

**ROWAN COUNTY  
HUMAN RESOURCES**

**JOB DESCRIPTION**

**Job Title** : Dentist  
**Department**: Health  
**Revised** : July 2004

**Class** : Professional  
**FLSA** : Exempt

*This job description supersedes any prior description for the Dentist classification.*

**GENERAL DESCRIPTION**

Professional level work involving responsibility for the dental services in a public health clinic. Work involves planning and conducting dental health education and clinical treatment programs and serving as a consultant to the Health Department and other medical and para-medical services in Rowan County. Supervision is exercised over other dental personnel and includes the training of assistants and the promotion of dental health through educational and informational media. Work is supervised by the Public Health Director and is guided by established dental health practices.

**ESSENTIAL JOB FUNCTIONS** (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Institutes and supervises oral hygiene practices; determines that aseptic techniques or treatment are followed according to OSHA guidelines.

Acquires and supervises the maintenance of supplies and equipment necessary to perform all types of dental treatment.

Examines and determines need for dental treatment of the public in the Health Department; participates in the dental treatment by performing procedures required to establish and maintain proper dental health.

Serves as a consultant for dental problems to other medical and para-medical services in the Health Department or other health facility.

Assists in promoting and maintaining good public relations among community groups and professional organizations such as the local and North Carolina Dental Society.

Determines and assures that patient's charts and dental records are correctly maintained through accurate recording of all dental procedures performed on a patient.

**OTHER JOB FUNCTIONS**

Performs related duties as required.

*Management reserves the right to add or amend duties at any time.*

**KNOWLEDGE, SKILLS, AND ABILITIES**

Thorough knowledge of modern dentistry and recent developments in the field of dentistry.

Considerable knowledge of departmental policies, rules, and regulations pertaining to dental health services.

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Considerable knowledge of dental health problems in the community.

Ability to supervise professional, para-professional, and management support personnel.

Ability to establish and maintain effective working relationships with patients, departmental personnel from other professional disciplines within the institution, clinic or community setting.

Ability to prepare and deliver lectures on dental health education to professional and community groups.

Ability to effectively communicate, orally and in writing.

### **PHYSICAL REQUIREMENTS**

The work in this class is primarily sedentary in nature. Physical requirements include sitting for extended periods of time, walking, bending, stooping, and lifting books and files of approximately 35 lbs. or less. Work may include extended periods of time viewing a computer video monitor or operating a keyboard. Work may include operation of a motor vehicle. Employee is not substantially exposed to adverse conditions or hazardous materials.

### **EXPOSURE CONTROL**

Work is likely to cause direct contact with blood or other body fluids to which universal precautions apply. Personal protective equipment should be available and worn.

### **MINIMUM EXPERIENCE AND TRAINING**

Requires graduation from an approved school of dentistry and two years of experience in the general practice of dentistry. Must have a license to practice dentistry in the State of North Carolina.

**This job description does not create an employment contract,  
implied or otherwise.**