



# **INVITATION TO BID**

**FOR**

## **2500/250 Series TRUCK SPECIFICATION**

### **ROWAN COUNTY**

130 West Innes Street

Salisbury, NC 28144

704-216-8174

[anna.bumgarner@rowancountync.gov](mailto:anna.bumgarner@rowancountync.gov)

Date Issued: Tuesday, February 8, 2022

Date Due: Wednesday, February 16, 2022 at 3:00 PM ET

Administered By: Anna Bumgarner, Purchasing Director

**NOTICE TO BIDDERS  
ROWAN COUNTY EMERGENCY SERVICES FOR  
FIVE (5) 2500/250 Series TRUCKS**

Rowan County plans to purchase five (5) 2500/250 Series Trucks for Emergency Services (ES). Rowan County understands the supply chain issues with vehicles; therefore, is willing to purchase vehicles from multiple vendors to meet our need of five (5). The County is also willing to look at exceptions to the spec so please price vehicle that will most closely match the specification and list any expectations. The County is also willing to order these vehicles and take delivery at a later time, please specify expected delivery date.

**Bidders for this ITB will be accepted until Wednesday, February 16, 2022 at 3:00 pm ET** at the Rowan County Purchasing Department, 130 West Innes Street, Suite 31, Salisbury, North Carolina 28144. Bid documents may be obtained by contacting the Rowan County Purchasing Director at:

Rowan County Purchasing Department  
Attn: Anna Bumgarner, Purchasing Director  
130 West Innes Street, Suite 31  
Salisbury, NC 28144  
704-216-8174

[anna.bumgarner@rowancountync.gov](mailto:anna.bumgarner@rowancountync.gov)

Submission of any bid signifies the Bidder's agreement that their bid and the content thereof, are valid for ninety (90) calendar days following the submission deadline and will become part of the contract that is negotiated between Rowan County and the successful Bidder. All prices submitted with the Bid shall remain in effect for the ninety (90) day period.

Rowan County reserves the right to award and/or reject any and/or all Bids and waive any technicalities or irregularities. For complete details, consult the ITB package.

This is the 8th day of February, 2022.

Rowan County

By: Anna Bumgarner  
Rowan County Purchasing Director

### **Invitation to Bid**

The purpose and intent of this Invitation to Bid (ITB) is for five (5) 2500/250 series trucks for Emergency Services (ES). The following documents make up this ITB:

- a. This Document
- b. Bid Response Form

### **Important Dates**

Issue Date:	Tuesday, February 8, 2022
Deadline for written questions:	Thursday, February 10, 2022 at 5:00 PM ET
Deadline for Submitting Bids:	Wednesday, February 16, 2022 at 3:00 PM ET

### **Submission of Bids**

Bids must be presented on the **Bid Response Form** attached to the ITB can be mailed or delivered to:

Anna Bumgarner, Purchasing Director  
Rowan County Purchasing Department  
130 West Innes Street, Suite 31  
Salisbury, NC 28144

The package shall be plainly marked **"ITB 2022-025a 2500/250 Series Trucks"**.

Bidders must submit one sealed original of their bids. No responsibility shall be attached to Rowan County (the County) for the premature opening of any bid not properly addressed or identified.

Sealed Bids are due on **Wednesday, February 16, 2022 at 3:00 pm EST** by mail to J. Newton Cohen, Sr. Administration Building at 130 West Innes Street, Suite 31, Salisbury, North Carolina, 28144. Failure to submit a Bid by this deadline will disqualify the respondent from consideration in this purchase.

### **Request for Clarification**

All questions or requests for clarification or additional information must be submitted in writing no later than 5:00 pm on Thursday, February 10, 2022. These written questions or requests must be submitted to Anna Bumgarner, Purchasing Director, either by mail, fax or e-mail. No respondent shall have contact with any other County Staff or Board of Commission Members once the ITB is made public. All pertinent questions the County receives will be answered in an addendum to this ITB and posted on the County website by end of day on Friday, February 11, 2022. <https://www.rowancountync.gov/677/Current-Bids-or-Request-for-Proposals-RF>

In addition, the County assumes no responsibility for conclusions or interpretations derived from technical and background information presented in this ITB, or otherwise distributed or made available during this procurement process. The County will not be bound by or be responsible for any explanation, interpretation or conclusions of this ITB or any documents provided by the County, other than those given in writing by the County, through the issuance of addenda. It is the full responsibility of the Contractor to thoroughly investigate the needs/requirements of the County not necessarily assumed in this ITB.

### **Signed Bids Considered an Offer**

Receipt of a signed Bid shall be considered an offer on the part of the Bidder. The terms, conditions and specifications of this ITB will become part of the contract if the Bid shall be deemed approved and accepted by the County. In the event of a default on the part of the Bidder after acceptance by the County, the County may take such action as it deems appropriate, including legal action for damages or specific performance.

### **Timeline to Execute Contract**

The County understands the current national issues with vehicle production and is willing to work with the awarded Bidder, within reason, on the delivery of vehicles.

### **Availability of Funds**

The purchase will be awarded and deemed binding only to the extent of appropriated funds for the purpose set forth in this ITB.

### **Non-Discrimination**

The Bidder shall not discriminate against any individuals and will take proactive measures to assure compliance with all Federal and State requirements concerning fair employment, employment of people with disabilities, and concerning the treatment of all employees without regard to discrimination based upon age, race, color, religion, sex, national origin or disability.

### **Delivery**

The awarded vendor shall delivery vehicles FOB destination to Rowan County Facilities Department at 425 Airport Road, Salisbury, NC 28147 and notify purchasing of delivery by email to Anna Bumgarner at [anna.bumgarner@rowancountync.gov](mailto:anna.bumgarner@rowancountync.gov).

### **Collusive Bidding**

The Bidder's signature on the Bid Form is a guarantee the prices quoted have been arrived at without collusion with other eligible Bidder(s) and without effort to preclude the County from obtaining the lowest possible competitive price.

### **General Indemnity**

The Bidder shall save and hold harmless, protect, defend and indemnify the County (including the County Manager, the Board of Commissioners, as well as Rowan County officers, agents and employees) from and against any demand, claim, suit, loss, expense or damage which may be asserted against any of them in their official or individual capacities by reason of any alleged damage to property, or injury to, or death of, any person arising out of, or in any way related to, any action or inaction of the Bidder (including its officers, agents and employees) in the performance or intended performance of this contract, or the maintenance of any facility, or the operation of any program, which is the subject of, or is related to, the performance of this contract. The obligations of the Bidder pursuant to this paragraph shall not be limited in any way by any limitation in the amount or type of proceeds, damages, compensation or benefits payable under any policy of insurance or self-insurance maintained by, or for the use and benefit of, the Bidder. As an integral part of this contract, the Bidder agrees to purchase and maintain, during the life of this contract, contractual liability insurance in the amount required in the general liability insurance requirements and to furnish proper evidence thereof with the County named as an additional insured.

### **Assignment**

The successful Bidder shall be the prime Bidder and shall be solely responsible for all contractual performance. The Bidder shall not assign, transfer, convey, sublet or otherwise dispose of its agreements with the County, or its rights, title or interests herein, or its power to execute such agreement, to any other person, company or corporation without the previous written consent and approval of the County.

### **Conflict of Interest**

All Bidders must disclose in writing with their Bid the name of any owner, officer, director or agent who is also an

employee of the County. All Bidders must also disclose in writing with their bid the name of any employee of the County who owns, directly or indirectly, an interest of five percent (5%) or more in the Bidder's firm or any of its branches or subsidiaries. By submitting a bid, the Bidder certifies that there is no relationship between the Bidder and any person or entity which is, or gives the appearance of, a conflict of interest related to this ITB or project.

**Errors and Omissions**

The Bidder shall not take advantage of any errors or omissions in this ITB, and shall promptly notify the County of any omissions or errors found in this document.

<b>SPECIFICATIONS</b>	<b>COMMENTS/ALTERNATIVES</b>
Four-wheel drive	
Four Full Size Doors	
Cloth Seats	
Short Box preferred	
Vinyl Matting	
Air Conditioning	
AM/FM Radio	
Power Windows	
Power Door Locks	
Cruise Control	
Tilt Steering Wheel	
110 Volts/400-watt Outlet (or alternate)	
Cupholders	
Cargo Area Tiedowns	
- automatic transmission w/od	
Power Steering	
4 Wheel ABS Brakes	
Largest Available 8-cylinder Gas Engine	Engine
Heavy Duty High Amp Alternator	type: _____
Front Disc Brakes	
Unleaded Fuel preferred	
Fold Down Tailgate	
Spare Tire	
Driver's Air Bag	
Passenger's Air Bag	
Exterior Color: White (or alternate)	
Interior Color: Specify in Bid	
Heavy Duty Suspension	
Class V Trailer Towing Package with	
Trailer Brake Controller	
Rear Back Up Camera	
Remote Start	
Up-fitter Interface Module	
<b>Please complete:</b>	
MPG city	_____
MPG highway	_____
Wheelbase	_____
Fuel capacity (gal)	_____
Basic Warranty (months)	_____
Basic Warranty (miles)	_____
Powertrain Warranty (months)	_____
Powertrain Warranty (miles)	_____
Number of doors (extended cab)	_____

**Bid Response Form**

**Quote:**

Extended cab - Four Door                      \$ \_\_\_\_\_ Per unit  
Quantity Available                              \_\_\_\_\_ Total Cost \$ \_\_\_\_\_  
Estimated Delivery Date:                      \_\_\_\_\_ If ordered by: \_\_\_\_\_

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Business Name	Date	Authorized Signature
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Address	Printed Name
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Telephone number/email	Federal Tax ID Number
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**Attach sheet explaining and exceptions to the specifications listed.**

**Alternate Bid:**

**Quote used vehicles available:**

Extended cab - Used                              \$ \_\_\_\_\_ Per used unit  
Quantity Available                              \_\_\_\_\_ Total Cost \$ \_\_\_\_\_  
Estimated Delivery Date:                      \_\_\_\_\_  
Make/Model/Year of Used vehicle: \_\_\_\_\_  
Odometer reading \_\_\_\_\_  
Does this vehicle have a clean title? \_\_\_\_\_ Yes \_\_\_\_\_ No