



Be an original.

AUTUMN JUBILEE OCTOBER 5 & 6, 2019 RULES AND REGULATIONS

Please read the following carefully. Keep this page for your reference.

1. Applications and full payment must be received by Autumn Jubilee staff by August 31, 2019. Vendors requesting the same site as the previous year must return their application and full payment by July 31, 2019.
2. Vendors are required to attend both days. There is no one day fee. The festival will be held rain or shine. **No refunds** will be given. Please refer to application for site prices.
3. If you are a new vendor, please send 4 photos of items you plan on selling along with your vendor application. If your items are not approved by staff, your entry fee will be returned.
4. Vendors may begin setting up on Friday, October 4, between 9:00 am and 7:00 pm or Saturday, October 5, between 7:00 am and 9:00 am. **All vehicles must be removed from vendor areas by 9:00 am on Saturday, October 5, and Sunday, October 6.** Your vendor parking pass must be visible in your vehicle at all times. This pass gets you into the vendor parking area. Vendors will receive one parking pass per booth.
5. Vendors must remain until the festival closes at 6:00 pm on both Saturday and Sunday. Vehicles will not be allowed into the vendor areas until approval from park staff due to the safety of attendees.
6. Vendors are responsible for their own display equipment, tables, chairs, and tents/canopies. No generators are allowed.
7. All items for sale must be the original work of the vendor. Commercially or mass produced items or items made from kits are not eligible for exhibit or sale. Raffles, face painting, and drinks are not allowed to be sold at vendor sites. Autumn Jubilee staff reserves the right to enforce these rules, and may require removal of items or entire booths that violate festival rules. Autumn Jubilee staff reserves the right to approve or reject any application for any reason.
8. Vendors are responsible for their own business transactions and must follow all rules pertaining to North Carolina sales tax. Vendors must have a valid NC Sales Tax Certificate on display in their booths. Our staff is required to maintain a list of all vendors and sales tax certificate numbers, and must report them to the state if requested. Vendors are responsible for collecting and paying the tax.
9. Security will be on site Friday and Saturday night; however, we request that vendors take any valuables with them. Rowan County Parks and Recreation is not responsible for any lost, stolen, or damaged goods.
10. **No pets** are allowed in the park during the festival weekend, except in the campground.
11. Site numbers, parking passes, and other pertinent information will be mailed to vendors in mid September.

Questions, comments, or concerns should be directed to:

Ashley Duncan—704-216-7815 | ashley.duncan@rowancountync.gov or

Joni Hobbs—704-216-7816 | joni.hobbs@rowancountync.gov

We're excited for you to join us for another great year at Autumn Jubilee!