

## INVITATION TO BID

1. a. Sealed proposals will be received by Rowan County at the Rowan County Administrative Offices, OUTSIDE FRONT PORCH, 130 West Innes Street, Salisbury, North Carolina, up to **2:00 PM on Monday, October 19, 2020** and directly thereafter publically opened and read for the furnishing of labor, materials and equipment entering into the Scope of Work described in the Project Manuals for the Design Solutions COVID Relief Funding Projects for Rowan County owned facilities.
- b. The base bid, generally described, consists of the construction and installation of barriers, reception cabinetry, pass-through windows, and other various items meant to help resist the spread of COVID-19 within multiple facilities owned by Rowan County (total 9 locations).

In general, all items and installations are described on the project drawings. A project summary spreadsheet is also included as part of these bid documents.

Project is mostly general construction work. Electrical work is limited to wire-from-existing installations and electrical engineering drawings are not required. There is no structural, plumbing, or mechanical work associated with this project.

- c. Alternates shall be taken per requirements of Division 1, are listed in Division 1, Section 01030.
  - d. Proposals shall be received from licensed General Contractors. Subcontractor work of licensed Electrical Contractors, vendors, suppliers, or other installers must be included within a General Contractor's bid.
2. a. After **October 5<sup>th</sup>, 2020**, complete Project contract documents will be available for inspection in the following offices:

THE BOGLE FIRM ARCHITECTURE, PLLC., 110 N. Main Street, Suite 200, Salisbury, NC  
Bogle Firm web site [www.boglefirm.com](http://www.boglefirm.com)
  - b. "Bonafide Bidders" may download and use this Project Manual for their bidding purposes.
  - c. **NOTE:** "Bonafide bidder" is defined as a properly licensed General Contractor which provides to the Owners, timely received and properly submitted bids that if low will contract with the Owners for the work for which their bid was submitted.
3. A **Pre-Bid Conference** for all interested bidders will be held by the Architect beginning on the FRONT PORCH of the Rowan County Courthouse Building, 210 N. Main St., Salisbury, North Carolina, 28144 at **1:00 PM, Friday, October 9, 2020**, to answer questions pertaining to the project. **Attendance is HIGHLY RECOMMENDED for ALL bidders. Attendees will tour the Justice Center project areas and then also tour the project areas of the Rowan County Building at 402 North Main Street.**
  4. All Contractors and Subcontractors must have proper license under the State laws governing their respective trades.
  5. Each proposal must be accompanied by a certified check drawn on a bank or trust company insured by the Federal Deposit Insurance Corporation in an amount equal to not less than 5% of the proposal. In lieu thereof, a bidder may offer a Bid Bond of 5% of the bid, executed by a surety company licensed under the laws of North Carolina to execute such bonds, conditioned that the surety will, upon demand forthwith make payment to the Obligee upon said bond, if the bidder fails to execute the contract in accordance with the bid bond. Upon failure to forthwith make payment, the surety will pay to the Obligee an amount equal to the amount of said bond. Said deposit shall be retained by the Owner as liquidated damages in the event of failure of the successful bidder to execute the contract within ten days after the award, or to give satisfactory surety as required by law. (General Statutes of North Carolina, C0143, Article 85 - 129).

6. Bonds: Separate Performance and Payment Bonds will be required for one hundred percent (100%) of the contract price.
7. Payment will be made on the basis of 90% of approved monthly estimates of work completed (until a maximum of 5% of the contract amount is reached). Final payment will be made and Final Certificates will be issued upon acceptance of the work.
8. No bid may be withdrawn after time set for receiving bids for a period of **sixty (60) days**.
9. **All bidders are required to provide the AIA A305-Contractor's Qualification Statement with their bid and such other information as may be required in Subparagraph 4.1.9 of the Supplementary Instructions to Bidders.**
10. Owner reserves the right to waive irregularities and to reject any or all proposals.

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THE BOGLE FIRM ARCHITECTURE, PLLC  
110 N. Main Street Suite 200  
Salisbury, North Carolina 28144

For - Rowan County  
130 W. Innes Street  
Salisbury, NC 28144  
October 2020