspension of the requirement for annual performance appraisals for FY 2021 pay and that all eligible employees, officers and elected officials automatically receive the longevity increase.

The Longevity Program increases an employee's salary base pay based on the following formula:

0.5% increase for benefitted employees with at least one (1), but less than five (5), continuous years of service as of June 30th

1.0% increase for benefitted employees with at least five (5), but less than ten (10), continuous years of service as of June 30th

1.5% increase for benefitted employees with at least ten (10), but less than fifteen (15), continuous years of service as of June 30th

2.0% increase for benefitted employees with at least fifteen (15) continuous years of service as of June 30th

The above formula for part-time benefitted employees will be pro-rated based upon average hours worked per week.

2. The proposed budget includes 16 vehicle purchases at a purchase cost of \$997,619 for the departments as follows:

<u>Department</u>	<u>Vehicles</u>	<u>Estimated Cost</u>
Emergency Services	2	\$ 471,450
Sheriff	<u>14</u>	<u>526,169</u>
Total	<u>16</u>	<u>\$ 997,619</u>

As in the past, the cost of the vehicles will be financed over three years.

3. The appropriations made by the Board to Rowan County Schools for current expense and capital outlay is \$45,971,290.
4. The appropriation to Cardinal Innovations has been recommended at \$492,000.

III. EXPENDITURE EXPANSION BUDGET

It is the Manager's responsibility to recommend a proposed operating budget to the Board of County Commissioners. Importantly, the responsibility also includes advising the Board on statutory regulations dealing with fiscal accountability under State law. For the Board's review of the proposed budget, every request submitted by Department Directors and Elected Officials for expansion of programs, services and positions, and other requests have been listed for the reader on Attachments 3-5 as follows:

Attachment 3 – FY 2021 Expansion Budget Requests with Manager's Recommendations
- Other Expenditures

Attachment 4 – FY 2021 Expansion Budget Requests with Manager's Recommendations
- New Positions and Upgrades

Attachment 5 – FY 2021 Expansion Budget Requests with Manager's Recommendations
- Special Appropriations

The County Manager's recommendation for funding is outlined on these Attachments. Detailed support for these requests can be found in the FY 2021 Budget Requests and Special Appropriations notebooks under the appropriate section listed by department or agency.

The total of all County-funded expansion requests submitted for consideration in the General Fund amounted to \$55,336,062 and represented, for the most part, efforts to improve and expand services and benefits to the citizens of our County; however, funds are not available to provide for all the requests unless the Board elects to substantially increase the current property tax rate. The total recommended expenditures in the Expansion Budget equal \$1,135,334.

The following is a summary of the major items addressed in the recommended Expansion Budget.

Proposed Position Upgrades and Career Development

Human Resources examined thirteen (13) departments this year for reclassifications. The departments consisted of Airport, Tax Assessor, Department of Social Services, Board of Elections, Facilities, Finance, Parks, Planning, Rowan Transit, Sheriff, Soil and Water, Telecommunications and Veteran Services. The goal is to do a third of the employees each year. The FY 2021 budget does not recommend approving the reclassifications.

Proposed New Full-time Positions

During this year’s budget process, Department Directors and Elected Officials requested 39 new positions at a cost of \$1,997,273. Attachment 4 provides a list of requested positions and their estimated cost.

The FY 2021 budget recommends approving the following full-time positions. Detailed justification can be found in the Budget Workbook - Expansion Requests.

<u>Department</u>	<u>Title</u>	<u>Approximate Cost</u>
Planning & Development	Environmental Compliance Specialist	\$ 107,720
Health Department *	Preparedness Coordinator	<u>54,969</u>
Total Increase		162,689
* Less – Funding Received From Other Entities		<u>(51,369)</u>
Total Actual Cost		<u>\$ 111,320</u>

Employee Cost-of-Living Adjustment (COLA)

According to David Payne, Staff Economist with Kiplinger, “with inflation likely to barely register this year, The Kiplinger Letter is now forecasting that there will simply not be a Social Security cost-of-living adjustment for 2021”.

The FY 2021 budget does not recommend a Cost-of-Living Adjustment pay increase.

Employee Health Plan

The County’s self-insured employee health plan is budgeted at \$830 per employee per month for all full-time employees. The Expansion Budget recommends an increase of \$80 per employee per month. This would increase the total budget by \$752,378.

Rowan-Cabarrus Community College

For FY 2021, the College did not request an increase in current expense. The total current expense appropriation is recommended at \$2,814,073.

Public Schools

Current Expense

The appropriations for public schools' current expense and capital outlay are made in accordance with the projected average daily membership (ADM) of each school unit. The State Department of Public Instruction provides these estimates. The estimated average daily membership percentages for school year 2021-22 are provided below:

School System	FY 2018		FY 2019		FY 2020		FY 2021	
	Students	%	Students	%	Students	%	Students	%
Rowan-Salisbury Schools	19,257	92.5	19,080	92.5	18,701	91.8	18,679	90.1
Kannapolis City Schools	1,262	6.1	1,281	6.2	1,290	6.3	1,289	6.2
Charter Schools	<u>297</u>	<u>1.4</u>	<u>258</u>	<u>1.3</u>	<u>376</u>	<u>1.9</u>	<u>767</u>	<u>3.7</u>
Totals	<u>20,816</u>	<u>100.0</u>	<u>20,619</u>	<u>100.0</u>	<u>20,367</u>	<u>100.0</u>	<u>20,735</u>	<u>100.0</u>

According to State and local estimates for the average daily memberships, it is projected that Rowan-Salisbury Schools will lose 22 students, Kannapolis City Schools will lose 1 student and Charter Schools will gain 391 students.

This budget does not recommend a decrease in the County's appropriation to the public schools' current expense. Proposed current expense funding for the School Systems is detailed below:

School System	FY 2020	Proposed Inc/(Dec)	Total Proposed Funding for FY 2021
Rowan-Salisbury Schools	\$ 36,391,832	\$ (363,918)	\$ 36,027,914
Kannapolis City Schools	2,510,318	(24,105)	2,486,213
Charter Schools	<u>731,690</u>	<u>747,694</u>	<u>1,479,384</u>
Total Current Expense	<u>\$ 39,633,840</u>	<u>\$ 359,671</u>	<u>\$ 39,993,511</u>

Important Note: The annual appropriation made to the School Systems for classroom teachers' supplies, or as a separate education appropriation, is not part of the current expense funding reflected above and has been continued in the Continuation Budget.

Schools Special Appropriation

Since FY 1999, the Board of County Commissioners has appropriated a sum of County funds for the purpose of providing supplies and materials to classroom teachers, or as a separate education appropriation. The appropriation made by the Board has been in the amount of \$375,000 to Rowan-Salisbury Schools, with a comparable amount to the other School Systems based upon average daily membership (ADM). I have included the funds for this appropriation in the Continuation Budget.

Schools Capital Outlay

The Board has routinely appropriated the proceeds from the restricted portions of the local option sales taxes to the public schools for use in capital outlay and technology and retained a portion for debt service. It is anticipated that the following amounts will be received and be eligible for distribution in FY 2021:

	<u>FY 2020</u>	<u>FY 2021</u>	<u>Difference</u>
Estimated Revenue from Article 40 Restricted	\$ 1,800,000	\$ 1,650,000	\$(150,000)
Estimated Revenue from Article 42 Restricted	3,600,000	3,300,000	(300,000)
Deduct: Principal Payments for Bonds	<u>(2,500,000)</u>	<u>(2,500,000)</u>	-
Sales Tax Appropriation for Capital Outlay	<u>\$ 2,900,000</u>	<u>\$ 2,450,000</u>	<u>\$ (450,000)</u>

The proposed appropriation for capital outlay, utilizing the restricted portion of the local option sales taxes based on the projected ADM for FY 2021, is as follows:

Rowan-Salisbury Schools	\$ 2,291,844
Kannapolis City Schools	<u>158,156</u>
Total Appropriation for FY 2020	<u>\$ 2,450,000</u>

Important Note: This budget does not include any additional debt commitments for Rowan Salisbury Schools, Kannapolis City Schools or Rowan-Cabarrus Community College. All plans to build new school facilities will be suspended if this budget is adopted. This includes all architectural and engineering designs.

Appropriation of Expanded Sales Tax Base Revenue

The recommended budget includes \$1,000,000 of the expanded sales tax to be spent on education. The funds are allocated based on ADM percentages to Rowan-Salisbury Schools, Kannapolis City Schools and Charter Schools in the amounts of \$900,800, \$62,200 and \$37,000, respectively.

Special Appropriations to Non-County Agencies

Annually, many agencies and non-profit groups request funds from Rowan County to provide their services. These special grants and appropriations are made on an annual basis with consideration to continue the funding. A complete listing of the requests can be found on Attachment 5.

IV. CONCLUSIONS FROM THE PROPOSED FY 2021 BUDGET

Rowan County is fortunate to have a professional and solid Finance Department under the leadership of Assistant County Manager/Finance Director Leslie Heidrick. Much of the credit for this budget goes to Leslie, Rita Peters (Accountant) and Jim Howden (Assistant Finance Director).

The proposed budget for FY 2021 reflects growth in property tax revenue due to small incremental growth and a sales tax revenue decrease.

If you have any questions regarding the proposed budget, please contact staff or myself.

Sincerely,

Aaron Church

ROWAN COUNTY
MANAGER'S BUDGET SUMMARY
FY 2021 RECOMMENDED BUDGET
REVENUES

ATTACHMENT 1

Description/Department	FY 2019	FY 2020	FY 2021	Dollar Difference to 2020 Budget	Percent Difference to 2020 Budget
	Actual Amounts	Original Budget	Recommended Budget		
AD VALOREM TAX - CURRENT YEAR	\$ (73,430,055)	\$ (78,525,500)	\$ (79,770,000)	\$ 1,244,500	1.6%
AD VALOREM TAX - NCVTS	(8,162,973)	(7,857,000)	(8,150,000)	293,000	3.7%
AD VALOREM TAX - PRIOR YEARS	(1,180,833)	(1,300,000)	(1,000,000)	(300,000)	-23.1%
AD VALOREM - WRITE OFF COLL	(1,975)	-	-	-	0.0%
ABATEMENTS - CURRENT YEAR	272,870	662,500	320,000	342,500	51.7%
ABATEMENTS - PRIOR YEARS	16,259	100,000	100,000	-	0.0%
TAX DISCOUNTS	635,015	670,000	700,000	(30,000)	-4.5%
DOG TAXES	(14,265)	(15,000)	(15,000)	-	0.0%
TAX OVER/SHORT	-	-	-	-	N/A
INTEREST - TAXES	(442,308)	(400,000)	(300,000)	(100,000)	-25.0%
PENALTIES - GARNISHMENTS	(145,858)	(140,000)	(120,000)	(20,000)	-14.3%
INTEREST - NCVTS	(70,647)	(60,000)	(45,000)	(15,000)	25.0%
1 CENT SALES TAX	(11,212,478)	(11,150,000)	(10,100,000)	(1,050,000)	-9.4%
MUNI HOLD HARMLESS	3,180,376	3,100,000	2,850,000	250,000	-8.1%
1/2 CENT - ARTICLE 40 - UNRESTRICTED	(5,094,697)	(4,950,000)	(4,550,000)	(400,000)	-8.1%
1/2 CENT - ARTICLE 40 - RESTRICTED	(1,844,662)	(1,800,000)	(1,650,000)	(150,000)	-8.3%
1/2 CENT - ARTICLE 42 - UNRESTRICTED	(1,810,324)	(1,850,000)	(1,600,000)	(250,000)	-13.5%
1/2 CENT - ARTICLE 42 - RESTRICTED	(3,689,325)	(3,600,000)	(3,300,000)	(300,000)	-8.3%
1/2 CENT - ARTICLE 44 - UNRESTRICTED	(2,578,218)	(2,500,000)	(2,300,000)	(200,000)	-8.0%
1/4 CENT - ARTICLE 46 - UNRESTRICTED	(3,565,389)	(3,550,000)	(3,150,000)	(400,000)	-11.3%
REAL ESTATE TRANSFER TAX	(546,406)	(480,000)	(500,000)	20,000	4.2%
ABC 5 CENTS/BOTTLE	(43,414)	(50,000)	(50,000)	-	0.0%
BEER & WINE EXCISE TAX	(336,510)	(340,000)	(330,000)	(10,000)	2.9%
ABC PROFIT DISTRIBUTIONS	(162,000)	(150,000)	(150,000)	-	0.0%
OCCUPANCY TAX	(1,042,457)	(1,100,000)	(800,000)	(300,000)	-27.3%
OCCUPANCY TAX PENALTIES	-	-	-	-	N/A
HEAVY EQUIPMENT TAX	(76,551)	(50,000)	(70,000)	20,000	40.0%
RENTAL VEHICLE TAX	(75,000)	(65,000)	(60,000)	(5,000)	-7.7%
PRIVILEGE LICENSES	(4,651)	(4,000)	(4,000)	-	0.0%
PAYMENT IN LIEU OF TAXES	(22,178)	(20,000)	(20,000)	-	0.0%
CONTRIBUTION - KANNAPOLIS	-	-	-	-	N/A
CONTRIBUTION - SALISBURY	-	(50,000)	(50,000)	-	0.0%
CABLEVISION FRANCHISE FEE	(369,875)	(370,000)	(340,000)	(30,000)	-8.1%
INTEREST - GENERAL FUND	(1,618,741)	(900,000)	(900,000)	-	0.0%
RENT - AGRICULTURE BLDG	(18,348)	(18,300)	(18,300)	-	0.0%
RENT - CELL TOWERS	(13,688)	(13,600)	(13,600)	-	0.0%
RENTS - OTHER	(14,700)	(14,100)	(22,800)	8,700	-61.7%
OTHER MISCELLANEOUS RECEIPTS	(179,308)	(120,000)	(130,000)	10,000	8.3%
OFS: INSTALLMENT PURCHASES	(1,150,000)	(1,000,000)	(900,000)	(100,000)	-10.0%
SALE OF PROPERTY	(4,248)	-	-	-	0.0%
GENERAL REVENUE TOTAL	(114,817,562)	(117,910,000)	(116,438,700)	(1,471,300)	-1.2%

ROWAN COUNTY
 MANAGER'S BUDGET SUMMARY
 FY 2021 RECOMMENDED BUDGET
 REVENUES

ATTACHMENT 1

Description/Department	FY 2019	FY 2020	FY 2021	Dollar Difference to 2020 Budget	Percent Difference to 2020 Budget
	Actual Amounts	Original Budget	Recommended Budget		
GENERAL GOVERNMENT	\$ (372,932)	\$ (70,000)	\$ (148,502)	\$ 78,502	112.1%
RESTRICTED APPROPRIATED FUND BALANCE	-	(315,000)	-	(315,000)	N/A
WEST END PLAZA	(465,624)	(490,000)	(370,000)	(120,000)	-24.5%
COURT FACILITIES	(446,412)	(450,000)	(347,000)	(103,000)	-22.9%
TAX ADMINISTRATION	(430,778)	(390,450)	(419,950)	29,500	7.6%
INFORMATION TECHNOLOGY	-	-	(96,884)	96,884	N/A
BOARD OF ELECTIONS	(2,416)	(31,620)	(60)	(31,560)	-99.8%
REGISTER OF DEEDS	(699,276)	(695,000)	(705,700)	10,700	1.5%
RESTRICTED APPROPRIATED FUND BALANCE	-	(57,000)	(54,500)	(2,500)	4.4%
TELECOMMUNICATIONS	-	-	-	-	N/A
INSPECTIONS	(1,073,512)	(952,000)	(999,011)	47,011	4.9%
EMERGENCY SERVICES	(3,668,938)	(3,344,000)	(3,416,100)	72,100	2.2%
DJJDP PROGRAM	(323,975)	(350,000)	(413,591)	63,591	18.2%
SHERIFF	(2,539,960)	(2,376,192)	(2,143,463)	(232,729)	-9.8%
PRE-TRIAL SERVICES	(4,598)	(7,000)	(6,000)	(1,000)	14.3%
RESTRICTED APPROPRIATED FUND BALANCE	-	(35,000)	-	(35,000)	100.0%
ROWAN TRANSIT	(1,331,880)	(1,389,654)	(1,902,842)	513,188	36.9%
UNRESTRICTED APPROPRIATED FUND BALANCE	-	-	-	-	-
ECONOMICAL DEVELOPMENT	-	(310,000)	(1,001,650)	691,650	N/A
RESTRICTED APPROPRIATED FUND BALANCE	-	(250,000)	(160,400)	(89,600)	N/A
INDUSTRIAL PARK	(18,181)	(17,080)	(18,400)	1,320	-7.7%
PLANNING	(15,811)	(14,050)	(14,100)	50	0.4%
RESTRICTED APPROPRIATED FUND BALANCE	-	(2,500)	(2,500)	-	N/A
COOPERATIVE EXTENSION	(38,955)	(14,000)	(6,500)	(7,500)	53.6%
RESTRICTED APPROPRIATED FUND BALANCE	-	(1,000)	-	(1,000)	N/A
SOIL & WATER CONSERVATION	(28,071)	(27,936)	(28,486)	550	2.0%
RESTRICTED APPROPRIATED FUND BALANCE	-	(500)	-	(500)	N/A
HEALTH	(4,168,350)	(3,385,453)	(3,379,493)	(5,960)	-0.2%
RESTRICTED APPROPRIATED FUND BALANCE	-	(605,104)	(639,763)	34,659	5.7%
SOCIAL SERVICES	(11,208,699)	(12,131,329)	(11,419,967)	(711,362)	-5.9%
RESTRICTED APPROPRIATED FUND BALANCE	-	(20,000)	(20,000)	-	0.0%
SENIOR SERVICES	(597,855)	(601,011)	(601,011)	-	0.0%
VETERAN SERVICES	(2,216)	(3,000)	(3,000)	-	0.0%
LIBRARY	(326,447)	(278,306)	(258,964)	(19,342)	-6.9%
PARKS & RECREATION	(1,305,578)	(1,436,100)	(1,013,150)	(422,950)	-29.5%
FAIRGROUNDS	(10,000)	(10,000)	-	(10,000)	100.0%
ANIMAL SERVICES	(371,110)	(368,400)	(298,100)	(70,300)	-19.1%
DEBT SERVICE	(1,300,000)	(1,300,000)	(1,300,000)	-	0.0%
UNRESTRICTED APPROPRIATED FUND BALANCE	-	(10,244,553)	(5,893,427)	(4,351,126)	-42.5%
TOTAL GENERAL FUND	\$ (145,569,136)	\$ (159,883,238)	\$ (153,521,214)	\$ (6,362,024)	-4.0%
RESTRICTED APPROPRIATED FUND BALANCE	\$ -	\$ (1,286,104)	\$ (877,163)	\$ (408,941)	-31.8%
UNRESTRICTED APPROPRIATED FUND BALANCE	-	(10,244,553)	(5,893,427)	(4,351,126)	-42.5%
TOTAL APPROPRIATED FUND BALANCE	\$ -	\$ (11,530,657)	\$ (6,770,590)	\$ (4,760,067)	-41.3%

**ROWAN COUNTY
MANAGER'S BUDGET SUMMARY
FY 2021 RECOMMENDED BUDGET
EXPENDITURES**

ATTACHMENT 2

Department	FY 2020	FY 2021	FY 2021	Dollar Difference to 2020 Budget	Percent Difference to 2020 Budget
	Original Budget	Continuation & Expansion Requested	Total Recommended Budget		
GOVERNING BODY	\$ 444,348	\$ 446,062	\$ 440,062	\$ (4,286)	-1.0%
GENERAL GOVERNMENT	6,860,494	7,886,140	5,307,387	(1,553,107)	-22.6%
COUNTY MANAGER	471,020	497,741	473,954	2,934	0.6%
WEST END PLAZA	490,593	510,174	493,976	3,383	0.7%
FINANCE / ABC	1,428,347	1,481,461	1,436,461	8,114	0.6%
HUMAN RESOURCES	588,121	652,182	618,232	30,111	5.1%
FACILITIES MANAGEMENT	2,840,472	3,267,619	2,342,796	(497,676)	-17.5%
COURT FACILITIES	573,170	1,003,658	563,458	(9,712)	-1.7%
GARAGE	55,000	55,000	55,000	-	0.0%
TAX ADMINISTRATION	3,465,684	3,599,610	3,111,809	(353,875)	-10.2%
INFORMATION TECHNOLOGY	2,634,742	2,909,431	2,764,222	129,480	4.9%
BOARD OF ELECTIONS	700,626	927,196	722,410	21,784	3.1%
REGISTER OF DEEDS	730,286	770,869	748,069	17,783	2.4%
TELECOMMUNICATIONS	2,902,101	3,562,605	2,927,374	25,273	0.9%
INSPECTIONS	914,276	1,038,484	942,304	28,028	3.1%
MEDICAL EXAMINER	190,000	200,000	190,000	-	0.0%
EMERGENCY SERVICES	7,896,767	9,556,691	8,243,378	346,611	4.4%
DJJD PROGRAM	350,000	413,591	413,591	63,591	18.2%
SHERIFF	19,946,795	21,460,519	20,124,759	177,964	0.9%
PRE-TRIAL SERVICES	79,491	80,918	70,918	(8,573)	-10.8%
ROWAN TRANSIT	1,435,259	2,285,035	2,202,725	767,466	53.5%
ECONOMIC DEVELOPMENT	2,125,000	2,637,050	2,462,050	337,050	15.9%
TOURISM DEVELOPMENT	1,089,000	792,000	792,000	(297,000)	-27.3%
INDUSTRIAL PARK	20,500	19,500	18,400	(2,100)	-10.2%
PLANNING	612,772	692,954	659,581	46,809	7.6%
COOPERATIVE EXTENSION	318,795	305,304	276,234	(42,561)	-13.4%
SOIL & WATER CONSERVATION	132,041	188,251	130,455	(1,586)	-1.2%
SPECIAL APPROPRIATIONS	730,683	1,232,592	1,103,864	373,181	51.1%
HEALTH	6,442,785	6,693,611	6,580,685	137,900	2.1%
SOCIAL SERVICES	20,658,756	23,424,128	21,262,217	603,461	2.9%
MENTAL HEALTH	542,000	542,000	542,000	-	0.0%
SENIOR SERVICES	1,056,599	1,100,468	1,099,227	42,628	4.0%
VETERAN SERVICES	224,746	218,776	212,714	(12,032)	-5.4%
LIBRARY	3,459,423	3,865,816	3,331,290	(128,133)	-3.7%
PARKS & RECREATION	2,509,892	3,137,481	2,448,048	(61,844)	-2.5%
ANIMAL SERVICES	1,913,765	2,190,977	1,884,774	(28,991)	-1.5%
COMMUNITY COLLEGES	3,142,498	48,142,498	3,114,073	(28,425)	-0.9%
ROWAN-SALISBURY SCHOOLS	39,496,888	41,143,498	38,706,758	(790,130)	-2.0%
KANNAPOLIS CITY SCHOOLS	2,724,497	5,598,222	2,671,075	(53,422)	-2.0%
ROWAN CHARTER SCHOOLS	726,151	731,690	1,479,384	753,233	103.7%
DEBT SERVICE	16,958,855	10,577,500	10,553,500	(6,405,355)	-37.8%
TOTAL GENERAL FUND	\$ 159,883,238	\$ 215,839,302	\$ 153,521,214	\$ (6,362,024)	-4.0%

ROWAN COUNTY
 FY 2021 EXPANSION BUDGET REQUESTS
 OTHER EXPENDITURES

ATTACHMENT 3

Dept. #	Department	Line Item	Proposed Expansion	Requested Funding		Manager's Recommendation (Net)
				Other Funds	County Funds	
FUND 101 - GENERAL FUND						
4112	General Government	Cost of living adjustment - 1.5%	\$ 811,451	\$ (73,102)	\$ 738,349	\$ -
4112	General Government	Salary study of one-third of positions	687,302	(185,732)	501,570	-
4112	General Government	Health insurance adjustment	830,880	(78,502)	752,378	752,378
4134	Facilities Management	Vehicle - 2020 Ford Escape 4 door 4X4 SUV (janitorial crew)	25,500	-	25,500	25,500
4134	Facilities Management	Vehicle - 2021 Ford Escape 4 door 4X4 SUV (janitorial crew)	25,500	-	25,500	25,500
4134	Facilities Management	Telescoping boom truck crane	2,000	-	2,000	-
4160	Information Technology	Energov Assist Complete	30,000	-	30,000	30,000
4160	Information Technology	Eagle View Pictometry	40,000	-	40,000	40,000
4210	Telecommunications	Upfit Rowan Transit bus	60,000	-	60,000	-
4330	Emergency Management	Independent validation of EMS Division as next step towards Accredited Ambulance Service in North Carolina	13,500	-	13,500	13,500
4330	Emergency Management	To increase Medical Responder Agencies annual stipend from \$40,320 to \$48,500	8,180	-	8,180	-
4371	Emergency Medical Services	New Salisbury EMS unit and staff	615,150	-	615,150	-
4410	Sheriff	74 Streamlight Pro Tac Railmount 2L flashlight for rifles	7,992	-	7,992	7,992
4410	Sheriff	Two NATO ballistic shields	8,442	-	8,442	8,442
4410	Sheriff	13 Surefire Rifle Suppressor with muzzle device for SRT Team	12,025	-	12,025	-
4410	Sheriff	Refurbished Rescue Phone CRT Package Throw Phone	2,600	-	2,600	-
4410	Sheriff	Seven SRT Omni VIII night vision monocular goggles and mounting kits	27,295	-	27,295	-
4410	Sheriff	Grayshift / GrayKey Technology	18,000	-	18,000	-
4410	Sheriff	Fast Case Software - addition to inmate kiosks	3,600	-	3,600	-
4410	Sheriff	Support two annual summer camps for County youth	3,000	-	3,000	3,000
4500	Rowan Area Transit	Vehicle - Ford Escape	28,000	-	28,000	-
4950	Cooperative Extension	Tow package and installation for 2018 Ford Explorer	854	-	854	-
4950	Cooperative Extension	Continental Cargo enclosed trailer	4,000	-	4,000	-
5010	Soil & Water	Vehicle - Ford F-250 4 door 4X4	33,450	-	33,450	-
5300	Social Services	Vehicle - Ford Escape 4x4	28,300	16,980	11,320	-
5300	Social Services	Vehicle - Ford Escape 4x4	28,300	16,980	11,320	-
6100	Library	11 RFID workstations and five upgrade kits for self checkout kiosks. Capital costs \$25,101 / annual maintenance \$25,262	50,363	-	50,363	-
6100	Library	Bibliotheca RFID security gate at West Branch Library	14,811	-	14,811	14,811
6100	Library	Two RFID workstations at West Branch Library	2,710	-	2,710	2,710
6100	Library	Exterior book return cabinet at West Branch Library	4,047	-	4,047	-
6230	Parks	Furniture and equipment for new concession and office building at Dan Nicholas Park	87,434	-	87,434	-
6230	Parks	Woodleaf Park Master Plan (\$100,000 is also budgeted in continuation)	200,000	-	200,000	100,000
6230	Parks	Expansion of campsites at Dan Nicholas Park	200,000	-	200,000	-

ROWAN COUNTY
 FY 2021 EXPANSION BUDGET REQUESTS
 OTHER EXPENDITURES

ATTACHMENT 3

Dept. #	Department	Line Item	Proposed Expansion	Requested Funding		Manager's Recommendation (Net)
				Other Funds	County Funds	
FUND 101 - GENERAL FUND (Continued)						
6430	Animal Services	Dog Adoption Center technology and infrastructure	\$ 32,000	\$ -	32,000	\$ -
6430	Animal Services	Animal holding cells for vehicles	7,009	-	7,009	-
6430	Animal Services	Increase in electricity associated with new Dog Adoption Center	7,000	-	7,000	-
7110	Rowan-Cabarrus Community College	Design costs to start \$45,000,000 Technology Education Complex	45,000,000	-	45,000,000	-
7120	Rowan-Salisbury Schools	Current Expense: Local share of proposed state salary & benefit increases	401,800	-	401,800	-
7120	Rowan-Salisbury Schools	Current Expense: Align 2017 salary study (phase in over three years)	850,000	-	850,000	-
7120	Rowan-Salisbury Schools	Current Expense: Enhance student support services	300,000	-	300,000	-
7120	Rowan-Salisbury Schools	Current Expense: Create professional development and employee strategies	100,000	-	100,000	-
7130	Kannapolis City Schools	Current Expense: Administrative salary increase	22,578	-	22,578	-
7130	Kannapolis City Schools	Current Expense: New positions & non-certified employee pay	283,256	-	283,256	-
7130	Kannapolis City Schools	Capital Improvements: Capital Projects	1,314,000	-	1,314,000	-
7130	Kannapolis City Schools	Capital Improvements: Infrastructure	976,320	-	976,320	-
7130	Kannapolis City Schools	Capital Improvements: Technology	277,920	-	277,920	-
FUND 101 - GENERAL FUND			53,486,569	(303,376)	53,115,273	1,023,833
Add: Expansion Requests for New Positions and Upgrades			2,851,212	(759,332)	2,091,880	111,320
Add: Expansion Requests for Special Appropriations			128,909	-	128,909	181
Total General Fund Expansion Requests			\$ 56,466,690	\$ (1,062,708)	55,336,062	1,135,334
Add: Expansion - Other Funds						129,871
Add: Continuation Expenditures					152,256,009	152,256,009
Total Requested/Recommended Expenditures					\$ 207,592,071	\$ 153,521,214
Expansion Revenues					\$ -	\$ 129,871
Continuation Revenues					146,620,753	146,620,753
					146,620,753	146,750,624
Add: Appropriated Fund Balance						
Assigned					877,163	877,163
Unassigned					60,094,155	5,893,427
Total Appropriated Fund Balance					60,971,318	6,770,590
Total Estimated Revenues and Appropriated Fund Balance					\$ 207,592,071	\$ 153,521,214

ROWAN COUNTY
 FY 2021 EXPANSION BUDGET REQUESTS
 OTHER EXPENDITURES

ATTACHMENT 3

Dept. #	Department	Line Item	Proposed Expansion	Requested Funding		Manager's Recommendation (Net)
				Other Funds	County Funds	
FUND 601 - LANDFILL OPERATIONS						
4720	Landfill	Water tank and associated equipment for H2O application	\$ 130,000	\$ -	\$ 130,000	\$ 130,000
		Add: Expansion Request for New Position	138,137	-	138,137	138,137
		FUND 601 - LANDFILL OPERATIONS	\$ 268,137	\$ -	\$ 268,137	\$ 268,137
FUND 603 - AIRPORT OPERATIONS						
4550	Airport	Standby Back Up Generator	\$ 52,000	\$ -	\$ 52,000	\$ -
4550	Airport	APT Fuel Farm Camera	4,000	-	4,000	-
		Add: Expansion Requests for Position Upgrades	20,273	-	20,273	-
		FUND 603 - AIRPORT OPERATIONS	\$ 76,273	\$ -	\$ 76,273	\$ -

ROWAN COUNTY
 FY 2021 EXPANSION BUDGET REQUESTS
 NEW POSITIONS AND UPGRADES

ATTACHMENT 4

Dept. #	Department	#	Position Title	Estimated Cost			Total Position(s)	Other Funds	County Funds	Manager's Recommendation
				Salary	Benefits	Equipment				
FUND 101 - NEW POSITIONS										
4150	Tax Collector	1	Office Assistant II	\$ 23,974	\$ 15,228	\$ 1,285	\$ 40,487	\$ -	\$ 40,487	\$ -
4210	Telecommunications	8	Telecommunicator I	233,122	126,112	-	359,234	-	359,234	-
4210	Telecommunications	1	Training and Compliance Officer	39,051	17,738	1,300	58,089	-	58,089	-
4250	Building Inspections	1	Building Inspector	43,054	19,418	28,845	91,317	-	91,317	-
4332	Fire Division	1	Fire Inspector / Investigator	44,900	19,822	65,500	130,222	-	130,222	-
4371	Emergency Medical Service	1	Community Paramedic	41,265	19,024	-	60,289	-	60,289	-
4420	Sheriff	4	Detention Officers	171,824	77,572	38,300	287,696	-	287,696	-
4830	Planning & Development	1	Environmental Compliance Specialist	76,302	26,718	4,700	107,720	-	107,720	107,720
5100	Health Department	1	Preparedness Coordinator	33,620	17,749	3,600	54,969	(51,369)	3,600	3,600
5300	Social Services	0.5	Peer Support Specialist	11,987	7,639	760	20,386	(10,465)	9,921	-
5300	Social Services	1	Community Social Services Assistant	26,132	15,753	15,065	56,950	(29,950)	27,000	-
5300	Social Services	1	Quality Assurance Supervisor (SWSII)	59,895	23,235	10,465	93,595	(48,675)	44,920	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - Assessments	57,042	22,604	15,665	95,311	(49,568)	45,743	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - Assessments	57,042	22,604	15,665	95,311	(49,568)	45,743	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - Assessments	57,042	22,604	15,665	95,311	(49,568)	45,743	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - Assessments	57,042	22,604	15,665	95,311	(49,568)	45,743	-
5300	Social Services	1	Social Work Supervisor III (CPS) - Assessments	66,034	24,596	10,665	101,295	(52,620)	48,675	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - In-Home Family Services	57,042	22,604	15,465	95,111	(49,448)	45,663	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - In-Home Family Services	57,042	22,604	15,465	95,111	(49,448)	45,663	-
5300	Social Services	1	Child Protection Services (CPS) Social Worker - In-Home Family Services	57,042	22,604	15,465	95,111	(49,448)	45,663	-
5300	Social Services	1	Social Work Supervisor III - In-Home Family Services	66,034	24,596	10,465	101,095	(52,500)	48,595	-
5300	Social Services	1	Social Worker III - Foster Care	54,326	22,001	15,465	91,792	(47,756)	44,036	-
5300	Social Services	1	Social Worker III - Foster Care	54,326	22,001	15,465	91,792	(47,756)	44,036	-
5300	Social Services	1	Social Work Supervisor III - Foster Care	66,034	24,596	10,465	101,095	(52,500)	48,595	-
6100	Library	1	Custodial Worker - Library Headquarters	23,974	15,228	-	39,202	-	39,202	-
6100	Library	1	Custodial Worker - South Branch and West Branch	23,974	15,228	-	39,202	-	39,202	-
6100	Library	1	Part-time Custodial Worker - East Branch	4,800	490	-	5,290	-	5,290	-
6430	Animal Services - Shelter	2	Office Assistant III	63,832	32,632	7,342	103,806	-	103,806	-
6430	Animal Services - Shelter		Increase in part-time hours associated with new Dog Adoption Center	30,880	4,500	-	35,380	-	35,380	-
38.5 Subtotal - Fund 101 - New Positions				1,658,634	730,104	348,742	2,737,480	(740,207)	1,997,273	111,320

ROWAN COUNTY
 FY 2021 EXPANSION BUDGET REQUESTS
 NEW POSITIONS AND UPGRADES

ATTACHMENT 4

Dept. #	Department	#	Position Title	Estimated Cost			Total Position(s)	Other Funds	County Funds	Manager's Recommendation
				Salary	Benefits	Equipment				
FUND 101 - UPGRADES										
4160	Information Technology	1	GIS Analyst to GIS Manager	\$ 6,870	\$ 1,370	\$ -	\$ 8,240	\$ -	\$ 8,240	\$ -
4160	Information Technology	1	IT Business Operations Manager to Assistant Director	3,775	755	-	4,530	-	4,530	-
4160	Information Technology	1	Network Manager to Infrastructure Manager	3,393	678	-	4,071	-	4,071	-
4210	Telecommunications	4	Telecommunicators to Assistant Supervisors	19,919	3,976	-	23,895	-	23,895	-
4410	Sheriff	1	Sergeant to Lieutenant	2,433	600	-	3,033	-	3,033	-
4410	Sheriff	1	Sergeant to Lieutenant	2,160	476	-	2,636	-	2,636	-
4410	Sheriff	1	Secretary IV to Secretary V	1,560	312	-	1,872	-	1,872	-
4420	Sheriff	1	Master Detention Officer to Sergeant	6,787	1,493	-	8,280	-	8,280	-
4420	Sheriff	1	Detention Officer to Master Deputy	2,279	504	-	2,783	-	2,783	-
4410	Sheriff	12	Stipends for Field Training Officers (\$50 per month, per person)	7,200	1,790	-	8,990	-	8,990	-
5010	Soil and Water	1	Natural Resource Conservationist	4,233	927	-	5,160	-	5,160	-
5010	Soil and Water	1	Education Coordinator	3,281	720	-	4,001	-	4,001	-
5300	Social Services	1	Office Assistant IV to Administrative Assistant I	3,840	767	-	4,607	(3,041)	1,566	-
5300	Social Services	1	Administrative Secretary V to Administrative Assistant II	6,991	1,394	-	8,385	(5,031)	3,354	-
5300	Social Services	1	Information Processing Assistant to Social Services Administrative Support Specialist	10,620	2,116	-	12,736	(7,642)	5,094	-
5300	Social Services	1	Custodian from Grade 2 to Grade 4	-	-	-	-	-	-	-
5300	Social Services	1	Attorney I to Attorney II	5,577	1,112	-	6,689	(3,411)	3,278	-
6230	Parks	1	Park Maintenance II to Park Maintenance III	3,132	692	-	3,824	-	3,824	-
		32	Subtotal - Fund 101 - Upgrades	94,050	19,682	-	113,732	(19,125)	94,607	-
			Total - Fund 101 - New Positions/Upgrades	\$ 1,752,684	\$ 749,786	\$ 348,742	\$ 2,851,212	\$ (759,332)	\$ 2,091,880	\$ 111,320
FUND 601 - NEW POSITION										
4705	Landfill	1	Solid Waste Enforcement Officer	\$ 47,390	\$ 21,641	\$ 69,106	\$ 138,137	\$ -	\$ 138,137	\$ 138,137
		1	Total - Fund 601 - NEW POSITIONS	\$ 47,390	\$ 21,641	\$ 69,106	\$ 138,137	\$ -	\$ 138,137	\$ 138,137
FUND 603 - UPGRADES										
4540	Airport	1	Aviation Services Technician to Airfield Grounds Supervisor	\$ 2,919	\$ 643	\$ -	\$ 3,562	\$ -	\$ 3,562	\$ -
4540	Airport	1	Administrative Secretary V to FBO Office Manager	13,934	2,777	-	16,711	-	16,711	-
		2	Total - Fund 603 - UPGRADES	\$ 16,853	\$ 3,420	\$ -	\$ 20,273	\$ -	\$ 20,273	\$ -

**ROWAN COUNTY
FY 2021 EXPANSION BUDGET REQUESTS
SPECIAL APPROPRIATIONS**

ATTACHMENT 5

Line Item	FY 2019 Appropriation	FY 2020 Appropriation	FY 2021 Continuation	FY 2021 Total Request	FY 2021 Expansion Request	Manager's Expansion Recommendation	Total Manager's Recommendation
FUND 101 - GENERAL FUND							
Army Aviation Support Facility #2	\$ 2,500	\$ 2,000	\$ 2,000	\$ 2,000	\$ -	\$ -	\$ 2,000
Cabarrus-Rowan MPO	15,256	15,522	15,522	15,703	181	181	15,703
CCOG - Older American Luncheon	-	2,000	2,000	2,000	-	-	2,000
Communities In Schools - Rowan County	1,400	1,400	1,400	1,600	200	-	1,400
Community Foundation	10,000	10,000	-	-	-	-	-
Families First NC	-	8,000	8,000	8,000	-	-	8,000
Food for Thought	5,000	5,000	5,000	7,500	2,500	-	5,000
Human Relations Council	5,000	5,000	5,000	5,150	150	-	5,000
Iredell Soil and Water - Third Creek Watershed	5,534	5,534	5,534	5,534	-	-	5,534
NC Civil War Trail	200	-	-	-	-	-	-
NC Forest Service	54,390	56,000	56,000	79,400	23,400	-	56,000
NC Mission of Mercy (NCMOM)	2,400	-	-	-	-	-	-
NC Transportation Museum Foundation	30,000	30,000	30,000	50,000	20,000	-	30,000
Prevent Child Abuse Rowan - Stop-Go-Tell	5,000	10,000	10,000	10,000	-	-	10,000
RiverPark at Cooleemee Falls	3,000	10,000	10,000	15,000	5,000	-	10,000
Rowan Arts Council	34,692	34,692	34,692	56,250	21,558	-	34,692
Rowan County Chamber of Commerce	2,600	2,600	2,600	11,559	8,959	-	2,600
Rowan County Fair Grounds	25,000	-	-	-	-	-	-
Rowan County Little League	5,000	10,000	-	-	-	-	-
Rowan County Rescue	433,580	398,000	398,000	398,000	-	-	398,000
Rowan Crosby Scholars	5,500	5,500	5,500	5,500	-	-	5,500
Rowan EDC*	416,403	416,403	416,403	416,596	193	-	416,403
Rowan Museum, Inc.	18,000	18,000	18,000	18,000	-	-	18,000
Rowan Vocational Opportunities, Inc.	66,532	66,532	66,532	95,800	29,268	-	66,532
Rufty-Holmes Swimming Pool Match	50,000	-	-	-	-	-	-
Salisbury, City of	10,000	10,000	-	-	-	-	-
Salisbury Community Development Corporation	-	-	-	10,000	10,000	-	-
Salisbury Rowan Crime Stoppers	1,500	1,500	-	-	-	-	-
Saving Grace Farm	3,500	3,500	3,500	4,000	500	-	3,500
United Way - Day of Caring	3,000	3,000	3,000	5,000	2,000	-	3,000
United Way - Lay-off Reserve Funding	-	-	-	5,000	5,000	-	-
Yadkin-Pee Dee Water Management Group	5,000	5,000	5,000	5,000	-	-	5,000
	\$ 1,219,987	\$ 1,135,183	\$ 1,103,683	\$ 1,232,592	\$ 128,909	\$ 181	\$ 1,103,864

*Rowan EDC's FY 2020 request totaled \$616,403, as in the prior three fiscal years. The remaining \$200,000 of EDC's request is budgeted in Division 4805 - Economic Development because it is tied to sales tax revenue restricted for economic development purposes.

ROWAN COUNTY
 FY 2021 EXPANSION BUDGET REQUESTS
 SPECIAL APPROPRIATIONS

ATTACHMENT 5

Line Item	FY 2019 Appropriation	FY 2020 Appropriation	FY 2021 Continuation	FY 2021 Total Request	FY 2021 Expansion Request	Manager's Expansion Recommendation	Total Manager's Recommendation
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FUND 101 - GENERAL FUND (Continued)

The County also received requests from the non-profits listed below. These funding requests are accounted for in other County Divisions.

Charlotte Regional Business Alliance	\$ 41,980	\$ 42,200	\$ 42,200	\$ 42,400	\$ 200	\$ 200	\$ 42,400
Meals on Wheels of Rowan	-	62,962	62,962	80,057	17,095	-	62,962
Prevent Child Abuse Rowan - Triple P - Positive Parenting	-	25,000	25,000	25,000	-	-	25,000
Rufty-Holmes Senior Center	83,530	83,530	83,530	123,530	40,000	-	83,530

ROWAN COUNTY
 FY 2021 RECOMMENDED FEE CHANGES

ATTACHMENT 6

Department / Description	Unit Charge	FY 2020 Rate	FY 2021 Rate
FUND 101 - GENERAL FUND			
4250 - BUILDING INSPECTIONS			
Technology Fee	Per permit	0% of permit cost	3% of permit cost
6200 - PARKS AND RECREATION			
Dan Nicholas Park Gem Mine			
Raw Gems Fee	Beginners bucket	\$8.00	\$9.00
Raw Gems Fee	Standard bucket	\$12.00	\$14.00
Raw Gems Fee	Family bucket	\$20.00	\$22.00
Raw Gems Fee	Surprise bucket	\$30.00	\$33.00
Raw Gems Fee	Prize bucket	\$45.00	\$48.00

Please see the Budget Requests notebook for each Department for further fee information.

**SUBMISSION OF
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Fiscal Year 2021

Fund 201 - Fire District Fund

Aaron Church, County Manager

May 18, 2020

The Fire District Fund was established by the Board of Commissioners to account for fire and special service district taxes levied by the Board for the purpose of providing fire services to the unincorporated areas of Rowan County. For fiscal year 2021, the County received budget requests from 23 fire and service districts. The following two districts have proposed tax rate increases:

	<u>Current Tax Rate</u>	<u>FY 2021 Levy at Current Tax Rate</u>	<u>Proposed Tax Rate</u>	<u>FY 2021 Levy at Proposed Tax Rate</u>	<u>Increase in Levy</u>
Scotch Irish	0.0600	\$ 75,355	0.0900	\$ 113,032	\$ 37,677
South Salisbury	0.0825	450,199	0.0975	532,053	81,854

I am not recommending these proposed tax rate increases.

The Board of Commissioners may choose to have budget work sessions to discuss these requests and determine an appropriate funding level for each volunteer fire department. If you have questions, staff can provide additional information at the budget work sessions.

Each request has a section that reads, *"The Board of Directors recommends a tax rate of ___ cents per \$100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners."* The tax rate proposals are certified under the signature of the Chairman of the Fire Department Board and Chairman of the Fire Commission appointed by the Board of Commissioners. Proposed tax rates range from 3.5 cents to 9.75 cents.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2021

It is estimated that Rowan County will receive the following revenues to be recorded in Fund 201 for fiscal year 2021:

Ad valorem taxes \$ 6,608,824

A worksheet is provided that details estimated property tax valuation, proposed tax rate and proposed tax levy for each fire district for fiscal year 2021. The worksheet also shows the current ISO rating for each district. Please see Attachment 1.

II. CONTINUATION EXPENDITURE BUDGET FOR FY 2021

The Fund will support the following expenditures:

Public safety:
 Fire Districts \$ 6,608,824

ROWAN COUNTY
FIRE DISTRICTS' PROPOSED TAX RATES AND LEVIES
For Fiscal Year Ending June 30, 2021

ATTACHMENT 1

Fire District	FY 2020			FY 2021			Increase/ (Decrease)	Current ISO RATING
	Estimated Valuation per County Assessor	Tax Rate	Tax Levy at 97.75%	Estimated Valuation per County Assessor	Proposed Tax Rate	Proposed Tax Levy at 97.75%		
Atwell Township	\$ 686,689,865	0.0775	\$ 520,210	\$ 714,293,566	0.0775	\$ 541,122	\$ 20,912	4
Bostian Heights	908,341,055	0.0845	750,278	945,936,171	0.0845	781,331	31,053	5
Cleveland Community	475,350,000	0.0936	434,916	535,717,592	0.0936	490,149	55,233	3.5
East Gold Hill	134,205,235	0.0800	104,948	142,631,847	0.0800	111,538	6,590	6
East Landis	66,828,726	0.0425	27,763	68,255,027	0.0425	28,356	593	4
East Rowan Service:								
East Gold Hill - 15%	3,946,845	0.0700	2,701	4,150,217	0.0700	2,840	139	6
Pooletown - 85%	22,365,456	0.0700	15,303	23,517,899	0.0700	16,092	789	9S
Ellis Cross Country	174,178,461	0.0850	144,720	178,870,221	0.0850	148,618	3,898	6
Enochville	323,748,583	0.0800	253,171	327,308,625	0.0800	255,955	2,784	4
Franklin Township	391,038,825	0.0716	273,684	397,767,532	0.0716	278,393	4,709	5
Liberty (West)	443,353,543	0.0537	232,724	452,629,455	0.0537	237,593	4,869	5
Locke Township	1,052,199,830	0.0900	925,673	1,081,031,694	0.0900	951,038	25,365	4
Miller Ferry	657,870,057	0.0800	514,454	677,160,421	0.0800	529,539	15,085	3
Mt. Mitchell	110,036,945	0.0726	78,089	119,017,371	0.0726	84,462	6,373	5
Poole Town	122,794,242	0.0900	108,028	126,750,163	0.0900	111,508	3,480	9S
Richfield-Misenheimer	13,166,144	0.0700	9,009	11,158,910	0.0700	7,635	(1,374)	9S
Rockwell Rural	653,309,244	0.0900	574,748	679,324,209	0.0900	597,635	22,887	5
Rowan Iredell	53,352,492	0.0648	33,794	55,537,625	0.0648	35,179	1,385	9S
Scotch Irish	124,464,591	0.0600	72,998	128,481,726	0.0900	113,032	40,034	5
South Rowan Service:								
China Grove - 100%	5,758,142	0.0855	4,812	5,822,615	0.0855	4,866	54	4
South Salisbury	542,994,420	0.0825	437,891	558,256,154	0.0975	532,053	94,162	6
Union	393,390,412	0.0350	134,589	404,675,287	0.0350	138,450	3,861	5
West Rowan	396,220,728	0.0700	271,114	419,279,498	0.0700	286,891	15,777	5
Woodleaf	463,813,073	0.0650	294,696	510,798,833	0.0650	324,549	29,853	5
	<u>\$ 8,219,416,914</u>		<u>\$ 6,220,313</u>	<u>\$ 8,568,372,658</u>		<u>\$ 6,608,824</u>	<u>\$ 388,511</u>	

Indicates tax rate increase

**SUBMISSION OF
PROPOSED ANNUAL BUDGET
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Fiscal Year 2021

Fund 202 - Emergency Telephone System Fund

Aaron Church, County Manager

May 18, 2020

The Emergency Telephone System Fund was established in accordance with North Carolina General Statutes that provided counties with the opportunity to secure funding from telephone ratepayers to support the cost of an emergency 911 telecommunications response system. The Statutes required any surcharge authorized by the Board of Commissioners to be accounted for in a separate Fund. For the period July 1, 1997 through December 31, 2007, the Board of Commissioners established a 65 cents per month fee on all telephone landlines for the purpose of providing emergency 911 dispatching and related services.

In May 1999, the North Carolina General Assembly authorized the “Wireless Telephone Surcharge Fund”, which included the provision that mobile telephone providers must develop technology to identify the location of mobile telephone users in the event of a call for emergency assistance. It also provided revenues to local governments who operate emergency 911 response services for the development of technological capabilities to receive and process location information. From July 1, 1999 through December 31, 2007, the statewide wireless fee was set at 70 cents per month.

Effective January 1, 2008, House Bill 1755 preempted local authority to set an emergency 911 landline fee and substituted a statewide rate of 70 cents on all voice communications service connections, including landline, wireless and voice over internet protocol (VoIP). The North Carolina 911 Board subsequently changed the rate effective July 1, 2010 and July 1, 2018 to 60 cents and 65 cents, respectively. The County receives distributions of combined landline, wireless and VoIP fees from the State on a monthly basis.

I. ESTIMATED AVAILABLE REVENUES FOR 2020

It is estimated that Rowan County will receive the following revenues to be used in Fund 202 for fiscal year 2021:

Emergency 911 fees	\$ 443,628
Investment earnings	20,000
Appropriated fund balance	<u>84,154</u>
Total estimated revenues	<u>\$ 547,782</u>

II. CONTINUATION EXPENDITURE BUDGET FOR 2021

The Emergency Telephone System Fund supports the operations of the 911 telecommunications program.

The Fund will support the following expenditures:

Public safety:	
Emergency 911 program	<u>\$ 547,782</u>

**SUBMISSION OF
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Fiscal Year 2021

Fund 501 - Risk Management Fund

Aaron Church, County Manager

May 18, 2020

On July 1, 1992, the Board of Commissioners approved a plan to operate the County's workers' compensation program as a self-insured entity. Under the plan, premiums charged to each department were set aside in a separate Fund as opposed to being remitted to an insurance company. Actual claims were handled internally and deducted from the actual cash in the Fund. Specific stop-loss insurance was obtained to protect the County against a catastrophic accident. The plan to self-insure the County for workers' compensation was developed as a means of controlling the County's costs. Effective July 1, 2012, the County began contracting with the North Carolina Association of County Commissioners (NCACC) to assist with the management of workers' compensation claims.

From July 1, 1998 through June 30, 2013, Rowan County participated in the Carolina Governmental Alliance with Cabarrus County for professional liability, general liability, and property and vehicle insurance coverage. Effective July 1, 2013, the County transferred all policies to the NCACC Liability and Property Risk Pool. Under the NCACC, the County operates as a self-insured group but has the "buying-power" benefit of participating in an insurance pool with 138 governmental members.

I. ESTIMATED AVAILABLE REVENUES FOR 2021

It is estimated that the County will transfer \$560,000 from the General, Emergency Telephone System, Landfill and Airport Funds to the Risk Management Fund for workers' compensation premiums and claims. Transfers are made bi-weekly to reflect these costs in individual department budgets. The costs are primarily based on rates assigned by insurance rating companies to various classifications of employees in accordance with the relative risk of the jobs. These rates are revised annually, based on occurrence history and costs of medical care.

It is recommended that \$480,000 be transferred from the General Fund to the Risk Management Fund for professional and property liability insurance to be purchased through the NCACC for the payment of insurance costs and claims.

The estimated revenues for Fund 501 for fiscal year 2021 are as follows:

Charges for services	\$ 560,000
Investment earnings	60,000
Transfer from other funds	480,000
Appropriated fund balance	<u>292,800</u>
Total estimated revenues	<u>\$ 1,392,800</u>

II. CONTINUATION EXPENDITURE BUDGET FOR 2021

For fiscal year 2021, it is estimated that the risk management programs will support the claims incurred by employees injured while working on the job and other professional and property liability claims. Adequate reserves will be available to address major incidents. In addition, insurance to provide stop loss maximums will be acquired.

Administration	\$ 203,495
Professional and property liability	680,000
Workers' compensation	<u>509,305</u>
Total estimated expenditures	<u>\$ 1,392,800</u>

**SUBMISSION OF
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Fiscal Year 2021

Fund 601 - Landfill Fund

Aaron Church, County Manager

May 18, 2020

During fiscal year 1990, Rowan County opened the Rowan County Landfill for the disposal of solid waste by County citizens. Two types of cells were created, one for municipal solid waste and one for construction and demolition (C&D) debris. Effective July 1, 2008, due to requirements contained in Senate Bills 6 and 1492, the County ceased operation of the C&D debris cell. All waste taken to the Landfill is now disposed of in the municipal solid waste cell.

Also effective July 1, 2008, the North Carolina General Assembly enacted a \$2 per ton statewide “tipping tax”. The proceeds of the excise tax were first used to pay entities that had incurred expenditures but were denied landfill permits due to passage of the new law. The remaining proceeds of the tax are distributed as follows: 50% to the Inactive Hazardous Sites Cleanup Fund to help pay for assessment and remediation of pre-1983 landfills, 18.75% to both cities and counties on a per capita basis for solid waste management programs and services, and 12.5% to the Solid Waste Management Trust Fund for grants to local governments and State agencies. For fiscal year 2021, it is estimated that the County will collect and remit \$310,000 to the State for this tax and receive \$70,000 to supplement solid waste programs and services.

I. ESTIMATED AVAILABLE REVENUES FOR 2021

It is estimated that the Board can expect to receive from various revenue sources approximately \$6,058,000 for fiscal year 2021. This amount includes several significant areas as shown below. Fund balance, in the amount of \$3,554,166, will be appropriated.

Charges for services	\$ 5,408,000
Scrap tire and white goods disposal tax	255,000
Solid waste disposal tax	70,000
Investment earnings	325,000
Appropriated fund balance	<u>3,554,166</u>
Total estimated revenues	<u>\$ 9,612,166</u>

The tipping fees are recommended to remain at current levels: Rowan County - \$34 per ton, Davie County contracted service - \$37 per ton, and all other waste from outside the County - \$39 per ton.

II. CONTINUATION AND EXPANSION EXPENDITURE BUDGET FOR 2021

For fiscal year 2021, the Landfill Fund will continue to support the disposal of solid waste in Rowan County primarily through the use of tipping fees. It is estimated that the following program operations will be provided:

Administration	\$ 437,370
Landfill operations	5,564,433
Recycling operations	648,040
Sanitation	<u>2,962,323</u>
Total estimated expenditures	<u>\$ 9,612,166</u>

The recommended expansion budget includes a new position, a Solid Waste Enforcement Officer, and a water tank and associated equipment. These additions total \$268,137.

**SUBMISSION OF
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Fiscal Year 2021

Fund 603 - Airport Fund

Aaron Church, County Manager

May 18, 2020

Effective July 1, 2007, Rowan County began accounting for airport grants and operations in Fund 603, the Airport Fund. This Fund is an enterprise fund, indicating that grant funds and charges for services should support operations and capital improvements. In fiscal year 2021, a General Fund transfer of \$200,000 and appropriated fund balance of \$488,964 are recommended to balance the Airport Fund budget.

I. ESTIMATED AVAILABLE REVENUES FOR 2021

It is estimated that the Airport can expect to realize and collect the following revenues:

State grants	\$ 2,498,101
Charges for services	1,369,900
Interest revenue	25,000
Transfer from General Fund	200,000
Appropriated fund balance	<u>488,964</u>
Total estimated revenues	<u>\$ 4,581,965</u>

II. CONTINUATION AND EXPANSION EXPENDITURE BUDGET FOR 2021

The objective of the continuation expenditure budget is to provide for the operation and maintenance of the Airport. As in all the continuation budgets, minimum adjustments are made based on historical costs and anticipated inflationary costs.

The Fund will support the following expenditures:

Airport grant projects	\$ 2,775,668
Airport operations	1,523,997
Debt service	<u>282,300</u>
Total estimated expenditures	<u>\$ 4,581,965</u>

**SUBMISSION OF
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Fiscal Year 2021

Fund 605 - Water Fund

Aaron Church, County Manager

May 18, 2020

In May 2017, Rowan County entered into an Agreement with the City of Salisbury for operation of the Northeast Rowan Water (NERW) System to provide potable water to citizens in this area of the County. The System began operations in July 2018 and has an identification number of 20-80-082. It is accounted for in Fund 605, the Water Fund.

I. ESTIMATED AVAILABLE REVENUES FOR 2021

It is estimated the County will receive the following revenues during fiscal year 2021:

Sale of water	\$ 134,000
Investment earnings	<u>2,000</u>
Total estimated revenues	<u>\$ 136,000</u>

II. CONTINUATION EXPENDITURE BUDGET FOR 2021

The objective of the continuation expenditure budget is to provide for the operation and maintenance of the water system. As in all the continuation budgets, minimum adjustments may be made based on historical costs and anticipated inflationary costs.

The Fund will support the following expenditures:

Purchase of water	\$ 50,000
Licenses	4,000
Repairs and maintenance	5,000
Water flushing fees	20,000
Operation fees - City of Salisbury	<u>57,000</u>
Total estimated expenditures	<u>\$ 136,000</u>