

**ROWAN COUNTY
HUMAN RESOURCES**

JOB DESCRIPTION

Job Title : PT Grounds Worker
Department: Airport Operations
Revised : August 2020

Class : Service Maintenance
FLSA : Non-exempt

This job description supersedes any prior description for the PT Grounds Worker classification.

GENERAL DESCRIPTION

Semi-skilled work related to general maintenance of airport facilities, grounds and equipment. Work is performed under the supervision of the Airfield Grounds Supervisor.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Maintains grounds and ensures landscaped areas are in good condition.

Operates equipment such as backhoe, mower, and sweep.

Repairs doors, door checks, locks, window frames, tables and chairs.

Assists with preventative maintenance on building facilities and equipment.

Performs security checks and reports unusual activity.

Assists with custodial services within the terminal.

OTHER JOB FUNCTIONS

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

General knowledge of the methods, practices, tools and materials used in building maintenance and repair work, occupational hazards and necessary safety precautions applicable to buildings and grounds maintenance work.

Skill in the use and care of tools and equipment necessary to perform various building and ground maintenance and repair tasks.

Ability to read, interpret, and work from sketches, layouts, schematics, and charts.

Ability to work independently.

Ability to communicate effectively, orally and in writing.

Ability to take direction work with other employees and the public in a courteous and cooperative manner.

Job Title: PT Grounds Worker

Page : 2

PHYSICAL REQUIREMENTS

Work in this class includes sitting, walking, bending, stooping, and lifting weights of approximately 65 lbs or less unassisted and weights over 65 lbs with assistance. Work will include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Work includes operation of a motor vehicle. Employee may be exposed to hazardous materials.

EXPOSURE CONTROL

Work activity does not entail predictable or unpredictable exposure to blood or body fluids.

MINIMUM EXPERIENCE AND TRAINING

High school diploma or GED equivalency and one year of experience with hand tools and related equipment. Must be at least 18 years of age. A valid driver's license is required. Prior airport experience preferred.

**This job description does not create an employment contract,
implied or otherwise.**