

ROWAN COUNTY ENVIRONMENTAL HEALTH APPLICATION

PARCEL ID: _____

CDP# _____

environmentalhealth@rowancountync.gov

Date:

Fee paid:

Form of payment:

Receipt #:

Applying for:

<input type="checkbox"/> New single-family septic (IP____/CA____)	<input type="checkbox"/> New well (Type_____)	<input type="checkbox"/> Meet on site additional fee
<input type="checkbox"/> New multi-family septic (IP____/CA____)	<input type="checkbox"/> Well abandonment	<input type="checkbox"/> Revisit site fee
<input type="checkbox"/> New other septic (IP____/CA____)	<input type="checkbox"/> Well variance	<input type="checkbox"/> Septic redraw
<input type="checkbox"/> Expansion or Increase in Design Daily Flow	<input type="checkbox"/> Well repair	<input type="checkbox"/> Well redraw
<input type="checkbox"/> Repair to malfunctioning septic system	<input type="checkbox"/> Well camera	
<input type="checkbox"/> Wastewater system relocation	<input type="checkbox"/> Change of use from _____ to _____	
<input type="checkbox"/> Existing system approval -ES____/CA____/Migrant	<input type="checkbox"/> Type V or VI Operation Permit	
(ES-site modification or home in original footprint OR CA-replacing structure outside of original footprint)		
<input type="checkbox"/> Migrant Preoccupancy Inspection		

Number of bedrooms____/total number of occupants per home____

Will there be a basement with plumbing fixtures? Yes/No

Property Information (address per zoning):

Street Address/City/Zip Code

Subdivision/Lot#

Acreage

Directions (required-ex: between 123 and 127 N. Main St.) _____

Comments: _____

Applicant Name: _____

Owner Name: _____

Address: _____

Address: _____

Phone # _____ - _____ - _____

Phone # _____ - _____ - _____

Email _____

E-mail _____

Water Source: Are there any existing wells, springs or waterlines on the property? Yes/No

☐ new well needed ☐ existing individual well ☐ existing shared well ☐ community well ☐ public water ☐ spring

☐ yes ☐ no Does the property contain any jurisdictional wetlands?

☐ yes ☐ no Does the property contain any existing wastewater (septic or sewer) systems? If yes, what type and how many? _____

☐ yes ☐ no Is any sewage going to be generated on the property other than domestic sewage?

☐ yes ☐ no Is the property subject to approval by any other public agency?

☐ yes ☐ no Are there any existing or proposed easements, right of ways, encroachments or other areas subject to legal restrictions other than street frontage on this property?

Non-residential Information: Please complete the Church/Business/Other attachment

****If applying for Construction Authorization, which type of system would you prefer?**

☐ Any ☐ Accepted ☐ Conventional ☐ Innovative ☐ Provisional ☐ RWTS ☐ Other

Do you anticipate the use of a grinder pump or sewage pump? ☐ No ☐ Yes, which one _____

IF THE INFORMATION IN THE APPLICATION FOR AN IMPROVEMENT PERMIT IS FALSIFIED, CHANGED OR THE SITE IS ALTERED, THE IMPROVEMENT PERMIT AND CONSTRUCTION AUTHORIZATION WILL BECOME INVALID.

I have read this application and certify that the information provided herein is true, complete and correct. Authorized county and state officials are granted right of entry to conduct necessary inspections to determine compliance with applicable laws and rules. I understand that I am solely responsible for the proper identification and labeling of all property lines and corners and making the site accessible so that a complete site evaluation can be performed.

Property owner or owner's legal representative signature

Date

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Must provide documentation to support claim as owner's legal representative.

Revised February 2026

**ENVIRONMENTAL HEALTH REQUIREMENTS
FOR SEPTIC AND WELL PERMITS**

Along with any **application form**, you will need to submit a **detailed site plan as indicated in Rule 15A NCAC 18E .0202(h)(3), .0202(j)(2), or 15A NCAC 02C .0303**, an **authorization form or current contract to purchase** (if you do not own the property) and a **preliminary zoning review** from Planning and Zoning (when applicable).

The following items must be completed prior to the submittal of any Environmental Health Application. Incomplete site preparations will require a revisit to the property which will incur a revisit fee and cannot be completed until the fee is paid and everything below is complete. In addition to the fee, your application will go to the bottom of the work list.

- Lot must be cleared of heavy undergrowth. In order to evaluate the lot, the footprint of the proposed structure must be visible. Adequate area for the septic drain field and repair area must be sufficiently cleared of heavy undergrowth, with 50 ft. of visibility in all directions. Inspectors must be able to evaluate the property, shoot laser level elevations, layout the drain field, perform the soil evaluation, etc.
- Clearly mark all property corners by locating existing iron or concrete markers. Flag all property lines every 25 ft. if adjacent property corners are not visible when standing on any given corner. Property lines must be flagged by a licensed NC surveyor and easily identified prior to application submittal. Mow lines and/or fence lines do not constitute marked lines.
- Stake or flag the footprint of the proposed structure, addition, garage, barn, pool, etc. to match the site plan submitted on the property.

* If the property is not properly marked when the inspector goes to evaluate, the application will go to bottom of the list and a site re-visit fee will be charged prior to the inspector returning to the site. *

- If a Construction Authorization (CA) is desired for a newly created or subdivided lot(s), submit a recorded copy of the plat which includes the dimensions of the new property(ies). Note: if anything from original site plan changes, a new site plan will be required.
- When an application is submitted, all utilities shall be marked before soil can be evaluated. Call 811 for this service. Rowan County or Rowan County Environmental Health is not responsible for damage to power lines, cable lines, internet lines, gas lines, water lines, or other utilities if not marked or indicated on the required Site Plan.

*If backhoe pits are required to be dug at the location, the EH specialist will contact the applicant. Pit depths will be determined by the EH specialist or a NC Licensed Soil Scientist with a minimum of 3 pits being dug. The applicant is responsible for securing this service and contacting the EH specialist to schedule the pit evaluation.

By signing below, I am acknowledging that the above specifications have been met and the site is ready to be evaluated.

Signature

Date