SUBMISSION OF

PROPOSED ANNUAL BUDGET

TO THE

ROWAN COUNTY

BOARD OF COMMISSIONERS

Fiscal Year 2022
Fund 201 - Fire District Fund

Aaron Church, County Manager

May 26, 2021

The Fire District Fund was established by the Board of Commissioners to account for fire and special service district taxes levied by the Board for the purpose of providing fire services to the unincorporated areas of Rowan County. For fiscal year 2022, the County received budget requests from 23 fire and service districts. The following five districts have proposed tax rate increases:

	Current Tax Rate	FY 2022 Levy at Current Tax Rate	Proposed Tax Rate	FY 2022 Levy at Proposed Tax Rate	Increase in Levy
Atwell Township	0.0775	$ 542,225	0.0975	$ 682,154	$ 139,929
Bostian Heights	0.0845	775,706	0.0900	826,196	50,490
Franklin Township	0.0716	277,427	0.0900	348,721	71,294
Locke Township	0.0900	948,214	0.0975	1,027,232	79,018
Miller Ferry	0.0800	547,420	0.0875	598,740	51,320
South Rowan	0.0855	4,831	0.0900	5,085	254
West Rowan County	0.0700	291,130	0.0900	374,311	83,181

The Board of Commissioners may choose to have budget work sessions to discuss these requests and determine an appropriate funding level for each volunteer fire department. If you have questions, staff can provide additional information at the budget work sessions.

Each request has a section that reads, *"The Board of Directors recommends a tax rate of ___ cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners."* The tax rate proposals are certified under the signature of the Chairman of the Fire Department Board and Chairman of the Fire Commission appointed by the Board of Commissioners. Proposed tax rates range from 3.5 cents to 9.75 cents.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2022

It is estimated that Rowan County will receive the following revenues to be recorded in Fund 201 for fiscal year 2022:

Ad valorem taxes	$ 7,047,794

A worksheet is provided that details estimated property tax valuation, proposed tax rate and proposed tax levy for each fire district for fiscal year 2022. The worksheet also shows the current ISO rating for each district. Please see Schedule 7.

II. CONTINUATION EXPENDITURE BUDGET FOR FY 2022

The Fund will support the following expenditures:

Public safety:	
Fire Districts	$ 7,047,794

SUBMISSION OF

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Fiscal Year 2022

Fund 202 - Emergency Telephone System Fund

Aaron Church, County Manager

May 26, 2021

The Emergency Telephone System Fund was established in accordance with North Carolina General Statutes that provided counties with the opportunity to secure funding from telephone ratepayers to support the cost of an emergency 911 telecommunications response system. The Statutes required any surcharge authorized by the Board of Commissioners to be accounted for in a separate Fund. For the period July 1, 1997 through December 31, 2007, the Board of Commissioners established a 65 cents per month fee on all telephone landlines for the purpose of providing emergency 911 dispatching and related services.

In May 1999, the North Carolina General Assembly authorized the "Wireless Telephone Surcharge Fund", which included the provision that mobile telephone providers must develop technology to identify the location of mobile telephone users in the event of a call for emergency assistance. It also provided revenues to local governments who operate emergency 911 response services for the development of technological capabilities to receive and process location information. From July 1, 1999 through December 31, 2007, the statewide wireless fee was set at 70 cents per month.

Effective January 1, 2008, House Bill 1755 preempted local authority to set an emergency 911 landline fee and substituted a statewide rate of 70 cents on all voice communications service connections, including landline, wireless and voice over internet protocol (VoIP). The North Carolina 911 Board subsequently changed the rate effective July 1, 2010 and July 1, 2018 to 60 cents and 65 cents, respectively. The County receives distributions of combined landline, wireless and VoIP fees from the State on a monthly basis.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2022

It is estimated that Rowan County will receive the following revenues to be used in Fund 202 for fiscal year 2022:

Emergency 911 fees	$ 553,748
Investment earnings	10,000
Total estimated revenues	$ 563,748

II. CONTINUATION EXPENDITURE BUDGET FOR FY 2022

The Emergency Telephone System Fund supports the operations of the 911 telecommunications program.

The Fund will support the following expenditures:

Public safety:	
Emergency 911 program	$ 563,748

SUBMISSION OF

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BOARD OF COMMISSIONERS

Fiscal Year 2022

Fund 501 - Risk Management Fund

Aaron Church, County Manager

May 26, 2021

On July 1, 1992, the Board of Commissioners approved a plan to operate the County's workers' compensation program as a self-insured entity. Under the plan, premiums charged to each department were set aside in a separate Fund as opposed to being remitted to an insurance company. Actual claims were handled internally and deducted from the actual cash in the Fund. Specific stop-loss insurance was obtained to protect the County against a catastrophic accident. The plan to self-insure the County for workers' compensation was developed as a means of controlling the County's costs. Effective July 1, 2012, the County began contracting with the North Carolina Association of County Commissioners (NCACC) to assist with the management of workers' compensation claims.

From July 1, 1998 through June 30, 2013, Rowan County participated in the Carolina Governmental Alliance with Cabarrus County for professional liability, general liability, and property and vehicle insurance coverage. Effective July 1, 2013, the County transferred all policies to the NCACC Liability and Property Risk Pool. Under the NCACC, the County operates as a self-insured group but has the "buying-power" benefit of participating in an insurance pool with 138 governmental members.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2022

It is estimated that the County will transfer $575,000 from the General, Emergency Telephone System, Landfill and Airport Funds to the Risk Management Fund for workers' compensation premiums and claims. Transfers are made bi-weekly to reflect these costs in individual department budgets. The costs are primarily based on rates assigned by insurance rating companies to various classifications of employees in accordance with the relative risk of the jobs. These rates are revised annually, based on occurrence history and costs of medical care.

It is recommended that $480,000 be transferred from the General Fund to the Risk Management Fund for professional and property liability insurance to be purchased through the NCACC for the payment of insurance costs and claims.

The estimated revenues for Fund 501 for fiscal year 2022 are as follows:

Charges for services	$ 575,000
Investment earnings	60,000
Transfer from other funds	480,000
Appropriated fund balance	314,894
Total estimated revenues	$ 1,429,894

II. CONTINUATION EXPENDITURE BUDGET FOR FY 2022

For fiscal year 2022, it is estimated that the risk management programs will support the claims incurred by employees injured while working on the job and other professional and property liability claims. Adequate reserves will be available to address major incidents. In addition, insurance to provide stop loss maximums will be acquired.

Administration	$ 219,230
Professional and property liability	700,000
Workers' compensation	510,664
Total estimated expenditures	$ 1,429,894

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Fiscal Year 2022

Fund 601 - Landfill Fund

Aaron Church, County Manager

May 26, 2021

During fiscal year 1990, Rowan County opened the Rowan County Landfill for the disposal of solid waste by County citizens. Two types of cells were created, one for municipal solid waste and one for construction and demolition (C&D) debris. Effective July 1, 2008, due to requirements contained in Senate Bills 6 and 1492, the County ceased operation of the C&D debris cell. All waste taken to the Landfill is now disposed of in the municipal solid waste cell.

Also, effective July 1, 2008, the North Carolina General Assembly enacted a $2 per ton statewide "tipping tax". The proceeds of the excise tax were first used to pay entities that had incurred expenditures but were denied landfill permits due to passage of the new law. The remaining proceeds of the tax are distributed as follows: 50% to the Inactive Hazardous Sites Cleanup Fund to help pay for assessment and remediation of pre-1983 landfills, 18.75% to both cities and counties on a per capita basis for solid waste management programs and services, and 12.5% to the Solid Waste Management Trust Fund for grants to local governments and State agencies. For fiscal year 2022, it is estimated that the County will collect and remit $310,000 to the State for this tax and receive $70,000 to supplement solid waste programs and services.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2022

It is estimated that the Board can expect to receive from various revenue sources approximately $6,113,000 for fiscal year 2022. This amount includes several significant areas as shown below. Fund balance, in the amount of $2,211,499, will be appropriated.

Charges for services	$ 5,463,000
Scrap tire and white goods disposal tax	255,000
Solid waste disposal tax	70,000
Investment earnings	325,000
Appropriated fund balance	2,211,499
Total estimated revenues	$ 8,324,499

The tipping fees are recommended to remain at current levels: Rowan County - $34 per ton, Davie County contracted service - $37 per ton, and all other waste from outside the County - $39 per ton.

II. CONTINUATION EXPENDITURE BUDGET FOR FY 2022

For fiscal year 2022, the Landfill Fund will continue to support the disposal of solid waste in Rowan County primarily through the use of tipping fees. It is estimated that the following program operations will be provided:

Administration	$ 188,471
Landfill operations	6,548,262
Recycling operations	700,540
Sanitation	887,226
Total estimated expenditures	$ 8,324,499

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Fiscal Year 2022

Fund 603 - Airport Fund

Aaron Church, County Manager

May 26, 2021

Effective July 1, 2007, Rowan County began accounting for airport grants and operations in Fund 603, the Airport Fund. This Fund is an enterprise fund, indicating that grant funds and charges for services should support operations and capital improvements. In fiscal year 2022, a General Fund transfer of $355,000 and appropriated fund balance of $341,148 are recommended to balance the Airport Fund budget.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2022

It is estimated that the Airport can expect to realize and collect the following revenues:

State grants	$ 1,163,809
Charges for services	1,340,300
Interest revenue	25,000
Transfer from General Fund	355,000
Appropriated fund balance	341,148
Total estimated revenues	$ 3,225,257

II. CONTINUATION AND EXPANSION EXPENDITURE BUDGET FOR FY 2022

The objective of the continuation expenditure budget is to provide for the operation and maintenance of the Airport. As in all the continuation budgets, minimum adjustments are made based on historical costs and anticipated inflationary costs.

The Fund will support the following expenditures:

Airport grant projects	$ 1,294,934
Airport operations	1,647,823
Debt service	282,500
Total estimated expenditures	$ 3,225,257

An expansion request to spend $375,000 in parking lot repairs is not being recommended in this budget.

SUBMISSION OF

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Fiscal Year 2022

Fund 605 - Water Fund

Aaron Church, County Manager

May 26, 2021

In May 2017, Rowan County entered into an Agreement with the City of Salisbury for operation of the Northeast Rowan Water (NERW) System to provide potable water to citizens in this area of the County. The System began operations in July 2018 and has an identification number of 20-80-082. It is accounted for in Fund 605, the Water Fund.

I. ESTIMATED AVAILABLE REVENUES FOR FY 2022

It is estimated the County will receive the following revenues during fiscal year 2022:

Sale of water	$ 134,000
Appropriated Fund Balance	316,180
Investment earnings	2,000
Total estimated revenues	$ 452,180

II. CONTINUATION EXPENDITURE BUDGET FOR FY 2022

The objective of the continuation expenditure budget is to provide for the operation and maintenance of the water system. As in all the continuation budgets, minimum adjustments may be made based on historical costs and anticipated inflationary costs.

The Fund will support the following expenditures:

Purchase of water	$ 42,000
Licenses	4,000
Repairs and maintenance	5,000
Water flushing fees	46,800
Water operations	297,380
Operation fees - City of Salisbury	57,000
Total estimated expenditures	$ 452,180

ROWAN COUNTY **SCHEDULE 1**
MANAGER'S BUDGET SUMMARY
FY 2022 RECOMMENDED BUDGET
REVENUES

Description/Department	FY 2020 Actual Amounts	FY 2021 Original Budget	FY 2022 Recommended Budget	Dollar Difference to 2021 Budget	Percent Difference to 2021 Budget
AD VALOREM TAX - CURRENT YEAR	$ (80,348,648)	$ (79,770,000)	$ (80,500,000)	$ 730,000	0.9%
AD VALOREM TAX - NCVTS	(8,299,920)	(8,150,000)	(8,300,000)	150,000	1.8%
AD VALOREM TAX - PRIOR YEARS	(1,010,976)	(1,000,000)	(1,000,000)	-	0.0%
AD VALOREM - WRITE OFF COLL	(312)	-	-	-	0.0%
ABATEMENTS - CURRENT YEAR	248,190	320,000	320,000	-	0.0%
ABATEMENTS - PRIOR YEARS	19,154	100,000	50,000	50,000	50.0%
TAX DISCOUNTS	688,512	700,000	725,000	(25,000)	-3.6%
DOG TAXES	(18,593)	(15,000)	(18,000)	3,000	-20.0%
TAX OVER/SHORT	-	-	-	-	N/A
INTEREST - TAXES	(321,675)	(300,000)	(275,000)	(25,000)	-8.3%
PENALTIES - GARNISHMENTS	(40,602)	(120,000)	(100,000)	(20,000)	-16.7%
INTEREST - NCVTS	(69,601)	(45,000)	(50,000)	5,000	-11.1%
1 CENT SALES TAX	(12,091,212)	(10,100,000)	(12,573,000)	2,473,000	24.5%
MUNI HOLD HARMLESS	3,206,263	2,850,000	3,400,000	(550,000)	19.3%
1/2 CENT - ARTICLE 40 - UNRESTRICTED	(5,291,431)	(4,550,000)	(5,500,000)	950,000	20.9%
1/2 CENT - ARTICLE 40 - RESTRICTED	(1,888,626)	(1,650,000)	(2,000,000)	350,000	21.2%
1/2 CENT - ARTICLE 42 - UNRESTRICTED	(2,142,949)	(1,600,000)	(2,200,000)	600,000	37.5%
1/2 CENT - ARTICLE 42 - RESTRICTED	(3,777,253)	(3,300,000)	(4,000,000)	700,000	21.2%
1/2 CENT - ARTICLE 44 - UNRESTRICTED	(2,747,445)	(2,300,000)	(2,900,000)	600,000	26.1%
1/4 CENT - ARTICLE 46 - UNRESTRICTED	(3,798,468)	(3,150,000)	(3,900,000)	750,000	23.8%
REAL ESTATE TRANSFER TAX	(661,118)	(500,000)	(550,000)	50,000	10.0%
ABC 5 CENTS/BOTTLE	(48,671)	(50,000)	(50,000)	-	0.0%
BEER & WINE EXCISE TAX	(335,887)	(330,000)	(330,000)	-	0.0%
ABC PROFIT DISTRIBUTIONS	(188,800)	(150,000)	(160,000)	10,000	-6.7%
OCCUPANCY TAX	(934,962)	(800,000)	(900,000)	100,000	12.5%
OCCUPANCY TAX PENALTIES	(2,458)	-	-	-	N/A
HEAVY EQUIPMENT TAX	(106,675)	(70,000)	(70,000)	-	0.0%
RENTAL VEHICLE TAX	(77,577)	(60,000)	(60,000)	-	0.0%
PRIVILEGE LICENSES	(255)	(4,000)	(4,000)	-	0.0%
PAYMENT IN LIEU OF TAXES	(27,827)	(20,000)	(20,000)	-	0.0%
CONTRIBUTION - KANNAPOLIS	-	-	-	-	N/A
CONTRIBUTION - SALISBURY	(50,000)	(50,000)	(50,000)	-	0.0%
CABLEVISION FRANCHISE FEE	(330,019)	(340,000)	(340,000)	-	0.0%
INTEREST - GENERAL FUND	(1,531,360)	(900,000)	(750,000)	(150,000)	-16.7%
RENT - AGRICULTURE BLDG	(18,348)	(18,300)	(18,300)	-	0.0%
RENT - CELL TOWERS	(13,688)	(13,600)	(13,600)	-	0.0%
RENTS - OTHER	(18,801)	(22,800)	(83,100)	60,300	-264.5%
OTHER MISCELLANEOUS RECEIPTS	(138,871)	(130,000)	(130,000)	-	0.0%
OFS: INSTALLMENT PURCHASES	(1,600,000)	(900,000)	-	(900,000)	-100.0%
SALE OF PROPERTY	-	-	(5,000)	5,000	0.0%
GENERAL REVENUE TOTAL	**(123,770,909)**	**(116,438,700)**	**(122,355,000)**	**5,916,300**	**5.1%**

ROWAN COUNTY **SCHEDULE 1**
MANAGER'S BUDGET SUMMARY
FY 2022 RECOMMENDED BUDGET
REVENUES

Description/Department	FY 2020 Actual Amounts	FY 2021 Original Budget	FY 2022 Recommended Budget	Dollar Difference to 2021 Budget	Percent Difference to 2021 Budget
GENERAL GOVERNMENT	$ (1,245,889)	$ (199,871)	$ (70,000)	$ (129,871)	-65.0%
AMERICAN RESCUE PLAN (COVID-19)	-	-	(7,021,900)		N/A
WEST END PLAZA	(489,508)	(370,000)	(395,000)	25,000	6.8%
COURT FACILITIES	(361,886)	(347,000)	(347,000)	-	0.0%
RESTRICTED APPROPRIATED FUND BALANCE	-	-	(431,000)	431,000	N/A
TAX ADMINISTRATION	(444,516)	(419,950)	(439,350)	19,400	4.6%
INFORMATION TECHNOLOGY	(27,353)	(96,884)	(26,800)	(70,084)	-72.3%
BOARD OF ELECTIONS	(50,940)	(60)	(47,530)	47,470	79116.7%
REGISTER OF DEEDS	(762,886)	(705,700)	(718,500)	12,800	1.8%
RESTRICTED APPROPRIATED FUND BALANCE	-	(54,500)	(63,800)	9,300	17.1%
TELECOMMUNICATIONS	-	-	-	-	N/A
RESTRICTED APPROPRIATED FUND BALANCE	-	-	(1,104,000)	1,104,000	N/A
INSPECTIONS	(1,326,381)	(999,011)	(1,026,000)	26,989	2.7%
EMERGENCY SERVICES	(3,776,062)	(3,416,100)	(3,684,650)	268,550	7.9%
RESTRICTED APPROPRIATED FUND BALANCE	-	-	(2,333,032)	2,333,032	N/A
DJJDP PROGRAM	(375,552)	(413,591)	(413,591)	-	0.0%
SHERIFF	(2,539,646)	(2,143,463)	(2,083,493)	(59,970)	-2.8%
RESTRICTED APPROPRIATED FUND BALANCE	-	-	(2,208,034)	2,208,034	N/A
PRE-TRIAL SERVICES	(4,305)	(6,000)	(6,000)	-	0.0%
ROWAN TRANSIT	(1,667,582)	(1,902,842)	(2,765,441)	862,599	45.3%
ECONOMICAL DEVELOPMENT	(1,500,000)	(1,001,650)	(1,413,160)	411,510	41.1%
RESTRICTED APPROPRIATED FUND BALANCE	-	(160,400)	(81,101)	(79,299)	-49.4%
INDUSTRIAL PARK	(18,402)	(18,400)	(18,400)	-	0.0%
PLANNING	(11,517)	(14,100)	(22,225)	8,125	57.6%
RESTRICTED APPROPRIATED FUND BALANCE	-	(2,500)	(2,500)	-	0.0%
COOPERATIVE EXTENSION	(40,334)	(6,500)	(7,000)	500	7.7%
SOIL & WATER CONSERVATION	(29,986)	(28,486)	(49,986)	21,500	75.5%
RESTRICTED APPROPRIATED FUND BALANCE	-	-	(1,775)	1,775	N/A
HEALTH	(4,327,254)	(3,328,124)	(3,379,687)	51,563	1.5%
RESTRICTED APPROPRIATED FUND BALANCE	-	(639,763)	(358,228)	(281,535)	-44.0%
SOCIAL SERVICES	(12,273,639)	(11,419,967)	(12,233,435)	813,468	7.1%
RESTRICTED APPROPRIATED FUND BALANCE	-	(20,000)	(30,000)	10,000	50.0%
SENIOR SERVICES	(564,934)	(601,011)	(452,578)	(148,433)	-24.7%
VETERAN SERVICES	(2,182)	(3,000)	(3,000)	-	0.0%
LIBRARY	(266,173)	(258,964)	(258,964)	-	0.0%
PARKS & RECREATION	(752,716)	(1,013,150)	(1,070,150)	57,000	5.6%
FAIRGROUNDS	(11,925)	-	-	-	N/A
ANIMAL SERVICES	(326,096)	(298,100)	(298,100)	-	0.0%
RESTRICTED APPROPRIATED FUND BALANCE	-	-	(31,000)	31,000	N/A
DEBT SERVICE	(1,300,000)	(1,300,000)	(1,300,000)	-	0.0%
UNRESTRICTED APPROPRIATED FUND BALANCE	-	(5,893,427)	(5,905,792)	12,365	0.2%
TOTAL GENERAL FUND	**$ (158,268,573)**	**$ (153,521,214)**	**$ (174,457,202)**	**$ 13,914,088**	**9.1%**
RESTRICTED APPROPRIATED FUND BALANCE	$ -	$ (877,163)	$ (6,644,470)	$ 5,767,307	657.5%
UNRESTRICTED APPROPRIATED FUND BALANCE	-	(5,893,427)	(5,905,792)	12,365	0.2%
TOTAL APPROPRIATED FUND BALANCE	**$ -**	**$ (6,770,590)**	**$ (12,550,262)**	**$ 5,779,672**	**85.4%**

ROWAN COUNTY
MANAGER'S BUDGET SUMMARY
FY 2022 RECOMMENDED BUDGET
EXPENDITURES

SCHEDULE 2

Department	FY 2021 Original Budget	FY 2022 Continuation & Expansion Requested	FY 2022 Total Recommended Budget	Dollar Difference to 2021 Budget	Percent Difference to 2021 Budget
GOVERNING BODY	$ 440,062	$ 458,980	$ 455,936	$ 15,874	3.6%
GENERAL GOVERNMENT	5,457,256	8,432,434	6,328,269	871,013	16.0%
AMERICAN RESCUE PLAN (COVID-19)	-	3,119,900	7,021,900	7,021,900	N/A
COUNTY MANAGER	473,954	430,960	478,866	4,912	1.0%
WEST END PLAZA	493,976	510,668	529,527	35,551	7.2%
FINANCE / ABC	1,436,461	1,641,094	1,643,221	206,760	14.4%
HUMAN RESOURCES	618,232	660,359	656,935	38,703	6.3%
FACILITIES MANAGEMENT	2,342,796	3,586,996	2,773,256	430,460	18.4%
COURT FACILITIES	563,458	1,346,563	1,013,845	450,387	79.9%
GARAGE	55,000	55,000	55,000	-	0.0%
TAX ADMINISTRATION	3,111,809	3,630,320	3,460,347	348,538	11.2%
INFORMATION TECHNOLOGY	2,764,222	3,272,661	2,978,247	214,025	7.7%
BOARD OF ELECTIONS	722,410	811,890	728,285	5,875	0.8%
REGISTER OF DEEDS	748,069	845,458	831,343	83,274	11.1%
TELECOMMUNICATIONS	2,927,374	3,558,177	3,107,381	180,007	6.1%
INSPECTIONS	942,304	1,096,042	1,101,000	158,696	16.8%
MEDICAL EXAMINER	190,000	175,000	175,000	(15,000)	-7.9%
EMERGENCY SERVICES	8,243,378	9,616,848	9,773,567	1,530,189	18.6%
DJJDP PROGRAM	413,591	413,591	413,591	-	0.0%
SHERIFF	20,124,759	22,796,566	22,357,408	2,232,649	11.1%
PRE-TRIAL SERVICES	70,918	86,749	86,376	15,458	21.8%
ROWAN TRANSIT	2,202,725	2,961,589	2,765,441	562,716	25.5%
ECONOMIC DEVELOPMENT	2,462,050	2,544,261	2,544,261	82,211	3.3%
TOURISM DEVELOPMENT	792,000	891,000	891,000	99,000	12.5%
INDUSTRIAL PARK	18,400	18,400	18,400	-	0.0%
PLANNING	659,581	660,232	695,120	35,539	5.4%
COOPERATIVE EXTENSION	276,234	292,713	288,605	12,371	4.5%
SOIL & WATER CONSERVATION	130,455	213,029	165,684	35,229	27.0%
SPECIAL APPROPRIATIONS	1,105,364	1,529,624	1,300,521	195,157	17.7%
HEALTH	6,529,316	7,561,323	7,402,753	873,437	13.4%
SOCIAL SERVICES	21,262,217	22,082,709	22,207,073	944,856	4.4%
MENTAL HEALTH	542,000	542,000	542,000	-	0.0%
SENIOR SERVICES	1,099,227	1,151,677	880,809	(218,418)	-19.9%
VETERAN SERVICES	212,714	214,362	228,647	15,933	7.5%
LIBRARY	3,331,290	3,729,923	3,578,440	247,150	7.4%
PARKS & RECREATION	2,348,048	2,685,983	2,564,104	216,056	9.2%
ANIMAL SERVICES	1,884,774	2,216,015	1,981,860	97,086	5.2%
COMMUNITY COLLEGES	3,114,073	54,186,709	4,114,073	1,000,000	32.1%
ROWAN-SALISBURY SCHOOLS	38,706,758	116,883,174	36,729,614	(1,977,144)	-5.1%
KANNAPOLIS CITY SCHOOLS	2,671,075	14,781,294	2,604,726	(66,349)	-2.5%
ROWAN CHARTER SCHOOLS	1,479,384	1,841,837	1,907,271	427,887	28.9%
DEBT SERVICE	10,553,500	9,280,019	15,077,500	4,524,000	42.9%
TOTAL GENERAL FUND	**$ 153,521,214**	**$ 312,814,129**	**$ 174,457,202**	**$ 20,935,988**	**13.6%**

ROWAN COUNTY
FY 2022 EXPANSION BUDGET REQUESTS
OTHER EXPENDITURES

SCHEDULE 3

Dept. #	Department	Line Item	Proposed Expansion	Requested Funding		Manager's Recommendation (Net)
				Other Funds	County Funds	
FUND 101 - GENERAL FUND						
4112	General Government	Cost of living adjustment - 2.0%	$ 1,141,366	$ (102,656)	$ 1,038,710	$ 1,038,710
4112	General Government	Salary study of one-third of positions	983,525	(190,950)	792,575	792,575
4134	Facilities Management	Telescoping boom truck crane	2,500	-	2,500	-
4134	Facilities Management	F/A furniture and equipment - leaf catcher	4,400	-	4,400	-
4160	Information Technology	DR/BC Site	135,000	-	135,000	-
4160	Information Technology	Cybersecurity review and assessment	40,000	-	40,000	40,000
4210	Emergency Services	Upfit Rowan Transit bus	60,000	-	60,000	-
4210	Emergency Services	Carbyne c-Live Universe	69,000	-	69,000	-
4330	Emergency Management	Drone	29,950		29,950	-
4410	Sheriff	14 AXON Body Cameras for FT Bailiff positions	24,458	-	24,458	24,458
4410	Sheriff	2 AN/PVS-30 Clip-on Weapon Sight	12,000	-	12,000	12,000
4410	Sheriff	10 FLOCK Safety Cameras for use in high crime locations	27,500	-	27,500	27,500
4410	Sheriff	Tek 84 Intercept Full Body Scanner	171,000	-	171,000	-
4410	Sheriff	Fast Case Software - addition to inmate kiosks	3,600	-	3,600	3,600
4420	Sheriff	Training and travel for Lock certification	3,150	-	3,150	-
4950	Cooperative Extension	Tow package and installation for 2018 Ford Explorer	1,108	-	1,108	-
5010	Soil & Water	Vehicle - Ford F-250 Crew Cab 4 door 4X4 w/bed cover	33,506	-	33,506	-
5300	Social Services	Vehicle - Ford Escape 4x4 (supplies, repairs, maintenance, fuel) 2 vehicles	126,200	(75,720)	50,480	-
7110	Rowan-Cabarrus Community College	Design costs to start $45,000,000 Technology Education Complex	45,000,000	-	45,000,000	1,000,000
7110	Rowan-Cabarrus Community College	Current Expense: Increase in information technology, day-to-day maintenance, energy cost and daily operational costs as students come back to campus	101,318	-	101,318	-
7110	Rowan-Cabarrus Community College	Capital Improvements: Hardscape and underground utility replacement	1,670,000	-	1,670,000	-
7110	Rowan-Cabarrus Community College	Capital Improvements: Renovations of Building 100. Phase I replace electrical, HVAC, fire alarm system and add sprinkler system	2,500,000	-	2,500,000	-
7110	Rowan-Cabarrus Community College	Capital Improvements: Renovations of Building 500. Replace HVAC, electrical, fire alarm, and replace leaking curtainwall system	1,700,000	-	1,700,000	-
7110	Rowan-Cabarrus Community College	Capital Improvements: Renovations second floor of Building 200. Reconfigure space, replace HVAC, electrical and fire alarm system	101,318	-	101,318	-

ROWAN COUNTY
FY 2022 EXPANSION BUDGET REQUESTS
OTHER EXPENDITURES

SCHEDULE 3

Dept. #	Department	Line Item	Proposed Expansion	Requested Funding		Manager's Recommendation (Net)
				Other Funds	County Funds	
FUND 101 - GENERAL FUND (Continued)						
7120	Rowan-Salisbury Schools	Current Expense: $500,000 to cover salary increases, $1,700,000 increase in daily operations	$ 2,200,000	$ -	$ 2,200,000	$ -
7120	Rowan-Salisbury Schools	Capital Expense: $50,000,000 for new K-8 school; $25,000,000 for current capital needs	75,000,000	-	75,000,000	-
7130	Kannapolis City Schools	Current Expense: Teacher supplement increases - 8%	60,143	-	60,143	-
7130	Kannapolis City Schools	Current Expense: New positions and non-certified employee pay	170,379	-	170,379	-
7130	Kannapolis City Schools	Capital Improvements: Major capital projects	10,945,251	-	10,945,251	-
7130	Kannapolis City Schools	Capital Improvements: Maintenance	747,120	-	747,120	-
7130	Kannapolis City Schools	Capital Improvements: Capital outlay	113,712	-	113,712	-
		FUND 101 - GENERAL FUND	**143,177,504**	**(369,326)**	**142,808,178**	**2,938,843**
	Add: Expansion Requests for New Positions and Upgrades		2,976,006	(569,198)	2,406,808	430,819
	Add: Expansion Requests for Special Appropriations		413,603	-	413,603	200,000
	Total General Fund Expansion Requests		$ 146,567,113	$ (938,524)	145,628,589	**3,569,662**
	Add: Expansion - Other Funds					-
	Add: Continuation Expenditures				**167,185,540**	**170,887,540**
	Total Requested/Recommended Expenditures				**$ 312,814,129**	**$ 174,457,202**
FUND 603 - AIRPORT OPERATIONS						
4560	Airport	C/A - Other improvements - parking lot	$ 375,000	$ -	$ 375,000	$ -
	Add: Expansion Requests for Position Upgrades		-	-	-	-
		FUND 603 - AIRPORT OPERATIONS	**$ 375,000**	**$ -**	**$ 375,000**	**$ -**

ROWAN COUNTY
FY 2022 EXPANSION BUDGET REQUESTS
NEW POSITIONS AND UPGRADES

SCHEDULE 4

Dept. #	Department	#	Position Title	Estimated Cost			Total Position(s)	Other Funds	County Funds	Manager's Recommendation
				Salary	Benefits	Equipment				
FUND 101 - NEW POSITIONS										
4119	Finance	1	Analyst to track ARP	$ 50,000	$ 24,920	$ -	$ 74,920	$ (74,920)	$ -	Yes
4125	Finance	1	Accountant II	66,240	27,920	-	94,160	-	94,160	94,160
4140	County Assessor	1	Special Properties Analyst	43,500	21,030	-	64,530	-	64,530	-
4180	Register of Deeds	1	Deputy Register of Deeds	31,916	17,670	-	49,586	-	49,586	49,586
4210	Telecommunications	8	Telecommunicator I	256,432	141,512	-	397,944	-	397,944	-
4210	Telecommunications	1	Training and Compliance Officer	42,955	19,990	1,300	64,245	-	64,245	-
4250	Inspections	1	Building Inspector	49,511	22,400	34,398	106,309	-	106,309	106,309
4330	Emergency Serv - EMS Division	2	Paramedic (ARP)	85,540	41,720	-	127,260	(127,260)	-	Yes
4330	Emergency Serv - EMS Division	2	Paramedic (ARP)	85,700	41,754	-	127,454	(127,454)	-	Yes
4330	Emergency Serv - EMS Division	1	Emergency Management Planner	41,004	20,450	57,237	118,691	-	118,691	-
4330	Emergency Serv - EMS Division	1	Emergency Services Logistics Officer	60,182	24,890	57,237	142,309	-	142,309	-
4332	Fire Division	2	Fire Inspector / Investigator	89,818	42,700	120,863	253,381	-	253,381	-
4410	Sheriff	1	Warrant Service Squad - 2 Master Deputy and 2 Deputy positions	184,126	91,280	230,252	505,658	-	505,658	-
5185	Health	1	Environmental Health Specialist (Food & Lodging)	61,182	24,190	5,500	90,872	-	90,872	90,872
5185	Health	1	Replace PTE/Contract employee with a FT Env. Health Spec (OWW)	61,182	24,190	4,520	89,892	-	89,892	89,892
5300	Social Services	4	Child Protection Services (CPS) Social Worker - Assessments	228,168	96,992	42,676	367,836	(193,088)	174,748	-
5300	Social Services	1	Income Maintenance Investigator I	40,540	19,481	8,286	68,307	(46,476)	21,831	-
6100	Library	1	Part-time Custodial Worker - Library Headquarters	11,987	1,194	-	13,181	-	13,181	-
6100	Library	1	Part-time Custodial Worker - South Branch	11,987	1,194	-	13,181	-	13,181	-
6100	Library	1	Part-time Custodial Worker - East Branch	11,987	1,194	-	13,181	-	13,181	-
6430	Animal Services	2	Office Assistant III for 6 mo ea for new Dog Adoption Center	30,528	17,032	3,671	51,231	-	51,231	-
6450	Animal Services	2	Part-time Shelter Attendants	70,484	-	-	70,484	-	70,484	-
		37	**Subtotal - Fund 101 - New Positions**	1,614,969	723,703	565,939	2,904,611	(569,198)	2,335,413	430,819

ROWAN COUNTY
FY 2022 EXPANSION BUDGET REQUESTS
NEW POSITIONS AND UPGRADES

SCHEDULE 4

Dept. #	Department	#	Position Title	Estimated Cost			Total Position(s)	Other Funds	County Funds	Manager's Recommendation
				Salary	Benefits	Equipment				
FUND 101 - UPGRADES										
4410	Sheriff	1	Sergeant to Lieutenant [redacted]	$ 2,798	$ 750	$ -	$ 3,548	$ -	$ 3,548	$ -
4410	Sheriff	1	Detective to Master Detective/Sergeant [redacted])	2,705	720	-	3,425	-	3,425	-
4410	Sheriff	1	Detective to Master Detective/Sergeant [redacted]	2,710	720	-	3,430	-	3,430	-
4410	Sheriff	1	Master Deputy to Sergeant [redacted]	4,421	1,170	-	5,591	-	5,591	-
4420	Sheriff	1	Sergeant to Lieutenant [redacted]	2,925	780	-	3,705	-	3,705	-
4420	Sheriff	1	Master Detention Officer to Sergeant [redacted]	3,333	880	-	4,213	-	4,213	-
4420	Sheriff	1	Detention Officer to Master Detention Officer	2,314	630	-	2,944	-	2,944	-
4330	Emergency Management		To increase Medical Responder Agencies annual stipend	4,550	-	-	4,550	-	4,550	-
5010	Soil & Water	1	Natural Resource Conservationist	7,613	1,630	-	9,243	-	9,243	-
5010	Soil & Water	1	Education Coordinator	6,212	1,340	-	7,552	-	7,552	-
6110	Library	1	Children's Outreach Program Supv to Librarian I	7,913	3,631	-	11,544	-	11,544	-
6110	Library	1	Librarian II to Library Services Management	9,617	2,033	-	11,650	-	11,650	-
		11	**Subtotal - Fund 101 - Upgrades**	57,111	14,284	-	71,395	-	71,395	-
			Total - Fund 101 - New Positions/Upgrades	**$ 1,672,080**	**$ 737,987**	**$ 565,939**	**$ 2,976,006**	**$ (569,198)**	**$ 2,406,808**	**$ 430,819**

ROWAN COUNTY
FY 2022 EXPANSION BUDGET REQUESTS
SPECIAL APPROPRIATIONS

SCHEDULE 5

Line Item	FY 2020 Appropriation	FY 2021 Appropriation	FY 2022 Continuation	FY 2022 Total Request	FY 2022 Expansion Request	Manager's Expansion Recommendation	Total Manager's Recommendation
FUND 101 - GENERAL FUND							
Army Aviation Support Facility #2	$ 2,000	$ 2,000	$ 2,000	$ 1,500	$ (500)	$ -	$ 2,000
Bell Tower Green	-	-	-	200,000	200,000	200,000	200,000
Cabarrus-Rowan MPO	15,666	21,360	21,360	15,703	(5,657)	-	21,360
Centralina Regional Council	2,000	2,000	2,000	27,500	25,500	-	2,000
Communities In Schools - Rowan County	1,400	1,400	1,400	5,000	3,600	-	1,400
Families First NC	8,000	8,000	8,000	8,000	-	-	8,000
Food for Thought	5,000	5,000	5,000	5,000	-	-	5,000
Horizons Unlimited	-	-	-	45,000	45,000	-	-
Human Relations Council	5,000	5,000	5,000	5,150	150	-	5,000
Iredell Soil and Water - Third Creek Watershed	5,534	5,534	5,534	5,534	-	-	5,534
Minority Business Council	-	-	-	5,000	5,000	-	-
NC Forest Service	56,000	56,000	56,000	84,000	28,000	-	56,000
NC Transportation Museum Foundation	30,000	30,000	30,000	50,000	20,000	-	30,000
Prevent Child Abuse Rowan - Stop-Go-Tell	10,000	10,000	10,000	-	(10,000)	-	10,000
RiverPark at Cooleemee Falls	17,500	10,000	10,000	15,000	5,000	-	10,000
Rowan Arts Council	34,692	34,692	34,692	59,692	25,000	-	34,692
Rowan County Chamber of Commerce	2,600	2,600	2,600	6,642	4,042	-	2,600
Rowan County Literacy Council	-	-	-	5,000	5,000	-	-
Rowan County Little League	10,000	5,000	5,000	10,000	5,000	-	5,000
Rowan County Rescue Squad	398,000	398,000	398,000	398,000	-	-	398,000
Rowan Crosby Scholars	5,500	5,500	5,500	5,500	-	-	5,500
Rowan EDC *	416,403	416,403	416,403	416,403	-	-	416,403
Rowan Museum, Inc.	18,000	18,000	18,000	18,000	-	-	18,000
Rowan Vocational Opportunities, Inc.	66,532	66,532	66,532	85,000	18,468	-	66,532
Salisbury, City of	-	-	-	20,000	20,000	-	-
Salisbury-Rowan Community Foundation	-	-	-	25,000	25,000	-	-
Salisbury Rowan Crime Stoppers	-	1,500	1,500	-	(1,500)	-	1,500
Saving Grace Farm	3,500	3,500	3,500	4,000	500	-	3,500
United Way - Day of Caring	3,000	3,000	3,000	4,000	1,000	-	3,000
Yadkin-Pee Dee Water Management Group	5,000	5,000	5,000	-	(5,000)	-	5,000
	$ 1,121,327	**$ 1,116,021**	**$ 1,116,021**	**$ 1,529,624**	**$ 413,603**	**$ 200,000**	**$ 1,316,021**

* Rowan EDC's FY 2022 request totaled $621,029. Because it is tied to sales tax revenue restricted for economic development purposes, $204,626, which is included in the $621,029, is budgeted in Division 4805 - Economic Development.

ROWAN COUNTY
FY 2022 BUDGET
PROPOSED VEHICLE REPLACEMENTS

SCHEDULE 6

Dept. #	Department Name	Vehicle #	Vehicle Year / Model	Purchase Date	Replacement Vehicle	Replacement Cost	Recommended by County Manager
FUND 101 - GENERAL FUND							
4134	Facilities Management	808	2008 Cargo Van	2007	2022 Ford Transit Cargo Van	$ 45,000	$ 45,000
4134	Facilities Management	914	2009 Sign Truck	2008	2022 F250 Extended Cab	33,000	-
						78,000	45,000
4250	Building Inspections	1617	2016 Ford Escape	2016	Ford Escape	31,000	31,000
4332	Emergency Services - Fire Division	1224	Chevrolet Pick-up Truck	2012	2022 Ford F250	49,446	49,446
4371	Emergency Services - EMS Division	1623	2016 Ford Ambulance	2016	Ambulance	262,862	262,862
4371	Emergency Services - EMS Division	1624	2016 Ford Ambulance	2016	Ambulance	262,862	262,862
4371	Emergency Services - EMS Division	1717	2017 Ford Ambulance	2017	Ambulance	262,862	262,862
						838,032	838,032
4410	Sheriff Department (Administration)	803	2008 Dodge Ram	2008	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1207	2012 Chevrolet Caprice	2012	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Administration)	536	Ford Crown Victoria	2005	Dodge Ram 1500 SSV	29,013	29,013
4410	Sheriff Department (Patrol Division)	912	Ford F-150	2009	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1205	Chevy Impala	2012	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1216	Chevy Camaro	2012	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1217	Dodge Charger SRT8	2012	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Crime Reduction Unit)	1302	Chevrolet Tahoe	2013	2012-22 Dodge Charger Pursuit	25,313	25,313
4410	Sheriff Department (Crime Reduction Unit)	1302	Chevrolet Tahoe	2013	2012-22 Dodge Charger Pursuit	25,313	25,313
4410	Sheriff Department (Patrol Division)	1303	Chevy Tahoe	2013	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1309	Chevy Caprice	2013	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1310	Chevy Caprice	2013	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1407	Ford Sedan	2014	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Patrol Division)	1501	2015 Ford PI Sedan	2015	2021-22 Ford PI Utility AWD	39,064	-
4410	Sheriff Department (Patrol Division)	1408	Ford PI Sedan	2014	2021-22 Ford PI Utility AWD	39,064	-
4410	Sheriff Department (Administration)	716	2007 Dodge Charger	2007	Dodge Ram 1500 SSV	29,013	29,013
4410	Sheriff Department (Patrol Division)	1504	Ford Sedan	2015	2021-22 Ford PI Utility AWD	39,064	-
4410	Sheriff Department (CID)	1509	Ford Sedan	2015	2020 Dodge Durango Pursuit AWD	33,677	-
4410	Sheriff Department (Crime Reduction Unit)	1506	Ford Sedan	2015	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (Crime Reduction Unit)	1508	Ford Sedan	2015	2021-22 Dodge Durango	33,677	33,677
4410	Sheriff Department (CID)	1512	Ford Sedan	2015	2020 Dodge Durango Pursuit AWD	33,677	33,677
4410	Sheriff Department (CID)	1516	Ford Sedan	2015	2020 Dodge Durango Pursuit AWD	33,677	33,677
4420	Sheriff Department (Detention Center)	1517	Ford Sedan	2015	2020 Ford Transit T-350 Cargo Van; and Van Cell	64,317	64,317
4420	Sheriff Department (Detention Center)	1517	Ford Sedan	2015	2020 Ford Transit T-350 Cargo Van; and Van Cell	64,317	64,317
						859,634	708,764
					3% Sales Tax	25,789	21,263
					5% / 3% Buffer	44,271	38,189
						929,694	768,216
6230	Parks and Recreation	426	F250	2004	F250	30,000	-
6420	Animal Services - Enforcement	1325	Truck	2013	Truck	31,000	31,000
						$ 1,937,726	$ 1,713,248

ROWAN COUNTY **SCHEDULE 7**

FIRE DISTRICTS' PROPOSED TAX RATES AND LEVIES

For Fiscal Year Ending June 30, 2022

Fire District	FY 2021 Estimated Valuation per County Assessor	FY 2021 Tax Rate	FY 2021 Tax Levy at 97.75%	FY 2022 Estimated Valuation per County Assessor	FY 2022 Proposed Tax Rate	FY 2022 Proposed Tax Levy at 97.00%	Increase/ (Decrease)	Current ISO RATING
Atwell Township	$ 714,293,566	0.0775	$ 541,122	$ 721,283,449	0.0975	$ 682,154	$ 141,032	4
Bostian Heights	945,936,171	0.0845	781,331	946,387,229	0.0900	826,196	44,865	5
Cleveland Community	535,717,592	0.0936	490,148	536,933,764	0.0936	487,493	(2,655)	3.5
East Gold Hill	142,631,847	0.0800	111,538	143,794,759	0.0800	111,585	47	6
East Landis	68,255,027	0.0425	28,356	68,914,864	0.0425	28,410	54	4
East Rowan Service:								
East Gold Hill - 15%	4,150,217	0.0700	2,840	4,271,437	0.0700	2,900	60	6
Pooletown - 85%	23,517,899	0.0700	16,091	24,204,810	0.0700	16,435	344	9S
Ellis Cross Country	178,870,221	0.0850	148,618	177,769,636	0.0850	146,571	(2,047)	6
Enochville	327,308,625	0.0800	255,955	329,185,617	0.0800	255,448	(507)	4
Franklin Township	397,767,532	0.0716	278,394	399,450,785	0.0900	348,721	70,327	5
Liberty (West)	452,629,455	0.0537	237,593	459,677,565	0.0537	239,441	1,848	5
Locke Township	1,081,031,694	0.0900	951,038	1,086,155,608	0.0975	1,027,232	76,194	4
Miller Ferry	677,160,421	0.0800	529,539	705,437,909	0.0875	598,740	69,201	3
Mt. Mitchell	119,017,371	0.0726	84,462	119,304,994	0.0726	84,017	(445)	5
Poole Town	126,750,163	0.0900	111,508	126,052,573	0.0900	110,044	(1,464)	5
Richfield-Misenheimer	11,158,910	0.0700	7,635	11,352,215	0.0700	7,708	73	9S
Rockwell Rural	679,324,209	0.0900	597,634	681,677,220	0.0900	595,104	(2,530)	5
Rowan Iredell	55,537,625	0.0648	35,178	55,520,888	0.0648	34,898	(280)	9S
Scotch Irish	128,481,726	0.0900	113,032	124,271,791	0.0900	108,489	(4,543)	5
South Rowan Service:								
China Grove - 100%	5,822,615	0.0855	4,866	5,824,566	0.0900	5,085	219	4
South Salisbury	558,256,154	0.0900	491,126	566,460,590	0.0900	494,520	3,394	3
Union	404,675,287	0.0350	138,450	402,777,981	0.0350	136,743	(1,707)	5
West Rowan	419,279,498	0.0700	286,892	428,763,477	0.0900	374,311	87,419	5
Woodleaf	510,798,833	0.0650	324,550	516,334,100	0.0650	325,549	999	5
	$ 8,568,372,658		$ 6,567,896	$ 8,641,807,828		$ 7,047,794	$ 479,898	

Indicates tax rate increase

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 1000 - AD VALOREM TAX REVENUE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1141000	AD VALOREM	411001	AD VALOREM TAX-CURRENT YR	($73,430,055)	($80,348,648)	($80,378,936)	($79,770,000)	($79,770,000)	($80,500,000)	($80,500,000)	0.9%
			411002	AD VALOREM TAX-PRIOR YRS	($1,180,833)	($1,010,976)	($1,527,394)	($1,000,000)	($1,000,000)	($1,000,000)	($1,000,000)	0.0%
			411003	AD VALOREM TAX-NCVTS	($8,162,973)	($8,299,920)	($6,882,695)	($8,150,000)	($8,150,000)	($8,300,000)	($8,300,000)	1.8%
			411004	AD VALOREM-WRITE OFF COLL	($1,975)	($312)	($261)	$0	$0	$0	$0	N/A
			411010	ABATEMENTS-CURRENT YEAR	$272,870	$248,190	$79,912	$320,000	$320,000	$320,000	$320,000	0.0%
			411011	ABATEMENTS-PRIOR YEARS	$16,259	($19,154)	$24,005	$100,000	$100,000	$50,000	$50,000	-50.0%
			411015	TAX DISCOUNTS	$635,015	$688,512	$712,677	$700,000	$700,000	$725,000	$725,000	3.6%
			411035	DOG TAXES	($14,265)	($18,593)	($18,695)	($15,000)	($15,000)	($18,000)	($18,000)	20.0%
			411040	REAL ESTATE TRANSFER TAX	($546,406)	($661,118)	($786,562)	($500,000)	($500,000)	($550,000)	($550,000)	10.0%
			411900	TAX OVER/SHORT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($82,412,363)**	**($89,422,018)**	**($88,777,949)**	**($88,315,000)**	**($88,315,000)**	**($89,273,000)**	**($89,273,000)**	**1.1%**
	Rev/Exp	**Total:**			**($82,412,363)**	**($89,422,018)**	**($88,777,949)**	**($88,315,000)**	**($88,315,000)**	**($89,273,000)**	**($89,273,000)**	**1.1%**
FINAL	**TOTALS:**				**($82,412,363)**	**($89,422,018)**	**($88,777,949)**	**($88,315,000)**	**($88,315,000)**	**($89,273,000)**	**($89,273,000)**	**1.1%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 2000 - SALES USE AND OTHER TAX REVEN

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1142314	SALES TAX	414010	ABC 5 CENTS/BOTTLE	($43,414)	($48,671)	($39,136)	($50,000)	($50,000)	($50,000)	($50,000)	0.0%
			414015	BEER & WINE EXCISE TAX	($336,510)	($335,887)	$0	($330,000)	($330,000)	($330,000)	($330,000)	0.0%
			414020	ABC PROFIT DISTRIBUTION	($162,000)	($188,800)	($194,000)	($150,000)	($150,000)	($160,000)	($160,000)	6.7%
			416010	OCCUPANCY TAX	($1,042,457)	($934,962)	($606,420)	($800,000)	($800,000)	($900,000)	($900,000)	12.5%
			416011	OCCUPANCY TAX PENALTIES	$0	($2,458)	($1,497)	$0	$0	$0	$0	N/A
			416015	HEAVY EQUIPMENT TAX	($76,551)	($106,675)	($45,510)	($70,000)	($70,000)	($70,000)	($70,000)	0.0%
			416020	RENTAL VEHICLE TAX	($75,000)	($77,577)	($62,997)	($60,000)	($60,000)	($60,000)	($60,000)	0.0%
			Org Tot:		**($1,735,932)**	**($1,695,029)**	**($949,561)**	**($1,460,000)**	**($1,460,000)**	**($1,570,000)**	**($1,570,000)**	**7.5%**
	1142319	PEN INTRST	419010	INTEREST REVENUE ON TAXES	($442,308)	($321,675)	($317,595)	($300,000)	($300,000)	($275,000)	($275,000)	-8.3%
			419020	PENALTIES-GARNISHMENTS	($145,858)	($40,602)	$11,474	($120,000)	($120,000)	($100,000)	($100,000)	-16.7%
			419030	INTEREST REVENUE NCVTS	($70,647)	($69,601)	($41,432)	($45,000)	($45,000)	($50,000)	($50,000)	11.1%
			Org Tot:		**($658,813)**	**($431,879)**	**($347,553)**	**($465,000)**	**($465,000)**	**($425,000)**	**($425,000)**	**-8.6%**
	1142320	LIC PERMIT	420010	PRIVILEGE LICENSES	($4,651)	($255)	$0	($4,000)	($4,000)	($4,000)	($4,000)	0.0%
			Org Tot:		**($4,651)**	**($255)**	**$0**	**($4,000)**	**($4,000)**	**($4,000)**	**($4,000)**	**0.0%**
	1142333	FED CONTRB	433010	PAYMENT IN LIEU OF TAXE	($22,178)	($27,827)	($26,651)	($20,000)	($20,000)	($20,000)	($20,000)	0.0%
			Org Tot:		**($22,178)**	**($27,827)**	**($26,651)**	**($20,000)**	**($20,000)**	**($20,000)**	**($20,000)**	**0.0%**
	1142335	SALES TAX	435501	1 CENT SALES TAX	($11,212,478)	($12,091,212)	($7,657,605)	($10,100,000)	($10,100,000)	($10,300,000)	($12,573,000)	24.5%
			435502	MUNI HOLD HARMLESS	$3,180,376	$3,206,263	$2,135,698	$2,850,000	$2,850,000	$3,000,000	$3,400,000	19.3%
			435503	1/2 CENT-ART 40-UNRESTRIC	($5,094,696)	($5,291,431)	($3,449,018)	($4,550,000)	($4,550,000)	($4,750,000)	($5,500,000)	20.9%
			435504	1/2 CENT-ART 40-RESTRICTE	($1,844,662)	($1,888,626)	($1,241,775)	($1,650,000)	($2,150,000)	($1,700,000)	($2,000,000)	21.2%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 2000 - SALES USE AND OTHER TAX REVEN

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1142335	SALES TAX	435505	1/2 CENT-ART 42-UNRESTRIC	($1,810,324)	($2,142,949)	($1,266,350)	($1,600,000)	($1,600,000)	($1,650,000)	($2,200,000)	37.5%
			435506	1/2 CENT-ART 42-RESTRICTE	($3,689,325)	($3,777,253)	($2,483,551)	($3,300,000)	($4,300,000)	($3,400,000)	($4,000,000)	21.2%
			435507	1/2 CENT-ART 44-UNRESTRIC	($2,578,218)	($2,747,445)	($1,655,048)	($2,300,000)	($2,300,000)	($2,300,000)	($2,900,000)	26.1%
			435508	1/4 CENT-ART 46-UNRESTRIC	($3,565,389)	($3,798,468)	($2,418,325)	($3,150,000)	($3,150,000)	($3,200,000)	($3,900,000)	23.8%
			Org Tot:		**($26,614,717)**	**($28,531,122)**	**($18,035,975)**	**($23,800,000)**	**($25,300,000)**	**($24,300,000)**	**($29,673,000)**	**24.7%**
	1142338	LOC CONTRB	438020	LOCAL GOV'T CONTR-KANNAPOLIS	$0	$0	$0	$0	$0	$0	$0	N/A
			438070	LOCAL GOV'T CONTRIBN-SALISBURY	($50,000)	($50,000)	$0	($50,000)	($50,000)	($50,000)	($50,000)	0.0%
			438080	NOTES RECEIVABLE - GAAP	$50,000	$50,000	$0	$0	$0	$0	$0	N/A
			441021	NEW POSITIONS - CONVERSION	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**($50,000)**	**($50,000)**	**($50,000)**	**($50,000)**	**0.0%**
	Rev/Exp	**Total:**			**($29,036,291)**	**($30,686,112)**	**($19,359,740)**	**($25,799,000)**	**($27,299,000)**	**($26,369,000)**	**($31,742,000)**	**23.0%**
FINAL	**TOTALS:**				**($29,036,291)**	**($30,686,112)**	**($19,359,740)**	**($25,799,000)**	**($27,299,000)**	**($26,369,000)**	**($31,742,000)**	**23.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 3000 - OTHER GENERAL REVENUE

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1143335	FEES	453026	CABLEVISION FRANCHISE FEE	($369,875)	($330,019)	($88,279)	($340,000)	($340,000)	($340,000)	($340,000)	0.0%
			Org Tot:		**($369,875)**	**($330,019)**	**($88,279)**	**($340,000)**	**($340,000)**	**($340,000)**	**($340,000)**	**0.0%**
	1143361	INTEREST	461010	INTEREST-GENERAL FUND	($1,618,741)	($1,531,360)	($564,108)	($900,000)	($900,000)	($500,000)	($750,000)	-16.7%
			Org Tot:		**($1,618,741)**	**($1,531,360)**	**($564,108)**	**($900,000)**	**($900,000)**	**($500,000)**	**($750,000)**	**-16.7%**
	1143363	RENT REV	462010	RENT-AGRICULTURE BLDG	($18,348)	($18,348)	($13,964)	($18,300)	($18,300)	($18,300)	($18,300)	0.0%
			462020	RENT-CELL TOWERS	($13,688)	($13,688)	($12,586)	($13,600)	($13,600)	($13,600)	($13,600)	0.0%
			462995							($2,400)	($2,400)	
				First Horizon								
										($67,200)	($67,200)	
				Renter								
										($9,600)	($9,600)	
				Renter								
										($3,900)	($3,900)	
				State Employees CU								
				OTHER RENT	($14,700)	($18,801)	($20,200)	($22,800)	($22,800)	($83,100)	($83,100)	264.5%
			Org Tot:		**($46,736)**	**($50,837)**	**($46,750)**	**($54,700)**	**($54,700)**	**($115,000)**	**($115,000)**	**110.2%**
	1143389	OTHER REV	489900	MISC DEPOSITS-UNASSIGNED	$0	$0	$0	$0	$0	$0	$0	N/A
			489995	MISC RECEIPTS	($179,308)	($138,871)	($117,628)	($130,000)	($130,000)	($130,000)	($130,000)	0.0%
			Org Tot:		**($179,308)**	**($138,871)**	**($117,628)**	**($130,000)**	**($130,000)**	**($130,000)**	**($130,000)**	**0.0%**
	1143390	OT FIN REV	490010							$0	($2,000,000)	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 3000 - OTHER GENERAL REVENUE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1143390	OT FIN REV	490010	Vehicles and Heart Monitors FY2022								
				OFS-INSTALLMENT PURCHASES	($1,150,000)	($1,600,000)	($900,000)	($900,000)	($900,000)	$0	$0	-100.0%
			490020	OFS - LOAN PROCEEDS	$0	($19,220)	$0	$0	$0	$0	$0	N/A
			492030	SALE OF PROPERTY	($4,248)	$0	($97,286)	$0	$0	($5,000)	($5,000)	N/A
			Org Tot:		**($1,154,248)**	**($1,619,220)**	**($997,286)**	**($6,787,752)**	**($10,491,316)**	**($5,000)**	**($5,000)**	**-99.9%**
	Rev/Exp	**Total:**			**($3,368,908)**	**($3,670,307)**	**($1,814,051)**	**($8,212,452)**	**($11,916,016)**	**($1,090,000)**	**($1,340,000)**	**-83.7%**
FINAL	**TOTALS:**				**($3,368,908)**	**($3,670,307)**	**($1,814,051)**	**($8,212,452)**	**($11,916,016)**	**($1,090,000)**	**($1,340,000)**	**-83.7%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4110 - GOVERNING BODY

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154110	GOV BODY	510005	SALARIES-REGULAR	$208,876	$216,725	$182,190	$219,994	$219,994	$229,013	$226,810	3.1%
			510020	SALARIES-PER DIEM	$70,370	$71,827	$59,764	$72,349	$72,349	$74,593	$73,877	2.1%
			520005	HEALTH INSURANCE	$65,740	$70,637	$63,063	$69,720	$69,720	$76,440	$76,440	9.6%
			520010	MEDICARE TAX	$4,180	$4,182	$3,507	$4,360	$4,360	$4,252	$4,210	-3.4%
			520015	RETIREMENT	$16,331	$19,646	$18,601	$22,462	$22,462	$23,383	$23,458	4.4%
			520020	SOCIAL SECURITY TAX	$16,637	$17,263	$14,249	$17,903	$17,903	$17,658	$17,571	-1.9%
			520025	WORKERS COMPENSATION	$720	$736	$617	$748	$748	$727	$723	-3.3%
			520030	401(K) CONTRIBUTIONS	$6,236	$6,502	$5,465	$6,601	$6,601	$6,872	$6,805	3.1%
			541000	COMMUNICATIONS	$686	$665	$554	$760	$760	$26	$726	-4.5%
			550007	COST PER COPY	$0	$586	$0	$600	$600	$600	$600	0.0%
			553005	TELEPHONE	$900	$907	$1,200	$2,965	$2,965	$116	$3,116	5.1%
			557000	POSTAGE	$0	$0	$0	$300	$300	$300	$300	0.0%
			558000	TRAVEL	$17,786	$19,020	$14,589	$18,000	$18,000	$672	$18,000	0.0%
			559000	TRAINING	$469	$1,197	$300	$1,000	$1,000	$1,000	$1,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			561095	SUPPLIES:OTHER SMALL EQMT	$0	$118	$44	$500	$500	$500	$500	0.0%
			564050	DUES AND SUBSCRIPTIONS	$0	$16	$79	$300	$300	$300	$300	0.0%
			576030	F/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			582002	EMPLOYEE APPRECIATION PGM	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$408,931**	**$430,027**	**$364,221**	**$440,062**	**$440,062**	**$437,952**	**$455,936**	**3.6%**
	Rev/Exp	**Total:**			**$408,931**	**$430,027**	**$364,221**	**$440,062**	**$440,062**	**$437,952**	**$455,936**	**3.6%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4110 - GOVERNING BODY
Report Date: Tuesday, May 18, 2021

FINAL	**TOTALS:**				**$408,931**	**$430,027**	**$364,221**	**$440,062**	**$440,062**	**$437,952**	**$455,936**	**3.6%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4112 - GENERAL GOVERNMENT

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144112	GEN REV	431300	DISASTER RELIEF REIMBURSEMENT	($51,868)	($6,064)	$0	$0	$0	$0	$0	N/A
				DISASTER RELIEF REIMBURSEMENT	$0	($1,142,331)	($4,177,893)	$0	($4,920,742)	$0	$0	N/A
				DISASTER RELIEF REIMBURSEMENT	$0	($95,611)	$0	$0	($250,000)	$0	$0	N/A
			438075	CONTRIBUTIONS-TDA	$0	$0	$0	($70,000)	($70,000)	($70,000)	($70,000)	0.0%
			464060	WEST BRANCH LIBRARY DONATIONS	($321,064)	($1,883)	$0	$0	$0	$0	$0	N/A
			489995	MISC RECEIPTS	$0	$0	$0	($129,871)	($129,871)	$0	$0	-100.0%
			491320	TRANSFER FROM FUND 320	$0	$0	($388,575)	$0	($388,575)	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($372,932)**	**($1,245,889)**	**($4,566,468)**	**($199,871)**	**($5,759,188)**	**($70,000)**	**($70,000)**	**-65.0%**
	Rev/Exp	**Total:**			**($372,932)**	**($1,245,889)**	**($4,566,468)**	**($199,871)**	**($5,759,188)**	**($70,000)**	**($70,000)**	**-65.0%**
EXP	1154112	GEN EXP	510900	COST OF LIVING ADJUSTMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			510901	CHANGE IN EMPL BENEFITS	$0	$0	$0	$0	$0	$0	$0	N/A
			510902	MARKET SALARY ADJ PLAN	$0	$0	$0	$0	$0	$0	$0	N/A
			510903	NEW POSITIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			510905	POSITION RECLASSIFICAITON	$0	$0	$0	$0	$0	$0	$0	N/A
			510906	HEALTH EMPLOYEE PROGRAMS	$0	$0	$0	$0	$0	$0	$566,000	N/A
			510908	UNEMPLOYMENT COMPENSATION	$23,354	$18,612	$32,033	$30,000	$32,100	$35,000	$35,000	16.7%
			532010	ATTORNEY	$116	$35,133	$0	$20,000	$20,000	$60,000	$60,000	200.0%
			532015	AUDITING	$79,725	$87,760	$64,360	$85,000	$83,300	$83,300	$83,300	-2.0%
			532017	CONSULTING SERVICES	$56,780	$187,997	$78,403	$100,000	$207,000	$100,000	$100,000	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4112 - GENERAL GOVERNMENT

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154112	GEN EXP	533001	CONTRACTED SERVICES	$19,713	$22,786	$0	$20,000	$20,000	$20,000	$40,000	100.0%
			543017	R&M:MASS UNIT	$25,121	$0	$0	$0	$0	$0	$0	N/A
			544020	RENT-LAND & BLDGS	$2,100	$4,200	$4,200	$4,200	$4,200	$4,200	$4,200	0.0%
			553005	TELEPHONE	$8,479	$8,522	$3,881	$11,000	$11,000	$11,000	$11,000	0.0%
			554000	ADVERTISING	$6,519	$5,532	$5,841	$7,000	$7,000	$7,000	$7,000	0.0%
			555000	PRINTING	$595	$844	$0	$600	$600	$600	$600	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			561005	OFFICE SUPPLIES	$7,031	$5,703	$3,684	$8,500	$8,500	$8,500	$8,500	0.0%
			561068	SECURITY SUPPLIES	$4,136	$0	$0	$0	$0	$0	$0	N/A
			561095	OTHER SMALL EQMT	$0	$0	$0	$0	$0	$0	$2,000	N/A
			564050	DUES AND SUBSCRIPTIONS	$62,631	$61,167	$61,165	$65,000	$65,000	$65,000	$65,000	0.0%
			571005	PURCHASE OF PROPERTY	$0	$0	$0	$0	$0	$0	$300,000	N/A
			572050	C/A FROM CONVERSION	$0	$0	$0	$0	$0	$0	$0	N/A
			573018	C/A:ROCKWELL EMS STATION	$0	$0	$0	$0	$0	$0	$0	N/A
			573019	C/A:W. ROWAN EMS STATION	$33,000	$676,049	$119,285	$0	$301,000	$0	$0	N/A
			573021	C/A - WEST BRANCH LIBRARY	$12,850	$824,544	$0	$0	$54,203	$0	$0	N/A
			573022	C/A - ELLIS PARK KITCHEN	$0	$132,526	$0	$0	$0	$0	$0	N/A
			573023	C/A - D.N. PARK CONCESSION	$0	$50,234	$759,370	$0	$1,018,921	$0	$0	N/A
			573050	C/A - DETENTION CENTER POD	$0	$0	$0	$0	$0	$0	$0	N/A
			574001	C/A - LAW ENFORCEMENT MEMORIAL	$13,245	$0	$0	$0	$0	$0	$0	N/A
			574002	C/A - TDA RAILWALK PROJECT	$0	$0	$0	$0	$0	$0	$0	N/A
			574003	C/A: COURTHOUSE RAMP	$0	$0	$3,600	$0	$4,800	$0	$0	N/A
			575030	C/A-SOFTWARE	$0	$0	$0	$0	$0	$0	$0	N/A
			575044	C/A-LIBERTY ST PARKING LOT	$0	$19,148	$0	$0	$80,852	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154112	GEN EXP	576050	F/A:RADIOS	$0	$0	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			582002	EMPLOYEE APPRECIATION PGM	$22,605	$0	$0	$0	$0	$20,000	$20,000	N/A
			582007	UNITED WAY PROGRAM	$4,974	$5,339	$5,013	$6,000	$6,000	$6,000	$6,000	0.0%
			582008	EMPLOYEE RETIREMENTS	$311	$284	$98	$700	$700	$400	$400	-42.9%
			582009	MEETINGS/TRAINING FOOD	$2,274	$1,988	$828	$2,500	$2,500	$1,000	$1,000	-60.0%
			582014	EMPLOYEE RECOGNITION PGM	$9,202	$9,768	$10,451	$12,000	$12,000	$12,000	$12,000	0.0%
			582025	DISASTER RELIEF	$12,132	$57,288	$0	$0	$0	$0	$0	N/A
				STATE CRF EXPENDITURES	$0	$756,259	$3,994,055	$0	$4,446,068	$0	$0	N/A
				CORONAVIRUS PANDEMIC	$0	$95,611	$40,619	$0	$250,000	$0	$0	N/A
			583110	TDA RAILWALK PROJECT	$319,292	$30,708	$0	$0	$0	$0	$0	N/A
			583113	INVESTING IN OUR CHILDREN	$0	$100,000	$25,000	$100,000	$100,000	$100,000	$100,000	0.0%
			583114	WOODLEAF COMMUNITY PARK	$0	$4,120	$405	$200,000	$371,226	$295,880	$280,000	40.0%
			583116	UPFIT CRAWFORD BUILD./PARKLOT	$0	$0	$0	$0	$0	$0	$0	N/A
			583117	RURAL WIRELESS BROADBAND	$0	$0	$0	$50,000	$50,000	$50,000	$0	-100.0%
			584001	LOCAL INCENTIVES	$1,491,753	$1,889,995	$0	$1,965,000	$1,952,520	$2,500,000	$2,300,000	17.0%
			585001	GRANT:STATE PUBLIC ACCESS	$0	$0	$0	$0	$0	$0	$0	N/A
			585002	GRANT:STATE INCENTIVE	$0	$0	$0	$0	$0	$0	$0	N/A
			589000	ABC DISTRIBUTIONS-MUNIS	$0	$0	$0	$0	$0	$0	$0	N/A
			590000	OTHER SERVICES	$11,131	$2,604	$445	$12,000	$12,000	$12,000	$12,000	0.0%
			590006	INDIRECT COSTS	($9,634)	$0	$0	$0	$0	$0	$0	N/A
			590049	CODIFICATION OF ORDINANCE	$4,579	$6,781	$950	$5,000	$5,000	$5,000	$5,000	0.0%
			590050	LANDFILL-INDIRECT COSTS	($175,605)	($189,004)	($180,952)	($180,952)	($180,952)	($190,557)	($190,557)	5.3%
			590051	PAYMENT TO CHINA GROVE	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154112	GEN EXP	590070	AIRPORT INDIRECT COST	($62,191)	($68,468)	($79,896)	($79,896)	($79,896)	($74,790)	($74,790)	-6.4%
			590075	RISK MNGMT INDIRECT COST	$0	($11,546)	($9,305)	($9,305)	($9,305)	($10,664)	($10,664)	14.6%
			590076	WATER FUND INDIRECT COSTS	$0	$0	$0	$0	$0	($380)	($380)	N/A
			595203	TRANSFER TO 203	$51,092	$2,829	$0	$0	$0	$0	$0	N/A
			595313	TRANSFER TO 313	$0	$0	$0	$0	$0	$0	$0	N/A
			595316	TRANSFER TO 316	$0	$0	$0	$0	$0	$0	$0	N/A
			595317	TRANSFER TO 317	$889,820	$1,299,820	$1,440,160	$1,440,160	$1,440,160	$1,753,660	$1,753,660	21.8%
			595318	TRANSFER TO 318	$0	$0	$0	$0	$0	$0	$0	N/A
			595501	TRANSFER TO 501	$480,000	$480,000	$480,000	$480,000	$480,000	$480,000	$480,000	0.0%
			595603	TRANSFER TO 603	$366,667	$328,781	$200,000	$200,000	$200,000	$200,000	$200,000	0.0%
			598095	RESERVE-UNAPPROPRIATED	$0	$0	$0	$0	$0	$0	$0	N/A
			599000	CONTINGENCY	$0	$0	$0	$18,500	$14,000	$45,000	$150,000	710.8%
			Org Tot:		**$3,773,796**	**$6,943,916**	**$7,063,695**	**$5,457,256**	**$11,855,646**	**$5,601,149**	**$6,328,269**	**16.0%**
	Rev/Exp	**Total:**			**$3,773,796**	**$6,943,916**	**$7,063,695**	**$5,457,256**	**$11,855,646**	**$5,601,149**	**$6,328,269**	**16.0%**
FINAL	**TOTALS:**				**$3,400,863**	**$5,698,027**	**$2,497,226**	**$5,257,385**	**$6,096,458**	**$5,531,149**	**$6,258,269**	**19.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144119	RESCUE REV	431300							$0	($47,100)	
				Board of Election - Expenditure Reimbursements								
										$0	($2,091,000)	
				County-wide: FTB Essential Employees Bonus								
										$0	($670,510)	
				EMS - Expenditure Reimbursement								
										$0	($15,000)	
				Facilities - Expenditure Reimbursements								
										$0	($74,920)	
				Finance Reimbursement - Analyst to track ARP Funds								
										$0	($30,000)	
				Health Department - Part Time								
										$0	($200)	
				Increase in retirement rate.								
										$0	($4,575)	
				Sheriff - Expenditure Reimbursements								
										$0	($31,595)	
				Social Services - Expenditure Reimbursements								
				DISASTER RELIEF REIMBURSEMENT	$0	$0	$0	$0	$0	$0	($7,021,900)	N/A
			431301							$0	($32,500)	
				ANIMAL SERVICES - 2022 - ANIMAL HABITAT FEES								
				LOSS REVENUE - COVID19	$0	$0	$0	$0	$0	$0	$0	N/A
			431302							$0	($156,000)	
				Airport - 2020								
										$0	($87,000)	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144119	RESCUE REV	431302	General Interest Revenue - 2020								
										$0	($875,000)	
				General Interest Revenue - 2021								
										$0	($160,000)	
				Health Department - 2020								
										$0	($275,000)	
				Health Department - 2021								
										$0	($33,000)	
				Library - 2020								
										$0	($70,000)	
				Library - 2021								
										$0	($540,000)	
				Parks - 2020								
										$0	($670,000)	
				Parks - 2021								
										$0	($8,800)	
				Register of Deeds - 2020 - Passports								
										$0	($21,000)	
				Register of Deeds - 2021 - Passports								
										$0	($34,000)	
				West End Plaza - 2020 - Event Center								
										$0	($30,000)	
				West End Plaza - 2021 - Event Center								
				LOSS REVENUE - PRIOR YEARS	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144119	RESCUE REV	**Org Tot:**		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**($7,021,900)**	**N/A**
	Rev/Exp	**Total:**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**($7,021,900)**	**N/A**
EXP	1154119	RESCUE EXP	510005							$0	$1,694,000	
				County-wide: FTB Essential Employees Bonus								
										$0	$50,000	
				Finance Analysis to track ARP Funds								
										$0	$42,770	
				Paramedic Community Risk Reduction #1								
										$0	$42,770	
				Paramedic Community Risk Reduction #2								
										$0	$42,770	
				Paramedic Community Risk Reduction #3								
										$0	$10,720	
				Paramedic Community Risk Reduction #4								
				SALARIES-REGULAR	$0	$0	$0	$0	$0	$0	$1,927,030	N/A
			510010							$0	$20,000	
				Board of Elections								
				SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$20,000	N/A
			510015							$0	$30,000	
				COVID-19 Vaccination Help								
				SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$30,000	N/A
			520005	HEALTH INSURANCE	$0	$0	$0	$0	$0	$0	$54,600	N/A
			520010	MEDICARE TAX	$0	$0	$0	$0	$0	$0	$29,900	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154119	RESCUE EXP	520015	RETIREMENT	$0	$0	$0	$0	$0	$0	$224,200	N/A
			520020	SOCIAL SECURITY TAX	$0	$0	$0	$0	$0	$0	$126,300	N/A
			520025	WORKERS COMPENSATION	$0	$0	$0	$0	$0	$0	$27,500	N/A
			520030	401(K) CONTRIBUTIONS	$0	$0	$0	$0	$0	$0	$60,200	N/A
			534045							$0	$16,000	
				Board of Elections								
				PRECINCT WORKERS	$0	$0	$0	$0	$0	$0	$16,000	N/A
			561030							$0	$15,000	
				Facilities - COVID-19 Supplies (Hand sanitizer, towel dispensers, batteries, cleaning supplies)								
										$0	$4,575	
				SHERIFF - COVID MISTING SUPPLIES								
				JANITORIAL SUPPLIES	$0	$0	$0	$0	$0	$0	$19,575	N/A
			561085							$0	$2,000	
				Paramedic Community Risk Reduction								
				VEHICLE SUPPLIES	$0	$0	$0	$0	$0	$0	$2,000	N/A
			561090							$0	$9,000	
				Board of Elections Covid-19 Supplies								
				OTHER SUPPLIES	$0	$0	$0	$0	$0	$0	$9,000	N/A
			562020							$0	$10,000	
				Community Paramedic Team								
				MOTOR FUELS & LUBRICANTS	$0	$0	$0	$0	$0	$0	$10,000	N/A
			574000	C/A - OTHER IMPROVEMENTS	$0	$0	$0	$0	$0	$0	$4,000,000	N/A
			574020							$0	$220,000	
				Four Cardiac Heart Monitors for the Paramedic Community Risk Reduction Team								
										$0	$24,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154119	RESCUE EXP	574020	Four Radios for the Paramedic Community Risk Reduction Team.								
				C/A - OFFICE EQUIPMENT	$0	$0	$0	$0	$0	$0	$244,000	N/A
			575000	C/A - EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			575035							$0	$180,000	
				Paramedic Community Risk Reduction Team - Four F350 Vehicles								
				C/A - VEHICLES	$0	$0	$0	$0	$0	$0	$180,000	N/A
			576030							$0	$25,190	
				DSS - Cubicles, Desks, COVID-19 separation in ESD File Room								
										$0	$10,000	
				Paramedic Community Risk Reduction - Computers								
				F/A - FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$35,190	N/A
			576900							$0	$6,405	
				DSS - CPS File Room - COVID 19 Separation								
				F/A - OTHER	$0	$0	$0	$0	$0	$0	$6,405	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$7,021,900**	**N/A**
	Rev/Exp	**Total:**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$7,021,900**	**N/A**
FINAL	**TOTALS:**				**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**

ROWAN COUNTY **2022 BUDGET YEAR**

PERSONNEL CHANGE NARRATIVE

NEW POSITION / RECLASSIFICATION / PROMOTION

Department Name	Finance	Department Number	
Position Title	Accountant II	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 94,160

Justification *(please type in space below)*

Requesting to hire an Accountant II to help supplement the reorganization of the Internal Auditor position out of the Finance Department. The Account II position will handle a large portion of the day to day accounting functions that the Internal Auditor was handling as part of the department. The new position will be handling accounting functions such as bank reconciliations, Ambulance billing and reconciliations, annual financial reports, monthly account analysis, policy updates, comprehensive financial report, MUNIS specialist and monthly journal entries.

ROWAN COUNTY
NEW POSITION REQUEST

2022

Key in gray sections only

Department Name	FINANCE DEPARTMENT				
Position Title	ACCOUNTANT II				
	1154125	Increase	$ 94,160.00		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	Budget Funds Requested
Salary		$ 66,240.00	$ -	$ -	$ 66,240.00
Health Insurance		10,920.00	-	-	10,920.00
Medicare	1.45%	960.48	-	-	1,000.00
Retirement	11.41%	7,557.98	-	-	8,000.00
Social Security	6.20%	4,106.88	-	-	5,000.00
Workers Comp (Varies)	1.20%	794.88	-	-	1,000.00
401(k)	3.00%	1,987.20	-	-	2,000.00
Total Salary / Benefits		92,567.42	-	-	94,160.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 92,567.42	$ -	$ -	$ 94,160.00

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4120 - COUNTY MANAGER
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154120	COUNTY MGR	510005	SALARIES-REGULAR	$299,406	$326,037	$266,679	$335,592	$335,592	$303,237	$300,319	-10.5%
				SALARIES-REG COVID-19	$0	$0	$2,966	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$15,000	N/A
			520005	HEALTH INSURANCE	$32,784	$34,147	$30,092	$36,852	$36,852	$36,036	$36,036	-2.2%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$4,980	$0	$9,960	$0	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$4,225	$4,604	$3,815	$4,929	$4,929	$4,272	$4,428	-10.2%
			520015	RETIREMENT	$23,538	$29,145	$27,530	$35,545	$35,545	$30,961	$31,039	-12.7%
			520020	SOCIAL SECURITY TAX	$17,166	$18,936	$14,803	$19,895	$19,895	$17,444	$18,060	-9.2%
			520025	WORKERS COMPENSATION	$791	$831	$687	$886	$886	$760	$903	1.9%
			520030	401(K) CONTRIBUTIONS	$8,928	$9,748	$8,158	$10,445	$10,445	$9,099	$9,011	-13.7%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($1,032)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$1,032	$0	$0	$0	$0	N/A
			550007	COST PER COPY	$1,227	$977	$893	$1,300	$1,300	$1,400	$1,400	7.7%
			553005	TELEPHONE	$508	$0	$1,555	$1,450	$1,600	$1,800	$8,650	496.6%
			557000	POSTAGE	$652	$382	$230	$700	$350	$700	$700	0.0%
			558000	TRAVEL	$2,086	$1,900	$0	$3,000	$0	$5,000	$6,000	100.0%
			558005	TRAVEL-COUNTY MANAGER	$6,000	$6,046	$5,031	$9,000	$9,000	$431	$9,000	0.0%
			559000	TRAINING	$2,712	$9,674	$8,003	$1,000	$8,350	$5,000	$20,000	1,900.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$900	$900	$900	$900	0.0%
			561095	OTHER SMALL EQMT	$467	$777	$0	$500	$0	$500	$2,000	300.0%
			564050	DUES AND SUBSCRIPTIONS	$685	$1,502	$1,508	$2,000	$2,000	$2,500	$2,500	25.0%
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$2,000	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4120 - COUNTY MANAGER
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154120	COUNTY MGR	**Org Tot:**		**$410,535**	**$449,685**	**$371,949**	**$473,954**	**$467,644**	**$430,960**	**$478,866**	**1.0%**
	Rev/Exp	**Total:**			**$410,535**	**$449,685**	**$371,949**	**$473,954**	**$467,644**	**$430,960**	**$478,866**	**1.0%**
FINAL	**TOTALS:**				**$410,535**	**$449,685**	**$371,949**	**$473,954**	**$467,644**	**$430,960**	**$478,866**	**1.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4124 - WEST END PLAZA

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144124	WEP REV	462995	OTHER RENT	($485,020)	($489,439)	($353,579)	($370,000)	($370,000)	($350,000)	($395,000)	6.8%
			489995	MISC RECEIPTS	($604)	($69)	($8,000)	$0	$0	$0	$0	N/A
			Org Tot:		**($485,624)**	**($489,508)**	**($361,579)**	**($370,000)**	**($370,000)**	**($350,000)**	**($395,000)**	**6.8%**
	Rev/Exp	**Total:**			**($485,624)**	**($489,508)**	**($361,579)**	**($370,000)**	**($370,000)**	**($350,000)**	**($395,000)**	**6.8%**
EXP	1154124	WEP EXP	510005	SALARIES-REGULAR	$159,503	$160,343	$135,483	$160,280	$160,280	$167,241	$181,991	13.5%
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$13,005	$12,950	$11,929	$15,500	$15,500	$15,000	$15,000	-3.2%
			520005	HEALTH INSURANCE	$44,287	$49,210	$45,045	$49,800	$49,800	$54,600	$54,600	9.6%
			520010	MEDICARE TAX	$2,272	$2,324	$1,933	$2,549	$2,549	$2,464	$2,681	5.2%
			520015	RETIREMENT	$12,333	$14,535	$13,832	$16,368	$16,368	$17,076	$19,008	16.1%
			520020	SOCIAL SECURITY TAX	$9,715	$9,938	$8,265	$10,898	$10,898	$10,244	$11,164	2.4%
			520025	WORKERS COMPENSATION	$4,129	$3,999	$3,403	$4,395	$4,395	$4,248	$4,411	0.4%
			520030	401(K) CONTRIBUTIONS	$4,285	$4,549	$3,913	$4,811	$4,811	$5,020	$5,472	13.7%
			533063	SNOW REMOVAL SERVICES	$1,435	$0	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$13,380	$8,895	$7,756	$14,000	$14,000	$15,000	$15,000	7.1%
			541040	UTILITY SERVICES-WATER	$4,948	$4,542	$2,813	$7,000	$7,000	$7,000	$7,000	0.0%
			541041	STORM WATER FEE	$23,040	$23,040	$15,667	$25,000	$25,000	$23,100	$23,100	-7.6%
			542020	CLEANING&MAINT-GROUND MAINT	$3,460	$4,915	$2,604	$5,400	$5,400	$5,400	$5,400	0.0%
			543005	R&M-BUILDINGS	$19,406	$15,608	$21,018	$23,000	$23,000	$25,000	$25,000	8.7%
			543015	R&M-EQUIPMENT	$959	$121	$439	$1,000	$1,000	$1,000	$1,000	0.0%
			543020	R&M-VEHICLES	$84	$110	$143	$300	$300	$300	$300	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4124 - WEST END PLAZA

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154124	WEP EXP	543051	R&M-PARKING LOT	$9,936	$9,901	$9,816	$10,000	$10,000	$10,000	$10,000	0.0%
			544020	RENT: LAND & BUILDINGS	$0	$0	$0	$0	$0	$0	$0	N/A
			553005	TELEPHONE	$2,572	$2,541	$2,292	$2,725	$2,725	$2,725	$1,000	-63.3%
			554000	ADVERTISING	$0	$0	$0	$0	$0	$0	$0	N/A
			555000	PRINTING	$73	$52	$120	$300	$300	$250	$250	-16.7%
			556000	UNIFORMS	$1,009	$797	$298	$1,000	$1,000	$1,200	$1,200	20.0%
			557000	POSTAGE	$44	$45	$0	$100	$100	$50	$50	-50.0%
			558000	TRAVEL	$0	$161	$0	$200	$200	$200	$200	0.0%
			559000	TRAINING	$0	$0	$0	$100	$100	$100	$100	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,700	$1,700	$1,700	$1,700	0.0%
			561005	OFFICE SUPPLIES	$361	$492	$170	$500	$500	$500	$500	0.0%
			561012	SUPPLIES: CONCESSIONS	$1,058	$995	$203	$1,000	$1,000	$1,000	$1,000	0.0%
			561030	JANITORIAL SUPPLIES	$3,882	$4,000	$3,963	$4,000	$4,000	$4,000	$4,000	0.0%
			561040	MAINTENANCE SUPPLIES	$5,804	$4,713	$4,463	$7,000	$7,000	$7,000	$7,000	0.0%
			561085	VEHICLE SUPPLIES	$399	$0	$35	$400	$400	$400	$400	0.0%
			561095	OTHER SMALL EQMT	$1,213	$889	$0	$0	$0	$2,000	$2,000	N/A
			562005	ELECTRICITY	$82,352	$79,453	$58,105	$105,000	$104,800	$105,000	$105,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$408	$390	$627	$650	$650	$650	$1,300	100.0%
			562025	NATURAL GAS	$2,846	$1,861	$2,421	$3,500	$3,500	$3,500	$5,000	42.9%
			573000	C/A-BLDG	$0	$0	$0	$0	$0	$0	$0	N/A
			574000	C/A-OTHER IMPROV	$0	$0	$0	$0	$0	$0	$0	N/A
			575000							$16,000	$16,000	
				20 plus years of age								
				C/A-EQUIPMENT	$0	$13,800	$0	$14,000	$14,000	$16,000	$16,000	14.3%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4124 - WEST END PLAZA
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154124	WEP EXP	576030	F/A-FURN & EQUIPMENT	$3,836	$1,949	$0	$0	$0	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$0	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$0	$14	$95	$0	$200	$200	$200	N/A
			598000	RESERVE	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$432,032**	**$437,134**	**$356,850**	**$493,976**	**$493,976**	**$510,668**	**$529,527**	**7.2%**
	Rev/Exp	**Total:**			**$432,032**	**$437,134**	**$356,850**	**$493,976**	**$493,976**	**$510,668**	**$529,527**	**7.2%**
FINAL	**TOTALS:**				**($53,592)**	**($52,374)**	**($4,729)**	**$123,976**	**$123,976**	**$160,668**	**$134,527**	**8.5%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4125 - FINANCE

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154125	FIN EXPND	510005	SALARIES-REGULAR	$684,682	$690,547	$580,201	$725,008	$725,008	$786,452	$785,711	8.4%
				SALARIES-REGULAR	$0	$21,601	$21,152	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME COVID	$0	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$101,573	$109,487	$93,925	$108,066	$108,066	$122,850	$122,850	13.7%
				HEALTH INSURANCE	$0	$0	$0	$0	$0	$0	$0	N/A
			520008	HEALTH INSURANCE-RETIREES	$0	$0	$6,370	$0	$8,190	$10,920	$10,920	N/A
			520010	MEDICARE TAX	$9,450	$9,840	$8,362	$10,091	$10,091	$11,026	$11,020	9.2%
				MEDICARE TAX	$0	$0	$0	$0	$0	$0	$0	N/A
			520015	RETIREMENT	$53,479	$64,555	$61,397	$74,027	$74,027	$80,300	$81,429	10.0%
				RETIREMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			520020	SOCIAL SECURITY TAX	$40,290	$41,977	$35,155	$42,968	$42,968	$47,129	$47,094	9.6%
				SOCIAL SECURITY TAX	$0	$0	$0	$0	$0	$0	$0	N/A
			520025	WORKERS COMPENSATION	$1,709	$1,785	$1,507	$1,815	$1,815	$1,971	$2,129	17.3%
				WORKERS COMPENSATION	$0	$0	$0	$0	$0	$0	$0	N/A
			520030	401(K) CONTRIBUTIONS	$20,422	$21,364	$18,040	$21,756	$21,756	$23,599	$23,582	8.4%
				401(K) CONTRIBUTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			520040	COVID-19 PAYROLL BENEFITS	$0	($6,930)	($6,756)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$6,930	$6,756	$0	$0	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$13,508	$10,500	$6,327	$17,000	$47,000	$17,000	$17,000	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$1,404	$1,404	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			544045	RENT:POSTAGE METER	$0	$2,473	$3,819	$3,200	$3,820	$3,200	$3,200	0.0%
			550007	COST PER COPY	$3,477	$4,885	$2,237	$5,000	$5,000	$5,000	$5,000	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4125 - FINANCE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154125	FIN EXPND	553005	TELEPHONE	$1,602	$1,606	$4,158	$3,450	$5,250	$5,500	$7,500	117.4%
			555000	PRINTING	$4,029	$4,655	$2,959	$5,000	$5,000	$5,000	$5,000	0.0%
			557000	POSTAGE	$10,150	$10,385	$6,533	$11,000	$11,000	$11,000	$11,000	0.0%
			558000	TRAVEL	$7,191	$824	$0	$6,500	$3,255	$6,500	$6,500	0.0%
			559000	TRAINING	$8,416	$4,829	$2,438	$8,000	$8,000	$10,000	$10,000	25.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$6,193	$5,000	$5,000	$5,000	$5,000	0.0%
			561005	OFFICE SUPPLIES	$5,468	$9,283	$6,603	$7,000	$9,500	$9,000	$9,000	28.6%
			561095							$600	$600	
				Cell Phone Accountant II								
										$1,900	$1,900	
				Scanners								
				OTHER SMALL EQMT	$1,786	$1,681	$1,553	$1,500	$4,000	$2,500	$2,500	66.7%
			564010	BOOKS	$0	$159	$17	$600	$600	$500	$500	-16.7%
			564050	DUES AND SUBSCRIPTIONS	$2,322	$2,737	$2,202	$3,000	$3,000	$3,500	$3,500	16.7%
			575030	C/A - SOFTWARE	$0	$6,752	$0	$0	$0	$0	$0	N/A
			576020	F/A - DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030							$2,000	$2,000	
				Replace office desk								
				F/A-FURN & EQUIPMENT	$1,486	$2,235	$0	$2,500	$2,500	$2,000	$2,000	-20.0%
			582008	EMPLOYEE RETIREMENTS	$0	$0	$84	$0	$125	$0	$0	N/A
			582009	MEETING/TRAINING FOOD	$304	$89	$137	$400	$400	$400	$400	0.0%
			590010	BANK FEES	$35,943	$37,211	$26,956	$38,000	$38,000	$38,000	$38,000	0.0%
			Org Tot:		**$1,008,692**	**$1,062,865**	**$898,326**	**$1,102,381**	**$1,144,871**	**$1,209,847**	**$1,212,335**	**10.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4125 - FINANCE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154126	AMB BIL/CO	510005	SALARIES-REGULAR	$32,235	$33,283	$28,062	$33,924	$33,924	$35,406	$35,066	3.4%
			520005	HEALTH INSURANCE	$6,278	$7,568	$6,757	$7,470	$7,470	$8,190	$8,190	9.6%
			520010	MEDICARE TAX	$378	$391	$347	$421	$421	$450	$445	5.7%
			520015	RETIREMENT	$2,503	$3,017	$2,865	$3,464	$3,464	$3,616	$3,631	4.8%
			520020	SOCIAL SECURITY TAX	$1,618	$1,673	$1,485	$1,796	$1,796	$1,923	$1,902	5.9%
			520025	WORKERS COMPENSATION	$80	$83	$70	$86	$86	$89	$89	3.5%
			520030	401(K) CONTRIBUTIONS	$956	$999	$842	$1,019	$1,019	$1,063	$1,053	3.3%
			533000	OTHER PROFESSIONAL SERVICES	$130	$60	$40	$300	$300	$300	$300	0.0%
			533001	CONTRACTED SERVICES	$238,595	$270,725	$177,319	$280,000	$275,925	$280,000	$280,000	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$1,560	$1,560	$1,300	$2,000	$2,000	$2,000	$2,000	0.0%
			550007	COST PER COPY	$164	$0	$0	$700	$700	$700	$700	0.0%
			555000	PRINTING	$0	$0	$0	$0	$0	$0	$0	N/A
			557000	POSTAGE	$120	$109	$106	$300	$300	$300	$300	0.0%
			558000	TRAVEL	$0	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			559000	TRAINING	$10	$0	$0	$500	$500	$500	$500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$320	$352	$428	$600	$600	$600	$600	0.0%
			561095							$950	$950	
				Scanner								
				OTHER SMALL EQMT	$0	$0	$0	$500	$500	$950	$950	90.0%
			576030	F/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$284,946**	**$319,822**	**$219,622**	**$334,080**	**$330,005**	**$337,087**	**$336,726**	**0.8%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4125 - FINANCE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	**Rev/Exp**	**Total:**			**$1,293,638**	**$1,382,686**	**$1,117,948**	**$1,436,461**	**$1,474,876**	**$1,546,934**	**$1,549,061**	**7.8%**
FINAL	**TOTALS:**				**$1,293,638**	**$1,382,686**	**$1,117,948**	**$1,436,461**	**$1,474,876**	**$1,546,934**	**$1,549,061**	**7.8%**

ROWAN COUNTY **2022 BUDGET YEAR**
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

Department Name	Finance	Department Number	
Position Title	Analyst	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 74,920

Justification *(please type in space below)*

Requesting to use American Rescue Plan (ARP) funds to hire an Analyst to help understand, track, monitor, and report on the ARP funds. This position would provide status updates on what the funds can and can not be used for and report on our progress towards using these funds for COVID-19 related items. This potision would be totally funded by the ARP funds and at no additional cost to the County.

ROWAN COUNTY **2022**
OVERTIME

Key in gray sections only

Department Name	FINANCE DEPARTMENT				
Position Title	ANALYST TO TRACK ARP				
	1154119	Increase	$ 74,920.00		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	Budget Funds Requested
Salary		$ 50,000.00	$ -	$ -	$ 50,000.00
Health Insurance		10,920.00	-	-	10,920.00
Medicare	1.45%	725.00	-	-	1,000.00
Retirement	11.41%	5,705.00	-	-	6,000.00
Social Security	6.20%	3,100.00	-	-	4,000.00
Workers Comp (Varies)	1.20%	600.00	-	-	1,000.00
401(k)	3.00%	1,500.00	-	-	2,000.00
Total Salary / Benefits		72,550.00	-	-	74,920.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 72,550.00	$ -	$ -	$ 74,920.00

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Finance Department 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Finance Department effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Finance Director may also submit reclassification requests. Three recent promotions and one new employee within the department were hired using a carefully studied formula and therefore are not included in this study. This study for the Finance Department included the remaining positions of Munis Software Specialist, Internal Auditor, Accountant I, Purchasing Agent, Accounting Technician II/III, and Administrative Technician V. The study was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of the staff to determine recommended compression adjustments.
3. The Finance Director evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

Position Grade Placement Changes
Positions studied within the Finance Department remain competitive with the defined labor market. No grade changes are recommended.

Individual Employee Compression Adjustments
The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associates Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)
5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)

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130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

The approximate cost of this request is $16,198. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Position Reclassifications

The Finance Director requests to reclassify one (1) position of Accountant I to Accountant II. If this request is approved, the above compression adjustments shall not apply to the current incumbent. Rather, a requested salary is listed in the included expansion narrative and cost worksheet. The employee recommended for reclassification, if approved, shall not be eligible for compression adjustments referenced above. The approximate cost of this request is $4,671.

Future Salary Compression Prevention

In order to avoid future compression adjustments, Human Resources recommends the following:

1. Implementation of a Finance Department Career Development Plan to encourage and reward existing employees in obtaining related degrees and/or certificates that will enhance their performance in their current position and contribute to the betterment of the services provided to citizens (this plan is included).
2. Implementation of a Finance Department HR Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires should receive .5% credit for each year of comparable-level experience and will be capped at a 10% maximum. This recommendation shall be a general guideline, but will not preclude the Director from requesting a higher or lower salary based upon individual departmental needs.

These measures will ensure that the salary recommendations for future new-hires and promotions will be based upon the same educational and work experience factors used in the study and will result in a consistent formula throughout the Finance Department The formula will also allow the Finance Director to attract and retain employees with a competitive salary.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4131 - HUMAN RESOURCES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154131	HUMAN RES	510005	SALARIES-REGULAR	$337,959	$331,698	$275,840	$356,001	$356,001	$371,748	$368,173	3.4%
				SALARIES-REGULAR	$0	$17,945	$18,817	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$8,923	$11,448	$7,209	$9,000	$9,000	$12,000	$12,000	33.3%
			520005	HEALTH INSURANCE	$57,828	$60,546	$54,054	$59,760	$59,760	$65,520	$65,520	9.6%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$9,960	$9,100	$9,960	$10,920	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$4,962	$5,101	$4,235	$5,175	$5,175	$5,381	$5,330	3.0%
			520015	RETIREMENT	$26,393	$31,694	$30,085	$36,351	$36,351	$37,958	$38,047	4.7%
			520020	SOCIAL SECURITY TAX	$21,216	$21,810	$18,018	$22,058	$22,058	$22,944	$22,723	3.0%
			520025	WORKERS COMPENSATION	$864	$915	$763	$944	$944	$1,232	$1,223	29.6%
			520030	401(K) CONTRIBUTIONS	$8,546	$10,489	$8,839	$10,683	$10,683	$11,156	$11,049	3.4%
			520040	COVID-19 PAYROLL BENEFITS	$0	($5,641)	($7,003)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$5,641	$7,003	$0	$0	$0	$0	N/A
			532018	EMPLOYEE ASSISTANCE PROG	$14,592	$14,592	$14,592	$16,000	$16,000	$16,000	$16,000	0.0%
			532022							$1,500	$1,500	
				Increasing slightly due to deaf employee in the library and needed services.								
				INTERPRETER SERVICES	$0	$0	$957	$1,200	$1,200	$1,500	$1,500	25.0%
			532040	PHYSICIAN FEES	$8,460	$11,724	$1,907	$15,000	$10,000	$15,000	$15,000	0.0%
			533000	OTHER PROFESSIONAL SERVICES	$0	$3,491	$4,348	$5,000	$7,000	$5,000	$5,000	0.0%
			533001							$16,700	$16,700	
				Increasing because 1) $14,700 actual spent in 2020, plus planning to contract with Shred-it to shred personnel files that have been scanned, quote is close to $2,000,								
				CONTRACTED SERVICES	$9,678	$12,836	$14,664	$13,000	$17,500	$16,700	$16,700	28.5%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$2,186	$0	$0	$0	$0	$0	$0	N/A
			550007	COST PER COPY	$2,226	$1,644	$522	$2,600	$2,600	$2,600	$2,600	0.0%

ROWAN COUNTY
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MANAGER'S RECOMMENDED CONTINUATION

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EXP	1154131	HUMAN RES	553005	TELEPHONE	$467	$470	$1,345	$2,550	$2,550	$2,500	$2,950	15.7%
			554000	ADVERTISING	$0	$306	$123	$400	$400	$400	$400	0.0%
			555000	PRINTING	$0	$46	$29	$300	$300	$300	$300	0.0%
			557000	POSTAGE	$879	$486	$179	$1,200	$1,200	$1,200	$1,200	0.0%
			558000							$3,500	$3,500	
				Depending upon Covid, asking for similar budget as 2020 for Tyler Conference, IPMA, and a few smaller, local trainings.								
				TRAVEL	$2,721	$903	$0	$2,000	$2,000	$3,500	$3,500	75.0%
			559000							$5,000	$5,000	
				Depending upon Covid, asking for same budget as 2021 for Tyler Conference and a few smaller, local trainings.								
				TRAINING	$2,327	$2,009	$3,575	$4,000	$5,000	$5,000	$5,000	25.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$600	$600	$600	$600	0.0%
			561005	OFFICE SUPPLIES	$2,417	$1,572	$1,133	$2,700	$2,700	$2,700	$2,700	0.0%
			561022	COPIER SUPPLIES	$963	$908	$352	$1,500	$1,500	$1,500	$1,500	0.0%
			561095							$1,000	$1,000	
				In 2021 we came very close to cap in actual spending, so asking for a slight increase.								
				OTHER SMALL EQMT	$715	$2,711	$688	$750	$750	$1,000	$1,000	33.3%
			564050							$500	$500	
				Decrease from 2021 due to actual spending.								
				DUES AND SUBSCRIPTIONS	$150	$344	$294	$1,000	$1,000	$500	$500	-50.0%
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030							$1,000	$1,000	
				1,500.00 Need a desk for Debbie Holshouser and a chair for Aldrea Speight.								
				F/A - FURN & EQUIPMENT	$0	$0	$2,348	$0	$7,573	$1,000	$1,000	N/A
			582002							$30,000	$30,000	

ROWAN COUNTY
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MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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EXP	1154131	HUMAN RES	582002	Depending on Covid, asking for budget closer to what was in place in 2021 to cover multiple events including Christmas Party, Benefits Fair/Spring Appreciation Luncheon, etc.								
				EMPLOYEE APPRECIATION PGM	$0	$25,139	$16,823	$25,000	$20,427	$30,000	$30,000	20.0%
			582008	EMPLOYEE RETIREMENTS	$0	$0	$0	$0	$0	$0	$0	N/A
			582009	MEETING/TRAINING FOOD	$225	$145	$0	$500	$500	$500	$500	0.0%
			583067							$14,000	$14,000	
				Depending upon Covid, if benefits fair is held in Spring 2021, then requesting a budget similar to 2019, where we spent $13,893.25.								
				WELLNESS PROGRAM	$13,893	$1,716	$3,853	$13,000	$13,000	$14,000	$14,000	7.7%
			Org Tot:		**$537,950**	**$582,646**	**$494,692**	**$618,232**	**$624,692**	**$660,359**	**$656,935**	**6.3%**
	Rev/Exp	**Total:**			**$537,950**	**$582,646**	**$494,692**	**$618,232**	**$624,692**	**$660,359**	**$656,935**	**6.3%**
FINAL	**TOTALS:**				**$537,950**	**$582,646**	**$494,692**	**$618,232**	**$624,692**	**$660,359**	**$656,935**	**6.3%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4134 - FACILITIES MANAGEMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1146250	FAIRGD REV	462030	RENT-FAIRGROUND	($10,000)	($11,925)	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($10,000)**	**($11,925)**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**($10,000)**	**($11,925)**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
EXP	1154134	FACMGT EXP	510005	SALARIES-REGULAR	$509,617	$672,819	$569,712	$726,992	$711,992	$759,304	$784,309	7.9%
				SALARIES-REGULAR	$0	$2,206	$8,632	$0	$1,807	$0	$0	N/A
			510015	SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$120,117	$186,092	$167,983	$199,200	$199,200	$174,720	$207,480	4.2%
			520008	HEALTH INSURANCE-RETIREES	$5,460	$0	$0	$9,960	$0	$0	$0	-100.0%
			520010	MEDICARE TAX	$6,860	$9,230	$7,916	$10,052	$10,052	$10,527	$10,892	8.4%
			520015	RETIREMENT	$39,781	$61,200	$59,410	$74,234	$74,234	$77,537	$81,407	9.7%
			520020	SOCIAL SECURITY TAX	$29,332	$39,305	$33,157	$42,955	$42,955	$44,986	$46,541	8.3%
			520025	WORKERS COMPENSATION	$12,905	$16,572	$14,308	$17,806	$17,806	$18,603	$18,818	5.7%
			520030	401(K) CONTRIBUTIONS	$14,743	$17,025	$15,730	$21,822	$21,822	$22,786	$23,541	7.9%
			520040	COVID-19 PAYROLL BENEFITS	$0	($1,276)	($4,504)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$1,276	$4,504	$0	($1,168)	$0	$0	N/A
			533001							$80,000	$80,000	
				RobRoy ThyssenKrupp Bills Exterminating Carrier Trane								
				CONTRACTED SERVICES	$0	$90,461	$76,577	$80,000	$80,000	$80,000	$80,000	0.0%
			533013	CONTRACT CLEANING	$132,110	$22,060	$0	$0	$15,000	$0	$0	N/A
			533063							$6,000	$6,000	

ROWAN COUNTY
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EXP	1154134	FACMGT EXP	533063	Pre COVID								
				SNOW REMOVAL SERVICES	$5,040	$0	$0	$3,000	$3,000	$6,000	$6,000	100.0%
			534030							$78,000	$78,000	
				Spectrum Annual Contract Finance and IT are working on current contract								
										$7,518	$7,518	
				Work Order Software Fee								
				TECHNOLOGY SERVICES-SERV&MAINT	$161,304	$72,200	$78,159	$78,000	$78,160	$85,518	$85,518	9.6%
			541040	UTILITY SERVICES-WATER	$19,093	$22,322	$12,257	$26,000	$26,000	$26,000	$26,000	0.0%
			541042	UTILITY SERV-STORM WATER	$8,400	$8,400	$5,712	$9,000	$9,000	$9,000	$9,000	0.0%
			543005							$8,000	$8,000	
				Add steps to back of Telecom Facility								
										$25,000	$25,000	
				Correction of water runoff from Aldi into DSS/Health parking lot								
										$1,500	$1,500	
				Replacement of floor tiles for the telecommunications room (request from Alan Cress)								
				R&M-BUILDINGS	$367,677	$382,511	$236,822	$410,000	$397,160	$489,500	$464,500	13.3%
			543015	R&M-EQUIPMENT	$5,802	$6,677	$3,628	$4,000	$4,000	$8,000	$8,000	100.0%
			543020	R&M-VEHICLES	$4,498	$4,357	$3,422	$5,000	$4,300	$5,000	$5,000	0.0%
			544010							$5,000	$5,000	
				Additional trucks requested by Elections Department								
				EQUIPMENT RENTAL	$1,984	$5,315	$4,337	$3,000	$5,000	$5,000	$5,000	66.7%
			550007	COST PER COPY	$202	$342	$164	$450	$450	$450	$450	0.0%
			553005	TELEPHONE	$9,256	$9,695	$4,856	$11,325	$11,325	$12,325	$5,000	-55.8%

ROWAN COUNTY
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EXP	1154134	FACMGT EXP	554000	ADVERTISING	$0	$771	$500	$1,000	$1,000	$1,000	$1,000	0.0%
			556000							$7,000	$7,000	
				Additional cost for new custodial staff								
				UNIFORMS	$6,260	$5,673	$5,787	$5,000	$6,100	$7,000	$7,000	40.0%
			557000	POSTAGE	$25	$86	$72	$100	$100	$100	$100	0.0%
			558000	TRAVEL	$2,722	$5,400	$2,287	$3,400	$2,600	$3,400	$3,400	0.0%
			559000	TRAINING	$4	$174	$150	$500	$200	$500	$500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$24,900	$24,900	$24,900	$24,900	0.0%
			561005	OFFICE SUPPLIES	$1,000	$995	$796	$800	$800	$1,000	$1,000	25.0%
			561030	JANITORIAL SUPPLIES	$229,082	$236,000	$176,824	$215,000	$215,000	$230,000	$215,000	0.0%
			561040	MAINTENANCE SUPPLIES	$23,387	$19,473	$13,886	$17,000	$17,000	$19,000	$19,000	11.8%
			561080							$16,000	$16,000	
				Cost of business								
				SIGNAGE	$17,109	$13,948	$12,034	$14,000	$14,000	$16,000	$16,000	14.3%
			561085	VEHICLE SUPPLIES	$1,717	$1,440	$3,809	$1,800	$3,900	$2,000	$2,000	11.1%
			561095	OTHER SMALL EQMT	$19,990	$15,725	$10,571	$15,000	$22,675	$15,000	$15,000	0.0%
			562005	ELECTRICITY	$165,410	$157,424	$95,715	$200,000	$200,000	$210,000	$210,000	5.0%
			562010	HEATING OIL	$0	$0	$26	$1,000	$1,000	$1,000	$1,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$21,361	$21,050	$17,682	$25,000	$25,000	$30,000	$90,000	260.0%
			562025	NATURAL GAS	$25,593	$21,191	$18,772	$32,000	$32,000	$32,000	$40,000	25.0%
			564050	DUES AND SUBSCRIPTIONS	$331	$393	$225	$500	$500	$500	$500	0.0%
			573000							$10,000	$10,000	
				Carpet/Tile replacement at Health Dept. Very worn and tiles are broken.								
										$18,000	$18,000	

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EXP	1154134	FACMGT EXP	573000	Floor Resurfacing on 1st Floor of Main Detention Center We recently have had very good success with the resurfacing of the Main Detention Center Kitchen floor. The surface installed eliminated the need of continuous repainting which is costly and labor intensive. We would like to request resurfacing the entire 1st floor of the Main Detention Center common areas. These areas are heavily traveled and continue to be an area in need of constant attention. We have spent quite a bit of money and time painting and repainting these floors.								
										$15,000	$15,000	
				Greg Hannold is requesting a concrete walkway to be poured from the exit door, around the building toward the front to the water chase for A unit and C unit. Also, from the back paved area to the water chases for B unit and C unit. This is in an effort to provide the officers who use that during their daily routine the ability to walk back and forth without walking in mud, snow, or ice. Request to pour concrete pad where the gravel “employee picnic area” is in front of the building so that the area can be used again. The officers should have an area outside to eat their meals or take a break to decompress from their daily activities as well to use for crew activities.								
										$20,000	$20,000	
				Replacement of flooring at Ag Building in Soil & Water Office area and Auditorium. Carpeting in basement for office, & entry way,. LVT install oin conference room and day room.								
										$20,000	$20,000	
				Replacement of flooring at Ag Building in Soil & Water office area and Auditorium. Carpeting om basement for offices & entry way. LVT install in conference room and day room.								
										$472,040	$472,040	
				Replacement of roof at Facilities Management								
				C/A - BUILDINGS	$176,455	$322,856	$0	$0	$0	$555,040	$555,040	N/A
			574000							$87,000	$87,000	
				Modernization of Jail elevator is needed due to repeat services calls and age. Some replacement parts are not being produce due to more upgraded elevators.								
				C/A - OTHER IMPROV	$306,785	$18,336	$0	$0	$0	$87,000	$0	N/A
			575035							$45,000	$45,000	
				mileage 163,000 3rd request								
										$33,000	$33,000	
				Sign Truck #0914 Mileage 144,000 F250-4x4 Extended Cab - Standard Bed 2nd request								
				C/A - VEHICLES	$0	$0	$48,532	$51,000	$106,000	$78,000	$45,000	-11.8%

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EXP	1154134	FACMGT EXP	575090							$20,000	$20,000	
				9 HVAC units at Health Department have 21 plus years of age - need to change out several each year								
										$62,000	$62,000	
				Generator for Facilities Management								
										$282,000	$282,000	
				Replace due to age Gas to natural gas								
										$35,000	$35,000	
				Tractor for Facilities Management - tractor has 20+ years of age and hydraulics are broken (cost to repair is more than tractor is worth).								
				C/A-FURN&EQUIP	$21,900	$211,039	$188,980	$0	$310,000	$399,000	$99,000	N/A
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030							$10,000	$10,000	
				Due to the age of elevators production of card boards and sensors are being eliminated. We are asking to purchase items for future needs.								
										$4,300	$4,300	
				For years we have had issues with communicating through the front lobby glass windows. Since they were built, the communications equipment installed have not worked properly or good enough to effectively allow civil staff to speak and or hear folks in the lobby. We have tried several different ways to make communications better but they have not worked. Sound boards were placed in the lobby and inside the civil office to help cut down on noise, but they still did not help with communications through the window area. I am requesting that something be placed in the upcoming budget to resolve this issue. (Spectrum quote in hand)							
										$4,400	$4,400	
				Lawn Crew request equipment for ground maintenance								
										$3,000	$3,000	
				Salt Spreader for F250 Maintenance Truck								
										$4,500	$4,500	
				Scrubber/Cleaner for floors would speed cleaning time for janitorial crew. Also, cut down on cost of mop heads and floor maintenance. Staff could use equipment during work hours.								
										$6,200	$6,200	

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EXP	1154134	FACMGT EXP	576030	Snow plow for F250 Maintenance Truck								
				F/A-FURN & EQUIPMENT	$15,946	$3,052	$26,823	$2,000	$48,605	$32,400	$32,400	1,520.0%
			576900	F/A-OTHER	$6,586	$1,279	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$2,495,841**	**$2,685,093**	**$1,930,166**	**$2,342,796**	**$2,743,475**	**$3,580,096**	**$3,245,296**	**38.5%**
	Rev/Exp	**Total:**			**$2,495,841**	**$2,685,093**	**$1,930,166**	**$2,342,796**	**$2,743,475**	**$3,580,096**	**$3,245,296**	**38.5%**
FINAL	**TOTALS:**				**$2,485,841**	**$2,673,169**	**$1,930,166**	**$2,342,796**	**$2,743,475**	**$3,580,096**	**$3,245,296**	**38.5%**

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

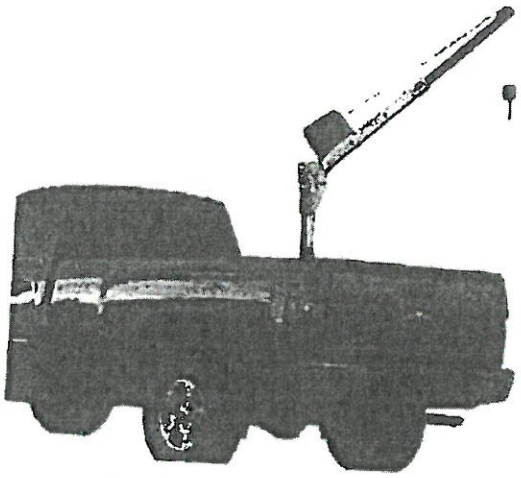
2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Facilities Management	Department Number	4134
Account Name	F/A: Furn & Equipment		
Account Number	1154134-576030		
Item Description	Telescoping Boom Truck Crane plus Installation		$ 2,500

Justification *(please type in space below)*

We are requesting this boom truck crane to attach to the rear bed of the sign truck. This would allow our sign tec the ability to remove and install road sign more easily, safely and timely.

Telescopic Boom Truck Crane - P10 Series



Likes this one

Other products by Western Mule

Item #: WM-P10

Our Price: $1,564.00 plus install

Model # / Winch Style Choose

Quantity: 1

+ Add to Cart Add to Wishlist

PayPal CREDIT No interest if paid in full in 6 months on purchases of $99+

Description | Reviews | Also in Portable Cranes & Portable Hoists

WESTERN MULE

P10-Series

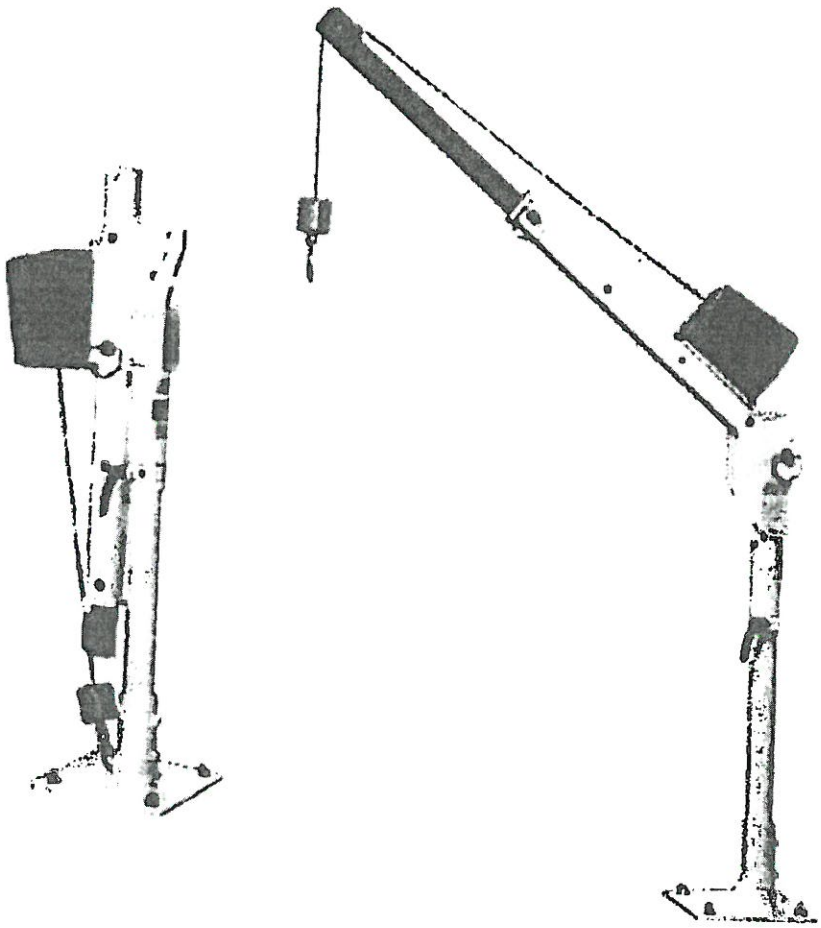
Telescoping Boom Truck Crane

Lifting Capacity: 1000 lbs.
Reach: up to 5'
Featuring a unique, lightweight, portable design, for mounting into pickups, service bodies, vans, loading docks, platforms, etc.

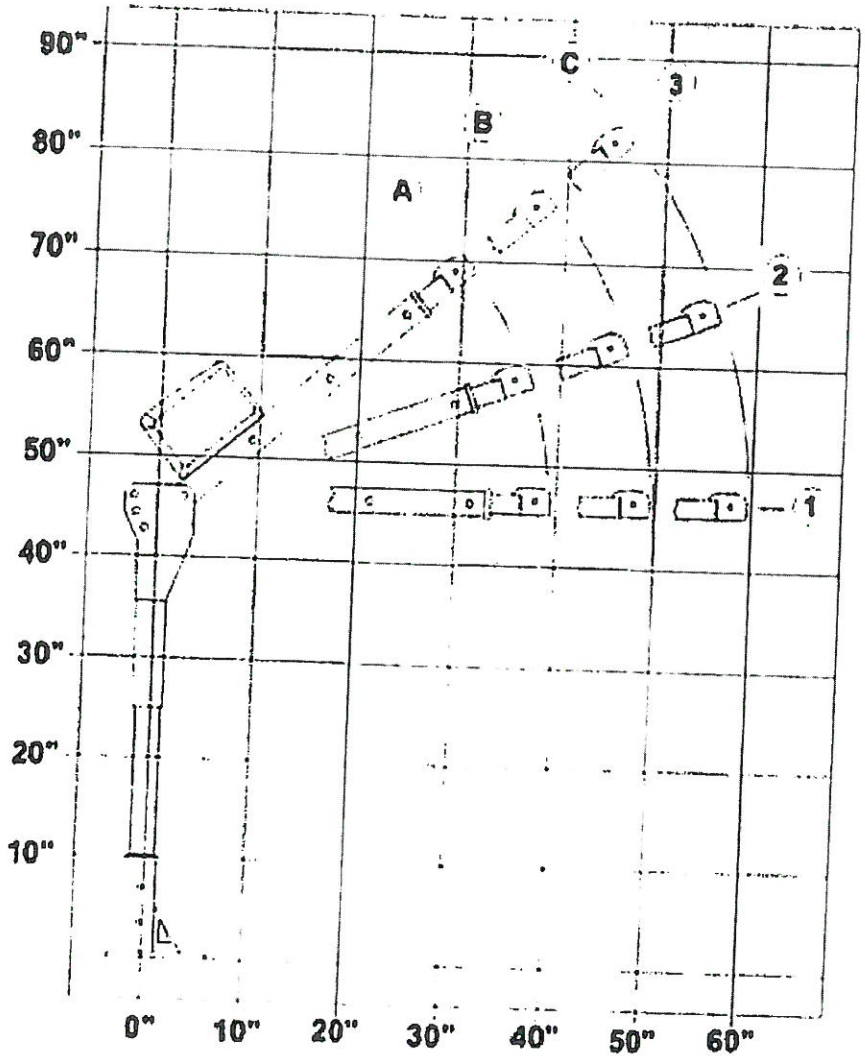
Very compact, weighing only 132 lbs. installed, and with a fold-down boom design requiring minimal mounting space.

Versatile design with 12V-DC, 120V-AC or Manual Hand Crank operated models. Optional Mast Heights, Mounting Bases, and Accessories are also available.

- 1000 lbs. Max. Lifting Capacity
- Portable Design allows the crane to be utilized in multiple locations (additional mounting bases sold separately)
- Three boom Elevation Angles: 0°, 20°, 40° raised manually
- Three Position Telescoping Boom: 40", 50" & 60" extended manually
- 360° Manual Rotation on a Sealed Thrust Bearing
- Rotation Hand Brake
- Three models powered by either a
- 12V-DC, 120V-AC or Manual Hand Crank winch 12V-DC model is Circuit Breaker Protected, 120V-AC model is equipped with Ground Fault Protection
- 10' Remote Pendant Control
- 20' x 3/16" Lifting Cable w/Hook
- Detachable Power Cable
- Durable Powder Coat Finish
- 1-Year Warranty (excluding Lifting Cable)
- Ships LTL Freight, has a lead time

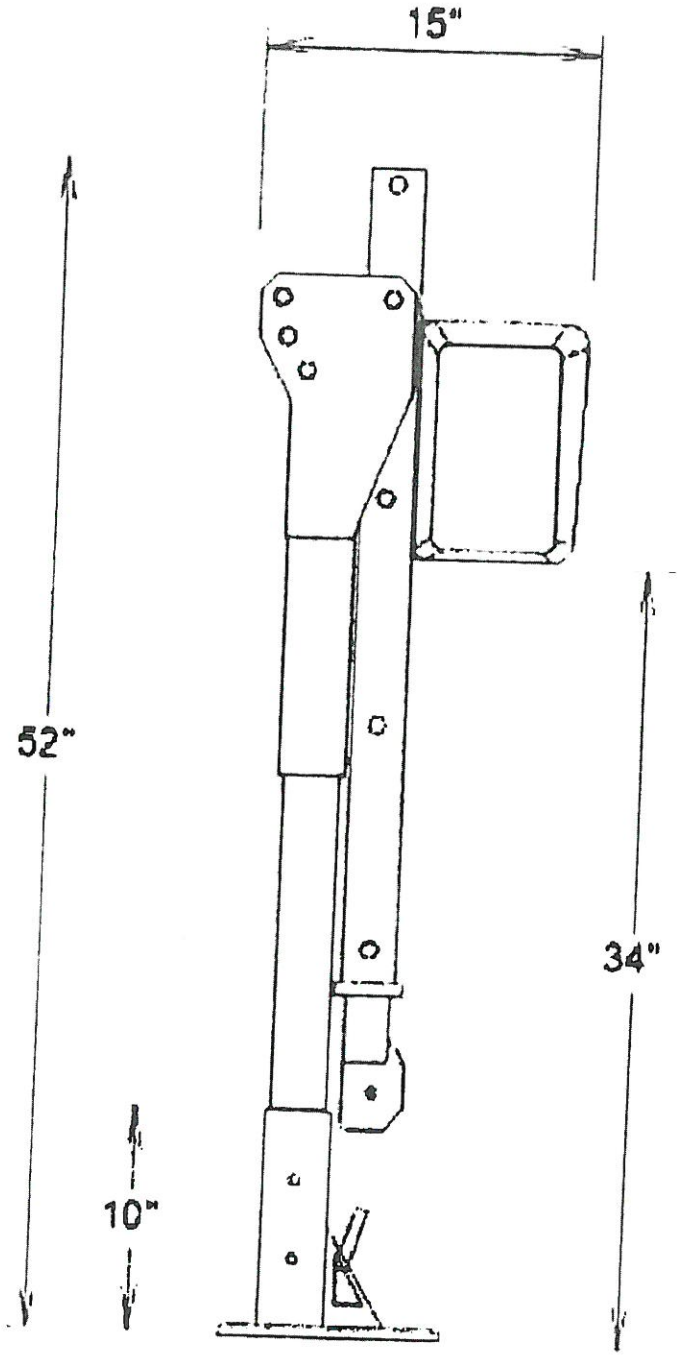


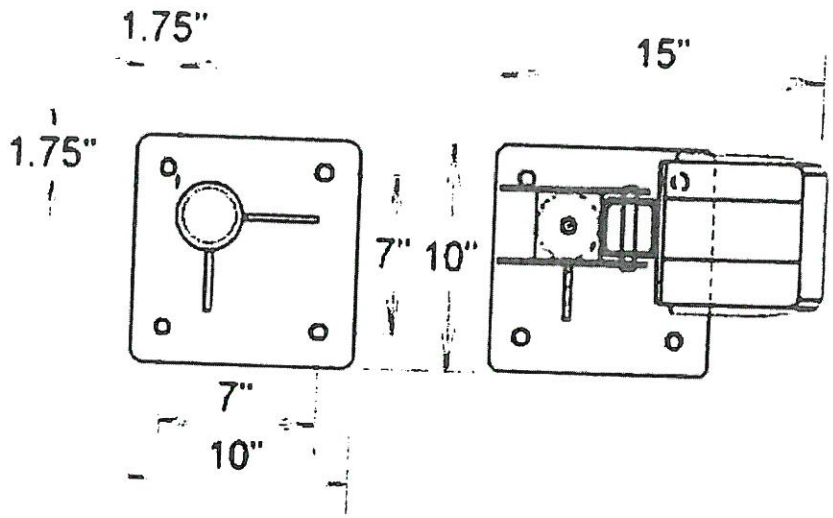
Removable from Base



LOAD CHART

Boom	A	B	C
3	1000	870	800
2	1000	835	700
1	1000	800	600


15"
52"
34"
10"



Model	P10-DC	P10-AC	P10-MN
Wich Type	12V DC	1120V AC	Manual Hand Crank
Lifting Capacity	1,000 lbs	1,000 lbs	1,000 lbs
Lifting Height Max. Std. (base to hook)	72"	72"	72"
Storage Height Folded (from base)	52"	52"	52"
Reach Max. (from center of rotation)	60"	60"	60"
Rotation (continuous) with Brake	360° Manual	360° Manual	360° Manual
Lifting Cable	25' x 3/16"	25' x 3/16"	25' x 3/16"
Line Speed (feet/min) No Load / Load	16 / 6	17 / 8	Manual Crank
Power Requirements	12V-DC 70 amps	120V-AC 6 amps	Manual
Controls	10' Remote	10' Remote	n/a
Mounting Base	10" x 10"	10" x 10"	10" x 10"
Mounting Bolt Hole Pattern	7" x 7"	7" x 7"	7" x 7"
Finish	Powder Coated	Powder Coated	Powder Coated
Weight of Crane / Shipping Weight (Lbs)	132 / 170	132 / 170	121 / 154
Warranty (excluding lifting cable)	1-Year	1-Year	1-Year

Download P10 Truck Crane Spec Sheet
Manuals: P10 DC P10 AC P10 MN

Related Products

+ Add to Cart

More Info

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Facilities Management	Department Number	4134
Account Name	F/A: Furn & Equipment		
Account Number	1154134-576030		
Item Description	Leaf Catcher		$ 4,400

Justification *(please type in space below)*

This attachment will help staff with time & gathering and/or blowing leaves.

OUTDOOR POWER EQUIPMENT
3242 SOUTH MAIN ST.
SALISBURY, N.C. 28147
704-633-8484

(704) 798-5873 (704) 798-5873

SOLD TO:	SHIP TO:
ROWAN COUNTY FACILITY MGMT 425 AIRPORT RD SALISBURY, NC 28147	ROWAN COUNTY FACILITY MGMT 425 AIRPORT RD SALISBURY, NC 28147

6080
TERMINAL: 11

Tax Exemption #: 56-6000336
returns or service warranties without receipt.
No returns on special order or electrical parts.
There is a 15% restocking fee on returns.

SHIPPED VIA: CUSTOMER PICKUP
12:07:54 PAGE: 1 OF 1

ACCT. NO.	DATE	INVOICE NO.	SALESMAN	STORE	P/O NUMBER	SPECIAL INFORMATION
0006080	2/22/21	356190 054/054		1		

ORD.	SHIP	B/O	LINE	PART NUMBER	DESCRIPTION	LIST	NET	AMOUNT
1	1			SCETLS2018BV	TRUCK LOADER	4199.00	3460.00	3460.00
1	1			SCE9604	SWING AWAY HITCH	1078.00	862.40	862.40

WAY HITCH	1078.00 862.40	862.40 1P
	SUB TOTAL ---->	4322.40
	MISC. ---------->	0.00
	LABOR ---------->	0.00
	TAX 7.000 --->	0.00
	INVOICE TOTAL->	4322.40

QUOTE ONLY

REC'D BY _____

IMPORTANT NOTICE

It is agreed as part of the consideration for this sale that the price shown hereon for the goods shall be paid on or before the 10th day of the month following the month of purchase. Any portion of the sale price no paid within said time period shall thereafter bear interest at the **HIGHEST PREVAILING RATE.** All claims and returned goods MUST be accompanied by this invoice. There will be no refund or exchange on electrica parts. The factory warranty constitutes all of the warranties with respect to the sale of this item/items. The seller hereby expressly disclaims all warranties, either expressed or implied, including any implied warrant of merchantability or fitness for a particular purpose and the seller neither assumes nor authorizes any other person to assume for it any liability in connection with the sale of this item/items.

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Don Bringle, Director Facilities Management and Parks
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Facilities and Parks 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Facilities and Parks Departments effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Department Director may also submit reclassification requests. The study for the Facilities and Parks Departments included all occupational groups/positions within the department and was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of every employee in the department was completed by the Department Director and the Human Resources Office to determine recommended compression adjustments.
3. The Department Director evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

Position Grade Placement Changes

Positions within the Departments remain competitive with the defined labor market, with the exception of the custodial positions. It is recommended that the position of Custodial Worker be upgraded from grade 4 to 5. It is recommended that the position of Custodial Supervisor be upgraded from grade 6 to 7. Note: this same position exists within DSS, which is also a part of this year's study, and shall be recommended for the same grade change. An expansion narrative and cost worksheet are included. The approximate cost of this request is $10,303.

It is also necessary to change the hourly rate of the PT Park Maintenance I and II positions to match the equivalent full-time Park Maintenance I and II positions to be consistent with the salary structure of all other County positions. These are the only part-time positions that are not paid at the same rate as the full-time position. The approximate cost of this request is $36,218. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Individual Employee Compression Adjustments

The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.

2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associates Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)
5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
6. NC Water Treatment Facility Operators Certification– 2% increase
7. Certified National Playground Inspector (National Recreation and Park Association) – 3% increase
8. 1% increase for each category of Pesticide Application Certification (North Carolina Pesticide Board)
9. Certified Pool/Spa Operator (National Swimming Pool Foundation) – 1% increase
10. Locksmith Certification – 2% increase
11. NC Certified Parks & Recreation Professional/Executive – 3%

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

The approximate cost of this request is $74,992. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Position Reclassifications

The Department Director requests the below reclassifications:

1. Reclassify one (1) full-time Park Supervisor to Park Supervisor II
2. Reclassify one (1) full-time Park Maintenance Supervisor to Park Supervisor III
3. Reclassify one (1) full-time Maintenance Supervisor to Maintenance Supervisor II

The expansion narratives, cost worksheets, and Position Description Questionnaires for these reclassification requests are included. Employees recommended for reclassification, if approved, shall not be eligible for compression adjustments referenced above. The approximate cost of this request is $10,441.

Future Salary Compression Prevention

In order to avoid future compression adjustments, Human Resources recommends the following:

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

1. Implementation of a Facilities and Parks Career Development Plan to encourage and reward existing employees in obtaining related degrees that will enhance their performance in their current position and contribute to the betterment of the services provided to citizens (this plan is included).
2. Implementation of a Parks and Facilities HR Personnel Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires and promotions should receive .5% credit for each year of comparable-level experience and be capped at 10%. These recommendations shall be a general guideline, but will not preclude the Director from requesting a higher or lower salary based upon individual departmental needs.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4135 - COURT FACILITIES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144135	COURT REV	453032	CLERK OF COURT JAIL FEES	($209,497)	($175,508)	($316,651)	($165,000)	($165,000)	($165,000)	($165,000)	0.0%
			453038	COURT FACILITY FEES	($194,403)	($154,345)	($113,752)	($150,000)	($150,000)	($150,000)	($150,000)	0.0%
			453040	COURT OFFICER FEES	($42,512)	($32,033)	($21,949)	($32,000)	($32,000)	($32,000)	($32,000)	0.0%
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($446,412)**	**($361,886)**	**($452,352)**	**($347,000)**	**($347,000)**	**($347,000)**	**($347,000)**	**0.0%**
	Rev/Exp	**Total:**			**($446,412)**	**($361,886)**	**($452,352)**	**($347,000)**	**($347,000)**	**($347,000)**	**($347,000)**	**0.0%**
EXP	1154135	COURT EXP	510005	SALARIES-REGULAR	$29,349	$30,410	$25,792	$31,218	$31,218	$32,839	$34,524	10.6%
			510020	SALARIES-PER DIEM	$708	$708	$708	$1,000	$1,000	$1,000	$1,000	0.0%
			520005	HEALTH INSURANCE	$9,953	$10,091	$9,009	$9,960	$9,960	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$418	$434	$367	$443	$443	$466	$492	11.1%
			520015	RETIREMENT	$2,266	$2,756	$2,633	$3,188	$3,188	$3,353	$3,591	12.6%
			520020	SOCIAL SECURITY TAX	$1,787	$1,857	$1,570	$1,893	$1,893	$1,992	$2,103	11.1%
			520025	WORKERS COMPENSATION	$701	$701	$596	$719	$719	$756	$779	8.3%
			520030	401(K) CONTRIBUTIONS	$866	$912	$774	$937	$937	$986	$1,036	10.6%
			533001	CONTRACTED SERVICES	$103,384	$128,487	$104,763	$155,000	$155,000	$162,000	$162,000	4.5%
			533013	CONTRACT CLEANING	$74,100	$12,350	$0	$0	$0	$0	$0	N/A
			533017	DOM VIOLENCE PROSECUTION	$0	$0	$0	$0	$0	$0	$0	N/A
			541040	UTILITY SERVICES-WATER	$31,832	$31,992	$19,975	$37,000	$37,000	$37,000	$37,000	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$195	$3,950	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			543005	R&M-BUILDINGS	$49,331	$80,185	$27,221	$80,000	$80,000	$80,000	$80,000	0.0%
			543015	R&M-EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4135 - COURT FACILITIES

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154135	COURT EXP	544020	RENT-LAND & BLDGS	$97,854	$97,854	$103,354	$98,000	$103,500	$105,000	$105,000	7.1%
			553005	TELEPHONE	$1,263	$1,264	$1,006	$2,100	$2,100	$1,700	$1,700	-19.0%
			554000	ADVERTISING	$0	$0	$0	$1,000	$1,000	$800	$800	-20.0%
			556000	UNIFORMS	$121	$0	$0	$300	$300	$300	$300	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$1,100	$618	$344	$1,100	$1,100	$1,100	$1,100	0.0%
			561030	JANITORIAL SUPPLIES	$12,743	$12,981	$12,929	$14,000	$14,000	$14,000	$14,000	0.0%
			561095	OTHER SMALL EQMT	$12,997	$6,461	$4,864	$10,600	$10,600	$5,000	$5,000	-52.8%
			562005	ELECTRICITY	$65,375	$61,638	$39,074	$85,000	$82,200	$85,000	$85,000	0.0%
			562025	NATURAL GAS	$15,944	$9,699	$10,793	$23,000	$23,000	$23,000	$30,000	30.4%
			573000							$10,000	$10,000	
				Replace carpet in Courtroom #1, #5 & #6 and Attorney's Lounge due to tearing, wearing, and age of carpet. Second request								
				C/A-BLDG	$377,471	$89,274	$0	$0	$0	$431,000	$431,000	N/A
			576030							$4,500	$4,500	
				Scrubber/Cleaner for floors would speed cleaning time for janitorial crew. Also, cut down on cost of mop heads and floor maintenance. Staff could use equipment during work hours.								
				F/A-FURN & EQUIPMENT	$4,662	$3,150	$4,533	$5,000	$5,000	$4,500	$4,500	-10.0%
		Org Tot:			**$894,419**	**$587,773**	**$370,305**	**$563,458**	**$566,158**	**$1,004,712**	**$1,013,845**	**79.9%**
	Rev/Exp	**Total:**			**$894,419**	**$587,773**	**$370,305**	**$563,458**	**$566,158**	**$1,004,712**	**$1,013,845**	**79.9%**
FINAL	**TOTALS:**				**$448,007**	**$225,887**	**($82,047)**	**$216,458**	**$219,158**	**$657,712**	**$666,845**	**208.1%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4136 - GARAGE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154136	GARAGE	533001							$55,000	$55,000	
				David Sifford is working on current contract. Line item amount was not changed.								
				CONTRACTED SERVICES	$50,071	$59,249	$50,763	$55,000	$55,000	$55,000	$55,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$50,071**	**$59,249**	**$50,763**	**$55,000**	**$55,000**	**$55,000**	**$55,000**	**0.0%**
	Rev/Exp	**Total:**			**$50,071**	**$59,249**	**$50,763**	**$55,000**	**$55,000**	**$55,000**	**$55,000**	**0.0%**
FINAL	**TOTALS:**				**$50,071**	**$59,249**	**$50,763**	**$55,000**	**$55,000**	**$55,000**	**$55,000**	**0.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4140 - TAX ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144140	COASSR REV	425011	TAX MAP SALES	($460)	($82)	($31)	($450)	($450)	($450)	($450)	0.0%
			Org Tot:		**($460)**	**($82)**	**($31)**	**($450)**	**($450)**	**($450)**	**($450)**	**0.0%**
	Rev/Exp	**Total:**			**($460)**	**($82)**	**($31)**	**($450)**	**($450)**	**($450)**	**($450)**	**0.0%**
EXP	1154140	COASSR EXP	510005	SALARIES-REGULAR	$693,230	$676,154	$549,008	$728,166	$728,166	$751,134	$762,755	4.8%
				SALARIES-REGULAR	$0	$328	$862	$0	$275	$0	$0	N/A
			510015							$26,000	$26,000	
				Using these 2 pat-time position will be a cost savings over having to hire this done using outside help. Both of these are current staff and are already trained in using the computer system.								
				SALARIES-PART TIME	$25,990	$16,474	$16,618	$20,000	$20,000	$26,000	$26,000	30.0%
			520005	HEALTH INSURANCE	$143,217	$140,125	$123,396	$149,400	$149,400	$163,800	$163,800	9.6%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$9,960	$9,100	$9,360	$10,920	$10,920	$10,920	16.7%
			520010	MEDICARE TAX	$9,895	$9,503	$7,737	$10,516	$10,516	$10,801	$10,972	4.3%
			520015	RETIREMENT	$54,243	$61,366	$56,139	$74,352	$74,352	$76,697	$79,035	6.3%
			520020	SOCIAL SECURITY TAX	$42,313	$40,603	$32,908	$44,835	$44,835	$46,146	$46,876	4.6%
			520025	WORKERS COMPENSATION	$4,862	$4,296	$3,539	$5,237	$5,237	$5,472	$5,657	8.0%
			520030	401(K) CONTRIBUTIONS	$19,980	$19,706	$15,919	$21,853	$21,853	$22,543	$22,898	4.8%
			520040	COVID-19 PAYROLL BENEFITS	$0	($153)	($347)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$153	$347	$0	$139	$0	$0	N/A
			532014	AUDITING-DISCOVERIES EXP	$70,653	$65,800	$28,400	$70,000	$70,000	$50,000	$50,000	-28.6%
			533000	OTHER PROFESSIONAL SERVICES	$10,479	$29,841	$540	$15,000	$15,000	$19,000	$19,000	26.7%
			533001	CONTRACTED SERVICES	$0	$0	$0	$13,000	$13,000	$10,000	$10,000	-23.1%
			534006	AUTO PRICING LIST-DMV	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4140 - TAX ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154140	COASSR EXP	534007	BOAT & MOTOR PRICING LIST	$3,453	$3,520	$3,647	$4,500	$4,500	$4,000	$4,000	-11.1%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$149,170	$96,631	$76,534	$87,000	$87,000	$85,000	$85,000	-2.3%
			543015	R&M-EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			550007	COST PER COPY	$1,607	$890	$579	$3,000	$3,000	$2,500	$2,500	-16.7%
			553005	TELEPHONE	$2,675	$3,792	$5,106	$5,150	$5,150	$5,000	$10,150	97.1%
			554000	ADVERTISING	$2,471	$2,011	$1,034	$3,000	$3,000	$2,500	$2,500	-16.7%
			555000	PRINTING	$35,824	$11,875	$24,631	$25,000	$25,000	$20,000	$20,000	-20.0%
			556000	UNIFORMS	$0	$728	$528	$1,500	$1,500	$1,500	$1,500	0.0%
			557000	POSTAGE	$20,114	$15,355	$13,230	$15,000	$15,000	$14,000	$14,000	-6.7%
			558000	TRAVEL	$3,557	$2,743	$1,339	$5,000	$5,000	$5,000	$5,000	0.0%
			559000	TRAINING	$2,657	$2,299	$1,867	$3,000	$3,000	$4,000	$4,000	33.3%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,800	$1,800	$1,800	$1,800	0.0%
			561005	OFFICE SUPPLIES	$4,150	$4,460	$3,934	$4,500	$4,500	$4,500	$4,500	0.0%
			561095	OTHER SMALL EQMT	$1,655	$2,344	$264	$500	$500	$700	$700	40.0%
			564010	BOOKS	$556	$282	$220	$1,500	$1,500	$1,500	$1,500	0.0%
			564050	DUES AND SUBSCRIPTIONS	$1,787	$742	$1,704	$2,000	$2,000	$2,000	$2,000	0.0%
			574000	C/A-OTHER IMPROV	$0	$0	$0	$0	$0	$0	$0	N/A
			574020	C/A-OFFICE EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			575010	C/A - TECHNOLOGY	$20,291	$0	$0	$0	$0	$0	$0	N/A
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			590008	SALES & USE TAX	$30	$5	$2	$50	$50	$50	$50	0.0%
			590012	MOVING & RELOCATION	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4140 - TAX ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154140	COASSR EXP	**Org Tot:**		**$1,359,273**	**$1,221,833**	**$978,784**	**$1,324,219**	**$1,326,193**	**$1,346,563**	**$1,367,113**	**3.2%**
	1154141	REVAL	510005	SALARIES-REGULAR	$214,006	$152,636	$170,874	$214,468	$214,468	$217,789	$220,240	2.7%
				SALARIES-REG COVID-19	$0	$0	$178	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$38,625	$32,257	$36,036	$39,840	$39,840	$43,680	$43,680	9.6%
			520010	MEDICARE TAX	$2,999	$2,096	$2,358	$3,036	$3,036	$3,018	$3,057	0.7%
			520015	RETIREMENT	$16,696	$13,863	$17,464	$21,900	$21,900	$22,238	$22,810	4.2%
			520020	SOCIAL SECURITY TAX	$12,825	$8,962	$10,080	$12,975	$12,975	$12,898	$13,059	0.6%
			520025	WORKERS COMPENSATION	$1,639	$1,027	$1,204	$1,516	$1,516	$1,530	$1,576	4.0%
			520030	401(K) CONTRIBUTIONS	$6,390	$4,579	$5,132	$6,436	$6,436	$6,536	$6,613	2.8%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($72)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$72	$0	$0	$0	$0	N/A
			533000							$400,000	$400,000	
				Current staffing resources and capabilities are not sufficient to complete all task required for the 2023 reappraisal project. Hiring a contractor or contractors to assist with completion of 2023 Revaluation.								
				OTHER PROFESSIONAL SERVICES	$210,264	$5,342	$50	$100,000	$100,000	$400,000	$400,000	300.0%
			550007	COST PER COPY	$6,099	$6,432	$2,675	$7,000	$7,000	$5,000	$5,000	-28.6%
			554000	ADVERTISING	$91	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			555000	PRINTING	$10,055	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			557000	POSTAGE	$17,009	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			558000							$22,000	$22,000	
				Additional field visits will be required during the 2023 Revaluation project will increase the mileage usage an appraisers vehicles.								
				TRAVEL	$19,377	$20,855	$15,726	$20,000	$20,000	$22,000	$22,000	10.0%
			559000	TRAINING	$1,254	$2,586	$1,470	$3,000	$3,000	$3,000	$3,000	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4140 - TAX ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154141	REVAL	561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$6,798	$2,210	$1,776	$5,000	$5,000	$4,000	$4,000	-20.0%
			561089	SOFTWARE LICENSES	$0	$0	$0	$5,000	$5,000	$5,000	$5,000	0.0%
			564050	DUES AND SUBSCRIPTIONS	$3,779	$1,185	$1,692	$5,000	$5,000	$4,000	$4,000	-20.0%
			Org Tot:		**$567,906**	**$254,029**	**$266,716**	**$448,171**	**$448,171**	**$753,689**	**$757,035**	**68.9%**
	Rev/Exp	**Total:**			**$1,927,179**	**$1,475,862**	**$1,245,500**	**$1,772,390**	**$1,774,364**	**$2,100,252**	**$2,124,148**	**19.8%**
FINAL	**TOTALS:**				**$1,926,719**	**$1,475,780**	**$1,245,468**	**$1,771,940**	**$1,773,914**	**$2,099,802**	**$2,123,698**	**19.9%**

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Tax Assessor	Department Number	4140
Position Title	Special Properties Analyst	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 64,530

Justification *(please type in space below)*

Rowan County has approximately 4,400 parcels receiving benefit from Present-Use Value Assessment, 2,500 parcels that are fully exempt and 2,600 parcels with owners who are receiving an elderly/disabled exclusion. One of the responsibilities of the Assessor's office is to manage these programs that allow for exemption, exclusion or deferment. This special class of properties must be monitored to ensure continued compliance. We currently use aerial photography and Pictometry, as well as correspondence with property owners, but the addition of someone full time would mean there could be a focus on administration and timely auditing of these properties, which could result in a larger tax base that would fund this position.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Tax Assessor				
Position Title	Special Properties Analyst				
Hours *(per week)*	40	Increase	$ 64,530.00	Grade	15
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 43,500.00	$ -	$ -	$ 43,500.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	631.00	-	-	640.00
Retirement	10.21%	4,442.00	-	-	4,450.00
Social Security	6.20%	2,697.00	-	-	2,700.00
Workers Comp (Varies)	2.30%	1,001.00	-	-	1,010.00
401(k)	3.00%	1,305.00	-	-	1,310.00
Total Salary / Benefits		64,496.00	-	-	64,530.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 64,496.00	$ -	$ -	$ 64,530.00

ROWAN COUNTY
NORTH CAROLINA
Be an original.

ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Special Property Analyst
Department: Tax Assessor
Supervisor's Name: Nita Houck
Supervisor Signature: Nita Houck
Director Signature: Will R. Mann II
Date Submitted: 3/19/21
Supervisor's Title: Real Property Manager
Date: 3/19/2021
Date: 3/19/21

New or Existing Postion: New ☑ Existing ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

This position would perform technical and administrative duties in the CAMA and collection tax software involving real and personal property adjustments due to exemptions, exclusions, deferments and use-value programs allowed by North Carolina property tax laws. Work is characterized by its variety, complexity and confidential nature and requires considerable organizational skills and analytical ability.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Preparing and processing land use applications, exempt applications, elderly and disabled exclusion applications and disabled veteran applications; verifying and evaluating data; determining probable eligibility; preparing and maintaining land use records and files; analyzes and reviews special property applications to ensure compliance with local, state and federal regulations.	30
2.	Audit program annually, which includes printing and mailing audit forms and maintaining filing system of all records and correspondence; calculates acreage for each class, determines total value, prepares computer records. Use of Rowan County orthophotography and Pictometry to classify use-value and to determine compliance by property owners is needed.	20
3.	Assist citizens with special property applications in person and by phone/email. Determines eligibility.	20
4.	Performs field visits with assistance of a real property appraiser when applications do not provide adequate information or the information is not obtainable on the internet.	10
5.	Updates computer files, determines application of rollback taxes, exemption, exclusion or deferral after review by the Real Property Manager. Calculates and posts for collection when properties no longer qualify for use-value, exemption, exclusion or deferral.	10

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	Calculate and provide deferred estimates for attorneys prior to property transfers.	%of time 5
7.	Data entry, which includes new construction additions/changes of commercial and residential properties, deed transfers, land splits/combinations as needed.	%of time 5
8.		%of time
9.		%of time
10.		%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [x] Associate's Degree in: Appraisal, Business or related field
- [ ] Bachelor's Degree in:
- [ ] Master's Degree in:
- [ ] Other Combination (explain):
- [x] Certifications (list): Personal Property and Real Property certification within two years of employm

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [x] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

-Possession of or ability to obtain personal property appraisal certification and real property appraisal certification issued by the North Carolina Department of Revenue within two years of employment.
-Possession of a valid North Carolina driver's license and a good driving record.
-Thorough knowledge of North Carolina General Statutes.
-General knowledge of procedures, laws, maps, forms and records used in real estate transfers and their relationship to other tax needs and functions.
-Ability to exercise tact, courtesy and firmness in contact with the general public, and in explaining tax laws and policies.
-Ability to perform duties under pressure and to organize work independently.
-Ability to perform mathematical computations with speed and accuracy.
-Ability to exercise some independent judgment in the performance of duties, but refer questions involving complex interpretations of tax laws and policies to higher authority.
-Working knowledge of the North Carolina Machinery Act and County tax policies affecting listing and assessment of real and personal property taxes.
-Ability to type accurately at a moderate rate of speed.
-Competence in utilizing Microsoft Word and Excel.
-Competence in utilizing GIS with ESRI software.
-Ability to establish and maintain effective working relationships with associates and the general public.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☐ No ☑

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	This position is not comparable to any other Rowan County position. The administration of property tax exemptions and exclusions and present-use valuation of property is specific to the Tax Assessor's office. Administering these programs correctly is vital to proper tax assessments and billing of real and personal property each year.
Is this position comparable to any other position outside of the County? Explain and attach job description.	This position is comparable to and used in other counties such as Wilkes County and Pitt County. A position similar to this would be found in County government offices that list and assess property taxes.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 50 lbs.	☐ Very frequently	☐ Frequently	■ Some		
■ Carrying 50 lbs.	☐ Very frequently	☐ Frequently	■ Some		
■ Bending	☐ Very frequently	☐ Frequently	■ Some		
■ Twisting	☐ Very frequently	☐ Frequently	■ Some		
■ Climbing	☐ Very frequently	☐ Frequently	■ Some		
■ Crawling	☐ Very frequently	☐ Frequently	■ Some		
■ Pushing	☐ Very frequently	☐ Frequently	■ Some		
■ Kneeling	☐ Very frequently	☐ Frequently	■ Some		
■ Stooping	☐ Very frequently	☐ Frequently	■ Some		
■ Reaching overhead	☐ Very frequently	☐ Frequently	■ Some		
■ Standing 15 % of time	■ Walking 15 % of time	■ Sitting 60 % of time	■ Outside 10 % of time		
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings		
■ Travel/Mobility:					
■ Between Buildings/ County	☐ Very frequently	☐ Frequently	■ Some		
☐ Humidity:	☐ Humid	☐ Dry			
☐ Temperature:	☐ Extreme cold	☐ Extreme heat			
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation	☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation
■ Other Requirements:	☐ Protective clothing	☐ Special tools	■ Licensed to drive		

ADDITIONAL COMMENTS:

Ensuring compliance of all exemptions, exclusions and use-value properties is an important part of this position. The creation of this position, where an employee could focus on administration and timely auditing of these special properties, could result in a larger tax base and fund this position. We have approximately 4,400 parcels receiving benefit from use-value, 2,500 fully exempt parcels and 2,600 parcels with elderly/disabled exemptions.

ROWAN COUNTY JOB DESCRIPTION

JOB TITLE: SPECIAL PROPERTY ANALYST
TAX ASSESSOR

GENERAL DEFINITION OF JOB

Performs technical and administrative duties in the CAMA and billing and collection tax software involving real and personal property adjustments due to exemptions, exclusions, deferments, and use value programs allowed by North Carolina property tax laws. Work is characterized by its variety, complexity and confidential nature requiring considerable organizational skills and analytical ability. Reports to the Real Property Manager.

SPECIFIC DUTIES AND RESPONSIBILITIES

ESSENTIAL JOB FUNCTIONS

Prepares and processes land use applications, exempt applications, elderly and disabled exclusion applications and disabled veteran applications; verifying and evaluating data; determining probable eligibility; auditing programs annually; preparing and maintaining land use records and files. Maintains filing system of all records and correspondence.

Analyzes and reviews special property applications to ensure compliance with local, state and federal regulations.

Performs field visits with assistance of a real property appraiser, when applications do not provide adequate information and the information is not obtainable on the internet.

Assist citizens with special property applications and determines eligibility.

Calculates acreage for each class, determines total value, prepares computer records.

Prints and mails audit forms.

Updates computer files, determines application of rollback taxes, exemption, exclusion or deferral after review by the Real Property Manager.

Calculates and posts for collection when properties no longer qualify for use value, exemption, exclusion, or deferral.

Performs related tasks as required.

MINIMUM TRAINING AND EXPERIENCE

Associate's degree in real or personal property appraisal, business, or related field and three years of experience in real or personal property appraisal; or any equivalent combination of training and experience which provides the required knowledge, skills and abilities.

SPECIAL REQUIREMENTS

Possession of or ability to obtain personal property appraisal certification and real property appraisal certification issued by the North Carolina Department of Revenue within two years of employment.

Possession of valid North Carolina driver's license and a good driving record.

MINIMUM QUALIFICATIONS OR STANDARDS REQUIRED TO PERFORM ESSENTIAL JOB FUNCTIONS

Physical Requirements: Must be physically able to operate a variety of automated office machines including computers, typewriters, calculators, copiers, adding machines, blue print machines, etc. Requires the ability to exert up to 10 pounds of force occasionally and/or a negligible amount of force frequently or constantly to lift, carry, push, pull or otherwise move objects, including the human body. Sedentary Work involves sitting most of the time, but may involve walking or standing for brief periods of time. Jobs are sedentary if walking and standing are required only occasionally and all other sedentary criteria are met.

Data Conception: Requires the ability to compare and or judge the readily observable functional, structural, or composite characteristics (whether similar to or divergent from obvious standards) of data, people, or things.

Interpersonal Communication: Requires the ability of speaking and/or signaling people to convey or exchange information. Includes receiving instructions, assignments or directions from superiors.

Language Ability: Requires the ability to read a variety of correspondence, forms, statements, abstracts, worksheets, lists, manuals, permits, etc. Requires the ability to prepare a variety of forms, abstracts, receipts, bills, etc., using prescribed formats. Requires the ability to speak to people with poise, voice control and confidence.

Intelligence: Requires the ability to apply principles of rational systems in order to solve problems and deal with a variety of concrete variables in situations where only limited standardization exists; to interpret a variety of instructions furnished in written, oral, diagrammatic, or schedule form.

Verbal Aptitude: Requires the ability to record and deliver information, to explain procedures, to follow oral and written instructions. Must be able to communicate effectively and efficiently in legal terminology.

Numerical Aptitude: Requires the ability to utilize mathematical formulas; to add and subtract; to multiply and divide; to calculate decimals and percentages; to interpret graphs, to compute discount, interest profit and loss, ratio and proportion, etc.

Form/Spatial Aptitude: Requires the ability to inspect items for proper length, width and shape.

Motor Coordination: Requires the ability to coordinate hands and eyes in using automated office equipment.

Manual Dexterity: Requires the ability to handle a variety of items, office equipment, control knobs, switches, etc. Must have minimal levels of eye/hand/foot coordination.

Color Discrimination: Requires the ability to differentiate colors and shades of color.

Interpersonal Temperament: Requires the ability to deal with people beyond receiving instructions. Must be adaptable to performing under stress when confronted with persons acting under stress.

Physical Communication: Requires the ability to talk and/or hear (talking - expressing or exchanging ideas by means of spoken words; hearing - perceiving nature of sounds by ear.) Must be able to communicate via telephone.

KNOWLEDGE, SKILLS AND ABILITIES

Working knowledge of the North Carolina Machinery Act and County tax policies affecting listing and assessment of real and personal property taxes.

Working knowledge of modern office practices and of common forms and machines used in the preparation and storage of tax records and office records.

Working knowledge of the principles and practices of accounting.

General knowledge of procedures, laws, maps, forms and records used in real estate transfers and their relationship to other tax needs and functions.

Some knowledge of the ethical guidelines applicable to the position as outlined by professional standards and/or federal, state or local laws, rules, and regulations.

Skill in computing figures accurately and rapidly.

Ability to use popular computer-driven word processing and file maintenance programs.

Ability to type accurately at a moderate rate of speed.

Ability to exercise some independent judgment in the performance of duties, but refer questions involving complex interpretations of tax laws policies to higher authority.

Ability to exercise tact, courtesy and firmness in contact with the general public, and in explaining tax laws and policies.

Ability to establish and maintain effective working relationships as necessitated by work assignments.

Thorough knowledge of administrative policies governing personal property and real property.

Thorough knowledge of North Carolina General Statutes.

Ability to perform duties under pressure and to organize and work independently.

Ability to perform mathematical computations with speed and accuracy.

Competence in utilizing Microsoft Word and Excel.

Competence in utilizing GIS with ERSI software.

Ability to establish and maintain effective working relationships with associates and the general public.

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Wendell Main, County Assessor
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Office of Tax Assessor 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Tax Assessor's Office effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year for the remaining positions in the department that were not previously included in recent reorganizations. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Department Director may also submit reclassification requests. The study for the Tax Assessor's Office included the positions of Appraiser, Senior Appraiser, Business Personal Property Auditor, Tax Administrative Support Specialist, Office Assistant III, and Tax Assessor. The other positions in the department were completed as part of departmental reorganizations that occurred in July 2019 and May 2020. However, two (2) positions previously reorganized did not receive an increase as part of the reorganization. Therefore, a bonus for the two (2) incumbents in those positions is recommended as addressed later in this memorandum.

The study for this year was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of every employee in the department was completed by the Tax Assessor and the Human Resources Office to determine recommended compression adjustments.
3. The Tax Assessor evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

<u>Position Grade Placement Changes and Reclassification Requests</u>
Positions within the Tax Assessor's Office remain competitive with the defined labor market, with the exception of the position of Appraiser that works with Real Property. It is common for this position to be on a different grade than the Appraisers who handle Business Personal Property due to the higher level of complexity. As a result, the Tax Assessor has requested that Appraisers who handle real property have their titles changed to Real Property Appraisers and be reclassified from Grade 14 to Grade 15. Appraisers who handle business personal property will remain on their current grade but have their titles changed to Business Real Property Appraisers. Finally, the job titles of the Senior Property Appraisers would have their titles changed to Senior Real Property Appraisers. For the reclassification request, a Position Description Questionnaire, Job Description, expansion narrative, and cost worksheet are included. Employees recommended for reclassification will not be eligible for compression adjustments referenced below. The approximate cost for this request is $12,072.

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

Individual Employee Compression Adjustments

The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associates Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)
5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
6. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
7. 2% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
8. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
9. 2% increase for Personal Property I or Real Property I Certification
10. 3% for Personal Property II or Real Property II Certification
11. 4% for Personal Property III or Real Property III Certification

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

In addition, two positions that were reorganized in July 2019 as part of the 1st 1/3rd study are recommended for the bonus above. This would apply to one (1) Business and Personal Property Manager and one (1) Property Tax Specialist.

Finally, it is recommended that one (1) Senior Real Property Tax Appraiser position receive a 3% increase to correct compression within the unit.

The approximate cost for this request is $23,060. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

Future Salary Compression Prevention
In order to avoid future compression adjustments, Human Resources recommends the following:

1. Implementation of a Tax Assessor's Department Career Development Plan to encourage and reward existing employees in obtaining related degrees that will enhance their performance in their current position and contribute to the betterment of the services provided to citizens (this plan is included).
2. Implementation of a Tax Assessor HR Personnel Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires and promotions should receive .5% credit for each year of comparable-level experience and be capped at 10%. These recommendations shall be a general guideline, but will not preclude the Director from requesting a higher or lower salary based upon individual departmental needs.

These measures will ensure that the salary recommendations for future new-hires and promotions will be based upon the same educational and work experience factors used in the study and will result in a consistent formula throughout the Department. The formula will also allow the Tax Assessor to attract and retain employees with a competitive salary.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4150 - TAX COLLECTIONS

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144150	TX COL REV	453805	TAX COLL-CHINA GROVE	($27,542)	($28,046)	($18,075)	($28,000)	($28,000)	($22,500)	($22,500)	-19.6%
			453815	TAX COLL-GRANITE QUARRY	($19,539)	($20,224)	($10,229)	($20,000)	($20,000)	($12,100)	($12,100)	-39.5%
			453825	TAX COLL-CLEVELAND	($6,394)	($6,654)	($5,106)	($6,000)	($6,000)	($6,600)	($6,600)	10.0%
			453830	TAX COLL-EAST SPENCER	($10,445)	($10,690)	($6,836)	($10,000)	($10,000)	($8,200)	($8,200)	-18.0%
			453835	TAX COLL-FAITH	($6,174)	($6,159)	($2,787)	($5,500)	($5,500)	($3,200)	($3,200)	-41.8%
			453840	TAX COLL-KANNAPOLIS	($61,633)	($65,094)	($40,669)	($60,000)	($60,000)	($49,000)	($49,000)	-18.3%
			453842	TAX COLL-LANDIS PROPERTY	($26,840)	($31,864)	($19,065)	($25,000)	($25,000)	($25,000)	($25,000)	0.0%
			453845	TAX COLL-ROCKWELL	($14,320)	($14,307)	($8,533)	($14,000)	($14,000)	($10,000)	($10,000)	-28.6%
			453850	TAX COLL-SALISBURY	($214,968)	($216,175)	($212,273)	($210,000)	($210,000)	($262,000)	($262,000)	24.8%
			453855	TAX COLL-SPENCER	($20,563)	($21,369)	($15,180)	($20,000)	($20,000)	($17,300)	($17,300)	-13.5%
			453860	TAX COLL-FIRE DISTRICTS	($21,902)	($23,852)	($19,172)	($21,000)	($21,000)	($23,000)	($23,000)	9.5%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($430,318)**	**($444,434)**	**($357,924)**	**($419,500)**	**($419,500)**	**($438,900)**	**($438,900)**	**4.6%**
	Rev/Exp	**Total:**			**($430,318)**	**($444,434)**	**($357,924)**	**($419,500)**	**($419,500)**	**($438,900)**	**($438,900)**	**4.6%**
EXP	1154150	TX COL EXP	510005	SALARIES-REGULAR	$292,481	$370,777	$327,807	$402,613	$402,563	$396,884	$393,065	-2.4%
				SALARIES-REGULAR	$0	$836	$556	$0	$280	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$500	$32	$0	$50	$0	$0	N/A
			510015	SALARIES-PART TIME	$15,123	$15,303	$12,426	$15,000	$15,000	$0	$0	-100.0%
			520005	HEALTH INSURANCE	$73,342	$87,499	$80,174	$79,680	$79,680	$98,280	$98,280	23.3%
			520010	MEDICARE TAX	$4,087	$5,403	$4,777	$6,095	$6,095	$5,551	$5,495	-9.8%
			520015	RETIREMENT	$22,913	$33,644	$33,524	$41,170	$41,170	$40,526	$40,621	-1.3%
			520020	SOCIAL SECURITY TAX	$17,477	$23,067	$20,424	$25,931	$25,931	$23,719	$23,482	-9.4%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4150 - TAX COLLECTIONS

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154150	TX COL EXP	520025	WORKERS COMPENSATION	$768	$1,627	$1,951	$2,753	$2,753	$2,687	$2,660	-3.4%
			520030	401(K) CONTRIBUTIONS	$8,000	$10,459	$9,376	$12,102	$12,102	$11,912	$11,796	-2.5%
			520040	COVID-19 PAYROLL BENEFITS	$0	($249)	($116)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$249	$116	$0	$14	$0	$0	N/A
			532010	ATTORNEY	$0	$30	$1,510	$10,000	$10,000	$10,000	$10,000	0.0%
			532021	LOCKBOX SERVICES	$22,346	$26,186	$23,388	$27,000	$27,000	$27,000	$27,000	0.0%
			532025	NCVTS FEES ROWAN COUNTY	$286,503	$307,461	$247,058	$320,000	$320,000	$320,000	$320,000	0.0%
			532026	NCVTS FEES MUNICIPAL/F DIST	$135,618	$148,735	$117,981	$150,000	$150,000	$152,000	$152,000	1.3%
			533001	CONTRACTED SERVICES	$0	$0	$1,603	$3,200	$3,000	$3,500	$3,500	9.4%
			534000	TECHNICAL SERVICES	$2,755	$3,172	$0	$0	$0	$0	$0	N/A
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$6,255	$66,756	$9,290	$75,000	$91,200	$88,000	$88,000	17.3%
			550007	COST PER COPY	$2,040	$2,435	$1,079	$3,000	$3,000	$2,500	$2,500	-16.7%
			553005	TELEPHONE	$1,382	$1,383	$693	$3,175	$3,175	$3,175	$3,100	-2.4%
			554000	ADVERTISING	$6,868	$16,190	$0	$13,000	$13,000	$13,000	$13,000	0.0%
			555000	PRINTING	$31,203	$33,654	$24,100	$42,000	$42,000	$42,000	$42,000	0.0%
			557000	POSTAGE	$116,635	$57,622	$40,446	$90,000	$74,000	$80,000	$80,000	-11.1%
			558000	TRAVEL	$4,269	$3,418	$839	$3,000	$3,000	$3,000	$3,000	0.0%
			559000	TRAINING	$2,438	$1,487	$1,730	$2,000	$2,000	$2,000	$2,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,200	$1,200	$1,200	$1,200	0.0%
			561005	OFFICE SUPPLIES	$7,090	$8,267	$5,027	$6,000	$6,000	$6,000	$6,000	0.0%
			561089	SOFTWARE LICENSES	$0	$0	$0	$0	$0	$0	$0	N/A
			561095	OTHER SMALL EQMT	$3,162	$3,549	$145	$1,000	$1,000	$3,200	$3,200	220.0%
			564010	BOOKS	$0	$61	$28	$400	$400	$200	$200	-50.0%
			564050	DUES AND SUBSCRIPTIONS	$525	$494	$165	$500	$500	$500	$500	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4150 - TAX COLLECTIONS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154150	TX COL EXP	573000	C/A-BUILDINGS	$0	$0	$0	$0	$0	$0	$0	N/A
			574000							$2,000	$2,000	
				STAND UP DESKS FOR EMPLOYEES								
				C/A - OTHER IMPROVEMENTS	$10,047	$0	$1,935	$2,000	$7,830	$2,000	$2,000	0.0%
			575010							$125,104	$125,104	
				CRRYOVR - TYLER - CASHIER								
				C/A - TECHNOLOGY	$201,094	$53,667	$0	$0	$125,104	$125,104	$0	N/A
			575090	C/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			582009	MEETING/TRAINING FOOD	$0	$489	$120	$600	$600	$600	$600	0.0%
			590002	BANK CREDIT CARD FEES	$34	$2	$700	$1,000	$1,000	$1,000	$1,000	0.0%
			Org Tot:		**$1,274,454**	**$1,288,432**	**$968,881**	**$1,339,419**	**$1,470,647**	**$1,465,538**	**$1,336,199**	**-0.2%**
	Rev/Exp	**Total:**			**$1,274,454**	**$1,288,432**	**$968,881**	**$1,339,419**	**$1,470,647**	**$1,465,538**	**$1,336,199**	**-0.2%**
FINAL	**TOTALS:**				**$844,136**	**$843,999**	**$610,956**	**$919,919**	**$1,051,147**	**$1,026,638**	**$897,299**	**-2.5%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4160 - INFORMATION SYSTEMS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144160	IS REVENUE	434170	DOR: PEG GRANT	$0	($27,353)	($6,757)	$0	$0	($26,800)	($26,800)	N/A
			441002	DP REIMB FROM DSS	$0	$0	$0	($96,884)	($96,884)	$0	$0	-100.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($57,647)	$0	$0	N/A
			Org Tot:		**$0**	**($27,353)**	**($6,757)**	**($96,884)**	**($154,531)**	**($26,800)**	**($26,800)**	**-72.3%**
	Rev/Exp	**Total:**			**$0**	**($27,353)**	**($6,757)**	**($96,884)**	**($154,531)**	**($26,800)**	**($26,800)**	**-72.3%**
EXP	1154160	IS EXPENSE	510005	SALARIES-REGULAR	$631,433	$883,567	$726,220	$882,498	$882,498	$935,666	$947,774	7.4%
				SALARIES-REGULAR	$0	$0	$13,516	$0	$400	$0	$0	N/A
			520005	HEALTH INSURANCE	$97,667	$149,601	$132,432	$146,412	$146,412	$160,524	$160,524	9.6%
			520008	HEALTH INSURANCE-RETIREES	$17,940	$19,920	$18,200	$19,920	$21,840	$12,740	$12,740	-36.0%
			520010	MEDICARE TAX	$8,516	$12,064	$9,955	$12,252	$12,252	$12,847	$13,116	7.1%
			520015	RETIREMENT	$49,258	$80,085	$75,526	$90,109	$90,109	$95,538	$98,064	8.8%
			520020	SOCIAL SECURITY TAX	$36,412	$51,557	$42,497	$52,368	$52,368	$54,907	$55,749	6.5%
			520025	WORKERS COMPENSATION	$1,569	$2,213	$1,852	$2,214	$2,214	$2,347	$2,624	18.5%
			520030	401(K) CONTRIBUTIONS	$17,966	$26,507	$22,192	$26,483	$26,483	$28,078	$28,506	7.6%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($4,885)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$4,885	$0	$203	$0	$0	N/A
			534030							$14,000	$14,000	
				BI PL-Tyler-Energov								
										$30,000	$30,000	
				BI PL-Tyler-Energov Assist Complete								
										$4,500	$4,500	
				CM-Clerkbase-OnBoard Application								

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4160 - INFORMATION SYSTEMS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	534030							$6,000	$6,000	
				Court- Service Commander Jury Selection								
										$25,500	$25,500	
				CW-Adobe Licensing-Electronic Signatures								
										$5,500	$5,500	
				CW-ArchiveSocial								
										$8,000	$8,000	
				CW-Audio/Visual Professional Services; Clark Powell AV Contract Expired from Courthouse System Project.								
										$79,000	$79,000	
				CW-Cisco Meraki Network Infrastructure								
										$15,000	$15,000	
				CW-Cisco Umbrella Web Malware Security								
										$74,000	$74,000	
				CW-Citrix Virtual Apps & Desktops								
										$12,000	$12,000	
				CW-Civic Plus County Websites								
										$3,000	$3,000	
				CW-Corus360 AS400 Professional Services								
										$22,000	$22,000	
				CW-Corus360 Powercloud AS400 Hosting								
										$28,000	$28,000	
				CW-Duo/MFA For All Users								
										$6,000	$6,000	
				CW-Email Archiving/DR								
										$12,000	$12,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	534030	CW-ExaGrid Backup Appliances; New, Maintenance Portion from Capital Expense of Backup System								
										$7,000	$7,000	
				CW-Faronics Desktop Security								
										$7,000	$7,000	
				CW-Granicus and NovusAgenda								
										$400	$400	
				CW-HelpSystems Surveyor/400								
										$3,000	$3,000	
				CW-Managed DNS-Cloudflare								
										$5,000	$5,000	
				CW-Monsido-Website ADA								
										$12,000	$12,000	
				CW-Netscaler Security Appliance								
										$5,200	$5,200	
				CW-Open Text Rightfax								
										$6,000	$6,000	
				CW-Palo Alto Firewalls								
										$10,000	$10,000	
				CW-Professional Services-Citrix								
										$14,000	$14,000	
				CW-Security Awareness-KnowBe4-Carolina's IT								
										$1,500	$1,500	
				CW-Sierra Wireless Airlink								
										$2,500	$2,500	
				CW-SSL Security Certificates								

ROWAN COUNTY
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EXP	1154160	IS EXPENSE	534030							$28,000	$28,000	
				CW-Veeam Backup & Recovery; Includes Office 365.								
										$18,000	$18,000	
				CW-VMware Carbon Black-NGAV								
										$25,000	$25,000	
				CW-VMWare Virtual Infrastructure								
										$1,700	$1,700	
				DS ES -Simple in/Out Board								
										$600	$600	
				ES IT-Mailing List Management								
										$141,750	$141,750	
				FN HR TC-Tyler MUNIS-5% Over FY20								
										$4,000	$4,000	
				IT CM ES DS-Sharefile EFSS Encrypted Email								
										$28,000	$28,000	
				IT-Central Logging-Splunk								
										$3,000	$3,000	
				IT-Creative Services Graphic Suite								
										$40,000	$40,000	
				IT-GIS Eagleview Pictometry; 3-Year Contract								
										$21,000	$21,000	
				IT-GIS ESRI Maintenance								
										$8,000	$8,000	
				IT-GIS Highland Prof Services								
										$10,000	$10,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4160 - INFORMATION SYSTEMS
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	534030	IT-GIS-Highland Mapping Professional Services								
										$5,000	$5,000	
				IT-Project Management-Wrike								
										$25,000	$25,000	
				IT-Remote Support & Monitoring								
										$800	$800	
				IT-Salisbury Fire Appliance								
										$4,000	$4,000	
				IT-SEMCO SYSTEMS-POWERWARE UPS								
										$14,000	$14,000	
				IT-Service Desk Management								
										$9,000	$9,000	
				IT-System Patch Management								
										$2,500	$2,500	
				IT-TeamViewer Remote Support								
										$400	$400	
				LB RD-Team Software								
										$144,000	$144,000	
				SD JL EC ES-OSSI Public Safety-Maintenance								
				TECHNOLOGY SERVICES-SERV&MAINT	$684,488	$733,134	$889,792	$895,842	$1,033,035	$951,850	$951,850	6.3%
			543015	R&M-EQUIPMENT	$12,341	$0	$0	$0	$0	$0	$0	N/A
			544005	COPIER RENT	$0	$0	$0	$0	$0	$0	$0	N/A
			544015	MAILING/FOLDER SYSTEM	$0	$0	$0	$0	$0	$0	$0	N/A
			550007							$600	$600	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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EXP	1154160	IS EXPENSE	550007	Cost Per Copy								
				COST PER COPY	$1,193	$632	$4,859	$600	$600	$600	$600	0.0%
			553004							$6,000	$6,000	
				Telephone System Management								
				TELEPHONE SYSTEM MGMT	$3,635	$5,999	$1,276	$4,000	$4,000	$6,000	$4,000	0.0%
			553005							$24,600	$24,600	
				CW-DataEnter 911 Link-TW Metroe								
										$30,000	$30,000	
				CW-Internet-TW Link								
										$23,280	$23,280	
				CW-Internet-WS Link								
										$480	$480	
				ES-Station #82-TW HSD								
										$2,880	$2,880	
				ES-Station #82-VZW-Failover								
										$480	$480	
				ES-Station #83-TW HSD								
										$2,880	$2,880	
				ES-Station #84-TW HSD								
										$2,880	$2,880	
				ES-Station #86- TW HSD								
										$2,880	$2,880	
				ES-Station #86-VZW-Failover								
										$480	$480	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4160 - INFORMATION SYSTEMS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	553005	ES-Station #88-VZW HSD								
										$2,880	$2,880	
				ES-Station #88-VZW-Failover								
										$480	$480	
				ES-Station #89-TW HSD								
										$2,880	$2,880	
				ES-Station #89-VZW-Failover								
										$480	$480	
				FM-TW HSD								
										$3,500	$3,500	
				IT- Zoom Service								
										$564	$564	
				IT-Verizon Wireless Mobile/Data								
										$7,200	$7,200	
				LB-East Branch								
										$6,000	$6,000	
				LB-South Branch								
										$7,200	$7,200	
				LB-West Branch; New Addition of West Branch, Expansion Item								
										$6,000	$6,000	
				PK-Dan Nicholas-TW HSD-Primary								
										$5,040	$5,040	
				PK-Dan Nicholas-WS DSL-Secondary								
										$1,440	$1,440	
				PK-Ellis-TW HSD								

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4160 - INFORMATION SYSTEMS
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	553005							$960	$960	
				PK-Sloan-TW HSD								
										$18,000	$18,000	
				SD-Jail Annex-TW Metroe								
										$3,960	$3,960	
				SD-Landis-TW HSD-Primary								
										$1,440	$1,440	
				SD-Landis-WS DSL-Secondary								
										$19,200	$19,200	
				WE BE VT WEP-TW Metroe								
				TELEPHONE	$183,195	$218,099	$217,324	$236,124	$270,974	$178,064	$194,000	-17.8%
			557000							$100	$100	
				Postage								
				POSTAGE	$46	$15	$11	$100	$100	$100	$100	0.0%
			558000							$7,000	$7,000	
				Travel								
				TRAVEL	$10,497	$11,263	$1,679	$7,000	$7,000	$7,000	$7,000	0.0%
			559000							$12,000	$12,000	
				Training								
				TRAINING	$5,908	$6,179	$2,856	$8,000	$8,000	$12,000	$12,000	50.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$20,590	$9,700	$9,700	$9,700	$9,700	0.0%
			561005							$4,000	$4,000	
				Office Supplies								
				OFFICE SUPPLIES	$5,626	$5,647	$3,058	$6,500	$6,500	$4,000	$4,000	-38.5%
			561042							$1,000	$1,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	561042	GIS-MAPPING SUPPLIES								
				MAPPING SUPPLIES	$0	$900	$0	$0	$0	$1,000	$1,000	N/A
			561068							$4,000	$4,000	
				Security Supplies								
				SECURITY SUPPLIES	$0	$5,225	$2,216	$4,000	$4,000	$4,000	$4,000	0.0%
			561089							$175,000	$175,000	
				Microsoft EA-Non Reimbursed								
				SOFTWARE LICENSES	$146,250	$144,059	$139,908	$140,000	$140,000	$175,000	$175,000	25.0%
			561095							$42,300	$42,300	
				MONITORS, PORT REPLICATORS, NON-ASSET TECHNOLOGY								
				OTHER SMALL EQMT	$41,818	$45,290	$38,784	$42,000	$42,000	$42,300	$42,000	0.0%
			564050	DUES AND SUBSCRIPTIONS	$0	$160	$0	$0	$0	$0	$0	N/A
			575010							$125,000	$125,000	
				DR/BC SITE								
										$41,000	$41,000	
				Rowan County needs to move the core Datacenter connectivity from 1 Gigabit to 10 Gigabit. Our Data footprint continues to grow and maintaining backups within a desired window is important as to not impact the workday when the most users are operating our County systems. This expansion will also accelerate data restoration in the event of loss from a catastrophic event. Further improvements to alleviate any LAN congestion in the datacenter provides a better experience for our County staff.							
				C/A - TECHNOLOGY	$148,419	$73,499	$0	$7,500	$7,500	$166,000	$20,000	166.7%
			575090	C/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			576020							$40,000	$40,000	
				Network Replacements (Switches/Firewalls)								
				F/A-DP EQUIPMENT	$22,096	$28,984	$39,958	$40,000	$54,000	$40,000	$30,000	-25.0%
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4160 - INFORMATION SYSTEMS
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154160	IS EXPENSE	576920							$190,000	$190,000	
				Client Hardware Replacement Plan								
										$20,000	$20,000	
				Miscellaneous Computer Equipment (UPS, Scanners) Non-Reimbursable.								
				NON FA - TECHNOLOGY	$165,241	$209,838	$105,189	$130,000	$122,000	$210,000	$136,500	5.0%
			582008	EMPLOYEE RETIREMENTS	$122	$0	$0	$0	$0	$0	$0	N/A
			582009							$600	$600	
				Meetings/Training Food								
				MEETING/TRAINING FOOD	$0	$326	$266	$600	$600	$600	$600	0.0%
			585075	GRANT: PEG CHANNEL EXPENSES	$0	$13,247	$0	$0	$57,647	$26,800	$26,800	N/A
			Org Tot:		**$2,355,337**	**$2,728,011**	**$2,510,156**	**$2,764,222**	**$3,002,435**	**$3,137,661**	**$2,938,247**	**6.3%**
	Rev/Exp	**Total:**			**$2,355,337**	**$2,728,011**	**$2,510,156**	**$2,764,222**	**$3,002,435**	**$3,137,661**	**$2,938,247**	**6.3%**
FINAL	**TOTALS:**				**$2,355,337**	**$2,700,658**	**$2,503,399**	**$2,667,338**	**$2,847,904**	**$3,110,861**	**$2,911,447**	**9.2%**

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Information Technology	Department Number	4160
Account Name	C/A - TECHNOLOGY		
Account Number	1154160 575010		
Item Description	Technology Expansion for Inspections and Development Review Process		$ 135,000

Justification *(please type in space below)*

As part of the Matrix study, Rowan County has evaluated the expansion hardware and software solutions for use in Building Inspections, Planning, Environmental Health and Fire.

The first of which is a product called BlueBeam that allows Planning and Building Inspections the ability to create and share electronic plan review documents between the two departments as well as the public. It is a very powerful tool that we can integrate through eReview with our existing Energov program already in use by both departments.

Licenses are included for Energov to move the legacy paper process of Code Enforcement into an electronic process and centralized system.

For Environmental Health, the OWS division of their department is currently utilizing CDP for their inspections. A conversion and migration over to Energov's Onsite Wastewater program will provide better integration where it comes to allowing the public a more seamless experience and allow greater visibility in how the 3 departments currently interact throughout the development review process.

For Fire Inspections, we will evaluate a replacement software solution for ALBX to lighten hardware and software configuration restraints while also integrating with the current Energov platform.

The costs above includes budgetary costs for software, hardware, and training for all departments impacted.

Bevis, Lisa F

From: Cress, Randy J. <randy.cress@rowancountync.gov>
Sent: Thursday, May 13, 2021 9:03 AM
To: Bevis, Lisa F; Howden, James M
Subject: Narrative for Cybersecurity Review and Assessment - FY22 Expansion Item

Please find the narrative for the Cybersecurity Review and Assessment below:

Rowan County Information Technology seeks to engage a 3rd party professional review of the County's cybersecurity posture with consultation and evaluation of existing security practices. This review would allow for the County to determine areas of improvement to reduce cyber risk and exposure to the continually evolving threat landscape to our cyber infrastructure. Consultation and review would occur in the 1st half of budget year with improvements requiring funding to be approved via Federal ARP funding for modernization of cybersecurity or through regular general fund budgeting. The one-time cost for the professional cybersecurity review and assessment will not exceed $40,000 with vendor selection made from review and award during the FY21 RFP process.

Thanks,
Randy

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Randy Cress, Assistant County Manager/CIO
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Information Technology Department 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Information Technology Department effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Department Director may also submit reclassification requests. The study for the Information Technology Department included positions that did not receive increases as part of the August 2020 departmental reorganization. Positions studied included Client Analyst, IT Business Analyst, Tech Support Analyst, Creative Services Manager, Systems Administrator, Property Mapper, Systems Analyst, IT Business Analyst, GIS Analyst, and Administrative Secretary IV. The study was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of every employee in the department was completed by the Assistant County Manager/CIO and the Human Resources Office to determine recommended compression adjustments.
3. The Assistant County Manager/CIO evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

Position Grade Placement Changes
Positions within the Information Technology Department remain competitive with the defined labor market. No position grade placement changes are recommended.

Individual Employee Compression Adjustments
The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associates Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)

5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
6. Additional credit for certifications as defined in the Information Technology Department Career Development Plan previously approved by the Board of County Commissioners.

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

The approximate cost of this request is $21,211. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Position Reclassifications

The Assistant County Manager/CIO requests the following reclassifications:

1. One (1) GIS Analyst to GIS Analyst II (title change only)
2. One (1) IT Business Analyst to IT Business Analyst III (title change only)
3. Two (2) Technology Support Analyst to Technology Support Analyst II (grade 17)
4. One (1) Property Mapper to Senior Property Mapper (grade 14)
5. One (1) Systems Analyst to Systems Analyst II (grade 19)

The required forms for the reclassifications are included. Employees recommended for reclassification, if approved, shall not be eligible for compression adjustments referenced above. The approximate cost for this request is $11,143 including benefits.

Future Salary Compression Prevention

1. The Board of Commissioners previously approved a Career Development Plan for the IT Department. An updated plan is included for approval.
2. In order to avoid future compression adjustments, Human Resources recommends the implementation of an IT HR Personnel Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires and promotions should receive .5% credit for each year of comparable-level experience and be capped at 10%. These recommendations shall be a general guideline, but will not preclude the Assistant County Manager/CIO from requesting a higher or lower salary based upon individual departmental needs.

These measures will ensure that the salary recommendations for future new-hires and promotions will be based upon the same educational and work experience factors used in the study and will

result in a consistent formula throughout the Department. The formula will also allow the Assistant County Manager/CIO to attract and retain employees with a competitive salary.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4170 - BOARD OF ELECTIONS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144170	BOE REV	425003							($30)	($30)	
				Abstract map & copy sales								
				ABSTRACT & MAP COPY SALE	($52)	($49)	($31)	($20)	($20)	($30)	($30)	50.0%
			425006							($40,000)	($40,000)	
				Municipal Election fees for 10 municipalities								
				MUNICIPAL ELECTIONS	$0	($49,370)	$0	$0	$0	($40,000)	($40,000)	N/A
			431084	HAVA VOTING EQUIP GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			431300	COVID CARES REVENUES	$0	$0	($52,917)	$0	($159,446)	$0	$0	N/A
				COVID HAVA REVENUES	$0	$0	$0	$0	($244,691)	$0	$0	N/A
				DISASTER RELIEF REMB BOE-COVID	$0	$0	($47,500)	$0	($47,500)	$0	$0	N/A
				DISASTER RELIEF REIMBURSEMENT	$0	$0	($15,883)	$0	($15,883)	$0	$0	N/A
			453052							($7,500)	($7,500)	
				filing fees for 2 elections								
				FILING FEES	($30)	($1,521)	($35)	($40)	($40)	($7,500)	($7,500)	18,650.0%
			489995	MISC RECEIPTS	($2,334)	$0	($25)	$0	$0	$0	$0	N/A
			Org Tot:		**($2,416)**	**($50,940)**	**($116,390)**	**($60)**	**($467,580)**	**($47,530)**	**($47,530)**	**79,116.7%**
	Rev/Exp	**Total:**			**($2,416)**	**($50,940)**	**($116,390)**	**($60)**	**($467,580)**	**($47,530)**	**($47,530)**	**79,116.7%**
EXP	1154170	BOE EXP	510005	SALARIES-REGULAR	$171,934	$171,088	$192,859	$204,572	$204,572	$207,858	$205,858	0.6%
				SALARIES-REGULAR	$0	$0	$463	$0	$464	$0	$0	N/A
				SALARIES-REGULAR	$0	$0	$0	$0	$0	$0	$0	N/A
			510010							$15,000	$15,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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EXP	1154170	BOE EXP	510010	office staff - 2 elections								
										$25,000	$25,000	
				one-stop early voting officials for 2 elections additional early voting days/hours								
				SALARIES-OVERTIME	$16,970	$21,704	$36,118	$48,000	$48,000	$40,000	$22,000	-54.2%
			510015							$19,000	$19,000	
				2 elections - MAT/multipartisan assistant team, rover, part time office staff, hand/eye count officials								
										$60,000	$60,000	
				one-stop early voting officials - 2 elections with additional days/hours								
				SALARIES-PART TIME	$48,008	$75,974	$75,064	$80,600	$80,600	$79,000	$79,000	-2.0%
				SALARIES-PART TIME	$0	$0	$31,511	$0	$40,000	$0	$0	N/A
				SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$0	N/A
				SALARIES-PART TIME	$0	$0	$15,883	$0	$15,883	$0	$0	N/A
			510020							$960	$960	
				Board services for 2021 November Municipal Election. Total amount for 5 board members. Towns to reimburse for board services.								
				SALARIES-PER DIEM	$6,649	$8,889	$6,738	$8,158	$8,158	$9,373	$9,293	13.9%
			520005	HEALTH INSURANCE	$36,023	$36,123	$42,553	$49,800	$49,800	$54,600	$54,600	9.6%
				HEALTH INSURANCE	$0	$0	$0	$0	$0	$0	$0	N/A
			520008	HEALTH INSURANCE-RETIREES	$0	$9,130	$9,100	$9,960	$10,920	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$3,433	$3,968	$4,459	$5,230	$5,230	$4,842	$4,811	-8.0%
				MEDICARE TAX	$0	$0	$457	$0	$580	$0	$0	N/A
				MEDICARE TAX	$0	$0	$0	$0	$0	$0	$0	N/A
				MEDICARE TAX	$0	$0	$230	$0	$0	$0	$0	N/A
			520015	RETIREMENT	$13,632	$16,048	$20,361	$26,479	$26,479	$25,315	$25,413	-4.0%
				RETIREMENT	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4170 - BOARD OF ELECTIONS
Report Date: Tuesday, May 18, 2021

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EXP	1154170	BOE EXP	520020	SOCIAL SECURITY TAX	$14,680	$16,964	$18,835	$22,289	$22,289	$20,463	$20,334	-8.8%
				SOCIAL SECURITY TAX	$0	$0	$1,954	$0	$2,480	$0	$0	N/A
				SOCIAL SECURITY TAX	$0	$0	$0	$0	$0	$0	$0	N/A
				SOCIAL SECURITY TAX	$0	$0	$984	$0	$0	$0	$0	N/A
			520025	WORKERS COMPENSATION	$588	$698	$806	$4,203	$4,203	$3,382	$3,378	-19.6%
				WORKERS COMPENSATION	$0	$0	$79	$0	$920	$0	$0	N/A
				WORKERS COMPENSATION	$0	$0	$0	$0	$0	$0	$0	N/A
				WORKERS COMPENSATION	$0	$0	$42	$0	$0	$0	$0	N/A
			520030	401(K) CONTRIBUTIONS	$4,419	$5,178	$4,881	$7,999	$7,999	$7,437	$7,378	-7.8%
				401(K) CONTRIBUTIONS - CARES	$0	$0	$0	$0	$0	$0	$0	N/A
				401(K) CONTRIBUTIONS - HAVA	$0	$0	$0	$0	$0	$0	$0	N/A
				401(K) CONTRIBUTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($71)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$71	$0	$71	$0	$0	N/A
			533001							$63,000	$63,000	
				2 elections ESS ballot coding and ballot layout electronic poll books - EVID								
				CONTRACTED SERVICES	$16,900	$77,931	$17,251	$47,000	$47,000	$63,000	$60,000	27.7%
			534030							$41,700	$41,700	
				pro-rated maintenance/service fee for ES&S voting equipment								
				TECHNOLOGY SERVICES-SERV&MAINT	$26,134	$37,926	$39,008	$42,950	$42,950	$41,700	$41,700	-2.9%
			534045							$67,000	$67,000	
				2 elections election day workers								
				PRECINCT WORKERS	$34,780	$50,305	$33,792	$42,000	$42,000	$67,000	$51,000	21.4%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4170 - BOARD OF ELECTIONS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154170	BOE EXP	543015							$2,500	$2,500	
				equipment repair and maintenance kardex, EVID all in ones								
				R&M-EQUIPMENT	$0	$978	$11	$500	$500	$2,500	$500	0.0%
			544010							$1,150	$1,150	
				lease of letter opener								
				RENTAL-EQUIPMENT	$638	$676	$887	$1,126	$1,126	$1,150	$1,150	2.1%
			544020							$750	$750	
				rental cost of polling sites - 2 elections								
				RENT-LAND & BLDGS	$610	$705	$610	$750	$750	$750	$750	0.0%
			544045							$4,600	$4,600	
				postage meter rental								
				RENT:POSTAGE METER	$7,263	$4,804	$4,262	$4,500	$4,534	$4,600	$4,600	2.2%
			550007	COST PER COPY	$1,797	$2,669	$3,334	$2,700	$2,700	$2,700	$2,700	0.0%
			553005	TELEPHONE	$1,591	$1,638	$2,352	$3,794	$3,794	$4,000	$4,100	8.1%
			554000							$10,000	$10,000	
				2 elections 9 - legal municipal ads 1 - legal primary ad precinct location change ads								
				ADVERTISING	$762	$8,217	$954	$2,000	$2,000	$10,000	$10,000	400.0%
			555000							$54,000	$54,000	
				2 elections ballots Election related envelopes - prov, abs, challenge Information booklets Verification, confirmation, NCOA cards								
				PRINTING	$30,822	$41,466	$29,006	$56,500	$56,500	$54,000	$54,000	-4.4%
			557000							$30,000	$30,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4170 - BOARD OF ELECTIONS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154170	BOE EXP	557000	2 elections absentee ballots, precinct location change alert, all other necessary election mailings								
				POSTAGE	$13,735	$9,223	$17,066	$28,000	$28,000	$30,000	$28,500	1.8%
			558000							$14,000	$14,000	
				2 SBOE trainings for staff and board members out of state CERA courses for final certification Mileage for MAT, rover, board members, staff								
				TRAVEL	$3,957	$7,798	$1,492	$7,000	$6,966	$14,000	$7,000	0.0%
			559000							$6,000	$6,000	
				2 SBOE conferences CERA Notary								
				TRAINING	$5,860	$2,418	$2,251	$6,000	$3,000	$6,000	$6,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,200	$1,200	$1,200	$1,200	0.0%
			561005							$8,000	$8,000	
				2 elections Supplies for one-stop, election day, office, possible return of voter ID								
										$7,000	$7,000	
				PPE expenses, if needed								
				OFFICE SUPPLIES	$6,047	$6,948	$6,397	$6,000	$9,000	$15,000	$6,000	0.0%
			561095							$30,500	$30,500	
				5,500 for voting booths 25,000 carried over for future purchase of laptops and printers/funds previously in F/A - DP equipment 576020								
				OTHER SMALL EQMT	$5,118	$98,089	$1,264	$2,500	$27,500	$30,500	$5,500	120.0%
			564050							$600	$600	
				board members & director association fees CERA								
				DUES AND SUBSCRIPTIONS	$455	$400	$290	$600	$600	$600	$600	0.0%
			576020	F/A - DP EQUIPMENT	$2,817	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4170 - BOARD OF ELECTIONS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154170	BOE EXP	582008	EMPLOYEE RETIREMENTS	$0	$108	$0	$0	$0	$0	$0	N/A
			582025	COVID CARES EXPENDITURES	$0	$0	$42,550	$0	$95,466	$0	$0	N/A
				COVID HAVA EXPENDITURES	$0	$0	$39,471	$0	$244,691	$0	$0	N/A
				DISASTER RELIEF BOE COVID FUND	$0	$0	$38,323	$0	$47,500	$0	$0	N/A
			Org Tot:		**$723,776**	**$718,062**	**$743,948**	**$722,410**	**$1,216,425**	**$811,890**	**$728,285**	**0.8%**
	Rev/Exp	**Total:**			**$723,776**	**$718,062**	**$743,948**	**$722,410**	**$1,216,425**	**$811,890**	**$728,285**	**0.8%**
FINAL	**TOTALS:**				**$721,360**	**$667,122**	**$627,558**	**$722,350**	**$748,845**	**$764,360**	**$680,755**	**-5.8%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4180 - REGISTER OF DEEDS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144180	ROD REV	425000	REGISTER OF DEEDS	($607,494)	($643,578)	($685,139)	($600,000)	($600,000)	($600,000)	($600,000)	0.0%
			425001	VITAL REC AUTO SYS (VRAS)REV	($4,040)	($3,659)	($3,581)	($3,200)	($3,200)	($3,500)	($3,500)	9.4%
			425032	PASSPORT FEES	($21,360)	($46,235)	($35,393)	($40,000)	($40,000)	($50,000)	($50,000)	25.0%
			464059	THANK A VET DONATIONS	($530)	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($633,424)**	**($693,472)**	**($724,113)**	**($643,200)**	**($643,200)**	**($653,500)**	**($653,500)**	**1.6%**
	1144181	ROD AUTRV	425002	AUTOMATION ENH/PRES FUND	($65,852)	($69,414)	($72,765)	($62,500)	($62,500)	($65,000)	($65,000)	4.0%
			495010	FB APPROPRIATIONS-RESTRICTED	$0	$0	$0	($54,500)	($130,667)	($49,000)	($63,800)	17.1%
			Org Tot:		**($65,852)**	**($69,414)**	**($72,765)**	**($117,000)**	**($193,167)**	**($114,000)**	**($128,800)**	**10.1%**
	Rev/Exp	**Total:**			**($699,276)**	**($762,886)**	**($796,878)**	**($760,200)**	**($836,367)**	**($767,500)**	**($782,300)**	**2.9%**
EXP	1154180	ROD EXP	510005	SALARIES-REGULAR	$327,287	$341,357	$291,309	$352,611	$352,611	$368,505	$364,960	3.5%
				SALARIES-REGULAR	$0	$117	$80	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$1,060	$0	$0	$1,200	$1,200	$0	$0	-100.0%
			510015							$15,000	$15,000	
				Increase to reflect necessary funds for actual part time staff that has not previously been adjusted.								
				SALARIES-PART TIME	$46,894	$46,666	$38,713	$52,000	$52,000	$67,000	$57,000	9.6%
			520005	HEALTH INSURANCE	$74,671	$79,068	$72,072	$79,680	$79,680	$87,360	$87,360	9.6%
			520010	MEDICARE TAX	$5,261	$5,441	$4,585	$5,740	$5,740	$6,049	$5,998	4.5%
			520015	RETIREMENT	$25,592	$30,957	$29,742	$36,115	$36,115	$37,627	$37,717	4.4%
			520016	RETIREMENT-REG OF DEEDS	$11,796	$12,463	$13,044	$12,000	$12,000	$12,000	$12,000	0.0%
			520020	SOCIAL SECURITY TAX	$22,493	$23,258	$19,601	$24,405	$24,405	$25,780	$25,560	4.7%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4180 - REGISTER OF DEEDS

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154180	ROD EXP	520025	WORKERS COMPENSATION	$932	$973	$827	$1,116	$1,116	$2,626	$2,617	134.5%
			520030	401(K) CONTRIBUTIONS	$7,040	$7,428	$6,740	$8,202	$8,202	$8,525	$8,445	3.0%
			520040	COVID-19 PAYROLL BENEFITS	$0	($61)	($5)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$61	$5	$0	$0	$0	$0	N/A
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$24,958	$22,950	$25,245	$29,000	$29,000	$29,000	$10,500	-63.8%
			543010	R&M:BINDERS	$816	$749	$915	$1,000	$1,000	$1,000	$1,000	0.0%
			543015	R&M-EQUIPMENT	$0	$0	$0	$1,000	$0	$1,000	$1,000	0.0%
			543055	R&M-TELEPHONES	$0	$0	$0	$200	$200	$200	$200	0.0%
			550007	COST PER COPY	$2,085	$1,822	$1,264	$2,500	$2,500	$1,500	$1,500	-40.0%
			553005	TELEPHONE	$2,461	$2,088	$1,791	$2,800	$2,800	$2,200	$5,600	100.0%
			554000	ADVERTISING	$411	$456	$233	$1,000	$1,000	$1,000	$1,000	0.0%
			555000	PRINTING	$3,982	$3,870	$1,200	$4,000	$4,000	$4,000	$4,000	0.0%
			556000	UNIFORMS	$399	$593	$593	$600	$600	$600	$600	0.0%
			557000	POSTAGE	$3,739	$3,918	$2,051	$4,000	$4,000	$5,000	$5,000	25.0%
			558000	TRAVEL	$615	$501	$948	$1,000	$1,000	$2,000	$2,000	100.0%
			559000	TRAINING	$175	$250	$350	$500	$500	$2,000	$2,000	300.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$900	$900	$900	$900	0.0%
			561005	OFFICE SUPPLIES	$5,989	$5,955	$4,831	$5,000	$5,000	$6,000	$6,000	20.0%
			561095	OTHER SMALL EQMT	$2,946	$840	$500	$500	$500	$1,000	$1,000	100.0%
			564050	DUES AND SUBSCRIPTIONS	$981	$733	$705	$1,000	$1,000	$1,000	$1,000	0.0%
			564060	MICROFILM	$0	$0	$0	$0	$0	$3,000	$3,000	N/A
			574000	C/A - OTHER IMPROVEMENTS	$0	$11,093	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$2,000	$2,000	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4180 - REGISTER OF DEEDS
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154180	ROD EXP	583042	THANK A VET DONATION EXPENSE	$621	$0	$0	$0	$0	$0	$0	N/A
			590052	VITAL REC AUTO SYS (VRAS) EXP	$2,862	$3,649	$3,334	$3,000	$4,000	$3,000	$3,000	0.0%
			Org Tot:		**$576,065**	**$607,195**	**$520,673**	**$631,069**	**$631,069**	**$681,872**	**$652,957**	**3.5%**
	1154181	ROD AUTEX	533001	CONTRACTED SERVICES	$110,375	$39,968	$53,115	$40,000	$90,000	$40,000	$40,000	0.0%
			534030	TECHNOLOGY SERV & MAINT	$0	$4,590	$0	$0	$0	$0	$14,500	N/A
			553005	TELEPHONE	$0	$0	$0	$0	$2,000	$2,000	$2,300	N/A
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$873	$5,441	$1,860	$6,000	$16,000	$6,000	$6,000	0.0%
			561095	OTHER SMALL EQMT	$0	$1,851	$0	$0	$0	$0	$0	N/A
			564060	MICROFILM	$1,743	$1,911	$9,021	$6,000	$22,167	$6,000	$6,000	0.0%
			575000	C/A - EQUIPMENT	$0	$0	$0	$35,000	$35,000	$30,000	$30,000	-14.3%
			576030	F/A-FURN & EQUIPMENT	$23,705	$8,827	$5,803	$30,000	$28,000	$30,000	$30,000	0.0%
			598000	RESERVE	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$136,695**	**$62,589**	**$69,799**	**$117,000**	**$193,167**	**$114,000**	**$128,800**	**10.1%**
	Rev/Exp	**Total:**			**$712,761**	**$669,784**	**$590,472**	**$748,069**	**$824,236**	**$795,872**	**$781,757**	**4.5%**
FINAL	**TOTALS:**				**$13,485**	**($93,102)**	**($206,406)**	**($12,131)**	**($12,131)**	**$28,372**	**($543)**	**-95.5%**

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Register of Deeds	Department Number	4180
Position Title	Deputy Register of Deeds	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 49,586

Justification *(please type in space below)*

*See attached

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Register of Deeds				
Position Title	Deputy Register of Deeds				
Hours *(per week)*	40	Increase	$ 49,586.00	Grade	7
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 31,915.51	$ -	$ -	$ 31,916.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	463.00	-	-	470.00
Retirement	10.21%	3,259.00	-	-	3,260.00
Social Security	6.20%	1,979.00	-	-	1,980.00
Workers Comp (Varies)	0.25%	80.00	-	-	80.00
401(k)	3.00%	958.00	-	-	960.00
Total Salary / Benefits		49,574.51	-	-	49,586.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 49,574.51	$ -	$ -	$ 49,586.00

ROWAN COUNTY
REGISTER OF DEEDS
Preserve the original.

JUSTIFICATION FOR ADDITIONAL FULL-TIME, DEPUTY REGISTER OF DEEDS POSITION

This letter highlights just a few of our services and their increased workload. Upon request, we will be happy to expound upon these areas and give other examples of growth in our office. All of our increases, including those highlighted here, have added to our workload which necessitates an additional staff member.

The following percentage increases are based on the equivalent 8 month period from the previous fiscal year which was also a high-earning year. Marriage license issuance has increased by 34%, generating an additional $16,000.00 in revenue. Certified vital record issuance also increased by 10% which has generated an additional $9,000.00 to the general fund. Both, phone and in-person traffic are increasing despite record numbers of customers taking advantage of our online services. We expect a record year in revenue, especially as pandemic restrictions are modified or lifted.

In 2010, John Brindle began accepting eRecordings. You will notice the substantial increase upon his return in 2015 as a result of John adding eRecording vendors and promoting electronic services. We are currently in the process of accepting additional vendors which will further increase our electronic services and revenue. Below, is an illustration of our expanding electronic recording (eRecording) figures. The "#" indicates how many documents were recorded electronically.

❖ **eRecording Stats: Documents Recorded By Calendar Year**

John Brindle
- 2010 #4 (Satisfactions Only – No Fee)

Harry Welch
- 2011 #42 (Satisfactions Only – No Fee)
- 2012 #576 (Satisfactions Only – No Fee)
- 2013 #1,109 (Satisfactions Only – No Fee)
- 2014 #1,871 **Income:** $82,411.00

John Brindle
- 2015 #4,163 **Income:** $259,227.00
- 2016 #5,895 **Income:** $499,329.50
- 2017 #6,936 **Income:** $549,174.80
- 2018 #7,948 **Income:** $700,437.32
- 2019 #9,841 **Income:** $965,596.00
- 2020 #15,454 **Income:** $1,691,339.00 (43% increase over previous year)
- 2021 #3,787 **Income:** $350,543.00 (Between 01/01/2021 and 03/15/2021 at 11:00AM)

The Register of Deeds office offers the largest suite of online and in-person services in its history as we continue to lead the way in expanding public services and generate new revenue streams for the County. We are a public facing office that has not diminished its services during the pandemic and we continue to be a primary point of contact with the public. We are requesting an additional full-time position to meet the demands that we face in our public service due to an increased workload.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144210	TEL REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1144211	TELCOMM RS	434000	STATE GOVNT GRANT REVENUE	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
EXP	1154210	TEL EXP	510005	SALARIES-REGULAR	$1,222,484	$1,236,685	$1,005,736	$1,330,446	$1,330,446	$1,351,368	$1,403,665	5.5%
				SALARIES-REGULAR	$0	$1,611	$27,408	$0	$850	$0	$0	N/A
			510010	SALARIES-OVERTIME	$109,949	$138,832	$105,634	$165,400	$165,400	$165,400	$165,400	0.0%
			510015	SALARIES-PART TIME	$97,719	$113,211	$91,248	$108,500	$108,500	$108,500	$108,500	0.0%
			520005	HEALTH INSURANCE	$323,525	$342,108	$312,721	$353,580	$353,580	$387,660	$387,660	9.6%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$2,490	$0	$9,960	$0	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$19,579	$20,257	$16,580	$22,470	$22,470	$22,703	$23,470	4.5%
			520015	RETIREMENT	$103,849	$124,617	$116,076	$150,858	$150,858	$154,888	$162,877	8.0%
			520020	SOCIAL SECURITY TAX	$83,717	$86,509	$69,382	$94,510	$94,510	$95,519	$98,760	4.5%
			520025	WORKERS COMPENSATION	$3,579	$3,729	$3,143	$5,135	$5,135	$10,393	$11,150	117.1%
			520030	401(K) CONTRIBUTIONS	$35,974	$34,631	$31,049	$44,932	$44,932	$45,554	$47,119	4.9%
			520040	COVID-19 PAYROLL BENEFITS	$0	($793)	($12,120)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$793	$12,120	$0	$464	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$96	$0	$0	$0	$0	$0	$0	N/A
			534030							$423	$423	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154210	TEL EXP	534030	Aging units at one tower site								
				TECHNOLOGY SERVICES-SERV&MAINT	$239,401	$251,232	$213,657	$255,055	$252,355	$261,850	$261,850	2.7%
			534070	TECH SERV-800 RADIO USER FEES	$157,930	$166,920	$149,900	$180,960	$180,960	$182,760	$182,760	1.0%
			541040	UTILITY SERVICES-WATER	$824	$871	$571	$1,200	$1,200	$1,200	$1,200	0.0%
			543015	R&M-EQUIPMENT	$0	$882	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			543020	R&M-VEHICLES	$2,674	$0	$555	$2,000	$2,000	$2,000	$2,000	0.0%
			543023							$10,000	$10,000	
				At the 8th month, we are at 88%. Last years budget I asked for 40,000. That would put us more on point.								
				R&M-RADIOS	$41,028	$35,817	$42,739	$30,000	$45,000	$40,000	$40,000	33.3%
			543055	R&M-TELEPHONES	$0	$469	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			544055	RENT-TOWERS	$41,266	$43,195	$41,526	$44,923	$47,623	$49,224	$49,224	9.6%
			550007	COST PER COPY	$1,282	$1,408	$770	$1,200	$1,200	$1,200	$1,200	0.0%
			553005							$14,000	$14,000	
				Verizon Adm cell phones & air cards AT&T alarm lines & circuit lines Spirit desk phone lines Other phone charges								
				TELEPHONE	$10,152	$10,517	$5,077	$14,200	$14,200	$14,000	$14,500	2.1%
			555000	PRINTING	$0	$0	$0	$200	$200	$200	$200	0.0%
			556000	UNIFORMS	$8,905	$10,776	$2,655	$9,000	$9,000	$10,000	$10,000	11.1%
			557000	POSTAGE	$43	$69	$8	$200	$200	$200	$200	0.0%
			558000	TRAVEL	$5,710	$1,562	$0	$2,160	$1,160	$2,160	$2,160	0.0%
			559000	TRAINING	$1,604	$1,086	$801	$2,000	$2,000	$2,000	$2,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$2,200	$2,200	$2,200	$2,200	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154210	TEL EXP	561005	OFFICE SUPPLIES	$5,510	$3,374	$3,464	$4,000	$4,000	$4,000	$4,000	0.0%
			561015	EDUCATIONAL SUPPLIES	$0	$500	$488	$500	$500	$500	$500	0.0%
			561085	VEHICLE SUPPLIES	$174	$658	$54	$700	$700	$700	$700	0.0%
			561095	OTHER SMALL EQMT	$1,290	$4,480	$1,905	$1,000	$3,100	$2,000	$2,000	100.0%
			562005	ELECTRICITY	$31,915	$31,737	$19,058	$40,000	$38,900	$40,000	$40,000	0.0%
			562006	ELECTRICITY-TOWER SITES	$4,954	$4,557	$3,833	$5,400	$5,400	$5,400	$5,400	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$2,837	$1,665	$676	$3,500	$3,500	$3,500	$7,000	100.0%
			564010	BOOKS	$0	$0	$0	$200	$200	$200	$200	0.0%
			564050	DUES AND SUBSCRIPTIONS	$929	$1,616	$1,202	$3,000	$3,000	$3,000	$3,000	0.0%
			574000	C/A-OTHER IMPROVEMENTS	$7,660	$0	$0	$0	$0	$0	$0	N/A
			575000	C/A - EQUIPMENT	$0	$22,370	$0	$0	$0	$0	$0	N/A
			575010	C/A - TECHNOLOGY	$13,892	$0	$0	$0	$0	$0	$0	N/A
			575030							$19,800	$19,800	
				To speed dispatch of multi agency calls.								
				C/A - SOFTWARE	$0	$0	$0	$0	$0	$19,800	$19,800	N/A
			575035	C/A - VEHICLES	$0	$0	$0	$0	$0	$0	$0	N/A
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576050	F/A:RADIOS	$0	$0	$0	$0	$0	$0	$0	N/A
			582008	EMPLOYEE RETIREMENTS	$0	$0	$0	$0	$0	$250	$250	N/A
			582009							$0	$1,000	
				Restricted for EMS/911 meeting training week.								
				MEETING/TRAINING FOOD	$1,918	$1,187	$60	$1,500	$1,500	$1,500	$2,500	66.7%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154210	TEL EXP	**Org Tot:**		**$2,596,986**	**$2,706,035**	**$2,271,259**	**$2,897,889**	**$2,904,243**	**$3,004,749**	**$3,076,365**	**6.2%**
	1154211	TELCOMM SA	510005	SALARIES-REGULAR	$60,550	$21,156	$16,742	$20,264	$20,264	$21,316	$21,111	4.2%
			520005	HEALTH INSURANCE	$13,438	$5,347	$4,505	$4,980	$4,980	$5,460	$5,460	9.6%
			520010	MEDICARE TAX	$856	$293	$230	$287	$287	$302	$299	4.2%
			520015	RETIREMENT	$4,724	$1,917	$1,709	$2,069	$2,069	$2,177	$2,182	5.5%
			520020	SOCIAL SECURITY TAX	$3,661	$1,254	$985	$1,226	$1,226	$1,290	$1,277	4.2%
			520025	WORKERS COMPENSATION	$151	$53	$42	$51	$51	$54	$53	3.9%
			520030	401(K) CONTRIBUTIONS	$1,804	$635	$502	$608	$608	$640	$634	4.3%
			533001	CONTRACTED SERVICES	($61,278)	($54,803)	$0	$0	$0	$0	$0	N/A
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$23,905**	**($24,149)**	**$24,715**	**$29,485**	**$29,485**	**$31,239**	**$31,016**	**5.2%**
	Rev/Exp	**Total:**			**$2,620,891**	**$2,681,886**	**$2,295,974**	**$2,927,374**	**$2,933,728**	**$3,035,988**	**$3,107,381**	**6.1%**
FINAL	**TOTALS:**				**$2,620,891**	**$2,681,886**	**$2,295,974**	**$2,927,374**	**$2,933,728**	**$3,035,988**	**$3,107,381**	**6.1%**

ROWAN COUNTY **2022 BUDGET YEAR**
EXPANSION NARRATIVE
NEW POSITION

Department Name	Telecommunications	Department Number	
Position Title	Telecommunicator I and II	Total Cost from Position Request; including wages, benefits and supplies/equipment	397944.00

Justification *(please type in space below)*

1. Title change only for thirty (30) Telecommunicators to Telecommunicator II (no cost).

2. Add eight (8) Telecommunicator I positions effective 7/1/21 at $49,743 each (minimum of grade 8). A cost worksheet (including benefits) and PDQ are included.

This is an expansion request for 8 new Telecommunicator I's.These will be a new position in the department creating less expensive calltaker positions instead of multitasking calltakers/dispatchers. Our department has not seen an increase in staffing since 2012. We currently receive in excess of 200,000 telephone calls per year which result in 222,694 calls for service and/or incidents placed into our reporting system. These calls for service require a telecommunicator to perform some type of function. Using available call statistic reporting software(ECATS), our number of telephone calls increased 16% from 2018 to 2019. The addition of two more call takers per shift would provide us the ability to become a dispatch/call taking center adding to the safety of our responders and providing better service to our citizens. The Sheriffs office alone has added 21 new sworn officers since 2010. Local Municipal police have added 4. That is equivalent to 2 Sheriffs Patrol squads plus 3. Salisbury PD has reallocated individuals to add the equivalant of 1.5 squads. These new positions would create a career ladder program within the department allowing the entry level Telecommnunicator I to move up to a Telecommunicator II. This request for 8 Telecommunicator I's has a total cost of $359,234.00 not including training which mostly comes from the surcharge budget.

ROWAN COUNTY
EXPANSION WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Telecommunications				
Position Title	Telecommunicator I				
Hours *(per week)*	40	Increase		Grade	8 (up to 10th percentile)
Position Title, Salary, Grade - confirmed with Human Resources:		X	Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 32,054.00	$ -	$ -	$ 32,054.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	465.00	-	-	465.00
Retirement	10.21%	3,273.00	-	-	3,273.00
Social Security	6.20%	1,988.00	-	-	1,988.00
Workers Comp (Varies)	0.25%	81.00	-	-	81.00
401(k)	3.00%	962.00	-	-	962.00
Total Salary / Benefits		49,743.00	-	-	49,743.00
Other Costs					
Desk			-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone			-	-	-
Computer			-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 49,743.00	$ -	$ -	$ 49,743.00

x 8 = $397,944

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POSITION DESCRIPTION QUESTIONNAIRE (PDQ)

(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title:	Telecommunicator I	Date Submitted	02-20-2020
Department	Telecommunications	Supervisor's	
Supervisor's Name	Lonnie Owens	Title	Deputy Chief Telecommunications
Supervisor Signature	_____	Date	_____
Director Signature	_____	Date	_____

New or Existing Postion: New ☑ **Existing** ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

The Telecommunicator I position should exist to reduce the workload and relieve stress of a Telecommunicator II. The Telecommunicator I will be a primary call taker for 9-1-1 and administrative calls, relieving the Telecommunicator II to focus on the needs of the public safety agencies we provide dispatch services for. The addition of this position allows for a career ladder program to be established to provide growth within the department. It also allows the Telecommunicator I more opportunity to train and reduce the amount of turnover of Telecommunicator II's.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Operates emergency communication systems to receive and transmit messages for County 9-1-1 Telecommunications Department. Receives calls and requests for service by telephone; obtains necessary information and advises callers of proper contact for assistance or information; instructs callers in pre-arrival instructions in emergency situations as appropriate.	50
2.	Operates a computer terminal connected to a network which includes the Division of Criminal Information Network and a variety of local, regional and/or state emergency response databases to obtain and enter information. Runs driver's license checks and vehicles checks, enters stolen property, wanted persons and missing persons into NCIC database, contacts wrecker services when	15
3.	Executes directions from Battalion Chief and observes regulations as described; uses discretion and independent judgment in formulating decisions, ensuring that all instructions are followed.	8
4.	Interacts and communicates with co-workers, citizens, other support agencies and all public safety agencies the Department works with on daily basis.	8
5.	Performs other related work as required.	8

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	Monitors and operates TDD/text tele-type to communicate with hearing-impaired callers.	%of time 2
7.	Receives home and business alarms for emergency personnel.	%of time 6
8.	Notifies authorities of utilities and other emergency related organizations as necessary in the event of mutual-aid emergencies.	%of time 2
9.	Assists in the entering and retrieval of call-related data through computer terminals necessary for statistical reporting to various agencies.	%of time 1
10.		%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [ ] Certifications (list)

Minimum Related Experience Requiremnts

- [x] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Thorough knowledge of internal procedures for documenting and responding to all requests for assistance; thorough knowledge of geographical and topographical features of the county and surrounding area; thorough knowledge of the county infrastructures to include all transportation routes, buildings, and residential areas; general knowledge of standard telecommunications equipment used in law enforcement or public safety settings; general knowledge of public safety policies and procedures for responding to emergencies; ability to operate technical, computerized equipment; ability to communicate precisely with high degree of accuracy and clarity; ability to deal with the public courteously but firmly under stressful conditions; ability to exercise good judgment, calmness, and emotional maturity under stressful conditions; ability to recognize potentially dangerous or hazardous situations based on verbal descriptions.

Must be NC Department of Criminal Information (DCI) certified or have the ability to become certified within 120 days of employment and maintain certification during employment.

Must be IAED certified in Emergency Medical, Fire and Police Dispatch Protocols or have the ability to become certified within six months of employment and maintain certification during employment. Must maintain CPR certification during employment.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☐ No ☑

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	Different in scope and nature than Telecommunicator II
Is this position comparable to any other position outside of the County? Explain and attach job description.	

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 35 lbs.	☐ Very frequently	☐ Frequently	■ Some			
■ Carrying 35 lbs.	☐ Very frequently	☐ Frequently	■ Some			
■ Bending	☐ Very frequently	☐ Frequently	■ Some			
■ Twisting	☐ Very frequently	☐ Frequently	■ Some			
☐ Climbing	☐ Very frequently	☐ Frequently	☐ Some			
☐ Crawling	☐ Very frequently	☐ Frequently	☐ Some			
■ Pushing	☐ Very frequently	☐ Frequently	■ Some			
■ Kneeling	☐ Very frequently	☐ Frequently	■ Some			
■ Stooping	☐ Very frequently	☐ Frequently	■ Some			
☐ Reaching overhead	☐ Very frequently	☐ Frequently	☐ Some			
■ Standing ___ % of time	■ Walking ___ % of time	■ Sitting ___ % of time	☐ Outside ___ % of time			
■ Shift Work:	☐ Weekends	☐ Evenings	■ Weekends and evenings			
☐ Travel/Mobility: Between Buildings/ County	☐ Very frequently	☐ Frequently	☐ Some			
☐ Humidity:	☐ Humid	☐ Dry				
☐ Temperature:	☐ Extreme cold	☐ Extreme heat				
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation	☐ Dust	
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation	
■ Other Requirements:	☐ Protective clothing	☐ Special tools	■ Licensed to drive			

ADDITIONAL COMMENTS:

May be required to drive.

Communication staff are considered "essential personnel" and are subject to working outside scheduled hours as needed for adverse weather, emergency situations, and other incidents deemed necessary by the administrative staff. During long term events, overnight stay may be required.

ROWAN COUNTY
EXPANSION NARRATIVE
NEW POSITION

2022 BUDGET YEAR

Department Name	Telecommunications	Department Number	
Position Title	Training and Compliance Officer	Total Cost from Position Request; including wages, benefits and supplies/equipment	64245.00

Justification *(please type in space below)*

Add one (1) new position of Training Officer effective 7/1/21. Grade 14 minimum. A cost worksheet (benefits included) and PDQ are attached. This expansion request is for a training officer/quality assurance position. This position will train new employees alleviating the stress and added workload on our current staff who are training new employees. The training officer will be able to offer a more in depth training experience hopefully reducing the amount of time it takes to train a new employee. Currently the majority of training is OJT and if the center gets busy, training has to stop so the trainer can answer the phone and dispatch calls. The training officer will also be responsible for our continuing education program which is a minimum of 24 hours each year. The training officer will also act as a compliance officer to review calls coming into the center for quality assurance and customer service. Rowan 9-1-1 uses the International Academy of Emergency Dispatch (IAED) protocol system for dispatching. The training officer will allow us to start the process for International Accreditation through the Academy. I believe accreditation helps with Economic Development. It shows that we not only have good people working for the county it also shows potential taxpayers that we care about the safety and health of the citizens and visitors to our County.

ROWAN COUNTY
EXPANSION WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Telecommunications				
Position Title	Training and Compliance Officer				
Hours *(per week)*	40	Increase	$ 42,955.00	Grade	14 up to 10th percentile
Position Title, Salary, Grade - confirmed with Human Resources:		X	Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 42,955.00	$ -	$ -	$ 42,955.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	623.00	-	-	623.00
Retirement	10.21%	4,386.00	-	-	4,386.00
Social Security	6.20%	2,664.00	-	-	2,664.00
Workers Comp (Varies)	0.25%	108.00	-	-	108.00
401(k)	3.00%	1,289.00	-	-	1,289.00
Total Salary / Benefits		62,945.00	-	-	62,945.00
Other Costs					
Desk		500.00	-	-	500.00
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		150.00	-	-	150.00
Computer		650.00	-	-	650.00
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
Total Equipment Costs		1,300.00	-	-	1,300.00
Total Cost		$ 64,245.00	$ -	$ -	$ 64,245.00

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POSITION DESCRIPTION QUESTIONNAIRE (PDQ)

(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title:	Training and Compliance Officer	Date Submitted	
Department	Telecommunications	Supervisor's	
Supervisor's Name	Alan Cress	Title	Chief, Telecommunications
Supervisor Signature	_____	Date	_____
Director Signature	_____	Date	_____

New or Existing Postion: New ☑ **Existing** ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

An employee in this position maintains the IAED Quality Assurance and DCI for the 9-1-1 department as well as works in accordance with departmental policy, state and federal law, supplemented with specific directions from administration personnel. This position is also responsible for a comprehensive training program for all Communication Center employees. Work is evaluated through observation, discussion, and review of reports by the Chief, Deputy Chief and Battalion Chiefs.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Establishs a high standard of excellence for emergency dispatch, providing the tools to achieve a high standard through the Accreditation Program. Develops and implements a comprehensive quality assurance program. Reviews radio traffic for emergency and non-emergency police, fire, and medical calls for service.	
2.	Evaluate calls for service and radio traffic according to established criteria. Gathers individual employee NAED performance data and distribute to Supervisor for follow-up with individual employees. Stays abreast of DCI policies and procedures and ensures all employees are in compliance with State and Federal regulations; facilitates onsite DCI testing. Notifies SBI of any non-compliance issues.	
3.	Plans and coordinates all emergency communications training programs for communications employees, working with the employee during the initial employment phase to prepare them to function independently as a Telecommunicator; which includes planning, preparing, and conducting training in the use and functions of all communications equipment.	
4.	Coordinates and/or provides continuing training classes in such topics as APCO Basic Telecommunicator, Emergency Medical Dispatch, CPR and First Aid, customer service, Fire and Law Dispatch communications techniques and stress management.	
5.	Evaluates the training program for effectiveness and recommends changes to the Communications Director. Represents the Communications Center in a variety of venues, including regional public-safety training organizations and meetings	

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	• Inputs and updates data and maintains a comprehensive training database. • Develops training forms, files, charts, manuals and notebooks. • Instructs, counsels and evaluates CTO's who are training new personnel. • Schedules and coordinates in-service and off-site training classes for Communications employees.	%of time
7.	• Remains current on all telecommunications equipment and procedural changes, as well as updating all training material to reflect the current environment. • Assists employees with obtaining and renewing Emergency Medical Dispatcher and CPR certifications • Maintain appropriate records and certificates pursuant to records retention requirements.	%of time
8.	• Develops and coordinates in-service training programs for Telecommunicators as required by the North Carolina 911 Board and North Carolina Office of Emergency Medical Services	%of time
9.	• Assists with outside agency training • Coordinates the Public Education program • Participating in the recruitment and selection of new Department personnel	%of time
10.	Performs other duties as assigned.	%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [x] Certifications (list)

dispatch certifications

dispatch certifications

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Ability to identify and resolve problems in a timely manner, gather and analyze information skillfully and make decisions based on research, experience and within the scope of their responsibility, develop alternative solutions, comply with all rules, policies, regulations and procedures whether in agreement or not. Follow chain-of-command and contacts appropriate supervisor as needed. Ability to accurately and quickly recall details and essential information. Able to use reference materials (books, charts, maps, manuals, etc) effectively and efficiently. Ability to manage difficult or emotional customer situations. Respond promptly to customer needs and to requests for service and assiatance. Solicit customer feedback to improve service. Ability to meet commitments. Ability to remain calm, showing empathy, conveying reassurance and instilling confidence in the customer. Ability to maintain confidentiality. Ability to provide a positive representation of the Communications Center via personal, telephonic and written means. Possess good listening comprehension skills. Ability to consistently think clearly; act quickly; and calmly in a wide variety of situations. Comply with all lawful rules, policies, regulations and procedures whether in agreement or not. Ability to define problems, collect data, establish facts, and draw valid conclusions. Demonstrates accuracy and thorough quality of work. Ability to deal with frequent change, delays, or unexpected events. Develop effective training programs for Telecommunicators, to include training on EMS, fire and law enforcement operations. Effectively enter and retrieve data from computer systems. Develop computer files and remain current with software changes. Instruct, counsel and evaluate CTO's.Organize and direct new employee orientation programs.Plan, research, assess needs and analyze information Follow regulations, procedures and policies.Take initiative and be self-motivated with minimal supervision. Work through complex technical tasks involving various public safety communications systems. Speak and write English language correctly and fluently. Ability to work flexible hours to meet the training needs of staff in a 24 hour, 7 day, 365 days a year Communications Center operation. Be reliable, dependable and report for work on a consistent basis.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☐ No ☐

Name of position title supervised: _____

Name of position title supervised: _____

Name of position title supervised: _____

Is this position comparable to any other County position? Explain.	N/A
Is this position comparable to any other position outside of the County? Explain and attach job description.	Johnston County Quality Assurance Technician

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

☐ Lifting ____ lbs.	☐ Very frequently	☐ Frequently	☐ Some		
☐ Carrying ____ lbs.	☐ Very frequently	☐ Frequently	☐ Some		
☐ Bending	☐ Very frequently	☐ Frequently	☐ Some		
☐ Twisting	☐ Very frequently	☐ Frequently	☐ Some		
☐ Climbing	☐ Very frequently	☐ Frequently	☐ Some		
☐ Crawling	☐ Very frequently	☐ Frequently	☐ Some		
☐ Pushing	☐ Very frequently	☐ Frequently	☐ Some		
☐ Kneeling	☐ Very frequently	☐ Frequently	☐ Some		
☐ Stooping	☐ Very frequently	☐ Frequently	☐ Some		
☐ Reaching overhead	☐ Very frequently	☐ Frequently	☐ Some		
☐ Standing ____ % of time	☐ Walking ____ % of time	☐ Sitting ____ % of time	☐ Outside ____ % of time		
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings		
☐ Travel/Mobility:					
Between Buildings/ County	☐ Very frequently	☐ Frequently	☐ Some		
☐ Humidity:	☐ Humid	☐ Dry			
☐ Temperature:	☐ Extreme cold	☐ Extreme heat			
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation	☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation
☐ Other Requirements:	☐ Protective clothing	☐ Special tools	☐ Licensed to drive		

ADDITIONAL COMMENTS:

Must be able to physically perform the basic life operational functions of reaching, pushing, pulling, lifting, fingering, talking, hearing, and perform repetitive motions. Must be able to perform light work exerting up to 20 pounds of force occasionally, and 10 pounds of force frequently. Must possess the visual acuity to perform extensive reading and computer terminal work. Approximately 90% of duties performed are in a seated position. Limited opportunity for physical movement. Position requires observing a computer display screen under low lighting conditions for long, uninterrupted periods of time, while reviewing phone recorder and radio traffic.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4250 - INSPECTIONS

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144250	INSP REV	420001	BUILDING PERMITS	($1,071,375)	($1,324,248)	($1,145,966)	($997,011)	($997,011)	($1,024,000)	($1,024,000)	2.7%
			420015	BUILD 24/7 FEES	($1,061)	($1,049)	($4,570)	($1,000)	($1,000)	($1,000)	($1,000)	0.0%
			420020	BUILD 24/7 REIMBURSEMENT	($1,075)	($1,084)	($2,190)	($1,000)	($1,000)	($1,000)	($1,000)	0.0%
			Org Tot:		**($1,073,512)**	**($1,326,381)**	**($1,152,726)**	**($999,011)**	**($999,011)**	**($1,026,000)**	**($1,026,000)**	**2.7%**
	Rev/Exp	**Total:**			**($1,073,512)**	**($1,326,381)**	**($1,152,726)**	**($999,011)**	**($999,011)**	**($1,026,000)**	**($1,026,000)**	**2.7%**
EXP	1154250	INSP EXP	510005	SALARIES-REGULAR	$565,980	$588,007	$495,371	$613,173	$599,523	$616,670	$609,743	-0.6%
				SALARIES-REGULAR	$0	$1,824	$135	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$12,140	$13,606	$0	$13,650	$0	$0	N/A
			510015	SALARIES-PART TIME	$855	$0	$0	$1,000	$1,000	$0	$0	-100.0%
			520005	HEALTH INSURANCE	$103,969	$109,756	$97,279	$110,058	$110,058	$120,120	$120,120	9.1%
			520010	MEDICARE TAX	$7,777	$8,273	$6,999	$8,467	$8,467	$8,493	$8,394	-0.9%
			520015	RETIREMENT	$44,084	$54,565	$51,979	$62,610	$62,610	$62,968	$63,014	0.6%
			520020	SOCIAL SECURITY TAX	$33,252	$35,263	$29,653	$36,176	$36,176	$36,296	$35,867	-0.9%
			520025	WORKERS COMPENSATION	$4,314	$4,327	$3,634	$4,414	$4,414	$4,376	$4,327	-2.0%
			520030	401(K) CONTRIBUTIONS	$16,518	$18,059	$14,600	$18,401	$18,401	$18,505	$18,296	-0.6%
			520040	COVID-19 PAYROLL BENEFITS	$0	($18)	($52)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$18	$52	$0	$0	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			543015	R&M-EQUIPMENT	$0	$0	$0	$100	$100	$100	$100	0.0%
			543020	R&M-VEHICLES	$996	$3,440	$1,104	$3,000	$3,000	$3,000	$3,000	0.0%
			550007	COST PER COPY	$497	$716	$437	$1,500	$1,500	$1,500	$1,500	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4250 - INSPECTIONS

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154250	INSP EXP	553005	TELEPHONE	$9,413	$9,451	$7,065	$10,075	$10,075	$10,075	$10,000	-0.7%
			556000							$2,400	$2,400	
				Covid-19 required some budget cuts, requesting past amount for uniforms.								
				UNIFORMS	$2,177	$2,175	$382	$1,400	$1,400	$2,400	$2,400	71.4%
			557000	POSTAGE	$3	$0	$0	$400	$400	$400	$400	0.0%
			558000	TRAVEL	$1,602	$2,043	$0	$2,000	$800	$2,000	$2,000	0.0%
			559000	TRAINING	$1,726	$2,150	$2,916	$2,500	$3,700	$2,500	$2,500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,300	$1,300	$2,600	$1,300	0.0%
			561005	OFFICE SUPPLIES	$1,951	$1,601	$1,354	$1,750	$1,750	$1,750	$1,750	0.0%
			561095	OTHER SMALL EQMT	$1,227	$877	$1,158	$500	$2,500	$2,500	$2,500	400.0%
			562020	MOTOR FUELS&LUBRICANTS	$13,800	$13,054	$10,817	$14,000	$14,000	$14,000	$28,000	100.0%
			564010	BOOKS	$5,856	$2,020	$0	$5,980	$3,980	$3,980	$3,980	-33.4%
			564050	DUES AND SUBSCRIPTIONS	$440	$502	$135	$1,500	$1,500	$1,500	$1,500	0.0%
			575035							$31,000	$31,000	
				Replacing truck that has exceeded required mileage.								
				C/A - VEHICLES	$0	$0	$0	$0	$0	$31,000	$31,000	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$1,000	$1,000	N/A
			590002	BANK CREDIT CARD FEES	$23,260	$24,728	$21,822	$40,000	$40,000	$40,000	$40,000	0.0%
			Org Tot:		**$839,696**	**$894,971**	**$760,446**	**$942,304**	**$942,304**	**$989,733**	**$994,691**	**5.6%**
	Rev/Exp	**Total:**			**$839,696**	**$894,971**	**$760,446**	**$942,304**	**$942,304**	**$989,733**	**$994,691**	**5.6%**
FINAL	**TOTALS:**				**($233,816)**	**($431,410)**	**($392,280)**	**($56,707)**	**($56,707)**	**($36,267)**	**($31,309)**	**-44.8%**

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Building Inspections	Department Number	4250
Position Title	Building Inspector	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 106,309

Justification *(please type in space below)*

During the Matrix/Consolidation study it was recommended Building Inspections hire 2 additional positions due to work load, permits issued and number of inspections conducted. With the increase in permits, inspections and the steady growing economy we agree with the study that at least 1 additional Building Inspector is needed in order to keep with the current demand for inspections and permits.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Building Inspections				
Position Title	Building Inspector				
Hours *(per week)*	40	Increase	$ 106,309.00	Grade	16
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 49,511.00	$ -	$ -	$ 49,511.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	718.00	-	-	720.00
Retirement	10.21%	5,056.00	-	-	5,060.00
Social Security	6.20%	3,070.00	-	-	3,070.00
Workers Comp (Varies)	2.30%	1,139.00	-	-	1,140.00
401(k)	3.00%	1,486.00	-	-	1,490.00
Total Salary / Benefits		71,900.00	-	-	71,911.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		31,000.00	-	-	31,000.00
Travel		440.00	-	-	440.00
Training		625.00	-	-	625.00
Books		893.00	-	-	893.00
Mobile Phone S/M		540.00	-	-	540.00
Clothing		300.00	-	-	300.00
Ipad		600.00	-	-	600.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		34,398.00	-	-	34,398.00
Total Cost		$ 106,298.00	$ -	$ -	$ 106,309.00

ROWAN COUNTY
EXPANSION NARRATIVE
CAPITAL AND FIXED ASSETS

2022 BUDGET YEAR

Department Name	Building Inspections				Department Number	4250
Account Name	C/A Vehicle					
Account Number	1154250-575035					
Item to be Replaced						
Asset Number						
Item Description	2021 Ford F-150 4x4 Supercab Styleside					
Maintenance Contract	Yes		No		Maint. Contract Cost	
Justification *(please type in space below)*					Capital / Fixed Asset Cost	$31,000

This vehicle request is for the new hire recommended from the Matrix/Consolidation study, this vehicle will be used to conduct daily building inspections in Rowan County.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4260 - MEDICAL EXAMINER

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154260	MED EXAMR	532031	MEDICAL EXAMINER	$132,700	$132,350	$122,950	$190,000	$190,000	$175,000	$175,000	-7.9%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$132,700**	**$132,350**	**$122,950**	**$190,000**	**$190,000**	**$175,000**	**$175,000**	**-7.9%**
	Rev/Exp	**Total:**			**$132,700**	**$132,350**	**$122,950**	**$190,000**	**$190,000**	**$175,000**	**$175,000**	**-7.9%**
FINAL	**TOTALS:**				**$132,700**	**$132,350**	**$122,950**	**$190,000**	**$190,000**	**$175,000**	**$175,000**	**-7.9%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144330	ESADM REV	431300	DISASTER REIMB - NCEMPG-S	$0	$0	$0	$0	($12,695)	$0	$0	N/A
			434000	STATE GRANT REV - LEPC 2017	$0	$0	$0	$0	$0	$0	$0	N/A
				STATE GRANT REV-LEPC 2017 NON	$0	$0	$0	$0	$0	$0	$0	N/A
				STATE GRANT REV - 2018 TIER II	$0	$0	$0	$0	$0	$0	$0	N/A
				STATE GRANT REV - 2019 TIER II	$0	($892)	$0	$0	$0	$0	$0	N/A
				STATE GRANT REV - 2019 TIER II	$0	($10,000)	$0	$0	$0	$0	$0	N/A
				STATE GRANT REV - 2020 TIER II	$0	$0	$0	$0	($1,000)	$0	$0	N/A
				STATE REV-2020 TIER II HAZ CON	$0	$0	$0	$0	($4,000)	$0	$0	N/A
			434073	EM STATE GRANT	($52,899)	($53,279)	($35,000)	($50,000)	($50,000)	($50,000)	($35,000)	-30.0%
			434085	HOMELAND SECURITY 2017 GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
				HOMELAND SECURITY 2018 GRANT	($445)	($464)	$0	$0	$0	$0	$0	N/A
				HOMELAND SECURITY 2019 GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
				HOMELAND SECURITY 2020 GRANT	$0	$0	$0	$0	($60,000)	($60,000)	($60,000)	N/A
				HOMELAND GRANT-LOST AT LAKE	$0	$0	$0	$0	($35,000)	$0	$0	N/A
				HOMELAND-HAZ CHEM FACILITY	$0	$0	$0	$0	($9,600)	$0	$0	N/A
			442013	CITY OF SALISBURY REIMB	$0	$0	$0	$0	$0	$0	($6,000)	N/A
			464900	MISC DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($36,792)	$0	$0	N/A
			Org Tot:		**($53,344)**	**($64,636)**	**($35,000)**	**($50,000)**	**($209,087)**	**($110,000)**	**($101,000)**	**102.0%**
	1144331	HAZMT REV	453059	HAZMAT FEES	($9,139)	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144331	HAZMT REV	**Org Tot:**		**($9,139)**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1144332	FIRE REV	420002	FIRE/ABC INSPECTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			420020	BUILD 24/7 REIMBURSEMENT	($363)	($366)	($740)	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($143)	$0	$0	N/A
			Org Tot:		**($363)**	**($366)**	**($740)**	**$0**	**($143)**	**$0**	**$0**	**N/A**
	1144371	EMS REV	431017	MEDICAID MAXIMIZATION	($548,316)	($200,810)	($467,742)	($380,000)	($380,000)	($400,000)	($400,000)	5.3%
			431300	DISASTER RELIEF REIMBURSEMENT	$0	($99,959)	$0	$0	$0	$0	$0	N/A
			453101	AMBULANCE FEES	($4,447,860)	($5,024,945)	($4,250,675)	($4,800,000)	($4,800,000)	($4,800,000)	($4,800,000)	0.0%
			453102	AF-GARNISHMENT FEES	($37)	($279)	($33)	$0	$0	$0	$0	N/A
			453103	AF-MEDICAID NON-ALLOWED CHGS	$767,398	$856,980	$629,254	$940,000	$940,000	($825,500)	$825,500	-12.2%
			453104	AF-MEDICARE NON-ALLOWED CHGS	$378,080	$405,121	$257,025	$450,000	$450,000	($400,000)	$400,000	-11.1%
			453105	AF-MISC NON-ALLOWED CHGS	$446,901	$451,075	$361,888	$460,000	$460,000	($425,000)	$425,000	-7.6%
			453110	ROWAN RESCUE SQUAD FEES	($255,550)	($78,336)	($5,690)	($10,000)	($10,000)	($5,000)	($5,000)	-50.0%
			453111	RS-MEDICAID NON-ALLOWED CHGS	$35,586	$12,843	$448	$1,800	$1,800	($500)	$500	-72.2%
			453112	RS-MEDICARE NON-ALLOWED CHGS	$21,651	$4,550	$90	$1,000	$1,000	($100)	$100	-90.0%
			453113	RS- MISC NON-ALLOWED CHARGES	$28,690	$8,018	$304	$1,100	$1,100	($250)	$250	-77.3%
			453120	AMBULANCE CHG-OFF COLL	($32,634)	($44,829)	($21,440)	($30,000)	($30,000)	($30,000)	($30,000)	0.0%
			464900	MISC DONATIONS	$0	($490)	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($211)	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144371	EMS REV	**Org Tot:**		**($3,606,091)**	**($3,711,060)**	**($3,496,571)**	**($3,366,100)**	**($3,366,311)**	**($6,886,350)**	**($3,583,650)**	**6.5%**
	Rev/Exp	**Total:**			**($3,668,937)**	**($3,776,062)**	**($3,532,311)**	**($3,416,100)**	**($3,575,541)**	**($6,996,350)**	**($3,684,650)**	**7.9%**
EXP	1154330	ESADM EXP	510005	SALARIES-REGULAR	$240,469	$206,740	$180,897	$262,706	$262,706	$274,625	$271,983	3.5%
				SALARIES-REGULAR	$0	$55,676	$10,642	$0	$1,549	$0	$0	N/A
			520005	HEALTH INSURANCE	$38,945	$40,330	$32,851	$39,840	$39,840	$43,680	$43,680	9.6%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$9,960	$9,100	$9,960	$10,920	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$3,136	$3,500	$2,542	$3,567	$3,567	$3,773	$3,735	4.7%
			520015	RETIREMENT	$18,812	$23,795	$19,452	$26,825	$26,825	$28,040	$28,107	4.8%
			520018							$2,000	$2,000	
				This money is moved from Dues and Fees per Finance. Annual Fees for Employees who elect to participate in Pension Fund								
				RETIREMENT - EMS	$0	$650	$720	$0	$720	$2,000	$2,000	N/A
			520020	SOCIAL SECURITY TAX	$13,410	$14,965	$10,869	$15,247	$15,247	$16,127	$15,962	4.7%
			520025	WORKERS COMPENSATION	$1,819	$2,478	$2,518	$1,863	$3,163	$4,493	$4,449	138.8%
			520030	401(K) CONTRIBUTIONS	$6,640	$7,872	$5,716	$7,883	$7,883	$8,240	$8,162	3.5%
			520040	COVID-19 PAYROLL BENEFITS	$0	($19,191)	($4,115)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$19,191	$4,115	$0	$586	$0	$0	N/A
			534030							$1,875	$1,875	
				Active911 Dispatch Paging Service - 150 devices @ $12.50/device.								
										$1,000	$1,000	
				Audio/Visual Maintenance for Conference Rooms								
										$30,000	$30,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154330	ESADM EXP	534030	Community Warning & Notification System - Everbridge: establishes one platform for the entire County. Utilized by other departments also for notification. $6000 will be paid to the County by Salisbury City.								
										$1,500	$1,500	
				ESO HDE interface maintenance								
										$500	$500	
				General Software Maintenance Fees for one time software costs								
										$2,093	$2,093	
				Inspection files software maintenance								
										$22,250	$22,250	
				WebEOC Maintenance: includes GIS mapping feature. Includes normal annual increase in service maintenance								
										$3,420	$3,420	
				Yearly Service: Zoll Vehicle Monitoring 19 Devices								
				TECHNOLOGY SERVICES-SERV&MAINT	$35,789	$56,013	$54,737	$55,165	$55,165	$62,638	$62,638	13.5%
			543005							$500	$500	
				Minor incidental building equipment repairs not covered or provided by Facilities Management.								
				R&M-BUILDINGS	$1,144	$394	$442	$500	$500	$500	$500	0.0%
			543015							$1,000	$1,000	
				Ambulance technology equipment removal.								
										$250	$250	
				Damaged Antenna Repair Fees								
										$400	$400	
				Damaged Radio/Pager Repair Fees								
										$900	$900	
				Damaged tablet/laptop equipment.								
										$500	$500	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154330	ESADM EXP	543015	General equipment repairs to Emergency Management/Administration equipment.								
				R&M-EQUIPMENT	$306	$237	$0	$500	$500	$3,050	$3,050	510.0%
			543020							$2,500	$2,500	
				General or specialized repairs for Department/EM Division fleet.								
										$46,500	$46,500	
				General or specialized repairs for EMS Division fleet.								
										$4,000	$4,000	
				General or specialized repairs for Fire Division fleet.								
				R&M-VEHICLES	$60,500	$61,887	$29,355	$53,000	$49,500	$53,000	$53,000	0.0%
			543055							$500	$500	
				Provides general maintenance to the telephone equipment in the department's three divisions.								
				R&M-TELEPHONES	$0	$0	$0	$800	$800	$500	$500	-37.5%
			550007							$1,700	$1,700	
				Moved to one line per David Sifford								
				COST PER COPY	$1,445	$1,764	$1,303	$2,005	$2,005	$1,700	$1,700	-15.2%
			553005							$1,920	$1,920	
				EM Division - Ops x 3, Plum Case x 1								
										$2,352	$2,352	
				Firstnet - Cellular/Disaster Use EM Division:Phone - Ops x 3, Call Ctr Support x 1 To be budgeted by IT per instructions.								
										$960	$960	
				Firstnet - Data Services Dept - iPad EMS Division - iPad To be budgeted by IT per instructions.								
										$1,176	$1,176	

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EXP	1154330	ESADM EXP	553005	Firstnet Telephone Services EM Division - Div Chief EMS Division - Community Paramedic To be budgeted by IT per instructions.								
										$2,700	$2,700	
				Segra VoIP Service for 55 DID lines. To be budgeted by IT per instructions.								
										$14,880	$14,880	
				Verizon - DataCards Department - 2 Staff EM Division Vehicles - 1 Staff EM Division Data - iPad EMS Division Vehicles - 15 Ambulances EMS Division Vehicles - 1 Staff, 3 Response EMS Division Stations - 82, 86, 89 EMS Division Data - iPad Fire Division - 3 Staff, 1 HM Unit To be budgeted by IT per instructions.							
										$4,362	$4,362	
				Verizon cell services Department - Chief EMS Division - Div Chief, BC x 1, CCP x 2 Fire Division - Div Chief, Lt x 2 To be budgeted by IT per instructions.							
										$3,120	$3,120	
				Windstream Communications wireline phone service for: Stn 85 Stn 89 EOC Fax Line To be budgeted by IT per instructions.								
				TELEPHONE	$21,938	$23,432	$26,735	$28,300	$28,300	$31,470	$29,500	4.2%
			555000							$500	$500	
				Includes printing and reproduction of forms used department wide in field as well as in house								
										$800	$800	
				Reprinting costs for developing public relations materials for Emergency Services Department.								
				PRINTING	$1,042	$773	$462	$1,300	$1,300	$1,300	$1,300	0.0%
			556000							$5,000	$5,000	

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EXP	1154330	ESADM EXP	556000	Class A Uniform alterations/purchase for EMS Lieutenants and those who have been promoted. Class A Uniform is worn at formal events such as funerals, open houses, etc.								
										$2,500	$2,500	
				Department/EM Division Staff Uniform Purchases/Replacements								
										$45,000	$45,000	
				EMS Division Staff Uniform Purchases/Replacements								
										$2,500	$2,500	
				Fire Division Staff Uniform Purchases/Replacements								
				UNIFORMS	$55,117	$53,077	$42,814	$35,000	$46,500	$55,000	$55,000	57.1%
			557000							$500	$500	
				Provides general postage and shipping of packages for the department's three divisions								
				POSTAGE	$228	$95	$222	$600	$600	$500	$500	-16.7%
			558000							$1,500	$1,500	
				Provides travel for administrative & emergency management division for meeting & related training events; funds attendance to one national level conference by the department chief, and emergency management staff; funds travel for support services to attend recommended training for WebEOC incident management software.								
				TRAVEL	$1,917	$1,163	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			559000							$500	$500	
				Provides mandatory certification & credential continuing education for the emergency management coordinator and staff. Supplements any existing training grants for providing items for training events not reimbursable under specific grants.								
				TRAINING	$3,501	$4,574	$388	$500	$500	$500	$500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$2,564	$34,000	$34,000	$34,000	$34,000	0.0%
			561005							$1,500	$1,500	
				Provides funding for all department general office supplies for emergency management/admin (4330), Hazmat (4331), Fire (4332) and EMS (4371) divisions.								
				OFFICE SUPPLIES	$2,289	$1,394	$1,243	$1,500	$1,500	$1,500	$1,500	0.0%
			561085							$7,000	$7,000	

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EXP	1154330	ESADM EXP	561085	This line is used to purchase tires for all department vehicles								
				VEHICLE SUPPLIES	$0	$7,648	$2,009	$5,000	$5,000	$7,000	$7,000	40.0%
			561090							$50	$50	
				Drycell Batteries								
										$450	$450	
				Incidental Supply								
				OTHER SUPPLIES	$311	$2,074	$321	$500	$500	$500	$500	0.0%
			561095							$250	$250	
				Department Laptop / Tablet Supplies								
										$250	$250	
				EMS Laptop / Tablet Supplies								
										$500	$500	
				Throughout the year we need to replace small peripherals, locks, keys, etc.								
				OTHER SMALL EQMT	$999	$4,100	$733	$1,000	$1,000	$1,000	$1,000	0.0%
			564050							$13,500	$13,500	
				FY 20-21 Approved Expansion - Independent validation of EMS Division towards Accredited Ambulance Service. Due to COVID the project was not completed in the current FY. It is on track for the 2nd Qtr of FY21-22								
										$190	$190	
				International Association of Emergency Managers for Emergency Management Division.								
										$300	$300	
				NC Emergency Management Association for Senior Staff								
										$7,600	$7,600	
				NC Fire and Rescue Association Annual Dues This money allows for Department participation in the NC Fire & Rescue Association.								
										$300	$300	

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EXP	1154330	ESADM EXP	564050	Trade Publications								
				DUES AND SUBSCRIPTIONS	$2,409	$3,884	$2,200	$16,500	$14,480	$21,890	$21,890	32.7%
			575035	C/A - VEHICLES - 2020 HOMELAND	$0	$0	$0	$0	$60,000	$0	$0	N/A
			575090	C/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			582008							$500	$500	
				Employee Retirements								
				EMPLOYEE RETIREMENTS	$176	$0	$0	$500	$500	$500	$500	0.0%
			582009							$1,000	$1,000	
				Provides for hosting general business meetings.								
				MEETINGS/TRAINING FOOD	$1,296	$1,495	$133	$1,000	$1,000	$1,000	$1,000	0.0%
			582025	DISASTER RELIEF	$0	$0	$1,474	$0	$38,085	$0	$0	N/A
			583041	DONATIONS EXPENDITURE	$199	$0	$0	$0	$0	$0	$0	N/A
			585000	GRANT EXP - 2017 HOMELAND	$0	$0	$0	$0	$0	$0	$0	N/A
				GRANT EXP 2018 HOMELAND	$445	$464	$0	$0	$53,091	$0	$0	N/A
				GRANT EXPENDITURES	$0	$0	$0	$0	$29,217	$0	$0	N/A
				GRANT EXP-LOST AT THE LAKE PRJ	$0	$0	$0	$0	$35,000	$0	$0	N/A
				GRANT EXP-HAZ CHEM FACILLITY	$0	$0	$0	$0	$9,600	$0	$0	N/A
			585074	LEPC GRANT EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
				LEPC GRANT EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
				LEPC GRANT EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
				LEPC GRANT EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
				LEPC GRANT EXPENDITURES	$0	$892	$0	$0	$0	$0	$0	N/A

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EXP	1154330	ESADM EXP	585074	LEPC GRANT EXPENDITURES	$0	$10,000	$0	$0	$0	$0	$0	N/A
				LEPC GRANT EXPENDITURES	$0	$0	$892	$0	$1,000	$0	$0	N/A
				LEPC GRANT EXPENDITURES	$0	$0	$0	$0	$4,000	$0	$0	N/A
			590012	MOVING & RELOCATION	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$561,496**	**$601,630**	**$443,334**	**$622,061**	**$887,246**	**$670,946**	**$666,076**	**7.1%**
	1154331	HAZMT EXP	532040	PHYSICIAN FEES	$3,810	$0	$0	$5,600	$5,600	$5,600	$5,600	0.0%
			533030							$49,000	$49,000	
				Cost has increased and money has had to be transferred the last few years as salaries have increased.								
				HAZMAT CONTRACT	$42,632	$49,037	$37,743	$48,000	$48,000	$49,000	$49,000	2.1%
			543015	R&M-EQUIPMENT	$147	$0	$0	$0	$0	$3,000	$3,000	N/A
			543020	R&M-VEHICLES	$1,411	$1,475	$479	$500	$500	$1,500	$1,500	200.0%
			556000	UNIFORMS	$1,654	$1,113	$0	$500	$0	$1,500	$1,500	200.0%
			558000							$1,500	$1,500	
				The price of the hotel and conference has continuously gone up in price. In previous years we have had to submit budget amendments to pay for the conference.								
				TRAVEL	$1,128	$0	$0	$1,000	$0	$1,500	$1,500	50.0%
			559000							$1,000	$1,000	
				2 team members to travel to Baltimore MD for International Hazardous Materials Response Team Conference plus additional training as needed.								
				TRAINING	$800	$0	$0	$300	$0	$1,000	$1,000	233.3%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561015	EDUCATIONAL SUPPLIES	$325	$0	$0	$250	$0	$500	$500	100.0%
			561095							$2,500	$2,500	
				Chips and tubes used in monitors continue to rise in cost.								
				SUPPLIES:OTHER SMALL EQMT	$13,600	$2,370	$500	$500	$2,550	$2,500	$2,500	400.0%

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EXP	1154331	HAZMT EXP	562020	MOTOR FUELS & LUBRICANTS	$169	$417	$84	$400	$400	$700	$1,400	250.0%
			564010	BOOKS	$0	$0	$0	$0	$0	$700	$700	N/A
			564050	DUES AND SUBSCRIPTIONS	$100	$0	$0	$0	$0	$100	$100	N/A
			576900	F/A - OTHER	$0	$0	$0	$1,000	$1,000	$2,000	$2,000	100.0%
			Org Tot:		**$65,777**	**$54,412**	**$38,806**	**$58,050**	**$58,050**	**$69,600**	**$70,300**	**21.1%**
	1154332	FIRE EXP	510005	SALARIES-REGULAR	$119,813	$128,921	$118,355	$149,199	$149,199	$155,248	$153,755	3.1%
				SALARIES-REGULAR	$0	$20,297	$5,916	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$701	$972	$0	$0	$0	$0	$0	N/A
			510015							$60,000	$60,000	
				6 Part Time salaries. If 2 full time positions are approved, this amount will decrease to $30,000								
				SALARIES-PART TIME	$41,951	$34,699	$21,505	$22,500	$22,500	$60,000	$23,000	2.2%
			520005	HEALTH INSURANCE	$24,490	$29,858	$27,027	$29,880	$29,880	$32,760	$32,760	9.6%
			520010	MEDICARE TAX	$2,217	$2,519	$1,999	$2,543	$2,543	$2,633	$2,612	2.7%
			520015	RETIREMENT	$9,384	$13,525	$12,688	$15,233	$15,233	$15,853	$15,889	4.3%
			520020	SOCIAL SECURITY TAX	$9,481	$10,773	$8,451	$10,833	$10,833	$11,017	$10,925	0.8%
			520025	WORKERS COMPENSATION	$4,150	$4,638	$3,649	$4,631	$4,631	$4,682	$4,646	0.3%
			520030	401(K) CONTRIBUTIONS	$3,579	$4,476	$3,728	$4,478	$4,478	$4,659	$4,614	3.0%
			520040	COVID-19 PAYROLL BENEFITS	$0	($8,115)	($2,551)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$8,115	$2,551	$0	$2,000	$0	$0	N/A
			543015							$2,040	$2,040	
				Servicing and Maintenance of OHD FIT Testing equipment used for calibration of half mask respirators used in fire investigations is $840.00 General Repair and maintenance of fire division equipment such as chemical and ignitable liquid monitors 1200.00								
				R&M-EQUIPMENT	$392	$1,002	$0	$1,000	$1,000	$2,040	$2,040	104.0%

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EXP	1154332	FIRE EXP	543017							$3,150	$3,150	
				If not funded, capability will not be available for county firefighting operations.								
				R&M:MASS UNIT	$3,616	$3,075	$2,100	$3,150	$3,150	$3,150	$3,150	0.0%
			558000							$2,800	$2,800	
				9 inspectors/investigators traveling to conferences, training and recerts.								
				TRAVEL	$2,335	$2,323	$316	$2,000	$1,000	$2,800	$2,800	40.0%
			559000							$2,950	$2,950	
				Fire Code inspector level advancement classes and training, applications and processing $250.00 Fire inspector con ed for 9 fire inspectors $1350.00 Fire investigator con ed for 9 investigators $1350.00								
				TRAINING	$1,269	$1,195	$20	$1,250	$500	$2,950	$2,950	136.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561015							$1,300	$1,300	
				Current program has been very successful								
				EDUCATIONAL SUPPLIES	$1,865	$241	$300	$1,300	$300	$1,300	$1,300	0.0%
			561060	PHOTOGRAPHIC SUPPLIES	$0	$30	$250	$250	$250	$450	$450	80.0%
			561090	OTHER SUPPLIES	$407	$415	$26	$500	$26	$500	$500	0.0%
			561095							$2,750	$2,750	
				Fire Investigators are required to use this equipment during operations. Gear will be purchased to endure at least one employee or to replace items that have reached the expiration date and/or serviceability threshold during the budget year.								
				OTHER SMALL EQMT	$9,924	$3,135	$2,245	$2,250	$5,674	$2,750	$2,750	22.2%
			562020	MOTOR FUELS&LUBRICANTS	$3,612	$1,439	$690	$5,000	$5,000	$5,000	$10,000	100.0%
			564010	BOOKS	$231	$416	$166	$500	$300	$500	$500	0.0%
			564050							$2,600	$2,600	

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EXP	1154332	FIRE EXP	564050	NC Firemans Association for 9 employees $225.00 NC IAAI for 6 employees $90.00 NFPA yearly subscription $1495.00 NCCOQB yearly certifications for code enforcement, 9 employees $90.00 IAAI dues for 7 employees $700.00								
				DUES AND SUBSCRIPTIONS	$1,992	$2,065	$1,953	$2,000	$2,000	$2,600	$2,600	30.0%
			575035							$49,446	$49,446	
				Replacing 1224 with 2022 Ford F250								
				C/A - VEHICLES	$44,930	$0	$0	$0	$0	$49,446	$49,446	N/A
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030							$1,000	$1,000	
				To replace furniture and chairs as needed through budget year								
				F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$1,000	$1,000	N/A
			576900	F/A-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			583041	DONATIONS EXPENDITURE	$0	$0	$0	$0	$143	$0	$0	N/A
			585000	GRANT EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
			591000							$119,700	$119,700	
				Salisbury added one station to the yearly appropriation. Also Landis has not been paid servicing the East Landis Service District. The amounts would be $119,700.00 yearly.								
				APPROPRIATIONS	$112,500	$112,500	$112,500	$115,400	$115,400	$119,700	$119,700	3.7%
			Org Tot:		**$398,839**	**$378,513**	**$323,885**	**$373,897**	**$376,040**	**$481,038**	**$447,387**	**19.7%**
	1154371	EMS EXP	510005							$55,008	$55,008	
				Holiday Pay adjustment for full time EMS employees								
				SALARIES-REGULAR	$2,925,609	$3,053,531	$2,537,989	$3,430,930	$3,295,930	$3,498,930	$3,464,387	1.0%
				SALARIES-REGULAR	$0	$60,103	$124,456	$0	$86,264	$0	$0	N/A

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EXP	1154371	EMS EXP	510010							$520,288	$520,288	
				Current projected overtime budget								
				SALARIES-OVERTIME	$527,627	$554,794	$568,545	$520,288	$655,288	$520,288	$520,288	0.0%
				SALARIES-OVERTIME COVID	$0	$0	$6,028	$0	$0	$0	$0	N/A
			510015							$351,496	$351,496	
				Current part time budget								
				SALARIES-PART TIME	$270,920	$368,467	$337,933	$351,496	$351,496	$351,496	$351,496	0.0%
			520005	HEALTH INSURANCE	$675,804	$760,947	$660,601	$826,680	$826,680	$906,360	$906,360	9.6%
				HEALTH INSURANCE	$0	$0	$19,806	$0	$18,200	$0	$0	N/A
			520008	HEALTH INSURANCE-RETIREES	$14,820	$19,920	$18,200	$19,920	$21,840	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$50,971	$55,284	$47,692	$60,191	$60,191	$61,235	$60,733	0.9%
				MEDICARE TAX	$0	$0	$1,504	$0	$810	$0	$0	N/A
			520015	RETIREMENT	$268,862	$331,479	$316,349	$394,874	$394,874	$408,452	$409,823	3.8%
				RETIREMENT	$0	$0	$10,986	$0	$5,650	$0	$0	N/A
			520020	SOCIAL SECURITY TAX	$217,944	$235,506	$201,992	$255,107	$255,107	$257,570	$255,425	0.1%
				SOCIAL SECURITY TAX	$0	$0	$6,433	$0	$3,430	$0	$0	N/A
			520025	WORKERS COMPENSATION	$100,808	$101,001	$86,547	$108,432	$108,432	$108,638	$107,782	-0.6%
				WORKERS COMPENSATION	$0	$0	$2,692	$0	$1,280	$0	$0	N/A
			520030	401(K) CONTRIBUTIONS	$91,261	$101,775	$84,168	$118,104	$118,104	$120,162	$119,118	0.9%
				401(K) CONTRIBUTIONS	$0	$0	$3,228	$0	$1,660	$0	$0	N/A
			520040	COVID-19 PAYROLL BENEFITS	$0	($19,851)	($9,712)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$19,851	$9,712	$0	$10,239	$0	$0	N/A
			532032							$16,764	$16,764	

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EXP	1154371	EMS EXP	532032	This line is used to pay Medical Director Dr. Ronnie Barrier and Assistant Medical Director Dr. Bertrand Fote. The amount is split evenly between the physicians over quarterly payments.								
				MEDICAL DIRECTOR	$16,764	$16,764	$12,572	$16,764	$16,764	$16,764	$16,764	0.0%
			532040							$200	$200	
				Used to cover unforeseen medical expenses outside of those covered by workers compensation or the hiring process.								
				PHYSICIAN FEES	$0	$0	$0	$200	$200	$200	$200	0.0%
			533000	OTHER PROFESSIONAL SERVICES	$16,006	$15,591	$0	$14,000	$14,000	$0	$14,000	0.0%
			533001							$500	$500	
				General Software Maintenance Fees								
										$15,375	$15,375	
				Heart Monitor Maintenance Agreement Increased due to full year of contracted price. The current budget only included 6 months								
				CONTRACTED SERVICES	$128,022	$39,579	$8,334	$500	$12,275	$15,875	$15,875	3,075.0%
			533010							$1,092	$1,092	
				Solid Waste Services for EMS Stations -Station 82 @ $35/month = $420 -Station 83 @ $26/month = $312 -Station 84 @ $20/month = $360								
				CONTRACTED COLLECTIONS	$768	$804	$816	$900	$900	$1,092	$1,092	21.3%
			534030							$3,240	$3,240	
				Operative IQ: Inventory and Narcotics Tracking annual service fee								
										$300	$300	
				Used to pay for service to existing AED								
				TECHNOLOGY SERVICES-SERV&MAINT	$183	$4,221	$6,254	$3,540	$9,000	$3,540	$3,540	0.0%
			541040	UTILITY SERVICES-WATER	$1,475	$1,917	$1,481	$2,600	$2,600	$2,600	$2,600	0.0%
			541042	UTILITY SERV-STORM WATER	$48	$48	$33	$100	$100	$100	$100	0.0%

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EXP	1154371	EMS EXP	543005							$300	$300	
				Used for minor repairs that are not covered by Facilities Maintenance.								
				R&M-BUILDINGS	$62	$1,847	$200	$10,000	$10,000	$300	$300	-97.0%
			543015							$13,365	$13,365	
				Existing contract for maintenance and minor repairs of the patient transport equipment, (stretchers, stair chairs, power load systems.) Contract was executed during previous budget cycle with credit given for surplus equipment.								
										$400	$400	
				Funds used to pay for removal of equipment from vehicles going to surplus so that the equipment can be reinstalled into the replacement vehicle								
										$1,200	$1,200	
				General parts for stretcher and stair chair stretcher repairs.								
										$1,200	$1,200	
				Miscellaneous medical equipment replacement parts.								
										$1,100	$1,100	
				Replacement X-Strap Systems for powerload stretchers. -The Stryker powerload stretcher requires a specific patient restraint (strap) system to secure the patient to the cot. They are >$220 each unit. Straps get damaged and worn requiring replacement. 10 units at $220								
										$1,600	$1,600	
				Specialized batteries for the power lift stretchers. The life of the stretcher exceeds the useful life of the battery. Battery life has proven to be 3 years or less, 4 batteries at $400								
										$15,000	$15,000	
				This amount was added in FY20-21 to cover emergency repairs to MRx cardiac monitors if needed.								
				R&M-EQUIPMENT	$12,693	$21,293	$1,582	$9,000	$24,000	$33,865	$33,865	276.3%
			544010							$4,500	$4,500	
				Cardiac Monitors for future lease Required property taxes paid to lessor								
										$149,160	$149,160	
				The Division will be required to replace the existing fleet of cardiac monitors in the FY 21-22 budget cycle. The value entered is projected to cover lease payments based on current device pricing.								
				EQUIPMENT RENTAL	$75,391	$75,790	$45,741	$112,764	$45,742	$153,660	$0	-100.0%

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EXP	1154371	EMS EXP	544020							$6,900	$6,900	
				Landis EMS Station building rent								
				RENT-LAND & BLDGS	$8,100	$8,100	$8,100	$7,200	$8,100	$6,900	$6,900	-4.2%
			550015							$200	$200	
				Used to pay for required cleaning when reusable items are soiled. Also used to pay the cost of cleaning uniforms that require cleaning/decontamination.								
				LAUNDRY/DRY CLEANING	$169	$35	$144	$200	$200	$200	$200	0.0%
			558000							$1,000	$1,000	
				Expenses related to EMS administration travel to the manufacturer of the EMS units for preconstruction and final inspection conferences.								
										$3,000	$3,000	
				General expenses for EMS Division travel and training purposes (accommodations, meals, etc) for events such as Emergency Medicine Today and the North Carolina Association of EMS Administrators Conference(s).								
				TRAVEL	$7,215	$5,769	$0	$4,000	$3,100	$4,000	$4,000	0.0%
			559000							$2,850	$2,850	
				AHA, ITLS, PHTLS, AMLS - Professional Certifications This line is for classes that are required for employment such as Advanced Cardiac Life Support, Pediatric Advanced Life Support and Prehospital Trauma Life Support. The certification period for these courses is two years. Part of our employees are certified or recertified each year. Classes are taught through RCCC, our OEMS approved teaching institution. RCCC provides instructors for these courses. The county provides student texts and pay associated recertification fees where applicable. Texts are retained and loaned out for classes.								
										$500	$500	
				AHA, ITLS, PHTLS, AMLS - Professional Certifications Increase due to the increased number of staff and increases in text and certification costs.								
										$1,820	$1,820	
				Registration fees are included for the state EMS conference, the North Carolina Association of EMS Administrators Conferences and local medical seminars. -NC EMS Conference Registration fees $720 -NC Association of EMS Administrators Professional Development Seminars $700 -Tactical Emergency Medical Specialist Tuition = $400								
										$500	$500	

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EXP	1154371	EMS EXP	559000	These funds are used to pay for programs devoted to accident / injury prevention and awareness in the at large population. (Informational items / pamphlets for distribution)								
										$500	$500	
				These funds are used to pay for used in skills evaluation. These evaluations are needed to assure the individuals have the highest level of skill possible. IO leg replacements / IV skin arm replacements = $500								
										$500	$500	
				These funds pay for texts and state approved tests needed for our in-county certification program. Instructors in continuing education use presentations, videos, and other materials.								
										$500	$500	
				With the continued labor shortage in EMS the need for recruiting activities is greater than ever. The Division needs support materials for distribution and display items such as tables, signage and high quality printed materials.								
				TRAINING	$9,278	$11,928	$3,259	$6,000	$6,000	$7,170	$7,170	19.5%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$23,588	$0	$0	$0	$0	N/A
			561045							$4,500	$4,500	
				Gloves have increased 115.58% since December 2020. General Medical Supply Increase: 10%. Total increase in line of 3% will cover increased cost.								
										$150,000	$150,000	
				Medical Supplies for EMS units and exchange items used by Medical Responder agencies								
				MEDICAL SUPPLIES	$140,792	$151,881	$115,024	$150,000	$150,000	$154,500	$154,500	3.0%
			561085							$5,000	$5,000	
				Additional funds needed due to increased costs. The Division is running more calls for service and logging more annual miles. Tire costs have increased as well.								
										$10,000	$10,000	
				Vehicle Tires								
				VEHICLE SUPPLIES	$8,982	$10,850	$9,953	$10,000	$10,000	$15,000	$15,000	50.0%
			561090							$1,000	$1,000	
				General supplies not provided by facilities management but required for EMS operations like bleach and EMS specific cleaners. This includes had towels that were previously purchased in Laundry/Dry cleaning.								
				OTHER SUPPLIES	$2,066	$2,567	$371	$1,000	$1,000	$1,000	$1,000	0.0%

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EXP	1154371	EMS EXP	561095							$4,000	$4,000	
				$8000 was added in FY 20-21 to purchase replacement parts for MRx cardiac monitors as needed. $4000 should be sufficient for FY 21-22 as some parts have been purchased.								
										$4,480	$4,480	
				Addition of - 15 helmets - $ 1500.00 and 15 JumpSuits for replacement or new hires - $2100.00, 40 ANSI compliant traffic vest - $880.00								
										$1,100	$1,100	
				Annual replacement of adult soft splints for management of fractures								
										$1,000	$1,000	
				Annual replacement of disposable medical equipment such as IV pressure infusers, blood pressure cuffs, etc.								
										$650	$650	
				Annual replacement of pediatric soft splints for management of fractures								
										$900	$900	
				Cyclical replacement of Advanced Life Support equipment bags that are used to carry life saving equipment, supplies and medications to the location of the sick and injured. They have a predictable life that allows the replacement of 1/4 of the required inventory annually or 4 per year in a 4 year cycle								
										$900	$900	
				Cyclical replacement of aged Portable Oxygen Regulators. They have a predictable life that allows the replacement of 1/2 of the required inventory annually or 18 per year in a 2 year cycle.								
										$1,800	$1,800	
				Cyclical replacement of EZ I/O drivers The devices have a predictable life that allows the replacement of 1/3 of the required inventory annually or 6 per year in a 3 year cycle								
										$1,600	$1,600	
				Cyclical replacement of Portable Carbon Monoxide Monitors. The devices have a predictable life that allows the replacement of 1/2 of the required inventory annually or 8 per year in a 2 year cycle.								
										$380	$380	
				Kendrick Extrication Devices These devices have a predictable life that allows the replacement of 1/4 of the required inventory annually or 4 per year in a 4 year cycle.								
										$720	$720	
				Pediatric Immobilizers These devices have a predictable life that allows the replacement of 1/4 of the required inventory annually or 4 per year in a 4 year cycle.								

ROWAN COUNTY
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EXP	1154371	EMS EXP	561095							$625	$625	
				Periodic replacement of long spine boards (backboards) They are not considered disposable but have a limited life expectancy.								
										$500	$500	
				Replacement items for Inventory Management System								
										$500	$500	
				Replacement items for several locations such as: lamps, stools/shelving, etc								
										$1,500	$1,500	
				Specialized Body Armor/Protective equipment for members of the ATLAS special response team that supports local law enforcement. All current body armor purchased for the team members has surpassed its life expectancy and is out of date based on National Institute of Justice standards.								
										$500	$500	
				Specialized equipment bags for members of the ATLAS special response team that supports local law enforcement. These bags are designed specifically for this purpose and would replace outdated, recycled EMS gearbags.								
										$575	$575	
				Traction Splints These devices have a predictable life that allows the replacement of 1/4 of the required inventory annually or 6 per year in a 4 year cycle.								
										$500	$500	
				Various small items needed for daily operations of EMS Stations such as: pots/pans/silverware/small handtools, etc.								
				OTHER SMALL EQMT	$18,665	$34,509	$10,782	$14,300	$22,300	$22,230	$22,230	55.5%
			562005	ELECTRICITY	$22,472	$21,917	$20,247	$30,000	$30,000	$30,000	$30,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$102,701	$109,127	$99,361	$105,000	$105,000	$115,000	$230,000	119.0%
			562025	NATURAL GAS	$1,043	$871	$1,204	$2,200	$2,200	$2,200	$3,000	36.4%
			562030	PROPANE GAS	$4,896	$3,719	$4,421	$6,000	$6,000	$8,000	$16,000	166.7%
			564050							$900	$900	
				Various annual dues are paid from this line								
				DUES AND SUBSCRIPTIONS	$677	$363	$430	$900	$900	$900	$900	0.0%
			565000							$78,000	$78,000	

ROWAN COUNTY
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EXP	1154371	EMS EXP	565000	Medications for EMS units and exchange items used by Medical Responder agencies.								
				MEDICATIONS	$74,026	$76,604	$57,416	$78,000	$78,000	$78,000	$78,000	0.0%
			573019	C/A - W. ROWAN EMS STATION	$0	$0	$0	$0	$0	$0	$0	N/A
			575035							$262,862	$262,862	
				Replacement EMS Unit for 1623								
										$262,862	$262,862	
				Replacement EMS Unit for 1624								
										$262,862	$262,862	
				Replacement EMS Unit for 1717								
				C/A - VEHICLES	$413,827	$452,244	$12,065	$471,450	$471,450	$788,586	$788,586	67.3%
			575090	C/A-FURN&EQUIP	$0	$26,998	$68,636	$0	$68,636	$0	$880,000	N/A
			576030							$1,500	$1,500	
				EMS Station 83 (Liberty) has seen a significant decline in the condition of the station seating due to use and age. With 12 hour shifts there is constant use of these seating surfaces as crews do not utilize the bedrooms. The need exists for a higher quality, longer lasting commercial grade seating option. Similar items have been purchased for other EMS stations and appear to be longer lasting however the cost is significant at approximately $1000 each delivered.								
										$1,500	$1,500	
				EMS Station 89 (Rockwell) furniture has not met expectations of reliability and durability. Items that have been purchased for other EMS stations appear to be longer lasting however the cost is significant at approximately $1000 each delivered.								
				F/A-FURN & EQUIPMENT	$0	$7,003	$0	$3,000	$3,000	$3,000	$3,000	0.0%
			583001	DONATION EXPENDITURES	$231	$279	$0	$0	$211	$0	$0	N/A
			584002							$3,410	$3,410	
				Used to provide medical oxygen to Medical Responder agecncies								
				FRST RESPNDR FIN ASSIST	$3,069	$3,410	$3,394	$3,410	$3,410	$3,410	$3,410	0.0%
			591000							$40,320	$40,320	

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EXP	1154371	EMS EXP	591000	Stipend to each approved Medical Responder agency for providing services in their respective fire district.								
				APPROPRIATIONS	$40,320	$40,320	$40,320	$40,320	$40,320	$40,320	$40,320	0.0%
			Org Tot:		**$6,254,567**	**$6,789,156**	**$5,590,876**	**$7,189,370**	**$7,360,883**	**$7,763,383**	**$8,589,804**	**19.5%**
	Rev/Exp	**Total:**			**$7,280,678**	**$7,823,710**	**$6,396,900**	**$8,243,378**	**$8,682,219**	**$8,984,967**	**$9,773,567**	**18.6%**
FINAL	**TOTALS:**				**$3,611,741**	**$4,047,648**	**$2,864,589**	**$4,827,278**	**$5,106,678**	**$1,988,617**	**$6,088,917**	**26.1%**

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Emergency Services / 9-1-1	Department Number	4210
Account Name	Other Professional Services		
Account Number	1154210 5333000		
Item Description	Carbyne c-Live Universe		$ 69,000

Justification *(please type in space below)*

This is a new software that will enhance the ability to see what is taking place with a 9-1-1 call. It will send a llink to a persons phone to allow us to view the room. It also uses a silent chat feature to help anyone in a situation when they can not talk. I believe this could help save lives in a time of need. Since we normally have 9 positions open, I am asking for the 12 month term priced at $69,000.

Pricing Options

The following pricing includes a total of **two (2) primary active c-Live Universe licenses, with an option to add seven (7) additional active c-Live Universe licenses, during a timeframe to be determined**. Training and remote support for the term of contract, included. An agreed upon training schedule will include a specified number of remote training sessions to accommodate all staff.

12-Month Term Pricing Model

Item	Qty	Unit Price	Monthly	Term	Total Term
CLU	2	$500	$1,000	12	$12,000
Events History	1	$0	$0	12	$0
Install / Training	1	$15,000	$0 OTC-NRC	1.00	$15,000 OTC-NRC
				12-Mo Total	**$27,000**

Option

Additional Seven (7) Licenses - 12-Month Term Pricing Model

Item	Qty	Unit Price	Monthly	Term	Total Term
CLU	7	$500	$3,500	12	$42,000
Events History	0	$0	$0	12	$0
Install / Training	1	$15,000	$0 OTC-NRC	1.00	$0 OTC-NRC
				12-Mo Total	**$42,000**

Special Payment Terms

First Year Annual Contract Paid up front, including OT-NRC, if applicable. Following years, if applicable, paid annually upon the anniversary of contract execution.

Additional active licenses can be turned up at the contract license amount.

In the case the customer upgrades the solution to c-Live Apex platform (Carbyne Cloud Call-Taking Solution), the remainder of the term will be taken into consideration toward the new solution. In all cases, detailed contracts will be sent upon agreement of pricing, terms, conditions, etc.

Following Services Included in Pricing	
AWS GovCloud Storage	Included
Emergency Location Service – Integration of c-Live Universe with RapidSOS (9-1-1 Calls) – Unlimited	Included
Auto Detect - Will automatically queue the caller's number within c-Live Universe and present the Advanced Mobile Location, (AML) / Emergency Location Services (ELS) – Unlimited.	*Included (depending on the customer hardware / ALI spill access on site. If not, manual AML / ELS available)*
Dynamic device location (For All calls) - Pinpoint location (SMS / WhatsApp) – Unlimited.	Included
Live Streaming - Caller Video (one-way from the caller to the telecommunicator) – Unlimited.	Included
Two-Way Chat - Silent chat overlay - Unlimited.	Included
Photos from the Caller Device & From the c-Live Universe – Unlimited.	Included
Events History is an incident logging functionality ensuring that all available information such as caller details, location, video, photos, chat, etc., are stored and can be easily retrieved for evidence etc.	Included
Services	
c-Live Universe system set-up, on-going operation and training modules	Included
Live 24/7/365, dedicated client and technical support team	Included
All maintenance, upgrades / updates, training, and 24/7/365 customer support is included with the subscription.	

ROWAN COUNTY
CONTINUATION WORKSHEET
VEHICLE REPLACEMENT

2021 BUDGET YEAR

This form is for replacing a department vehicle. Please complete the Expansion Narrative form for purchasing a new vehicle with no replacement.			
Department Name	Telecommunications	Department Number	1154210
Account Name	C/A Vehicles		
Account Number	1154210 575035		
New Vehicle Description	Rowan Transit Bus Retrofit		$ 60,000

Justification *(please type in space below)*

This request is to replace the current 40 foot Thomas Built Command bus with a smaller used Rowan Transit bus. The current bus is having reoccuring maintenance issues. Some of the mechanical components are getting hard to find. The steering box had to be sent to Canada to be rebuilt because a replacement was not available. The Command bus is used in all aspects of public safety. The current bus requires special drivers where the newer bus would not. The amount is very subjective. Most of the upfit for the Rowan Transit bus will come from the current Command bus. The majority of the work to the Transit bus will be done in house, keeping costs low. At the least if we could get the bus in our department we could start working on it.

Surplus Vehicle Information			
County Number	423	Estimated Mileage on June 30, 2020	26,860
Last Recorded Mileage	26,820	Date of Last Recorded Mileage	3/11/20

ROWAN COUNTY
EXPANSION NARRATIVE
CAPITAL AND FIXED ASSETS

2022 BUDGET YEAR

Department Name	Emergency Services - EM Division				Department Number	1154330
Account Name						
Account Number						
Item to be Replaced						
Asset Number						
Item Description	Drone for use in County Government and Public Safety Operations					
Maintenance Contract	Yes		No	X	Maint. Contract Cost	
Justification *(please type in space below)*					Capital / Fixed Asset Cost	$29,950

UAS (drone) systems are capable of performing a number of missions that are simply too dangerous or are beyond the technical capabilities of manned aircraft. We currently have smaller drones that have been utilized for some of the below listed activites. The smaller UAS are limited in capability compared to what we are requesting. As use of the smaller UAS have increased, so have the needs for capabilities of the cameras and uses of the drone.

Current UAS public safety primary uses include response to and assessment of hazardous materials (HAZMAT) spills and incidents, explosive ordnance disposal (EOD) incidents, search and rescue missions, crime scenes, barricaded subject surveillance, active-shooter incidents, execution of search warrants, disaster response and recovery, training support, fires. Secondary uses include: Aerial Photography for use by the Planning Department, Forensic photography/crime scene mapping, Damage assessment, Public safety communications enhancement, Emergency response/disaster management/post-disaster assessment, Operational planning, Aerial photography and security patrolling of critical infrastructure, 3-D mapping of major transportation accidents, Aerial surveillance, Public safety/life preservation missions, Crowd monitoring (under carefully defined circumstances so as not to infringe on theFirst Amendment rights of those gathered), For situational awareness during critical incidents such as active shooters.

We are requesting this funding to enhance the capabilities of our responders.

QUOTE

Airworx Unmanned Solutions
3504 Highway 153 #301
Greenville, South Carolina 29611
United States

Phone: 864.898.9444
Mobile: 864.303.2002
airworxdrone.com

BILL TO
Rowan County Emergency Services
TJ Brown

tj.brown@rowancountync.gov

Estimate Number: 11001
Estimate Date: March 18, 2021
Expires On: April 17, 2021
Grand Total (USD): **$29,944.00**

Items	Quantity	Price	Amount
DJI Matrice M300 RTK Combo with Basic Enterprise Shield AO-10/30/2020> The new Matrice M300 Enterprise aircraft combo includes: Aircraft Body*1 DJI Smart Controller Enterprise *1 USB Charger *1 USB-C Cable *1 WB37 Intelligent Battery *1 2110 Propeller (CW) *2 2110 Propeller (CCW) *2 Landing Gear *2 Spare Stick Cover (pair) *1 Spare Propeller Holder *2 Spare Gimbal Damper *4 USB Cable (with Double A Ports) *1 Vision System Calibration Plate *1 Carrying Case *1 Smart Controller Lanyard *1 Rubber Port Cover (Set) *1 Screws and Tools Basic Shield Includes 2 aircraft only replacements within the first year with small deductibles: $799 for the first replacement and $899 for the second replacement	1	$10,599.00	$10,599.00
DJI H20T Thermal / 23x Zoom Camera with Basic Enterprise Shield AO-010/30/2020> CP.ZM.00000121.SP The new H20T boast the following: 20MP Zoom Camera 20x Optical 12MP Wide View Camera 1200m Laser Range Finder 640 Px Resolution Thermal Sensor 13.5mm Lens. Basic Enterprise Shield includes 2 replacements within year one: $859 for the first replacement and $969 for the second replacement	1	$11,209.00	$11,209.00

QUOTE

Airworx Unmanned Solutions
3504 Highway 153 #301
Greenville, South Carolina 29611
United States

Phone: 864.898.9444
Mobile: 864.303.2002
airworxdrone.com

Items	Quantity	Price	Amount
DJI BS60 Charger Case (for TB60) AO-05/28/2020> Compatible with the M300 and TB60 batteries.	1	$1,200.00	$1,200.00
DJI TB60 Flight Battery AO-05/28/2020> Compatible with the Matrice M300	6	$700.00	$4,200.00
DJI WB37 Controller/Monitor Battery Used for CrystalSky and Cendence controller.	3	$79.00	$237.00
DJI M300 Dual Gimbal Bracket	1	$250.00	$250.00
Airworx GL60 Spotlight Payload Compatible with the M210v2 or M300 system, the GL60 has an intense focused beam of ultra bright white light at 4000 lumens. Intensity adjustable and includes a disorienting strobe option. Fully gimbaled and sync-capable.	1	$2,249.00	$2,249.00
Lifetime Support of Product and Team For all products we sell we offer 24/7 lifetime support. You will have the direct mobile phone number of our owner and other staff that are pertinent.	1	$0.00	$0.00
Delivery / Setup / Training We deliver the M300 aircraft and assist in setup, flight testing, training, firmware updates, etc.	1	$0.00	$0.00
		Total:	$29,944.00
		Grand Total (USD):	**$29,944.00**

Notes / Terms
This quote is valid for 10-days unless otherwise stated.

Thank you for considering using our South Carolina based small business for your purchase!

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Emergency Services EMS Division	Department Number	4330/4371
Position Title	Paramedic	Total Cost from Position Request; including wages, benefits and supplies/equipment	$63,630 x 2 = $127,260

Justification *(please type in space below)*

Since its inception the Peak Time EMS unit serving mainly the South Rowan service area has proven beneficial in fulfilling its intended purpose of providing additional resources to the County during the times of higher demand. The "peak" demand however is cyclical and occurs several times in each 24 hour period.

Currently the Division is utilizing these staff members in 8 hour/ day time slots (40 hours/week) to cover the late morning to early evening period. Demand for services also has a peak in the evening hours after the unit is out of service for the day. Altering the daily shift for existing staff would then leave the earlier peak period uncovered.

The Division requests the addition of 2 personnel to offer a second Peak Time schedule covering the evening demand periods. (8hours/day/40hours/week) This addition would utilize existing equipment and would require only additional payroll and uniforms.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Emergency Services (EMS)				
Position Title	Paramedic (Peak Time)				
Hours *(per week)*	40	Increase	$ 63,630.00	Grade	13
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 42,770.00	$ -	$ -	$ 42,770.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	621.00	-	-	630.00
Retirement	10.21%	4,367.00	-	-	4,370.00
Social Security	6.20%	2,652.00	-	-	2,660.00
Workers Comp (Varies)	2.30%	984.00	-	-	990.00
401(k)	3.00%	1,284.00	-	-	1,290.00
Total Salary / Benefits		63,598.00	-	-	63,630.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 63,598.00	$ -	$ -	$ 63,630.00

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Emergency Services EMS Division	Department Number	4330/4371
Position Title	Paramedic	Total Cost from Position Request; including wages, benefits and supplies/equipment	$63,727 x 2 = $127,454

Justification *(please type in space below)*

Since its inception the Peak Time EMS unit serving mainly the South Rowan service area has proven beneficial in fulfilling its intended purpose of providing additional resources to the County during the times of higher demand. The "peak" demand however is cyclical and occurs several times in each 24 hour period.

Currently the Division is utilizing these staff members in 8 hour/ day time slots (40 hours/week) to cover the late morning to early evening period. Demand for services also has a peak in the evening hours after the unit is out of service for the day. Altering the daily shift for existing staff would then leave the earlier peak period uncovered.

The Division requests the addition of 2 personnel to offer a second Peak Time schedule covering the evening demand periods. (8hours/day/40hours/week) This addition would utilize existing equipment and would require only additional payroll and uniforms.

ROWAN COUNTY **2022**
OVERTIME

Key in gray sections only

Department Name	EMS				
Position Title	Paramedic				
	1154330/4371	Increase	$ 63,727.00		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	Budget Funds Requested
Salary		$ 42,850.00	$ -	$ -	$ 42,850.00
Health Insurance		10,920.00	-	-	10,920.00
Medicare	1.45%	621.33	-	-	630.00
Retirement	10.21%	4,374.99	-	-	4,380.00
Social Security	6.20%	2,656.70	-	-	2,667.00
Workers Comp (Varies)	2.30%	985.55	-	-	990.00
401(k)	3.00%	1,285.50	-	-	1,290.00
Total Salary / Benefits		63,694.06	-	-	63,727.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 63,694.06	$ -	$ -	$ 63,727.00

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Emergency Services	Department Number	4330
Position Title	Emergency Management Planner	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 118,691

Justification *(please type in space below)*

The emphasis on emergency planning and disaster preparation continues to increase each year. The effects experienced on a national and state basis continue to force all communities to re-evaluate their own emergency management systems and applications. The current pandemic has combined with the everyday natural and man-made events have proven to be more than can be handled by the EM Division Chief.

This position will allow us to have an individual dedicated to reviewing plans (some that are outdated by years) to assure that our county is prepared when the next disaster occurs.

This position will also perform work in mitigation to lessen the damage and overall cost to recover from disasters.

Planning and Mitigation are keys to the successful handling of daily and higher level incidents that occur in our county.

We are looked to by our local municipalities to be the coordinating leader in disaster / emergency management.

The requested position will ensure that we continually implement, maintain, review needed plans and exercises, and conduct mitigation activities in a timely manner, which is not being able to be accomplished at this time.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Emergency Services				
Position Title	Emergency Management Planner				
Hours *(per week)*	40	Increase	$ 118,690.60	Grade	15
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 41,003.27	$ -	$ -	$ 41,004.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	595.00	-	-	600.00
Retirement	10.21%	4,187.00	-	-	4,190.00
Social Security	6.20%	2,543.00	-	-	2,550.00
Workers Comp (Varies)	2.30%	944.00	-	-	950.00
401(k)	3.00%	1,231.00	-	-	1,240.00
Total Salary / Benefits		61,423.27	-	-	61,454.00
Other Costs					
Desk		1,000.00	-	-	1,000.00
Chair		-	-	-	-
Side chairs		300.00	-	-	300.00
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		34,448.60	-	-	34,448.60
Travel		500.00	-	-	500.00
Training		-	-	-	-
Vehicle Upfit(Emergency EQTM)		14,988.00	-	-	14,988.00
Portable Radio		6,000.00	-	-	6,000.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		57,236.60	-	-	57,236.60
Total Cost		$ 118,659.87	$ -	$ -	$ 118,690.60

ROWAN COUNTY
NORTH CAROLINA
Be an original.

ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Emergency Management Planner
Department: Emergency Services
Supervisor's Name: TJ Brown
Supervisor Signature: _____
Director Signature: _____

Date Submitted: 03/18/2021
Supervisor's Title: EM Division Chief
Date: _____
Date: _____

New or Existing Postion: **New** ☑ **Existing** ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

The emphasis on emergency planning and disaster preparation continues to increase each year. The effects experienced on a national and state basis continue to force all communities to re-evaluate their own emergency management systems and applications. This position will allow us to have an individual dedicated to reviewing plans (some that are outdated by years) to assure that our county is prepared when the next disaster occurs. This position will also perform work in mitigation to lessen the damage and overall cost to recover from disasters. Planning and Mitigation are keys to the successful handling of daily and higher level incidents that occur in our county. The requested position will ensure that we continually implement, maintain, review needed plans and exercises, and conduct mitigation activities in a timely manner, which is not being able to be accomplished at this time.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Develops and maintains numerous emergency management plans including the Countywide Emergency Operations Plan, the County Government Continuity of Operations Plan, the Multi-jurisdictional Hazard Mitigation Plan, and oversight and coordination of a large number of smaller emergency action plans from the municipalities, and local public and private entities.	40
2.	Manages the collection and review of hazardous material information as guided by SARA Title III or other applicable state or Federal regulations.	10
3.	Present multi-hazard emergency preparedness training and education to employees, partner agencies and the public.	10
4.	Reviews contingency plans and assists with the creation and review of emergency response plans for businesses and industry that report the use of, manufacture, or storage of hazardous materials.	25
5.	Responds to emergencies and major incidents to assist in command and control activities as requested by the incident commander; the EOC in times of disaster and/or crisis.	5

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	General office duties or other duties as required outside if the primary tasks listed above.	%of time: 5
7.	Provides an informational service to the public on a wide variety of subjects involving emergency management by answering questions by mail, telephone, personal inquiries, speaking engagements, e-mail, website, and news media presentations.	%of time: 5
8.		%of time
9.		%of time
10.		%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [x] Associate's Degree in: Related Field (Preferred)
- [ ] Bachelor's Degree in:
- [ ] Master's Degree in: NIMIS Compliance with current standards
- [ ] Other Combination (explain):
- [x] Certifications (list): NIMIS Compliance with current standards

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [x] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Federal, state, local laws related to the provision of EMS services and DEA regulations.
Knowledge in advanced emergency care and an understanding of the indications for medical intervention including side effects and dangers.
Considerable knowledge in accounting, budgeting, finance and inventory management.
Ability to interpret and explain policies, procedures and regulations.
Ability to communicate effectively both orally and in writing.
Ability to establish and maintain working relationships. This includes in house as well as other governmental agencies, volunteer emergency services, non-governmental agencies. news media, etc.
The ability to direct and assist others in the performance of their duties.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☐ No ☐

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	
Is this position comparable to any other position outside of the County? Explain and attach job description.	

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 35 lbs.	■ Very frequently	☐ Frequently	■ Some				
■ Carrying 35 lbs.	■ Very frequently	☐ Frequently	■ Some				
■ Bending	■ Very frequently	☐ Frequently	■ Some				
■ Twisting	■ Very frequently	☐ Frequently	■ Some				
■ Climbing	☐ Very frequently	☐ Frequently	■ Some				
☐ Crawling	☐ Very frequently	☐ Frequently	■ Some				
☐ Pushing	☐ Very frequently	■ Frequently	■ Some				
■ Kneeling	■ Very frequently	☐ Frequently	☐ Some				
■ Stooping	■ Very frequently	☐ Frequently	☐ Some				
■ Reaching overhead	☐ Very frequently	■ Frequently	■ Some				
■ Standing 20 % of time	■ Walking 20 % of time	■ Sitting 40 % of time	■ Outside 20 % of time				
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings				
■ Travel/Mobility:							
■ Between Buildings/ County	☐ Very frequently	■ Frequently	☐ Some				
■ Humidity:	■ Humid	☐ Dry					
■ Temperature:	■ Extreme cold	■ Extreme heat					
■ Atmosphere:	■ Fumes	■ Gas	■ Odors	☐ Poor ventilation	■ Dust		
■ Special Hazards:	■ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation		
■ Other Requirements:	☐ Protective clothing	☐ Special tools	■ Licensed to drive				

ADDITIONAL COMMENTS:

ROWAN COUNTY
HUMAN RESOURCES

JOB DESCRIPTION

Job Title: Emergency Management Planner
Department: Emergency Services
Revised: March 2021

Class:
FLSA:

This job description supersedes any prior description for the Emergency Management Planner classification.

GENERAL DESCRIPTION

Under general supervision, employee performs administrative and technical planning work in support of the County Department of Emergency Services within the Emergency Management Division. Exercises independent judgment and initiative based on Federal, State, and County policies and regulations. Supervision is received from the Emergency Services EM Division Chief who evaluates work through analysis of program accomplishments and through periodic conferences.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Develops and maintains numerous emergency management plans including the Countywide Emergency Operations Plan, the County Government Continuity of Operations Plan, the Multi-jurisdictional Hazard Mitigation Plan, and oversight and coordination of a large number of smaller emergency action plans from the municipalities, and local public and private entities.

Manages the collection and review of hazardous material information as guided by SARA Title III or other applicable state or Federal regulations.

Reviews contingency plans and assists with the creation and review of emergency response plans for businesses and industry that report the use of, manufacture, or storage of hazardous materials.

Responds to emergencies and major incidents to assist in command and control activities as requested by the incident commander; the EOC in times of disaster and/or crisis.

Provides an informational service to the public on a wide variety of subjects involving emergency management by answering questions by mail, telephone, personal inquiries, speaking engagements, e-mail, website, and news media presentations.

Participates in and contributes to development of mission, direction, and strategic planning.

Prepares correspondence, reports, memorandums, etc.; maintaining various logs, records and computer files; and receiving emergency and non-emergency telephone calls and routing communications.

Employee must exercise initiative and considerable independent judgment in completing required tasks.

Employee must also exercise considerable tact and courtesy in frequent contact with representatives of a variety of governmental agencies and the general public.

OTHER JOB FUNCTIONS

Attends meetings and conferences.

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of emergency planning

Knowledge of multi-agency emergency coordination

Knowledge of disaster recovery procedures

Skill in emergency plan review and modification

Ability to teach emergency management programs

Plan development for evacuations, redundancy systems, critical documents and materials, emergency coordination, and active threats, including the potential for terror events.

Extensive knowledge of Federal, State, and County policies, procedures, and regulations related to the various emergency management activities including Incident Command principles.

Experience in using Emergency Management related software applications such WebEOC, risk assessment applications, and mass warning notification systems.

Thorough knowledge of resources available for emergency management assistance.

Thorough knowledge of the capabilities and operation of microcomputers, system software, networks, Web EOC, and specialized department software applications, as well as a working knowledge of radio communication.

Ability to communicate effectively, both orally and in writing.

Thorough knowledge of Microsoft Office applications.

Ability to exercise sound judgment in emergency situations.

Ability to effectively communicate emergency plans to other individuals and groups.

PHYSICAL REQUIREMENTS

Work in this class is primarily sedentary in nature. Physical requirements include sitting for extended periods of time, walking, bending, stooping, and lifting books and files of approximately 35 lbs or less. Work may include extended periods of time viewing a computer video monitor or operating a keyboard. Work includes operation of a motor vehicle. Employee is not substantially exposed to adverse conditions or hazardous materials.

EXPOSURE CONTROL

Work activity is normally performed without blood or body fluid exposure but exposure may occur in an emergency. Personal protective equipment should be available and used if an emergency arises.

MINIMUM EXPERIENCE AND TRAINING

Requires a Bachelor's Degree in Emergency Management, Public Administration, Planning, Public Safety, or related field and two years of experience in emergency services; or an Associate's Degree in a related field and four years of experience in emergency services. NIMS compliance with current standards as outlined in local compliance document, and a valid driver's license are required.

This job description does not create an employment contract, implied or otherwise.

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Emergency Services	Department Number	4330
Position Title	ES Logistics Officer	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 142,309

Justification *(please type in space below)*

The expectation is that the ES Logistics Officer would serve as a Departmental Section Chief and Departmental Logistics Officer. The ES Logistics Officer would also serve as a secondary point of contact for the EMS Division Chief providing direction for the Division Battalion Chiefs in the absence of the Division Chief. As ES Logistics Officer the duties of any chief officer would be expected but at a higher degree. Such activities include: budget, planning, organizational oversight, command and control operations, personnel acquisition, etc. The ES Logistics Officer would also over see the Medical Responder program and act as the Franchised Agency Coordinator.

There is a continued need for a dedicated logistics officer within Emergency Services. With current events: the unification of Emergency Services and Telecommunications, and pandemic planning/response this has only become more evident.

Historically tasks such as fleet management, supply chain and uniform expenses have been managed by a Battalion Chief or other designee as an "extra duty". With this arrangement daily tasks of a more emergent nature are addressed first leaving these tasks that are more routine in nature to be finished last or on overtime hours. As a result less time is available for additional research into more economical solutions such as: better contracts, volume purchasing, alternative products, alternative dealers, etc. Because these duties are spread over several individuals who work different hours, there is limited coordination of efforts and logistical planning is difficult. A single point of contact for logistics would allow Chief Officers the ability to better manage and provide oversight to this complex process.

Because of abnormal circumstances, for much of the past year we have been able to concentrate "logistics" to one primary individual. This has proven beneficial in a number of ways. Primarily, the Department has been able to secure several new vendors offering equal or better products or services at a reduced cost. Savings have been realized in vehicle maintenance, uniforms and medical supplies among others. Additionally, one person has been responsible for the acquisition of COVID related PPE for a 12 month stockpile and continues to monitor and maintain those inventories.

The opportunity to utilize existing personnel in a limited Section Chief "role" has been beneficial to the Department over the last year. The current model while beneficial not sustainable and the Department recommends a more permanent solution.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Emergency Services				
Position Title	Emergency Services Logistics Officer				
Hours *(per week)*	40	Increase	$ 142,308.60	Grade	20
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 60,181.47	$ -	$ -	$ 60,182.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	873.00	-	-	880.00
Retirement	10.21%	6,145.00	-	-	6,150.00
Social Security	6.20%	3,732.00	-	-	3,740.00
Workers Comp (Varies)	2.30%	1,385.00	-	-	1,390.00
401(k)	3.00%	1,806.00	-	-	1,810.00
Total Salary / Benefits		85,042.47	-	-	85,072.00
Other Costs					
Desk		1,000.00	-	-	1,000.00
Chair		-	-	-	-
Side chairs		300.00	-	-	300.00
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		34,448.60	-	-	34,448.60
Travel		500.00	-	-	500.00
Training		-	-	-	-
Vehicle Upfit(Emergency EQTM)		14,988.00	-	-	14,988.00
Portable Radio		6,000.00	-	-	6,000.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		57,236.60	-	-	57,236.60
Total Cost		$ 142,279.07	$ -	$ -	$ 142,308.60

ROWAN COUNTY
NORTH CAROLINA
Be an original.

ROWAN COUNTY

POSITION DESCRIPTION QUESTIONNAIRE (PDQ)

(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title:	Emergency Services Logistics Officer	Date Submitted	03/16/2021
Department	Emergency Services	Supervisor's	
Supervisor's Name	Allen Cress	Title	Chief Emergency Services
Supervisor Signature	_____	Date	_____

Director Signature _____ Date _____

New or Existing Postion: New ☑ **Existing** ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

The expectation is that the ES Logistics Officer would serve as a Departmental Section Chief and Departmental Logistics Officer. The ES Logistics Officer would also serve as a secondary point of contact for the EMS Division Chief . There is a continued need for a dedicated logistics officer within Emergency Services. With current events: the unification of Emergency Services and Telecommunications, and pandemic planning/response this has only become more evident. Historically tasks such as fleet management, supply chain and uniform expenses have been managed by a Battalion Chief or other designee as an "extra duty". Because of abnormal circumstances, for much of the past year we have been able to concentrate "logistics" to one primary individual. This has proven beneficial in a number of ways.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	General operation duties and daily oversight. Such activities include: budget, planning, organizational oversight, command and control operations, personnel acquisition, etc.	20
2.	Logistics including seeking more economical solutions to supply chain, uniforms, vehicle maintenance, etc. Research for better contracts, competitive pricing, bulk purchasing.	25
3.	Inventory management including purchasing, receiving, warehousing of: medical supplies, medical equipment, drugs and medicines and uniforms.	15
4.	Fleet management including all aspects of vehicle repair/maintenance. This includes routine maintenance, major failures, collison repair, tires and recommendations for vehicle replacement.	25
5.	Fleet data entry to maintain records of all repairs and preventive maintenance occurrences. Additionally this includes follow up on recalls and vehicle trends to identify pending more costly failures.	10

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	General office duties or other duties as required outside if the primary tasks listed above.	%of time 5
7.		%of time
8.		%of time
9.		%of time
10.		%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [x] Associate's Degree in: Related Field (Preferred)
- [ ] Bachelor's Degree in:
- [ ] Master's Degree in: NCOEMS PARAMEDIC CREDENTIAL
- [ ] Other Combination (explain):
- [x] Certifications (list): NCOEMS PARAMEDIC CREDENTIAL

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [x] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Federal, state, local laws related to the provision of EMS services and DEA regulations.
Knowledge in advanced emergency care and an understanding of the indications for medical intervention including side effects and dangers.
Considerable knowledge in accounting, budgeting, finance and inventory management.
Ability to interpret and explain policies, procedures and regulations.
Ability to communicate effectively both orally and in writing.
Ability to establish and maintain working relationships. This includes in house as well as other governmental agencies, volunteer emergency services, non-governmental agencies. news media, etc.
The ability to direct and assist others in the performance of their duties.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised: Emergency Services Battalion Chiefs

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	
Is this position comparable to any other position outside of the County? Explain and attach job description.	

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 65 lbs.	■ Very frequently	☐ Frequently	☐ Some	
■ Carrying 65 lbs.	■ Very frequently	☐ Frequently	☐ Some	
■ Bending	■ Very frequently	☐ Frequently	☐ Some	
■ Twisting	■ Very frequently	☐ Frequently	☐ Some	
■ Climbing	☐ Very frequently	☐ Frequently	■ Some	
■ Crawling	☐ Very frequently	☐ Frequently	■ Some	
■ Pushing	☐ Very frequently	■ Frequently	☐ Some	
■ Kneeling	■ Very frequently	☐ Frequently	☐ Some	
■ Stooping	■ Very frequently	☐ Frequently	☐ Some	
■ Reaching overhead	☐ Very frequently	■ Frequently	☐ Some	
■ Standing 30 % of time	■ Walking 30 % of time	■ Sitting 35 % of time	☐ Outside 30 % of time	
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings	
■ Travel/Mobility:				
■ Between Buildings/ County	☐ Very frequently	■ Frequently	☐ Some	
■ Humidity:	■ Humid	☐ Dry		
■ Temperature:	■ Extreme cold	■ Extreme heat		
■ Atmosphere:	■ Fumes	■ Gas	■ Odors	☐ Poor ventilation ■ Dust
■ Special Hazards:	■ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive ☐ Radiation
■ Other Requirements:	☐ Protective clothing	☐ Special tools	■ Licensed to drive	

ADDITIONAL COMMENTS:

ROWAN COUNTY
HUMAN RESOURCES

JOB DESCRIPTION

Job Title: Emergency Services Logistics Officer
Department: Emergency Services
Revised: March 2021

Class: Official/Administrator
FLSA: Exempt

This job description supersedes any prior description for the Emergency Services Logistics Officer classification.

GENERAL DESCRIPTION

Responsible for administrative and technical work in managing personnel, operations and logistics in the Emergency Services Department. Exercises independent judgment and initiative based on Federal, State, and County policies and regulations. Supervision is exercised over a staff of EMS Battalion Chiefs, full-time and part-time Paramedics and Emergency Medical Technicians, Fire Inspectors, and 911 Battalion Chiefs and related administrative staff. Supervision is received from the Emergency Services Chief who evaluates work through analysis of program accomplishments and through periodic conferences.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Plans, organizes, and directs the programs of emergency services; coordinates programs with local medical, fire protection, other emergency services, as well as, hospitals and non-governmental entities.

Effectively assists in the management of the EMS, Fire, EM and 911 Divisions.

Responsible for overseeing the EMS, Fire, EM and 911 Divisions in the absence of the respective Division Chief.

Supervises EMS field supervisors and manages EMS daily operations.

Investigates and resolves complaints from the public.

Assists with conducting interviews for full and part-time staff and makes hiring recommendations.

Makes personnel action recommendations to the respective Division Chief, and Department Chief.

Performs administrative duties including budget preparation, reviewing accounts payables, monitoring of the general ledger, scheduling, record-keeping, report generation, and personnel matters.

Responsible for department logistics. Is responsible for procurement of all medical supplies, medical equipment, medications, uniforms, and other department needs. Facilitates all facility and IT repair request for the department.

Responsible for department fleet. Manages all fleet related preventative maintenance, repairs and purchases. Works with the Division Chiefs, Telecommunications Section Chief, Training Officer, and Department Chief to develop specifications for new equipment, vehicle purchases and construction projects.

Responds to major incidents to assist in command and control activities as requested by the on-scene commander.

Directs and assists local fire departments in the oversight of the medical responder program.

Directs and assists entities who are authorized to provide emergency medical treatment and transportation under the County ambulance franchise with the delivery of such services; conducts reviews of existing franchised ambulance agencies for proper medical care compliance and makes recommendations on new potential franchise applicants.

Assists the EMS, Fire, EM and 911 Divisions with planning, organization, management, and coordination of activities in the County.

Provides an informational service to the public on a wide variety of subjects involving emergency medical care and transportation by answering questions by mail, telephone, personal inquiries, speaking engagements, e-mail, website, and news media presentations.

Responsible for procurement and control of DEA/NCDHHS scheduled medications and licenses for the EMS Division.

Researches and tests necessary products, makes recommendations, develops standards for technology applications with department that increase efficiency and productivity.

Participates in and contributes to development of mission, direction, and strategic planning.

Troubleshoots and assists users with specialized emergency services hardware and software issues related to the departments field reporting and ambulance billing software, as well as Vairkko software; customizes specialized software used in the department; performs upgrades on programs as needed.

OTHER JOB FUNCTIONS

Attends meetings and conferences.

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

Extensive knowledge of Federal, State, and County policies, procedures, and regulations related to the provision of emergency medical care and transportation and DEA regulations.

Extensive knowledge in the areas of budgeting, accounting, financial management and inventory management.

Considerable knowledge of advanced emergency medical care, fire, emergency management and 911 communications practices, procedures, and techniques.

Ability to interpret, explain, and apply policies, procedures, and regulations to specific operating problems.

Ability to establish and maintain effective working relationships with the general public, various paid and volunteer emergency service organizations, related non-governmental organizations, Federal, State, Municipal, and County officials, news media representatives, and fellow employees.

Ability to communicate effectively, both orally and in writing.

Ability to plan, direct, and evaluate the work of others.

Ability to exercise sound judgment in emergency situations.

Ability to effectively communicate emergency plans to other individuals and groups.

PHYSICAL REQUIREMENTS

Work in this class is may include sitting, walking, running, bending, stooping and lifting weights of approximately 65 lbs or less unassisted and weights over 65 lbs with assistance. Work may include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Employee may be exposed to potentially hazardous situations. Work may include extended periods of time viewing a computer video monitor or operating a keyboard. Work includes operation of a motor vehicle.

NOTE: Must be able to perform all of the above functions unassisted by emergency situations at a pace and level of performance consistent with the actual job performance requirements.

EXPOSURE CONTROL

Work activity is normally performed without blood or body fluid exposure but exposure may occur in an emergency. Personal protective equipment should be available and used if an emergency arises.

MINIMUM EXPERIENCE AND TRAINING

Requires any combination of education and experience equivalent to an associate's degree and six years of experience in emergency services. Inventory management and supervisory experience in emergency services is required. An associate degree from an accredited college or university in Public Safety or related area is preferred. Certification as a Paramedic by the North Carolina Office of Emergency Medical Services, NIMS compliance with current standards as outlined in local compliance document, and a valid driver's license are required.

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Emergency Services/Fire Division	Department Number	4332
Position Title	Fire Inspector/Investigator	Total Cost from Position Request; including wages, benefits and supplies/equipment	$126,690 X 2 = $253,380

Requesting 2 full time positions. Matrix was requested to come in the county and perform an assessment for inspectors and the process of permitting and plan review. Matrix stated that the Rowan County Fire Division needed two additional full time inspectors to accomplish this goal. This is a good time to add the two inspectors/investigators while transferring operations from ALBX to Intragov. I want the division to all be on the same page when new implementations are presented along with training to on board staff. Several convertions will happen in the next year such as electronic plan reviews and new software to integrate together the fire division with other entities to make the permit, planning and inspecting process better. The state has also stated that for fire department ISO ratings to accomplish the highest score, the fire division needs two additional inspectors. This would accomplish two goals at one time. The amount above is for 2 full time positions. Please see attached worksheet.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Emergency Services				
Position Title	Fire Inspector / Investigator				
Hours *(per week)*	40	Increase	$ 126,690.60	Grade	14
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 44,908.34	$ -	$ -	$ 44,909.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	652.00	-	-	660.00
Retirement	10.21%	4,586.00	-	-	4,590.00
Social Security	6.20%	2,785.00	-	-	2,790.00
Workers Comp (Varies)	2.30%	1,033.00	-	-	1,040.00
401(k)	3.00%	1,348.00	-	-	1,350.00
Total Salary / Benefits		66,232.34	-	-	66,259.00
Other Costs					
Desk		400.00	-	-	400.00
Chair		100.00	-	-	100.00
Side chairs		-	-	-	-
Telephone		100.00	-	-	100.00
Computer		500.00	-	-	500.00
Bookcase		-	-	-	-
Vehicle		34,448.60	-	-	34,448.60
Travel		500.00	-	-	500.00
Training		500.00	-	-	500.00
Vehicle Upfit(Emergency EQTM)		14,988.00	-	-	14,988.00
Portable Radio		6,000.00	-	-	6,000.00
Cell Phone		500.00	-	-	500.00
Inspector Tablet		2,395.00	-	-	2,395.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		60,431.60	-	-	60,431.60
Total Cost		$ 126,663.94	$ -	$ -	$ 126,690.60

ROWAN COUNTY
HUMAN RESOURCES

JOB DESCRIPTION

Job Title : Fire Inspector/Investigator
Department: Emergency Services
Revised : April 2014

Class : Technician
FLSA : Non-exempt

This job description supersedes any prior description for the Fire Inspector/Investigator classification.

GENERAL DESCRIPTION

Skilled work in the performance of inspections of residential and business occupancies to ensure compliance with minimum code and fire safety regulations. Work also includes conducting fire scene investigations to determine their origin and cause and providing educational services to the public regarding fire prevention. Employees in this class are expected to use resourcefulness and initiative in meeting and resolving emergencies without immediate on-site supervision. Supervision is received from the Fire Division Chief who evaluates work through analysis of program accomplishments, observation, and through periodic conferences.

ESSENTIAL JOB FUNCTIONS

(Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Conducts fire safety inspections of all businesses within the County to ensure compliance with safety standards; conducts inspections of schools and county-owned property and yearly inspections of day care, foster care, adult day care, and Veteran's Administration group homes.

Prepares reports on inspections, fire, public education, training, and related activities.

Investigates fires to determine their origin and cause; investigates hazardous chemical releases and material spills; prepares reports related to these investigations.

Performs on-site inspections of burning permits and issues permits if appropriate.

Conducts fire safety classes for public and private organizations.

Conducts residential inspections upon request and installs smoke detectors as part of a community service program.

OTHER JOB FUNCTIONS

Maintains a variety of records; prepares a variety of reports.

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of Fire Division rules, regulations, and operational procedures.

Thorough knowledge of the principles, practices, and procedures of fire protection.

Considerable knowledge of the methods and techniques of fire scene investigation.

Considerable knowledge of and ability to interpret and apply pertinent Federal, State, and Local fire laws and codes and regulations.

Knowledge of Local and State burning laws and permit system.

Knowledge of hazardous materials and their safe handling.

Ability to instruct and lead fire safety training courses.

Ability to communicate effectively, both orally and in writing.

Ability to conduct thorough fire scene investigations and determine the fire's origin and cause

Ability to establish and maintain effective working relationships with the general public, various volunteer and paid emergency service organizations, federal, state, municipal and county officials, news media representatives, and fellow employees.

PHYSICAL REQUIREMENTS

Work in this class may include sitting, walking, running, bending, stooping, and lifting weights of approximately 65 lbs or less unassisted and weights over 65 lbs with assistance. Work may include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee may be exposed to hazardous chemicals, smoke, or potentially hazardous or volatile situations. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Work includes operation of a motor vehicle.

EXPOSURE CONTROL

Work activity is normally performed without blood or body fluid exposure but exposure may occur in an emergency. Personal protective equipment should be available and used if an emergency arises.

MINIMUM EXPERIENCE AND TRAINING

Requires graduation from high school supplemented by community college level courses in Fire Science or a related area, considerable experience in the building codes or contracting field, and possession of Fire Inspection Certification or qualification to obtain certification within two years, and a valid driver's license is required. Additional specialized training in fire scene investigation or a related field is preferred. Completion of National Incident Management Systems (NIMS) current standards as outlined in local compliance document or the ability to obtain within twelve months of employment.

**This job description does not create an employment contract,
implied or otherwise.**

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Emergency Services EMS Division	Department Number	4330/4371
Account Name	Appropriations		
Account Number	1154371-591000		
Item Description	Medical Responder Stipend Increase		$ 53,050

Justification *(please type in space below)*

On an annual basis the Rowan County Board of Commissioners has approved a stipend for approved Medical Responder (MR) Agencies that totals $40,320. Rowan County EMS resupplies most medications, airway adjuncts and oxygen, on an as-needed basis. This allocation is intended to assist MR Agencies with ancillary costs associated with the provision of their services such as equipment repair/replacement and maintenance.

The EMS Division recommends an increase the stipend that has not been changed in at least 10 years. This will further assist the MR agencies as they provide this valuable service to their communities. The suggested increase would provide additional funds for each Department based on actual call volume. This would result in changing the annual allocation based on the total MR call volume for the previous calendar year. The published call volume for calendar year 2020 is 10,610, The requested amount is $5/call for service (10,610) or $53,050 for FY 2021-2022. This allocation would change annually as demonstrated by the 3-year average for MR call volume (2018-2020), 11908 calls per year.

The base allocation would remain as it has been administered historically. The performance-based allocation would be paid retroactively in the first quarter of FY21-22 as a lump sum. Departmental statistics would be provided by Rowan Telecommunications verifying MR call volume for each agency. That sum would be used to generate the additional stipend amount at $5/call. For example:

Fire Department A has an annual call volume of 362 MR events in calendar year 2020.
Current appropriation of $1,320 was paid in 12 installments of $110 during calendar year 2020.
Additional appropriation of $1,810 (5 x 362) is paid in lump sum FY21-22 Q1.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4400 - SHERIFF'S OFFICE

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144410	SO AD REV	420003							($250,000)	($250,000)	
				Revenue from the issue of Concealed Weapon Permits. Issue of permits continues at a record pace. The renewal of a permit every 5 years insures, along with 1st time permit applicants will continue unless repressive government intervenes.								
				CONCEALED WEAPON PERMIT	($270,625)	($216,265)	($307,510)	($220,000)	($295,000)	($250,000)	($250,000)	13.6%
			420004							($40,000)	($40,000)	
				Revenue from the issue of handgun purchase permits. Permits are being issued at a record pace, which will continue until repressive government enacts laws to prevent gun purchases.								
				PISTOL PERMITS	($25,939)	($34,355)	($38,985)	($23,000)	($50,000)	($40,000)	($30,000)	30.4%
			425020							($3,000)	($3,000)	
				Revenue received for fuel reimbursement when Deputies provide a blue light stand by or escort for an extended period of time. Major renovation on I-85 has been completed, so projected revenue has been decreased.								
				DEPUTY ESCORT SERVICES	($4,304)	($7,177)	($5,910)	($4,000)	($5,910)	($3,000)	($3,000)	-25.0%
			442002							($6,000)	($6,000)	
				Revenue received from the company that produces the yearly RCSO calendar with local businesses. Amount in FY 20-21 was reduced due to COVID-19, but FY 21-22 is expected to be back on normal track.								
				CALENDAR CONTRIBUTIONS	($6,000)	($6,000)	($4,800)	($6,000)	($6,000)	($6,000)	($6,000)	0.0%
			442003	COMM RELATIONS DRUG ENFRC	$0	$0	($120)	$0	$0	$0	$0	N/A
			442004							($1,000)	($1,000)	
				Revenue from private donations for the GREAT Program (Gang Resistance Education And Training). Revenue is difficult to predict from year to year.								
				GREAT - DRUG ABUSE RES ED	($13,524)	$0	$0	($3,500)	($3,500)	($1,000)	($1,000)	-71.4%
			442005							($73,829)	($73,829)	
				Reimbursement for the full-time Deputy assigned to RCCC. Revenue is from the total of salary and benefits. Also included is cost of $3000 for fuel reimbursement. Salary and benefit cost based on the current Deputy in the position: MD Scott Hylton.								
				RCCC SECURITY REIMB	($68,712)	($72,527)	($35,450)	($72,035)	($72,035)	($73,829)	($73,829)	2.5%
			442006							($340,706)	($340,706)	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4400 - SHERIFF'S OFFICE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144410	SO AD REV	442006	The Five Resource Deputies with their salary and benefit totals: Tommie Cato-East Rowan High-$71,452 Michael Dixon-West Rowan High-$72,659 Lunda Eller-Erwin Middle-$74,117 Danny Lindley-West Middle-$72,659 Charlie Ashby-Southeast Middle-$73,886 The High Schools are reimbursed to the County at 83.3%. Total of Cato & Dixon=$144,111. $144,111 x 83.3%=$120,044 Middle Schools are reimbursed at 100%. Total of Eller, Lindley, & Ashby is $220,662. Total Cost of Reimbursement for Salary & Benefits is $120,044 + $220,662= $340,706.00.								
				SCHOOL RESOURCE REIMB-R/S	($286,276)	($324,991)	($340,609)	($328,925)	($340,609)	($340,706)	($340,706)	3.6%
			442013	CITY OF SALISBURY POL REIMB	$0	$0	$0	$0	$0	$0	$0	N/A
			451001	COURT SEIZURE MONIES REV	($3,805)	($2,510)	$0	$0	$0	$0	$0	N/A
			454010	INS. SETTLEMENT CLAIMS	$0	$0	$0	$0	$0	$0	$0	N/A
			464002	PUBLIC SAFETY DONATIONS	$0	$0	($20,620)	$0	($20,600)	$0	$0	N/A
			464057	CHALLEGE OF THE BADGE DONATION	$0	$0	$0	$0	$0	$0	$0	N/A
			489995	MISC RECEIPTS	($2,100)	($6,560)	($26,550)	$0	($1,408)	$0	$0	N/A
			492030	SALE OF PROPERTY	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($6,629)	$0	$0	N/A
			Org Tot:		**($681,284)**	**($670,385)**	**($780,554)**	**($657,460)**	**($801,691)**	**($714,535)**	**($704,535)**	**7.2%**
	11444105	SO LCL REV	453034							($1,000)	($1,000)	
				In March of 2018, Rowan County entered into an agreement with Novant that allows Novant to transport many of the mental commitments instead of RCSO. We still transport if person committed is violent, or the civilian transport feels unsafe. Obviously, revenue in this line item has went down due to agreement.								
				COMMITMENT TRANSPORT FEES	($1,160)	($574)	($330)	($1,000)	($1,000)	($1,000)	($1,000)	0.0%
			453047							($1,500)	($1,500)	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4400 - SHERIFF'S OFFICE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	11444105	SO LCL REV	453047	Revenue from the storage of firearms that are ordered to be held in Domestic Violence cases. There are times when we are able to collect fees from items that are seized and stored in drug raids.								
				EVIDENCE STORAGE FEES	($2,461)	($1,605)	($15,367)	($500)	($500)	($1,500)	($1,500)	200.0%
			453084							($100,000)	($100,000)	
				Revenue from the fees collected by the service of civil process papers by the RCSO. It is normal for this revenue account to be tied to the current economic conditions. The revenue in this current fiscal year has suffered due to COVID-19. FY 21-22 revenue is expected to increase due to a backlog of many civil cases that will be taken out for service when COVID-198 restrictions are lifted.								
				SHERIFFS FEES	($108,906)	($94,214)	($66,998)	($100,000)	($100,000)	($100,000)	($100,000)	0.0%
			453085							($25,000)	($25,000)	
				Revenue from the fingerprinting services provided by the RCSO at $10 per set. Prints are done for concealed handgun permits, and for various professional certifications. Pace of concealed permits being issued will keep this revenue line high.								
				FINGERPRINTING	($26,125)	($22,650)	($27,135)	($20,000)	($20,000)	($25,000)	($25,000)	25.0%
			Org Tot:		**($138,651)**	**($119,043)**	**($109,830)**	**($121,500)**	**($121,500)**	**($127,500)**	**($127,500)**	**4.9%**
	11444106	SO RST REV	464002							($1,500)	($1,500)	
				Revenue account for donations from the public that are made by members of the public.								
				PUBLIC SAFETY- SHOP WITH A COP	($6,175)	($6,325)	($2,200)	$0	($2,150)	($1,500)	($1,500)	N/A
			464003	EXPLORER CONTRIBUTIONS	($400)	($500)	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($6,575)**	**($6,825)**	**($2,200)**	**$0**	**($2,150)**	**($1,500)**	**($1,500)**	**N/A**
	1144412	ALCOA REV	442007							($15,000)	($15,000)	
				Revenue from Eagle Creek Properties, formerly Cube Hydro, formerly ALCOA, for contract Deputies who work their properties on and around High Rock Late								
				CONTRACT SECURITY REIMB	($15,000)	($15,000)	($15,000)	($15,000)	($15,000)	($15,000)	($15,000)	0.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($19,662)	$0	$0	N/A

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REV	1144412	ALCOA REV	**Org Tot:**		**($15,000)**	**($15,000)**	**($15,000)**	**($15,000)**	**($34,662)**	**($15,000)**	**($15,000)**	**0.0%**
	1144413	DSS REV	442012							($238,958)	($238,958)	
				Revenue form DSS of the 3 Deputy positions that they cover. These Deputies serve DSS papers, and work in the DSS courts. Amount entered is from DSS and sent to me by Kelly Johnson.. Figure is computed via their Indirect Cost Plan per Ms. Kelly Johnson.								
				IV-D CHILD SUPPORT REIMB	($242,223)	($244,263)	($181,029)	($246,703)	($246,703)	($238,958)	($238,958)	-3.1%
			Org Tot:		**($242,223)**	**($244,263)**	**($181,029)**	**($246,703)**	**($246,703)**	**($238,958)**	**($238,958)**	**-3.1%**
	1144416	ASSET REV	461000	INTEREST REVENUE	($1,655)	($1,307)	$0	$0	$0	$0	$0	N/A
			492030	SALE OF PROPERTY	$0	$0	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($174,579)	$0	$0	N/A
			Org Tot:		**($1,655)**	**($1,307)**	**$0**	**$0**	**($174,579)**	**$0**	**$0**	**N/A**
	11444162	ASSET FED	432003							($2,500)	($2,500)	
				Account for funds received from the Federal Government for Asset Forfeiture due to drugs & weapon violations.								
				FED ASSET FORFEITURE FUND	($20,379)	($50,427)	($2,363)	($5,000)	($5,000)	($2,500)	($2,500)	-50.0%
			489030	INSURANCE SETTLEMENTS	$0	$0	($1,344)	$0	$0	$0	$0	N/A
			Org Tot:		**($20,379)**	**($50,427)**	**($3,707)**	**($5,000)**	**($5,000)**	**($2,500)**	**($2,500)**	**-50.0%**
	11444165	ASSET ST	435033							($35,000)	($35,000)	
				Funds received from the State of NC from the asset forfeiture of property seized during drug investigations.								
				ST ASSET FORFEITURE FUNDS	($62,003)	($60,369)	($61,725)	($35,000)	($39,326)	($35,000)	($35,000)	0.0%
			Org Tot:		**($62,003)**	**($60,369)**	**($61,725)**	**($35,000)**	**($39,326)**	**($35,000)**	**($35,000)**	**0.0%**

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REV	1144417	LLEBG REV	431018	JUSTICE AST. REIMBURSEMENT GRT	($39,486)	($14,894)	$0	$0	$0	$0	$0	N/A
			495010	FB APPROPRIATIONS-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($39,486)**	**($14,894)**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1144419	OT SO REV	431006	TREASURY-JOINT OPS REV	($6,199)	($1,218)	$0	$0	$0	$0	$0	N/A
			431007	TREASURY-JOINT FBI REVENUE	($14,287)	($17,250)	($6,742)	$0	$0	$0	$0	N/A
			431019	COPS-SECURE OUR SCHOOLS	$0	$0	$0	$0	$0	$0	$0	N/A
			431020	BULLETPROOF VEST GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			431021							($3,000)	($3,000)	
				SCAAP is State Criminal Alien Assistance Program. Amount is Determined once the required information is submitted. Amount will be based on the number of Illegal Alien Inmates housed, and for how many days each was kept in our facility. Amount will be $3,000 plus, which is lower than normal due to COVID -19 decreased population.								
				SCAAP GRANTS	($7,913)	($29,160)	$0	$0	$0	($3,000)	($3,000)	N/A
			431300	DISASTER RELIEF REIMBURSEMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($52,390)	$0	$0	N/A
			Org Tot:		**($28,399)**	**($47,628)**	**($6,742)**	**$0**	**($52,390)**	**($3,000)**	**($3,000)**	**N/A**
	1144420	DETCNT REV	432002							($200,000)	($200,000)	
				Funds from Social Security Administration for inmates incarcerated that are receiving SS funds This account is also being used to deposit revenue paid to RCSO for the holding of Federal Prisoners.								
				SS REWARD-INMATE DETENTIO	($16,400)	($30,202)	($314,078)	($16,000)	($16,000)	($200,000)	($100,000)	525.0%
			434015							($6,000)	($6,000)	
				Funds received from proceeds of license restoration fee paid by inmates charged with DWI. Revenue tied to number of inmates charged with DWI. COVID-19 has affected the amount of revenue in this account for the current fiscal year. FY 21-22 is expected to be more normal.								
				DWI-LICENSE RESTORATION	($7,407)	($5,682)	($4,870)	($7,000)	($7,000)	($6,000)	($6,000)	-14.3%
			435010							($400,000)	($400,000)	

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REV	1144420	DETCNT REV	435010	Funds from the State of NC for housing state misdemeanor inmates in our Detention Center. Income could vary if RC Detention Center goes over capacity.								
				STATE PRISONERS DET FEES	($486,127)	($471,463)	($227,600)	($400,000)	($400,000)	($400,000)	($200,000)	-50.0%
			442008							($5,000)	($5,000)	
				This account is for revenue for housing inmates from other counties,								
				CONTRACT INMATE HOUSING	($150,600)	($7,200)	($1,800)	($10,000)	($10,000)	($5,000)	($5,000)	-50.0%
			489995							($200)	($200)	
				Funds received periodically from rebates from kitchen suppliers and from the use of ATM that is in service in the Detention Center lobby.								
				MISC RECEIPTS	($337)	($882)	($237)	($500)	($500)	($200)	($200)	-60.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($660,871)**	**($515,429)**	**($548,585)**	**($433,500)**	**($433,500)**	**($611,200)**	**($311,200)**	**-28.2%**
	1144422	INMATE REV	425005							($350,000)	($350,000)	
				The amount of revenue posted as of 3-7-21 is for the first 7 months of the year. Inmate population has been held down due to COVID-19, but next fiscal year's inmate population will most likely be normal or higher.								
				INMATE CANTEEN CONCESSIO	($356,271)	($378,612)	($294,890)	($330,000)	($330,000)	($350,000)	($330,000)	0.0%
			442010							($4,000)	($4,000)	
				Revenue from funds collected from inmates who were provided indigent help, but then later were able to gets funds put into their inmate accounts via relatives or friends. Current revenue posted is for first 6 months of the year.								
				INDIGENT SUPPLIES REIMB	($4,046)	($5,818)	($2,605)	($4,000)	($4,000)	($4,000)	($4,000)	0.0%
			442011							($100,200)	($100,200)	
				Revenue from the use of pay phones in the Detention Center and at the Annex. Estimate is based on the data posted through December only, it appears that projected revenue would be around $100,200. Inmate population has been lower due to COVID-19, but should be higher in this next fiscal year which will also lead to a higher revenue amount.								
				PAY PHONE REVENUES	($61,474)	($131,752)	($87,861)	($65,000)	($65,000)	($100,200)	($75,000)	15.4%
			453083							($200,000)	($200,000)	

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REV	1144422	INMATE REV	453083	Revenue from phone time fees. Actual Revenue amount posted as of 2-15-21 was for the first 6 months of the fiscal year, so projected amount is close to right.								
				PHONE TIME FEES	($190,632)	($237,143)	($165,875)	($200,000)	($200,000)	($200,000)	($200,000)	0.0%
			453086							($35,000)	($35,000)	
				Revenue collected from the inmates use of the Kiosk units to order canteen items, and also to send emails to persons outside the facility. The use of this method of contact continues to increase as more people become tech enabled. Amount may continue to increase as inmate levels get back to normal after COVID-19 passes.								
				KIOSK FEES	($30,678)	($40,422)	($40,725)	($30,000)	($30,000)	($35,000)	($35,000)	16.7%
			Org Tot:		**($643,100)**	**($793,747)**	**($591,956)**	**($629,000)**	**($629,000)**	**($689,200)**	**($644,000)**	**2.4%**
	1144430	CTHSE REV	425004	ID SECURITY CARD SALES	($333)	($330)	($150)	($300)	($300)	($300)	($300)	0.0%
			Org Tot:		**($333)**	**($330)**	**($150)**	**($300)**	**($300)**	**($300)**	**($300)**	**0.0%**
	Rev/Exp	**Total:**			**($2,539,960)**	**($2,539,646)**	**($2,301,478)**	**($2,143,463)**	**($2,540,801)**	**($2,438,693)**	**($2,083,493)**	**-2.8%**
EXP	1154410	SO EXPEND	510005	SALARIES-REGULAR	$5,320,746	$5,939,757	$4,976,286	$6,020,552	$6,020,552	$6,216,308	$6,171,756	2.5%
				SALARIES-REGULAR	$0	$4,768	$28,292	$0	$3,776	$0	$0	N/A
			510010							$25,000	$25,000	
				Overtime funds to be used in emergency situations and with Command Staff approval. This could be for a catastrophic event that occurs in Rowan County, or when there are unfortunately multiple homicides in a very short period of time requiring investigators to work multiple hours after the events to rundown leads. The first 24 hours in homicides are the most crucial time to develop suspects and make quick arrests. Many times, investigators are not able to use the comp time they get before another event happens. The RCSO Command Staff has also approved overtime when there is a large backlog of concealed handgun permits to get processed in the required period of time set by NC law.								
				SALARIES-OVERTIME	$24,169	$21,018	$15,258	$25,000	$25,000	$25,000	$25,000	0.0%
			510015							$40,000	$40,000	
				Additional Part Time funds requested to allow for more part-time help with our Concealed Weapons program that continues to set record numbers almost monthly. Also need funds to allow for assistance with our Staff Development process that requires many steps, and the high turnover at the Detention Center requires more help to properly process new hires.								

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EXP	1154410	SO EXPEND	510015							$135,000	$135,000	
				Funds used to compensate part time staff for work performed. Funds used for part-time clerical staff at both the main office and the Landis satellite office. The task of processing concealed weapon permits is a major request by citizens. New Permits & Renewals set record numbers this past year, and are on pace to break the records again. The earliest appointment available at present is mid April, so more help is needed! Funds also used to compensate part time staff that assist with our staff development office. The high turnover in Detention Center keeps the staff development office extremely busy meeting the requirements of County HR, training demands, and the requirements of the NC Sheriff's Training & Standards Commission. Part time staff are essential to many functions of the RCSO. Assessment of this account for the first 8 months of the fiscal year shows that the account would be underfunded, and this is even with PT Staff not working for a portion of the year due to COVID-19. I will submit a request for additional funds in a separate addition.								
				SALARIES-PART TIME	$156,615	$142,624	$115,751	$125,000	$185,750	$175,000	$125,000	0.0%
			510025	LEO SEPARATION ALLOWANCE	$237,798	$230,392	$232,806	$250,946	$250,946	$288,373	$288,373	14.9%
			520005	HEALTH INSURANCE	$1,093,436	$1,184,551	$1,055,510	$1,185,240	$1,185,240	$1,277,640	$1,277,640	7.8%
			520008	HEALTH INSURANCE-RETIREES	$103,740	$108,730	$100,100	$105,960	$121,940	$118,300	$118,300	11.6%
			520010	MEDICARE TAX	$79,548	$88,463	$74,856	$90,723	$90,723	$93,816	$93,248	2.8%
			520015	RETIREMENT	$452,146	$577,292	$542,124	$650,720	$650,720	$675,136	$678,490	4.3%
			520017	RETIREMENT - SHERIFF	$10,914	$6,704	$20,901	$15,000	$21,000	$15,000	$15,000	0.0%
			520020	SOCIAL SECURITY TAX	$340,134	$377,905	$317,563	$385,787	$385,787	$399,001	$396,252	2.7%
			520025	WORKERS COMPENSATION	$126,302	$135,009	$113,290	$139,230	$139,230	$143,511	$142,576	2.4%
			520030	401(K) CONTRIBUTIONS	$259,660	$291,254	$245,740	$296,224	$296,224	$308,599	$306,411	3.4%
			520040	COVID-19 PAYROLL BENEFITS	$0	($2,229)	($13,933)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$2,229	$13,933	$0	$1,797	$0	$0	N/A
			532010							$25,597	$25,597	
				Specialized Legal Counsel for Sheriff and All Deputies for any type of question involving law enforcement and civil process. Calls to get questions answered can be made 24 hrs. a day/7 days a week/365 days a year. This is an unlimited service, and it has proven to be a very good asset for use by the Sheriff and his Deputies.								
				ATTORNEY	$25,597	$25,597	$25,597	$25,597	$25,597	$25,597	$25,597	0.0%
			532040							$6,150	$6,150	

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EXP	1154410	SO EXPEND	532040	Funds used to cover the cost of medical exams & drug screens for new employees as required by both Rowan County HR & The NC Sheriff's Standards Commission. This account is used to cover cost for both the Sheriff's Office side and for the Detention Center side. High turnover in Detention staff continues to keep expenses high!!								
				PHYSICIAN FEES	$6,347	$6,963	$4,876	$6,000	$6,000	$6,150	$6,150	2.5%
			533001							$0	$3,500	
				Contractual Agreement with Chaplain Michael Taylor - vehicle maintenance allowance								
										$3,000	$3,000	
				Contractual Agreement with Chaplain Michael Taylor.								
				CONTRACTED SERVICES	$38,221	$41,071	$3,000	$3,000	$3,000	$3,000	$6,500	116.7%
			533045							$600	$600	
				Funds for psychological exams that are fit for duty exams needed should a RCSO Deputy be involved in a use of deadly force incident. These funds may also be needed to clear a Deputy to return to work after other major life changing events to protect the County from possible liability. one exam is $600.								
				PRE-EMP PSYCHOLOGICAL EX	$0	$0	$0	$500	$500	$600	$600	20.0%
			534030							$370	$370	
				12 month license for Adobe Photoshop software. This is used by Detective to upload photos of sex offenders on the NC State Registry. Software required to meet NC State Requirements.								
										$1,790	$1,790	
				GRIFFEYE SOFTWARE License Maintenance Cost for software that categorizes child pornography used by the CSI Investigators.								
										$7,110	$7,110	
				Maintenance Agreement #001607-004 for AFIS Machine at the main Sheriff's Office and the AFIS machine at the Landis satellite Office. Both machines are used to fingerprint citizens for concealed carry permits, business licensing purposes, child care certification, and for prospective employees.								
										$12,217	$12,217	
				Maintenance agreement with LeadsOnLine PowerPlus Investigation System Service Package, and the LeadsOnline Real Time Crime Investigation System.. Allows RCSO Investigators to track property that is pawned in pawn shops both in and out of county. Provides names of persons pawning property which are many times the ones committing break ins. This software has led to the arrest & conviction of a number of suspects in B & E cases, and Homicide investigations since being implemented here in Rowan County. Yearly cost is based on County population and size of Sheriff's Office Employees. Cost is $11,861 for the year.								

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EXP	1154410	SO EXPEND	534030							$4,613	$4,613	
				Maintenance Agreement with SURTEC Corporation that allows investigators to conduct investigations using cellular and electronic devices. Allows for unlimited streaming of covert video. Valuable tool in many drug investigations.								
										$2,580	$2,580	
				Maintenance Agreement with TLO/Transunion software that allows Investigators and Deputies of the Civil Division to track and find suspects, find assets, find addresses, find phone numbers, and track criminal conspiracy organizations. Program has been a tremendous benefit to the RCSO for both Investigators and Civil. Rate is $215 per month for base fees. Small additional funds requested to cover any monthly overages that occur occasionally in a heavy use month.								
										$9,250	$9,250	
				Maintenance for Cellebrite software and equipment used by the RCSO crime lab for cell phone analysis. Allows CSI Detectives to download and analyze data from cell phones and other electronic devices. SN# 880941504- $4,300 SN# 1636362059- $4,300 Smart Translator, single language-Spanish version. =$650 Total = $9,250.00								
										$3,915	$3,915	
				Renewal of Magnet Forensics Software used in child pornography investigations and fraud investigations. Collects data in a forensically sound & acceptable way that avoids being challenged in court proceedings Used by local, state, & federal law enforcement agencies in multiple investigations. Axiom Cloud will cut search and viewing time down by half or more. From 3 days to 1 day which is very important in investigations.								
										$2,000	$2,000	
				Request funds to upgrade the to the Active911 paging system that is already in use by Rowan County EMS and most of the Rowan County Fire Service. Director Allen Cress has recommended that the RCSO upgrade our paging system so that all of our SRT, Hostage Negotiators, and Command Staff can be paged out instantly together. Currently using the old system each person is notified alphabetically and those near the end of the list may not get notified until 5+ or more minutes have passed. This upgraded system allows operators to visually see who is responding, provides a map, and chat features between responders, of which none of these features are available on the old, outdated system. At a minimal cost of $2,000 we can be brought up to the level that both Rowan EMS and Fire have enjoyed for years.								
										$1,350	$1,350	
				Software support and maintenance costs for Access Data for FY 21-22 fiscal year. Software used by the RCSO Crime Scene Investigators during investigations. Cost is $1,350.00								
										$2,495	$2,495	
				SPEX Forensics Maintenance & Support Renewal. Cost is for the maintenance fees to the fingerprint comparison software for FY 21 -22 budget								
										$20,000	$20,000	

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EXP	1154410	SO EXPEND	534030	System for expedited DNA testing for critical cases. Ability to use DNA testing in critical cases in which the DA Office indicates that they need the results quickly for successful prosecution of a case. Currently the wait times in dealing with the NC State Crime Lab takes a minimum of 12 to 18 months to get results back on evidence submitted. A price list for the Richland County Sheriff's Office is attached. DA's Office has increased their requests for DNA testing in drug cases, and especially in Firearm possession cases to prove who had a firearm in certain cases.								
										$1,275	$1,275	
				Yearly support for the "Amped" software system which is a self contained forensic image and video enhancement tool that can process any type of video from multiple sources. "Amped" Software was purchased with budget approval in this current fiscal year. Support will be for FY 21-22 fiscal year.							
				TECHNOLOGY SERVICES-SERV&MAINT	$33,640	$53,150	$50,019	$54,319	$54,319	$68,965	$68,965	27.0%
			541040							$30,000	$30,000	
				Funds for water and sewer cost for the RCSO Office, both at the main office and at the satellite office in Landis. Amount currently posted is for the first 6 months of this year.								
				UTILITY SERVICES-WATER	$24,530	$24,516	$15,685	$30,000	$30,000	$30,000	$30,000	0.0%
			543015							$5,125	$5,125	
				Funds to cover the cost of a wide range of RCSO Equipment. Covers cost of repair to flash lights, fire extinguisher recharges, handguns, shotguns, rifles, radars, in-car cameras, surveillance equipment, etc. The cost of radar recalibration for 20+ units will be at $1,200 alone, which is scheduled each year. The cost to repair one piece of highly technical equipment can deplete the account quickly.							
										$2,000	$2,000	
				Request a moderate increase to restore this fund to the level it was at prior to this past fiscal year. Concern over COVID-19 made budget cuts necessary, but with a return to normal times we respectfully ask to better prepare this line item to sustain the repair of the many types of equipment the RCSO uses.								
				R&M-EQUIPMENT	$6,777	$3,047	$2,114	$5,000	$5,000	$7,125	$7,125	42.5%
			543020							$74,000	$74,000	
				Funds to cover the cost or repair and maintenance for the RCSO fleet of vehicles. This includes all vehicles for Sheriff's Office side and for Detention Center. Also, includes golf cart and off road vehicle used by RCSO. Repair costs typically increase this time of year if new vehicles have not yet arrived & thus allowed older vehicles to be removed from the fleet. The delay between ordering approved new vehicles and actually getting them put on the road seems to increase each year due to a number of reasons.							
				R&M-VEHICLES	$76,000	$68,717	$54,622	$74,000	$74,000	$74,000	$74,000	0.0%
			544010							$23,280	$23,280	

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EXP	1154410	SO EXPEND	544010	Funds to cover the cost of Division of Criminal Information User Fees for the Rowan County Sheriff's Office. 20 desktops @ $25/month x 12= $ 6,000 120 mobiles @ $12/month x 12=$ 17,280 $6,000 + $17,280 = $23,280 total for year								
				EQUIPMENT RENTAL	$21,169	$21,420	$21,816	$22,980	$22,980	$23,280	$23,280	1.3%
			544045							$2,208	$2,208	
				Funds to cover cost of postage meters at the main Sheriff's Office and at the Landis Satellite Office. Billing for both meters is done quarterly at the rate of $551.76 for both machines, which = $2,207.04 per year.								
				RENT:POSTAGE METER	$2,133	$2,170	$1,655	$2,208	$2,208	$2,208	$2,208	0.0%
			544900	RENT-OTHER	$0	$6,000	$0	$0	$0	$0	$0	N/A
			550007							$15,500	$15,500	
				Funds to cover the Cost per Copy program for copiers at the main Sheriff's Office and at the Landis satellite office. Also covers copiers at the Rockwell satellite office and the Cleveland satellite office which are housed in the police departments of those towns. The total amount requested in this line item is based on usage for first 6 months of the current fiscal year. As directed, will also include increase for desktop printers as a new item in this program.								
				COST PER COPY	$10,015	$12,976	$7,441	$15,500	$15,500	$15,500	$15,500	0.0%
			550010							$56,375	$56,375	
				Funds to cover costs of paying informants for information for their assistance in drug investigations, and/or in other major criminal investigations. On many occasions the use of an informant will help make a case that will otherwise go unsolved or unpunished. Request to increase the current level of funding to fight the growing level of drug crime in Rowan County. Fund also used for UC Investigations of gambling. Usage in this account for the first 7 months of this fiscal year, and projection shows the account to be underfunded by about $9,000. The amount of funds used would have actually been higher if COVID-19 would not have occurred in this current fiscal year. Asked for 2.5% increase, and will make additional request in additional detail.								
										$10,000	$10,000	
				Request an increase in the Informers account due to the $30,500 cut in this line item for the previous fiscal year. Current projection shows that this line item is underfunded by about $9,000 for the year at its current level of usage per month. Usage would most likely be higher had COVID-19 not have affected the SIU unit that had several Detectives out for an extended period of time.								
				INFORMERS	$52,949	$65,590	$47,252	$55,000	$55,000	$66,375	$54,375	-1.1%
			553005							$112,000	$112,000	

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EXP	1154410	SO EXPEND	553005	Funds for cost of phone service for the RCSO which includes land lines; data lines; secure data lines to allow for confidential investigations than cannot be traced to the Sheriff's Office; cost for air cards & mifi's for MDT connectivity; and cell phones for admin. staff, Supervisors, Detectives, and Special Response Team members who are all on call 24/7 should there be a major event or crime that requires immediate attention. Additional costs have been added for backup connectivity to both the Detention Annex & the Landis Satellite Office after issues in past due to connection being lost with these locations.								
				TELEPHONE	$94,199	$99,747	$77,338	$112,000	$112,000	$112,000	$106,000	-5.4%
			555000							$3,000	$3,000	
				Funds to cover cost of printing required for operation of the RCSO. Door hangars for the Civil Office, business cards, OCA cards for Deputies to issue at crime investigations, Concealed Weapon Renewal Notice Cards, and envelopes for jury summons are all things that incur printing cost. There is an expectation of a number of special Superior Court sessions in this next fiscal year due to backlog of all types of cases due to COVID-19. This requires more printed materials to summons potential jurors as Sheriff's are required by NC Statute.								
				PRINTING	$1,117	$2,286	$1,365	$3,000	$2,500	$3,000	$3,000	0.0%
			556000							$65,000	$65,000	
				Funds to provide uniforms for uniformed Deputies, and for adequate clothing allowance for Detectives. Request to maintain the current funding to provide for uniformed staff, both new hires and existing staff, AND to provide uniform allowance to Detectives that increase in last years budget allowed. Clothing allowance of $1000 per year is much more in line with other surrounding law enforcement agencies than what has been allowed in the past. A well uniformed staff is important in maintaining a good public image and community relations.								
				UNIFORMS	$61,365	$63,774	$34,112	$65,000	$65,000	$65,000	$65,000	0.0%
			556010							$1,500	$1,500	
				Clothing allowance for Sheriff who is required to attend many events throughout the year to represent the RCSO and Rowan County. Events are both in County and at various locations throughout the State of NC. Budget was cut in this current fiscal year due to COVID-19. Request to restore this to the normal level								
				CLOTHING	$1,500	$1,500	$1,000	$1,000	$1,000	$1,500	$1,500	50.0%
			556020							$1,000	$1,000	
				Account to cover the cost of Uniforms for Reserve Officers.								
										$1,000	$1,000	
				This fund was cut last year due to COVID-19. Request $1,000 to help restore this account so that we can provide for reserve officers. With things opening up more, reserves will be more active.								
				UNIFORMS-SPECIAL DEPUTIES	$2,015	$120	$111	$1,000	$1,000	$2,000	$2,000	100.0%
			557000							$8,500	$8,500	

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EXP	1154410	SO EXPEND	557000	Funds to meet the postage fees of the RCSO. Sheriff's Office is required by NC Statutes to mail out jury summons for the Superior Courts held in the county. Also significant mailing cost associated with concealed handgun permits, and with the operation of the Civil Process Unit. Required to use funds here to mail back equipment for repair, or to mail evidence to NC lab for processing.								
				POSTAGE	$8,305	$5,864	$6,794	$8,500	$8,500	$8,500	$8,500	0.0%
			558000							$4,500	$4,500	
				Request additional funds to the Travel account to help restore the account to pre-COVID-19 level. There should be much more training and conferences available in this coming fiscal year,								
										$11,000	$11,000	
				Travel Cost incurred through attending law enforcement training and conferences to gain knowledge and certifications. Training enables the office to improve performance and to better serve Rowan County Citizens. COVID-19 caused almost all travel and training expenses to cease due to the cancelation of the majority of training and conferences. Will request additional funds to begin to restore this account to previous levels.								
				TRAVEL	$11,839	$9,932	$5,235	$11,000	$10,000	$15,500	$11,000	0.0%
			559000							$10,000	$10,000	
				Additional funds to restore the Training account to it's pre-COVID-19 level. There will many more training classes and conferences during this coming fiscal year as restrictions are ceased. The RCSO is becoming a much younger and less experienced office due to retirements. There will be a definite and distinct need for training to provide the citizens of Rowan County the trained Sheriff's Deputies & Detectives that they deserve.								
										$2,000	$2,000	
				Request one time expenditure to provide funds for AMPED FIVE TRAINING: FORENSIC IMAGE & VIDEO ENHANCEMENT Software training. This training would be for a new Detective recently assigned to perform CSI duties due to retirements and promotions of one of the Detectives who had previously been trained. This beginner & intermediate level training will provide the Detective with the fundamentals of image and video analysis, along with the issues faced when using digital multimedia evidence in investigations. This course is a mixture of lecture and hands on training with many practical exercises. The cost for the training is $1,500, plus funds for hotel & meals.								
										$12,600	$12,600	
				Travel Cost incurred through attending law enforcement training and conferences to gain knowledge and certifications. Training enables the office to improve performance and to better serve Rowan County Citizens. COVID-19 caused most training and conferences to be canceled during this current fiscal year. Will be requesting additional funds to restore this account to the pre-COVID-19 level which was twice the current amount of funding.								
				TRAINING	$13,466	$21,525	$10,297	$12,323	$11,323	$24,600	$12,277	-0.4%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$21,972	$23,600	$23,600	$23,600	$23,600	0.0%
			561005							$17,500	$17,500	

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EXP	1154410	SO EXPEND	561005	Funds for office supplies for the Sheriff's Office and the Sheriff's Office satellite at Landis. This account covers many & varied types of office equipment necessary to operate of Sheriff's Office of a County our size. There is a high demand for paper at both offices for running criminal histories on investigations & gun permits, and for printing case reports and arrest reports. Request to maintain same amount in this account because all patrol deputies now have a small printer mounted in their vehicle required for printing uniform citations or "tickets" issued for minor crime violations. Printers also are used to print criminal summons and 50 B's for service on persons in the field. The printers require moderate use of paper and of an ink cartridge that comes from this supply account. Printing these papers in the field reduces extra miles being driven to pick papers up at the office. NC has pushed for printers to be placed in vehicles as part of a statewide overhaul of the way criminal summons & 50 B's are handled. These printers are not on the cost for copy program. There are 62 printers in operations in RCSO vehicles. A review of the cartridge cost for last year for the vehicles just for reference is : 62 Black XL Cartridge @$35 each =$ 2,170 15 Color XL Cartridges @$35 each=$ 455								
				OFFICE SUPPLIES	$22,863	$14,482	$11,067	$17,500	$17,500	$17,500	$17,500	0.0%
			561010							$9,500	$9,500	
				Account covers food, supplies, and vet cost for the RCSO K-9's owned by the Sheriff's Office. Biggest expense is of course vet cost for 6 working dogs, and there is always the risk of an unexpected injury that will bust the budget. This has actually happened in each of the last 3 years!! For the last 3 years, the RCSO has had a K-9 injury suffered by the dog during K-9 training. An increase will be requested to effectively cover the cost of this account. A review of the past years shows a B/A was needed in each of the last three years to cover the total costs in this account.								
										$2,000	$2,000	
				The RCSO has been fortunate to receive $1,500 in public donations that were directed to the K-9 program. This cannot be depended on each year to fund our K-9 program. A budget amendment has been required each year for this line item. Request moderate increase to cover the cost of the K-9 program.								
				ANIMAL AND VET SUPPLIES	$14,295	$11,579	$5,296	$9,500	$10,958	$11,500	$11,500	21.1%
			561020							$3,500	$3,500	
				Cost for supplies used in crime scene investigation. Supplies can be crime scene tape, finger print powder, print brushes, fingerprint kits, both paper & plastic bags, body bags, sharps containers, gun shot residue tests, swabs, boxes, virgin paint cans, etc.								
				EVIDENCE SUPPLIES	$3,707	$1,695	$1,405	$3,500	$3,500	$3,500	$3,500	0.0%
			561035							$28,690	$28,690	

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EXP	1154410	SO EXPEND	561035	Allows for purchase of ammunition needed by the RCSO during the fiscal year. NC Sheriff's Standards requires that each Deputy successfully complete a regular handgun qualification course of fire, and a combat course of fire each calendar year. Deputies are also required to qualified with any type of long gun (rifle and/or shotgun) that they may be issued to carry. Failure to complete this REQUIRED training will result in a loss of certification by NC Sheriff's Standards. Additional funds requested over amount in budget of last year due a number of Detention Officers have been certified through the armed Detention Officer training course this past year. Additional funds required this year due to NEW requirement for night qualification with rifles. This is required for any Deputy with an issued rifle. Of course this requires additional ammo for training, qualification, and for duty ammo. Handgun Ammo FMJ-Qualification 35,000rds. = $7,111.00 Handgun Ammo HP-Duty 10,000 rds. = $3,044.00 Shotgun Ammo -Qualification & Duty 5,000rds.=$2,386.00 Rifle Ammo-Qualification & Duty-10,000rds.= $3,186.00 Rifle Ammo (SRT)-Qualification & Duty-15,000rds. = $8,098.00 Sniper Rifle Ammo-Qualification & Duty- 2,000rds. = $1,627.00 9mm Sub-Gun Ammo-3,000rds = $630.00 TOTAL =$26,082.00 TOTAL AMMO COST=$26,082.00 We have been advised that he NC State Contract Price will increase at the beginning of the fiscal year, but the total amount of increase is unknown at present. Commercially, the cost of ammo has spiked to absurd levels, so we propose to add a 10% increase to cover the cost of the expected increase. Total cost = $26,082 x 10%=$28,690.								
										$1,950	$1,950	
				Cost is to provide each deputy with the "Law Enforcement Officers Quick Reference Statute Guide". This provides the officer a wealth of information at his fingertips, and provides him the way to word every type of charge on a citation. Commonly called the "blue book", it is an invaluable guide to Deputies when in stressful situations. Cost is $15.50. $15.50 x 120 = $1860. Total cost with shipping cost of $90 is $1,950.								
										$30,000	$30,000	
				Funds to cover numerous different types of supplies that allow the RCSO to operate as a law enforcement agency in a professional manner, while providing proper service to the citizens of Rowan County. Some of the supplies purchased from this account: ammo(listed separately), regular batteries, rechargeable flashlight batteries, badges, pepper spray, leather gear, belts, holsters, hand cuffs, leg irons, Kevlar gloves, drug test kits, alco-sensor mouthpieces, long gun cases, taser cartridges(listed separately), statute guides,, metal clipboards, body cam replacement parts, latex gloves, hand sanitizer, etc. These supplies are used by entire staff of law enforcement officers, and there are always items wearing out or being damaged during arrests.								
				LAW ENFORCEMENT SUPPLIES	$34,120	$33,766	$28,230	$45,000	$55,234	$60,640	$50,640	12.5%
			561060							$3,500	$3,500	
				Account covers the cost of photographic equipment and supporting supplies used in crime scene collection. Covers cameras for every patrol officer & detective,, along with the data cards required so evidence can be submitted..								
				PHOTOGRAPHIC SUPPLIES	$3,136	$3,000	$152	$3,500	$3,000	$3,500	$3,500	0.0%
			561085							$37,925	$37,925	

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EXP	1154410	SO EXPEND	561085	Account covers cost for vehicle supplies for the Sheriff's Office vehicle fleet. This account covers the cost of all types of vehicle parts used in routine oil changes, and any other type of repair, major or minor. A big expense in this account is for tires. With the amount of mileage driven by Deputies, tires will inevitably wear out and require replacement to keep the vehicle safe to operate. Have asked for 2.5% increase in funds and is based on usage in the first 8 months of this fiscal year. New vehicles are coming late this year which of course causes us to have to spend funds to keep older cars in running condition. The same delay is anticipated for this coming fiscal year based on reports we are getting from our suppliers. Will make an additional request for increase.								
										$6,000	$6,000	
				Requesting additional funding in this line item due to the projection in this account based on the first 8 months of the year. Size of the fleet has increased over the past several years, along with prices for tires and vehicle parts. A budget amendment was required for this past fiscal year to keep this account funded.								
				VEHICLE SUPPLIES	$30,694	$37,990	$38,070	$37,000	$56,594	$43,925	$43,925	18.7%
			561087							$1,000	$1,000	
				Funds for supplies used in traffic direction and control. Mainly for officer safety such as highly visible traffic vests, special traffic direction lights, traffic gloves, cones, flares, child safety seats when required, signage, etc.								
				STREET SUPPLIES	$1,481	$962	$975	$1,000	$1,000	$1,000	$1,000	0.0%
			561095							$19,000	$19,000	
				Funds for replacement of body armor in use by Deputies. Deputies are issued body armor for use while performing their assignments, and are required to wear it. This item is now in the other small equipment category due to changes in amount for fixed assets. Body armor is good for 5 years form the date of manufacturer, and is guaranteed for that period of time. Vest wear out after constant use, and the Kevlar breaks down, so replacement is necessary for the county to avoid being liable. Replacement of vest is staggered to avoid a large expense every 5 years. The new vests are 10 lbs lighter, yet offer a higher level of ballistic protection. Body armor cost is $950.00. $950 x 20 = $19,000								
										$4,700	$4,700	
				Funds for replacement of firearms due to retirements, and damage. Clock cost is $470 each with night sights. $470 x 10 units = $4,700								
										$29,200	$29,200	

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EXP	1154410	SO EXPEND	561095	Replace funds to replace aging and outdated Advantage 1000 gas masks that are issued to most of the Patrol Deputies, Civil Deputies, and CRU team. These Deputies are the very ones that are will be on the front lines should we have to deal with a sudden case of civil unrest. A recent required fit test required by OSHA showed that the Advantage 1000 masks are failing, and are at present should be removed from service. Several of the Advantage 1000's have developed a yellowish film on the eye mask portion. The Special Response Team and Special Investigative Unit are issued a modern AVON C50 LG Twin Port MK II NIOSH gas mask that will protect Deputies for years to come. There is a need to replace 80 gas masks. The price of the AVON C50 LG is $365 per mask. The total cost for the mask replacement is $29,200. Filters will be requested in the next line item.								
										$6,720	$6,720	
				Request for funds to purchase FILTERS needed for the gas masks that we are requesting to replace with the new AVON LG Twin Port MKII NIOSH. The filters come 4 to a case, which costs $168 per case. Each mask should be issued with 2 filters, so there is a need for 160 filters or 40 cases. Total = 40 cases X $168=$6,720.								
										$5,600	$5,600	
				Request funds to provide a pouch for each of the new AVON LG Twin Port MKII NIOSH Mask. A carrying pouch is essential to be issued with a new gas mask to protect the eye mask portion, and to allow the officer to carry it on his side into situations of civil unrest. If needed, the mask will need to be put on very quickly to avoid exposure to gas. Obviously the Deputy cannot hand carry a mask into a disturbance or a tense civil unrest situation, as he needs his hands ready to any actions needed. The pouches cost $70. 80 pouches X 70= $5,600.								
										$30,000	$30,000	
				Request to maintain funding in this account, as in previous years to allow for the purchase of many different types of equipment needed to operate the RCSO in a professional manner. This account covers the replacement cost of office chairs, desks, filing cabinets, outer tactical vest carriers used with body armor, firearm supplies, alco-sensors, and firearms.								
				OTHER SMALL EQMT	$52,270	$41,934	$38,391	$67,992	$75,058	$95,220	$70,220	3.3%
			562005							$65,000	$65,000	
				Funds to cover the cost of electrical power for the Main Office at Salisbury, and the satellite office at Landis.								
				ELECTRICITY	$49,159	$49,144	$32,677	$65,000	$65,000	$65,000	$65,000	0.0%
			562020							$50,000	$50,000	
				Additional funds requested to account for the inevitable price spikes in fuel due to the absurd policies of the current Federal administration. Currently as of 03-18-21, the price of regular gasoline at the pump is 54 cents higher than it was as of 01-20-21, so serious consideration must be given to increase in this line item.								
										$300,000	$300,000	

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EXP	1154410	SO EXPEND	562020	Funds for vehicle fuel and oil used in RCSO vehicle fleet. Funds spent this year are posted for first 7 months, and represent about half of the total amount budgeted. The low gas prices that we all benefited from under the previous President are quickly disappearing, and the current administration seems determined to drive fuel prices as high as they can via implementing the green new deal. The RCSO should maintain a sizeable cushion to brace for the inevitable price spikes due to ridiculous policy decisions at the Federal level, and the threat of supply disruption due to hurricanes, or other situations beyond our control. Will request additional funds in separate line item.								
				MOTOR FUELS&LUBRICANTS	$304,437	$277,744	$233,955	$300,000	$300,000	$350,000	$700,000	133.3%
			564050							$5,830	$5,830	
				Funding allows the RCSO to remain a member of the NC Sheriff's Association, which provides a number of services to the RCSO and Rowan County citizens. These funds are also used to provide dues for the Sheriff & other key Deputies to various law enforcement associations. Lastly, funds here are used to purchase law reference material and instructional manuals allowing personnel to remain up to date on legal matters.								
				DUES AND SUBSCRIPTIONS	$4,999	$2,805	$4,380	$5,830	$5,830	$5,830	$5,830	0.0%
			565000							$1,500	$1,500	
				Funds to provide medical supplies for use by Deputies in the field.								
				MEDICATIONS	$700	$446	$70	$1,500	$1,500	$1,500	$1,500	0.0%
			575035							$832,770	$832,770	

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EXP	1154410	SO EXPEND	575035	Attached is a list of RCSO Vehicle that need replacement in FY 21-22 budget. All of the vehicles listed are high mileage already or will be by the time the replacement vehicles arrive to be outfitted. All of the vehicles that are highlighted on the list are ready to be taken out immediately. FY 21-22 Vehicle replacement request which is to take 22 vehicles listed on the attached paperwork out of service due to extremely high mileage and/or mechanical failure making it cost prohibitive to continue having the vehicle in the fleet. There is attached paperwork details the vehicle replacements that are requested by each RCSO Division, and the cost per vehicle, which is by the lowest pricing obtained by NC Sheriff's Assoc. Statewide negotiated contractual agreement, with the vehicles delivered right to our office. The cost does include a 5% cushion and the 3% DMV tax that is always paid from this account as well. RCSO Master Deputy Jay Davis who is the manager of the RCSO fleet can provide any requested paperwork on the vehicles either going out of service, or the ones that are requested to be purchased to come in service upon request. A notebook has been turned in that details all the information desired on the vehicles requested, the vehicle equipment needed, and the installation cost per vehicle. Total cost of request for 22 replacement vehicles is $832,770. **Special Note- The total cost of the Van for the Detention Center as listed on the attached sheet is high, BUT it does include the cost of the emergency equipment for it and the new Van Cell cost of $29,273, which along with the cost of the van at $35,045 totals up to the cost of the van at $64,317. ** Attachment breaks down the type, costs, and total number of vehicles requested. It also shows the total cost if a new $5,200 mobile radio is purchased with each new vehicle if the decision is made to add a radio purchase with each new vehicle as has been discussed in the past. If a new mobile radio is purchased with each new, the total price of the vehicle purchase increases to $956,483. Lastly, the attachment provides details if we want to drop 1 or more vehicles from the request.								
				C/A - VEHICLES	$657,766	$577,308	$414,808	$526,169	$565,360	$832,770	$768,216	46.0%
			575036							$259,160	$259,160	
				Request funds for the equipment for new vehicles for the RCSO fleet. A list is attached of the new vehicle equipment request, and it details the cost associated with each vehicle. There is a 5% cushion added to cover any price hikes that could occur between now and the time the equipment is ordered. RCSO Fleet Manager Master Deputy Jay Davis has produced a detailed notebook that provides a tremendously detailed description of the equipment requested. Total equipment cost, including decals for vehicles that need them is $ 259,160								
				C/A:VEHICLE EQUIPMENT	$177,239	$169,501	$108,563	$116,832	$118,831	$259,160	$259,160	121.8%
			575037							$60,100	$60,100	
				Cost of Equipment Installation for the Vehicles requested in FY 21-22. There is an attachment that details the cost for each type of vehicle that is ordered. Equipment Install Cost $54,600 + Vinyl Decal Cost $5,500 = Total cost of $ 60,100								
				C/A:VEH EQMT INSTALLATION	$53,338	$38,164	$13,604	$38,000	$45,036	$60,100	$51,550	35.7%
			575090							$11,315	$11,315	

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EXP	1154410	SO EXPEND	575090	Request funding to replace K-9 Echo that is currently still in service as a RCSO K-9, but is now 9 years old. K-9 Echo has developed arthritis in his shoulder blades and hips, and the vet has stated that it is in the best interest of K-9 Echo to be retired from being a working K-9. We have obtained 3 quotes, and the lowest quote from Highland K-9's is attached for review. The quote of $11,315 includes a dual purpose dog, the four week handler course, lodging for the handler while in training, certification of the dog, all course materials, free continuing training for as long as we own the K-9, and free re-certification for as long as we own the K-9. K-9 Echo has been involved in a number of apprehensions, has conducted numerous successful narcotic searches, and has run hundreds of tracks following a human odor in his 9 year career. Replacing this K-9 will allow the RCSO to maintain a K-9 on each patrol squad that allows the RCSO to provide citizens with constant 24 hr. coverage of a K-9.								
				C/A-FURN&EQUIP	$84,744	$27,755	$0	$0	$0	$11,315	$11,315	N/A
			576900							$189,000	$189,000	
				YEAR #2 Cost of the described plan listed below: The RCSO requests funds to provide 90 new Taser 7 units & Body 3 Cameras for use by the Deputies currently outfitted with older model Tasers & Cameras. These units from Taser are the sole source provider of Taser 7 Technology and along with this type of Body 3 Camera Technology. The new Taser 7 is vastly improved over the model 26P units that are currently in use. These units have the ability to deploy two separate cartridges, which is great in the event that the first does not make contact or the cartridge fails for some reason. With a spare 2 unit cartridge, a Deputy now has 4 shots to utilize if needed. The Taser 7 travels faster and has more kinetic energy which prevents it from being defeated by criminals trying to use baggie clothing to defeat the unit. This new plan would provide the RCSO with 90 new Taser units, 90 new AXON Body 3 cameras, new battery packs, holsters, Taser 7 Docks & wall mounts for charging, complete issue of the Taser 7 cartridges & spares to each officer. The plan would also provide a yearly duty cartridge replacement plan for the next 5 years, 5 years of warranty on each Taser 7 or Body 3 camera if broken, a training suit, a Taser 7 Instructor Training Voucher, and a Taser 7 Master Instructor Training Voucher so staff could be properly trained on all the new equipment. This new plan would completely replace all 90 Body 3 cameras at 2.5 years with 90 new camera units. These new Body 3 cameras are a vast improvement over the older model camera. Of course the picture and resolution are improved. The best features are that in stand-by mode, the camera will automatically activate if the Deputy draws his handgun, or his Taser unit. This can capture crucial evidence for effective prosecutions in crime, even in incidents where the Deputy is caught off guard & is unable to turn the camera on himself due to the need for them to act immediately for their own protection or of a 3rd party. With the proper phone app. RCSO supervisors could log into a Deputies new Body 3 camera and follow the action in real time seeing exactly what the Deputy sees. This plan would be the best way to provide the new equipment to replace all 90 Tasers & Body Cameras at once. Instead of having Deputies with equipment in various stages of a 5 year plan, this would make everyone uniform with the best equipment possible. The plan would eliminate the cost of Cartridges for both training and for duty each year for the entire 5 years. With the cost of 1 cartridge being $30 , the cartridge plan alone saves funds. Year 1-$113,600 Year 2-$189,000 Year 3-$189,000 Year 4-$189,000 Year 5-$189,000 Total cost for 5 years is $869,600								
				F/A-OTHER	$136,670	$159,276	$127,812	$133,392	$133,392	$189,000	$189,000	41.7%

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EXP	1154410	SO EXPEND	576900	F/A - OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			582008							$1,000	$1,000	
				Funds to provide for retirement of employees. Funding requested to provide for 8 retirements at $125 each= $1,000.00 Plans certainly can change, but there could be up to at least 8 retirements within the next year.								
				EMPLOYEE RETIREMENTS	$746	$0	$380	$875	$875	$1,000	$1,000	14.3%
			582009							$1,000	$1,000	
				Funds to allow RCSO to provide food for County Chief's meeting, and to host training events. Bulk of funds in this account were provided by a donation from several Rowan County citizens and will need to be carried over to the next fiscal year.								
				MEETINGS/TRAINING FOOD	$6,091	$4,181	$197	$1,000	$25,936	$1,000	$1,000	0.0%
			582015							$6,000	$6,000	
				Funds used to purchase parade candy, pay for ads in local high school sports programs, and other expenses for RCSO employee benefit. Amount matches the Calendar Revenue Account for funds collected from selling ads on RCSO calendar each year.								
				CALENDAR	$5,891	$4,443	$2,406	$6,000	$6,000	$6,000	$6,000	0.0%
			582071							$2,000	$2,000	
				Funds for desk top and lap top replacements required by the Sheriff's Office. Amount was provided after consulting with IT. This funding is normally moved to the IT Department Budget.								
				INFORMATION SYSTEMS	$967	$0	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			583017							$3,000	$3,000	
				Below funds were approved as an Expansion Request in the FY 20-21 Budget, but COVID-19 prevented the RCSO from hold the camps. Request $3,000 in FY21-22 Continuation to allow for 2 Youth Camps to be held as previously planned. Support two annual summer camps for County youth at a total cost of $3,000.								
										$1,000	$1,000	
				Funds used in operation of the GREAT Program. Normally receive several Community grants to fund the program.								
				GREAT	$17,026	$969	$695	$6,500	$6,500	$4,000	$4,000	-38.5%
			583018	CHALLENGE OF THE BADGES	$0	$0	$0	$0	$0	$0	$0	N/A
			583019	COURT SEIZURE MONIES EXP	$0	$0	$0	$0	$0	$0	$0	N/A
			590028							$1,500	$1,500	

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EXP	1154410	SO EXPEND	590028	Expense account for costs of evidence storage. Amount matches the revenue account for evidence storage,								
				EVIDENCE STORAGE EXPENSE	$720	$0	$0	$500	$500	$1,500	$1,500	200.0%
			590053							$137,500	$137,500	
				Expense fund for Concealed Weapon Permit Fees charged by the State of NC. Charges are based on the number of permits issued. State charges county to recover their portion of the revenue from issuing the concealed permit.								
				STATE FEES-CONCEALED WPNS	$145,085	$117,790	$160,255	$121,000	$162,250	$137,500	$137,500	13.6%
			594000							$50,000	$50,000	
				Livingstone College Education Program.								
				EDUCATION APPROPRIATION	$76,670	$49,059	$4,054	$50,000	$50,000	$50,000	$10,000	-80.0%
			Org Tot:		**$10,587,840**	**$11,276,288**	**$9,459,811**	**$11,381,499**	**$11,623,959**	**$12,528,644**	**$12,601,579**	**10.7%**
	1154412	ALCOA EXP	510015							$10,500	$10,500	
				Funds paid to part-time Deputies working to cover the Eagle Creek properties.								
				SALARIES-PART TIME	$9,911	$8,031	$7,450	$10,000	$10,000	$10,500	$10,500	5.0%
			520010	MEDICARE TAX	$144	$116	$108	$150	$150	$200	$200	33.3%
			520020	SOCIAL SECURITY TAX	$614	$498	$462	$650	$650	$700	$700	7.7%
			520025	WORKERS COMPENSATION	$244	$185	$171	$300	$300	$300	$300	0.0%
			543012							$1,500	$1,500	
				Funds for repair and maintenance of RCSO boats.								
				R&M-BOATS	$0	$2,370	$683	$1,000	$1,000	$1,500	$1,500	50.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561090							$1,500	$1,500	
				Misc. supplies needed for proper operation of RCSO boats used on High Rock Lake.								
				OTHER SUPPLIES	$614	$1,000	$0	$400	$20,062	$1,500	$1,500	275.0%

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EXP	1154412	ALCOA EXP	562020							$1,500	$1,500	
				Funds for the fuel and lubricants used in the operation of the Sheriff's Office boats.								
				MOTOR FUELS&LUBRICANTS	$2,399	$155	$70	$2,500	$2,500	$2,500	$5,000	100.0%
			575090	C/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$13,926**	**$12,355**	**$8,945**	**$15,000**	**$34,662**	**$17,200**	**$19,700**	**31.3%**
	1154413	DSS EXPND	510005	SALARIES-REGULAR	$116,513	$92,999	$77,803	$93,256	$93,256	$94,533	$93,624	0.4%
			520005	HEALTH INSURANCE	$27,994	$20,182	$18,018	$19,920	$19,920	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$1,622	$1,307	$1,092	$1,308	$1,308	$1,327	$1,314	0.5%
			520015	RETIREMENT	$9,860	$8,828	$8,371	$9,828	$9,828	$10,248	$10,272	4.5%
			520020	SOCIAL SECURITY TAX	$6,937	$5,588	$4,604	$5,588	$5,588	$5,670	$5,613	0.4%
			520025	WORKERS COMPENSATION	$2,808	$2,141	$1,792	$2,146	$2,146	$2,175	$2,154	0.4%
			520030	401(K) CONTRIBUTIONS	$5,776	$4,526	$3,861	$4,534	$4,534	$4,727	$4,682	3.3%
			556000							$3,000	$3,000	
				Funds for Uniforms & leather gear for the Deputies funded by DSS.								
				UNIFORMS	$2,879	$3,000	$0	$3,000	$3,000	$3,000	$3,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561095							$6,000	$6,000	
				Funds for supplies such as ammo, handcuffs, shackles, pepper spray, and any other equipment needed for the DSS Deputies.								
				OTHER SMALL EQMT	$5,874	$3,175	$2,447	$6,000	$6,000	$6,000	$6,000	0.0%
			576900	F/A-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$180,263**	**$141,747**	**$117,988**	**$145,580**	**$145,580**	**$149,520**	**$148,499**	**2.0%**
	1154416	ASSET EXP	534030							$2,000	$2,000	

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EXP	1154416	ASSET EXP	534030	State Asset Forfeiture funds used Tech nology Services and Maintenance.								
				TECHNOLOGY SERVICES-SERV&MAINT	$8,471	$575	$8,810	$0	$9,326	$2,000	$2,000	N/A
			543020	R&M-VEHICLES	$1,214	$0	$125	$0	$10,000	$2,500	$2,500	N/A
			553005							$5,000	$5,000	
				State Asset Forfeiture Funds used for phone costs for the Drug Investigators.								
				TELEPHONE	$4,420	$5,346	$5,342	$5,000	$8,000	$5,000	$5,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561095	OTHER SMALL EQMT	$7,138	$958	$12,627	$2,500	$22,500	$2,500	$2,500	0.0%
			561910							$8,000	$8,000	
				State Asset Forfeiture Funds used to buy law enforcement supplies used in drug investigations								
				OTHER-STATE SUPPLIES	$20,017	$9,678	$14,634	$10,000	$26,426	$8,000	$8,000	-20.0%
			Org Tot:		**$41,260**	**$16,557**	**$41,538**	**$17,500**	**$76,252**	**$20,000**	**$20,000**	**14.3%**
	11544162	AF FED EXP	558026	TRAVEL	$0	$1,536	$0	$0	$3,000	$0	$0	N/A
			559026	TRAINING	$0	$0	$0	$0	$3,000	$0	$0	N/A
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561099	WEAPONS	$0	$0	$0	$0	$8,000	$0	$0	N/A
			575005	C/A:ASSET FORFEITURE	$5,495	$0	$0	$0	$7,000	$0	$0	N/A
			576006	F/A:ASSET FORFIETURE	$0	$5,286	$0	$0	$20,000	$0	$0	N/A
			582013							$2,500	$2,500	
				Federal Asset Forfeiture Funds used on Drug Education								
				DRUG EDUCATION	$13,000	$3,170	$4,493	$2,500	$14,653	$2,500	$2,500	0.0%
			582018	ASSET FORFEITURE	$6,676	$0	$0	$0	$20,000	$0	$0	N/A

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EXP	11544162	AF FED EXP	**Org Tot:**		**$25,171**	**$9,992**	**$4,493**	**$2,500**	**$75,653**	**$2,500**	**$2,500**	**0.0%**
	11544165	AF ST EXP	558065							$4,500	$4,500	
				State Asset Forfeiture Funds used for travel expenses for drug investigators.								
				TRAVEL	$4,643	$727	$269	$4,500	$4,500	$4,500	$4,500	0.0%
			559050							$4,500	$4,500	
				State Asset Forfeiture Funds used for travel expenses for drug investigators.								
				TRAINING	$520	$500	$2,400	$4,500	$4,500	$4,500	$4,500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561098							$5,000	$5,000	
				State Asset Forfeiture Funds used to purchase weapons.								
				WEAPONS	$8,882	$4,851	$1,022	$5,000	$11,000	$5,000	$5,000	0.0%
			575085	C/A:ASSET FORFEITURE	$0	$9,500	$8,709	$0	$10,000	$0	$0	N/A
			576005	F/A:ASSET FORFEITURE	$392	$4,705	$4,721	$0	$18,000	$0	$0	N/A
			582019							$6,000	$6,000	
				State Asset Forfeiture Funds used for Confidential Informants.								
				ASSET FORFEITURE	$15,840	$0	$0	$6,000	$19,000	$6,000	$6,000	0.0%
			Org Tot:		**$30,277**	**$20,284**	**$17,122**	**$20,000**	**$67,000**	**$20,000**	**$20,000**	**0.0%**
	1154417	LLEBG EXP	534030	TECHNOLOGY SERVICES-SERV&MAINT	$0	$0	$0	$0	$0	$0	$0	N/A
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561095	OTHER SMALL EQMT	$0	$1,734	$0	$0	$0	$0	$0	N/A
			575000	C/A-EQUIPMENT	$11,315	$0	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$3,165	$13,160	$0	$0	$0	$0	$0	N/A

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EXP	1154417	LLEBG EXP	**Org Tot:**		**$14,480**	**$14,894**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1154419	OT SO EXP	534030							$3,000	$3,000	
				Funds from SCAAP reimbursement grant used for Technology for benefit of the inmates.								
				TECHNOLOGY SERV & MAINT	$0	$4,553	$103	$0	$4,000	$3,000	$3,000	N/A
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561095	OTHER SMALL EQMT	$1,100	$0	$12,302	$0	$18,004	$0	$0	N/A
			576040	F/A:FEDERAL GRANTS	$0	$4,672	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$1,869	$0	$4,000	$0	$10,000	$0	$0	N/A
			582024	KATRINIA REIMBURSEMENT	$0	$0	$0	$0	$20,386	$0	$0	N/A
			582025	DISASTER RELIEF	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$2,969**	**$9,224**	**$16,406**	**$0**	**$52,390**	**$3,000**	**$3,000**	**N/A**
	1154420	DETCNT EXP	510005	SALARIES-REGULAR	$2,837,963	$3,222,969	$2,690,825	$3,350,031	$3,350,031	$3,493,337	$3,451,780	3.0%
				SALARIES-REGULAR	$0	$9,785	$21,419	$0	$3,196	$0	$0	N/A
			510010							$50,400	$50,400	
				Funds used to compensate Detention Officers when the facility has an extremely high population, especially when there are open staff positions on a crew due to high employee turnover. Request to keep fund at same level, and allow for confusion over how payment is made.							
				SALARIES-OVERTIME	$31,199	$45,328	$1,461	$50,400	$50,400	$50,400	$50,400	0.0%
			510015							$90,000	$90,000	
				Funds paid to PT Detention Officers who work in the place of full time staff due to vacations, sickness, training, etc. PT Detention Officers may also be called to fill in when a position on a crew is vacant due to high employee turnover in the Detention Center. PT staff also assists with inmate transport to various prison across the State of NC once an inmate is sentenced, and trips must also be made if an inmate requires medical treatment. One of the main Constitutional Duties of the Sheriff is the proper operation of the County Jail. Adequate funding for required staff is a must!! Detention Population will certain rise once COVID-19 pandemic is brought under control.							
				SALARIES-PART TIME	$78,834	$65,688	$52,842	$90,000	$90,000	$90,000	$90,000	0.0%

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EXP	1154420	DETCNT EXP	520005	HEALTH INSURANCE	$635,192	$707,361	$634,747	$737,040	$737,040	$764,400	$764,400	3.7%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$7,470	$0	$9,960	$1,630	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$40,273	$46,105	$37,866	$48,990	$48,990	$50,726	$50,120	2.3%
			520015	RETIREMENT	$227,198	$299,504	$278,518	$349,950	$349,950	$359,300	$359,397	2.7%
			520020	SOCIAL SECURITY TAX	$172,203	$196,452	$159,786	$207,733	$207,733	$214,004	$211,431	1.8%
			520025	WORKERS COMPENSATION	$69,913	$76,088	$63,042	$81,041	$81,041	$84,108	$83,155	2.6%
			520030	401(K) CONTRIBUTIONS	$81,579	$88,773	$78,559	$109,120	$109,120	$109,787	$108,514	-0.6%
			520040	COVID-19 PAYROLL BENEFITS	$0	($3,965)	($10,223)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$3,965	$10,223	$0	$1,456	$0	$0	N/A
			532028							$67,437	$67,437	
				Cost for the psychological assessment and care provided to RCSO Detention inmates as required by the NC State Jail Inspector guidelines. State requires that both Health and Psychological services be provided for inmates. US Supreme Court has found it to be a violation of an inmate's 8th amendment right for not providing the necessary standard of care. **This price is subject to change with the new Health Care Provider that will take over as Mediko ends their contract.								
										$0	($150,000)	
				Per Sheriff at Board Retreat								
				PSYCHOLOGICAL ASSESSMENT	$17,000	$22,650	$22,479	$67,437	$67,437	$67,437	$0	-100.0%
			533039							$850,000	$850,000	
				Inmate Healthcare Services through contract Mediko has informed us that they will end their contract at the end of the fiscal year, so new Contract is being bid out. Price for new contract may rise?								
				INMATE HEALTHCARE	$533,072	$771,736	$522,300	$816,800	$816,800	$850,000	$1,100,000	34.7%
			533041							$549,448	$549,448	
				Cost of food services provided to the inmates at the Rowan County Detention Center by contracted Food Services Provider. Of course there are rules and guidelines in place from the State of NC that must be strictly followed. The food services contract provides the inmate meals at both locations, and covers the cost of all cooks/kitchen personnel. This year cost is figured at 3% above last year. $533,445 x 3%=$549,448.00								
				FOOD SERVICES	$450,019	$452,104	$389,082	$533,445	$533,445	$549,448	$549,448	3.0%
			534025							$268,550	$268,550	

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EXP	1154420	DETCNT EXP	534025	Funds to cover the cost of inmate care when it is required for them to be transported to area hospitals for care or to Central Prison in Raleigh where around the clock medical care can be provided. Costs in this line item will vary greatly from year to year as there is no way to predict what type of inmate we may house, or what type of medical problem our inmates may suffer from. We have been required to cover heart attacks, child birth, broken bones, cancer treatment, and various other medical issues. Requested an increase in this line item of 2.5%. With the long court delays due to COVID-19, we are having to keep serious offenders for much longer terms. Many of these long term prisoners have serious chronic medical problems which are very costly. It is very likely that the number of these type of prisoners will increase. Due to these facts we will submit an additional request for an increase in this line item.								
										$100,000	$100,000	
				Request for additional funding in this existing line item due to anticipated additional expense from the expected rise in inmates with chronic medical problems. Due to COVID-19, there is a serious backup of Superior Court cases. There has been no Superior Court cases tried in over a year, and there is no firm date as to when Superior Court will be held again. Many of these long term inmates have chronic serious medical issues that will drive the cost of Medical/Safekeeper fees higher.								
				MEDICAL/SAFEKEEPER FEES	$116,417	$394,475	$170,945	$262,000	$262,000	$368,550	$268,550	2.5%
			534030							$5,940	$5,940	
				Funds for Contract with Stanley Convergent Security Solutions for the Main Detention Center at 115 W. Liberty Street. Covers the cost of maintenance on touch screen control system, CCTV system, security management system and any related software. $495 per month x 12 months=$5940.00								
										$1,465	$1,465	
				Funds for Maintenance & support for the Guard 1 Plus Server Edition in use at the Main Detention Center. This system documents rounds and check by the Detention Center staff with an electronic time stamp each time a station is passed. This system is checked by the NC State Jail Inspector upon each visit that he makes to our Detention Center. Total Cost is $1,465.00								
										$10,440	$10,440	
				Funds for Stanley Convergent Security Solutions contract at the Detention Annex at 400 Grace Church Rd. Covers touchscreen control system, door control, system, intercom system, CCTV system, video visitation system, duress alarm system, Security Management system, and any related software. $870 per month x 12 months = $10,440.								
										$6,300	$6,300	

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EXP	1154420	DETCNT EXP	534030	Maintenance & Support Agreement #0011607-005 for two Livescan AFIS machines: NCNL273-RCSO Detention Center NCNL274-Magistrate's Office and for the two corresponding printers for the machines: NCNX273-RCSO Detention Center NCNX274-Magistrate's Office Funds cover the maintenance, software support, on-site hardware support, and parts support for both fingerprint machines for the fiscal year.								
										$30,335	$30,335	
				Maintenance Agreement with D.S.I. (David Schlang Incorporated)at the Main Detention Center to cover maintenance, alignment & operation of all manual doors and lock functions; and all closures & slider devices. Maintenance will also be done on any number of problems that may occur in the Detention facility that has been in continuous operation 24/7/365 since 1995, so proper maintenance and preventive measure are extremely important to keep operations running smoothly. Billing will be done in quarterly payments over the period of the fiscal year. Total cost is $30,335.								
										$3,792	$3,792	
				Maintenance Contract with D.S. I. for the Detention Center Annex on all doors and locking devices, as well as any maintenance needed on doors and closures. Total cost for the Detention Annex is $3,792.								
										$2,160	$2,160	
				Preventive Maintenance for the following: 2 Washing Machines at Main Detention 2 Dryers at the Main Detention 2 Washing Machines at the Detention Annex 2 Dryers at the Detention Annex These machines run almost constantly 24 hrs a day and 365 days per year. Preventive Maintenance will hopefully prevent costly breakdowns and lose of use for a lengthy period of time.								
										$2,200	$2,200	
				Preventive Maintenance on the kitchen equipment every 6 months to prevent costly breakdowns. Covers PM service on ice machines at Main & Annex, Steamer at Main,, dish washers at Main & Annex, Walk in Coolers at Main & Annex, and Walk in Freezers at Main & Annex. PM is done twice per year, with each time being $1,100. Attached quote is for one visit. The total cost is $2,200.								
				TECHNOLOGY SERVICES-SERV&MAINT	$57,247	$53,922	$51,794	$60,172	$60,172	$62,632	$62,632	4.1%
			541040							$115,000	$115,000	
				Cost for water for the Rowan County Detention Center and the Annex								
				UTILITY SERVICES-WATER	$104,689	$101,792	$62,125	$115,000	$115,000	$115,000	$115,000	0.0%

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EXP	1154420	DETCNT EXP	543015							$25,000	$25,000	
				Funds for Repair and Maintenance of all types of equipment used in the Detention Center & Detention Center Annex. Funds in account cover costs of repair on big items like washers, dryers, ovens, refrigerators & freezers in Detention kitchen, High inmate count and usage 24/7/365 causes breakdowns which must be repaired. Repair funds are also needed for smaller items such as Taser, handguns, CCTV cameras, etc which are used by staff everyday.								
				R&M-EQUIPMENT	$26,711	$25,302	$15,463	$25,000	$25,000	$25,000	$25,000	0.0%
			550007							$6,450	$6,450	
				Funds for the Cost Per Copy Program for both the Main Detention Center and the Detention Center Annex. COVID-19 reduced population in Detention has kept cost down this year, but as things return to normal, the cost will increase.								
				COST PER COPY	$4,084	$5,599	$3,289	$6,450	$6,450	$6,450	$6,450	0.0%
			550015							$300	$300	
				Funds used to cover cost of dry cleaning when a Detention Center Officer's uniform is soiled with blood or other body fluid.								
				LAUNDRY/DRY CLEANING	$0	$0	$59	$300	$300	$300	$300	0.0%
			553005							$6,663	$6,663	
				Funds for phone service for the Main Detention Center and the Detention Annex. Requested 2.5% increase as projection will put costs over the budgeted amount for this year.								
				TELEPHONE	$3,563	$3,564	$5,007	$6,500	$6,500	$6,663	$6,663	2.5%
			555000							$1,000	$1,000	
				Funds for printing cost for required forms used in the Detention Center and at the Detention Annex.								
				PRINTING	$439	$649	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			556000							$29,800	$29,800	
				Funds for Uniform costs incurred by providing uniforms to the Detention Center Staff at both the Main Detention Center and the Detention Annex. Covers both full-time and part-time staff to include pants, long & short sleeve shirts, coats, ball hats, badges, and nametag								
				UNIFORMS	$25,916	$23,761	$8,430	$29,800	$29,800	$29,800	$29,800	0.0%
			556015	INMATE CLOHING	$0	$0	$666	$5,000	$5,000	$0	$0	-100.0%
			557000							$300	$300	
				Funds for postage expenses by the Detention Center. Periodically must send equipment for repair, or send information to prior inmate.								
				POSTAGE	$250	$300	$28	$300	$300	$300	$300	0.0%

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EXP	1154420	DETCNT EXP	558000							$2,500	$2,500	
				Funds to provide travel expenses for Detention Center employees to attend training and seminars. Covers cost of lodging, food, fuel, parking expenses, etc. Majority of all travel and training was canceled this fiscal year due to COVID-19. If operations resume to normal, and that is what appears to be happening, then this account will need to be restored to provide adequate funding to training a young & inexperienced staff. Will request additional funds in new request.								
										$3,000	$3,000	
				Request funds to restore the Travel account to the Pre-Covid level to allow for training of inexperience Detention Staff.								
				TRAVEL	$1,192	$1,987	$561	$2,500	$2,500	$5,500	$5,500	120.0%
			558055							$2,000	$2,000	
				Funds to cover the meal cost for Detention Officers when they have to make trips to prisons, jails, or hospitals out of county; and the time & length of trip requires them to get a meal out of town. Account also used to cover transport cost when another county makes a commitment trip for a Rowan County resident. COVID-19 has reduced the number of trips this year, but cost will resume in next fiscal year.								
				TRANSPORTATION-PRISONERS	$958	$1,806	$1,455	$2,000	$2,000	$2,000	$2,000	0.0%
			559000							$4,800	$4,800	
				Funds for training of the Detention Center staff. Covers costs of registrations, training materials, manuals, etc. Usage reduced due to COVID-19, but hope to resume normal training in this next fiscal year!								
				TRAINING	$2,531	$2,477	$3,960	$4,800	$4,800	$4,800	$4,800	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$2,758	$4,000	$4,000	$4,000	$4,000	0.0%
			561005							$8,500	$8,500	
				Funds for office supplies required for the operation of both the Main Detention Center and the Detention Annex. Covers the cost of paper, and all types of office supplies. Constant high inmate count creates constant demand for supplies.								
				OFFICE SUPPLIES	$10,332	$6,848	$5,723	$8,500	$8,500	$8,500	$8,500	0.0%
			561011							$18,000	$18,000	
				Funds to provide bedding and linen supplies to the Main Detention Center and the Detention Annex. Account covers the cost of mattresses, sheets, pillows, towels, wash clothes, and all types of sheets. High inmate count and constant use require regular replacement of all of the listed items. COVID-19 has kept inmate population down, but things should resume in the next fiscal year.								
				BEDDING&LINEN	$20,000	$17,616	$16,922	$18,000	$18,000	$18,000	$18,000	0.0%
			561020							$650	$650	

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EXP	1154420	DETCNT EXP	561020	Funds used to provide Detention Center with fingerprinting supplies.								
				FRINGERPRINTING SUPPLIES	$0	$0	$0	$650	$650	$650	$650	0.0%
			561030							$23,575	$23,575	
				Funds to provide all types of cleaning supplies and utensils that are required to maintain a clean and sanitary environment in both the Main Detention Center, and the Detention Center Annex. Account covers all types of cleaning supplies from laundry detergent, numerous disinfectants, trash bags, degreasers, mop heads, and hardware to take care of any cleaning task. These supplies are used 24/7/365 in an effort to keep the Detention areas clean and free of germs as can be possible. COVID-19 has caused reduced inmate count during this fiscal year and we did receive some funds for cleaning supplies, but that has ceased. Operations should return to normal in the upcoming fiscal year, but the demand for cleaning and disinfecting areas will be greater than it ever has in the past. Will request additional funds in another account.								
										$4,000	$4,000	
				Request additional funds to provide cleaning & disinfecting supplies that will be required due to continued concerns for the COVID-19 Virus. The new sprayer that was purchased with SCAAP funds will use about 104 gallons of cleaner for the year, if we spray the Main Detention Center & the Annex once every week. This will add a cost of $2,800/ year based on the current price of the product used in the sprayer. Additional mop heads, bathroom disinfectants, and had sanitizer will be required which will add more costs.								
				JANITORIAL SUPPLIES	$27,849	$21,535	$15,984	$23,000	$23,000	$27,575	$27,575	19.9%
			561033							$500	$500	
				Additional funds requested here to prepare for the normal amount of inmates once COVID-19 passes.								
										$4,500	$4,500	
				Funds used to supply the Detention kitchen with supplies to insure proper operation. The kitchen supplies and equipment are in use for 3 meals a day, 365 days a year. Trays, cups, carts, etc. wear out and require replacement. Utensils used in production of mass quantities of food require replacement. COVID-19 has reduced the amount of inmates, but the kitchen needs will increase again as the population rises to normal levels.								
				KITCHEN SUPPLIES	$4,111	$4,173	$1,796	$4,500	$4,500	$5,000	$5,000	11.1%
			561035							$18,000	$18,000	
				Funds for law enforcement supplies to allow Detention Officers to do their jobs. This account covers a number of required law enforcement equipment to include: batteries, handgun ammo, flashlights, pepper spray, duty belts, holsters, handcuff holders, pepper spray holders, handcuffs, leg irons, Kevlar gloves, spit masks, personal decontamination kits, badges, nametags, etc. Many of these items have to be replaced regularly due to wear & tear, & every new Detention Officer is outfitted when hired. High turnover rate causes expense to spike here, even though we try to reuse what we can.								
										$4,000	$4,000	

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EXP	1154420	DETCNT EXP	561035	This account was hit hard by COVID-19 budget cuts. Request additional funding to restore some of the lost funding due to expected increased costs and higher number of inmates. There will be an increased demand for supplies to provide protection from COVID-19 infection which will of course require more funds.								
				LAW ENFORCEMENT SUPPLIES	$20,106	$18,485	$12,010	$18,000	$18,000	$22,000	$20,000	11.1%
			561040							$3,792	$3,792	
				Funds for replacement of 50 slider devices on detention doors. Slider devices replacement is required to maintain the smooth operation of the doors that are opened and closed each day. Replacement and alignment must be maintained to insure the smooth operation of the Detention Center. 50 #3150 slider devices is $3,792. Program of continued replacement of these constantly used components will help maintain a smooth operation of the Detention Center.								
										$3,532	$3,532	
				Funds needed to provide for replacement of hinges on 8 security doors to continue the ongoing maintenance performed to keep doors operating at peak efficiency. Doors are opened and closed hundreds of times daily, and of course there is constant wear and tear. For 8 doors: hinges are $131 each x 24 = $3,144 Also funds for replacement of 500 security screws for routine maintenance. Required in replacement of hinges. 500 screws =$388 Total is $3,532 Program of continued replacement of these constantly used components will help maintain a smooth operation of the Detention Center.								
										$400	$400	
				Request funds to replace 10 keys (#EC39-B-FP1) to the Food Pass slots that are on cell doors. Keys have broken over time due to high usage.								
										$2,100	$2,100	
				Request funds to replace 5 broken Lesslock (#SS 262-1017A) food pass slot doors for cells at the Main Detention Center. These food pass doors cannot be locked at present, and are on cells that house inmates that are some of the worst housed in the Detention Center. Both urine and feces have been slung at Detention Officers through these unsecured openings.								
										$2,175	$2,175	
				Request funds to replace five SS Mogul Lock Cylinders for the 26D-M Southern Folger Blind Coded Mogul Cylinder. These are for replacement on doors that have been opened multiple times every day since the Main Detention Center opened in 1995.								
										$650	$650	
				Request funds to replace two worn out Securitron Mag Lock board sensor DPS 12/24 VDC. Both sensors have been giving trouble, and are need of replacement to prevent a system failure.								
				MAINTENANCE-SUPPLIES	$0	$7,324	$7,324	$7,324	$7,324	$12,649	$10,539	43.9%

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EXP	1154420	DETCNT EXP	561045							$9,225	$9,225	
				Funds for Medical supplies required to for the operation of the Main Detention Center and Detention Annex. Major expense here is for latex gloves to prevent the spread of diseases and infections spread by the contact with bodily fluids, blood, and direct contact by skin to infected surfaces. Reduced inmate count due to COVID-19, and the fact that gloves were provided with the extra COVID funding helped hold cost down here. As population count goes to normal, the regular cost will resume and will probably increase as COVID-19 continues to be a problem in enclosed areas such as the Detention Center.								
				MEDICAL SUPPLIES	$9,251	$8,020	$5,536	$9,000	$9,000	$9,225	$9,225	2.5%
			561060							$500	$500	
				Funds for Photographic supplies for the Detention Center.								
				PHOTOGRAPHIC SUPPLIES	$169	$0	$407	$500	$500	$500	$500	0.0%
			561087							$1,500	$1,500	
				Supplies used to outfit inmate transport units with items that may be used during inmate transfers that are carried out almost daily. For gloves, cuffs, leg irons, vehicle emergency equipment in case of breakdown, etc.								
				STREET SUPPLIES	$1,581	$1,596	$236	$1,500	$1,500	$1,500	$1,500	0.0%
			561090	OTHER SUPPLIES	$0	$0	$3,362	$5,000	$5,000	$0	$0	-100.0%
			561095							$5,000	$5,000	
				Funds for other small equipment that breaks or wears out, due to constant 24/7 use, during the course of a fiscal year. Account is used for both the Main Detention Center and the Detention Center Annex for office chairs, filing cabinets, desks, phones, cameras, monitors, transport carts, tools, restraints, small appliances, and small equipment, etc.								
										$14,300	$14,300	
				Funds requested to replace stab vests used by Detention Officers in the course of everyday duty. These vests are covered by the manufacturers for 5 years, and beyond that, replacement is required. Each Detention Officer is issued a stab vest and we do our best to reissue vests that are still in good shape. Employee turnover and the many different sizes of employees make some reuse challenging, but they are reused until warranty is out. At present, there are 12 stab vests that are at the end of their 5 year life that require replacing. Based on current conditions, it is anticipated that we would hire another 10 to 12 Detention employees this coming fiscal year. The cost of 22 stab proof vests at $650 each is $ 14,300.								
				OTHER SMALL EQMT	$18,200	$19,493	$4,517	$9,510	$9,510	$19,300	$19,300	102.9%
			562005							$190,000	$190,000	
				Funds to cover the expense of electricity for the Main Detention Center and the Detention Annex. Amount requested should cover a possible increase in the power company rates.								
				ELECTRICITY	$154,345	$145,685	$90,418	$190,000	$190,000	$190,000	$190,000	0.0%

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EXP	1154420	DETCNT EXP	562025							$75,000	$75,000	
				Funds to cover the expense of Natural Gas services for the Main Detention Center and the Detention Annex. Amount requested should cover a possible increase.								
				NATURAL GAS	$70,830	$59,214	$43,400	$75,000	$75,000	$75,000	$100,000	33.3%
			564050							$650	$650	
				Funds for required dues and subscriptions for the Detention Center and staff.								
				DUES AND SUBSCRIPTIONS	$344	$210	$105	$650	$650	$650	$650	0.0%
			575090							$0	$150,000	
				Body Scanner								
										$53,675	$53,675	
				Request funds to replace the Commander-Informer, and Analog Matrix Switch System at the Detention Annex which has is at the end of it's life, with no replacement parts available, and is using the Windows 7 Operating System that is no longer supported. The system would be replaced with 2 new Touchscreen Control Stations with new monitors. A quote is attached with more information that was obtained with the help of Rowan County IT.								
										$76,925	$76,925	
				Request funds to replace the Commander-Informer-VMS System with upgraded equipment. The current Commander/Informer/Analog Matrix Switch at Detention-Main are at the end of life by manufacturer & replacement parts are not available. The current system is over 5 years old and the Windows 7 operating system is no longer supported at all. New System will provide 5 new Commander Touchscreen Control Stations, with all new monitors. A quote with information is attached. This was obtained in coordination with Rowan County IT.								
										$124,265	$124,265	
				Request funds to replace the current Analog Intercom System at the Main Detention Center. The current intercom system has reached it's end of life, being 26+ years old, and puts both the staff and inmates at risk. Should the current system fail, there are no replacement parts available to fix the system. The replacement would be a new Harding IP Intercom system. This system will also have a new audio recorder Audio Recorder Server. This new server will provide storage for hundreds of hours of recordings. There is an attachment that provides a complete description of the new replacement system. Quote was obtained in coordination with Rowan County IT Department.								
										$52,725	$52,725	
				Request funds to replace the existing Analog Intercom System at the Detention Annex that is at the end of it's life, with no replacement parts available. A system failure would put both staff & inmates at risk, and could put Rowan County at serious liability should a failure cause injury or worse. The outdated system would be replaced with a new Harding IP Intercom System. A quote with additional information is attached, and was obtained with the coordination of Rowan County IT.								
										$6,000	$6,000	

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EXP	1154420	DETCNT EXP	575090	Request funds to replace the large mixer that is used daily in the Detention Center Kitchen. Current mixer is 15+ years old, and is worn out from daily heavy use. Repair cost for problems in the gearbox have exceeded $1,000 in the past year. The service man has advised that the mixer has past it's useful life, and should be replaced with a comparable one to avoid even more repair cost and extended down time.								
										$19,500	$19,500	
				Request funds to replace the Tilting Skillet used in the Kitchen for mass food preparation for the inmates. The current unit in use is 15+ years old, and has had multiple heating issues during the past year requiring repair. This equipment is used constantly every day and is very near the end of it's useful life. The down time and repair cost continue to both increase, and service man has warned that it may become unfixable if not replaced soon!!								
										$81,703	$81,703	
				Year # 2 of the TASER/AXON agreement that provided 75 TASER 7 units to the Detention Center Officers. Cost of year #2 = $81,703.								
				C/A-FURN&EQUIP	$10,000	$79,587	$76,599	$78,200	$103,700	$414,793	$564,793	622.2%
			576900							$16,125	$16,125	
				Funds for replacement of 5 Southern Steel 1051E-2-A1 mechanical electric locks. This will continue the ongoing replacement of locks installed in the original construction of the Main Detention Center back in 1993, which will soon be 28 years old. Install cost covered with the DSI Maintenance agreement. 5 Southern Steel 1051e locks at $3,225 each = $16,125.								
										$4,956	$4,956	
				Request funds for replacement of two Door Frame Locks (SS 10300M-2-LHBR/RHRB-LC) These will replace 2 units that are worn out at the annex from constant use. Needed to prevent a failure of the system								
										$4,600	$4,600	
				Request funds to replace the Ice Maker at the Detention Center Annex, which is in constant use, and is at the end of its useful life. This is the original machine that was placed down there, and is now 10+ years old. This unit has been down for 3 weeks at one time this year, and total repair cost in the past year was $2,500. Needs to be replaced to avoid complete failure.								
										$6,450	$6,450	
				Request funds to replace two Southern Folger operated mechanical dead latch for doorframe outside of sallyports and control room. Lock equipment requires replacement to keep operating without failure. These locks have been opened and closed thousands of times over last 15 years, and are worn out!								
				F/A-OTHER	$12,313	$11,177	$11,613	$22,000	$22,000	$32,131	$27,531	25.1%
			584003	INMATE HOUSING	$0	$36,340	$0	$0	$0	$0	$0	N/A
			584004							$50,000	$50,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 **Department:** 4400 - SHERIFF'S OFFICE **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154420	DETCNT EXP	584004	Funds required to house Rowan County juvenile offenders at juvenile detention facilities. The Rowan County Detention Center is NOT a juvenile facility and cannot house anyone under the age of 18. It is impossible to estimate what the demand will be on this expense account from year to year. **Under the recent NC Law, juveniles now include 16 & 17 year old persons unless they have been previous convicted as an adult. This change may drive up the cost of this account, but I will leave decision to the Manager's discretion.								
				JUVENILE DETENTION CONTRA	$14,762	$39,772	$6,588	$50,000	$50,000	$50,000	$40,000	-20.0%
			Org Tot:		**$5,901,996**	**$7,104,722**	**$5,582,008**	**$7,498,103**	**$7,519,925**	**$8,213,335**	**$8,405,323**	**12.1%**
	1154422	INMATE EXP	556015							$15,000	$15,000	
				Expense account for inmate clothing to include shirts, pants, some jumpsuits, under wear, socks and flip flops for both male and female inmates. Inmate count will most likely remain at a high level, so request to maintain current level of funding. RCDC has transitioned away from inmate uniforms that had a metal snap that would wear through after being repeatedly washed.							
				INMATE CLOHING	$9,656	$11,305	$9,502	$15,000	$15,000	$15,000	$15,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561012							$297,000	$297,000	
				Expense account to cover the purchase of items that inmates order via canteen services. Can range from crackers to small radios. Based on the first 6 months of this year that is posted, the expense amount is projected to be near $280,000.								
				CONCESSIONS SUPPLIES	$280,721	$294,800	$234,418	$280,000	$280,000	$297,000	$297,000	6.1%
			561090							$36,000	$36,000	
				Expense account used to purchase various supplies used in the care of inmates such as the indigent supply kits, hair cutting supplies, gloves, sanitary napkins, recreation equipment, and equipment for the inmate workers. Inmate count has been held down due to COVID-19, but as normalcy returns inmate population will grow, especially since no meaningful court has been held for almost a year.							
				OTHER SUPPLIES	$20,557	$17,365	$9,361	$36,000	$36,000	$36,000	$36,000	0.0%
			590054							$25,000	$25,000	
				Cost associated with the bank fees/kiosk fees that the inmates use.								
				BANK FEES-KIOSK FEES	$21,435	$21,311	$13,944	$24,000	$24,000	$25,000	$25,000	4.2%
			590065							$200,000	$200,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4400 - SHERIFF'S OFFICE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154422	INMATE EXP	590065	Cost associated with inmate pay phones. Projection is based on the first 6 months of the year which is what is posted at present.								
				PHONE TIME FEES	$190,632	$237,143	$165,875	$200,000	$200,000	$200,000	$200,000	0.0%
			Org Tot:		**$523,001**	**$581,923**	**$433,100**	**$555,000**	**$555,000**	**$573,000**	**$573,000**	**3.2%**
	1154430	CTHSE EXP	510005	SALARIES-REGULAR	$166,921	$189,197	$135,555	$186,057	$186,057	$189,445	$187,624	0.8%
				SALARIES-REGULAR	$0	$0	$22,760	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$0	$556	$0	$0	$0	$0	N/A
			510015							$177,000	$177,000	
				COVID-19 has reduced the need for part-time help for extended periods of this fiscal year. With the vaccine being given more, court is expected to resume in March. There will be a tremendous backlog of cases, both civil & criminal, so part-time help will be very much needed as normalcy returns.								
				SALARIES-PART TIME	$177,327	$137,692	$101,375	$177,000	$177,000	$177,000	$177,000	0.0%
			520005	HEALTH INSURANCE	$37,312	$41,573	$35,755	$39,840	$39,840	$43,680	$43,680	9.6%
			520010	MEDICARE TAX	$4,850	$4,525	$3,570	$5,499	$5,499	$5,464	$5,439	-1.1%
			520015	RETIREMENT	$13,848	$18,451	$17,331	$20,169	$20,169	$20,539	$20,586	2.1%
			520020	SOCIAL SECURITY TAX	$20,740	$19,326	$15,093	$21,678	$21,678	$21,533	$21,419	-1.2%
			520025	WORKERS COMPENSATION	$8,261	$7,522	$6,011	$9,280	$9,280	$9,360	$9,317	0.4%
			520030	401(K) CONTRIBUTIONS	$8,096	$9,460	$7,994	$9,304	$9,304	$9,474	$9,384	0.9%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($4,306)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$4,306	$0	$0	$0	$0	N/A
			543015							$3,400	$3,400	
				Account for R&M coverage of the 2 X-Ray scanners used in the Courthouse Security Checkpoints. Yearly check to make sure operating properly and perform radiation survey. Model #AC533 SER# 080819P#404MESM $1,700 SER# 150824L#177MESM $1,700								
				R&M-EQUIPMENT	$3,400	$457	$3,400	$3,400	$3,400	$3,400	$3,400	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4400 - SHERIFF'S OFFICE
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154430	CTHSE EXP	553005							$1,000	$1,000	
				Additional funds requested to cover cost of zoom.us which appears to have been added to every telephone expense account this fiscal year.								
										$2,100	$2,100	
				This account will face an obvious shortfall due to the unanticipated cost of zoom.us that has been expensed to this account. I will make an additional request for this account to cover this prior to COVID-19 unknown cost.								
				TELEPHONE	$1,263	$1,264	$2,006	$2,050	$2,050	$3,100	$3,100	51.2%
			556000							$5,000	$5,000	
				Greatly reduced use of PT Deputies to assist in court due to COVID-19 has lowered current expense, but return to normal conditions will cause expense to rise in next fiscal year.								
				UNIFORMS	$3,960	$5,000	$1,503	$5,000	$5,000	$5,000	$5,000	0.0%
			558000							$300	$300	
				Most Training & Travel has been curtailed due to COVID-19 this fiscal year.								
				TRAVEL	$214	$97	$72	$300	$300	$300	$300	0.0%
			559000							$500	$500	
				Most Training & Travel has been curtailed due to COVID-19 this fiscal year.								
				TRAINING	$500	$500	$500	$500	$500	$500	$500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561010							$2,000	$2,000	
				For care and upkeep of K-9.								
				ANIMAL AND VET SUPPLIES	$1,080	$818	$1,772	$2,000	$2,000	$2,000	$2,000	0.0%
			561035							$7,500	$7,500	
				Supplies for 14 full-time and over 10 part-time Deputies. Taser cartridges, ammo, duty gear, cuffs, pepper spray, badges, batteries, gloves, etc.								
				LAW ENFORCEMENT SUPPLIES	$4,092	$4,712	$5,066	$7,500	$7,500	$7,500	$7,500	0.0%
			576030	F/A-FURN & EQUIPMENT	$0	$3,900	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$451,864**	**$444,494**	**$360,321**	**$489,577**	**$489,577**	**$498,295**	**$496,249**	**1.4%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4400 - SHERIFF'S OFFICE

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	**Rev/Exp**	**Total:**			**$17,773,048**	**$19,632,479**	**$16,041,730**	**$20,124,759**	**$20,639,998**	**$22,025,494**	**$22,289,850**	**10.8%**
FINAL	**TOTALS:**				**$15,233,088**	**$17,092,833**	**$13,740,252**	**$17,981,296**	**$18,099,197**	**$19,586,801**	**$20,206,357**	**12.4%**

ROWAN COUNTY SHERIFF'S OFFICE

EQUIPMENT

2021-2022 FISCAL YEAR

ROWAN COUNTY
EXPANSION NARRATIVE
CAPITAL AND FIXED ASSETS

2022 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**				Department Number	4430
Account Name	**Fixed Asset- Furniture & Equipment**					
Account Number	**1154430-576030**					
Item to be Replaced	**N/A**					
Asset Number	**N/A**					
Item Description	14 AXON Body Cameras for the Full-Time Bailiff Positions					
Maintenance Contract	Yes		No	X	Maint. Contract Cost	
Justification *(please type in space below)*					Capital / Fixed Asset Cost	**$24,458.00**

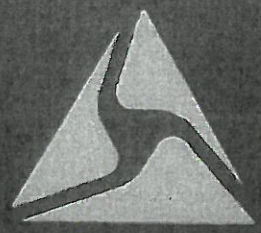
Request is to provide the 14 full-time Bailiff's that provide for a secure courthouse & safe courtrooms to each be outfitted with body cameras. The Baliff's were provided new Taser units in the replacement that the RCSO did last year of all old and outdated Tasers. Deputies on Patrol, along with several specialty units were also outfitted with a body cameras, but the Bailiffs were not part of that initial purchase of body cameras. This oversight on our part has proven to be a mistake, as the Bailiffs have been involved in several altercations with persons both inside the courtroom & courthouse, but also outside of the courthouse when problems continued outside the doors of the courthouse complex.

One such altercation occurred just outside the doors at the Liberty Street Entrance. Two persons had to be escorted out of the courthouse after Clerk of Court Jeff Barger hit his panic alarm because the two persons were becoming unruly in his office. As the Bailiffs got the persons to the door, one of the men fell which caused the other person to think that the man had been pushed down by a Bailiff. The suspect became enraged and charged at one of the Bailiff's with the intention of hitting the Bailiff. The Bailiff took the necessary action to defend himself, and placed the enraged suspect under arrest. The suspect has been found guilty in court, but has continously, since the day the event occurred, threatened to sue Rowan County, the Sheriff, and the Bailiffs who were involved in the incident. He has obtained an attorney and claims that his Civil Rights were violated, and continues to say that he will appeal this case as much as he can. Another altercation occured inside open court that required a Baliff to make an arrest of an unruly suspect, and that person has lodged complaints against the Bailiff.

If these Bailiffs would have been outfitted with body cameras, these continued threats of frivolous law suits would be stopped immediatley!! Both situations occurred outside the view of any camera, so the battle will continue on for some time.

The body cameras would be purchased on a 5 year plan through AXON/TASER, with the first year cost being $ 24,458. This will fully outfit the 14 full-time Bailiffs with the body camera and all supporting equipment. The purchase will also include an automatic replacement of the 14 cameras after 2.5 years, and will include a warranty on the units for the entire 5 years. The following years cost is listed below:

Year #2=$19,191.
Year #3=$19,191.
Year #4=$19,191.
Year #5=$19,191.



AXON

Rowan County Sheriff's Office - NC

AXON SALES REPRESENTATIVE
Daniel Blair

dblair@axon.com

ISSUED
2/20/2021

Axon Enterprise, Inc.
17800 N 85th St.
Scottsdale, Arizona 85255
United States
Phone: (800) 978-2737

Q-287382-44247.006DB

Issued: 02/02/2021
Quote Expiration: 03/31/2021
Account Number: 110527
Payment Terms: Net 30
Delivery Method: Fedex - Ground
Contract Number: 00029652

SHIP TO
James Davis
Rowan County Sheriff's Office - NC
232 N. MAIN STREET
Salisbury, NC 28144
US

BILL TO
Rowan County Sheriff's Office - NC
232 N. MAIN STREET
Salisbury, NC 28144
US

SALES REPRESENTATIVE
Daniel Blair
Phone:
Email: dblair@axon.com
Fax:

PRIMARY CONTACT
James Davis
Phone: (704) 216-8697
Email: james.davis@rowancountync.gov

Year 1

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Axon Plans & Packages						
73746	PROFESSIONAL EVIDENCE.COM LICENSE	52	14	0.00	0.00	0.00
73686	EVIDENCE.COM UNLIMITED AXON DEVICE STORAGE	52	14	0.00	0.00	0.00
73683	10 GB EVIDENCE.COM A-LA-CART STORAGE	52	56	0.00	0.00	0.00
73680	RESPOND DEVICE PLUS LICENSE	52	14	0.00	0.00	0.00
Hardware						
73202	AXON BODY 3 - NA10		14	699.00	699.00	9,786.00
74210	AXON BODY 3 - 8 BAY DOCK		2	1,495.00	1,495.00	2,990.00
70033	WALL MOUNT BRACKET, ASSY, EVIDENCE.COM DOCK		2	43.90	43.90	87.80
74020	MAGNET MOUNT, FLEXIBLE, AXON RAPIDLOCK		14	0.00	0.00	0.00
11534	USB-C to USB-A CABLE FOR AB3 OR FLEX 2		14	0.00	0.00	0.00
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	4	14	356.00	356.00	4,984.00
73843	UNLIMITED EVIDENCE.COM TAP BUNDLE TRUE UP PAYMENT YEAR 1	8	14	286.80	286.80	4,015.20
73827	AB3 CAMERA TAP WARRANTY	52	14	0.00	0.00	0.00
73828	AB3 8 BAY DOCK TAP WARRANTY	52	2	0.00	0.00	0.00

Year 1 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other (Continued)						
71019	NORTH AMER POWER CORD FOR AB3 8-BAY, AB2 1-BAY / 6-BAY DOCK		2	0.00	0.00	0.00
73666	RESPOND DEVICE PLUS PAYMENT	4	14	76.00	76.00	1,064.00
					Subtotal	22,927.00
					Estimated Shipping	0.00
					Estimated Tax	1,530.43
					Total	24,457.43

Year 2

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	14	1,068.00	1,068.00	14,952.00
73666	RESPOND DEVICE PLUS PAYMENT	12	14	228.00	228.00	3,192.00
					Subtotal	18,144.00
					Estimated Tax	1,046.64
					Total	19,190.64

Year 3

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73309	AXON CAMERA REFRESH ONE		14	0.00	0.00	0.00
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	14	1,068.00	1,068.00	14,952.00
73689	MULTI-BAY BWC DOCK 1ST REFRESH		2	0.00	0.00	0.00
73666	RESPOND DEVICE PLUS PAYMENT	12	14	228.00	228.00	3,192.00
					Subtotal	18,144.00
					Estimated Tax	1,046.64
					Total	19,190.64

Year 4

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	14	1,068.00	1,068.00	14,952.00

Year 4 (Continued)

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other (Continued)						
73666	RESPOND DEVICE PLUS PAYMENT	12	14	228.00	228.00	3,192.00
					Subtotal	18,144.00
					Estimated Tax	1,046.64
					Total	19,190.64

Year 5

Item	Description	Term (Months)	Quantity	List Unit Price	Net Unit Price	Total (USD)
Other						
73310	AXON CAMERA REFRESH TWO		14	0.00	0.00	0.00
73842	UNLIMITED EVIDENCE.COM TAP BUNDLE PAYMENT	12	14	1,068.00	1,068.00	14,952.00
73688	MULTI-BAY BWC DOCK 2ND REFRESH		2	0.00	0.00	0.00
73666	RESPOND DEVICE PLUS PAYMENT	12	14	228.00	228.00	3,192.00
					Subtotal	18,144.00
					Estimated Tax	1,046.64
					Total	19,190.64

Grand Total	101,219.99

AXON

Summary of Payments

Payment	Amount (USD)
Year 1	24,457.43
Year 2	19,190.64
Year 3	19,190.64
Year 4	19,190.64
Year 5	19,190.64
Grand Total	**101,219.99**

Notes
This quote is co-termed with quote Q-254510 (executed contract #00029652). Year one has been pro-rated to 4 months to align with agency annual billing dates. This has been done according to an anticipated ship date range of 4/1/2021-4/15/2021. The end date of these subscriptions is subject to change if the ship/start date changes.

Tax is subject to change at order processing with valid exemption.

Axon's Sales Terms and Conditions

This Quote is limited to and conditional upon your acceptance of the provisions set forth herein and Axon's Master Services and Purchasing Agreement (posted at www.axon.com/legal/sales-terms-and-conditions), as well as the attached Statement of Work (SOW) for Axon Fleet and/or Axon Interview Room purchase, if applicable. Any purchase order issued in response to this Quote is subject solely to the above referenced terms and conditions. By signing below, you represent that you are lawfully able to enter into contracts. If you are signing on behalf of an entity (including but not limited to the company, municipality, or government agency for whom you work), you represent to Axon that you have legal authority to bind that entity. If you do not have this authority, please do not sign this Quote.

Signature: _____ **Date:** _____

Name (Print): _____ **Title:** _____

PO# (Or write N/A): _____

Please sign and email to Daniel Blair at dblair@axon.com or fax to

Thank you for being a valued Axon customer. For your convenience on your next order, please check out our online store buy.axon.com

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Axon Internal Use Only		
		SFDC Contract #:
		Order Type: RMA #: Address Used: SO #:
Review 1	Review 2	
Comments:		

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	**Rowan County Sheriff's Office**	Department Number	**4410**
Account Name	**Capital Asset-Furniture & Equipment**		
Account Number	**1154410-575090**		
Item Description	**AN/PVS-30 Clip-On Weapon Sight (2)**		**$ 12,000**

Justification *(please type in space below)*

The Rowan County Sheriff's Office requests funds to provide night vision sights to our departmental snipers, who are a part of our Special Response Team. Currently, the RCSO snipers are not equipped with night vision sights for their weapons which greatly reduces their effectiveness at night or in low-light conditions.

On May 22, 2020 the RCSO SRT was called to respond to a barricaded subject with a weapon on Dunn's Mountain Rd., Salisbury. RCSO Patrol Deputies had responded to a call of shots being fired from the residence, and once Patrol Deputies arrived on the scene shots continued to be fired by the suspect randomly. Patrol Deputies secured the area and evacuated the surrounding houses while the SRT arrived. Once the SRT arrived and took up positions around the suspect's residence, they were able to converse with the suspect, and tried to coax him into coming out peacefully. The RCSO SRT snipers were deployed to hopefully provide cover for the other team members, but due to almost total darkness in the area they had little or no way to monitor the suspect who remained highly agitated. Numerous attempts were made to get the suspect to surrender peacefully, but suddenly he exited the residence with his weapon drawn at the firing position. The suspect moved directly toward the location of two of our SRT members, and one team member was forced to fire his rifle to defend his life and the life of other team members. The suspect was seriously wounded, and later died in the hospital.

If the SRT snipers had been properly equipped with night vision sights, the suspect would not have been able to move as close to our Deputies as he did under the cover of darkness. Rowan County was lucky on that night to have not lost one or more Deputies to this suspect hell bent on killing a law enforcement officer.

Across the United States there is an increase in the amount of violence requiring the deployment of Special Response Teams with specially trained Snipers to protect the lives of innocent civilians. This request would provide our two trained snipers with AN/PVS-30 Clip-On Weapon Sights that provide the latest Generation 3 light intensification night vision at a cost of $6,000 per unit. Total request is $12,000 to oufit two rifles.

ROWAN COUNTY
EXPANSION NARRATIVE
CAPITAL AND FIXED ASSETS

2022 BUDGET YEAR

Department Name	**Rowan Coounty Sheriff's Off.**				Department Number	**4410**
Account Name	**Capital Asset-Furniture & Equipment**					
Account Number	**1154410-575090**					
Item to be Replaced	N/A					
Asset Number	N/A					
Item Description	10 FLOCK Safety Cameras for use in High Crime Locations.					
Maintenance Contract	Yes		No	X	Maint. Contract Cost	
Justification *(please type in space below)*					Capital / Fixed Asset Cost	$27,500

Request funds to purchase 10 "Flock Safety" license plate reader surveillance cameras which the RCSO can put in high crime areas and problem areas that would provide valuable information and video evidence that can be used to solve crimes and put criminals in prison so they can no longer victimize Rowan County Citizens.

These cameras are solar powered and include LTE internet connectivity, which is unlimited at no extra cost. These features allow the camera to be rapidly deployed virtually anywhere. This system provides real time and historical information that can be utilized by all law enforcement agencies. These cameras cost $2,500 each per year, which includes the hardware, software, solar power unit, LTE connectivity, and unlimited data storage, and have a one time installation fee of $250. This program can also be enhanced by participation of businesses and Home Owner Associations that might choose to purchase a camera to be installed in their area permanently. The cameras get regular software updates at no additional cost, and maintenance is included in the subscription

Currently, cameras from "Flock Safety" are in use in 1,000+ jurisdictions, and are being used by 500+ law enforcement agencies. Nationwide, they are providing 120 stolen vehicle reads per hour.

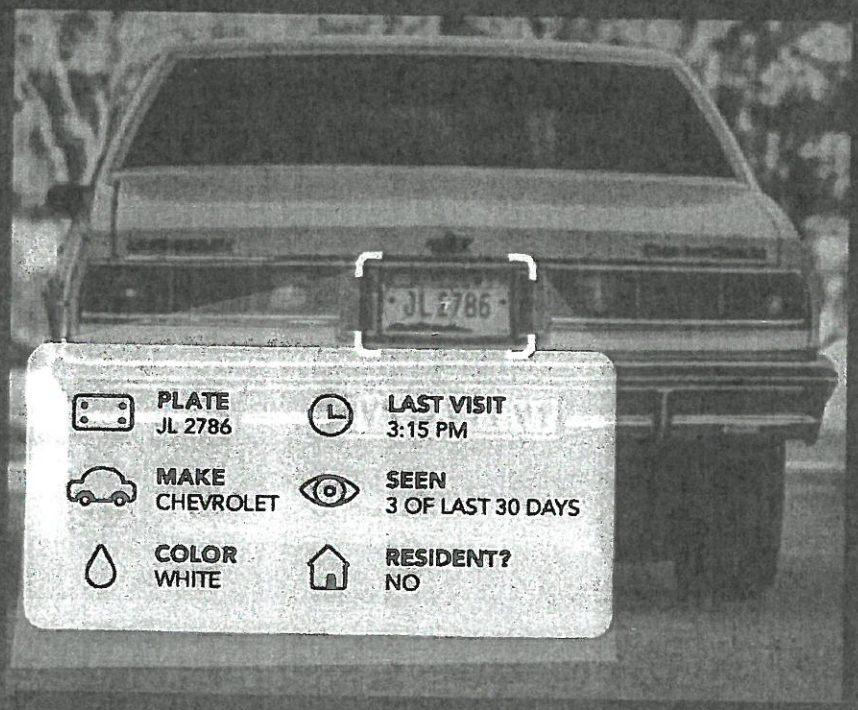
"Flock Safety" is interfaced with the National Crime Information Center Hot Files and is CJIS compliant. The RCSO can also create custom alerts for tags of persons that we have under current investigation. This system will send both email alerts and SMS alerts to Detectives if desired.

The RCSO requests to start with 10 cameras and then make adjustments in the future as the needs may arise. Total cost for first year would be $27,500.00

flock safety

flocksafety.com
866.831.5326

Your partner in eliminating crime



Protecting your jurisdiction is of the utmost importance. Thank you for considering Flock Safety as part of your comprehensive strategy to protect your city, citizens, and officers. We are more than just a camera company - we are a public safety operating system that empowers private communities and law enforcement to work together to eliminate crime. We build devices that detect and capture objective evidence, machine learning that uncovers investigative leads, and real-time alerts that prepare officers to be effective in the field.

What makes Flock Safety's technology different

PUBLIC & PRIVATE PARTNERSHIPS

Thousands of communities use privately funded Flock Safety cameras throughout the country, which provides a huge benefit to local law enforcement as they can have access to those cameras without having to pay for them.

VEHICLE FINGERPRINT™ TECHNOLOGY

Capture far more than just license plates. Allow your investigators to search footage by vehicle type, make, and color; identify the state of a license plate; capture temporary plates, paper plates, and vehicles without plates. Our cameras also capture two (2) lanes of traffic traveling up to 100 MPH with a single camera.

INFRASTRUCTURE FREE

Use cameras that are solar powered and include LTE internet connectivity (unlimited use included in cost), so they can be rapidly deployed virtually anywhere.

SIMPLE & AFFORDABLE

Our cameras cost $2,500 per camera per year which includes hardware, software, solar power, LTE connectivity, unlimited users, and unlimited data storage.

We look forward to hearing from you and hope you will join the "flock"!

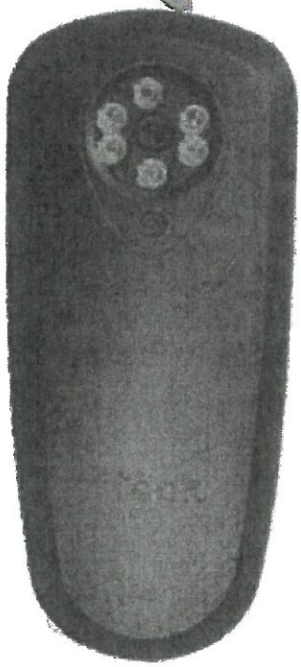
Thank you,

flock safety

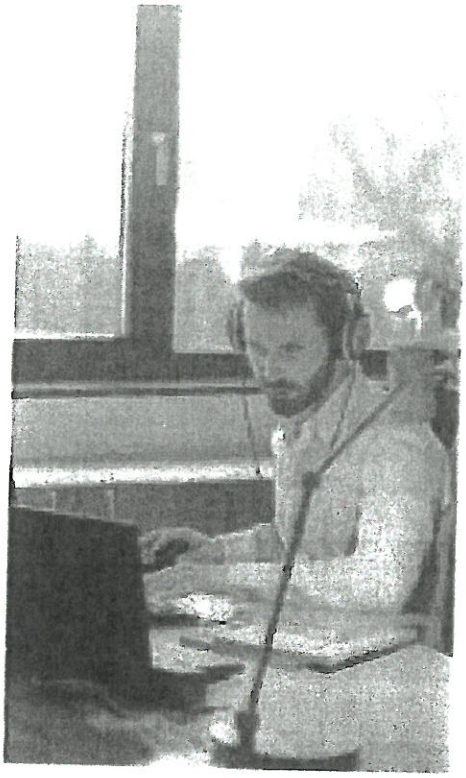
500
Police departments

1000+
US cities

120
Stolen vehicle reads/hr



Flock Safety's technology includes fixed license plate reading cameras and software for unlimited users to access footage and receive hotlist notifications.



Training, Ongoing Support & Timeline

New customers will first get connected with their dedicated Onboarding Specialist who will spearhead the installation project to completion. Once cameras are successfully capturing footage, customers get introduced to their dedicated Market Manager. This person serves as the main point of reference for all things Flock Safety (training, setup questions, etc). In addition, the Flock Safety Support team monitors the **support@flocksafety.com** inbox Monday through Friday, 8:00 AM to 5:00 PM EST.

SAFETY-AS-A-SERVICE

- Regular software updates at no additional cost
- Camera maintenance is included in the subscription
- Unlimited users for hotlist integration and alerts, and camera

INSTALLATION & CAMERA LOCATIONS

The average installation is to 6-8 weeks. Camera locations and installation timing is coordinated by the Flock Safety Customer Support team.

City intersection
Solar & existing pole

Entrance to Hotel
Solar & Flock 14 foot pole

City Foot Traffic Street
Electric & existing pole

Proposal Summary

Police departments need a scalable solution to increase clearance rates and deter crime. The Flock Safety camera sees like a detective to make actionable evidence available when needed that is easily searchable by vehicle type, make, model, color, timeframe, or plate details. We deliver this detail through Machine Learning technology that scans each image for distinguishing features, instead of traditional metal plates. This means we can also detect vehicles with no plates, temporary plates, dirty/covered plates, and even get accurate state detection.

30% ▲

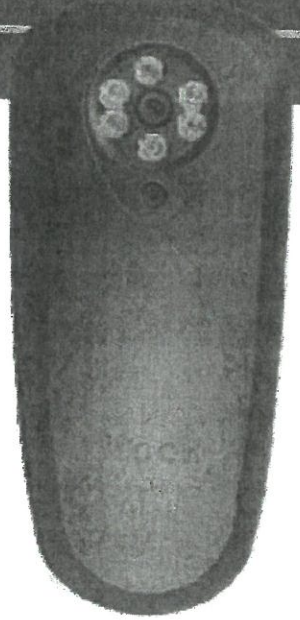
Our solution captures **30% more plates** than our leading competitor, according to a side-by-side study done by LASD in 2019, largely due to using AI and Machine Learning to analyze the entire vehicle profile, instead of legacy infrared based technology.

34%

In April 2019, Marietta Police Department released a study that shows they experienced a **34% reduction in calls for service** by targeting crime hot spots throughout the city with Flock Safety cameras.

60%

In October 2019, Cobb County Police Department released a study based on their installation of 13 Flock Safety cameras in March. Over the six month period, Cobb police reported a **60% reduction in overall crime** by focusing on the beat with the highest



Company Overview

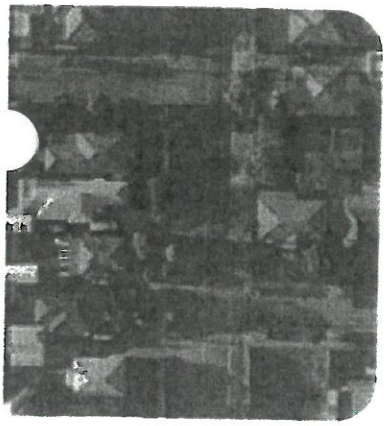
Flock Safety's mission is to eliminate crime. This is possible with city-wide coverage of automatic license plate readers (ALPRs) for both public safety organizations and private citizens. When a crime occurs, Flock Safety devices deliver the actionable evidence you need to make an arrest.

Our company is headquartered in Atlanta, Georgia. Flock

Safety camera systems live in over 1000 cities in 38 states and over 500 police departments. With an average of 120 Hot List notifications sent an hour with jurisdictions throughout the U.S., our team is helping agencies solve and prevent crime every minute.

Customer Results

Flock Safety unites law enforcement and the communities they serve in the pursuit of a safer, more equitable society, with the use of force-multiplying technology. Our devices, which are owned by both public and private customers, see like a detective. They capture objective evidence, decode investigative leads using machine learning technology, and deliver real-time, actionable alerts to officers so they can clear cases more efficiently. Over 1000 U.S. cities enlist the help of Flock Safety's public safety operating system to reduce crime by up to 70%. These are some of their stories.



JERSEY VILLAGE, TEXAS

A camera on every street to create a virtual gate

Within one week, Flock Safety cameras notified officers of two vehicles on the NCIC Hot List. During the seizure of one of the vehicles, a wanted murderer in the state of Louisiana was arrested. Both vehicles were returned to their owners.

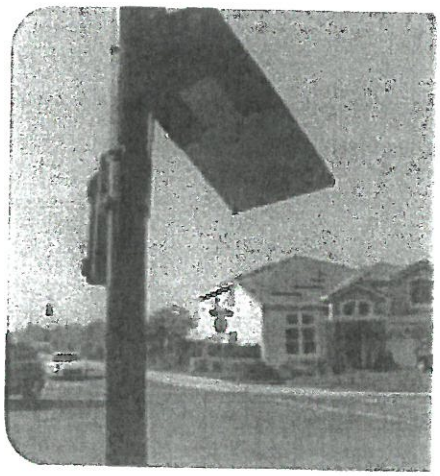
- Location: Houston suburb
- Flock Cameras: 50+
- Residents: 8,000
- Installation: Two months from purchase

MARIETTA, GEORGIA

34% reduction in calls for service in targeted hotspots

Cameras within the city led to the arrest of a suspect who allegedly brutally attacked a woman. Officers were able to locate and arrest the suspect using Flock cameras after weeks of the suspect being on-the-run.

- Location: Atlanta suburb, in Cobb County, Georgia
- Flock Cameras: 70 and growing within the county (30 police and 40 private cameras)
- Residents: 65,000 in Marietta
- Installation: Two months from purchase for first hotspot created



COBB COUNTY, GEORGIA

Containment strategy in highest crime beat of the county

Cobb County Police Department utilized 35 Flock cameras in 2 containment zones in their highest crime beats to reduce crime by over 60%.

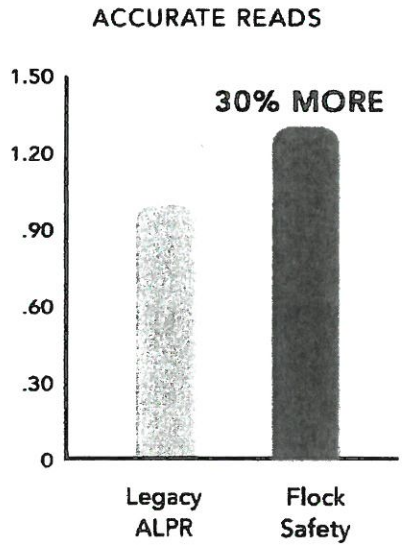
- Location: Cobb County, GA is just outside of Atlanta
- Flock Cameras: 35 for PD, over 100 including private sector cameras
- Residents: 750,000 in Cobb County
- Installation: Phased approach
- Contact: Deputy Chief Stuart Vanhoozer at **stuart.vanhoozer@**

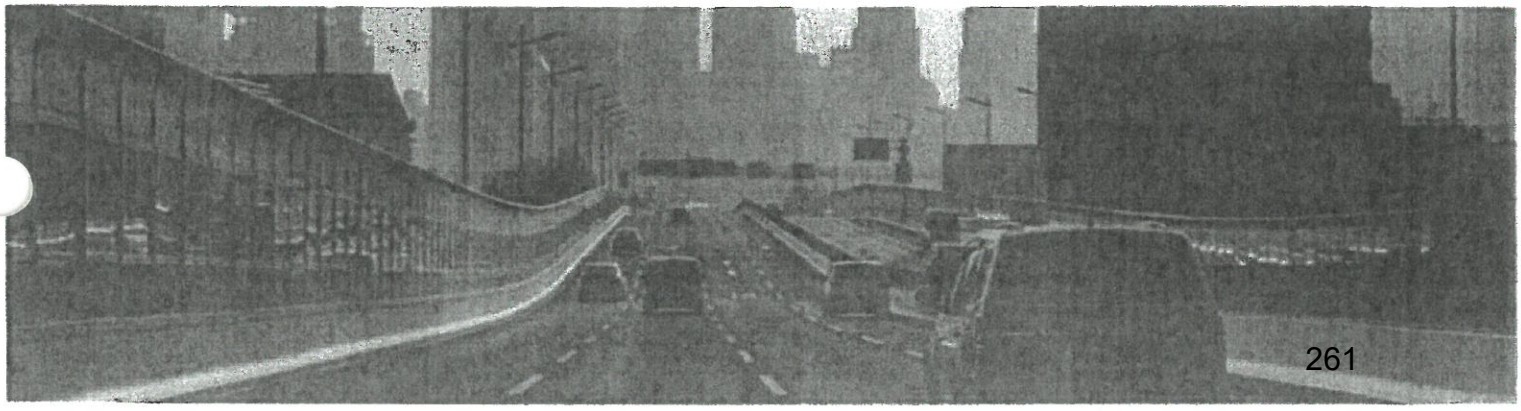
LOS ANGELES, CALIFORNIA

Sheriff's Department performs detection accuracy test

Los Angeles Sheriff's Department performed a head-to-head test of the Flock Safety camera versus a legacy ALPR solution.

- The results showed that the Flock Safety camera captures 30% more vehicle images and provides more accurate reads than traditional cameras triggered by infrared technology.
- Conducted in limited lighting from 2:00 AM to 8:00 AM, and from 11:00 PM to 6:00 AM.
- Causes for missed vehicles and/or misread plates were associated with the amount of reflectivity of the plate (older/ dirtier tags, and dealer provided paper plates).



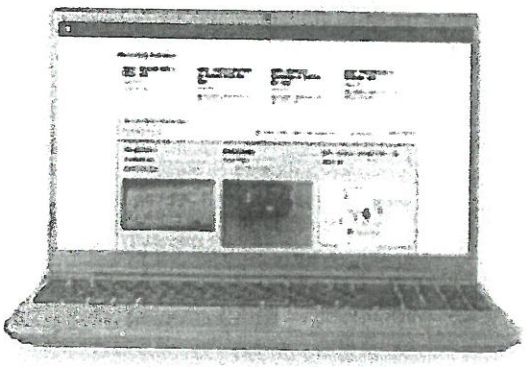


Product

Flock Safety Automatic License Plate Reading (ALPR) cameras do not just identify the plate seen, but all the objects within the frame. Even if the vehicle does not have a tag, the image can be captured for review. The user interface is a simple search with unlimited user licenses. Within the software component, law enforcement can receive hotlist alerts and create custom alerts for plates under your investigation.

SOFTWARE USER INTERFACE

Included at no additional cost with unlimited user licenses. Receive alerts to help detect crime and search footage to access evidence — with any internet-connected device (based on user credentials that are easily managed/approved by admin).

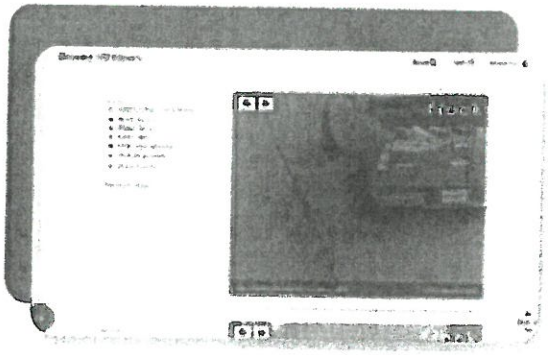


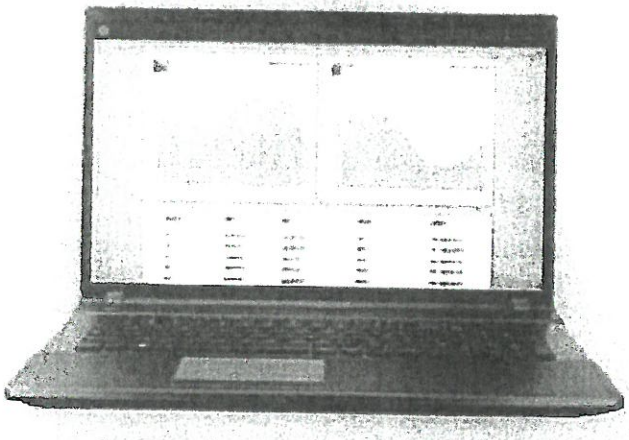
Detect Crime

- Connected to the NCIC Hot List & CJIS compliant
- State detection to ensure quality alerts
- Hotlist alerts (includes privately owned cameras in your jurisdiction)
- Create custom alerts for tags under investigation with your organization
- Filter notifications by reason codes (exclude sex offenders, include stolen plates, etc.)
- Email and SMS alerts to users
- Audible and visual alerts

Access Evidence

- Filter search by specific camera location
- Capture vehicles regardless of plate type (paper, no plate, etc.)
- Search results with vehicle summary in multiple formats
- Filter by Vehicle Fingerprint™
  - Date and time
  - Vehicle Characteristics
    - Plate (partial/full)
    - Plate Type (in state, out of state, temporary tag)
    - Build & Color
    - Resident status
    - Location/Date/Time





Insights

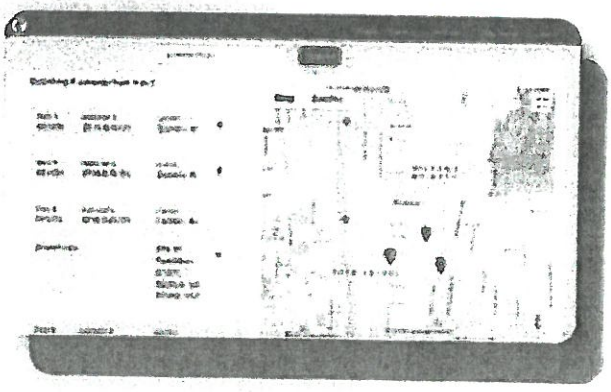
Give city council an ROI report

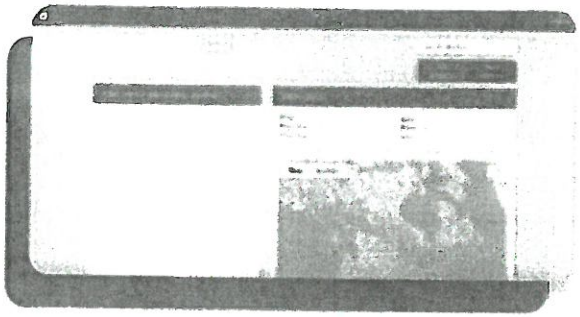
- Discover crime and traffic patterns
- Prioritize changes by greatest impact
- Change your community for the better

Lookup

Search plates across your jurisdiction

- "I have the plate where is the car?"
- Designed to search all cameras, all time
- Get a full view of all activity tied to one vehicle in your network



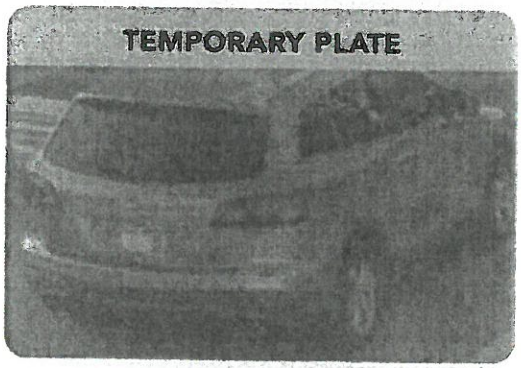


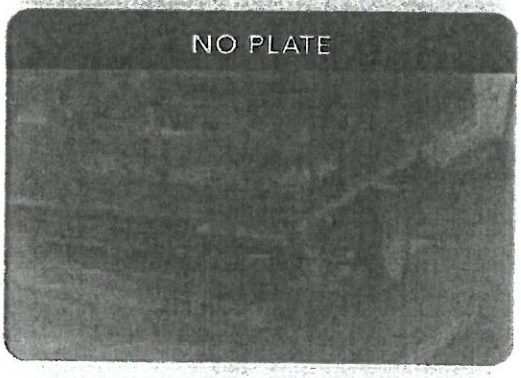
Total Analytics Law Officer's Network (TALON)

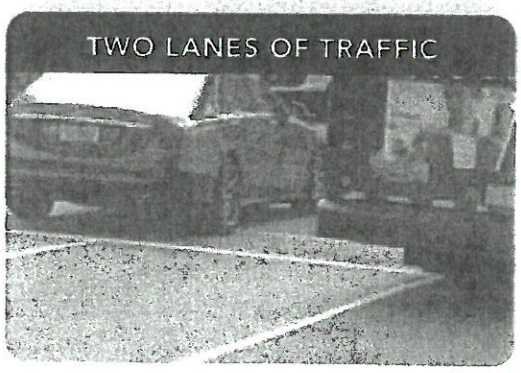
A new way to solve cross-jurisdiction crimes

- New privacy setting (National + State search)
- 500M monthly reads
- Attached to "Lookup" experience

Peformance







CAMERA SPECIFICATIONS

Design
Dimensions: 8.75" x 3"
Weight: 3 lbs
IP65 Waterproof

Power
14Ah Battery
30W Solar Panel (14" x 21")
AC Power (5 ft. range)

Data
16GB local storage, ~2 weeks

Image
5MP Image Sensor

Motion
Passive Infrared Motion Detection

Connectivity
Embedded Cellular LTE Connection
Cellular service provider depends on area

Production
Designed & manufactured in the U.S.

Night Vision
850nm Custom IR Array

Cloud Storage
30 days storage (Amazon Web Services)
Accessible via secure website
Images can be downloaded and stored by department

CAMERA PERFORMANCE

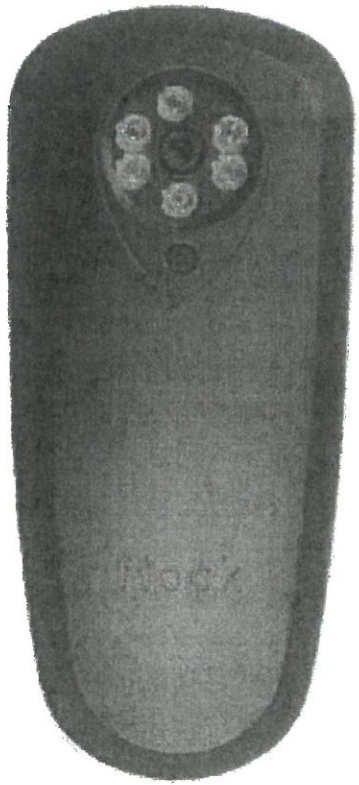
Traffic
NCIC and Custom Alert Notifications
- Average of 10-15 seconds

Includes time, location, plate, and vehicle image
Includes state specific alerts based on image

Power Source
100-240 VAC <1 amp
60 W Solar
11-14 Volt

Processing Power
1.4GHz
64-bit quad-core CPU

Image Capture
20-90 ft from vehicles
Up to 2 lanes of traffic per camera
Date and time with camera location
Plate (state, partial, paper, and none)
Vehicle details (Make, type, and color)



flock safety

FLOCK GROUP INC.
SERVICES AGREEMENT
ORDER FORM

This Order Form together with the Terms (as defined herein) describe the relationship between Flock Group Inc. ("**Flock**") and the customer identified below ("**Customer**") (each of Flock and Customer, a "**Party**"). This order form ("**Order Form**") hereby incorporates and includes the "GOVERNMENT AGENCY CUSTOMER AGREEMENT" attached (the "**Terms**") which describe and set forth the general legal terms governing the relationship (collectively, the "**Agreement**"). The Terms contain, among other things, warranty disclaimers, liability limitations and use limitations.

The Agreement will become effective when this Order Form is executed by both Parties (the "**Effective Date**").

Customer:

Address: 232 N. Main Street
Salisbury, NC
28144

Contact Name: John Sifford

Phone: 704-216-8668

E-Mail: john.sifford@rowancountync.gov

Expected Payment Method:

Billing Contact: John Sifford
(if different than above)
704-216-8668
john.sifford@rowancountync.gov

Initial Term: 24
Renewal Term: 24 Months

Billing Term: Annual payment due Net 30 per terms and conditions

Name	Price	QTY	Subtotal
(Includes one-time fees)			
Flock Falcon Camera	$2,500.00	10	$25,000.00
Implementation Fee (Public)	$250.00	10	$2,500.00
		Year 1 Total	**$27,500.00**

Flock Group Inc.
Today's Date - Mar 18, 2021

This proposal expires in 30 days.

Order Form
Rowan County Sheriff's Office

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flock safety

Recurring Total:	25000

Special terms:

- [Special_Terms__c]

By executing this Order Form, Customer represents and warrants that it has read and agrees all of the terms and conditions contained in the Terms attached. The Parties have executed this Agreement as of the dates set forth below.

Flock Group Inc

By:
Name:
Title: _
Date:

Customer:

By:
Name:
Title: _
Date:

flock safety

EXHIBIT A

Statement of Work

Installation of Flock Camera on existing pole or Flock-supplied pole if required

Flock Group Inc.
Today's Date - Mar 18, 2021

This proposal expires in 30 days.

Order Form
Rowan County Sheriff's
Office

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flock safety

GOVERNMENT AGENCY CUSTOMER AGREEMENT

This Government Agency Agreement (this "**Agreement**") is entered into by and between Flock Group, Inc. with a place of business at 1170 Howell Mill Rd NW Suite 210, Atlanta, GA 30318 ("**Flock**") and the police department or government agency identified in the signature block below ("**Agency**") (each a "**Party**," and together, the "**Parties**").

RECITALS

WHEREAS, Flock offers a software and hardware solution for automatic license plate detection through Flock's technology platform (the "**Flock Service**"), and upon detection, the Flock Service creates images and recordings of suspect vehicles (**"Footage"**) and can provide notifications to Agency upon the instructions of Non-Agency End User (**"Notifications"**);

WHEREAS, Agency desires to purchase, use and/or have installed access to the Flock Service in order to create, view, search and archive Footage and receive Notifications, including those from non-Agency users of the Flock System (where there is an investigative purpose) such as schools, neighborhood homeowners associations, businesses, and individual users;

WHEREAS, because Footage is stored for no longer than 30 days in compliance with Flock's records retention policy, Agency is responsible for extracting, downloading and archiving Footage from the Flock System on its own storage devices; and

WHEREAS, Flock desires to provide Agency the Flock Service and any access thereto, subject to the terms and conditions of this Agreement, solely for the purpose of crime awareness and prevention by police departments and archiving for evidence gathering ("Purpose").

AGREEMENT

NOW, THEREFORE, Flock and Agency agree as follows and further agree to incorporate the Recitals into this Agreement.

1. DEFINITIONS

Certain capitalized terms, not otherwise defined herein, have the meanings set forth or cross-referenced in this Section 1.

1.1 "***Authorized End User***" shall mean any individual employees, agents, or contractors of Agency accessing or using the Services through the Web Interface, under the rights granted to Agency pursuant to this Agreement.

1.2 "***Agency Data***" will mean the data, media and content provided by Agency through the Services. For the avoidance of doubt, the Agency Content will include the Footage and geolocation information and environmental data collected by sensors built into the Units.

1.3 "***Documentation***" will mean text and/or graphical documentation, whether in electronic or printed format, that describe the features, functions and operation of the Services which are provided by Flock to Agency in accordance with the terms of this Agreement.

1.4 "***Embedded Software***" will mean the software and/or firmware embedded or preinstalled on the Hardware.

1.5 "***Flock IP***" will mean the Flock Services, the Documentation, the Hardware, the Embedded Software, the Installation Services, and any and all intellectual property therein or otherwise provided to Agency and/or its Authorized End Users in connection with the foregoing.

1.6 "***Footage***" means still images and/or video captured by the Hardware in the course of and provided via the Services.

1.7 "***Hardware***" shall mean the Flock Gate Cameras and any other physical elements that interact with the Embedded Software and the Web Interface to provide the Services. The term "***Hardware***" excludes the Embedded Software.

1.8 "***Installation Services***" means the services provided by Flock regarding the installation, placements and configuration of the Hardware, pursuant to the Statement of Work attached hereto.

1.9 "***Flock Services***" means the provision, via the Web Interface, of Flock's software application for automatic license plate detection, searching image records, and sharing Footage.

1.10 ***"Non-Agency End User"*** means a Flock's non-Agency customer that has elected to give Agency access to its data in the Flock System.

1.11 ***"Non-Agency End User Data"*** means the Footage, geolocation data, environmental data and/or Notifications of a Non-Agency End User.

1.12 "***Unit(s)***" shall mean the Hardware together with the Embedded Software.

1.13 "***Web Interface***" means the website(s) or application(s) through which Agency and its Authorized End Users can access the Services in accordance with the terms of this Agreement.

2. FLOCK SERVICES AND SUPPORT

2.1 **Provision of Access.** Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right to access the features and functions of the Flock Services via the Web Interface during the Service Term and No-Fee Term, solely for the Authorized End Users. The Footage will be available for Agency's designated administrator, listed on the Order Form, and any Authorized End Users to access via the Web Interface for 30 days. Authorized End Users will be required to sign up for an account, and select a password and username ("***User ID***"). Flock will also provide Agency the Documentation to be used in accessing and using the Flock Services. Agency shall be responsible for all acts and omissions of Authorized End Users, and any act or omission by an Authorized End User which, if undertaken by Agency, would constitute a breach of this Agreement, shall be deemed a breach of this Agreement by Agency. Agency shall undertake reasonable efforts to make all Authorized End Users aware of the provisions of this Agreement as applicable to such Authorized End User's use of the Flock Services and shall cause Authorized End Users to comply with such provisions. Flock may use the services of one or more third parties to deliver any part of the Flock Services, including without limitation using a third party to host the Web Interface which the Flock Services make available to Agency and Authorized End Users. Flock will pass-through any warranties that Flock receives from its then current third-party service provider to the extent that such warranties can be provided to Agency. SUCH WARRANTIES, AS PROVIDED AS HONORED BY SUCH THIRD PARTIES, ARE THE CUSTOMER'S SOLE AND EXCLUSIVE REMEDY AND FLOCK'S SOLE AND EXCLUSIVE LIABILITY WITH REGARD TO SUCH THIRD-PARTY SERVICES, INCLUDING WITHOUT LIMITATION HOSTING THE WEB INTERFACE. To the extent practicable, Agency agrees to comply with any acceptable use policies and other terms of any third-party service provider that are provided or otherwise made available to Agency from time to time.

2.2 **Embedded Software License.** Subject to all terms of this Agreement, Flock grants Agency a limited, non-exclusive, non-transferable, non-sublicensable (except to the Authorized End Users), revocable right to use the Embedded Software as installed on the Hardware by Flock; in each case, solely as necessary for Agency to use the Flock Services.

2.3 **Documentation License.** Subject to the terms of this Agreement, Flock hereby grants to Agency a non-exclusive, non-transferable right and license to use the Documentation during the Service Term for Agency's internal purposes in connection with its use of the Flock Services as contemplated herein.

2.4 **Usage Restrictions.** The purpose for usage of the equipment, the Services and support, and the Flock IP is solely to facilitate gathering evidence that could be used in a criminal investigation by the appropriate government agency and not for tracking activities that the system is not designed to capture ("Permitted Purpose"). Agency will not, and will not permit any Authorized End Users to, (i) copy or duplicate any of the Flock IP; (ii) decompile, disassemble, reverse engineer or otherwise attempt to obtain or perceive the source code from which any software component of any of the Flock IP is compiled or interpreted, or apply any other process or procedure to derive the source code of any software included in the Flock IP, or attempt to do any of the foregoing, and Agency acknowledges that nothing in this Agreement will be construed to grant Agency any right to obtain or use such source code; (iii) modify, alter, tamper with or repair any of the Flock IP, or create any derivative product from any of the foregoing, or attempt to do any of the foregoing, except with the prior written consent of Flock; (vi) interfere or attempt to interfere in any manner with the functionality or proper working of any of the Flock IP; (v) remove, obscure, or alter any notice of any intellectual property or proprietary right appearing on or contained within any of the Application IP; (vii) use the Flock Services for timesharing or service bureau purposes or otherwise for the benefit of a third party or any purpose other than the Purpose; (viii) use the Services, support, equipment and the Flock IP for anything other than the Permitted Purpose; or (ix) assign, sublicense, sell, resell, lease, rent or otherwise transfer or convey, or pledge as security or otherwise encumber, Agency's rights under Sections 2.1, 2.2, or 2.3.

2.5 **Retained Rights; Ownership.** As between the Parties, subject to the rights granted in this Agreement, Flock and its licensors retain all right, title and interest in and to the Flock IP and its components, and Agency acknowledges that it neither owns nor acquires any additional rights in and to the foregoing not expressly granted by this Agreement. Agency further acknowledges that Flock retains the right to use the foregoing for any purpose in Flock's sole discretion. There are no implied rights.

2.6 **Suspension.** Notwithstanding anything to the contrary in this Agreement, Flock may temporarily suspend Agency's and any Authorized End User's access to any portion or all of the Flock IP if (i) Flock reasonably determines that (a) there is a threat or attack on any of the Flock IP; (b) Agency's or any Authorized End User's use of the Flock Service disrupts or poses a security risk to the Flock Service or any other customer or vendor of Flock; (c) Agency or any Authorized End User is/are using the Flock IP for fraudulent or illegal activities; (d) Flock's provision of the Flock Services to Agency or any Authorized End User is prohibited by applicable law; or (e) any vendor of Flock has suspended or terminated Flock's access to or use of any third party services or products required to enable Agency to access the Flock (each such suspension, in accordance with this Section 2.6, a "***Service Suspension***"). Flock will make commercially reasonable efforts, circumstances permitting, to provide written notice of any Service Suspension to Agency (including notices sent to Flock's registered email address) and to provide updates regarding resumption of access to the Flock IP following any Service Suspension. Flock will use commercially reasonable efforts to resume providing access to the Application Service as soon as reasonably possible after the event giving rise to the Service Suspension is cured. Flock will have no liability for any damage, liabilities, losses (including any loss of data or profits) or any other consequences that Agency or any Authorized End User may incur as a result of a Service Suspension. To the extent that the service suspension is not caused by Agency's direct actions or by the actions of parties associated with the Agency, the expiration of the Term will be tolled by the duration of any suspension (for any continuous suspension lasting at least one full day).

2.7 Installation Services.

2.7.1 *Designated Locations.* Prior to performing the physical installation of the Units, Flock shall advise Agency on the location and positioning of the Units for optimal license plate image capture, as conditions and location allow. Flock and Agency must mutually agree on the location (mounting site or pole), position and angle of the Units (each Unit location so designated by Agency, a "***Designated Location***"). Flock shall have no liability to Agency resulting from any poor performance, functionality or Footage resulting from or otherwise relating to the Designated Locations or delay in installation due to Agency's delay in identifying the choices for the Designated Locations, in ordering and/or having the Designated Location ready for installation including having all electrical work preinstalled and permits ready. Designated Locations that are suggested by Flock and accepted by Agency without alteration will be known as Flock Designated Locations. After a deployment plan with Designated Locations and equipment has been agreed upon by both Flock and the Agency, any subsequent changes to the deployment plan ("***Reinstalls***") driven by Agency's request will incur a charge for Flock's then-current list price for Reinstalls, as listed in the then-current Reinstall Policy (available at https://www.flocksafety.com/reinstall-fee-schedule) and any equipment charges. These changes include but are not limited to camera re-positioning, adjusting of camera mounting, re-angling, removing

foliage, camera replacement, changes to heights of poles, regardless of whether the need for Reinstalls related to vandalism, weather, theft, lack of criminal activity in view, and the like.

2.7.2 *Agency's Installation Obligations.* Agency agrees to allow Flock and its agents reasonable access in and near the Designated Locations at all reasonable times upon reasonable notice for the purpose of performing the installation work, The "***Agency Installation Obligations***" include, to the extent required by the Deployment Plan, but are not limited to electrical work to provide a reliable source of 120V AC power that follow Flock guidelines and comply with local regulations if adequate solar exposure is not available. Agency is solely responsible for (i) any permits or associated costs, and managing the permitting process; (ii) any federal, state or local taxes including property, license, privilege, sales, use, excise, gross receipts or other similar taxes which may now or hereafter become applicable to, measured by or imposed upon or with respect to the installation of the Hardware, its use, or (iii) any other services performed in connection with installation of the Hardware. Any fees payable to Flock exclude the foregoing. Without being obligated or taking any responsibility for the foregoing., Flock may pay and invoice related costs to Customer if Customer did not address them or a third party requires Flock to pay. Agency represents and warrants that it has all necessary right title and authority and hereby authorizes Flock to install the Hardware at the Designated Locations and to make any necessary inspections or tests in connection with such installation.

2.7.3 *Flock's Installation Obligations.* The Hardware shall be installed in a workmanlike manner in accordance with Flock's standard installation procedures, and the installation will be completed within a reasonable time from the time that the Designated Locations are selected by Agency. Following the initial installation of the Hardware and any subsequent Reinstalls or maintenance operations, Flock's obligation to perform installation work shall cease; however, Flock will continue to monitor the performance of the Units and receive access to the Footage for a period of 3 business days for maintenance purposes. Customer can opt out of Flock's access in the preceding sentence, which would waive Flock's responsibility to ensure such action was successful. Agency understands and agrees that the Flock Services will not function without the Hardware. Labor may be provided by Flock or a third party.

2.7.4 *Security Interest.* The Hardware shall remain the personal property of Flock and will be removed upon the termination or expiration of this Agreement. Agency agrees to perform all acts which may be necessary to assure the retention of title of the Hardware by Flock. Should Agency default in any payment for the Flock Services or any part thereof or offer to sell or auction the Hardware, then Agency authorizes and empowers Flock to remove the Hardware or any part thereof. Such removal, if made by Flock, shall not be deemed a waiver of Flock's rights to any damages Flock may sustain as a result of Agency's default and Flock shall have the right to enforce any other legal remedy or right.

2.8 **Hazardous Conditions.** Unless otherwise stated in the Agreement, Flock's price for its services under this Agreement does not contemplate work in any areas that contain hazardous materials, or other hazardous conditions, including, without limit, asbestos. In the event any such hazardous materials are discovered in the designated locations in which Flock is to perform services under this Agreement, Flock shall have the right to cease work immediately in the area affected until such materials are removed or rendered harmless. Any additional expenses incurred by Flock as a result of the discovery or presence of hazardous material or hazardous conditions shall be the responsibility of Agency and shall be paid promptly upon billing.

2.9 **Support Services.** Subject to the payment of fees, Flock shall monitor the performance and functionality of Flock Services and may, from time to time, advise Agency on changes to the Flock Services, Installation Services, or the Designated Locations which may improve the performance or functionality of the Services or may improve the quality of the Footage. The work, its timing, and the fees payable relating to such work shall be agreed by the Parties prior to any alterations to or changes of the Services or the Designated Locations ("***Monitoring Services***"). Subject to the terms hereof, Flock will provide Agency with reasonable technical and on-site support and maintenance services ("***On-Site Services***") in-person or by email at hello@flocksafety.com. Flock will use commercially reasonable efforts to respond to requests for support.

2.10 **Special Terms.** From time to time, Flock may offer certain "Special Terms" related to guarantees, service and support which are indicated in the proposal and on the order form and will become part of this Agreement.

3. AGENCY RESTRICTIONS AND RESPONSIBILITIES

3.1 **Agency Obligations.** Agency agrees to provide Flock with accurate, complete, and updated registration information. Agency may not select as its User ID a name that Agency does not have the right to use, or another person's name with the intent to impersonate that person. Agency may not transfer its account to anyone else without prior written permission of Flock. Agency will not share its account or password with anyone, and must protect the security of its account and password. Agency is responsible for any activity associated with its account. Agency shall be responsible for obtaining and maintaining any equipment and ancillary services needed to connect to, access or otherwise use the Services. Agency will, at its own expense, provide assistance to Flock, including, but not limited to, by means of access to, and use of, Agency facilities, as well as by means of assistance from Agency personnel, to the limited extent any of the foregoing may be reasonably necessary to enable Flock to perform its obligations hereunder, including, without limitation, any obligations with respect to Support Services or any Installation Services.

3.2 **Agency Representations and Warranties.** Agency represents, covenants, and warrants that Agency will use the Services only in compliance with this Agreement and all applicable laws and regulations, including but not limited to any laws relating to the recording or sharing of video, photo, or audio content and retention thereof. To the extent allowed by the governing law of the state mentioned in Section 10.6, or if no state is mentioned in Section 10.6, by the law of the State of Georgia, Agency hereby agrees to indemnify and hold harmless Flock against any damages, losses, liabilities, settlements and expenses, including without limitation costs and attorneys' fees, in connection with any claim or action that arises from an alleged violation of the foregoing, Agency's Installation Obligations, or otherwise from Agency's use of the Services, Hardware and any Software, including any claim that such actions violate any applicable law or third party right. Although Flock has no obligation to monitor Agency's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of the foregoing.

4. CONFIDENTIALITY; AGENCY DATA; NON-AGENCY DATA

4.1 **Confidentiality.** Each Party (the "***Receiving Party***") understands that the other Party (the "***Disclosing Party***") has disclosed or may disclose business, technical or financial information relating to the Disclosing Party's business (hereinafter referred to as "***Proprietary Information***" of the Disclosing Party). Proprietary Information of Flock is non-public information including but not limited to features, functionality, designs, user interfaces, trade secrets, intellectual property, business plans, marketing plans, works of authorship, hardware, customer lists and requirements, and performance of the Flock Services. Proprietary Information of Agency includes non-public Agency Data, Non-Agency End User Data, and data provided by Agency or a Non-Agency End User to Flock or collected by Flock via the Unit, including the Footage, to enable the provision of the Services. The Receiving Party shall not disclose, use, transmit, inform or make available to any entity, person or body any of the Proprietary Information, except as a necessary part of performing its obligations hereunder, and shall take all such actions as are reasonably necessary and appropriate to preserve and protect the Proprietary Information and the parties' respective rights therein, at all times exercising at least a reasonable level of care. Each party agrees to restrict access to the Proprietary Information of the other party to those employees or agents who require access in order to perform hereunder. The Receiving Party agrees: (i) to take the same security precautions to protect against disclosure or unauthorized use of such Proprietary Information that the party takes with its own proprietary information, but in no event will a party apply less than reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted herein) or divulge to any third person any such Proprietary Information. Flock's use of the Proprietary Information may include processing the Proprietary Information to send Agency Notifications or alerts, such as when a car exits Agency's neighborhood, or to analyze the data collected to identify motion or other events.

The Disclosing Party agrees that the foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, or (b) was in its possession or known by Receiving Party prior to receipt from the Disclosing Party, or (c) was rightfully disclosed to Receiving Party without restriction by a third party, or (d) was independently developed without use of any Proprietary Information of the Disclosing Party.

Nothing in this Agreement will prevent the Receiving Party from disclosing the Proprietary Information pursuant to any subpoena, summons, judicial order or other judicial or governmental process, provided that the Receiving Party gives the Disclosing Party reasonable prior notice of such disclosure to obtain a protective order or otherwise oppose the disclosure. For clarity, Flock may access, use, preserve and/or disclose the Footage to law enforcement authorities, government officials, and/or third parties, if legally required to do so or if Flock has a good faith belief that such access, use, preservation or disclosure is reasonably necessary to: (a) comply with a legal process or request; (b) enforce this Agreement, including investigation of any potential violation thereof; (c) detect, prevent or otherwise address security, fraud or technical issues; or (d) protect the rights, property or safety of Flock, its users, a third party, or the public as required or permitted by law, including respond to an emergency situation. Having received notice prior to data being deleted, Flock may store Footage in order to comply with a valid court order but such retained Footage will not be retrievable without a valid court order.

4.2 **Agency and Non-Agency End User Data.** As between Flock and Agency, all right, title and interest in the Agency Data and Non-Agency End User Data, belong to and are retained solely by Agency. Agency hereby grants to Flock a limited, non-exclusive, royalty-free, worldwide license to use the Agency Data and Non-Agency End User Data and perform all acts with respect to the Agency Data and Non-Agency End User Data as may be necessary for Flock to provide the Flock Services to Agency, including without limitation the Support Services set forth in Section 2.9 above, and a non-exclusive, perpetual, irrevocable, worldwide, royalty-free, fully paid license to use, reproduce, modify and distribute the Agency Data and Non-Agency End User Data as a part of the Aggregated Data (as defined in Section 4.4 below). As between Flock and Agency, Agency is solely responsible for the accuracy, quality, integrity, legality, reliability, and appropriateness of all Agency Data and Non-Agency End User Data. As between Agency and Non-Agency End Users that have prescribed access of Footage to Agency, each of Agency and Non-Agency End Users will share all right, title and interest in the Non-Agency End User Data. This Agreement does not by itself make any Non-Agency End User Data the sole property or the Proprietary Information of Agency. Flock will automatically delete Footage older than 30 days. Agency has a 30-day window to view, save and/or transmit Footage to the relevant government agency prior to its deletion.

4.3 **Feedback.** If Agency provides any suggestions, ideas, enhancement requests, feedback, recommendations or other information relating to the subject matter hereunder, Agency hereby assigns (and will cause its agents and representatives to assign) to Flock all right, title and interest (including intellectual property rights) with respect to or resulting from any of the foregoing.

4.4 **Aggregated Data.** Notwithstanding anything in this Agreement to the contrary, Flock shall have the right to collect and analyze data that does not refer to or identify Agency or any individuals or de-identifies such data and other information relating to the provision, use and performance of various aspects of the Services and related systems and technologies (including, without limitation, information concerning Agency Data and data derived therefrom). Agency acknowledges that Flock will be compiling anonymized and/or aggregated data based on Agency Data and Non-Agency End User Data input into the Services (the "***Aggregated Data***"). Agency hereby grants Flock a non-exclusive, worldwide, perpetual, royalty-free right and license (during and after the Service Term hereof) to (i) use and distribute such Aggregated Data to improve and enhance the Services and for other marketing, development, diagnostic and corrective purposes, other Flock offerings, and crime prevention efforts, and (ii) disclose the Agency Data and Non-Agency End User Data (both inclusive of any Footage) to enable law enforcement monitoring against law enforcement hotlists as well as provide Footage search access to law enforcement for investigative purposes only. No rights or licenses are granted except as expressly set forth herein.

5. PAYMENT OF FEES

5.1 **Fees.** Agency will pay Flock the first Usage Fee, the Installation Fee and any Hardware Fee (defined on the Order Form, together the "Initial Fees") as set forth on the Order Form on or before the 7th day following the Effective Date of this Agreement. Flock is not obligated to commence the Installation Services unless and until the Initial Fees have been made and shall have no liability resulting from any delay related thereto. Agency shall pay the ongoing Usage Fees set forth on the Order Form with such Usage Fees due and payable thirty (30) days in advance of each Payment Period. All payments will be made by either ACH, check, or credit card. The first month of Services corresponding to the first Usage Fee payment will begin upon the first installation. For 10+-camera

offerings where only some of the cameras are installed at the first installation and additional cameras will be installed later, prorated Usage Fees corresponding to the then-installed cameras will be invoiced to Agency immediately after installation and to the later camera installation(s) subsequently invoiced.

5.2 **Changes to Fees.** Flock reserves the right to change the Fees or applicable charges and to institute new charges and Fees at the end of the Initial Term or any Renewal Term, upon sixty (60) days' notice prior to the end of such Initial Term or Renewal Term (as applicable) to Agency (which may be sent by email). If Agency believes that Flock has billed Agency incorrectly, Agency must contact Flock no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared, in order to receive an adjustment or credit. Inquiries should be directed to Flock's customer support department. Agency acknowledges and agrees that a failure to contact Flock within this sixty (60) day period will serve as a waiver of any claim Agency may have had as a result of such billing error.

5.3 **Invoicing, Late Fees; Taxes.** Flock may choose to bill through an invoice, in which case, full payment for invoices issued in any given month must be received by Flock thirty (30) days after the mailing date of the invoice. Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection, and may result in immediate termination of Service. Agency shall be responsible for all taxes associated with Services other than U.S. taxes based on Flock's net income.

5.4 **No-Fee Term Access.** Subject to Flock's record retention policy, Flock offers complimentary access to the Flock System for 30 days (**"No Fee Term"**) to Agency when Non-Agency End Users intentionally prescribe access or judicial orders mandate access to Non-Agency End User Data. No hardware or installation services will be provided to Agency. No financial commitment by Agency is required to access the Flock Services or Footage. Should such access cause Flock to incur internal or out-of-pocket costs that are solely the result of the access, Flock reserves the right to invoice these costs to Agency under Section 5.3 and Agency agrees to pay them. For clarity, No-Fee Terms and Service Terms can occur simultaneously, and when a No-Fee Term overlaps with a Service Term, Agency agrees to pay the Initial Fees and Usage Fees payments according to Section 5.1.

6. TERM AND TERMINATION

6.1 **Term.** Subject to earlier termination as provided below, the initial term of this Agreement shall be for the period of time set forth on the Order Form (the "***Initial Term***"). ***Following the Initial Term, unless otherwise indicated on the Order Form, this Agreement will automatically renew for successive renewal terms for the greater of one year and the length set forth on the Order Form*** (each, a "***Renewal Term***", and together with the Initial Term, the "***Service Term***") ***unless either party gives the other party notice of non-renewal at least thirty (30) days prior to the end of the then-current term.***

6.2 **Agency Satisfaction Guarantee.** At any time during the agreed upon term, a customer not fully satisfied with the service or solution may self-elect to terminate their contract. Self-elected termination will result in a one-time fee of actual cost of removal, said cost not to exceed $500 per camera. Upon self-elected termination, a refund will be provided, prorated for any fees paid for the remaining Term length set forth previously. Self-termination of the contract by the customer will be effective immediately. Flock will remove all equipment at its own convenience upon termination. Advance notice will be provided.

6.3 **Termination.** In the event of any material breach of this Agreement, the non-breaching party may terminate this Agreement prior to the end of the Service Term by giving thirty (30) days prior written notice to the breaching party; provided, however, that this Agreement will not terminate if the breaching party has cured the breach prior to the expiration of such thirty-day period. Either party may terminate this Agreement, without notice, (i) upon the institution by or against the other party of insolvency, receivership or bankruptcy proceedings, (ii) upon the other party's making an assignment for the benefit of creditors, or (iii) upon the other party's dissolution or ceasing to do business. Upon termination for Flock's breach, Flock will refund to Agency a pro-rata portion of the pre-paid Fees for Services not received due to such termination.

6.4 **Effect of Termination.** Upon any termination of the Service Term, Flock will collect all Units, delete all Agency Data, terminate Agency's right to access or use any Services, and all licenses granted by Flock hereunder will immediately cease. Agency shall ensure that Flock is granted access to collect all Units and shall ensure that Flock personnel does not encounter Hazardous Conditions in the collection of such units. Upon termination of this Agreement, Agency will immediately cease all use of Flock Services.

6.5 **No-Fee Term.** The initial No-Fee Term will extend, after entering into this Agreement, for 30 days from the date a Non-Agency End User grants access to their Footage and/or Notifications. In expectation of repeated non-continuous No-Fee Terms, Flock may in its sole discretion leave access open for Agency's Authorized End Users despite there not being any current Non-Agency End User authorizations. Such access and successive No-Fee Terms are deemed to be part of the No-Fee Term. Flock, in its sole discretion, can determine not to provide additional No-Fee Terms or can impose a price per No-Fee Term upon 30 days' notice. Agency may terminate any No-Fee Term or access to future No-Fee Terms upon 30 days' notice.

6.6 **Survival.** The following Sections will survive termination: 2.4, 2.5, 3, 4, 5 (with respect to any accrued rights to payment), 6.5, 7.4, 8.1, 8.2, 8.3, 8.4, 9.1 and 10.5.

7. REMEDY; WARRANTY AND DISCLAIMER

7.1 **Remedy.** Upon a malfunction or failure of Hardware or Embedded Software (a "Defect"), Agency must first make commercially reasonable efforts to address the problem by contacting Flock's technical support as described in Section 2.9 above. If such efforts do not correct the Defect, Flock shall, or shall instruct one of its contractors to, in its sole discretion, repair or replace the Hardware or Embedded Software suffering from the Defect. Flock reserves the right to refuse or delay replacement or its choice of remedy for a Defect until after it has inspected and tested the affected Unit; provided that such inspection and test shall occur within 72 hours after Agency notifies the Flock of defect. Flock agrees to replace cameras at a fee according to the then-current Reinstall Policy (https://www.flocksafety.com/reinstall-fee-schedule). Customer shall not be required to replace subsequently damaged or stolen units; however, Customer understands and agrees that functionality, including Footage, will be materially affected due to such subsequently damaged or stolen units and that Flock will have no liability to Customer regarding such affected functionality nor shall the Fees owed be impacted.

7.2 **Exclusions.** Flock will not provide the remedy described in Section 7.1 above if any of the following exclusions apply: (a) misuse of the Hardware or Embedded Software in any manner, including operation of the Hardware or Embedded Software in any way that does not strictly comply with any applicable specifications, documentation, or other restrictions on use provided by Flock; (b) damage, alteration, or modification of the Hardware or Embedded Software in any way; or (c) combination of the Hardware or Embedded Software with software, hardware or other technology that was not expressly authorized by Flock.

7.3 **Warranty.** Flock shall use reasonable efforts consistent with prevailing industry standards to maintain the Services in a manner which minimizes errors and interruptions in the Services and shall perform the Installation Services in a professional and workmanlike manner. Services may be temporarily unavailable for scheduled maintenance or for unscheduled emergency maintenance, either by Flock or by third-party providers, or because of other causes beyond Flock's reasonable control, but Flock shall use reasonable efforts to provide advance notice in writing or by e-mail of any scheduled service disruption.

7.4 **Disclaimer.** THE REMEDY DESCRIBED IN SECTION 7.1 ABOVE IS AGENCY'S SOLE REMEDY, AND FLOCK'S SOLE LIABILITY, WITH RESPECT TO DEFECTIVE HARDWARE AND/OR EMBEDDED SOFTWARE. THE FLOCK DOES NOT WARRANT THAT THE SERVICES WILL BE UNINTERRUPTED OR ERROR FREE; NOR DOES IT MAKE ANY WARRANTY AS TO THE RESULTS THAT MAY BE OBTAINED FROM USE OF THE SERVICES. EXCEPT AS EXPRESSLY SET FORTH IN THIS SECTION, THE SERVICES AND INSTALLATION SERVICES ARE PROVIDED "AS IS" AND FLOCK DISCLAIMS ALL WARRANTIES, EXPRESS OR IMPLIED, INCLUDING, BUT NOT LIMITED TO, IMPLIED WARRANTIES OF MERCHANTABILITY AND FITNESS FOR A PARTICULAR PURPOSE AND NON-INFRINGEMENT .THIS DISCLAIMER OF SECTION 7.4 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING

LAW OF THE STATE MENTIONED IN SECTION 10.6, OR IF NO STATE IS MENTIONED IN SECTION 10.6, BY THE LAW OF THE STATE OF GEORGIA.

7.5 **Insurance.** Flock and Agency will each maintain commercial general liability policies with policy limits reasonably commensurate with the magnitude of their business risk. Certificates of Insurance will be provided upon request.

8. LIMITATION OF LIABILITY AND INDEMNITY

8.1 **Limitation of Liability.** NOTWITHSTANDING ANYTHING TO THE CONTRARY, FLOCK AND ITS SUPPLIERS (INCLUDING BUT NOT LIMITED TO ALL HARDWARE AND TECHNOLOGY SUPPLIERS), OFFICERS, AFFILIATES, REPRESENTATIVES, CONTRACTORS AND EMPLOYEES SHALL NOT BE RESPONSIBLE OR LIABLE WITH RESPECT TO ANY SUBJECT MATTER OF THIS AGREEMENT OR TERMS AND CONDITIONS RELATED THERETO UNDER ANY CONTRACT, NEGLIGENCE, STRICT LIABILITY, PRODUCT LIABILITY, OR OTHER THEORY: (A) FOR ERROR OR INTERRUPTION OF USE OR FOR LOSS OR INACCURACY, INCOMPLETENESS OR CORRUPTION OF DATA OR FOOTAGE OR COST OF PROCUREMENT OF SUBSTITUTE GOODS, SERVICES OR TECHNOLOGY OR LOSS OF BUSINESS; (B) FOR ANY INDIRECT, EXEMPLARY, INCIDENTAL, SPECIAL OR CONSEQUENTIAL DAMAGES; (C) FOR ANY MATTER BEYOND FLOCK'S ACTUAL KNOWLEDGE OR REASONABLE CONTROL INCLUDING REPEAT CRIMINAL ACTIVITY OR INABILITY TO CAPTURE FOOTAGE OR IDENTIFY AND/OR CORRELATE A LICENSE PLATE WITH THE FBI DATABASE; (D) FOR ANY PUBLIC DISCLOSURE OF PROPRIETARY INFORMATION MADE IN GOOD FAITH; (E) FOR CRIME PREVENTION; OR (F) FOR ANY AMOUNTS THAT, TOGETHER WITH AMOUNTS ASSOCIATED WITH ALL OTHER CLAIMS, EXCEED THE FEES PAID AND/OR PAYABLE BY AGENCY TO FLOCK FOR THE SERVICES UNDER THIS AGREEMENT IN THE 12 MONTHS PRIOR TO THE ACT OR OMISSION THAT GAVE RISE TO THE LIABILITY, IN EACH CASE, WHETHER OR NOT FLOCK HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES. IN THE EVENT OF AN EMERGENCY, AGENCY SHOULD CONTACT 911 AND SHOULD NOT RELY ON THE SERVICES.THIS LIMITATION OF LIABILITY OF SECTION 8 ONLY APPLIES TO THE EXTENT ALLOWED BY THE GOVERNING LAW OF THE STATE MENTIONED IN SECTION 10.6, OR IF NO STATE IS MENTIONED IN SECTION 10.6, BY THE LAW OF THE STATE OF GEORGIA

8.2 **Additional No-Fee Term Requirements.** IN NO EVENT SHALL FLOCK'S AGGREGATE LIABILITY, IF ANY, ARISING OUT OF OR IN ANY WAY RELATED TO THE NO-FEE TERM EXCEED $100, WITHOUT REGARD TO WHETHER SUCH CLAIM IS BASED IN CONTRACT, TORT (INCLUDING NEGLIGENCE), PRODUCT LIABILITY OR OTHERWISE. Except for Flock's willful acts, Agency agrees to pay for Flock's attorneys' fees to defend Flock for any alleged or actual claims arising out of or in any way related to the No-Fee Term.

8.3 **Responsibility.** Each Party to this Agreement shall assume the responsibility and liability for the acts and omissions of its own employees, deputies, officers, or agents, in connection with the performance of their official duties under this Agreement. Each Party to this Agreement shall be liable (if at all) only for the torts of its own officers, agents, or employees that occur within the scope of their official duties. Agency will not pursue any claims or actions against Flock's suppliers.

8.4 **Indemnity.** Agency hereby agrees to indemnify and hold harmless Flock against any damages, losses, liabilities, settlements and expenses (including without limitation costs and attorneys' fees) in connection with any claim or action that arises from an alleged violation of Section 3.2, a breach of this Agreement, Agency's Installation Obligations, Agency's sharing of any data in connection with the Flock system, Flock employees or agent or Non-Agency End Users, or otherwise from Agency's use of the Services, Hardware and any Software, including any claim that such actions violate any applicable law or third party right. Although Flock has no obligation to monitor Agency's use of the Services, Flock may do so and may prohibit any use of the Services it believes may be (or alleged to be) in violation of Section 3.2 or this Agreement.

9. RECORD RETENTION

9.1 **Data Preservation.** The Agency agrees to store Agency Data and Non-Agency End User Data in compliance with all applicable local, state and federal laws, regulations, policies and ordinances and their associated record retention schedules. As part of Agency's consideration for paid access and no-fee access to the Flock System, to the extent that Flock is required by local, state or federal law to store the Agency Data or the Non-Agency End User Data, Agency agrees to preserve and securely store this data on Flock's behalf so that Flock can delete the data from its servers and, should Flock be legally compelled by judicial or government order, Flock may retrieve the data from Agency upon demand.

10. MISCELLANEOUS

10.1 **Severability.** If any provision of this Agreement is found to be unenforceable or invalid, that provision will be limited or eliminated to the minimum extent necessary so that this Agreement will otherwise remain in full force and effect and enforceable.

10.2 **Assignment.** This Agreement is not assignable, transferable or sublicensable by Agency except with Flock's prior written consent. Flock may transfer and assign any of its rights and obligations, in whole or in part, under this Agreement without consent.

10.3 **Entire Agreement.** This Agreement, together with the Order Form(s), the then-current Reinstall Policy (https://www.flocksafety.com/reinstall-fee-schedule), and Deployment Plan(s), are the complete and exclusive statement of the mutual understanding of the parties and supersedes and cancels all previous written and oral agreements, communications and other understandings relating to the subject matter of this Agreement, and that all waivers and modifications must be in a writing signed by both parties, except as otherwise provided herein. None of Agency's purchase orders, authorizations or similar documents will alter the terms of this Agreement, and any such conflicting terms are expressly rejected.

10.4 **Relationship.** No agency, partnership, joint venture, or employment is created as a result of this Agreement and Agency does not have any authority of any kind to bind Flock in any respect whatsoever.

10.5 **Costs and Attorneys' Fees.** In any action or proceeding to enforce rights under this Agreement, the prevailing party will be entitled to recover costs and attorneys' fees.

10.6 **Governing Law; Venue.** This Agreement shall be governed by the laws of the State of Georgia without regard to its conflict of laws provisions. To the extent that the arbitration language below does not apply, the federal and state courts sitting in Atlanta, Georgia will have proper and exclusive jurisdiction and venue with respect to any disputes arising from or related to the subject matter of this Agreement. The parties agree that the United Nations Convention for the International Sale of Goods is excluded in its entirety from this Agreement. Any dispute arising out of, in connection with, or in relation to this agreement or the making of validity thereof or its interpretation or any breach thereof shall be determined and settled by arbitration in Atlanta, Georgia by a sole arbitrator pursuant to the rules and regulations then obtaining of the American Arbitration Association and any award rendered therein shall be final and conclusive upon the parties, and a judgment thereon may be entered in the highest court of the forum, state or federal, having jurisdiction. The service of any notice, process, motion or other document in connection with an arbitration award under this agreement or for the enforcement of an arbitration award hereunder may be effectuated by either personal service or by certified or registered mail to the respective addresses provided herein.

10.7 **Publicity.** Unless otherwise indicated on the Order Form, Flock has the right to reference and use Agency's name and trademarks and disclose the nature of the Services provided hereunder in each case in business and development and marketing efforts, including without limitation on Flock's website.

10.8 **Export.** Agency may not remove or export from the United States or allow the export or re-export of the Flock IP or anything related thereto, or any direct product thereof in violation of any restrictions, laws or regulations of the United States Department of Commerce, the United States Department of Treasury Office of Foreign Assets

Control, or any other United States or foreign agency or authority. As defined in FAR section 2.101, the Services, the Hardware, the Embedded Software and Documentation are "commercial items" and according to DFAR section 252.2277014(a)(1) and (5) are deemed to be "commercial computer software" and "commercial computer software documentation." Consistent with DFAR section 227.7202 and FAR section 12.212, any use, modification, reproduction, release, performance, display, or disclosure of such commercial software or commercial software documentation by the U.S. Government will be governed solely by the terms of this Agreement and will be prohibited except to the extent expressly permitted by the terms of this Agreement.

10.9 **Headings.** The headings are merely for organization and should not be construed as adding meaning to the Agreement or interpreting the associated Sections.

10.10 **Counterparts.** This Agreement may be executed in two or more counterparts, each of which shall be deemed an original, but all of which together shall constitute one and the same instrument.

10.11 **Authority.** Each of the below signers of this Agreement represent that they understand this Agreement and have the authority to sign on behalf of and bind the organizations and individuals they are representing.

10.12 **Notices.** All notices under this Agreement will be in writing and will be deemed to have been duly given when received, if personally delivered; when receipt is electronically confirmed, if transmitted by facsimile or e-mail; the day after it is sent, if sent for next day delivery by recognized overnight delivery service; and upon receipt, if sent by certified or registered mail, return receipt requested.

ROWAN COUNTY
EXPANSION NARRATIVE
CAPITAL AND FIXED ASSETS

2022 BUDGET YEAR

Department Name	Rowan County Sheriff				Department Number	4420
Account Name	Capital Asset- Furniture & Equipment					
Account Number	1154420-575090					
Item to be Replaced	N/A					
Asset Number						
Item Description						
Maintenance Contract	Yes	X	No		Maint. Contract Cost	$9,000/yr
Justification *(please type in space below)*					Capital / Fixed Asset Cost	$171,000

SEE ATTACHED REQUEST AND INFORMATION

2/04/2021

Budget requests for Tek84 brand Intercept full body scanner:

Increasingly we in the jail are faced with the task of preventing contraband from entering the detention Center. Although we have procedures in place from the time of arrest through the housing phase of the arrest and incarceration we are never guaranteed that contraband has not slipped through. Although our procedures are sound and our officers are competent the inmates discover new ways of hiding weapons, drugs, cell phones, etc. These items are highly dangerous in our setting. Most of the time these things are smuggled into the facility inside of a body cavity. Our laws prohibit our officers from searching these body cavities and the inmates or potential inmates know this. We have been told of inmates going home from court at lunchtime. These inmates realize they will be going to jail after lunch so they "pack their jailhouse suitcase". They put drugs, cell phones, or other contraband inside of their bodies so that they can use that contraband once housed in our jail. Although our officers perform a thorough clothed body search and two strip searches prior to sending an inmate to a housing unit we know we fail to discover things secreted inside their bodies. Although the exact chain of custody of drugs has never been discovered we at the Rowan County Detention Center believe at least two overdoses in the past 12 months were caused by drugs that came in by this method. This creates huge liability as well as potentially loss of life. We know that a cell phone which was brought into the facility in this manner was used to take pictures of the inside of the jail and posted on social media.

Below I have an incomplete listing of the items that have been brought in from 2019 to date.

2019:

26 times items brought in. 8 of these items would not have been seen or felt by arresting officers. These items include:

Drugs – 22

Lighters – 2

Weapons - 2

2020:

42 times items brought in. 17 of these were secreted in a place the arresting officer would not have been able to feel or see them. These include:

Drugs – 39

Lighters – 2

Weapons – 2

Phone – 1

2021:

7 times items brought in so far with 5 of those being where an officer would not likely be able to see or feel. These include:

Drugs – 6

Lighters – 2

Weapons – 1

As you can see we are on track to surpass the numbers of the previous year. We are doing everything possible to control the amount of contraband coming in for the safety of our officers, the inmates, and the community around us. We need a resource that allows us to see inside the inmate's body to determine if they are carrying any foreign objects. There are instruments for sale that do just this. I have found one that not only has a great track record for finding objects and contraband, I believe it is small enough that we would not have to do any additional altering of the existing building. The Tek84 Intercept is a full body scanner that comes in two crates pre-assembled. It takes only a couple of hours to set up and start scanning inmates. The footprint is only 34 inches by 72 inches. It is the only one I have found on the market that size. The scan time is 3-4 seconds which limits radiation exposure as well as limits inconvenience to the inmate causing issues for our staff. This is compared to 12 – 14 seconds of other scanners. There are many benefits to this instrument and to its implementation. With this scanner our officers will no longer have to expose themselves to the physical danger and potential health hazards of a pat down search including Fentanyl exposure, COVID 19, FLU outbreaks etc. Currently, and for the foreseeable future, we are taking the temperature of everyone coming into the facility. This instrument has an accessory that will do that automatically instead of our officers having to be close to the inmate providing them an opportunity to attack or possibly infect us with diseases or viruses. Every inmate who comes into the facility can be scanned and proceed to the holding cell until their turn to be booked in comes. I believe we have the responsibility to provide all available tools to our officers to protect their wellbeing. For these reasons and others please consider the purchase of the Tek84 Intercept to protect us and our county.

The total cost of the instrument including set up, training, and 2 year warranty = $149,000.

The cost of the additional temperature scanner is $20,000.

The cost of the Dosimeters required to be worn by officers is believed to be about $2000 per year.

There will be little wiring necessary but possibly an electrical circuit would be needed at a cost of less than $100 done in house.

Additional years of warrant are $9000 per year.

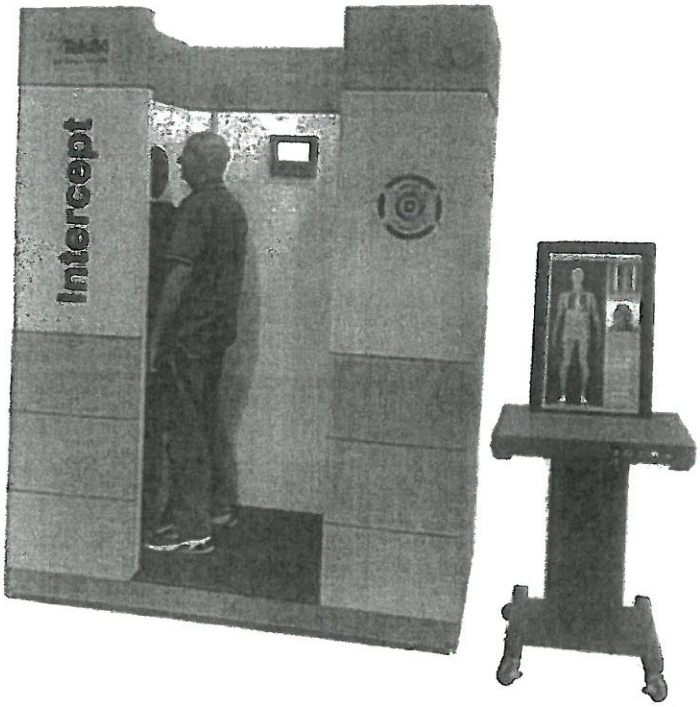
Total cost for set up and first two years of warranty = $171,100

Intercept™

High-Security Contraband Detection

Tek84

Transmission imaging for internal concealment

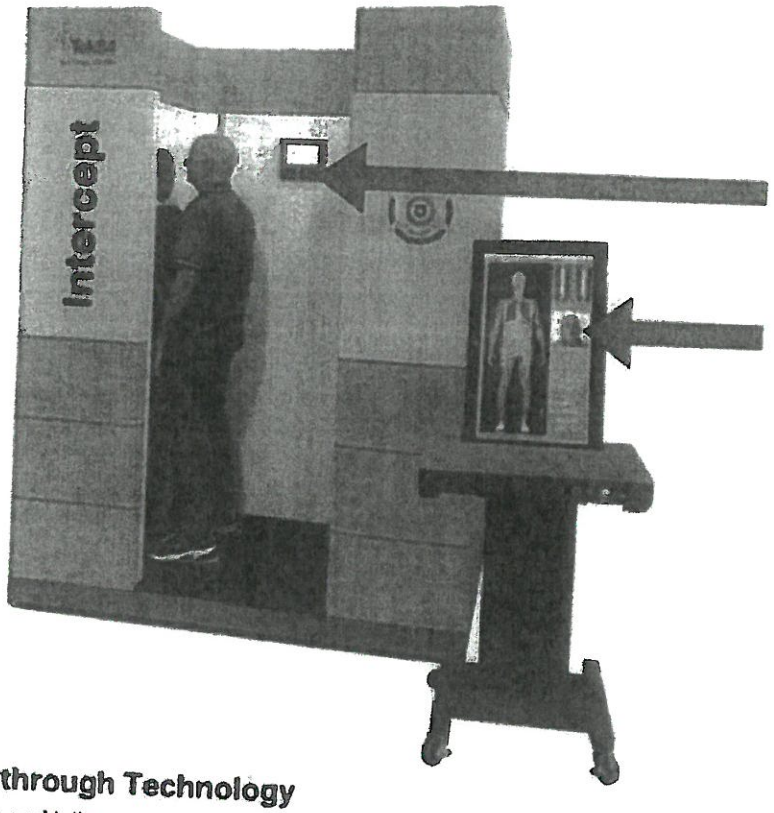


- ✓ Subject doesn't move
- ✓ 4-second scanning
- ✓ Ultra-small footprint
- ✓ 2-hour installation
- ✓ Best image quality
- ✓ On-screen photo

Designed & Assembled · in the · USA

Intercept™

Body scanner for High-Security Screening— Prisons, Jails, Customs



Intercept's built-in camera ensures a positive match between the person and their scanned image.

Breakthrough Technology

Prisons and jails are rapidly adopting body scanners to detect weapons and contraband hidden in body cavities and elsewhere on inmates and visitors. Unlike the units used in airports, these scanners use a low-level of x-rays transmitted through the body, similar to medical exams. More than 500 such body scanners are now installed in U.S. correctional facilities, manufactured by companies in Belarus, EU, Brazil and China.

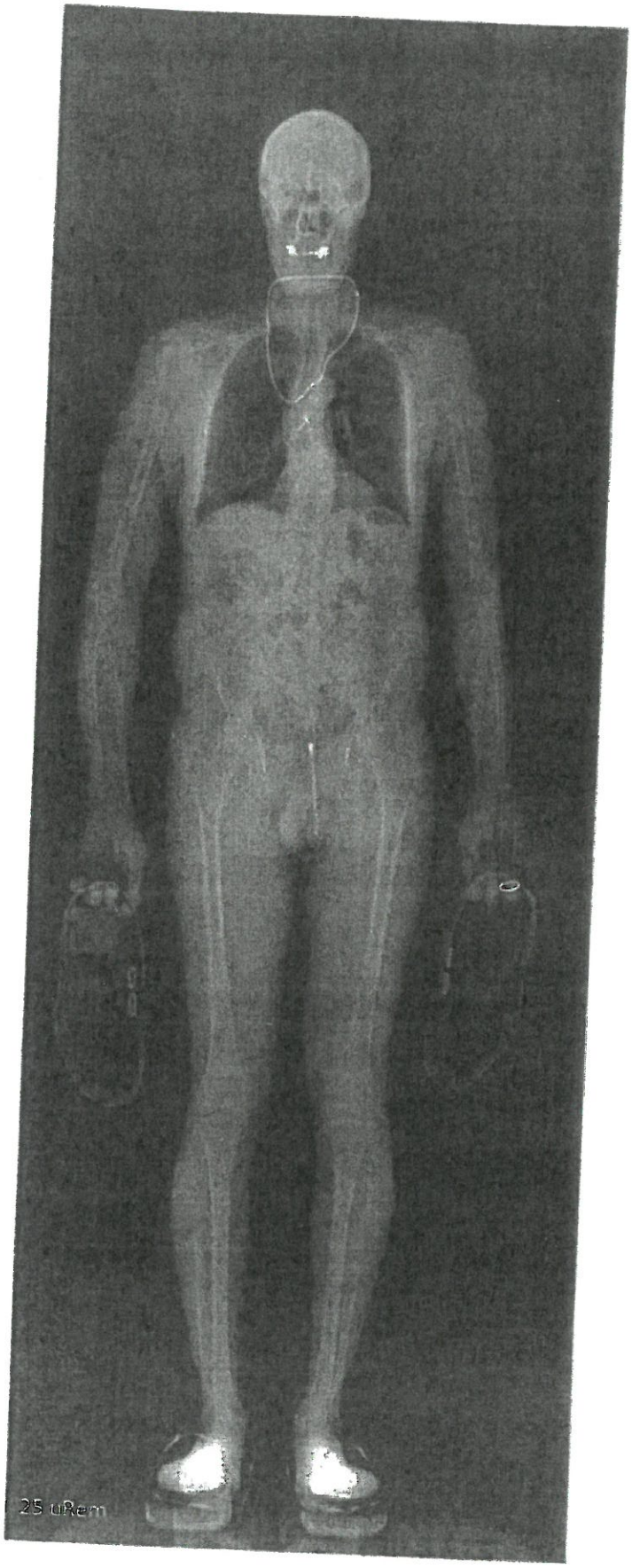
Intercept™ is a true breakthrough in this technology, scanning the person *vertically* instead of *horizontally*. Vertical scanning provides revolutionary benefits:

- The person remains stationary, not standing on a moving conveyer belt or platform;
- A quick 4-second scan, not 7-15 seconds
- Narrow width, removable top, built in wheels; easily clears doorways 34" wide by 80" high
- Quick setup: a few hours, not a few days
- No image distortion, objects appear in the image at the same location as on the body
- No waiting for a daily warm-up period; ready to scan at a moment's notice

Head-to-toe screening including body cavities

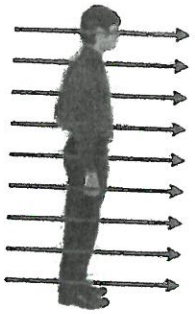
- **Subject doesn't move**
- **4-second scanning**
- **Ultra-small footprint**
- **2-hour installation**
- **Best image quality**
- **On-screen photo**

Tek84 is owned and operated in the USA. Our design staff has been at the forefront of body scanner innovation for 30 years.

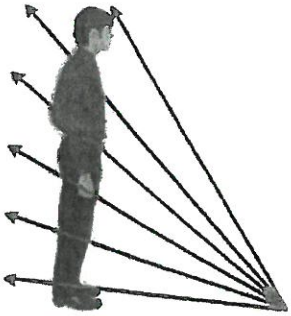


Better Images, Lower Dose

Intercept's scanning beam passes through the person *straight on*, the shortest distance through the body. In comparison, previous generation products scan at an *angle*, requiring the beam to pass through about five inches of additional body tissue. This has a critical effect on image quality and dose— *the added body thickness reduces the strength of the beam by a factor of 30!* This advantage allows Intercept™ to provide better quality images, with lower subject doses, than the older technology products.



The Intercept™ beam passes through about 11 inches of body tissue in the torso.



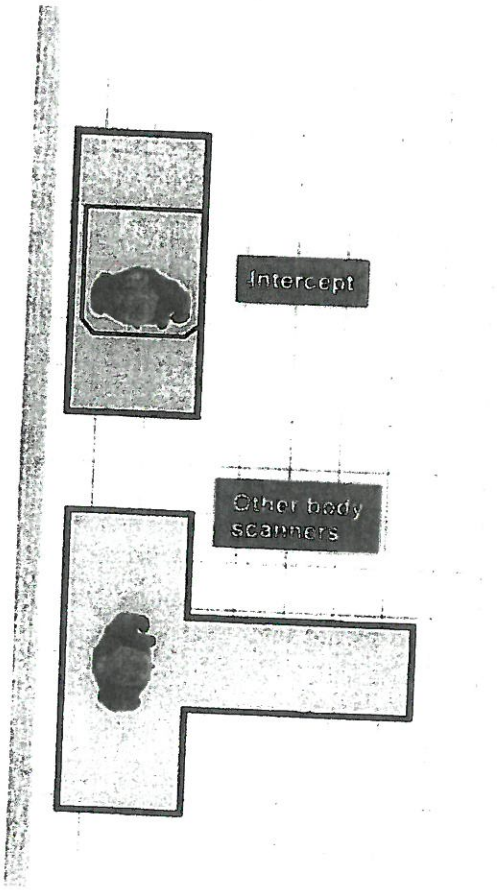
Other scanners use an angled path, making the beam pass through about 16 inches.

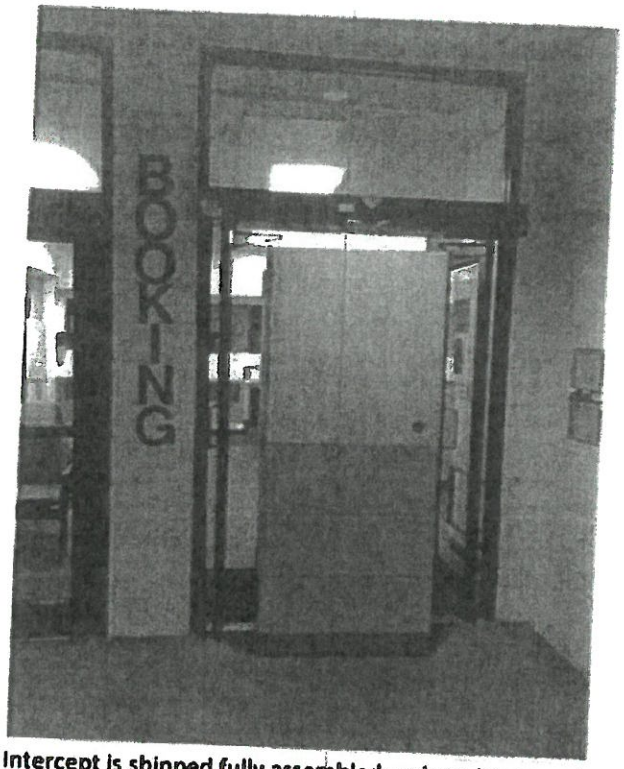
Intercept™

Quick, Convenient, Reliable

Ultra-Small Footprint

Intercept is compact , requiring a floor space less than 6'x3'. Other body scanners require up to three times this area. The built-in wheels and a removable roof makes relocation quick and easy.





Intercept is shipped fully assembled and can be moved through doorways as small as 34" wide and 80" high.

Intercept™ Specifications

Physical

Footprint:	34" x 72" (86 x 183 cm)
Height:	90" (211 cm) Assembled 79" (201 cm) top removed for transport
Weight:	720 lbs (328 kg)

Electrical

Power:	100/120/230 VAC, 50/60 Hz, 800 watt Tolerant of poorly regulated power

Environmental

Operating:	32-120 °F (0- 50 °C)
Humidity:	Less than 95%, noncondensing

Radiation Safety

Dose:	General-use: 25 uRem (0.25 uSv) per scan, suitable for daily screening; Limited-use: up to 300 uRem (3.0) uSv) per scan, suitable for weekly screening; effective dose to subject measured in accordance with ANSI/HPS N43-17-2009
Leakage:	Inspection zone is the scanner footprint; <0.2 mR (2 uGy) in any 1 hour
Standards:	Complies with ANSI/HPS N43.17-2009 (Body Scanner Radiation Safety) Complies with ANSI/IEEEN42.47-2010 (Body Scanner Image Quality)

Intercept is Patent Pending, US and International

Tek84
13495 Gregg Street
Poway, CA 92064
858-676-5382 Contact@Tek84.com

Tek84 develops and manufactures innovative security products. Our engineers developed the world's first body scanner (1991); the highest resolution surveillance camera (2001); and the first drive-through car bomb detection portal (2009).

8/17/19 Rev F

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Rowan County Sheriff's Office	Department Number	4420
Account Name	Dues & Subscriptions		
Account Number	1154420-564050		
Item Description	"FASTCASE" Software to provide law library info to inmates		$3,600.00

Justification *(please type in space below)*

PLEASE SEE ATTACHED INFORMATION AND MOU FOR "FASTCASE".

2/01/2021

Budget request for providing a "law Library" for inmate use:

We continue to receive more and more questions from inmates as to why we do not have an accessible law library for inmate use. In the past and currently we have instructed inmates to let our officers know what they would like and we will print it for them. I believe this opens our facility and Rowan County up to liability in at least two ways. One, we are able to be accused of reading information related to their case (which we have already been sued for). Two, we are restricting their right to have access to legal material to provide for their defense. This practice has also become more and more time consuming with the current social climate. More inmates are asking for information which takes our officers away from the other numerous duties they have.

There seems to be a very popular option called "Fast Case". It is being used in Cabarrus and Kimble's (Commissary company) has a contract with this company so it can be added to our kiosk upon request. It costs .75 cents per inmate per month which can be deducted from our commission or we can pay it directly. The link to this legal research site is https://www.fastcase.com/ . They contract with 31 out of 50 Bar Associations nationwide, including North and South Carolina. With COVID 19 making a significant difference to our population we can not use this past year's ADP to base an estimate on. Based on our January 2020 ADP of 381, it would cost less than $300/mo. This seems to be more accurate and possible slightly higher than what will be needed. The only time we would print anything for the inmate is if we can verify that the inmate does not have an attorney-otherwise they have to go through their attorney and either way, the inmate is finding the information on his or her own.

I am requesting that we budget for approximately $300 per month to add this service to the inmate kiosk so that we are not exposing the county to liability and our officers to increased workload that is not their responsibility.

Total = $3,600.00

February 24, 2020

Memorandum of Understanding
Additional Services for the Rowan County N.C. Detention Center

The Rowan County Sheriff wishes to add inmate legal library services through the existing inmate dormitory kiosks installed at the Detention Facility. These services will be provided through a partnership between Kimble's Commissary Services and Fastcase, 711 D Street, NW Suite 200, Washington, DC 20004.

Rowan County agrees to a fee of $0.75 per inmate per month for these services. The average inmate population will be averaged at 350 for the first twelve months of service. The total yearly cost of this service will be $3,375.00 per year. The County agrees to have the yearly cost of the services billed on a monthly basis in the amount of $281.25 each month.

Kimble's Food By Design

Date: _____

_____
Signed By

_____
Printed Name

Contact Address: 100 Webster St., LaGrange GA, 30241

Rowan County NC

Date: _____

_____
Signed By

_____
Printed Name

Contact Address:

_____

Kimble's Commissary Services
100 Webster St.
LaGrange, Georgia 30241

Phone - 706-884-5527

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Rowan County Sheriff's Office	Department Number	4420
Account Name	Travel and Training Accounts		
Account Number	1154420-558000 and 1154420-559000		
Item Description	Funds for Training & Travel for Lock Certification		$3,150.00

Justification *(please type in space below)*

PLEASE SEE ATTACHED INFORMATION DETAILING THE NEED AND COST OF REQUESTED TRAINING.

2/03/2021

Budget requests for education and certification to replace/rebuild locks in the jail:

Currently we contract with DSI for maintenance on locks in the detention centers. These locks are approaching $2500 each and the longer we can maintain them, clean, lubricate, and repair them the longer they will last. We also have a program of exchanging more frequently used locks with less frequently used ones to make them useful longer. These locks are very specialized and proprietary. We also depend on these locks for safety and security of the facility and community. They simply have to work or we have no control over prisoners.

DSI has been working for us for several years and certainly has been an asset. However, DSI is owned and operated by David Schlang who unfortunately will not be able to work forever. Currently I have not heard of him retiring but we all know that is a possibility. Once this happens there are very few options other than contacting an out of town company and paying a service fee set at their discretion at a time convenient to them. We need an individual to work in house on these locks as we need them. This person has to have the ability to inspect, repair, order, replace and communicate with the manufacturer of the locks. I am requesting that we allow money for the transportation, housing, and certification of one maintenance officer to attend the Southern Folger Training program. This program is only held in Texas and therefore housing, food, rental car, and flight would be necessary. During the COVID pandemic the classes are cancelled and I can not get an exact date. Therefore I am not able to pinpoint prices and cost until the classes are scheduled.

Cost of training = $1,718 per individual

Flight = Approximately $325 roundtrip

Rental car = $475/week

Hotel = Approximately $125/night = $625/week

Total amount requested to be covered in the budget = $3150

ROWAN COUNTY SHERIFF'S OFFICE

PERSONNEL

2021-2022 FISCAL YEAR

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**	Department Number	**4410**
Position Title	**Warrant Service Squad** **2 Master Deputy & 2 Deputy Positions**	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 505,658

Justification *(please type in space below)*

Request funds for the Rowan County Sheriff's Office to establish a Warrant Service Squad. This proposed Warrant Service Squad would consist of two (2) Master Deputy Positions and two (2) Deputy Positions for a total request of 4 new positions. The 2 Master Deputy positions requested would provide experience to the squad, and would allow for the training of the 2 less experienced Deputy positions.

One of the explicit NC Constitutional duties of a Deputy Sheriff is the service of Orders for Arrest and Arrest Warrants that are issued by the Court. Experience has proven that those with outstanding Arrest Warrants are most often the persons who will continue to commit crimes and are very often repeat offenders. Currently, the service of warrants is the responsibility of the Patrol Deputies, who are also responsible for answering calls for service in our county that is 512 square miles in size and for for patroling the entire county. Over the past 3 years, Patrol Deputies have responded to about 4,500 calls for service each month, ranging from calls to provide the caller with information to calls that involve First Degree Murder(s). In 2019, Patrol Deputies served 6,628 arrest warrants, while in 2020, Patrol Deputies served 5059 arrest warrants. The decrease in the amount is due to the COVID-19 pandemic, but the amount of warrants to be served is expected to incease quickly to decrease the backlog of the court system due to the pandemic. In less than 3 months this year, there have been over 1,000 warrants served. Deputies assigned to the Civil Division also assist in the service of Arrest Warrants, but they also have the Constitutional Duty of serving the thousands of Civil Papers that the Rowan County Sheriff's Office receives to be served, ranging from subpoenas to the very complicated civil executions for the seizure of property.

With the service of a Warrant for Arrest taking a minimum of at least an hour, Patrol Deputies are tied up at the Magistrate's Office or at the Detention Center instead of in their assigned patrol zone ready to answer calls for service. The addition of this Warrant Service Squad, with the primary assignment of locating and seriving persons in Rowan County that are wanted on outstanding arrest warrants, or that have failed to appear in court, would allow both the Patrol Division and the Civil Division to perform their assignments more efficiently. The Warrant Service Squad would also be a major help to the Detectives (CID), who currently must serve warrants on suspects they have developed through their investigations, which prevents them from investigating the many other cases that they have waiting on them to investigate.

The approval of funds for the Warrant Service Squad would improve the response times of Patrol Deputies responding to calls for service, and allow Detectives to spend more time in the field on investigations. The safety of Rowan County citizens would be greatly increased with the addition of this specialized unit that many other Sheriff's Offices in the State of NC currently already have in operation.

The total start up cost for the salary, benefits, and equipment would be $ 505,658.00, with salary & benefits being the cost thereafter.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Rowan County Sheriff's Office				
Position Title	Master Deputy				
Hours *(per week)*	40	Salary	$ 47,153.76	Grade	15
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 47,153.76	$ -	$ -	$ 47,154.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	683.73	-	-	690.00
Retirement	10.84%	5,111.47	-	-	5,120.00
Social Security	6.20%	2,923.53	-	-	2,930.00
Workers Comp	2.30%	1,084.54	-	-	1,090.00
401(k)	5.00%	2,357.69	-	-	2,360.00
Total Salary / Benefits		70,234.71	-	-	70,264.00
Equipment Costs					
Vest		1,035.00	-	-	1,035.00
Taser & Camera- Year #1		2,356.00	-	-	2,356.00
Cell Phone		700.00	-	-	700.00
DCI License		144.00	-	-	144.00
Mobile Data Terminal		1,000.00	-	-	1,000.00
Computer Air Card		420.00	-	-	420.00
Handgun		495.00	-	-	495.00
Patrol Rifle		900.00	-	-	900.00
Portable Radio		5,500.00	-	-	5,500.00
Mobile Radio		5,200.00	-	-	5,200.00
Vehicle		25,313.00	-	-	25,313.00
Vehicle Equipment		10,500.00	-	-	10,500.00
Supplies		1,000.00	-	-	1,000.00
Clothing		1,200.00	-	-	1,200.00
Street Gear		1,000.00	-	-	1,000.00
Travel / Training		800.00	-	-	800.00
Miscellaneous *(list below)*					
		-	-	-	-
		-	-	-	-
Total Equipment Costs		57,563.00	-	-	57,563.00
Total Cost		$ 127,797.71	$ -	$ -	$ 127,827.00

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Rowan County Sheriff's Office				
Position Title	Master Deputy				
Hours *(per week)*	40	Salary	$ 47,153.76	Grade	15
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 47,153.76	$ -	$ -	$ 47,154.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	683.73	-	-	690.00
Retirement	10.84%	5,111.47	-	-	5,120.00
Social Security	6.20%	2,923.53	-	-	2,930.00
Workers Comp	2.30%	1,084.54	-	-	1,090.00
401(k)	5.00%	2,357.69	-	-	2,360.00
Total Salary / Benefits		70,234.71	-	-	70,264.00
Equipment Costs					
Vest		1,035.00	-	-	1,035.00
Taser & Camera- Year #1		2,356.00	-	-	2,356.00
Cell Phone		700.00	-	-	700.00
DCI License		144.00	-	-	144.00
Mobile Data Terminal		1,000.00	-	-	1,000.00
Computer Air Card		420.00	-	-	420.00
Handgun		495.00	-	-	495.00
Patrol Rifle		900.00	-	-	900.00
Portable Radio		5,500.00	-	-	5,500.00
Mobile Radio		5,200.00	-	-	5,200.00
Vehicle		25,313.00	-	-	25,313.00
Vehicle Equipment		10,500.00	-	-	10,500.00
Supplies		1,000.00	-	-	1,000.00
Clothing		1,200.00	-	-	1,200.00
Street Gear		1,000.00	-	-	1,000.00
Travel / Training		800.00	-	-	800.00
Miscellaneous *(list below)*					
			-	-	-
		-	-	-	-
Total Equipment Costs		57,563.00	-	-	57,563.00
Total Cost		$ 127,797.71	$ -	$ -	$ 127,827.00

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Sheriff's Department				
Position Title	Deputy				
Hours *(per week)*	40	Salary	$ 125,002.00	Grade	14
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 44,908.34	$ -	$ -	$ 44,909.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	651.17	-	-	660.00
Retirement	10.84%	4,868.06	-	-	4,870.00
Social Security	6.20%	2,784.32	-	-	2,790.00
Workers Comp	2.30%	1,032.89	-	-	1,040.00
401(k)	5.00%	2,245.42	-	-	2,250.00
Total Salary / Benefits		67,410.20	-	-	67,439.00
Equipment Costs					
Vest		1,035.00	-	-	1,035.00
Taser-Year #1		2,356.00	-	-	2,356.00
Cell Phone		700.00	-	-	700.00
DCI License		144.00	-	-	144.00
Mobile Data Terminal		1,000.00	-	-	1,000.00
Computer Air Card		420.00	-	-	420.00
Handgun		495.00	-	-	495.00
Patrol Rifle		900.00	-	-	900.00
Portable Radio		5,500.00	-	-	5,500.00
Mobile Radio		5,200.00	-	-	5,200.00
Vehicle		25,313.00	-	-	25,313.00
Vehicle Equipment		10,500.00	-	-	10,500.00
Supplies		1,000.00	-	-	1,000.00
Clothing		1,200.00	-	-	1,200.00
Street Gear		1,000.00	-	-	1,000.00
Travel / Training		800.00	-	-	800.00
Miscellaneous *(list below)*					
		-	-	-	-
		-	-	-	-
Total Equipment Costs		57,563.00	-	-	57,563.00
Total Cost		$ 124,973.20	$ -	$ -	$ 125,002.00

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Sheriff's Department				
Position Title	Deputy				
Hours *(per week)*	40	Salary	$ 125,002.00	Grade	14
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 44,908.34	$ -	$ -	$ 44,909.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	651.17	-	-	660.00
Retirement	10.84%	4,868.06	-	-	4,870.00
Social Security	6.20%	2,784.32	-	-	2,790.00
Workers Comp	2.30%	1,032.89	-	-	1,040.00
401(k)	5.00%	2,245.42	-	-	2,250.00
Total Salary / Benefits		67,410.20	-	-	67,439.00
Equipment Costs					
Vest		1,035.00	-	-	1,035.00
Taser-Year #1		2,356.00	-	-	2,356.00
Cell Phone		700.00	-	-	700.00
DCI License		144.00	-	-	144.00
Mobile Data Terminal		1,000.00	-	-	1,000.00
Computer Air Card		420.00	-	-	420.00
Handgun		495.00	-	-	495.00
Patrol Rifle		900.00	-	-	900.00
Portable Radio		5,500.00	-	-	5,500.00
Mobile Radio		5,200.00	-	-	5,200.00
Vehicle		25,313.00	-	-	25,313.00
Vehicle Equipment		10,500.00	-	-	10,500.00
Supplies		1,000.00	-	-	1,000.00
Clothing		1,200.00	-	-	1,200.00
Street Gear		1,000.00	-	-	1,000.00
Travel / Training		800.00	-	-	800.00
Miscellaneous *(list below)*					
		-	-	-	-
		-	-	-	-
Total Equipment Costs		57,563.00	-	-	57,563.00
Total Cost		$ 124,973.20	$ -	$ -	$ 125,002.00

ROWAN COUNTY
NORTH CAROLINA
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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Deputy / Warrant Squad
Department: Rowan County Sheriff's Office
Supervisor's Name: C. Moose
Supervisor Signature: C. Moose
Date Submitted: 03/18/2021
Supervisor's Title: Major
Date: 3-19-21
Director Signature: _____ Date: _____

New or Existing Postion: New ☑ Existing ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

One of the constitutional duties of a deputy Sheriff is the serve Orders for Arrest and Arrest Warrants that are issued by the courts. These warrants are often on subjects that continue to commit crimes and often are repeat-offenders. This duty often falls to deputies assigned to the Civil Division that serve the thousands of civil papers issued in Rowan County or to Patrol deputies that are responsible for answering all of the calls for service in the county as well as actively patrolling Rowan County. Four Patrol Squads consisting of 10 Patrol deputies average approximately 4,500 calls for service a month over the last three years. In 2019 Patrol deputies served 6,628 arrest warrants and in 2020 served 5,059 warrants with Covid19 slowing the issuance of warrants by the courts. In 2021 as of March, Patrol has already served over 1,000 arrest warrants. Each of these warrant services on average takes at least one deputy out of service for an average of 45 minutes to an hour.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Locating individuals wanted on warrants or orders for arrest,	70%
2.	Conducting computer related research for possible locations of subjects wanted on unserved warrants or orders for arrest.	20%
3.	Physically chasing, searching for subjects that resist arrest by running or hiding.	10%
4.	Backing up and provide security for search warrants for detectives. Uniform presence.	
5.		

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

		%of time
6.	Physical fitness	50%
7.	Firearm skills and less lethal skills.	10%
8.	Computer use for entry and research.	20%
9.	Interview skills	10%
10.	criminal law and legal up to date training	10%
11.		

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [x] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in law enforcement certification, DCI, TLO, N
- [ ] Other Combination (explain)
- [x] Certifications (list)

law enforcement certification, DCI, TLO, NC Aware, and CJ Leads

Minimum Related Experience Requiremnts

- [x] Less than 6 months
- [ ] 1 year
- [x] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Advanced level of experience in law enforcement.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☐ No ☑

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	No it will supplement the Patrol and Investigations Division.
Is this position comparable to any other position outside of the County? Explain and attach job description.	Most other Sheriff's Office have a deputies assigned to serve arrest warrants and orders for arrest.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 120 lbs.	☐ Very frequently	☐ Frequently	■ Some		
■ Carrying 120 lbs.	☐ Very frequently	☐ Frequently	■ Some		
■ Bending	■ Very frequently	☐ Frequently	☐ Some		
■ Twisting	■ Very frequently	☐ Frequently	☐ Some		
■ Climbing	☐ Very frequently	☐ Frequently	■ Some		
■ Crawling	☐ Very frequently	■ Frequently	☐ Some		
■ Pushing	■ Very frequently	☐ Frequently	☐ Some		
■ Kneeling	■ Very frequently	☐ Frequently	☐ Some		
■ Stooping	■ Very frequently	☐ Frequently	☐ Some		
■ Reaching overhead	■ Very frequently	☐ Frequently	☐ Some		
■ Standing 50 % of time	☐ Walking 100 % of time	☐ Sitting 50 % of time	☐ Outside 75 % of time		
■ Shift Work:	☐ Weekends	☐ Evenings	■ Weekends and evenings		
■ Travel/Mobility: Between Buildings/ County	■ Very frequently	☐ Frequently	☐ Some		
■ Humidity:	■ Humid	■ Dry			
■ Temperature:	■ Extreme cold	■ Extreme heat			
■ Atmosphere:	☐ Fumes	☐ Gas	■ Odors	■ Poor ventilation	■ Dust
■ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation
■ Other Requirements:	■ Protective clothing	☐ Special tools	■ Licensed to drive		

ADDITIONAL COMMENTS:

ROWAN COUNTY
EXPANSION NARRATIVE
POSITION UPGRADE

2021 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**	Department Number	**4410**
Position Title	**Upgrade Sgt. Flowers to Lieutenant**	Total Cost from Position Request; including wages, benefits and supplies/equipment	**$3,548.00**

Justification *(please type in space below)*

FOR EMPLOYEE: Sergeant Christopher Scott Flowers (1154410-160765-303) to Lieutenant Position
Current salary & benefits =$ 82,917 Upgrade Salary & Benefits =$ 86,465

This request is to upgrade the Sergeant position that is the supervisor for the School Resource Officers for the Rowan County Sheriff's Office. Currently this position supervises SRO's at the following schools:

East Rowan High School, West Rowan High School, Erwin Middle School, West Rowan Middle School, Southeast Middle School, and the north campus of Rowan-Cabarrus Community College. In addition to these, the RCSO has one SRO that floats between all of the elementary schools to assist with programs and to provide coverage at any school where extra law enforcement presence is needed.

This Sergeant position carries a tremendous amount of responsibility in supervising the day to day operations of SRO's that are responsible for the safety and security of Rowan County's most precious resource, our youth from kindergarten through 12th grade. This person is charged with knowing juvenile law, and also how to delicately handle parents of both juvenile & adult students. The Sergeant must deal with school principals, teachers, and clerical staff at all of the schools, and the position would command much more respect if it were that of a Lieutenant.

Currently, this Sergeant is supervised by the Lieutenant of the Civil Division, which already supervises a staff of 10 Deputies, 3 full-time clerical personnel, and 4 part-time clerical personnel. This is not an ideal command structure since the Lieutenant in the Civil Division has a multitude of duties and supervises a division of the RCSO that carries the most liability to both the Sheriff & to Rowan County, second only to the Detention Center.

In addition to supervising the SRO's, this Sergeants position is also tasked with being the person at the RCSO who coordinates all of the law enforcement coverage of the COVID-19 vaccine sites in Rowan County. The Sergeant has worked closely with the County Health Director to insure that all security needs were met when dealing with the vaccine deliveries, and at the many different locations that the vaccine was administered to Rowan County citizens. Again, this responsibility should require this position to be that of a Lieutenant. The total cost increase would be $3,548.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Sheriff's Office				
Position Title	Lieutenant (Scott Flowers)				
Hours *(per week)*	40	Salary	$ 3,548.00	Grade	20
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 2,797.97	$ -	$ -	$ 2,798.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	40.57	-	-	50.00
Retirement	10.84%	303.30	-	-	310.00
Social Security	6.20%	173.47	-	-	180.00
Workers Comp	2.30%	64.35	-	-	70.00
401(k)	5.00%	139.90	-	-	140.00
Total Salary / Benefits		3,519.57	-	-	3,548.00
Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 3,519.57	$ -	$ -	$ 3,548.00

ROWAN COUNTY
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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title:	Lieutenant	Date Submitted	March 15, 2021
Department	Rowan County Sheriff's Office	Supervisor's	
Supervisor's Name	Jason Owens	Title	Lieutenant
Supervisor Signature	_____	Date	_____
Director Signature	_____	Date	_____

New or Existing Postion: New ☑ Existing ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

The School Resource Officer Division is currently supervised by Sgt. Scott Flowers. In addition to Sgt. Flowers duties over School Resource Officers, Sgt. Flowers also heads up our Community Relation Program. His immediate supervisor is Lieutenant Jason Owens. The School Resource Officers are the only division in the Sheriff's Office Criminal Division that is currently out of structure by supervisory rank. The purpose of this request is to begin the process of restructuring the School Resource Division by supervisory rank. To do that we are proposing that the current rank of Sergeant, held by Sgt. Flowers, be upgraded and reclassified to the rank of Lieutenant. Scott Flowers has supervised the School Resource Division in the capacity as Sergeant/supervisor since January 3, 2016, and performed these duties proficiently.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Supervises a designated team or unit of employees to assure the proper performance of duties and adherence to established rules, regulations, policies, and procedures. Represents the Sheriff's Office as the law enforcement liaison to the Health Department. Assist in the pandemic response, overseeing the traffic control and security at the various vaccine clinics.	60
2.	Maintains discipline without laxity or discrimination; insures proper performance of all duties by personnel within the command and thorough investigation and necessary action on any dereliction of duty brought to attention in any manner.	5
3.	Executes orders and observes regulations, as prescribed by the Major and the Sheriff, uses discretion and independent judgment in formulation command decisions, ensuring that such orders, regulations, and decisions are obeyed and carried out.	5
4.	Ensures that operations of command groups complement each other in all matters and that a high degree of lateral cooperation and exchange of information is maintained.	5
5.	Meets with the Captain regularly concerning any situations which affect the welfare of the department.	5

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	Inspects personnel equipment and recommends correction of any inadequacies in such inspections.	%of time 2
7.	Makes jobs assignments for subordinate staff.	%of time 5
8.	Prepares and maintains a variety of records and reports.	%of time 5
9.	Counsels subordinates in the performance of their duties, and provides suitable actions in the case of laxity, misconduct, incompetence, inefficiency, or neglect of duty which becomes known. Recommends merits or commendations for subordinates when appropriate.	%of time 5
10.	Assists in departmental planning; disseminates plans of action or activities developed for subordinate staff.	%of time 2
11.	Provides information on current laws, policies, regulations, and methods of policing and changes thereof to subordinate staff and the general public.	%of time 1

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [x] Bachelor's Degree in any from accredited college or university
- [ ] Master's Degree in
- [x] Other Combination (explain) SHERIFF'S DISCRETION
- [ ] Certifications (list)

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [x] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Bachelor's Degree from an accredited college or university, possession of Advanced Law Enforcement Certification, six years of experience as a full-time criminal justice office including two years in a supervisory position, minimum age of 21, favorable psychological evaluation, background investigation, CVSA, successful completion of physical fitness assessment, favorable completion of medical examination with negative drug screen, and a valid driver's license are required.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised: MASTER DEPUTY RYAN WALKER

Name of position title supervised: MASTER DEPUTY MIKE DIXON

Name of position title supervised: MASTER DEPUTY LUNDA ELLER

Name of position title supervised: MASTER DEPUTY DANNY LINDLEY

Name of position title supervised: MASTER DEPUTY CHARLIE ASHBY

Name of position title supervised: MASTER DEPUTY TOMMY CATO

Name of position title supervised: MASTER DEPUTY SCOTT HYLTON

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	NO
Is this position comparable to any other position outside of the County? Explain and attach job description.	NO

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 150 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Carrying 150 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Bending	☐ Very frequently	■ Frequently	☐ Some	
■ Twisting	☐ Very frequently	■ Frequently	☐ Some	
■ Climbing	☐ Very frequently	☐ Frequently	■ Some	
■ Crawling	☐ Very frequently	☐ Frequently	■ Some	
■ Pushing	☐ Very frequently	☐ Frequently	■ Some	
■ Kneeling	☐ Very frequently	■ Frequently	☐ Some	
■ Stooping	☐ Very frequently	■ Frequently	☐ Some	
■ Reaching overhead	☐ Very frequently	■ Frequently	☐ Some	
■ Standing 50 % of time	■ Walking 20 % of time	■ Sitting 20 % of time	■ Outside 10 % of time	
■ Shift Work:	☐ Weekends	☐ Evenings	■ Weekends and evenings	
■ Travel/Mobility:				
■ Between Buildings/ County	☐ Very frequently	■ Frequently	☐ Some	
■ Humidity:	☐ Humid	☐ Dry		
■ Temperature:	☐ Extreme cold	☐ Extreme heat		
■ Atmosphere:	■ Fumes	■ Gas	■ Odors	■ Poor ventilation ■ Dust
■ Special Hazards:	■ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive ☐ Radiation
■ Other Requirements:	☐ Protective clothing	☐ Special tools	■ Licensed to drive	

ADDITIONAL COMMENTS:

ROWAN COUNTY
EXPANSION NARRATIVE
POSITION UPGRADE

2022 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**	Department Number	**4410**
Position Title	**Upgrade Det. David Earnhardt to a Master Detective/Sergeant**	Total Cost from Position Request; including wages, benefits and supplies/equipment	**$ 3,425**

Justification *(please type in space below)*

FOR EMPLOYEE: Detective David Earnhardt (1154410-160201-259) to the position of Master Detective/Sergeant
Current salary & benefits = $ 78,874 Upgrade Salary & Benefits = $ 82,299

Please supporting letter from Major Chad Moose who supervises the Criminal Division of the RCSO.

ROWAN COUNTY SHERIFF'S OFFICE
Kevin L. Auten, Sheriff
232 NORTH MAIN STREET, SALISBURY NC 28144
TELEPHONE 704-216-8700 FAX 704-216-8701

To: Sheriff K. Auten

From: Major C. Moose

CC: Chief Deputy D. Ramsey, Major Sifford, Capt. St. Clair

Date: March 2021

Reference: Budget Request Detective Upgrade to Master Detective

I would like to upgrade two Detective positions to the rank of Sergeant. The upgrade would be for supervision and a higher level of expertise in computer related investigations to include computer crimes as well as cell phone and computer forensic investigations.

Currently the duties of computer crime investigations are handled by a detective that was moved out of DSS / Sexual investigations. The type investigations this position currently handles include a child pornography, child exploitation, crimes of violence, sexual assaults, fraud, drug investigations and many other investigations that involves a computer or cell phones. The Sheriff's Office provides this service for all these crimes and many more cases investigated by the Sheriff's Office and most of the smaller municipalities inside Rowan County. The amount of training involved to have a confident and capable investigator to conduct these complex investigations in very lengthy. The training we currently obtain is the basic courses through the American Academy of Applied Forensics in Charlotte, which allows the investigator to attend a National Agency sponsored training course offered by either Homeland Security or the Secret Service. To train an investigator to a level to successfully obtain the evidence needed in a serious felony case can take years to obtain as well as the real-world experience needed to apply the training. These skills are also highly sought after in the private sector where the pay is much higher then that of a detective. Our agency as well as agencies around North Carolina has lost trained computer forensic investigators to the private industry where the pay and benefits are far better. Promotions for trained forensic investigators are often reduced because of the needs of the agency for the electronic forensic investigator reduce the need for the trained investigator to move to a different assignment.

The second computer related job handles all the validations of incident reports, arrest reports and other data that in entered into the Sheriff's Office computer records. This position is also currently assigned to a detective. Other duties handled by this position is the upgrades and maintenance to the patrol car computers. This position also performs cell phone forensic exams and generates reports for other investigators. The rank of sergeant would bring both of these positions into a higher pay scale as well as assist with supervisory decisions within the Investigations Divisions and Administrative duties as related to Crime Reporting and data entry.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Sheriff's Office				
Position Title	Sergeant (David Earnhardt)				
Hours *(per week)*	40	Salary	$ 3,425.00	Grade	18
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 2,704.37	$ -	$ -	$ 2,705.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	39.21	-	-	40.00
Retirement	10.84%	293.15	-	-	300.00
Social Security	6.20%	167.67	-	-	170.00
Workers Comp	2.30%	62.20	-	-	70.00
401(k)	5.00%	135.22	-	-	140.00
Total Salary / Benefits		3,401.83	-	-	3,425.00
Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*		-	-	-	-
					-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 3,401.83	$ -	$ -	$ 3,425.00

ROWAN COUNTY
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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Master Detective

Department: Rowan County Sheriff's Office

Supervisor's Name: C. Moose

Supervisor Signature: _____

Director Signature: _____

Date Submitted: March 22, 2021

Supervisor's Title: Major

Date: _____

Date: _____

New or Existing Postion: New ☐ **Existing** ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

Digital Forensic Examiners use forensic tools and investigative methods to find specific electronic data, including internet use history, word processing documents, images and other files. Examiners use their technical skills to hunt for files and information that have been hidden, deleted or lost. Examiners help officers and other officials analyze data and evaluate its relevance to the case under investigation. Analysts also transfer the evidence into a format that can be used for legal purposes (i.e. criminal trials) and often testify in court. Examiners may also be called upon to instruct law enforcement officers on how to properly conduct media previews and field triage of evidence to build successful cases against suspects engaging in online child sexual exploitation. Digital Devices are currently being used in 85% of all committed crimes.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

1.	Assist in seizure and retention of digital devices within a laboratory environment and at scenes for subsequent forensic examination	%of time
2.	Understand and follow Digital Forensic good practice methodologies to examine computers, mobile phones and other digital devices. Apply industry-accepted practices in retrieving, recovering and preserving digital evidence from mobile devices, workstations, servers and cloud-based sources.	%of time
3.	Prepare standard evidential reports upon completion of Digital Forensic examinations	%of time
4.	Possibly testifying in court, Grand Jury, or other legal proceedings through testimony, sworn affidavits, or other legal instruments.	%of time
5.	Utilize industry accepted forensic tools such as Encase, Axiom, and Cellebrite	%of time

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	Conducts investigations of crimes and crime scenes by interviewing and obtaining the statements of victims, witnesses, suspects and confidential informers.	%of time
7.	Arrest, forcibly if necessary, using handcuffs and other restraints; subdues resisting suspects using maneuvers and weapons and resorts to the use of hand and feet and other approved weapons in self-defense	%of time
8.	Performs searches of people, vehicles, buildings and large outdoor areas which may involve feeling and detecting objects, walking for long periods of time, detaining people and stopping suspicious vehicles and persons.	%of time
9.	Conducts visuals and audio surveillance for extended periods of time.	%of time
10.	Responds to emergency situations affecting the public welfare.	%of time
11.	Investigates criminal activities which indicate the need to supplement or alter the regular police activity during certain hours and in certain geographical sections.	%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [x] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [x] Certifications (list)

Axiom, FTK, Cellebrite, etc.

Axiom, FTK, Cellebrite, etc.

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [x] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Besides computer skills and related education and certifications, forensic computer investigators and digital forensic experts must also possess strong analytical and investigative skills. They need to be able to read and interpret data and to formulate conclusions, and they must be able to present their findings and conclusions in a format that can be easily understood. Able to process gruesome and disturbing images often associated with crime scenes, Internet Crimes Against Children reports and the National Center for Missing and Exploited Children Cybertips.
The digital forensic examiner shall remain proficient in data recovery operations and digital forensics methodologies, and monitor pertinent advancement(s) in the technology field. The digital forensic examiner shall keep abreast of legal proceedings and case law that impact data recovery and forensic examinations. The digital forensic examiner shall keep abreast of advancements in the areas of digital forensics by attending trade shows, reading industry periodicals, and networking with other professionals both internal and external to the Government.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes [✓] No [ ]

Name of position title supervised: Possibly investigators tasked with computer related investigations.

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	NO
Is this position comparable to any other position outside of the County? Explain and attach job description.	Computer Forensic Examiner- Trained in these skills are used in private investigations by business and financial businesses at a considerably higher salary.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

☐ Lifting ☐ lbs.	☐ Very frequently	☐ Frequently	■ Some		
☐ Carrying ☐ lbs.	☐ Very frequently	☐ Frequently	■ Some		
☐ Bending	☐ Very frequently	☐ Frequently	■ Some		
☐ Twisting	☐ Very frequently	☐ Frequently	■ Some		
☐ Climbing	☐ Very frequently	☐ Frequently	■ Some		
☐ Crawling	☐ Very frequently	☐ Frequently	■ Some		
☐ Pushing	☐ Very frequently	☐ Frequently	■ Some		
☐ Kneeling	☐ Very frequently	☐ Frequently	■ Some		
☐ Stooping	☐ Very frequently	☐ Frequently	■ Some		
☐ Reaching overhead	☐ Very frequently	☐ Frequently	■ Some		
☐ Standing ☐ % of time	☐ Walking ☐ % of time	☐ Sitting ☐ % of time	☐ Outside ☐ % of time		
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings		
☐ Travel/Mobility:					
Between Buildings/ County	☐ Very frequently	☐ Frequently	■ Some		
☐ Humidity:	☐ Humid	☐ Dry			
☐ Temperature:	☐ Extreme cold	☐ Extreme heat			
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation	☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation
☐ Other Requirements:	☐ Protective clothing	☐ Special tools	☐ Licensed to drive		

ADDITIONAL COMMENTS:

ROWAN COUNTY
EXPANSION NARRATIVE
POSITION UPGRADE

2022 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**	Department Number	**4410**
Position Title	**Upgrade Det. Travis Zimmerman to a Master Detective/Sergeant**	Total Cost from Position Request; including wages, benefits and supplies/equipment	**$ 3,430**

Justification *(please type in space below)*

FOR EMPLOYEE: Detective Travis Zimmerman (1154410-160198-1683) to the position of Master Detective/Sergeant
Current salary & benefits = $ 80,691 Upgrade Salary & Benefits = $ 84,121

Please supporting letter from Major Chad Moose who supervises the Criminal Division of the RCSO.

ROWAN COUNTY SHERIFF'S OFFICE
Kevin L. Auten, Sheriff
232 NORTH MAIN STREET, SALISBURY NC 28144
TELEPHONE 704-216-8700 FAX 704-216-8701

To: Sheriff K. Auten

From: Major C. Moose

CC: Chief Deputy D. Ramsey, Major Sifford, Capt. St. Clair

Date: March 2021

Reference: Budget Request Detective Upgrade to Master Detective

I would like to upgrade two Detective positions to the rank of Sergeant. The upgrade would be for supervision and a higher level of expertise in computer related investigations to include computer crimes as well as cell phone and computer forensic investigations.

Currently the duties of computer crime investigations are handled by a detective that was moved out of DSS / Sexual investigations. The type investigations this position currently handles include a child pornography, child exploitation, crimes of violence, sexual assaults, fraud, drug investigations and many other investigations that involves a computer or cell phones. The Sheriff's Office provides this service for all these crimes and many more cases investigated by the Sheriff's Office and most of the smaller municipalities inside Rowan County. The amount of training involved to have a confident and capable investigator to conduct these complex investigations in very lengthy. The training we currently obtain is the basic courses through the American Academy of Applied Forensics in Charlotte, which allows the investigator to attend a National Agency sponsored training course offered by either Homeland Security or the Secret Service. To train an investigator to a level to successfully obtain the evidence needed in a serious felony case can take years to obtain as well as the real-world experience needed to apply the training. These skills are also highly sought after in the private sector where the pay is much higher then that of a detective. Our agency as well as agencies around North Carolina has lost trained computer forensic investigators to the private industry where the pay and benefits are far better. Promotions for trained forensic investigators are often reduced because of the needs of the agency for the electronic forensic investigator reduce the need for the trained investigator to move to a different assignment.

The second computer related job handles all the validations of incident reports, arrest reports and other data that in entered into the Sheriff's Office computer records. This position is also currently assigned to a detective. Other duties handled by this position is the upgrades and maintenance to the patrol car computers. This position also performs cell phone forensic exams and generates reports for other investigators. The rank of sergeant would bring both of these positions into a higher pay scale as well as assist with supervisory decisions within the Investigations Divisions and Administrative duties as related to Crime Reporting and data entry.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Sheriff's Office				
Position Title	Sergeant (Travis Zimmerman)				
Hours *(per week)*	40	Salary	$ 3,430.00	Grade	18
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 2,709.70	$ -	$ -	$ 2,710.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	39.29	-	-	40.00
Retirement	10.84%	293.73	-	-	300.00
Social Security	6.20%	168.00	-	-	170.00
Workers Comp	2.30%	62.32	-	-	70.00
401(k)	5.00%	135.49	-	-	140.00
Total Salary / Benefits		3,408.53	-	-	3,430.00
Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*		-	-	-	-
					-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 3,408.53	$ -	$ -	$ 3,430.00

ROWAN COUNTY
NORTH CAROLINA
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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Master Detective

Department: Rowan County Sheriff's Office

Supervisor's Name: C. Moose

Supervisor Signature: _____

Director Signature: _____

Date Submitted: March 22, 2021

Supervisor's Title: Major

Date: _____

Date: _____

New or Existing Postion: New ☐ Existing ☐

POSITION SUMMARY: Basic purpose statement - "why" this position should exist.

Daily Duties include reviewing reports and ensuring Victims rights forms are done for each incident, and the correct IBR codes are used for State reporting. Maintaining the RMS system. Assist with computer issues through out the Sheriff's Department. Assist with getting District Attorney's Office copies of incident report for bond hearings. On-boarding and Off-boarding of personnel. Assist the Detention Center with Issues in JMS. Preforming Cellebrite Examination for cellphones, reviewing any CCTV video that may be needed for major cases. Assist with uploading bodycam video for District Attorney's Office.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing: "Other Duties" will be listed in next section.)

		%of time
1.	Assist in seizure and retention of digital devices within a laboratory environment and at scenes for subsequent forensic examination	
2.	Understand and follow Digital Forensic good practice methodologies to examine computers, mobile phones and other digital devices. Apply industry-accepted practices in retrieving, recovering and preserving digital evidence from mobile devices, workstations, servers and cloud-based sources.	
3.	Digital Forensic exams of cellphones, and using Starwittnes Software to review surveillance video from business's and home surveillance systems.	
4.	Prepare standard evidential reports upon completion of Digital Forensic examinations	
5.	Utilize industry accepted forensic tools such as Axiom, and Cellebrite, and Starwittness video surveillance software.	

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	Prepare monthly and quarterly reports for Crime Statistics, to include NIBRS,Racial profiling, Project Safe Neighborhood.	%of time
7.	Sheriff Department administrator for the following systems, RMS,DCI,CJ Leads,Evidence.com, and uploading updates to Sheriffs Office policy.	%of time
8.	Responsible for the maintaining and updating software for laptops for the Sheriff's Office.	%of time
9.	Liaison between Sheriff's Department and County IT Department.	%of time
10.		%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [x] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [x] Certifications (list)

Axiom, Cellebrite, Star Witness video surveillance software

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [x] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Besides computer skills and related education and certifications, forensic computer investigators and digital forensic experts must also possess strong analytical and investigative skills. They need to be able to read and interpret data and to formulate conclusions, and they must be able to present their findings and conclusions in a format that can be easily understood. Able to process gruesome and disturbing images often associated with crime scenes, Internet Crimes Against Children reports and the National Center for Missing and Exploited Children Cybertips.
The digital forensic examiner shall remain proficient in data recovery operations and digital forensics methodologies, and monitor pertinent advancement(s) in the technology field. The digital forensic examiner shall keep abreast of legal proceedings and case law that impact data recovery and forensic examinations. The digital forensic examiner shall keep abreast of advancements in the areas of digital forensics by attending trade shows, reading industry periodicals, and networking with other professionals both internal and external to the Government.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised: Possibly investigators tasked with computer related investigations.

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	NO
Is this position comparable to any other position outside of the County? Explain and attach job description.	Computer Forensic Examiner- Trained in these skills are used in private investigations by business and financial businesses at a considerably higher salary.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

☐ Lifting ____ lbs.	☐ Very frequently	☐ Frequently	■ Some		
☐ Carrying ____ lbs.	☐ Very frequently	☐ Frequently	■ Some		
☐ Bending	☐ Very frequently	☐ Frequently	■ Some		
☐ Twisting	☐ Very frequently	☐ Frequently	■ Some		
☐ Climbing	☐ Very frequently	☐ Frequently	■ Some		
☐ Crawling	☐ Very frequently	☐ Frequently	■ Some		
☐ Pushing	☐ Very frequently	☐ Frequently	■ Some		
☐ Kneeling	☐ Very frequently	☐ Frequently	■ Some		
☐ Stooping	☐ Very frequently	☐ Frequently	■ Some		
☐ Reaching overhead	☐ Very frequently	☐ Frequently	■ Some		
☐ Standing ____ % of time	☐ Walking ____ % of time	☐ Sitting ____ % of time	☐ Outside ____ % of time		
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings		
☐ Travel/Mobility:					
Between Buildings/ County	☐ Very frequently	☐ Frequently	■ Some		
☐ Humidity:	☐ Humid	☐ Dry			
☐ Temperature:	☐ Extreme cold	☐ Extreme heat			
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation	☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation
☐ Other Requirements:	☐ Protective clothing	☐ Special tools	☐ Licensed to drive		

ADDITIONAL COMMENTS:

ROWAN COUNTY
EXPANSION NARRATIVE
POSITION UPGRADE

2022 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**	Department Number	**4410**
Position Title	**Upgrade Master Deputy James Davis to a Sergeant Position**	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 5,591

Justification *(please type in space below)*

FOR EMPLOYEE: Master Deputy James Davis (1154410-160461-227) to the position of Sergeant
Current salary & benefits = $ 71,990 **Upgrade salary & benefits = $ 77,581**

Master Deputy Ja Davis occupies a very important position in the Rowan County Sheriff's Office!! He is responsible for the inventory of just about every piece of equipment on the law enforcement side of the Sheriff's Office, and is completely responsible for all of RCSO vehicles that are in operation. He maintains the inventory of all types of firearms, Tasers, Mobile & Portable Radios, and all electronic equipment that Deputies use daily. These duties were previously handled by Captain Sam Towne, who has since retired. MD Davis was picked to handle these duties because of his leadership qualities, and his skill & experience as a law enforcement officer.

MD Davis is a certified Firearms Instructor through the NC Criminal Sheriff's Standards Commission, and is a certified Weapons Armorer on both the Glock handgun and Mossberg Shotgun.

In his daily duties, MD Davis deals with personnel in our office of all types of rank, and he routinely deals with equipment vendors and sales representatives from many different types of companies. The RCSO would like to respectfully request that MD Davis be upgraded to the rank of Sergeant to help him in trying to deal with the personnel who are constantly contacting him with equipment needs, and would be more fitting to the amount of responsibility that is his to deal with. With the upgrade in rank, he would be given the supervision of the RCSO Special Deputies, who are fully certified law enforcement officers, but do volunteer their services to Rowan County.

MD Davis is an extremely important cog in the operation of the RCSO and maintains tens of thousands of dollars worth of equipment. He has certainly earned the rank of a Sergeant,

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Sheriff's Office				
Position Title	Sergeant (James Davis)				
Hours *(per week)*	40	Salary	$ 5,591.00	Grade	18
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 4,421.00	$ -	$ -	$ 4,421.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	64.10	-	-	70.00
Retirement	10.84%	479.24	-	-	480.00
Social Security	6.20%	274.10	-	-	280.00
Workers Comp	2.30%	101.68	-	-	110.00
401(k)	5.00%	221.05	-	-	230.00
Total Salary / Benefits		5,561.18	-	-	5,591.00

Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*					
			-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 5,561.18	$ -	$ -	$ 5,591.00

ROWAN COUNTY
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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Sergeant

Department: Rowan County Sheriff's Office

Date Submitted: 03-18-21

Supervisor's Name: John Sifford

Supervisor's Title: Major

Supervisor Signature: _____ Date: _____

Director Signature: _____ Date: _____

New or Existing Position: New ☐ Existing ☑

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

This upgrade in rank will aid in decisions made by the Fleet & Equipment Manager to other Sheriff's Office Staff on vehicles and/or equipment. These decisions correlate with the daily operations of the Sheriff's Office. Those decisions, at times, need to be made immediately without delay to maintain the function of the Sheriff's Office. The current position is occupied by a Master Deputy, but the decisions that this position makes daily for the RCSO should provide for the position to be a Sergeant at a minimum. This position is responsible for tens of thousands of dollars of RCSO equipment.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Fleet Management - Maintain inventory of all Sheriff's Office vehicles. This includes scheduling repairs and installation of all new equipment on 150+ vehicles assigned to the Sheriff's Office. Required to research and present desired vehicles suitable for law enforcement responsibilities to the Sheriff's Office Command Staff. Responsible for issuing new or "spare" vehicles when those vehicles are available. Required to maintain documentation for specialized vehicles and correspond these documents to other	100
2.	Equipment Management - Maintain stock of essential duty gear and uniforms for Sheriff's Office personnel to perform their required duties. Required to order/purchase equipment such as, but not limited to: Intoximeters and accessories to operate the device; NC Statute Books (Blue Books); Commendation Bars; Badges; Duty Belts; Holsters; Magazine, Handcuff and OC pouches. Responsible	100
3.	Weapons Management - Maintain inventory of all ammunition required for the various weapon systems the Sheriff's Office utilizes. Purchase the required ammunition to perform annual qualification, training and maintain deputies for duty. Maintain inventory of all weapon systems that are issued to deputies of the Sheriff's Office. Maintain the function and repair of all weapon systems utilized by deputies of the Sheriff's Office as a certified armorer. Maintains and produces documentation of seized firearms that	100
4.	Axon Software - Holds the title of Super Administrator (Pro). Required to maintain all aspects of this software to include, but not limited to: installing hardware (docking stations) for body camera and taser charging and downloading of video(s) and usage; issuing of body camera(s) and taser(s); limited repair of body camera(s) and taser(s). Responsible for instructing deputies of the Sheriff's Office on the proper use of the body camera(s). Required to purchase equipment and accessories to maintain and operate	100
5.	Office Productivity - Required to use various computer software to include, but not limited to: Microsoft Word to convey or illustrate required and/or needed law enforcement essentials; Microsoft Excel to design spreadsheets; Microsoft Outlook to communicate with Sheriff' Office personnel and equipment representatives. Maintain and utilize the Sheriff's Office Equipment Management software that contains all equipment utilized by all Sheriff's Office personnel, law enforcement and civilian staff	100

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

		%of time
6.	Budget Requirements - Responsible for producing an annual budget for most of the aforementioned managements.	100
7.	Support Member of the Sheriff's Office Special Response Team (SRT) - Respond to call-outs as necessary. Maintain equipment assigned to the SRT Team such as, but not limited to: SRT Van and SRT Truck, along with the equipment contained inside both vehicles. Attend training monthly for various training requirements and scenarios.	50
8.	At times, required to deliver various equipment to desired locations. For instance, during Firearms Qualification ammunition will be delivered to the location hosting qualification. Another instance is delivering required equipment to vehicle installers to complete the build of that vehicle or equipment needed to complete the repair of a vehicle.	50
9.	Certified Specialized Instructor (Firearms & Rapid Deployment)- Provide instruction to deputies of the Sheriff's Office annually to maintain their State Certification. Maintain required training for the instructor certifications.	50
10.		
11.		

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [x] Associate's Degree in: Criminal Justice or Business Admin.
- [ ] Bachelor's Degree in:
- [ ] Master's Degree in:
- [ ] Other Combination (explain):
- [ ] Certifications (list):

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [x] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised: Rowan County Sheriff's Office Special Deputies

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	No.
Is this position comparable to any other position outside of the County? Explain and attach job description.	No.

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 100 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Carrying 50 lbs.	☐ Very frequently	■ Frequently	☐ Some	
■ Bending	☐ Very frequently	■ Frequently	☐ Some	
■ Twisting	☐ Very frequently	■ Frequently	☐ Some	
■ Climbing	☐ Very frequently	■ Frequently	☐ Some	
■ Crawling	☐ Very frequently	■ Frequently	☐ Some	
■ Pushing	☐ Very frequently	■ Frequently	☐ Some	
■ Kneeling	☐ Very frequently	■ Frequently	☐ Some	
■ Stooping	☐ Very frequently	■ Frequently	☐ Some	
■ Reaching overhead	☐ Very frequently	■ Frequently	☐ Some	
■ Standing 25 % of time	■ Walking 25 % of time	■ Sitting 25 % of time	■ Outside 25 % of time	
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings	
■ Travel/Mobility:				
■ Between Buildings/ County	☐ Very frequently	■ Frequently	☐ Some	
☐ Humidity:	☐ Humid	☐ Dry		
☐ Temperature:	☐ Extreme cold	☐ Extreme heat		
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation ☐ Dust
■ Special Hazards:	☐ Chemical	■ Electrical	■ Mechanical	☐ Explosive ☐ Radiation
■ Other Requirements:	☐ Protective clothing	☐ Special tools	■ Licensed to drive	

ADDITIONAL COMMENTS:

ROWAN COUNTY
EXPANSION NARRATIVE
POSITION UPGRADE REQUEST

2021-2022 BUDGET YEAR

Department Name	**Rowan County Sheriff's Office**	Department Number	**4420**
Position Title	**Sgt. M. Hare to Lieutenant**	Total Salary & Benefits	**$3,705.00**

Justification *(please type in space below)*

FOR EMPLOYEE: Sgt. Marielle Hare (1154420-160775-1141) to Lieutenant Position
Current salary & Benefits=$ 83,915 Upgrade Salary & Benefits=$ 87,620

This is a request to upgrade the Detention Center Administrative Sergeant position to the rank of Lieutenant. The Sergeant's duties are outlined in the following narrative. The Administrative Sergeant's position currently, directly supervises eight (8) full time Detention officers, one (1) full time civilian staff, seven (7) part time Detention Officers and two (2) part time civilian staff totaling eighteen (18) Rowan County Detention Center employees. In addition to these eighteen this position is responsible for oversight of the kitchen operation which includes four (4) civilian staff and six (6) inmate workers. This person is also responsible for the oversight of the commissary worker who is employed by Kimballs company. The position is also responsible for oversight of the nursing staff on site. This staff consists of 4 regular full time nurses as well as several weekend traveling nurses. On any normal day this Sergeant's position is responsible for between 20 and 24 individuals with duties ranging from maintenance to medical care. This Sergeant supervises the officers who perform classification of inmates, the disciplinary process of the facility, roughly 90% of the maintenance of the facility, All transportation of the 350+ inmates who have charges in other counties across the state or who have been sentenced. The position coordinates part time help when necessary. This position supervises the civilian staff in the Detention Center. Those individuals perform tasks such as inmate money movement, manning the lobby entrance, handling inmate mail, filing of inmate records and maintaining proper documentation. This sergeant's position is responsible for coordinating with the District Attorney's office, the Judge's offices, the Clerk's office, many attorney's offices and other law enforcement agencies. This Sergeant generally performs all tasks that do not directly fall under a shift Lieutenant and then some.

This position directly reviews the paperwork of the officers in booking who work for the different crews in the Detention Center. While reviewing the paperwork and booking procedure the Sergeant must be maticulous so that no one is released early nor kept too long. When mistakes are found it is the responsibility of this Sergeant to contact the proper agencies or individuals to correct the mistake. This Sergeant coordinates relief for crews who are working short handed by utilizing the administrative officers efficiently and effectively while still providing manpower to accomplish the administrative division's tasks. This Sergeant also is required to fill in for officers, Sergeants, and Lieutenants therefor must know each and every job in the Detention Center. The Sergeant schedules vacation time, training time and regular work hours for each employee. In edition to this, the Sergeant is responsible for reviewing and approving all timesheets for this division including full time, part time, and civilian employees.

The Administrative Sergeant oversees the performance of monthly inspections of the vehicles assigned to this division as well as quarterly inspections of the administrative unit's uniforms. These inspections are documented and have to be completed in a timely manner every month.

This position, on a regular basis, receives calls from citizens, other departments, attorney's offices and officers looking for guidance on issues pertaining to Detention matters. The Sergeant is required to use knowledge, experience, and discretion to assist in whatever way is necessary. While doing this, the person in this position is required to decide if the issue needs to involve a higher rank. When it does not, this person should make the decision and when it is necessary, this person should not hesitate to contact the Captain.

The Administrative Sergeant's civilian staff also has many responsibilities. They include but are not limited to purchasing, data entry, mail received and monitored, phone account oversight, commisary oversight, filing, finger print cards, and bank deposits. The Detention Center lobby is staffed by one of this Sergeant's civilian employees. Civilians, the Clerk's Office, District Attorney's office and other agencies

often use this lobby as a liaison between themselves and our officers and inmates. when this employee is out sick or otherwise not in the office, this Sergeant is responsible for their duties and must be familiar with all policies and procedures.

This Administrative Sergeant oversees the officers who have access and control over the video monitoring and recording system in the detention center. He/she must be responsible for the retaining of video and audio evidence which is obtained by the many cameras within the facility.

This position oversees the officers who schedule and develop inmate programs such as NC reentry program, Narcotics Anon., Alcoholics Anon, etc.

The Administrative Sergeant's position is responsible for any counseling or disciplinary actions necessary to correct the behavior of Admin staff employees. He/she is also responsible for recognizing and recommending any outstanding employee for a commendation if appropriate.

This position acts as the liaison between the command staff and the Administrative staff with no steps in between the Sergeant and the Captain. This position continually provides information in both directions so that everyone is acting according to the department policy and the wishes of the Sheriff.

This Sergeant, as with the other Lieutenants in this division have the responsibility to be in a constant "on call" status requiring them to come in when needed at any time. The person in this position is called on a regular basis to perform tasks which require them to come to the office for different reasons.

In addition to the things listed above there are many other duties carried out by the Administrative Sergeant. This person is responsible for coordinating with outside agencies on issues of probation, parole, sentencing, long term medical needs, interviews, and services such as inmate family funerals and visits.

For these and many other reasons I am requesting that the Administrative Sergeant position be upgraded to a Lieutenant position in order to provide this individual the rank and authority commensorate with their level of responsibility and importance of their position in this agency. I am requesting that this position includes all of the benefits including a county supplied vehicle for use in transporting to and from work as well as during the day or night if necessary when they are required to come in or transport an inmate.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Detention Center				
Position Title	Detention Lieutenant (Marielle Hare)				
Hours *(per week)*	40	Salary	$ 3,705.00	Grade	20
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 2,924.28	$ -	$ -	$ 2,925.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	42.40	-	-	50.00
Retirement	10.84%	316.99	-	-	320.00
Social Security	6.20%	181.31	-	-	190.00
Workers Comp	2.30%	67.26	-	-	70.00
401(k)	5.00%	146.21	-	-	150.00
Total Salary / Benefits		3,678.45	-	-	3,705.00
Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*					
			-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 3,678.45	$ -	$ -	$ 3,705.00

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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title:	Sergeant upgrade to Lieutenant	Date Submitted	2/02/2021
Department	Rowan County Sheriff's Office (Detention Center)	Supervisor's Title	Captain
Supervisor's Name	G.M.Hannold		
Supervisor Signature	_____	Date	_____
Director Signature	_____	Date	_____

New or Existing Position: New ☐ Existing ☑

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

Currently in our Detention Center We have what is referred to as an Administrative crew which is responsible for an extraordinary number of things. This "Admin" crew has a supervisor with a rank of Sgt. There is no position in between this Sgt. and the Captain. The current Sergeant has direct supervision over 1 Master Detention Officer, 7 full time Detention Officers, 1 full time Admin. assistant, 5 part time Detention Officers, 1 part time Safety officer, and 2 part time Admin. assistants for a total supervision of 17 individuals. This supervisor is also directly answered to by the kitchen staff of 3 full time civilian employees of Trinity group and the nursing staff who has 4 full time nurses not including the weekend nurses. As you can see this person directly supervises more people than one person should on any given day. This supervisor also directs other Sergeants, and Lieutenants in duties when necessary or when needed.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Coordinates with the District Attorney's Office, the Clerk's Office, Many attorney's offices and many other law enforcement agencies to ensure inmates are here and ready for their court appearance.	30%
2.	Meticulously reviews all booking and release paperwork, determines accuracy and takes necessary action when a mistake is found.	35%
3.	Oversees the day to day operations of Nursing and Detention health care as well as the Kitchen staff.	22%
4.	Required to fill in for Lieutenants, Sergeants, MDOs, or crew officers when needed. Also coordinates relief for housing crews when necessary using administrative staff.	5%
5.	Receives calls for Attorneys, Law Enforcement Officers, Civilians, Clerk's Office, District Attorney's offices around the state and out of state requiring knowledge, training, experience, and decision making skills above that of a first line supervisor.	8%

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

		%of time
6.	Approving leave time and coordinating so that it does not inhibit the efficient work of the division or the other crews.	5%
7.	Performing and completing inspections required by policy such as uniform and vehicle inspections. Gathering them from the rest of the crews and determining if any action needs to be taken.	5%
8.	Oversee civilian staff including the inmate mail process, the fingerprint cards, bank deposits, filing, commissary, and much more.	15%
9.	Oversee the implementation of programs in the jail such as Character builder, NA, AA, NC reentry, etc.	5%
10.	Acts as a liaison between command staff and the detention crews at the main and the Annex.	40%
11.	Be on call 24 hours/7 days a week unless otherwise authorized.	100%

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [x] Certifications (list)

DOCC, CPR, First Aid, Taser, Pepper spr

DOCC, CPR, First Aid, Taser, Pepper spray,

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [x] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

This person needs the ability to make quick, sound decisions and judgments based on their knowledge, experience,and training. The 1st Lieutenant needs to be able to communicate and coordinate in person and in writing very well with professionalism and confidence. They need to be able to multi-task extensively to balance all of the requirements of this job. This person must recognize how different people react to different supervision and must be able to practice that concept so as to have a cohesive work group within the Detention Center. The 1st. Lieutenant needs to be skilled at most, if not all, jobs within the Detention facility so they can direct officers, supervisors and other Lieutenants on the proper procedures or policies. They must have the confidence to lead the entire facility in my absence. This person must be able to oversee officers, civilians and inmates alike. They will have direct oversight of inmate mail, bank accounts, transfers, movement, and discipline. They will oversee the officers who put on the Narcotics anon, Alcoholics anon., Character Builder, and all other programs in the Detention center.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised:	Master Detention Officer (Sergeant if these three upgrades are allowed)
Name of position title supervised:	Detention Officer (Sr. Maintenance Officer) (MDO if these three upgrades are allowed)
Name of position title supervised:	Detention Officer (Maintenance Officer)
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Part time Safety Officer (Detention Officer)
Name of position title supervised:	Part time Administrative Assistant X 2
Name of position title supervised:	Part time Detention Officers X 5
Name of position title supervised:	Full time Administrative Assistant

Is this position comparable to any other County position? Explain.	It is comparable to the Lieutenant in every other division in that this position needs to be able to make command level decisions and direct other officers including other Lieutenants when the subject matter is more reliant on the Administrative duties.
Is this position comparable to any other position outside of the County? Explain and attach job description.	

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 50 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Carrying 50 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Bending	☐ Very frequently	■ Frequently	☐ Some	
■ Twisting	☐ Very frequently	■ Frequently	☐ Some	
■ Climbing	☐ Very frequently	☐ Frequently	■ Some	
■ Crawling	☐ Very frequently	☐ Frequently	■ Some	
■ Pushing	☐ Very frequently	☐ Frequently	■ Some	
■ Kneeling	☐ Very frequently	☐ Frequently	■ Some	
■ Stooping	☐ Very frequently	☐ Frequently	■ Some	
■ Reaching overhead	☐ Very frequently	☐ Frequently	■ Some	
■ Standing 70 % of time	■ Walking 50 % of time	■ Sitting 30 % of time	■ Outside 10 % of time	
■ Shift Work:	☐ Weekends	☐ Evenings	■ Weekends and evenings	
■ Travel/Mobility:				
■ Between Buildings/ County	■ Very frequently	☐ Frequently	☐ Some	
☐ Humidity:	☐ Humid	☐ Dry		
☐ Temperature:	☐ Extreme cold	☐ Extreme heat		
■ Atmosphere:	☐ Fumes	☐ Gas	■ Odors	☐ Poor ventilation ☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive ☐ Radiation
■ Other Requirements:	■ Protective clothing	■ Special tools	■ Licensed to drive	

ADDITIONAL COMMENTS:

I am requesting this position be upgraded to the rank of Lieutenant so that the person doing this job has significant rank to make command decisions. In my absence they should have the rank necessary to command each of the other crews in the Detention Center when necessary to ensure the efficient and lawful operation of the Detention Center and the Annex facility. This person should have the necessary rank to make and convey decisions of the division to other groups such as the District Attorney, the Clerk of Court, attorney's offices, and outside agencies. This person should be willing and able to be on call and therefore, as with the other Lieutenants in this agency should be provided a vehicle for use while working as well as to and from work. I have also attached a detailed justification for your review outlining most of the duties of this position.

ROWAN COUNTY **2021-2022 Budget Year**

EXPANSION NARRATIVE

POSITION UPGRADE REQUEST

Department Name	**Rowan County Sheriff's Office**	Department Number	**4420**
Position Title	**MDO Jimmy Davis to Sergeant**	Total Salary & Benefits	**$ 4,213**

Justification *(please type in space below)*

FOR EMPLOYEE: MDO Jimmy Davis (1154420-160216-3412) to Sergeant Position
Current salary & Benefits=$64,900 Upgrade Salary & Benefits=$ 69,113

This is a request to upgrade the Detention Center Administrative Master Detetion Officer Position to the rank of Sergeant. The Master Detention Officer's duties are outlined in the following narrative. The current Administrative Master Detention Officer position is responsible for maintaining current and accurate charge and court information on 300+ inmates as well as information on those housed in other facilities having pending Rowan County charges. The Master Detention Officer receives all of the inmate court memorandums and ensuring the inmate's charge and sentencing information is updated appropriately in the Jail Management Computer System, including , but not limited to, bond moditfications and appealed sentences. This person carries the responsibility of determining whether an inmate is released or if they are to be shipped to another facility and, if so, where. This person receives inmate judgements from the Clerk or Court and/or Probation and, after determining the judgment is correct, is responsible for entering a sentence for the inmate if he/she is to serve it in Rowan County, calling the inmate into the NC Department of Corrections or the State Misdemeanant Confinement Program, or sending them to another county to serve their time. The Master Detention Officer maintains regular contact with Bailiffs, Clerk's, the District Attorney's Office, Probation and Judges in determing how a sentence is to be carried out on an inmate or on offenders scheduled to turn themselves in to complete a sentence.

The Master Detention Officer receives information on dismissals entered outside of the courtroom and enters the dismissal(s) accordingly. This person also keeps the US Marshal Service informed as the disposition of state charges change on inmate with federal holds and makes arrangements for pick up if the state charge(s) is dismissed. The Master Detention Officer reviews the "Release Dashboard" daily to determine if an inmate has completed sentences on Rowan County charges and another agency needs to be contacted for pick up, such as ICE or another county. This person maintains a record of Federal and Immigration Detainers and makes sure they have been entered in the computer system. The Master Detention Officer is also responsible for updating an inmate's charges in other counties when they return from a writ to that county.

On extradition matters, this person is responsible for contacting demanding states after each hearing on the extradition matter and updating them on an offender's status. When necessary this person will ask for a Governor's Warrant to be issued by the demanding state. The Master Detention Officer also must keep the DA's office informed on where the demanding state has picked up an offender or whether the Governor's Warrant is being issued.

This person is also responsible for assisting the Administrative Sergeant in running transportation throughout the day, compiling lists for inmates you need to be taken to and from the Annex as well as other functions of the transportation department as needed.

The Master Detention Officer also assists in the supervision of seven (7) full time detention officers, one (1) full time civilian staff, seven (7) part time detention officers and two (2) part time civilian staff totalling seventeen (17) Rowan County Detention Center employees. In the absence of the Administrative Sergeant, this person is the direct supervisor of all of the above mentioned employees on the Administrative Staff as well as all other duties the Administrative Sergeant is responisible for, to include any employee disciplinary processes that may take place and management of employee time off requests and time sheet approvals. This person is also expected to recognize any outstanding employee for a commendation if appropriate.

Additionally, this person is responsible for assisting with providing relief for other Detention Center crews when they are short handed while making sure their own responsibilities are taken care of, ensuring the Detention Center is running efficiently and effectively.

The Administrative Master Detention Officer and Sergeant work hand in hand to keep the Administrative Staff running. This is a crew that carries a great deal of responsibility including, but not

Administrative Staff running. This is a crew that carries a great deal of responsibility including, but not limited to, the inmate Disciplinary Process, Classification, Warrant Service, inmate mail and money, transportation, nursing and kitchen staff.

For these and many other reasons I am requesting that the Detention Administrative Master Detention Officer position be upgraded to Detention Administrative Sergeant in order to reflect their level of responsibility and expertise required to effectively execute the duties and responsilibilities that come with this position.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Detention Center				
Position Title	Detention Sergeant (Jimmy Davis)				
Hours *(per week)*	40	Salary	$ 4,213.00	Grade	18
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 3,332.34	$ -	$ -	$ 3,333.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	48.32	-	-	50.00
Retirement	10.84%	361.23	-	-	370.00
Social Security	6.20%	206.61	-	-	210.00
Workers Comp	2.30%	76.64	-	-	80.00
401(k)	5.00%	166.62	-	-	170.00
Total Salary / Benefits		4,191.75	-	-	4,213.00
Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*					
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 4,191.75	$ -	$ -	$ 4,213.00

ROWAN COUNTY
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ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Master Detention Officer (Admin Staff)
Department: Rowan County Sheriff's Office
Supervisor's Name: M. Hare
Supervisor Signature: _____
Director Signature: _____
Date Submitted: 2/02/2021
Supervisor's Title: Sergeant
Date: _____
Date: _____

New or Existing Postion: New ☐ Existing ☑

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

This position is necessary to maintain Court, Probation, Federal and local confinement and release documents associated with 350+ inmates. To ensure that all documents obtained or issued from Local, Federal and State agencies are correctly maintained in our JMS/ RMS systems. To ensure that States that have issued extraditions are notified in a timely manner once an individual is in custody, and to update their court status accordingly. To also maintain and ensure execution of forensic Evaluations on persons in custody and those from the public refereed by the Courts. To ensure execution and deliverance of Writs issued by the DA's Office as well as the Clerk's office. To plan and delegate transportations of Voluntary and involuntarily committed inmates to and from hospitals within the state from our Detention Facility, Federal Prison, State Prisons and other counties. To supervise Adminstaff along with the requested 1st Lieutenant position.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Constant communication with the DA's Office, Clerk Of Courts, Judges, Bailiffs, Booking, and Other Agencies to determine if inmates are to ship to prison, be released, sentenced to jail, or sent to another county on their charges. Keeping an accurate account of records and documentation. Assuring inmate sentences are carried out appropriately. Making arrangements for prisoner transport.	60
2.	Supervision of Administrative Staff.	25
3.	Arranging transportation of inmates throughout the state to include medical and forensic appointments.	15
4.	Being on call 24/7	100
5.		

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.	Pulling inmate jail calls.	%of time 10
7.	Assisting with disciplinary hearings.	%of time 10
8.	Assisting the crews as needed.	%of time 15
9.	Assisting the public.	%of time 15
10.	Assisting with DNA collection.	%of time 5
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [x] Certifications (list)

DOCC, Taser, Pepper Spray, DCI, CJLEADS

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [x] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Knowledge of the Departments SOP and of every position in the Detention Center.
knowledge and the ability to execute/and adhere to State Laws.
Ability to read and understand documents issued.
Ability to communicate with Federal, State and Local Agencies.
Ability to swiftly and accurately meet deadlines required. Time management.
logistically understand and delegate transportation in a safe and timely manner. Understand and adhere to other agencies and facilities count times. Allot time for traffic and weather conditions. Make all efforts to the best of my ability to provide safe inmate to officer ratio for transportations. If the county is able to provide an appropriate number of officers.
Knowledge of supervision of staff.
Knowledge and ability to complete a Use of Force investigation and enter it into the appropriate maintaining systems (RMS)
Availability and knowledge on when to contact other divisions in the department with assistance, and interviews.
Knowledge of arrest procedures, inmate transfers within and outside of the facility.
Knowledge and availability to execute court orders.
Knowledge and training to effectively use other recourses to assist in the job function. Such as the following.
CJLEADS, DCI, NCAWARE, NLETS, NCGANG NET, VINELINKS, NCAOC, NCDPS , FEDERAL INMATE LOCATOR, JMS,RMS.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised:	Master Deputy/Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Detention Officer
Name of position title supervised:	Transportation Deputy/Armed Detention Officer
Name of position title supervised:	Transportation Deputy/Armed Detention Officer
Name of position title supervised:	Full Time Civilian/Clerical
Name of position title supervised:	Part time Civilian/Clerical
Name of position title supervised:	
Name of position title supervised:	

Is this position comparable to any other County position? Explain.	It is comparable to a Detention Sergeant position as well as all other Sergeants in the RCSO.
Is this position comparable to any other position outside of the County? Explain and attach job description.	

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 50 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Carrying 50 lbs.	☐ Very frequently	☐ Frequently	■ Some	
■ Bending	☐ Very frequently	■ Frequently	☐ Some	
■ Twisting	☐ Very frequently	■ Frequently	☐ Some	
■ Climbing	☐ Very frequently	☐ Frequently	■ Some	
☐ Crawling	☐ Very frequently	☐ Frequently	■ Some	
■ Pushing	☐ Very frequently	☐ Frequently	■ Some	
■ Kneeling	☐ Very frequently	☐ Frequently	■ Some	
■ Stooping	☐ Very frequently	☐ Frequently	■ Some	
■ Reaching overhead	☐ Very frequently	☐ Frequently	■ Some	
■ Standing 20 % of time	■ Walking 30 % of time	☐ Sitting 40 % of time	■ Outside 10 % of time	
■ Shift Work:	☐ Weekends	☐ Evenings	■ Weekends and evenings	
■ Travel/Mobility:				
■ Between Buildings/ County	■ Very frequently	☐ Frequently	☐ Some	
■ Humidity:	☐ Humid	☐ Dry		
■ Temperature:	☐ Extreme cold	☐ Extreme heat		
■ Atmosphere:	☐ Fumes	☐ Gas	■ Odors	☐ Poor ventilation ☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive ☐ Radiation
■ Other Requirements:	■ Protective clothing	■ Special tools	■ Licensed to drive	

ADDITIONAL COMMENTS:

This position includes all of the previously mentioned responsibilities and several that are not day to day but are required on a case by case basis. This person will be the one who gets duties that are not otherwise assigned to Detention Crew Sergeants.

ROWAN COUNTY

EXPANSION NARRATIVE **2021-2022 BUDGET YEAR**

POSITION UPGRADE REQUEST

Department Name	**Rowan County Sheriff's Office**	Department Number	**4420**
Position Title	**Det. Officer J. Cochran to MDO**	Total Salary & Benefits	**$2,944**

Justification *(please type in space below)*

FOR EMPLOYEE: Det. Officer James Cochran (1154420-160218-1233) to Master Detention Officer
Current salary & Benefits=$ 67,422 Upgrade Salary & Benefits=$ 70,366

Please consider the following documentation as ample cause for my request. I have an officer who is what we refer to as a "slick sleeve" officer meaning he has no rank. Although he has no rank this officer has an immense responsibility that no other officer in this detention facility or this Sheriff's Office has. For the following reasons I would like you to consider having the Administrative/maintenance officer position upgraded to the rank of MDO along with as much pay increase they could possibly provide. If/when officer Cochran leaves this position someone else will continue to have the responsibilities and therefore this should be a position upgrade not specifically to J. Cochran.

This officer will be required to have every certification required by the state to be a detention officer. The officer attends the same in service training and CIT classes that every other officer here attends. He/She will have all of the same responsibilities that regular detention officers have when necessary. Although this information is true and accurate he/she will have much more than this. As you know the Rowan County Jail and the Annex are a 24/7 operation which can not stop working. Critical equipment require a back up and supplies are used constantly. Currently this position is filled by Officer J. Cochran. Officer Cochran is responsible for procuring hundreds of different items and pieces of equipment necessary for the operation of both the Main jail and the Annex facilities. To do this he plans in advance for the needs of the occupants as well as the officers. He researches the cost of products so as to be a good steward of the county's money. Working within an appropriated budget Officer Cochran orders and takes delivery of supplies and equipment worth many thousands of dollars for the facilities. Through Officer Cochran's training and experience he can evaluate if an item is within our ability to repair or if it needs the service of an outside company. He then has personal contact with those companies to schedule their work. Most of these companies provide the county with quicker service and a discounted rate due to their relationship with Officer Cochran. This is not something you find with any other officer of his rank. Although he did not head up last years large projects at the detention center he did facilitate every contractor's entry/exit and coordinated their work along with facilities management. These projects include the new boilers costing approximately $500,000, a new roof at a cost of approximately $980,000, and new cooling towers costing about $990,000. These major improvements went smoothly due to the efforts of many people and especially Officer Cochran. Any projects like this will certainly require the same effort of the person in this position in the future Officer Cochran took it upon himself to develop a program to upgrade the lighting in both of the Detention Centers to LED. This upgrade included removing two old style fluorescent bulbs from each fixture and replacing them with one LED bulb. During the process he removed the old ballast in each of the 343 light fixtures. In addition to the ballast being a fire hazard they were consuming in excess of 80 watts of electricity when in use. Officer Cochran replaced those with 18 watt LED lights to achieve the same amount of light in the facility or more. This along with the extended life of the LED has provided an estimated annual savings to the facility of approximately $112,000. It will be necesary for any officer in this position to be forward thinking like this to ensure the efficient use of our budgeted money.

Prior to the jail inspection of 2017 no one can remember having an inspection with no facility deficiencies. During the first year of having Officer Cochran in charge of this facility we had no deficiencies on the state inspection. We continue to have almost flawless jail inspections. This is entirely due to Officer Cochran's diligence, foresight, and dedication. It is also heavily weighted when inmates or families attempt litigation.

To sum it up, Officer Cochran is responsible for an enormous amount of equipment and property. He consults on a daily basis with several outside agencies as well as some within Rowan County. He oversees technicians from each and every one of them while they are working in our facility. He corresponds with inspectors from North Carolina Department of Human Services, the Health Department, the Fire Department and some others. He is on call every other week and is required to come in when called. Officer Cochran is currently training and oversees the work of another officer who has less time working in the facility. Although this officer will eventually be a valuable asset, currently Officer Cochran has many times the responsibility that the newer officer does. I could go on and on about the responsibilities and duties of this position but I hope this is sufficient to show that it deserves much more thanit is currently receiving. At the very least please consider reclassifying his position to that of a MDO at minimum with the maximum amount of pay raise you can.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Detention Center				
Position Title	Master Detention Officer (James Cochran)				
Hours *(per week)*	40	Salary	$ 2,944.00	Grade	15
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 2,313.29	$ -	$ -	$ 2,314.00
Health Insurance	$910 / Mo		-	-	-
Medicare	1.45%	33.54	-	-	40.00
Retirement	10.84%	250.76	-	-	260.00
Social Security	6.20%	143.42	-	-	150.00
Workers Comp	2.30%	53.21	-	-	60.00
401(k)	5.00%	115.66	-	-	120.00
Total Salary / Benefits		2,909.89	-	-	2,944.00
Equipment Costs					
Vest		-	-	-	-
Taser		-	-	-	-
Stop Sticks		-	-	-	-
DCI License		-	-	-	-
Mobile Data Terminal		-	-	-	-
Computer Air Card		-	-	-	-
Handgun		-	-	-	-
Patrol Rifle		-	-	-	-
Portable Radio		-	-	-	-
Mobile Radio		-	-	-	-
Vehicle		-	-	-	-
Vehicle Equipment		-	-	-	-
Supplies		-	-	-	-
Clothing		-	-	-	-
Street Gear		-	-	-	-
Travel / Training		-	-	-	-
Miscellaneous *(list below)*		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 2,909.89	$ -	$ -	$ 2,944.00

ROWAN COUNTY
NORTH CAROLINA
Be an original.

ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Detention Officer (Maintenance officer)

Department: Rowan County Sheriff's Office

Date Submitted: 2/02/2021

Supervisor's Name: M. Hare

Supervisor's Title: Sergeant

Supervisor Signature: _____ Date: _____

Director Signature: _____ Date: _____

New or Existing Postion: New ☐ Existing ☑

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

Making sure the equipment is running efficiently at all times. Making sure the inmates have available uniforms and hygiene items are ordered in a timely manner. Preparing Annex and Main facilities for inclement weather. Being the liaison for state and health inspectors at least twice a year to ensure a safe and secure facility. Facilitating fire inspections. Making repairs to ensure a safe and secure facility sometimes due to inmate damage. To ensure that the door locking mechanisms are working at full capacity at all times to ensure the safety and security of the detention center in both the annex and main jail. Completing and/or overseeing major projects at the Annex and Main facilities.

ESSENTIAL POSTION FUNCTIONS: List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if the purpose of the job is to perform it. These may be the duties the employee will spend the majority of their time performing. "Other Duties" will be listed in next section.)

		%of time
1.	Plumbing. Fixing flush valves and push button assembly's on toilets in the facility. The detention center has roughly around 140 toilets. Repairing sinks by changing diaphragms, pee traps, flow control , puffer buttons and water lines. The detention center has around 150 sinks. Repairing clogged sewer lines using a rod machine too pull out any debris in the sewer line.	50
2.	Lightning in the buildings. Repairing or replacing the hundreds of light fixtures in both facilities. Repairing exit lights, inmate night lighting for the safety and security of the detention center.	40
3.	Painting. The walls are in constant need of painting due too age and the inmates peeling paint off the walls. The floors are also in constant need of painting and repairing.	30
4.	Ordering supplies For the detention center. Inmate uniforms, sheets, blankets, mattresses, hygiene kits, shower curtains, Etc. Responsible for invoices from orders and keeping a record of all purchases. Checking the budget accounts on occasion to see what we have left.	30
5.	Supervising vendors. Overseeing outside vendors work on kitchen equipment, laundry equipment, phone systems, camera systems, county maintenance operations. Making sure there is a safe working environment when these individuals are in the detention center.	30

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

		%of time
6.	Vehicle maintenance. Keeping up with vehicle records at the Annex Jail and at the main jail. Oil changes, Yearly inspections, monthly inspections and any other repairs are completed on all detention vehicles.	20
7.	Fire extinguisher inspections. Inspections are performed once a month to ensure the extinguishers are charged and ready for use.	10
8.	24/7 on call status	100
9.	Also responsible for the same yearly training as all other Detention Officers.	3
10.	Responsible for all other duties of Detention Officers according to their job description when needed.	5
11.		

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [x] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [ ] Associate's Degree in
- [ ] Bachelor's Degree in
- [ ] Master's Degree in
- [ ] Other Combination (explain)
- [x] Certifications (list)

DOCC, Taser, Pepper Spra

DOCC, Taser, Pepper Spray, CPR

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [x] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Fix and maintain mechanical equipment, buildings, and machines. Tasks include plumbing work, painting, flooring repair and upkeep, electrical repairs and heating and air conditioning system maintenance. Conducting routine inspections of premises and equipment.
Performing preventative maintenance.
Handling basic repairs and maintenance.
Overseeing contractors when professional repairs are necessary.
Diagnosing mechanical issues and correcting them.
Repairing machines, equipment, or structures as necessary.
Maintenance Worker Requirements: Proven maintenance experience
Skilled in the use of hand and power tools.
Ability to take apart machines, equipment, or devices to remove and replace defective parts.
Ability to check blueprints, repair manuals, or parts catalogs as necessary.
Ability to use common tools such as hammers, hoists, saws, drills, and wrenches.
Experience with precision measuring instruments or electronic testing devices.
Experience performing routine maintenance. Strong organizational and follow up skills.
Eye for detail. Professional presentation and attitude.
Ability to maintain focus while working individually. Strong time management skills

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☑ No ☐

Name of position title supervised: Detention Officer (maintenance officer)

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	This position is comparable the responsibilities of Sr. facilities management employees and Master Detention Officers . Requirements are electrical, plumbing, air-conditioning and heat, and regular preventative maintenance on all equipment, supervision of officers and outside contractors.
Is this position comparable to any other position outside of the County? Explain and attach job description.	

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 50 lbs.	■ Very frequently	☐ Frequently	☐ Some	
■ Carrying 50 lbs.	■ Very frequently	☐ Frequently	☐ Some	
■ Bending	■ Very frequently	☐ Frequently	☐ Some	
■ Twisting	■ Very frequently	☐ Frequently	☐ Some	
■ Climbing	■ Very frequently	☐ Frequently	☐ Some	
■ Crawling	☐ Very frequently	☐ Frequently	■ Some	
■ Pushing	☐ Very frequently	■ Frequently	☐ Some	
■ Kneeling	☐ Very frequently	■ Frequently	☐ Some	
■ Stooping	☐ Very frequently	■ Frequently	☐ Some	
■ Reaching overhead	☐ Very frequently	■ Frequently	☐ Some	
■ Standing 70 % of time	■ Walking 70 % of time	■ Sitting 30 % of time	■ Outside 20 % of time	
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings	
■ Travel/Mobility:				
■ Between Buildings/ County	☐ Very frequently	■ Frequently	☐ Some	
■ Humidity:	■ Humid	■ Dry		
☐ Temperature:	☐ Extreme cold	☐ Extreme heat		
■ Atmosphere:	☐ Fumes	☐ Gas	■ Odors	☐ Poor ventilation ■ Dust
☐ Special Hazards:	☐ Chemical	■ Electrical	■ Mechanical	☐ Explosive ☐ Radiation
■ Other Requirements:	☐ Protective clothing	■ Special tools	■ Licensed to drive	

ADDITIONAL COMMENTS:

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Sheriff Kevin Auten
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Sheriff's Office Administrative Staff 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Sheriff's Office Administrative Staff effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Sheriff may also submit reclassification requests. All law enforcement positions were part of the original 1/3rd study that occurred in 2019. Therefore, this study for the Sheriff's office only included the administrative staff within the department and was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of the staff to determine recommended compression adjustments.
3. The Sheriff evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

Position Grade Placement Changes
Administrative positions within the Sheriff's Office remain competitive with the defined labor market. No grade changes are recommended.

Individual Employee Compression Adjustments
The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associates Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)
5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

The approximate cost of this request is $16,074. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Position Reclassifications

The Sheriff requests the below reclassifications. The required paperwork is included.

1. Reclassify one (1) full-time Administrative Secretary IV to Administrative Secretary V.

The expansion narrative and cost worksheet is included. The employee recommended for reclassification, if approved, shall not be eligible for compression adjustments referenced above. The approximate cost of this request is $4,103.

Future Salary Compression Prevention

In order to avoid future compression adjustments, Human Resources recommends the following:

1. Implementation of a Sheriff's Office Administrative Staff Career Development Plan to encourage and reward existing employees in obtaining related degrees that will enhance their performance in their current position and contribute to the betterment of the services provided to citizens (this plan is included).
2. Implementation of a Sherriff's Office Administrative Staff Personnel Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires should receive .5% credit for each year of comparable-level experience and will be capped at a 10% maximum. This recommendation shall be a general guideline, but will not preclude the Sheriff from requesting a higher or lower salary based upon individual departmental needs.

These measures will ensure that the salary recommendations for future new-hires and promotions will be based upon the same educational and work experience factors used in the study and will result in a consistent formula throughout the Sheriff's Office Administrative Staff. The formula will also allow the Sheriff to attract and retain employees with a competitive salary.

Thank you for your consideration of these recommendations.

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Chris Sloop, Natural Resource Conservationist
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Soil and Water Department 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the two (2) positions in Soil and Water effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade as part of this study. Based upon the experience of both departmental employees, the maximum placement at the 15th percentile of their grade is recommended. The approximate cost of this request is $6,196.

Thank you for your consideration of these recommendations

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4112 - GENERAL GOVERNMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144402	DJJDP REV	434018	DJJDP PROGRAM REVENUES	($323,975)	($375,552)	($370,921)	($413,591)	($448,591)	($413,591)	($413,591)	0.0%
			Org Tot:		**($323,975)**	**($375,552)**	**($370,921)**	**($413,591)**	**($448,591)**	**($413,591)**	**($413,591)**	**0.0%**
	Rev/Exp	**Total:**			**($323,975)**	**($375,552)**	**($370,921)**	**($413,591)**	**($448,591)**	**($413,591)**	**($413,591)**	**0.0%**
EXP	1154402	DJJDP EXP	532023	DJJDP GRANT PROGRAM EXP	$323,975	$375,552	$361,402	$413,591	$448,591	$413,591	$413,591	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$323,975**	**$375,552**	**$361,402**	**$413,591**	**$448,591**	**$413,591**	**$413,591**	**0.0%**
	Rev/Exp	**Total:**			**$323,975**	**$375,552**	**$361,402**	**$413,591**	**$448,591**	**$413,591**	**$413,591**	**0.0%**
FINAL	**TOTALS:**				**$0**	**$0**	**($9,519)**	**$0**	**$0**	**$0**	**$0**	**N/A**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4425 - PRE-TRIAL SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144425	P-TRL REV	453023	BOND-PRETRIAL FEES	($4,598)	($4,305)	($4,485)	($6,000)	($6,000)	($6,000)	($6,000)	0.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($4,598)**	**($4,305)**	**($4,485)**	**($6,000)**	**($6,000)**	**($6,000)**	**($6,000)**	**0.0%**
	Rev/Exp	**Total:**			**($4,598)**	**($4,305)**	**($4,485)**	**($6,000)**	**($6,000)**	**($6,000)**	**($6,000)**	**0.0%**
EXP	1154425	P-TRL EXP	510005	SALARIES-REGULAR	$26,117	$27,328	$26,725	$27,442	$32,722	$35,722	$35,379	28.9%
				SALARIES-REG COVID-19 FUNDS	$0	$32	$223	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$9,953	$10,091	$9,009	$9,960	$10,920	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$374	$392	$387	$393	$473	$512	$507	29.0%
			520015	RETIREMENT	$2,052	$2,480	$2,751	$2,802	$3,342	$3,648	$3,656	30.5%
			520020	SOCIAL SECURITY TAX	$1,597	$1,675	$1,654	$1,677	$2,007	$2,189	$2,168	29.3%
			520025	WORKERS COMPENSATION	$225	$219	$216	$220	$350	$286	$284	29.1%
			520030	401(K) CONTRIBUTIONS	$783	$821	$809	$824	$984	$1,072	$1,062	28.9%
			520040	COVID-19 PAYROLL BENEFITS	$0	($17)	($143)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$17	$143	$0	$0	$0	$0	N/A
			550005							$5,000	$5,000	
				Increase in Pre-Trial services								
				BONDS - PRETRIAL	$18,410	$23,795	$21,088	$25,000	$25,000	$30,000	$30,000	20.0%
			550007	COST PER COPY	$95	$233	$44	$300	$300	$100	$100	-66.7%
			553005	TELEPHONE	$1,146	$1,152	$1,072	$1,750	$1,750	$1,750	$1,750	0.0%
			557000	POSTAGE	$0	$0	$0	$100	$100	$100	$100	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$0	$0	$0	$250	$250	$250	$250	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4425 - PRE-TRIAL SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154425	P-TRL EXP	561095	OTHER SMALL EQMT	$0	$0	$0	$200	$200	$200	$200	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$60,752**	**$68,217**	**$63,977**	**$70,918**	**$78,398**	**$86,749**	**$86,376**	**21.8%**
	Rev/Exp	**Total:**			**$60,752**	**$68,217**	**$63,977**	**$70,918**	**$78,398**	**$86,749**	**$86,376**	**21.8%**
FINAL	**TOTALS:**				**$56,154**	**$63,912**	**$59,492**	**$64,918**	**$72,398**	**$80,749**	**$80,376**	**23.8%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144520	TRANST REV	431300	DIST RELIEF REIMB - 5311 CARES	$0	$0	($173,747)	$0	($594,118)	$0	$0	N/A
				DISASTER REIMB VAC TRANSPORT	$0	$0	($31,157)	$0	$0	$0	$0	N/A
			434119							($420,053)	($420,053)	
				Fed (80%) & State (10%) grant reimbursement for: 5 - 20' LTVs with lifts 5 - Raised Roof Vans with lifts								
				DOT CTP CAPITAL GRANT	($105,643)	($266,913)	$0	($172,147)	($172,147)	($592,200)	($592,200)	244.0%
			434120							($210,069)	($210,069)	
				5311 Fed (80%) & State (5%) Administrative grant reimbursement FY22 allocation								
				DOT CTP ADMIN GRANT	($173,124)	($170,053)	($93,194)	($205,649)	($205,649)	($210,069)	($210,069)	2.1%
			434224	DOT RGP TRANSPORTATION	($84,955)	($100,248)	$0	($100,247)	($100,247)	$0	$0	-100.0%
			434225	DOT E&D TRANSPORT	($78,042)	($121,324)	$0	($121,324)	($121,324)	$0	$0	-100.0%
			453087	RGP PASSENGER FARES	($5,384)	($2,416)	($780)	($5,500)	($5,500)	$0	$0	-100.0%
				RGP PASSNG FARES - 5311 CARES	$0	$0	($542)	$0	$0	$0	$0	N/A
			453091	RTS PASSENGER FARES	($2,321)	($4,054)	($930)	($3,600)	($3,600)	$0	$0	-100.0%
			461025	INTEREST-E&D TRANSPORT	($50)	($50)	$0	($50)	($50)	$0	$0	-100.0%
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($449,518)**	**($665,058)**	**($300,350)**	**($608,517)**	**($1,202,635)**	**($802,269)**	**($802,269)**	**31.8%**
	1144521	RA GRT REV	425109	RTS CONTRACT TRANSPORTAT	($2,195)	($27,251)	($11,866)	($26,000)	($26,328)	$0	$0	-100.0%
				RTS CONTRACT TRANSPORTAT	$0	($35,283)	$0	$0	($62,500)	$0	$0	N/A
			431001	FEDERAL TRANSPORTATION GRANT	($111,934)	($109,003)	($47,464)	($104,000)	($105,309)	$0	$0	-100.0%
				FEDERAL TRANSPORTATION GRANT	($75,026)	($80,000)	$0	($80,000)	($80,000)	$0	$0	-100.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144521	RA GRT REV	431023	DOT 5310 E&D GRANT	$0	($35,283)	$0	$0	($62,500)	$0	$0	N/A
			431300	DISTR REIMB - COVID 5307 CARES	$0	$0	($266,685)	$0	($341,238)	$0	($125,000)	N/A
			434001	DEMO-TRANSPORTATION GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			434122	DEMO-DOT EMPLOYMENT TRANSPORTA	$0	$0	$0	$0	$0	$0	$0	N/A
			434124	DOT RGP TRANSPORTATION	$0	$0	$0	$0	$0	$0	$0	N/A
			434125	DOT E&D TRANSPORT	($25,788)	$0	$0	$0	$0	$0	$0	N/A
			438025	CONTRIBUTION-KANNAPOLIS	($10,700)	($15,400)	$0	($10,700)	($10,700)	$0	$0	-100.0%
			438026	DEMO-CONTRIBUTION KANNAPOIS	$0	$0	$0	$0	$0	$0	$0	N/A
			438040	CONTRIBUTION-CHINA GROV	($7,500)	($7,500)	$0	($7,500)	($7,500)	($7,500)	$0	-100.0%
			438041	DEMO-CONTRIBUTION CHINA GROVE	$0	$0	$0	$0	$0	$0	$0	N/A
			438045	CONTRIBUTION-LANDIS	($7,500)	($10,800)	$0	($7,500)	($7,500)	($7,500)	$0	-100.0%
			438046	DEMO-CONTRIBUTION LANIDS	$0	$0	$0	$0	$0	$0	$0	N/A
			438070	LOCAL GOV'T CONTRIBN-SALISBURY	($10,700)	($15,400)	$0	($10,700)	($10,700)	$0	$0	-100.0%
			438071	DEMO-LOCAL CONTR SALISBURY	$0	$0	$0	$0	$0	$0	$0	N/A
			453091	PASSENGER FARES - 5307 CARES	$0	$0	($1,934)	$0	($16,800)	$0	$0	N/A
				RTS PASSENGER FARES	($2,773)	$0	$0	$0	$0	$0	$0	N/A
				RTS PASSENGER FARES	($9,706)	($8,381)	($4,135)	$0	$0	$0	$0	N/A
				RTS PASSENGER FARES	$0	$0	$0	$0	$0	$0	$0	N/A
			453093	DEMO-RTS PASSENGER FARES	$0	$0	$0	$0	$0	$0	$0	N/A
			464005	RTS TRANS DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	($5,675)	($5,675)	$0	$0	-100.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144521	RA GRT REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($296,703)**	**($382,225)**	**($332,084)**	**($290,000)**	**($774,675)**	**($15,000)**	**($125,000)**	**-56.9%**
	1144522	MEDTR REV	425008	MEDICAID TRANSPORTAITON	($304,349)	($342,563)	($242,687)	($500,000)	($500,000)	($500,000)	($500,000)	0.0%
			Org Tot:		**($304,349)**	**($342,563)**	**($242,687)**	**($500,000)**	**($500,000)**	**($500,000)**	**($500,000)**	**0.0%**
	1144525	PROP REV	425010	FUEL REIMBURSEMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1144526	CTRTRN REV	425110	SAL CONTRACT TRANSPORT	($106,375)	($148,787)	($14,722)	($250,000)	($250,000)	$0	$0	-100.0%
			425111	OTHER CONTRACT TRANSPORT	($162,433)	($118,266)	($80,335)	($260,000)	($260,000)	($260,000)	$0	-100.0%
			453091	RTS PASSENGER FARES	($12,501)	($10,683)	($30)	$0	$0	$0	$0	N/A
			Org Tot:		**($281,309)**	**($277,736)**	**($95,087)**	**($510,000)**	**($510,000)**	**($260,000)**	**$0**	**-100.0%**
	1144529	OPER REV	425111	OTHER CONTRACT TRANSPORT	$0	$0	$0	$0	$0	$0	($266,700)	N/A
			431001	FEDERAL TRANSPORTATION GRANT	$0	$0	$0	$0	$0	$0	($341,000)	N/A
			431023	DOT 5310 E&D GRANT	$0	$0	$0	$0	$0	$0	($275,000)	N/A
			431080	HCCBG-TRANSPORTATION	$0	$0	$0	$0	$0	$0	($195,422)	N/A
			434224	DOT RGP TRANSPORTATION - STATE	$0	$0	$0	$0	$0	$0	($260,000)	N/A
			453091	RTS PASSENGER FARES	$0	$0	$0	$0	$0	$0	$0	N/A
			461025	INTEREST-E&D TRANSPORT	$0	$0	$0	$0	$0	$0	($50)	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**($1,338,172)**	**N/A**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
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Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	**Rev/Exp**	**Total:**			**($1,331,879)**	**($1,667,582)**	**($970,208)**	**($1,908,517)**	**($2,987,310)**	**($1,577,269)**	**($2,765,441)**	**44.9%**
EXP	1154520	TRANST EXP	510005	SALARIES-REGULAR	$96,906	$101,964	$102,019	$132,792	$132,792	$131,620	$130,353	-1.8%
			520005	HEALTH INSURANCE	$18,000	$17,910	$20,257	$13,944	$24,944	$26,208	$26,208	88.0%
			520010	MEDICARE TAX	$1,335	$1,419	$1,394	$1,926	$1,926	$1,803	$1,783	-7.4%
			520015	RETIREMENT	$7,535	$9,050	$10,416	$13,558	$13,558	$13,439	$13,471	-0.6%
			520020	SOCIAL SECURITY TAX	$5,710	$6,067	$5,958	$8,233	$8,233	$7,703	$7,624	-7.4%
			520025	WORKERS COMPENSATION	$856	$1,043	$1,245	$1,581	$1,581	$1,590	$1,575	-0.4%
			520030	401(K) CONTRIBUTIONS	$2,410	$2,118	$2,001	$3,986	$3,986	$3,948	$3,912	-1.9%
			532000							$24,799	$24,799	
				Covers RouteMatch annual service and maint Covers Admin cost for Finance Dept, HR, IT, CM and Facilities Maint								
				PROFESSIONAL SERVICES	$15,692	$22,455	$22,800	$30,188	$30,188	$24,799	$9,619	-68.1%
			532015	AUDITING	$5,000	$0	$0	$0	$0	$0	$0	N/A
			533001	CONTRACTED SERVICES	$0	$0	$0	$0	$0	$0	$0	N/A
			533007	CONTRACTED LAWN MAINT	$2,400	$2,400	$2,000	$2,800	$2,800	$2,400	$2,400	-14.3%
			533008	CONTRACTED TRASH COLLECT	$210	$216	$198	$500	$500	$250	$250	-50.0%
			533013	CONTRACT CLEANING	$4,740	$790	$0	$0	$0	$0	$0	N/A
			534030							$1,300	$1,300	
				Handheld and mobile radio repairs								
				TECHNOLOGY SERVICES-SERV&MAINT	$321	$1,166	$60	$1,300	$1,300	$1,300	$16,480	1,167.7%
			541040	UTILITY SERVICES-WATER	$560	$1,050	$299	$1,000	$1,000	$1,000	$1,000	0.0%
			543005							$700	$700	
				Annual Fire Extinguisher inspections								
				R&M-BUILDINGS	$257	$0	$662	$400	$675	$700	$700	75.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
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Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154520	TRANST EXP	544004	RENT-COMMUNICATIONS EQUIP	$4,200	$4,200	$3,850	$5,000	$5,000	$4,200	$4,200	-16.0%
			544020							$4,200	$4,200	
				Parking spaces lease with RSSS								
				RENT-LAND & BLDGS	$4,200	$4,200	$4,200	$8,400	$6,400	$4,200	$4,200	-50.0%
			550007							$1,600	$1,600	
				covers 2 Systel copy machines								
				COST PER COPY	$591	$652	$1,003	$2,000	$2,000	$1,600	$1,600	-20.0%
			552000	INSURANCE	$19,200	$19,200	$0	$19,200	$19,200	$0	$0	-100.0%
			553005	TELEPHONE	$2,622	$2,617	$1,797	$3,700	$3,700	$3,000	$3,000	-18.9%
			554000							$6,145	$6,145	
				Includes: Marketing ads, promotional items and legal advertising								
				ADVERTISING	$1,986	$2,521	$2,054	$6,400	$6,125	$6,145	$6,145	-4.0%
			555000	PRINTING	$188	$147	$2,641	$1,000	$3,000	$1,000	$1,000	0.0%
			556000	UNIFORMS	$0	$724	$0	$1,000	$1,000	$2,500	$2,500	150.0%
			557000	POSTAGE	$383	$613	$87	$1,000	$1,000	$500	$500	-50.0%
			558000	TRAVEL	$1,252	$857	$283	$3,000	$1,575	$3,000	$3,000	0.0%
			559000	TRAINING	$970	$0	$1,853	$1,100	$3,100	$1,100	$1,100	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,100	$1,100	$1,100	$1,100	0.0%
			561005	OFFICE SUPPLIES	$851	$848	$2,440	$3,000	$3,000	$1,400	$1,400	-53.3%
			561030	JANITORIAL SUPPLIES	$504	$722	$280	$2,000	$1,000	$500	$500	-75.0%
			562005	ELECTRICITY	$5,313	$4,988	$3,012	$5,000	$5,000	$5,000	$5,000	0.0%
			562025	NATURAL GAS	$1,379	$1,274	$1,049	$2,200	$2,200	$4,000	$5,000	127.3%
			564050							$2,000	$2,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154520	TRANST EXP	564050	Covers - NCPTA dues and National Safety Council annual membership								
				DUES AND SUBSCRIPTIONS	$600	$600	$1,025	$1,000	$1,425	$2,000	$2,000	100.0%
			575035							$480,942	$480,942	
				Replacing 10 vehicles meeting useful life requirement of 100,000: 5 - 20' LTV's with lifts 5 - Raised Roof Vans with lifts								
				C/A - VEHICLES	$120,891	$305,507	$162	$196,993	$196,993	$677,935	$677,935	244.1%
			584005	E&D TRANSPORTATION	$78,092	$121,374	$0	$121,374	$121,374	$0	$0	-100.0%
			585005	RGP TRANSPORT - 5311 CARES	$0	$0	$81,646	$0	$594,118	$0	$0	N/A
				RGP TRANSPORTION	$94,394	$111,387	$0	$111,387	$111,387	$0	$0	-100.0%
			Org Tot:		**$499,549**	**$750,077**	**$276,690**	**$708,062**	**$1,313,180**	**$935,940**	**$935,555**	**32.1%**
	1154521	RA GRT EXP	533001	CONTR SERV - COVID 5307 CARES	$0	$0	$61,619	$0	$283,038	$0	$0	N/A
				CONTRACTED SERVICES	$159,746	$214,429	$0	$160,000	$160,000	$0	$0	-100.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			584005	E&D TRANS - COVID 5307 CARES	$0	$0	$12,493	$0	$75,000	$0	$0	N/A
				E&D TRANSPORTATION	$142,691	$143,145	$59,330	$130,000	$131,637	$0	$0	-100.0%
				E&D TRANSPORTATION	$0	$77,671	$0	$0	$125,000	$0	$0	N/A
			Org Tot:		**$302,437**	**$435,246**	**$133,441**	**$290,000**	**$774,675**	**$0**	**$0**	**-100.0%**
	1154522	MEDTR EXP	558045	TRAVEL-VOLUNTEER-NONRELAT	$304,468	$342,299	$100,577	$500,000	$500,000	$500,000	$500,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$304,468**	**$342,299**	**$100,577**	**$500,000**	**$500,000**	**$500,000**	**$500,000**	**0.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154526	CTRTRN EXP	533001	CONTRACTED SERVICES	$162,433	$121,637	$20,286	$260,000	$260,000	$0	$0	-100.0%
				CONTRACTED SERVICES	$118,876	$166,350	$14,752	$250,000	$250,000	$0	$0	-100.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$281,309**	**$287,986**	**$35,038**	**$510,000**	**$510,000**	**$0**	**$0**	**-100.0%**
	1154529	OPER EXP	510005	SALARIES-REGULAR	$0	$0	$355,563	$578,146	$578,146	$719,823	$603,662	4.4%
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$500	$500	N/A
			510015	SALARIES-PART TIME	$0	$0	$36,724	$75,184	$75,184	$88,184	$88,184	17.3%
			520005	HEALTH INSURANCE	$0	$0	$139,230	$249,000	$249,000	$251,160	$218,400	-12.3%
			520010	MEDICARE TAX	$0	$0	$5,403	$9,474	$9,474	$11,258	$9,556	0.9%
			520015	RETIREMENT	$0	$0	$36,292	$59,029	$59,029	$73,565	$62,430	5.8%
			520020	SOCIAL SECURITY TAX	$0	$0	$22,963	$40,506	$40,506	$48,020	$40,815	0.8%
			520025	WORKERS COMPENSATION	$0	$0	$14,369	$29,400	$29,400	$28,670	$25,796	-12.3%
			520030	401(K) CONTRIBUTIONS	$0	$0	$1,540	$17,344	$17,344	$21,619	$18,146	4.6%
			533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$11,000	$11,000	$11,000	$0	-100.0%
			534030	TECHNOLOGY SERV & MAINT	$0	$0	$0	$2,100	$2,100	$2,500	$2,500	19.0%
			543020	R&M - VEHICLES	$0	$0	$47,540	$84,000	$84,000	$84,000	$84,000	0.0%
			552000	INSURANCE	$0	$0	$0	$20,000	$20,000	$20,000	$0	-100.0%
			553005	TELEPHONE	$0	$0	$0	$1,000	$1,000	$1,000	$0	-100.0%
			556000	UNIFORMS	$0	$0	$882	$4,600	$4,600	$5,000	$5,000	8.7%
			557000	POSTAGE	$0	$0	$0	$300	$300	$100	$0	-100.0%
			558000	TRAVEL	$0	$0	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			559000	TRAINING	$0	$0	$105	$7,000	$7,000	$7,000	$7,000	0.0%
			561005	OFFICE SUPPLIES	$0	$0	$84	$6,000	$6,000	$2,000	$0	-100.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4500 - ROWAN AREA TRANSIT
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154529	OPER EXP	561030	JANITORIAL SUPPLIES	$0	$0	$388	$400	$400	$500	$0	-100.0%
			561085	VEHICLE SUPPLIES	$0	$0	$7,513	$12,000	$12,000	$12,000	$12,000	0.0%
			561095	OTHER SMALL EQMT	$0	$0	$1,020	$4,500	$4,500	$4,500	$4,500	0.0%
			562020	MOTOR FUELS & LUBRICANTS	$0	$0	$10,417	$131,250	$131,250	$131,250	$145,397	10.8%
			575010	C/A - TECHNOLOGY	$0	$0	$0	$0	$88,000	$0	$0	N/A
			598000	RESERVE	$0	$0	$0	($1,149,570)	($1,149,570)	$0	$0	-100.0%
			Org Tot:		**$0**	**$0**	**$680,034**	**$194,663**	**$282,663**	**$1,525,649**	**$1,329,886**	**583.2%**
	Rev/Exp	**Total:**			**$1,387,763**	**$1,815,608**	**$1,225,780**	**$2,202,725**	**$3,380,518**	**$2,961,589**	**$2,765,441**	**25.5%**
FINAL	**TOTALS:**				**$55,883**	**$148,026**	**$255,573**	**$294,208**	**$393,208**	**$1,384,320**	**$0**	**-100.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4805 - DIV OF ECONOMIC DEVELOPMENT

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144805	ECON DV RV	434003							($1,027,211)	($961,510)	
				BRG - Innospec - 101,510 BRG - Eastern Wholesale - 400,000 BRG - Continental Plastics - 460,000								
				BUILDING REUSE/CDBG	$0	$0	($194,490)	$0	($760,000)	($1,027,211)	($961,510)	N/A
			434016							($451,650)	($451,650)	
				One NC - NY Air Brake - 185,000 One NC - Chewy - 166,650 One NC - Continental Plastics - 100,000								
				STATE INCENTIVE GRANT	$0	$0	($50,000)	($401,650)	($501,650)	($451,650)	($451,650)	12.4%
			434020	CDBG 18-E-3052 GRANT	$0	($1,500,000)	$0	($600,000)	($600,000)	$0	$0	-100.0%
			464100	RESTRICTED DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($160,400)	($160,400)	($131,100)	($81,101)	-49.4%
			Org Tot:		**$0**	**($1,500,000)**	**($244,490)**	**($1,162,050)**	**($2,022,050)**	**($1,609,961)**	**($1,494,261)**	**28.6%**
	Rev/Exp	**Total:**			**$0**	**($1,500,000)**	**($244,490)**	**($1,162,050)**	**($2,022,050)**	**($1,609,961)**	**($1,494,261)**	**28.6%**
EXP	1154805	ECON DV EX	561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			574000	C/A - OTHER IMPROVEMENTS	$0	$0	$0	$0	$0	$0	$0	N/A
			574046	C/A - ROAD	$0	$0	$0	$0	$0	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$8,071	$10,045	$6,152	$1,015,000	$905,954	$715,000	$715,000	-29.6%
			583111	MARKETING / BRANDING	$0	$50,000	$50,000	$50,000	$50,000	$50,000	$50,000	0.0%
			585002							$451,650	$451,650	
				One NC Fund - NY Air Brake - 185,000 One NC Fund - Chewy - 166,650 One NC Fund - Continental Plastics - 100,000								
				GRANT:STATE PUBLIC ACCESS	$0	$0	$50,000	$401,650	$501,650	$451,650	$451,650	12.4%
			590029	CDBG 18-E-3052 CHEWY	$0	$1,541,169	$11,042	$695,000	$663,000	$0	$0	-100.0%

ROWAN COUNTY
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Projection Number: 20221

Department: 4805 - DIV OF ECONOMIC DEVELOPMENT

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EXP	1154805	ECON DV EX	590080	INNOSPEC ACTIVE CHEMICALS	$0	$0	$196,490	$0	$312,000	$113,511	$113,511	N/A
			590081	CONTINENTAL PLASTICS	$0	$0	$4,000	$0	$480,000	$480,000	$480,000	N/A
			590082	EASTERN WHOLESALE FENCE, LLC	$0	$0	$0	$0	$33,700	$433,700	$433,700	N/A
			591014	CHARLOTTE REGIONAL PRTNRSHP	$41,980	$42,193	$42,379	$42,400	$42,400	$42,400	$42,400	0.0%
			591017	ECONOMIC DEVELOPMENT COMM	$238,000	$158,000	$158,000	$158,000	$158,000	$158,000	$158,000	0.0%
			591018	CHAMBER OF COMMERCE	$0	$0	$0	$0	$0	$0	$0	N/A
			591021	JOBS INITIATIVE PROGRAM RCCC	$0	$0	$100,000	$100,000	$100,000	$100,000	$100,000	0.0%
			Org Tot:		**$288,051**	**$1,801,407**	**$618,063**	**$2,462,050**	**$3,246,704**	**$2,544,261**	**$2,544,261**	**3.3%**
	Rev/Exp	**Total:**			**$288,051**	**$1,801,407**	**$618,063**	**$2,462,050**	**$3,246,704**	**$2,544,261**	**$2,544,261**	**3.3%**
FINAL	**TOTALS:**				**$288,051**	**$301,407**	**$373,573**	**$1,300,000**	**$1,224,654**	**$934,300**	**$1,050,000**	**-19.2%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4810 - TOURISM DEVELOPMENT AUTHORITY

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154810	TOUR DEV A	561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			583044	OCCUPANCY TAX REMITTANCE	$1,032,038	$925,345	$588,531	$792,000	$792,000	$891,000	$891,000	12.5%
			Org Tot:		**$1,032,038**	**$925,345**	**$588,531**	**$792,000**	**$792,000**	**$891,000**	**$891,000**	**12.5%**
	Rev/Exp	**Total:**			**$1,032,038**	**$925,345**	**$588,531**	**$792,000**	**$792,000**	**$891,000**	**$891,000**	**12.5%**
FINAL	**TOTALS:**				**$1,032,038**	**$925,345**	**$588,531**	**$792,000**	**$792,000**	**$891,000**	**$891,000**	**12.5%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4820 - INDUSTRIAL PARK
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144820	INDPRK REV	462035	RENT-NCQMA	($18,181)	($18,402)	($15,335)	($18,400)	($18,400)	($18,400)	($18,400)	0.0%
			492040	SALE OF INDUSTRIAL PARK	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($18,181)**	**($18,402)**	**($15,335)**	**($18,400)**	**($18,400)**	**($18,400)**	**($18,400)**	**0.0%**
	Rev/Exp	**Total:**			**($18,181)**	**($18,402)**	**($15,335)**	**($18,400)**	**($18,400)**	**($18,400)**	**($18,400)**	**0.0%**
EXP	1154820	INDPRK EXP	541040	UTILITY SERVICES-WATER	$220	$221	$148	$2,400	$2,400	$2,400	$2,400	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			562005	ELECTRICITY	$11,742	$11,747	$7,137	$16,000	$16,000	$16,000	$16,000	0.0%
			Org Tot:		**$11,962**	**$11,969**	**$7,285**	**$18,400**	**$18,400**	**$18,400**	**$18,400**	**0.0%**
	Rev/Exp	**Total:**			**$11,962**	**$11,969**	**$7,285**	**$18,400**	**$18,400**	**$18,400**	**$18,400**	**0.0%**
FINAL	**TOTALS:**				**($6,220)**	**($6,433)**	**($8,050)**	**$0**	**$0**	**$0**	**$0**	**N/A**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4830 - PLANNING
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144830	PLNG REV	425011	MAP SALES	($91)	($37)	($60)	($25)	($25)	($25)	($25)	0.0%
			425040							($75)	($75)	
				Increase in sign costs from previous years; 1 sign w/ 2 blades = $150. Anticipate 1 subdivision road needing sign in new project								
				ROAD SIGN SALES	($750)	$0	$0	($75)	($75)	($150)	($150)	100.0%
			453029	CELL TOWER FEES	($4,500)	$0	$0	($6,000)	($6,000)	($6,000)	($6,000)	0.0%
			453046							($4,500)	($4,500)	
				Anticipated average plan fee is $250 @ 1.5 submittals per month over 12 months = $4500								
				EROSION CONTROL FEES	$0	$0	($1,800)	$0	$0	($4,500)	($4,500)	N/A
			453077	PENALTIES AND INTEREST	$0	$0	($75)	$0	$0	($50)	($50)	N/A
			453081							($2,000)	($2,000)	
				Anticipate projects / submittals to generate similar revenues in 2022								
				PLANNING FEES	($670)	($5,880)	($6,230)	($3,000)	($3,000)	($5,000)	($5,000)	66.7%
			453082	REZONING-VARIANCE FEES	($3,600)	($2,240)	($3,000)	($2,000)	($2,000)	($2,000)	($2,000)	0.0%
			453088							($1,500)	($1,500)	
				Anticipate similar subdivision development in FY 22								
				SUBDIVISION REVIEW FEES	($6,200)	($3,360)	($7,140)	($3,000)	($3,000)	($4,500)	($4,500)	50.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($2,500)	($34,531)	($2,500)	($2,500)	0.0%
			Org Tot:		**($15,811)**	**($11,517)**	**($18,307)**	**($16,600)**	**($48,631)**	**($24,725)**	**($24,725)**	**48.9%**
	Rev/Exp	**Total:**			**($15,811)**	**($11,517)**	**($18,307)**	**($16,600)**	**($48,631)**	**($24,725)**	**($24,725)**	**48.9%**
EXP	1154830	PLANNING	510005	SALARIES-REGULAR	$304,006	$312,257	$313,522	$420,185	$420,185	$408,919	$417,823	-0.6%
				SALARIES-REGULAR	$0	$43	$1,448	$0	$1,091	$0	$0	N/A
			520005	HEALTH INSURANCE	$53,753	$55,435	$51,400	$70,218	$58,388	$65,520	$65,520	-6.7%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4830 - PLANNING
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154830	PLANNING	520008	HEALTH INSURANCE-RETIREES	$0	$0	$8,190	$0	$11,830	$21,840	$21,840	N/A
			520010	MEDICARE TAX	$4,246	$4,364	$4,318	$5,954	$5,954	$5,713	$5,862	-1.5%
			520015	RETIREMENT	$23,675	$28,298	$32,158	$41,987	$41,987	$41,753	$43,393	3.3%
			520020	SOCIAL SECURITY TAX	$18,157	$18,654	$18,273	$25,445	$25,445	$24,420	$24,999	-1.8%
			520025	WORKERS COMPENSATION	$2,246	$2,192	$2,343	$4,107	$4,107	$2,822	$2,995	-27.1%
			520030	401(K) CONTRIBUTIONS	$8,795	$8,831	$8,849	$12,610	$12,610	$12,270	$12,563	-0.4%
			520040	COVID-19 PAYROLL BENEFITS	$0	($14)	($442)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$14	$442	$0	$311	$0	$0	N/A
			532017	CONSULTING SERVICES	$4,000	$0	$3,200	$6,000	$26,000	$6,000	$26,000	333.3%
			533021	FORUM EXPENSE	$12	$183	$0	$200	$200	$200	$200	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$0	$0	$0	$0	$0	$0	$0	N/A
			543005	R&M-BUILDINGS	$0	$0	$0	$0	$0	$0	$0	N/A
			543015	R&M-EQUIPMENT	$0	$0	$0	$300	$300	$300	$300	0.0%
			543020	R&M-VEHICLES	$312	$66	$381	$2,800	$2,800	$2,800	$2,800	0.0%
			550007	COST PER COPY	$735	$1,294	$539	$1,500	$1,500	$1,500	$1,500	0.0%
			553005	TELEPHONE	$2,560	$2,780	$3,494	$5,000	$5,000	$5,000	$5,000	0.0%
			554000	ADVERTISING	$2,489	$3,252	$2,536	$3,000	$3,000	$3,000	$3,000	0.0%
			555000	PRINTING	$0	$335	$80	$500	$500	$500	$500	0.0%
			556000							$500	$500	
				2 new employees need equipment for field work								
				UNIFORMS	$0	$0	$10	$200	$200	$700	$700	250.0%
			557000	POSTAGE	$1,457	$1,131	$1,596	$1,500	$1,500	$1,500	$1,500	0.0%
			558000	TRAVEL	$2,569	$1,309	$0	$3,800	$3,800	$2,000	$2,000	-47.4%
			559000	TRAINING	$998	$1,424	$308	$2,500	$2,500	$2,000	$2,000	-20.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 **Department:** 4830 - PLANNING **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154830	PLANNING	561000	P-CARD CLEARING ACCOUNT	$0	$0	$20	$1,000	$1,000	$1,000	$1,000	0.0%
			561005	OFFICE SUPPLIES	$2,259	$2,073	$1,906	$2,500	$2,500	$2,500	$2,500	0.0%
			561095	OTHER SMALL EQMT	$2,060	$646	$69	$500	$500	$500	$500	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$1,051	$968	$1,007	$3,150	$3,150	$3,150	$6,300	100.0%
			564010	BOOKS	$0	$0	$0	$0	$0	$0	$0	N/A
			564050	DUES AND SUBSCRIPTIONS	$1,273	$1,249	$1,010	$2,000	$2,000	$2,000	$2,000	0.0%
			576030	F/A - FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			582000	SPECIAL PROJECTS	$0	$2,410	$0	$500	$500	$500	$500	0.0%
			582005							$35,000	$35,000	
				Approximately 10 Abandoned MH in the queue for NOV / Hearings that may render County responsible removal if owner does not abate								
				ABANDON MFG HOME REMOVAL	$9,800	$5,100	$8,900	$35,000	$31,700	$35,000	$35,000	0.0%
			582008	EMPLOYEE RETIREMENTS	$0	$0	$65	$300	$300	$0	$0	-100.0%
			582011	DEMOLITION EXPENSES	$4,375	$4,738	$9,255	$6,000	$9,300	$6,000	$6,000	0.0%
			590002	BANK CREDIT CARD FEES	$131	$197	$125	$300	$300	$300	$300	0.0%
			590008	SALES & USE TAX	$49	$0	$0	$25	$25	$25	$25	0.0%
			591103	HISTORIC LANDMARK COMMISSION	$292	$0	$0	$500	$32,531	$500	$500	0.0%
			Org Tot:		**$451,299**	**$459,228**	**$475,003**	**$659,581**	**$713,014**	**$660,232**	**$695,120**	**5.4%**
	1154835	GIS MAPNG	510005	SALARIES-REGULAR	$61,684	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$9,953	$0	$0	$0	$0	$0	$0	N/A
			520010	MEDICARE TAX	$891	$0	$0	$0	$0	$0	$0	N/A
			520015	RETIREMENT	$4,806	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4830 - PLANNING
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154835	GIS MAPNG	520020	SOCIAL SECURITY TAX	$3,808	$0	$0	$0	$0	$0	$0	N/A
			520025	WORKERS COMPENSATION	$153	$0	$0	$0	$0	$0	$0	N/A
			520030	401(K) CONTRIBUTIONS	$1,835	$0	$0	$0	$0	$0	$0	N/A
			533050	PROGRAMMING SERVICES	$11,822	$0	$0	$0	$0	$0	$0	N/A
			543015	R&M-EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			550007	COST PER COPY	$0	$764	$0	$0	$0	$0	$0	N/A
			553005	TELEPHONE	$956	$0	$0	$0	$0	$0	$0	N/A
			558000	TRAVEL	$887	$0	$0	$0	$0	$0	$0	N/A
			559000	TRAINING	$1,560	$0	$0	$0	$0	$0	$0	N/A
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$0	$0	$0	$0	$0	$0	$0	N/A
			561042	MAPPING SUPPLIES	$100	$0	$0	$0	$0	$0	$0	N/A
			561095	OTHER SMALL EQMT	$0	$0	$0	$0	$0	$0	$0	N/A
			564050	DUES AND SUBSCRIPTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			575090	C/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$121,727**	**$764**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**$573,027**	**$459,991**	**$475,003**	**$659,581**	**$713,014**	**$660,232**	**$695,120**	**5.4%**
FINAL	**TOTALS:**				**$557,216**	**$448,474**	**$456,697**	**$642,981**	**$664,383**	**$635,507**	**$670,395**	**4.3%**

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Randy Cress, Assistant County Manager/CIO
Ed Muire, Planning & Development Director
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Planning & Development Department 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Planning & Development Department effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Department Director may also submit reclassification requests. The study for the Planning & Development Department included all occupational groups/positions within the department and was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of every employee in the department was completed by the Department Director and the Human Resources Office to determine recommended compression adjustments.
3. The Department Director evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

Position Grade Placement Changes
Positions within the Planning & Development Department remain competitive with the defined labor market, with the exception of the position of Planner. It is recommended that this position be upgraded from grade 15 to grade 16. An expansion narrative and cost worksheet are included. The approximate cost of this request is $5,700 including benefits.

Individual Employee Compression Adjustments
The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associate's Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)

5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)
6. 3% increase for AICP certification for AICP Certification for the Planning Director and Assistant Planning Director.
7. 2% increase for Certified Floodplain Manager Certification for the Planning and Development Director, the Assistant Planning Director, and the Planner.
8. 2% increase for Federal Aviation Drone Certification for the Planner.

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

The approximate cost of this request is $12,488. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Position Reclassifications

The Planning & Development Director did not request any position reclassifications.

Future Salary Compression Prevention

In order to avoid future compression adjustments, Human Resources recommends the following:

1. Implementation of a Planning & Development Department Career Development Plan to encourage and reward existing employees in obtaining related degrees and/or certifications that will enhance their performance in their current position and contribute to the betterment of the services provided to citizens (this plan is included).
2. Implementation of a Planning & Development HR Personnel Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires and promotions should receive .5% credit for each year of comparable-level experience and be capped at 10%. These recommendations shall be a general guideline, but will not preclude the Director from requesting a higher or lower salary based upon individual departmental needs.

These measures will ensure that the salary recommendations for future new-hires and promotions will be based upon the same educational and work experience factors used in the study and will result in a consistent formula throughout the Department. The formula will also allow the Director to attract and retain employees with a competitive salary.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4950 - COOPERATIVE EXTENSION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1144955	CE-OT REV	433101	GRANTS - PRIVATE	$0	$0	$0	$0	$0	$0	$0	N/A
				GRANTS - PRIVATE	($1,500)	$0	$0	$0	$0	$0	$0	N/A
				GRANTS - PRIVATE	$0	($5,000)	$0	$0	$0	$0	$0	N/A
				GRANTS - PRIVATE	$0	($768)	$0	$0	$0	$0	$0	N/A
			434086	NRA FOUNDATION GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			449001	EXTENSION GENERAL REVENUE	($13,560)	($12,966)	($9,070)	($1,500)	$0	($2,000)	($2,000)	33.3%
			449003	4-H GENERAL REVENUE	($15,544)	($13,637)	($14,916)	($5,000)	$5,000	($5,000)	($5,000)	0.0%
			449005	LOCAL FOOD REVENUE	($870)	($661)	($122)	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	($100)	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($65,170)	$0	$0	N/A
			Org Tot:		**($38,955)**	**($40,334)**	**($36,704)**	**($6,500)**	**($66,170)**	**($7,000)**	**($7,000)**	**7.7%**
	Rev/Exp	**Total:**			**($38,955)**	**($40,334)**	**($36,704)**	**($6,500)**	**($66,170)**	**($7,000)**	**($7,000)**	**7.7%**
EXP	1154950	COOP EXP	532022	INTERPRETER SERVICES	$0	$0	$0	$250	$250	$250	$250	0.0%
			533001							$528	$528	
				3% COLA Administrative Assistant Salary								
										$600	$600	
				3% COLA Agriculture Agent Salary								
										$1,204	$1,204	
				3% COLA FCS Agent salary increase								
										$780	$780	
				3% COLA for Director Salary								
										$604	$604	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4950 - COOPERATIVE EXTENSION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154950	COOP EXP	533001	3% COLA Livestock salary								
										$730	$730	
				3% COLA Support Staff Salary								
										$827	$827	
				4H Agent 3% COLA								
										$1,560	$1,560	
				4H Agent has met all the requirements for title promotion from Assistant to Associate Agent.								
										$26,000	$26,000	
				4H Agent Salary 50/50 NCSU								
										$10,917	$10,917	
				4H Fringe Benefits 50/50 NCSU								
										$8,117	$8,117	
				Administrative Assistant Fringe Benefits 50/50 NCSU								
										$17,587	$17,587	
				Administrative Assistant Salary 50/50 NCSU								
										$8,623	$8,623	
				Agriculture Agent Fringe Benefits 50/50 NC A&T								
										$20,000	$20,000	
				Agriculture Agent Salary 50/50 NC A&T								
										$12,345	$12,345	
				Director Fringe Benefits 50/50 NCSU								
										$32,726	$32,726	
				Director Salary 50/50 split with NCSU								
										$40,135	$40,135	
				FCS Agent Salary 66/34 NCSU								

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4950 - COOPERATIVE EXTENSION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154950	COOP EXP	533001							$15,468	$15,468	
				FCS Agent Fringe Benefits								
										$1,140	$1,140	
				Livestock Agent 6% Title Promotion Increase 40/60 NCSU Agent has met all requirements for title promotion from Assistant to Associate Agent								
										$7,604	$7,604	
				Livestock Fringe Benefits 40/60 NCSU								
										$18,998	$18,998	
				LivestockAgent Salary 40/60 NCSU								
										$24,337	$24,337	
				Support Staff salary								
				CONTRACTED SERVICES	$238,991	$246,737	$161,645	$248,134	$248,134	$252,805	$252,805	1.9%
			543015	R&M-EQUIPMENT	$0	$0	$0	$500	$500	$500	$500	0.0%
			543020	R&M-VEHICLES	$7	$0	$70	$250	$250	$750	$750	200.0%
			544045	RENT:POSTAGE METER	$630	$1,050	$0	$1,400	$1,400	$1,400	$1,400	0.0%
			550007	COST PER COPY	$2,345	$2,835	$570	$4,000	$4,000	$4,000	$4,000	0.0%
			553005	TELEPHONE	$662	$664	$1,277	$2,100	$2,100	$2,100	$3,100	47.6%
			555000	PRINTING	$293	$172	$0	$500	$500	$1,000	$1,000	100.0%
			558000	TRAVEL	$2,786	$2,888	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			559000	TRAINING	$2,522	$1,617	$25	$2,000	$2,000	$2,000	$2,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$2,300	$2,300	$2,300	$2,300	0.0%
			561005	OFFICE SUPPLIES	$5,383	$4,292	$1,091	$3,500	$3,500	$5,000	$3,500	0.0%
			561015	EDUCATIONAL SUPPLIES	$0	$0	$39	$400	$400	$400	$400	0.0%
			561095							$3,500	$3,500	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4950 - COOPERATIVE EXTENSION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1154950	COOP EXP	561095	Family and Consumer Science Agent needs a new office desk and chair								
				OTHER SMALL EQMT	$1,519	$1,465	$0	$500	$500	$3,500	$500	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$493	$192	$100	$500	$500	$500	$1,000	100.0%
			564010	BOOKS	$25	$0	$0	$0	$0	$200	$200	N/A
			564050	DUES AND SUBSCRIPTIONS	$1,100	$1,300	$855	$1,400	$1,400	$1,400	$1,400	0.0%
			Org Tot:		**$258,267**	**$267,624**	**$165,671**	**$269,734**	**$269,734**	**$280,105**	**$277,105**	**2.7%**
	1154955	CE-OT EXP	561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			583005	ADVISORY BOARD	$0	$0	$0	$0	$64	$0	$0	N/A
			583033	FAMILY CONSUMER SCIENCE	$2,934	$734	$252	$0	$5,661	$0	$0	N/A
			583073							$10,000	$10,000	
				It took until November 2020 for our accounts to roll over.								
				4-H GENERAL EXPENSE	$12,759	$14,500	$6,881	$5,000	$27,277	$10,000	$10,000	100.0%
			583079	EXTENSION-GENERAL EXPENSE	$10,378	$8,437	$5,660	$1,500	$17,349	$1,500	$1,500	0.0%
			583081	HORTICULTURE EXPENSE	$1,869	$3,134	$704	$0	$5,863	$0	$0	N/A
			583082	LIVESTOCK EXPENSE	$2,062	$1,086	$5,289	$0	$8,259	$0	$0	N/A
			583106	LOCAL FOOD EXPENSE	$4,413	$503	$37	$0	$1,091	$0	$0	N/A
			585000	GRANT EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
				GRANT EXPENDITURES	$0	$1,500	$0	$0	$0	$0	$0	N/A
				GRANT EXPENDITURES	$0	$4,443	$0	$0	$557	$0	$0	N/A
				GRANT EXPENDITURES	$0	$719	$0	$0	$49	$0	$0	N/A
			Org Tot:		**$34,415**	**$35,055**	**$18,823**	**$6,500**	**$66,170**	**$11,500**	**$11,500**	**76.9%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4950 - COOPERATIVE EXTENSION

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	**Rev/Exp**	**Total:**			**$292,682**	**$302,679**	**$184,494**	**$276,234**	**$335,904**	**$291,605**	**$288,605**	**4.5%**
FINAL	**TOTALS:**				**$253,727**	**$262,345**	**$147,790**	**$269,734**	**$269,734**	**$284,605**	**$281,605**	**4.4%**

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Cooperative Extension	Department Number	4950
Account Name	F/A Furniture and Equipment		
Account Number	576030		
Item Description	Tow package and installation for 2018 Ford Explorer		$ 1,108

Justification *(please type in space below)*

In order to tranport a trailer for hauling equipment a tow package needs to be purchased and instlled for the 2018 Ford Explorer Cloninger Ford Tow Package Estimate 3/10/2021 Hitch, 2 Inch Ball, and Drop Bar, Wiring $408, Labor $700

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5010 - SOIL & WATER CONSERVATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1145010	S&W REV	431300	DISASTER RELIEF REIMBURSEMENT	$0	$0	$0	$0	$0	($19,000)	($19,000)	N/A
			433101	GRANT OUTDOOR ED LRNG CNTR	$0	$0	$0	$0	($2,500)	($2,500)	($2,500)	N/A
			434027	SOIL & WATER GRANT	($24,471)	($24,886)	$0	($24,886)	($24,886)	($24,886)	($24,886)	0.0%
			434028	STATE SOIL CONSERVATION	($3,600)	($3,600)	$0	($3,600)	($3,600)	($3,600)	($3,600)	0.0%
			464900	MISC DONATIONS	$0	($1,500)	($1,250)	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($1,775)	($1,775)	($1,775)	N/A
			Org Tot:		**($28,071)**	**($29,986)**	**($1,250)**	**($28,486)**	**($32,761)**	**($51,761)**	**($51,761)**	**81.7%**
	Rev/Exp	**Total:**			**($28,071)**	**($29,986)**	**($1,250)**	**($28,486)**	**($32,761)**	**($51,761)**	**($51,761)**	**81.7%**
EXP	1155010	S&W EXP	510005	SALARIES-REGULAR	$66,821	$81,049	$67,933	$82,381	$82,381	$85,870	$91,197	10.7%
				SALARIES-REG COVID-19	$0	$0	$124	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$15,490	$20,182	$18,018	$19,920	$19,920	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$962	$1,163	$975	$1,181	$1,181	$1,230	$1,318	11.6%
			520015	RETIREMENT	$5,655	$7,809	$7,338	$8,883	$8,883	$9,262	$10,084	13.5%
			520020	SOCIAL SECURITY TAX	$4,114	$4,973	$4,169	$5,047	$5,047	$5,257	$5,606	11.1%
			520025	WORKERS COMPENSATION	$441	$463	$389	$471	$471	$492	$587	24.6%
			520030	401(K) CONTRIBUTIONS	$1,498	$2,431	$2,042	$2,472	$2,472	$2,577	$2,752	11.3%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($67)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$67	$0	$0	$0	$0	N/A
			533060	CLERICAL SERVICES	$100	$0	$0	$200	$200	$200	$200	0.0%
			543015	R&M-EQUIPMENT	$390	$301	$80	$200	$200	$500	$500	150.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5010 - SOIL & WATER CONSERVATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155010	S&W EXP	550007	COST PER COPY	$195	$401	$51	$400	$400	$400	$400	0.0%
			553005	TELEPHONE	$0	$160	$603	$1,400	$1,400	$1,400	$1,000	-28.6%
			557000	POSTAGE	$0	$97	$37	$100	$100	$100	$100	0.0%
			558000	TRAVEL	$1,669	$1,872	$524	$1,900	$1,900	$3,900	$1,900	0.0%
			559000	TRAINING	$250	$1,234	$405	$600	$600	$1,600	$600	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$556	$558	$185	$300	$300	$600	$600	100.0%
			561095							$500	$500	
				New line item for small equipment created in 2021 budget but no funds assigned								
				OTHER SMALL EQMT	$0	$0	$0	$0	$0	$500	$500	N/A
			564050	DUES AND SUBSCRIPTIONS	$1,464	$1,364	$875	$1,500	$1,500	$1,500	$1,500	0.0%
			582025	DISASTER RELIEF	$0	$0	$0	$0	$0	$19,000	$19,000	N/A
			583001	DONATION EXPENDITURES	$1,300	$765	$446	$0	$1,775	$0	$0	N/A
			583016	EDUCATIONAL PROJECT	$3,380	$5,009	$2,602	$3,500	$3,500	$4,000	$3,500	0.0%
			585000	GRANT EXP-OUTDOOR ED LRN CNTR	$0	$0	$1,373	$0	$2,500	$2,500	$2,500	N/A
			Org Tot:		**$104,286**	**$129,832**	**$108,169**	**$130,455**	**$134,730**	**$162,728**	**$165,684**	**27.0%**
	Rev/Exp	**Total:**			**$104,286**	**$129,832**	**$108,169**	**$130,455**	**$134,730**	**$162,728**	**$165,684**	**27.0%**
FINAL	**TOTALS:**				**$76,215**	**$99,846**	**$106,919**	**$101,969**	**$101,969**	**$110,967**	**$113,923**	**11.7%**

ROWAN COUNTY **2022 BUDGET YEAR**
EXPANSION NARRATIVE
GENERAL

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Soil and Water	Department Number	5010
Account Name			
Account Number			
Item Description	Vehicle-Ford F-250 Crew Cab 4 dr/4x4 with bed cover		$ 33,506

Justification *(please type in space below)*

The Soil and Water Department wishes to request a crew cab 4 door, 4x4 pickup with bed cover for employee business use. Currently, employees use their personal vehicles for County business. Since adding an Educational Coordinator to our staff, we feel that a vehicle is now justified. The Natural Resources Conservationist would use the pickup for travel to farms for conservation field work. A pickup is needed since he/she will need to haul equipment such as survey equipment, hand tools, and other bulky items such as stakes and fence posts. The Soil and Water Department also has a large no-till drill, which is towed behind a pickup to field locations to be used for conservation work. On occasion, we will need to haul enclosed trailers owned by the NC Department of Agriculture to educational events. The vehicle will be shared with the Education Coordinator, who travels around the County to schools and other events for educational purposes. The vehicle will be taken out of County on a somewhat regular basis for training and meetings.

ROWAN COUNTY
EXPANSION NARRATIVE
NEW POSITION

2022 BUDGET YEAR

Department Name	Animal Services	Department Number	
Position Title	Office Assistant III (2 positions)	Total Cost from Position Request; including wages, benefits and supplies/equipment	see below

Justification *(please type in space below)*

This request reflects the need to add 2 new full time Office Assistant III positions to the Animal Shelter beginning January 1, 2022 due to the addition of a new Dog Adoption Center facility. The cost per OA III per year with benefits is $47,560 x 2 = $95,120. However, please note that these positions will only be paid for 6 months out of the 2022 fiscal year. It won't be until 2023 fiscal year that we will need this entire amount added to the budget. Funds needed are as follows:

2022 Fiscal Year = 6 months salary ($47,560) salary plus ($7,342) one-time equipment costs = $54,902

2023 Fiscal Year (cost will lower to $47,650 x 2 = $95,120 because equipment costs will no longer apply)

ROWAN COUNTY
EXPANSION WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Animal Services-Shelter				
Position Title	Office Assistant III				
Hours *(per week)*	40	Increase		Grade	7 ($27,753) up to 10th percentile
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		$30,528

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 30,528.00	$ -	$ -	$ 30,528.00
Health Insurance	$910 / Mo	9,960.00	-	-	9,960.00
Medicare	1.45%	443.00	-	-	443.00
Retirement	10.21%	3,117.00	-	-	3,117.00
Social Security	6.20%	1,893.00	-	-	1,893.00
Workers Comp (Varies)	2.30%	703.00	-	-	703.00
401(k)	3.00%	916.00	-	-	916.00
Total Salary / Benefits		47,560.00	-	-	47,560.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		400.00	-	-	400.00
Computer		750.00	-	-	750.00
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		340.00	-	-	340.00
Software Licensing		1,000.00	-	-	1,000.00
Uniforms		281.00	-	-	281.00
Supplies: Medical (Pre Exposure Rabies Vaccine)		900.00	-	-	900.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		3,671.00	-	-	3,671.00
Total Cost		$ 51,231.00	$ -	$ -	$ 51,231.00

ROWAN COUNTY
CONTINUATION NARRATIVE

2021-2022 BUDGET YEAR

This form is used to explain any increases in your continuation budget			
Department Name	Animal Services	Department Number	6450
Account Name	Salaries: Part Time		
Account Number	1156450-510015		
Item Description	PT Shelter Attendants to Replace 2 Inmates		$70,484.00

Justification *(please type in space below)*

During the Covid pandemic the Animal Shelter lost 3 inmates who worked 7 days a week for 8 hours every day. We have been told that this program may no longer be available to us once things go back to normal.

This increase reflects the need to replace 2 of those 3 inmates with part time shelter attendants. These inmates worked 8 hours a day for 7 days a week. 2 inmates represent 224 man hours per per pay period.

224 hours X 26 pay periods/year = 5,824 man hours
5,824 hours X $12.10222 pay rate = $70,483.329 ($70,484)

Increase: **$70,484**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5090 - SPECIAL APPROPRIATIONS-ED
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155090	SPEC EXP	591003	CABARRUS/ROWAN MPO	$10,144	$15,666	$15,232	$15,703	$21,360	$21,360	$21,360	36.0%
			591005	THIRD CREEK WTRSHED MAINT	$5,534	$5,534	$5,534	$5,534	$5,534	$5,534	$5,534	0.0%
			591006	ROWAN RESCUE SQUAD	$433,580	$398,000	$398,000	$398,000	$398,000	$398,000	$398,000	0.0%
			591007	ARMY AV FLIGHT FACILITY	$2,500	$2,000	$2,000	$2,000	$2,000	$2,000	$1,500	-25.0%
			591008	SAL/RWN HUMAN REL COUNCIL	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	0.0%
			591009	PREVENT CHILD ABUSE	$5,000	$10,000	$10,000	$10,000	$10,000	$10,000	$0	-100.0%
			591010	NC TRANSPORTATION MUSEUM	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	$30,000	0.0%
			591011	ROWAN MUSEUM	$18,000	$18,000	$18,000	$18,000	$18,000	$18,000	$18,000	0.0%
			591012	ROWAN ARTS COUNCIL	$34,692	$34,692	$34,692	$34,692	$34,692	$34,692	$34,692	0.0%
			591015	FORESTRY SERVICE	$54,283	$56,000	$41,232	$56,000	$56,000	$56,000	$56,000	0.0%
			591016	YADKIN-PEEDEE ASSOCIATION	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$0	-100.0%
			591017	ECONOMIC DEVELOPMENT COMM	$416,403	$416,403	$416,403	$416,403	$416,403	$416,403	$416,403	0.0%
			591018	CHAMBER OF COMMERCE	$5,100	$2,600	$2,600	$2,600	$2,600	$2,600	$2,600	0.0%
			591020	ROWAN VOCATIONAL OPPORTUN	$66,532	$66,532	$66,532	$66,532	$66,532	$66,532	$66,532	0.0%
			591026	FOOD FOR THOUGHT	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	$5,000	0.0%
			591036	COMMUNITIES IN SCHOOLS	$1,400	$1,400	$1,400	$1,400	$1,400	$1,400	$1,400	0.0%
			591061	RIVERPARK (BULLHOLE)	$3,000	$17,500	$10,000	$10,000	$10,000	$10,000	$10,000	0.0%
			591098	UNITED WAY DAY OF CARING	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	$3,000	0.0%
			591100	SAVING GRACE FARM	$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	$3,500	0.0%
			591101	CCOG - OLDER AMERICAN LUNCH	$0	$2,000	$2,000	$2,000	$2,000	$2,000	$2,000	0.0%
			591102	SALSIBURY ROWAN CRIME STOPPERS	$1,500	$0	$1,500	$1,500	$1,500	$1,500	$1,500	0.0%
			591106	ROWAN COUNTY LITTLE LEAGUE	$5,000	$10,000	$5,000	$0	$5,000	$5,000	$5,000	N/A
			591115	CROSBY SCHOLARS	$5,500	$5,500	$5,500	$5,500	$5,500	$5,500	$5,500	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5090 - SPECIAL APPROPRIATIONS-ED
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155090	SPEC EXP	591116	FAMILIES FIRST NC	$0	$8,000	$8,000	$8,000	$8,000	$8,000	$8,000	0.0%
			591117	BELL TOWER GREEN	$0	$0	$0	$0	$0	$0	$200,000	N/A
			Org Tot:		**$1,139,868**	**$1,131,327**	**$1,095,125**	**$1,105,364**	**$1,116,021**	**$1,116,021**	**$1,300,521**	**17.7%**
	Rev/Exp	**Total:**			**$1,139,868**	**$1,131,327**	**$1,095,125**	**$1,105,364**	**$1,116,021**	**$1,116,021**	**$1,300,521**	**17.7%**
FINAL	**TOTALS:**				**$1,139,868**	**$1,131,327**	**$1,095,125**	**$1,105,364**	**$1,116,021**	**$1,116,021**	**$1,300,521**	**17.7%**

BELL
TOWER
GREEN

P.O. Box 4242, Salisbury, NC 28145
(704) 637-0511 / www.belltowergreen.org

May 11, 2021

Mr. Aaron Church
Rowan County Manager's office
130 W. Innes St.
#210
Salisbury, NC 28144

RE: 2021-2022 Budget

Dear Mr. Church:

It is with sincere respect and humility that I write this letter to request $200,000 in funding from Rowan County to assist Bell Tower Green in completion of our community park and gathering space.

As you and I have discussed before, we have designed and are in the process of building 16 new diagonal parking spaces in front of the County Library to assist in addressing concerns originally expressed by Librarian Jeff Hall. We have continued to speak with Melissa Oleen about parking and access to the Library, and we have also communicated with you about our goals of ensuring safety and beauty in your literal and figurative front yard at the County Administrative Building.

As you are aware, we have raised more than $12 Million for completion of this park and commons area for the citizens of our county, as well as to encourage visitors from across the state and beyond. Working with many stakeholders throughout the community, we have tried to create a beautiful space that we can be proud of for generations to come, and that will prove an economic boom for our downtown area.

Most of the financial support for this park has come from Rowan County. Rowan County Citizens have contributed more than $9 Million to the construction of this park. The City of Salisbury will have invested just over $500,000 towards construction, and will invest much more in management in the park once complete. Cheerwine, Food Lion, F&M Bank, Novant Rowan, Wallace Realty, Rotary Club of Salisbury, an anonymous Rowan County employer, Taylor Clay

Products, Carolina Stalite, and the Kiwanis Club of Salisbury combine to account for an additional $1.5 Million in contributions to this park. The balance of funds have come from individuals, foundations, and government agencies outside of Rowan County.

Truly this has been a grassroots effort to make our community a better place to live. We believe that our efforts will reap benefits for the citizens of Rowan County for many years to come, and we ask that you help us finalize our fundraising with this one-time contribution towards completion of the parking and paving along Fisher Street in front of the library.

Bell Tower Green will open to the public unofficially sometime this summer, and working with the State of NC and the City of Salisbury, we hope to have fresh pavement along all of the streets and parking spaces surrounding the park. The $200,000 is a fraction of the total cost we are spending in street improvements which include new curbing, milling, grading, engineering (stormwater), paving, and installation of a raised pedestrian crosswalk from the library into the park.

Our board of directors truly believes that Rowan County citizens will be proud of their investment in this park. We are counting on this commitment to finish off the park "in the black" even after cost increases and completion of a larger than expected public performance stage to serve the needs of our citizens as requested by us. Should you desire to see verification of costs for parking or street improvements or other elements of the park, we are happy to provide them.

We will have a formal grand opening the second week of September, culminating in the "Pops at the Post" concert across from the County Administrative Offices, and we are hoping that we can recognize Rowan County as a major partner in the completion of this park at the grand opening.

Please feel free to reach out to me or Dyke Messinger, President of our Board, at (704) 649-5235 if you would like more information for your board in consideration of this request.

Thank you for your consideration. We do understand that public funds are always in short supply, and times are very uncertain. Your investment in this park will be one that we think you will be very proud of as the park gets "dressed up" and ready to be unveiled in the next couple of months.

Sincerely,

Jason A. Walser
Vice President, Bell Tower Green, Inc.

DEPARTMENT OF THE ARMY
ARMY AVIATION SUPPORT FACILITY #2
1235 NATIONAL GUARD RD
SALISBURY NC 21847

REPLY TO
ATTENTION OF:

26 February 2021

RE: Request for funds for 2021-2022

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes St.
Salisbury, NC 28144

Dear Ms. Bevis,

Thank you for your continued support of the North Carolina National Guard. Your continued support over the years for the Soldiers and Aircrews at Army Aviation Support Facility #2; located at the Mid Carolina Airport (Rowan County) is very much appreciated. Funding received from Rowan County continues to enhance our operations and quality of life for our Soldiers. The funds received are used to pay for items and self-help projects that remain unfunded by the State, the Federal government, or are unavailable through normal supply channels. The non-appropriated funds give us the flexibility to quickly solve funding issues, focus on mission readiness, and make necessary minor repairs to our facility and work environments.

Our flight facility at Mid Carolina Regional Airport maintains and flies 13 x UH-60L Blackhawk Helicopters in support of domestic operations and war time missions abroad. In 2019-2020, we faithfully served the citizens of North Carolina by providing Soldiers in support of COVID 19 operations. Additionally, we performed multiple helicopter hoist rescues of injured citizens in the mountains of North Carolina. We are committed professionals and stand ready with our state partners in Emergency Management.

I understand these funds are provided by tax payers and I will ensure these funds are managed appropriately and expenditures are scrutinized in accordance with our fiscal law regulations covering non-appropriated funds.

These projected funds for 2030-2021 will be used to make much needed and continued improvements and purchases of equipment and items instrumental to our organization's mission accomplishment and quality of life improvements for our Soldiers.

Our request for 2020-2021 is $1,500.00. Consideration by the Board of Commissioners is greatly appreciated.

Point of contact for questions about this request is the undersigned at 984-661-6501.

Sincerely,

DANIEL J. McAULIFFE
LTC, AV, NCARNG
Commanding

Cabarrus-Rowan MPO Local Match Table

MPO Member	Percent	
Concord	25.0%	$ 16,188
Rowan County	24.2%	$ 15,703
Cabarrus County	15.6%	$ 10,135
Kannapolis	13.5%	$ 8,727
Salisbury	10.6%	$ 6,864
Harrisburg	3.6%	$ 2,360
China Grove	1.3%	$ 852
Spencer	1.0%	$ 669
Landis	1.0%	$ 634
Midland	1.0%	$ 629
Granite Quarry	0.9%	$ 600
Rockwell	0.7%	$ 432
E. Spencer	0.5%	$ 314
Mount Pleasant	0.5%	$ 338
Cleveland	0.3%	$ 178
Faith	0.3%	$ 165
Total		$ 64,789

CENTRALINA
REGIONAL COUNCIL

Centralina Regional Council (Centralina) requests $27,500.00 in funding for regional and county specific services, projects, and coordination. The funds requested include membership dues to the Centralina Economic Development Commission (CEDC), matching funds for senior aging services, and Rowan County's Older American Month/Resident Rights Luncheon as outlined below.

Economic Development

Centralina works with various towns, cities, and municipalities in Rowan County to address economic challenges and disadvantages regarding economic growth by providing technical assistance to improve housing and public infrastructure, leveraging private and public resources, and pursuing grants on your behalf.

Centralina houses the Centralina Economic Development District (CEDD), which is the nine-county U.S. Commerce Economic Development Administration's (EDA) designated regional Economic Development District (EDD). The CEDD manages the creation and implementation of the mandated Comprehensive Economic Development Strategy (CEDS) *"Prosperity for Greater Charlotte"*.

Membership in the CEDD helps your county by preparing and completing U.S. Dept. of Commerce strategic plans to promote community economic growth and create jobs. Membership in the CEDD also enables participating jurisdictions to be eligible for EDA technical assistance and public works grants, such as the $2,000,000 construction grant for the Rowan-Cabarrus Community College expansion project. Rod Crider, Rowan County EDC, Executive Director currently sits on the EDD board of directors.

The District is also currently working on the following projects at the regional scale:

- Economic Cluster Strategy update in preparation for a formal update to the CEDS plan in the coming year. Funding from the EDA will enable Centralina to develop strategic short-term and long-term economic recovery and resilience assessments, including assessing how the region's economic clusters are impacted by COVID-19 and artificial intelligence.
- The Disaster Resiliency Project will assist the region in greater efficiencies and resiliency to manage recovery efforts current and future events. Funding from the EDA will enable Centralina to develop a regional umbrella emergency management plan and establish a regional roundtable of emergency managers from all nine counties and major cities.

In FY2021-2022, Centralina will continue our work with the Rowan County EDC and Rowan County on these regional projects, as well as, identifying county-specific projects eligible for EDA grant assistance.

Aging Services

Centralina' s Aging Department is authorized under the Older Americans' Act (OAA) of 1965 and as such is charged with helping communities design, develop, and deliver programs and services that help vulnerable older and disabled adults live with independence and dignity in their homes and communities. This is accomplished through a combination of direct and subcontracted services.

Centralina provides funds to Rowan County through the Home and Community Care Block Grant (HCCBG) which includes such services as transportation and nutrition programs, Legal Services, Senior Center Operations, Adult Day Care/Adult Day Health and In-Home Aide Services. Other funds provided to the county include Family Caregiver Support, Senior Center General Purpose, and Health Promotion/Disease Prevention programs.

Centralina provides direct services to county residents via "evidence based" health classes for falls prevention and self-management of chronic conditions. In response to the pandemic, Centralina taught all approved health and wellness workshops such as the chronic disease self-management, diabetes self-management and chronic pain self-management in the virtual or telephone format. We also support Long-Term Ombudsman program in the county which includes resolving complaints on behalf of residents in nursing and adult care homes. Due to visiting restrictions, the Ombudsman delivered residents rights brochures, stimulus check and voters' rights information and individual goodie bags during Resident's Rights Month to ensure that residents rights were not compromised during the pandemic.

Centralina seeks local matching funding for Aging Service Programs due to the reduction of federal and state reimbursement for our costs to administer these programs; in addition, we have experienced an increase in activity levels due to pandemic response and costs required to fulfill our obligations to manage these programs in Centralina counties. Centralina prepares and sends a separate letter to the County outlining the matching funds calculation, but the estimated amount for budgeting purposes is: $21,400.00.

Centralina also seeks a contribution of $2,000 towards the Rowan County Older American Month/Resident Rights Luncheon in partnership with the Rowan County Nursing Home and Adult Care Home Community Advisory Committee. May is Older Americans Month and this May we also recognize residents in long-term care facilities, which includes nursing homes, adult care homes and family care homes. This is an opportunity to celebrate Resident Rights in long term care and partner with other senior services and agencies in the county. We have always relied on aging services and facilities to help defray the cost of the event, but their financial contributions are limited; any assistance Rowan County can give would be greatly appreciated. Question regarding the event can be directed to Patricia Cowan, Regional Long Term Care Ombudsman at 704-779-8583 or pcowan@centralina.org.

Summary of Funding Request

CEDC Membership dues:	$ 4,100
Senior Aging Service match:	$21,400
Older American Month/Residents Rights Lunch	$ 2,000
Total	$27,500

March 8, 2021

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Re: Charlotte Regional Business Alliance FY 2021/2022 Funding Request

Dear Rowan County Board of Commissioners:

Thank you and the citizens of Rowan County for your continued support. The Charlotte Regional Business Alliance is a non-profit organization dedicated to the economic development of the Charlotte 15-county region in North and South Carolina.

The Alliance is requesting $42,626.40 for FY 2021/2022 from Rowan County. This request is based on the 2019 US Census Bureau population estimate of 138,428, multiplied by **$0.30 per capita assessment**. The Charlotte Regional Business Alliance generally adjusts each county's contribution annually based on the latest certified population information.

I have included the following information to further describe the purpose and performance objectives of the Charlotte Regional Partnership.

- City/County Investment Benefits
- ROI – Rowan County

The Alliance has an annual audit. Cherry Bekaert, our auditors, will be completing our 2020 audit on March 27, 2021.

Thank you in advance for your consideration of the Charlotte Regional Business Alliance funding request. We look forward to working with you and your colleagues in the coming year for the mutual benefit of Rowan County and the Charlotte region.

Sincerely,

Joaquin Soria, CFO

County/City Investment Benefits

Your public dollars are directed to fund our efforts to recruit businesses around the world to invest in the Charlotte Region. Our business recruitment efforts are supported by a nationally recognized team of economic developers, a best-in-class research team and a strategic marketing and communications team that ensures our region stays top-of-mind with site selectors, c-suite and commercial real estate executives. Specific deliverables by group are listed below to highlight our efforts.

Business Recruitment

- 21 planned recruiting trips in North America, Europe and Asia for 2021
- Project management expertise for all companies considering expansion or relocation to the Charlotte Region
- Annual goal of 80 qualified projects for the region in 2021 generated through a combination of site selection consultants and primary lead generation
    - Projects are defined as
        - Clearly articulated interest in the Charlotte Region
        - Decision-making criteria on what will drive the company's location decision and project scope (jobs, investment, proximity to airport, real estate criteria, labor availability, infrastructure, etc.)
        - Decision timeframe of no more than 24 months
        - Business qualifiers that increase the project's feasibility (funding, sales, regulatory approval, etc.)
- Providing support for existing international companies with their growth efforts
- Assist and work with new foreign direct investment into the region
- Coordinate and execute site visits/regional tours
- Facilitate connections and meetings with public and private partners throughout our region to provide relevant insight for relocation or expansion decisions
- Provide access to network of talent and workforce development partners to better understand regional workforce, training and development.
- Concierge-level service for international companies considering expansion into our region with two foreign-born nationals on our business recruitment team

Research

- Custom analysis and support for all counties and cities to support recruiting efforts
- Access to data bases to assist in location decisions including: Panjiva, EMSI, JobsEQ, CoStar, LinkedIn Talent Insights, Businesswise, IMPLAN, ESRI, Crunchbase, Gazelle AI and GIS Planning
- Industry deep dives on specific industries including: Automotive, Advanced Manufacturing, Healthcare, Financial Services, IT/Technology, Headquarters and International Business/Foreign Direct Investment
- Quarterly/Annual Reporting on the economic health/business growth in the region
- Labor and Talent studies
- Regional analysis

Marketing

- Regional campaign focused in NY/NJ, Chicago, LA, SF, Montreal and Toronto generating 7 – 10M impressions with target audience of site selectors, c-suite and commercial real estate executives
- E-newsletter issued six times a year to site selectors and commercial real estate executives highlighting regional accomplishments and featuring select available properties
- On-going development and maintenance of the CLT Alliance website with over 200K visitors in 2020
- Development of regional materials for recruiting trips, site visits and project support
- Forward Together Series in Charlotte Business Journal highlighting the regional strengths by county
- Provide regional earned marketing opportunities in the European and Asian markets

Rowan County CLT Alliance Report
Business Recruitment 2020 (Jan.-Dec.)

CHARLOTTE REGIONAL BUSINESS ALLIANCE

Business Recruitment

(All Data Points are Specific to Opportunities Provided to your County)

Generated Projects

29

# of Potential Jobs from Generated Projects

7,345

Potential Capital Investment from Generated Projects

$261M

Project Visits

1

Generated Project: Opportunity sourced by the Alliance that has clearly articulated interest in the Charlotte region; decision-making criteria and project scope; decision timeframe of no more than 24 months; and business qualifiers of feasibility.

Projects Located

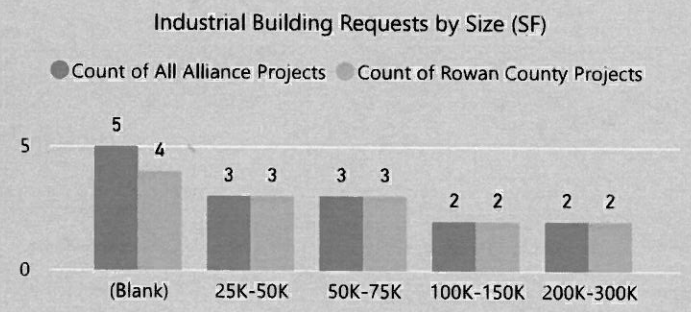
Eastern Wholesale Fence

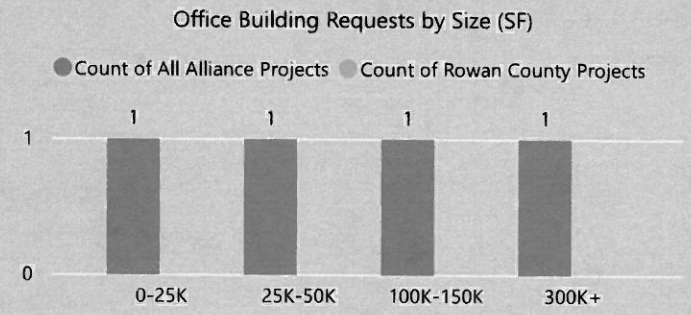
# of Jobs

142

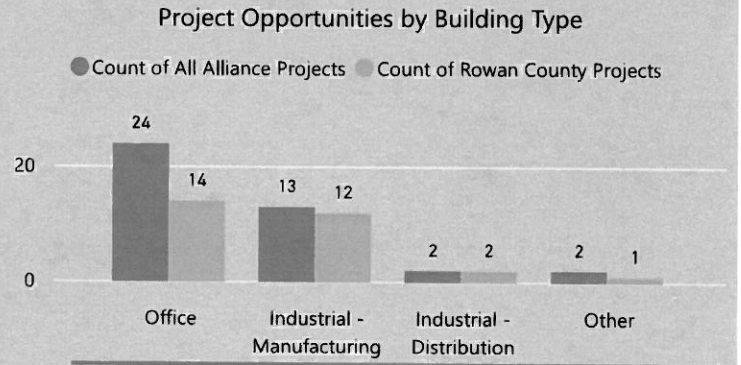
Capital Investment

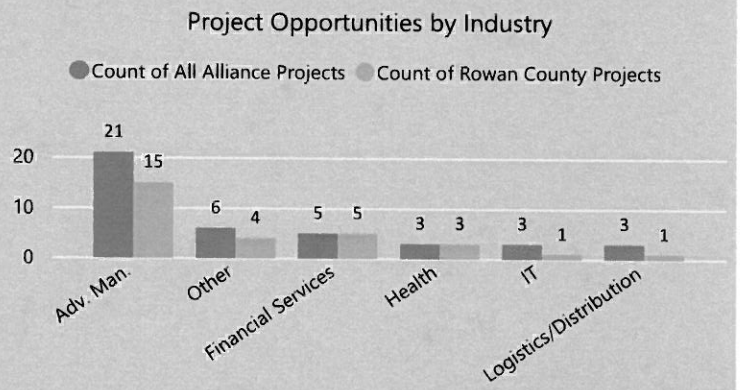
18M

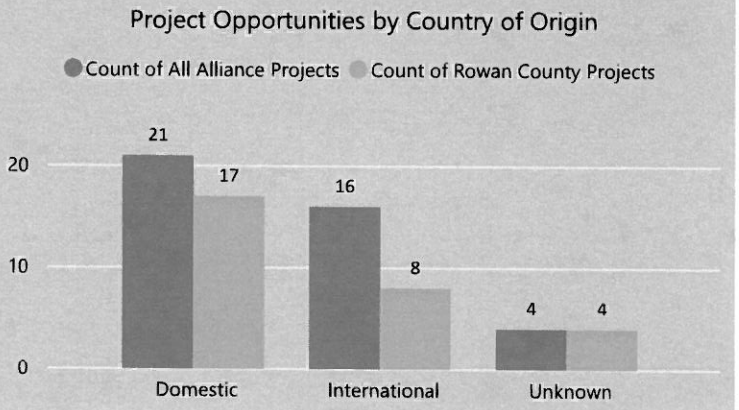




Projects Opportunities for Your County





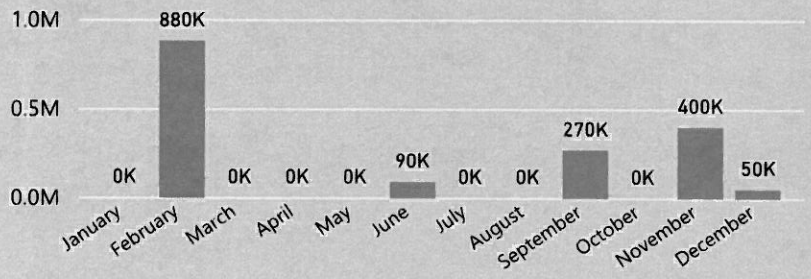


Rowan County CLT Alliance Report 2020
Marketing, Talent, Policy, and Research 2020 (Jan.-Dec.)

CHARLOTTE REGIONAL BUSINESS ALLIANCE

Marketing

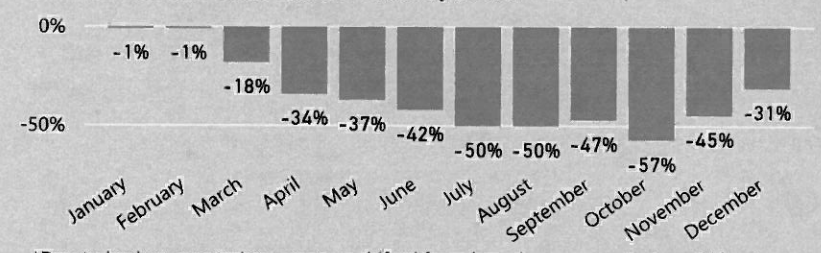
Paid Impressions by Month



% of Annual Goal for Paid Impressions

10%

Year-Over-Year Increased Website Traffic by Month*

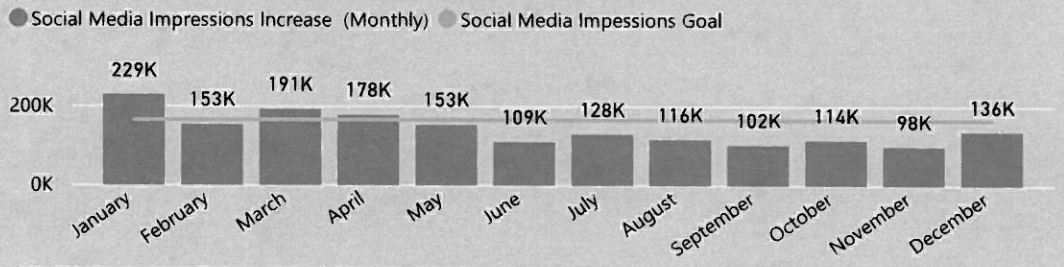


Year-to-Date Visitors Compared to 2019 (2020 Goal: 28%)

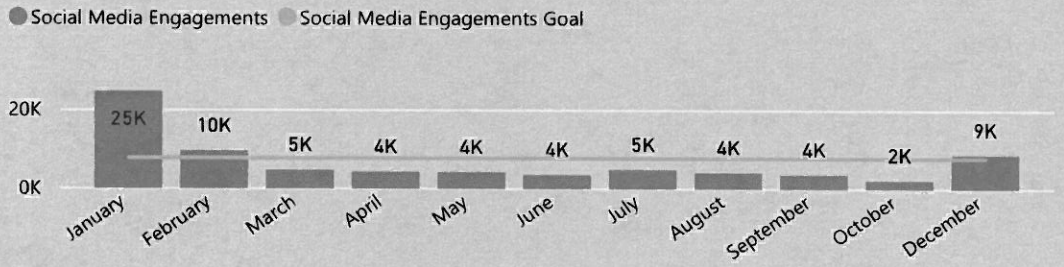
-36%

*Due to budget constraints, strategy shifted from broad awareness to targetd lead generation.

Social Media Impressions by Month (Monthly Goal of 165K)



Social Media Engagements by Month (Monthly Goal of 7.7K)



Talent, Advocacy, and Research

Research Requests for Your County	Regional RFIs
3	26

Talent and Research Projects

Special Projects	Status
Community College Collaborative Data Project (Lead: Talent; Support: Research)	Working on prototype for North Carolina data.
Foreign Direct Investment Deep Dive Study (Lead: Research)	Complete
Manufacturing Deep Dive Study (Lead: Research)	Complete
Quarterly Growth Reports and Talent Insights Reports (Lead: Research; Support: Talent)	Complete
Talent Forums (Lead: Talent; Support: Research)	Four successful forums understanding the need of employers.
Tech Talent Study (Lead: Research; Support: Talent)	Complete

Advocacy Annual Update

Advocacy efforts focused primarily, but not exclusively, on critical infrastructure and business relief. With our partners, we advocated for additional funding for broadband ($100 in the Carolinas); commercial airports ($30 million for Charlotte Douglas and Concord Regional); and delivered certainty to businesses of all shapes and sizes, that if they were acting in good faith to protect their customers, employees, and the community they would be protected. The Charlotte Regional Business Alliance also ran the successful campaign for the City of Charlotte Bond measures, which appeared on the ballot this past November which represented $395 million of investment in critical infrastructure, affordable housing, transportation improvements and neighborhood improvements.

Communities
In Schools®
Rowan County

February 22, 2021

Rowan County Finance Department
Attn: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Dear Chairman Edds and fellow Rowan County Commissioners:

Now that the end of the COVID-19 pandemic may be in sight it is critically important for our community to start planning how we will begin to recover from the economic damage that Rowan County has experienced. Parents and educators agree that that the negative impacts of this pandemic cannot be overstated when it comes to how it has affected our school students. The vital services and additional resources that Communities In Schools of Rowan County brings together are needed by our students and their families more now than ever.

You're probably already aware that CIS Rowan identifies at-risk students at eight Rowan-Salisbury schools and works to eliminate barriers to their success at school. We provide basic needs services targeted at the most vulnerable 10% of our school population, including tutoring services, food distributions, emergency assistance for families in crises and clothing such as shoes and overcoats when families can't afford them.

Looking ahead, it is our hope and expectation that schools will open by the beginning of the coming school year and will accommodate the return of most of our students to in-person learning. Consequently, we are planning to devote much more time and attention to managing our volunteer tutors than was required during this year, with the likely possibility of expanding our services beyond the school day as well.

We respectfully present to you a request for **$5,000 to pay half of a Volunteer Coordinator's additional time** to manage the significant increase in volunteer tutoring and mentoring participation brought about in response to a massive influx of students with unmet educational needs. We hope to obtain the other half from local donors who also feel that this will be a unique year in the history of our local educational system.

For the children,

Bill Bucher, Jr.
Executive Director, CIS Rowan

Communities In Schools®
Rowan County

Grant Proposal for FY 2021-2022

To: Rowan County Board of Commissioners

Requested by: Communities In Schools of Rowan County (CIS Rowan)

Point of Contact: Bill Bucher, Executive Director

Address: 204 East Innes Street – Suite 240, Salisbury, NC 28144

Phone: (704)797-0210 Cell: (704) 798-1651

Project Title: Expanded One-On-One Tutoring Services at Eight Area Schools

Project Overview: Communities In Schools of Rowan County (CIS Rowan) has at the core of its mission *"to surround students with a community of support, empowering them to stay in school and achieve in life."* CIS Rowan will partner with the Rowan County Literacy Council to recruit, train and provide qualified tutoring services to a minimum of 300 of these schools' students, identified by their teachers as most likely to benefit from the increased attention of private tutoring.

Rationale: With the loss of a majority of in-person instructional time this year, a significant majority of Rowan-Salisbury students will have fallen behind expected performance levels for their respective grades. Making up for this lost instructional time will require additional resources and a renewed emphasis on making academic progress, which we hope to encourage by increasing personal attention to attendance, behavior and coursework, the "ABC's" of our organization's service delivery model.

Strategy: Each of the eight schools we serve - Hanford Dole Elementary, Hurley Elementary, Isenberg Elementary, North Rowan Elementary, Overton Elementary, Knox Middle, North Rowan Middle and North Rowan High School - will need additional volunteer tutors and mentors to meet the needs of students who are identified by their teachers and needing assistance. Our Volunteer Coordinator, in cooperation with the Site Coordinator at each school, will work to manage tutoring and mentoring programs both during and after school.

Project Objectives: Students' progress will be measured by

- Regular school attendance;
- Good behavior at school; and
- Academic progress.

Communities In Schools®

Rowan County

PROJECT:

VOLUNTEER COORDINATOR FOR EXPANDING TUTORING SERVICES TO EIGHT AREA SCHOOLS

PROJECT EXPENSES:

Volunteer Coordinator Salary	
500 hours X $20/hr.....	**$10,000.00**

PROJECT SOURCES:

Rowan County Government.....	**$ 5,000.00**
Local Donations/Foundation requests..	**5,000.00**
TOTAL SOURCES:	**$10,000.00**

Supporting Documents:

1. I.R.S. Tax ID letter for CIS Rowan
2. I.R.S. Form 990-2019 for CIS Rowan
3. Audited Financial Statement for CIS Rowan (October 2019)
4. Operating Budget 2020-21 for CIS Rowan

Project Evaluation: Two elements will comprise the evaluation of this project.

1. Progress of students case-managed by CIS Rowan
2. Records of items provided to students by CIS Rowan

CIS ROWAN BUDGET
2021-2022

ACCT#		2021/2022
		8 SCHOOLS
	Revenue	
4005	**RSS - $10,000 ea. X 7 Sch Title I Funds -4005**	$ 70,000.00
4006	ELISS Grant -4006 (5.5 mo., $180,116)	$ 177,784.00
4007	Payroll Protection Prgm.	$ -
4060	Donations and other -4060	$ 20,000.00
4032	Duke Energy Foundation -4032	$ -
4034	First Presbyterian Church -4034	$ 9,750.00
4036	Fundraising (BANNER) -4036	$ 10,000.00
403?-1	Holloway Family Foundation -40?? Awarded 6/8/20)	$ 10,000.00
4031	Income-interest -4031	$ -
4030	Grant Income: Other -4030	$ -
4047	Grant Income: CIS of NC Grant -4047 Awarded 5/2/20	$ 6,666.00
4050	Robertson Foundation -4050 Awarded 4/9/20	$ 5,000.00
4055	Scholarship Donation -4055	$ 500.00
4040	Rowan-Salisbury Schools -4040	$ 25,000.00
4025	Salisbury Community Foundation -4025	$ 8,000.00
4049	Rowan County Commission -4049	$ 1,400.00
4035	St. Luke's Episcopal (asst to clients: clothes) -4035	$ 1,600.00
4010	United Way of Rowan (75% of Allocation) -4010	$ 37,500.00
4012	UW/Rowan Literacy Council (25% of Allocation) -4012	$ 12,500.00
4015	Combined Federal Campaign - 4015	$ -
4038	Woodson Foundation -4038 Awarded 6/16/20	$ 10,000.00
4039	Speedway Children's Charities -4039	$ 5,000.00
4037	Stanback Grant -4037	$ 25,000.00
9991	Carry Forward Funds	$ -
9992	Reserved for Parent Education (NC Sch Safety)	$ -
9993	Reserved for Technology Initiative	$ -
4007	NOVANT Grant -4007	$ -
403?-2	TRUIST Grant -???? Awarded 4/8/2020	$ 10,000.00
9994	Economic Disaster Injury Loan (EIDL Grant)applied 3/30/20	$ 10,000.00
403?-3	South State Bank COVID-19 Grant Awarded 5/13/20	$ 10,000.00
9999	Unspent Scholarship Funds	$ -
99999	Unobligated Funds Required from Checking Account	$ 3,656.00
	REVENUE - Total	$ 469,356.00
	EXPENSES - Total	$ 469,356.00
	DIFFERENCE	$ -

CIS ROWAN BUDGET
2021-2022

	SSS work 100% - 40 hrs/wk	
	Expenses	
6010	Accounting -6010	$ 3,750.00
6020	Audit -6020	$ 3,500.00
6030	Assistance To clients -6030 (from TRUIST$10k & ELISS$32	$ 42,000.00
6031	Assistance To clients -6031 tech grant	$ -
6040	Conferences/meetings -6040 town hall	$ 4,750.00
6042	Criminal Background Checks -6042	$ 225.00
6045	Parent Education Expense -6045	$ -
6072	Equipment -6072	$ 18,020.00
6076	Fundraising Expense -6076 (BANNER PRINT)	$ 500.00
6079	Marketing/Fundraising Contract Worker -6079	$ 500.00
6080	Memberships Dues -6080 (Chamber)	$ 175.00
6090	Insurance Liability -6090	$ 3,277.00
6091	Insurance Workers Comp -6091	$ 3,000.00
6170	Postage -6170	$ 250.00
6175	Printing -6175	$ 500.00
6180	Repairs & Maintenance 6180 - copier contract	$ 4,250.00
6190	Rent -6190	$ 4,356.00
6200	Salary-Executive Director -6200 (w/ELISS)	$ 55,000.00
6201	Salary-Program Director -6201 (w/ELISS)	$ 37,779.00
6203	Salary Site Tier 2 & 3 Services -6203 (w/ELISS)	$ 114,400.00
6212	Salary-Site Coordinators -6212 (w/ELISS)	$ 114,400.00
6213	CIS Scholarship -6213	$ 500.00
6216	Solicitation License -6216	$ 102.00
6219	Volunteer Support Expenses -6219	$ 3,000.00
6220	Supplies -6220	$ 3,750.00
6223	Student Incentives -6223	$ 1,600.00
6224	Rowan County Literacy Council -6224	$ 12,500.00
6235	Payroll Taxes -6235 (w/ELISS)	$ 25,138.00
6245	Unemployment Taxes -6245	$ 2,234.00
6250	Telecommunications -6250	$ 900.00
6260	Travel-staff -6260 Town Hall, Mileage	$ 2,000.00
6700	Salary-Volunteer Coordinator -6700	$ 7,000.00
6920	CONTINGENCY -6920	$ -
	EXPENSES - Total	$ 469,356.00
	SSS Annual Base **Salary $28,600.00**	
	REVIEWED & APPROVED BY CIS BOARD 8/19/2020	

Families First
NC - INC.

135 Mocksville Ave., Suite 2, Salisbury, NC 28144
Telephone: 704-630-0481 Fax: 704-630-9930
Email: info@families-1st.org
Website: www.familiesfirst-ncinc.org

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March 17, 2021

Rowan County Board of Commissioners

c/o Mr. James M. Howden

Assistant Finance Director

Rowan County Finance Department

130 West Innes Street

Salisbury, North Carolina 28144

Dear Rowan County Board of Commissioners:

On behalf of Families First—NC, Inc., I am submitting this request for funding consideration in the amount of $ 8,000 for your continued support of our Court Child Care Center.

This year has been challenging for all of us as services went on hold last March during the state's "stay at home" quarantine. As essential services resumed and court dockets gradually opened, the Court Child Care Center opened within CDC guidelines to support the court schedule. We have continued to operate to ensure that families in crisis could participate in court proceedings with the assurance that child care was available. Court restrictions established a cap on who could enter the building and our numbers served for the first half of the year is 118 children (31% of last year's mid-year numbers).

We appreciate the County joining in partnership with a diverse group of funders to support and sustain the Court Child Care Center. Our goal is to continue to support the needs of the court and the families they serve, and we appreciate our funding partners that make that possible.

COA Council on Accreditation

I have enclosed for your information and review a proposal for the Court Child Care Center program along with sample letters of support from the court services staff that utilize our services.

We appreciate your consideration and are available to answer any questions or provide further information.

Thank you for your time and service to our Rowan community.

Sincerely,

Jeannie Sherrill
Executive Director

ROWAN COUNTY 2021-22 BUDGET REQUEST

For: Families First – NC, Inc. : Court Child Care Center

Amount of Request: $ 8,000

FAMILIES FIRST COURT CHILD CARE CENTER

I. Organizational Background

Families First – NC, Inc. is a 501(c)(3) non-profit that has been serving the children, parents, and families of Rowan County for over 27 years. Its mission "to strengthen families by providing information, education, prevention, and support services" is supported by offering a range of programs for children (birth to 17) and their families. These programs include: (a) SECOND STEP – RSS: social-emotional skill development / bullying prevention classes weekly to 1600 kindergarten and 1st graders in 10 Rowan-Salisbury elementary schools, (b) SECOND STEP- HEAD START: weekly social-emotional skill development and building resiliency in young children for 1,000 Head Start three and four year olds, (c) VISITATION STATION; provide a safe place for children from domestic violence, abusive / fragile families to have a supervised visit with their non-custodial parent and help them to maintain and heal that relationship, (d) TEEN PARENTING PROGRAM: to provide information, education, and support to teen parents and their little ones to help them stay in school and graduate, make responsible choices, and be the best Mom or Dad they can be for their babies, (e) STRENGTHENING FAMILIES and INCREDIBLE YEARS: parent/family classes to improve / enhance parenting skills, life skills for children / youth, strengthen parent-child bond, and build family cohesion, and (f) COURT CHILD CARE CENTER: offers a safe, nurturing place for little ones to play while their parents/ caregivers conduct business at the Court House. For the past 12+ years, Families First has focused on providing programs that are evidence-based / best practice models that have been proven to deliver positive outcomes for families. In providing the "best" for our children and parents, it gives our families and our funders a good return on their investment of time and resources. Families First not only invests in evidence-based quality programs in our services, but also has focused on compliance to high standards and procedures in all of our agency operations. In 2015 our Board and staff committed to achieve this high standard of operations and successfully achieved national accreditation through the Council on Accreditation (COA), and was renewed for reaccreditation in

November 2019. This accreditation achievement represents an on-going effort to maintain quality and integrity in all functions and components of our organization.

II. Court Child Care Center Overview

The Court Child Care Center (CCCC) has been in operation at the Court House for more than 16 years. The Rowan County Court House is only one of a few across the state that provides this program to support court services. The Center originally opened on a half-time basis (20 hours per week) to provide a safe and nurturing place for children to play while their parents / caregivers conduct business in the court house. It keeps their little eyes and ears from being exposed to the drama of the court room, and it keeps the court room free from disruptions by the children. Therefore, this Families First – Court House partnership offers opportunity on 3 levels: (a) It keeps the court room and lobby areas free from distractions and disruptions by children who become bored and fidgety, and allows the judges to conduct their session in a timely and uninterrupted manner, (b) since children are not allowed in the court room, it provides needed child care for victims of crime (i.e. domestic violence)to have the opportunity to seek protection through the court, and (c) It also gives Families First the opportunity to interact with high-risk children and provide a positive and nurturing experience with oftentimes "fragile' children.

For more than 16 years, Families First has been providing court child care services to over 800 children each year—with one-third of them being "frequent flyers" from families who make multiple trips to the courthouse throughout the year. Five years ago, we expanded our hours from a half day schedule to an all day schedule so that we were available for the full court schedule. In the past 4 years, we have seen an increase in the number of children who have had Adverse Childhood Experiences (ACE) that impact their healthy development and well-being - being exposed to home environments with domestic violence, child abuse, and mental health and drug abuse issues. As a result of living in such environments, our children come to us unkempt, and presenting emotional and behavioral issues and challenges. Now, more than ever, these children need all the nurturing they can get, and we are exploring ways that we can be more effective with our children who drop in to our center and especially our "frequent flyers."

On a regular basis we have little visitors in our Center who are fragile and in need of TLC. It reminds us that we are not only here to minimize the disruptions in the court rooms, but we

are also here to provide a safe and nurturing place for our children - so that their little eyes and ears aren't exposed to the drama of the court room – and to give them a place where they can play—have a snack and get a hug—which may be the only positive interaction they get that day. We are the official "Huggers & Rockers" for our little ones !

III. Statement of Need

Families First is very appreciative of Rowan County's assistance last year in keeping the Court Child Care Center program going. It came at a time when we were faced with funding realignments from the United Way's new Impact model and we needed to continue to diversify our funding resources. As always we are grateful to the Margaret C. Woodson Foundation who has supported the Center since its beginning and continues to generously support this program each year—they are our constant angels. The Title V program also filled the two vacant positions this year which has provided the part-time help needed to keep our program fully operational and operating the same hours as the courts. We were also able to renew for another year our grant funding from the Governor's Crime Commission to support domestic violence and child abuse court days. Together this diverse group of funders provide a strong partnership that supports this much-needed program, and Rowan County is a critical part of this effort.

Building on last year's response to the revenue loss over the past few years from Robertson Foundation, United Way, and Title V; Families First developed a diversified funding proposal that includes: (a) Margaret C. Woodson Foundation, (b) Title V (part-time positions), (c) Governor's Crime Commission support for domestic violence and child abuse court days, (d) fundraising / donation events, and (e) County funding. Given the nature of the program as a "drop-in" child care center, there is not an opportunity to have pre- and post-outcomes with regards to a visiting child's well-being. However, we do know the benefits of a disruption-free court room, and the value of a positive interaction between our nurturing staff and a fragile little one. Families First continues to explore ways to document the Center's impact, especially with the "frequent flyer" children. We have included previous letters of support from court / agency staff that we partner with in the Court House that documents the need that we fill and the service we provide

This past year COVID 19 disrupted services, limiting the number of children we could serve. Our teacher assistants (1 college intern and 2 Title V staff from AARP) were pulled from the Center when the state went on "stay at home" quarantine. Following the quarantine, the restrictions were adjusted and the courts gradually resumed their sessions. The Court Child Care Center reopened within CDC guidelines at 50% capacity to ensure that families in crisis could participate in court proceedings with the assurance that child care was available when needed. The utilization of services for the first half of this year (July – December 2020) has been lower due to the limitations of visitors allowed in the building. Below is the utilization rate for July – December 2020 – compared to our previous year's (2019-20) numbers:

July-June	# children served	# extended hrs	# frequent flyers	# hrs
2019-20	516	188	277	1,150
July – Dec.				
2020-21	118	99	13	170.5
	23%	53%	5%	15%

In February 2021 our student intern placement and the two Title V positions were approved to return to the program to serve as teacher assistants. This will enable our Center to increase our service capacity to 100% within the CDC guidelines. The extended hours provides a critical need to serve those high-risk / fragile families and with the support of our Governor's Crime Commission has helped us to maintain that level of service. With our intern and Title V assistants returning we can resume our special prescriptive activities with our frequent flyer children (those who attend/ return 5+ times during the year)

Families First is committed to continuing to provide these services for our families. We have been fortunate for the past first 25 years in joining with local, state, and federal partners to fund our services, and appreciate the County joining us to sustain the Court Child Care Center. As funding continues to be competitive, we will continue to explore ways to support and sustain this needed service. We ask the Rowan County Commission for their continued support for the Court Child Care Center which has been impacted by the reduction and realignment of funding in the past few years. We are persistent and committed in our search for sustainable dollars and have been successful in obtaining Governor's Crime Commission support and Title V senior volunteers. We will continue to be diligent in finding ways to support and sustain our programs. The $ 8,000 request from County funding will

support the part-time teacher that will allow us to continue the Center's full-time operating hours and serve 800+ children each year (as COVID restrictions allow).

IV. Goals Moving Forward

This past year (2019-20) the Court Child Care Center served *516 children with 277 (54%) of them being "frequent flyers" - children with adverse childhood experiences (ACE) from fragile families who present substance abuse, mental illness, child abuse, domestic violence, and criminal behaviors. (A 2019-20 Data Summary is attached.) *NOTE: This 2019-20 data outputs were impacted by the shutdown of services during the last quarter due to the pandemic

Also, for the current year 2020-21, the program has operated at 50% capacity consistent with CDC guidelines / restrictions and the additional staff (assistant teachers /interns/ Title V assistants) has not been available until February 2021.

As the move forward the program will focus on the following goals / outcomes as possible within continuing CDC / Covid restrictions:

Goal 1: Provide drop-in services for children who accompany adults to court to keep the court room proceedings free of disruptions and distractions during court sessions.

Goal 2: Provide full-time court child care services during court operating hours to minimum of 800+ children each year – and continue to review day / hour utilization data & promote services and hours to court personnel re. visits per year,

Goal 3: Provide nurturing and positive experiences to at-risk / fragile children who visit the court child care center and:

a. Identify at-risk children who are "frequent flyers" – 5+ visits and/or children whose families are attending domestic violence/child abuse/custody courts and provide the following:
   - identify days / times of repeat visitors and assign intern to cover those times – review activities / best practice models for at-risk children and ways to measure effectiveness,
   - identify ways to inform / educate parents re. activities that support the well being / resiliency of their children
   - tickler "follow up" with parent coming in from subsequent visits re. activities proposed at last visit

- develop and implement child play checklist that identifies interaction and behaviors of children

Goal 4: Implement special play and story activity schedule and distribute "take home" book to child at each visit

Goal 5: Review, refine, and establish guidelines and procedures consistent with accreditation and best practice models to ensure high level of operations and quality services

V. Project Budget

INCOME			
Rowan County Request	$ 8,000.00		
Woodson Foundation	$ 10,000.00		
Title V (2 PT)	$ 20,800.00		IN-KIND
Governors Crime Cmms.	$ 22,071.00		
FF Fundraiser / Donations	$ 15,646.00		
TOTAL	$ 76,517.00		
EXPENSES			
Prog. Mngr / Lead Tchr	$ 26,936.00	37 hr wk	X $ 14 hr
Assistant Teacher 1	$ 7,800.00	20 hr wk	X $ 10 hr
Title V Teacher 1	$ 10,400.00	20 hr wk	X $ 10 hr
Title V Teacher 2	$ 10,400.00	20 hr wk	X $ 10 hr
Student Intern	$ 7,802.00	415 hrs	X $18.80 hr
Fringe	$ 7,549.00	See rates below	
Program Supplies	$ 2,630.00	See below	
TOTAL	$ 76,517.00		

Budget Details:

Salaries: $ 37,736 Plus In-Kind $ 20,800 (Title V x 2) -20 hr wk x $10 hr

Student intern (415 hrs x $18.80 hr)

Fringe: $ 7,549

FICA at 7.65% ($2887)

Unemployment = salary / $100 x $ .61 ($190.38) – up to $148.20 cap

Workers Comp rate .72 x salary/$100 ($271.70)

Health Insurance = $350 mo x 12 = $ 4,200

Program Supplies: (Total $ 2,630i)

Monthly consumables ($ 1,440)

Wipes ($10 mo / $120), Diapers ($35 mo / $420)

Juice boxes ($50 mo / $600) Goldfish ($25 mo / $ 300)

Special Play / Parent-child activities - $10 x 75 children = ($750)

Games/Activities / Incentives - $40 mo x 12 = $ 480.00

Court Child Care

End of Year July 2019 - June 2020

# of Families Served	371
# of Parents/Guardians Served	382
# of children Served (not duplicated)	516

# of children repeating service	277
# of child contacts (duplicated)	742
Hours of child care provided	1150

Length of Visits

	%
> 1 hour	34%
1-2hrs	34%
2-3hrs	20%
3-4hrs	10%
4+ hrs.	2%

Extended Hours

188 Families utilized extended hrs.

313 hrs. were provided

Days Extended Hrs. Used

Friday	36%
Mon	22%
Tue	15%
Wednesday	12%
Thursday	15%

Guardians Relation to child

Mother	78%
Father	9%
Grandparent	4.6%
family member	2%
Foster	2%
Step parent	2.7%
other	1%

Child Gender

Male	55%
Female	45%

Child Race

White	37%
African American	39%
Multi-ethnic	12%
Hispanic	4%
Other	7.5%

Child Age

Infant	15%
12-23 mths	14%
2 year	16%
3 year	11%
4 year	12%
5 year	7%
Elementary	24%
Middle	1%

Reason for bringing child to Court

no care	74%
Wanted to	8%
Needed to	5%
other	13%

Type of Business at court

Criminal Court	64%
Civil Court	24%
Superior Court	6%
DSS Court	5%
DV Court	16%

How did guardian hear of the service

Child Care Staff	5%
Deputy	24%
Lawyer	2%
Other crt personnel	7%
written material	1%
repeat	45%
Word of mouth	16%

Families City of Residence

Salisbury	51.74%
Kannapolis	6.31%
China Grove	5.36%
Rockwell	3.79%
Spencer	2.52%
Winston Salem	3.15%
Lexington	3.79%
Charlotte	4.73%
Concord	1.26%
Gold Hill	0.95%

Greensboro	0%
Mooresville	2%
Statesville	1%
Other	13%

Court Child Care

Ist Quarter July - September 2020

# of Families Served	48
# of Parents/Guardians Served	49
# of children Served (not duplicated)	71

# of children repeating service	7
# of child contacts (duplicated)	78
Hours of child care provided	113.75

Length of Visits

	%
> 1 hour	35%
1-2hrs	34%
2-3hrs	20%
3-4hrs	10%
4+ hrs.	1%

Extended Hours

11 Families utilized extended hrs.

5 hrs. were provided

Days Extended Hrs. Used

Friday	100%
Mon	
Tue	
Wednesday	
Thursday	

Guardians Relation to child

Mother	66%
Father	23%
Grandparent	5.6%
family member	3%
Foster	3%
Step parent	
other	

Child Gender

Male	52%
Female	48%

Child Race

White	56%
African American	35%
Multi-ethnic	8%
Hispanic	
Other	

Child Age

Infant	13%
12-23 mths	8%
2 year	8%
3 year	11%
4 year	15%
5 year	6%
Elementary	35%
Middle	3%

Reason for bringing child to Court

no care	86%
Wanted to	7%
Needed to	3%
other	3%

Type of Business at court

Criminal Court	59%
Civil Court	25%
Superior Court	2%
DSS Court	7%
DV Court	7%

How did guardian hear of the service

Child Care Staff	7%
Deputy	26%
Lawyer	3%
Other crt personnel	7%
written material	3%
repeat	29%
Word of mouth	24%

Families City of Residence

Salisbury	43.75%
Kannapolis	14.58%
China Grove	6.25%
Rockwell	6.25%
Spencer	
Winston Salem	
Lexington	
Charlotte	4.17%
Concord	2.08%
Gold Hill	

Greensboro	
Mooresville	
Statesville	
Other	23%

Court Child Care

2nd Quarter October - December 2020-2021

# of Families Served	34
# of Parents/Guardians Served	34
# of children Served (not duplicated)	47

# of children repeating service	6
# of child contacts (duplicated)	58
Hours of child care provided	56.75

Length of Visits

	%
> 1 hour	39%
1-2hrs	37%
2-3hrs	20%
3-4hrs	2%
4+ hrs.	2%

Extended Hours

4 Families utilized extended hrs.
2.5 hrs. were provided

Days Extended Hrs. Used

Friday	50%
Mon	
Tue	50%
Wednesday	
Thursday	

Guardians Relation to child

Mother	69%
Father	22%
Grandparent	
family member	6%
Foster	
Step parent	
other	3%

Child Gender

Male	32%
Female	68%

Child Race

White	47%
African American	53%
Multi-ethnic	
Hispanic	
Other	

Child Age

Infant	11%
12-23 mths	25%
2 year	17%
3 year	8%
4 year	11%
5 year	6%
Elementary	22%
Middle	

Reason for bringing child to Court

no care	93%
Wanted to	
Needed to	7%
other	

Type of Business at court

Criminal Court	40%
Civil Court	31%
Superior Court	5%
DSS Court	9%
DV Court	16%

How did guardian hear of the service

Child Care Staff	14%
Deputy	18%
Lawyer	7%
Other crt personnel	7%
written material	2%
repeat	39%
Word of mouth	14%

Families City of Residence

Salisbury	37.14%
Kannapolis	8.57%
China Grove	
Rockwell	2.86%
Spencer	11.43%
Winston Salem	5.71%
Lexington	
Charlotte	5.71%
Concord	
Cleveland	5.71%

Greensboro	
Mooresville	
Statesville	
Other	23%

03-12-19

Katie Miller, Program Mgr.
Court Child Care Center
Families First-NC, Inc.

Dear Katie Miller

My name is Lieutenant Brian Rucker. I'm responsible for Justice Center Security which includes the Courthouse, Bailiffs, and the Courtrooms. I want to take a few minutes to tell you how important the Court Childcare is to all of us here at the courthouse, and the citizens of Rowan County.

The Court Childcare team is a very important piece of the puzzle here at the Justice Center. It would almost be impossible to run through our courts on a daily basis if we had to contend with children in the courtrooms or in the halls outside of court. This morning as I made my rounds, I stopped to speak to daycare as I usually do. They had children from the ages of about eight months to about seven years old they were taking care of. They had 2 ladies if I'm not mistaken, and probably could've used another. Without them today, I would've had children either in the halls, the courtroom, or somewhere in the Justice Center running around making noise interrupting our courts.

It would be total chaos in the courtroom if any child was in there. They would disrupt the flow of the court. My Bailiffs would have to constantly tell the parent to keep them quiet. The parent may miss their name called to go before the Judge. God forbid if there is a trial, and the parent has a child with them. That will be a disaster, and possibly the difference of walking free, or going to jail. We love children, but we all know how they can be. They get restless, and

twitchy. If you give them snacks to eat, they make a mess. The mess will put more work on our evening Custodians. Eventually the Bailiff will have to have them leave the courtroom. Once they leave the court, then the parent and the Bailiff have to make sure they get their chance in front of the Judge. Many times, if we have children in the hall being watched by a friend, we have to tell them to keep the noise down because it disrupts court proceedings. Finally, it could be a safety issue. While in our daycare they are safe. Once a parent signs them in, they are given a green form to keep with them. Once the parent is finished with court, the Bailiff in that court has to sign that paper. The daycare ladies won't release the child unless the parent has that paper. We won't have to worry about a child being stolen with the procedures that are established.

The court daycare is a vital piece of the puzzle that allows us to take care of hundreds of cases on a daily basis. As I said before, it would be nearly impossible to do what we do without the daycare team.

Sincerely,

Lt. B. Rucker 3/12/19

Lieutenant Rucker
Justice Center Security, Bailiffs

Rowan Helping Ministries

Food for Thought

March 15, 2021

Rowan County Commission
Rowan County Finance Department
130 West Innes St.
Salisbury, NC 28144

Dear Rowan County Commissioners,

Last March, when local public schools announced they would close temporarily under the governor's COVID-19 stay-at-home orders, Food for Thought faced its first of many challenges to providing food to 1,200 children who often go hungry on weekends.

We had just two days to rally volunteers to come pack 2,400 weekend food bags and deliver them to schools to send home with children served in the program. Then we turned to working out a new strategy for food distribution if schools remained closed. School officials' decision to implement all-remote learning for the remaining school year led to classroom assignments, school breakfasts and lunches, and Food for Thought bags being delivered to children's homes using bus drivers and the school bus route system.

The approaching summer presented an opportunity for Food for Thought to extend services by distributing weekend food bags being through the weekday summer meals program hosted by Rowan Salisbury Schools.

With short-term delivery problems settled, other challenges materialized. Disruptions in the national food supply chain produced shortages of food items provided in our weekend bags. With some effort, we were able to find substitute items that met our standards for nutritional value, weight, price, kid-friendly packaging, and other factors.

As the number of COVID-19 cases grew, our volunteer pool decreased. But a small core group of Food for Thought volunteers, supplemented with staff, continued to pack and deliver Food for Thought bags for delivery to children served.

What became clear as we worked through all these challenges was that our donors, volunteers, Board members, and staff are committed to ensuring children in our community do not go hungry. It is hard to comprehend that many families in Rowan County are not able to provide

the basic amount of food a child needs daily to stay healthy and develop physically and mentally at expected levels. And, so we continue working to end those children's short-term hunger, as well as its long-term impacts.

Once school started in the fall with a hybrid plan for in-school and remote learning from home, as well as an all-virtual school which attracted 3,000 enrollees, Food for Thought faced its most significant challenge of the pandemic – reconnecting with the children we had served the previous year.

Since the pandemic began, many dynamics have occurred within the Food for Thought program and the children we serve. Currently, we are serving 821 children in the Food for Thought program, which is the first time program numbers have not increased since Rowan Helping Ministries brought the program under our banner in 2018.

We know that some children we served last year are no longer in our school system, a result of families losing jobs and/or homes or simply moving from the area through normal attrition. Children's need for supplemental food seems to have decreased, perhaps the result of significant but temporary COVID financial assistance available to low-income families. We have also heard anecdotes of school children passing their free breakfasts and lunches to students who may have greater needs. So, we continue to work with local schools to identify children served by Food for Thought last year but not this year and those who qualify but have not been registered.

We believe this period of decreased need is temporary for several reasons. Rent moratoriums are still in place, but families could potentially have up to one year's worth of past-due rent they will need to pay to avoid homelessness. Recent food stamp increases, and distribution of two stimulus checks, with a third and larger one on the way, have pushed debt settlement forward, creating a false sense of financial windfall. <u>But these bills eventually will come due, and that is why we are asking the Rowan County Commission to continue its annual support of $5,000 for the Food for Thought program.</u>

As you know, a child that is food insecure does not have access to enough food to meet their basic needs. According to NC Child in 2018, 55% of Rowan County children lived in poor or low-income homes. Our county has the greatest number of children living in food-insecure homes of our surrounding counties. In Rowan County, 55% of children live in food-insecure homes, compared to 50.4% in Davidson County, 49.8% in Stanly, 40.7% in Davie, 40.6% in Iredell, and 36.9% in Cabarrus.

Those numbers date from before the coronavirus pandemic. National organization "No Kid Hungry" projects that, in the wake of the pandemic, one in four children in America could face hunger. And, according to a report released this month by the NC Justice Center, North Carolina has the 10th highest rate of food insecurity among states in our nation.

As you know, childhood hunger has serious health, emotional and educational consequences for children. It impacts school performance by interfering with a child's ability to focus, learn, and test well in school. Weight loss, compromised immune systems, and more frequent illnesses and school absences are some of the other impacts of hunger, while the emotional issues that stem from food insecurity weigh heavily on these children. Over a long period of time, the effects of hunger can reduce children's chances of completing high school or obtaining the education or technical skills needed to become independent young adults.

Our budget for the Food for Thought Program for the 2021-2022 school year is $280,000 and is designed to serve 1,200 children who live in Rowan County. As we prepare for meeting children's needs this summer and fall, we will be meeting with Rowan Salisbury Schools personnel to discuss our summer weekend food program, as well as logistics and food bag distribution in the new school year. Our strong relationship with Rowan Salisbury Schools is of great benefit to local children and we look forward to continuing to work together to help children develop to their full potential.

We are very thankful for the Rowan County Commission's long financial support for this important program and hope that you will continue partnering with us to provide for the food needs of local children. With your continued support, children served through Food for Thought will have their essential food needs met on weekends, will be better nourished, and will have greater chances of thriving in school and young adulthood. Thank you for helping create brighter futures for the most fragile school-age children in Rowan County.

Sincerely,

Kyna S. Grubb
Executive Director

HORIZONS UNLIMITED Rowan-Salisbury Schools

1636 Parkview Cir.
Salisbury, NC 28144
704-639-3004

April 26, 2021

Aaron Church
Rowan County Manager
130 West Innes St
Salisbury, NC 28144

Dear Mr. Aaron Church,

Horizons Unlimited seeks support from Rowan County to enrich our communities' experience in learning. This funding request relates to needed facility upgrades so we can diversify our community events and strengthen our exhibits to be more interactive and engaging. This is now more important than ever after enduring a pandemic with extended time at home and learning being greatly limited to virtual means. Horizons Unlimited aims to connect communities to science and the natural world by providing opportunities to engage with learning experientially and hands-on.

Our team has been able to do amazing things with a small budget for our exhibits over the years. Many of Horizons Unlimited's exhibits have not been updated in 10-20 years. With more diverse financial support, we will be able to breathe new life into this facility while also filling it with our neighbors and families. This financial support will lay the groundwork for re-energizing our space and exhibits. Your investment in the experiential learning landscape for the people of Rowan County will pay dividends for generations to come.

On behalf of Horizons Unlimited, I respectfully request $45,000 in support for the following:

- Exhibit review, design, and upgrades $30,000
- Support for diversifying our public offerings and openings $ 10,000
- New educational programming development and material expenses $ 5,000

We are confident that if we get support for these needed upgrades, we will also be investing in the sustainability of our facility. This investment in Horizons Unlimited will serve our students while also adding to our community's quality of life and improving education for all ages. The Horizons Unlimited team can not wait to serve the community in new ways as we look ahead. We fully believe that our facility is a special resource to all in Rowan county. If you have any questions about this request, please do not hesitate to reach out. We look forward to discussing our long-term goals and funding opportunities. Your support is impactful and greatly appreciated.

With gratitude,

Elise Tellez

Elise Tellez, Director

Human Relations Council

City Office Building - 132 N. Main Street, 2nd Floor
Salisbury, North Carolina 28144
704-638-5218

March 10, 2021

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes Street
Salisbury, North Carolina 28144

Dear Ms. Bevis:

Greetings. On behalf of the Human Relations Council (HRC), I would like to express our gratitude and appreciation to you and the Rowan County Board of Commissioners for your support. We are thankful for all that you have done throughout the years and are writing to request that Rowan County renew its financial support of $5,150.00 for the fiscal year 2021 - 2022.

The HRC's mission is to create an environment of hospitality, inclusiveness, appreciation of diversity and mutual respect throughout our community. We fulfill the mission through educational programs, events and celebrations designed specifically for the residents of Rowan County. With assistance from community members and volunteers, the HRC is able to engage neighbors in the process of improving human relations across the county.

The main subcommittees of the HRC are:

- **The Commemorations and Celebrations Committee** – This committee spearheads the annual Dr. Martin Luther King Jr. Celebration Weekend, the Dr. Elizabeth Duncan Koontz Humanitarian Award, the Mayor's Spirit Luncheon as well as other events.

- **The Community Issues and Action Committee** – The Covenant Community Connection and Education and Outreach group are two of the components of this committee designed to provide outreach, assistance and support.

- **The Multicultural Committee** – This includes the Hispanic Coalition and the annual La Fiesta de Rowan and broadens our scope by recognizing, embracing and celebrating all of the cultures represented in the community.

Rowan County's continued support of the Human Relations Council will help sustain programs and events that support community strength and cohesion. Your assistance is greatly appreciated. We look forward to seeing you at future HRC activities.

Thank you and best wishes.

Sincerely,

Debra Ellison

Debra Ellison
Chair

Iredell Soil and Water Conservation District
444 Bristol Drive • Statesville, NC 28677-2942
Telephone: (704) 873-6761 Ext. 3

February 9, 2021

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Dear Ms. Bevis:

The Iredell Soil & Conservation District respectfully submits this budget request for Fiscal Year 2022 to Rowan County for the maintenance of ten structures involved in the Third Creek Watershed System. In past fiscal years Rowan County has given $5,534.00 to help with this maintenance. With this letter the Iredell SWCD would like to request continuation of this amount. Please contact Jim Summers, Third Creek Watershed Contract Officer, at the above number if you have questions.

Respectfully submitted,

Jimmy Gray, Chairman
Iredell Soil & Water Conservation District

Yours for Life

Work performed to date on Third Creek Watershed FY 2021:

- 10 dams mowed 2 times each
- Remove storm debris from face of dam and riser on site # 37
- Remove storm debris from face of dam on site # 7a
- Graded and constructed 350 linear feet of new access road on site #7a
- Installed 350 linear feet of geotextile cloth on access road on site # 7a
- Poured 260 tons of surge stone on access road on site # 7a

Work to be performed on Third Creek Watershed remaining FY 2021:

- Construct 900 linear feet of 4 strand barb wire fence on site # 7a
- Seed and establish 2.0 acres (emergency spillway) on site # 7a

All above work was done out of schedule due to extreme rainfall and flooding during Hurricane Eta and the storm on November 13th within the upper reaches of the watershed. On November 13th our site number 7a saved Lentz Road in Alexander County from being blown out. As it was there was 18' of water going over the road for approximately three hours

PROPOSED FY 22 BUDGET
THIRD CREEK WATERSHED

Proposed Work for Fiscal Year 2022

Mow 10 sites @ $6,554.92/mowing X 2 mowing/yr	$13,109.84
Regrade and repair access road on site #10	$ 5,000.00
Regrade access road on site # 18	$10,000.00
Total cost for proposed work in fy 2021	**$28,109.84**
Amount requested from Iredell County	**$28,109.84**

MEALS on WHEELS ROWAN

PO Box 1914 • Salisbury, NC 28145 • 704-633-0352 •
www.mowrowan.org

March 1, 2021

Dear Rowan County Commissioners,

Thank you for the allocation to our Home-Delivered Meal program for the 2020-2021 year. At one time during the pandemic, we delivered 290 meals per day. During the pandemic we received requests from many individuals who could best be described as "COVID homebound." Ordinarily, these folks could grocery shop and prepare their meals, but due to their high-risk health status, they could not shop for groceries. Upon further research, we confirmed a gap in nutrition services to seniors. Therefore, we started a Grocery Program in addition to our Home-Delivered Meals Program.

Our current funding comes from grants, contributions, and fundraising efforts. One of the grants with which you are most familiar is from the Home Care Community Block Grant (HCCBG). This allocation for 2020-2021 was reduced to $55,000 which will feed 20 Home-Delivered Meal participants for one year. We received funding from the Rowan County United Way COVID-19 fund, and others for our Grocery Program.

Currently, some of our dedicated volunteers deliver nutritious meals to approximately 250 home-bound seniors each Monday and Thursday. Our 2021 budget includes free meals for 90 participants or 30% of 300 clients. All other clients contribute to the meal program based on a sliding scale that ranges from $2-$9 per meal.

Our home delivered meals goal for 2021-2022 is to deliver meals to 300 homebound seniors and disabled residents of Rowan County. The cost of supplying home-delivered meals will be $838,500. Pleae refer to the budget appendix for details.

Our meals meet the **2020-2025 Dietary Guidelies for Americans and Older Adults**. K&W Cafeteria, formerly found at the West End Plaza and now in Concord, is our current food service provider. In March we will announce a Request for Food Service Provider Proposals for the 2021-2022 year. We supply home-delivered meals and groceries to homebound seniors to allow them to "age in place." On behalf of the 1057 participants served in 2020 and the 1,000 volunteers involved in our nutrition programs we respectfully send a request for 2021-2022 funding for $83,850 or 10% of the budgeted cost of providing home-delivered meals to Rowan County Seniors. Thank you for your consideration.

Sincerely,

TR

Tom Robinson
President

Cindy Fink

Cindy Fink
Executive Director

Appendix A
Meals on Wheels of Rowan, Inc.

History, Locations, and Service Area

Founded- May 1976
Tax Status- 501 C 3 Non-Profit Corporation
Office Location-1307 S. Salisbury Ave, Spencer, NC 28159
Mailing Address: PO Box 1914, Salisbury, NC 28145

Meal Pick-Up Locations
1.MOW Office Location- Spencer
2. St. Matthews Lutheran Church- Bringle Ferry Rd
3. Shiloh United Methodist Church- Granite Quarry
4. Mt. Zion United Church of Christ- China Grove
5. St. Luke's Lutheran Church- Mt. Ulla
6. RHA Health Services – Cleveland

Service Area- Rowan County, 511 square miles

Programs Offered
Home Delivered Meals- since 1976
Grocery Program- since 2020

Staff

8.875 FTE's
2 Full-time Professionals, 1 Full-time Non-Exempt
9 Part-time Non-Exempt

Program Staff
1 Full-time Professional
80% of 1 Full-time Non-Exempt
7 PT Non-Exempt

Administrative, Development and Marketing Staff
1 Full-time Professional
2 PT Non-Exempt

Appendix B
Meals on Wheels Rowan

All Budgeted Sources of Income- 2021

.5%	Investment Income	$5,000
37%	Contributions Includes memorials, honorariums, church and faith community giving	$372,500
2%	Gifts In-Kind	$17,200
16%	Foundation Grants	$158,868
2%	Business and Corporate Giving	$15,000
1%	Indirect Contributions	$10,000
24%	Government Grants and Reimbursements	$239,265 (HCCBG is $55,500 and NSIP $7,000)
10%	Program Service Fees and Donations	$101,000
7.5%	Special Activities	$76,500
100%	Total Income	$995,333

Total Amount of Funds that Meals on Wheels Must Raise:
(After Meal Fees and Home Care Community Block Grant Income)

$655,068

Appendix C
Meals on Wheels Rowan 2021 Budget

Meals on Wheels Rowan	2021 Budget
306 Investment Income -Int/Div	-
307 Investment Income Gain/Loss	$5,000
4000 Contributions	$372,500
4100 Gifts in Kind	$17,200
4200 Foundation Grants	$158,868
4300 Business and Corporate Giving	$15,000
4400 Indirect contributions	$10,000
4500 Government Grants/Reimbursement	$239,265
5100 Program Service fees, donations	$101,000
5800 Special Events	$ 76,500
5900 Miscellaneous	
Total Income	**$995,333**
Expenses	
6000 Volunteers	$ 4,800
7000 Meal service	$413,750
7200, 7300, 7400 Personnel	$380,674
7500 Professional services	$13,000
7600 Travel	$10,500
7700 Memberships and registration	$2,800
7800 Board Project Strategic Planning	$5,000
8000 Special events	$42,200
8100 Office and marketing expenses	$37,950
8200 Facility, occupancy & equipment	$29,850
8300 Technology	$31,559
8400 Conferences, Meetings, Staff Development	$6,900
8500 Insurance	$12,000
8600 Banking/PayPal/debit/check fees	$4,350
8700 Donated Items Expense	
8800 · Miscellaneous Expense	
Expense	**$995,333**

Appendix D
Meals on Wheels Rowan

Meals on Wheels Rowan Mission and Services

Mission: Provide nutritious food delivered by volunteers who offer a friendly greeting and check on the safety of homebound seniors and disabled citizens in Rowan County. (Currently under revision and review.)

Services

1. **Home Delivered Meals**- Volunteers deliver a hot meal Monday-Friday that meets 1/3rd of the basic nutritional needs of seniors over 60 years old or disabled adults who are homebound. Due to the COVID-19 pandemic, we are currently delivering 3 chilled meals on Monday and 2 chilled meals on Thursday.
2. **Grocery Program-** Volunteers shop for and deliver groceries to homebound seniors and disabled citizens who can prepare their meals or to individuals who receive home-delivered meals and need supplemental food.
3. **Socialization**- Volunteers engage in a brief social interaction with participants, by asking as to their wellbeing.
4. **Safety Check**- Volunteers observe for any change in condition of the participant or of the home and surroundings.

Homebound – Home-Delivered Meals

- Unable to get out of the home except for medical and pharmacy visits.
- Unable to stand long enough to prepare nutritious meals.
- Bedridden
- Non-ambulatory
- Restricted from using kitchen equipment to prepare meals due to mental conditions.
- No longer drive or drive very infrequently.

Quasi Homebound-Grocery Program

- Have difficulty getting to the grocery due to lack of transportation.
- Should not be out due to elevated risk of infection during the COVID-19 pandemic.
- Lack of mobility outside of the home.
- Lack of financial resources.
- Home-Delivered Meals participant

Appendix E
Pick-Up Locations and Data

Six Pick-Up Locations across Rowan County Serving 30 Routes

1. St. Matthews Lutheran Church in Southeast Rowan County
2. Shiloh United Methodist Church in Granite Quarry
3. Mt. Zion United Church of Christ in China Grove
4. St. Luke's Lutheran Church in Mt. Ulla
5. RHA in Cleveland
6. Meals on Wheels Office in Spencer

Data

Volunteers involved in Deliveries, Special Events, Governance in 2020- 1005

Home Delivered Meals Program

Current Food Service Provider- K&W, Concord
Current Menu-Meets 1/3rd of the 2020-2025 Dietary Guidelines for Americans
Home Delivered Meal Participants Served Daily: 250 Goal 300
Unduplicated Home Delivered Meal Participants in 2020- 531
Participants Served at 100% Subsidy in 2020- 89
Total Meals Delivered 2020- 68,600
2021 Goal for Home Delivered Meals- 275 Avg @ @ 250 days = 68,750 meals

Grocery Program

Deliveries in 2020-1146 (Average Meals per Delivery- 20)
Unduplicated Grocery Program Participants in 2020- 187
Total Meals Delivered 2020 =22,920
2021 Goal for Deliveries- 888
2021 Goal for Unduplicated # of Participants -222
Total Meals To Be Delivered in 2021- 17,760

Deliveries for Rowan Helping Ministries

Deliveries in 2020- 349 @ approx 50 meals per delivery= 17,450 meals

Total Meals Delivered in 2020 – 108,970

Data Provided is for Home-Delivered Meal Clients- 2020

Gender
Male 197 Female 335

Ages
Below 60 and disabled or caregiver for participant- 33
60-69 95
70-79 160
80-89 175
90+ 69

Race and Ethnicity
African American 21.1% (population over 60 = 12%)
Asian .4%
Hispanic .8%
Unknown 5.5%
White 72.2%

 # Served by Zip Code
Salisbury 335
West Rowan 35
Spencer/East Spencer 18
Granite Quarry, Rockwell, Faith 38
Kannapolis 46
Landis/China Grove 54
Gold Hill 5

ROWAN CHAMBER
Chamber of Commerce
Be an original.

March 10, 2021

Rowan County Finance Department
Lisa Bevis
130 West Innes St.
Salisbury, NC 28144

Dear Rowan County Commissioners,

Thank you for your interest in the Rowan Chamber's Minority Business Council. There are a number of successful Minority Business Councils within the chambers of commerce all across the country. We have a great group of local minority business leaders involved in the Rowan Chamber and have taken their ideas with examples from other chambers to develop our Action Plan (see below).

The City of Salisbury has provided $5,000 for the past four years. We would like to respectfully request $5,000 from Rowan County government for 2021-2022. The funding would enable the Chamber and local governments to provide much needed support for minority business firms.

Action Plan for Minority Business Council

a. Monthly meetings – Third Tues. @ 9 am
   i. Two minutes to promote your business
   ii. Attorney, CPA, Speaker ideas
   iii. Profile Successful Minority Businesses
b. Help existing min. biz – RCCC Small Biz seminars
c. Help entrepreneurial min. biz – RCCC one-on-one counseling
d. Work with RCCC, Livingstone, Catawba and Hood on student outreach
e. Minority Supplier Development Certifications
f. Minority Business Directory
g. Angel Fund
h. Meet & Greet – Sep/Oct
i. Minority Business of Year Award – establish criteria
j. Diversity Training
k. Mentor K-12 Students

Please do not hesitate to contact me if you require any additional information to process this request. I can be reached at 704.633.4221 or espalding@rowanchamber.com.

Sincerely,

Elaine Spalding

Elaine Spalding, CCE
President

North Carolina Department of Agriculture
and Consumer Services
N.C. Forest Service

Steven W. Troxler
Commissioner

Scott Bissette
Assistant Commissioner

D-10-FA
Cooperative Unit Budgets
Rowan County

304 Old Hargrave Road
Lexington, NC 27295-7594
February 1, 2021
(336) 956-2111

Rowan County Finance Department
Attention: James Howden and Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Dear Mr. Howden and Ms. Bevis:

The North Carolina Forest Service is requesting $210,000 for the 2021-2022 fiscal year budget. Rowan County's share of the budget will be $84,000. We appreciate your approval of this request. The request includes the necessary replacement of a truck that we have been experiencing excessive repair costs to keep on the road. The request also includes a salary increases for the 2 employees in the County that have already been realized that were not funded last year. Rowan County currently hast the lowest amount of county funding for services of any county in the state (all 100 counties) that has two full time employees. I am attaching a list of County funding for reference. The list is in order of the Counties that have spent the most of their budgeted funding, so Rowan is at the top (of 100 counties). The requested budget increases for the county are as conservative at they can possibly be to maintain function. The requested increases are considered absolutely necessary to maintain a viable program in the County. We appreciate approval of this request.

Listed below is a general breakdown of the budget.

Salaries, Social Security, Retirement, & Health Insurance:
County Ranger, Assistant County Ranger, Temporary
.....$124,000

Operating Expenses:
To include equipment purchase & repair, fuel,
fire control materials, uniforms, educational handouts
and Smokey Bear material, office supplies and
other materials $35,500

Office Space Rental.....$2,500

Frontline Fire Truck Purchase:
Cab, chassis, tank, pump, hose reel.....$48,000

TOTAL.....$210,000

State Share	**60%**	=	**$ 126,000**
County Share	**40%**	=	**$ 84,000**

County Ranger Jason Walker and I would be glad to meet with you at your convenience to discuss this budget request and provide an update on accomplishments from last year. Please feel free to call me anytime at the office number above or on my cell phone at 919-428-4378. County Ranger Jason Walker can be reached on his cell phone at 704-647-1559. Thank you for your continued support.

Sincerely,

Mark Bost

Mark Bost
District Forester

cc: County Ranger, Jason Walker and Office Manager Denean Matthews

Enclosure: Copy of NCFS Percent Billed by County Report (2/2/2021)

Division of Forest Resources - Percent Billed by County

FY 2020-2021

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District	County	RCC	County Appr	State/Fed Allot	Total Budget	Cnty %	Total Billed	% Billed
10	Rowan	5105	$54,390	$81,584	$135,974	40%	$31,756	58.4%
3	Montgomery	5034	$105,000	$157,500	$262,500	40%	$55,945	53.3%
10	Yadkin	5108	$56,000	$84,000	$140,000	40%	$29,815	53.2%
3	Anson	5031	$109,372	$164,058	$273,430	40%	$57,278	52.4%
3	Richmond	5036	$128,755	$193,132	$321,887	40%	$66,573	51.7%
10	Randolph	5104	$124,400	$186,600	$311,000	40%	$63,102	50.7%
10	Forsyth	5155	$64,400	$96,600	$161,000	40%	$32,463	50.4%
3	Scotland	5037	$99,986	$149,980	$249,966	40%	$50,349	50.4%
3	Stanly	5038	$95,946	$143,919	$239,865	40%	$48,280	50.3%
11	Person	5116	$70,436	$105,655	$176,091	40%	$35,326	50.2%
6	Johnston	5064	$119,784	$179,677	$299,461	40%	$59,204	49.4%
11	Durham	5113	$57,528	$86,293	$143,821	40%	$28,425	49.4%
11	Wake	5118	$74,400	$111,601	$186,001	40%	$36,655	49.3%
11	Caswell	5112	$76,966	$115,448	$192,414	40%	$37,875	49.2%
6	Sampson	5066	$149,483	$224,225	$373,708	40%	$73,444	49.1%
10	Davie	5102	$65,200	$97,800	$163,000	40%	$32,008	49.1%
4	Pamlico	5047	$95,000	$142,500	$237,500	40%	$46,236	48.7%
3	Chatham	5032	$115,147	$172,720	$287,867	40%	$54,973	47.7%
11	Orange	5115	$58,912	$88,369	$147,281	40%	$28,025	47.6%
2	Alleghany	5022	$59,402	$89,103	$148,505	40%	$28,238	47.5%
10	Rockingham	5109	$68,000	$102,000	$170,000	40%	$32,208	47.4%
10	Davidson	5101	$96,000	$144,000	$240,000	40%	$45,442	47.3%
7	Bertie	5071	$127,262	$190,893	$318,155	40%	$60,099	47.2%
8	Columbus	5083	$220,852	$331,278	$552,130	40%	$102,383	46.4%

Division of Forest Resources - Percent Billed by County

FY 2020-2021

2/2/2021 2:56:53 PM

District	County	RCC	County Appr	State/Fed Allot	Total Budget	Cnty %	Total Billed	% Billed
12	Catawba	5122	$70,975	$106,462	$177,437	40%	$32,657	46.0%
13	Hyde	5132	$74,391	$138,156	$212,547	35%	$34,161	45.9%
7	Camden	5072	$64,067	$149,489	$213,556	30%	$29,316	45.8%
3	Lee	5033	$100,194	$150,291	$250,485	40%	$45,789	45.7%
10	Surry	5107	$64,000	$96,000	$160,000	40%	$28,583	44.7%
6	Robeson	5065	$168,685	$253,029	$421,714	40%	$75,159	44.6%
12	Iredell	5125	$73,046	$109,568	$182,614	40%	$32,513	44.5%
8	Bladen	5081	$191,358	$287,037	$478,395	40%	$84,914	44.4%
3	Moore	5035	$177,659	$266,488	$444,147	40%	$78,637	44.3%
4	Lenoir	5045	$99,843	$149,765	$249,608	40%	$44,169	44.2%
10	Guilford	5103	$60,800	$91,200	$152,000	40%	$26,705	43.9%
2	Wilkes	5028	$110,683	$151,835	$262,518	42%	$48,402	43.7%
12	Union	5128	$81,600	$122,400	$204,000	40%	$35,683	43.7%
8	Duplin	5084	$147,071	$220,607	$367,678	40%	$63,923	43.5%
7	Currituck	5079	$82,871	$124,307	$207,178	40%	$35,951	43.4%
2	Ashe	5023	$69,270	$103,904	$173,174	40%	$30,005	43.3%
7	Hertford	5075	$87,419	$131,129	$218,548	40%	$37,182	42.5%
2	Burke	5025	$74,920	$112,380	$187,300	40%	$31,809	42.5%
4	Onslow	5046	$150,000	$224,999	$374,999	40%	$63,636	42.4%
13	Dare	5131	$87,848	$131,773	$219,621	40%	$37,149	42.3%
11	Alamance	5111	$77,049	$115,574	$192,623	40%	$32,350	42.0%
13	Tyrrell	5133	$57,142	$133,332	$190,474	30%	$23,877	41.8%
12	Rutherford	5129	$92,000	$123,040	$215,040	43%	$38,312	41.6%
5	Greene	5053	$71,196	$132,220	$203,416	35%	$29,624	41.6%

Division of Forest Resources - Percent Billed by County

FY 2020-2021

2/2/2021 2:56:53 PM

District	County	RCC	County Appr	State/Fed Allot	Total Budget	Cnty %	Total Billed	% Billed
10	Stokes	5106	$78,300	$96,600	$174,900	45%	$32,515	41.5%
6	Cumberland	5061	$149,283	$223,924	$373,207	40%	$61,980	41.5%
5	Wilson	5059	$107,119	$160,678	$267,797	40%	$44,242	41.3%
6	Hoke	5063	$102,741	$154,111	$256,852	40%	$42,333	41.2%
7	Martin	5076	$97,005	$145,508	$242,513	40%	$39,805	41.0%
5	Northampton	5056	$112,797	$169,196	$281,993	40%	$46,150	40.9%
6	Harnett	5062	$138,026	$207,039	$345,065	40%	$56,164	40.7%
11	Vance	5117	$64,188	$96,281	$160,469	40%	$26,108	40.7%
9	Haywood	5094	$98,450	$147,674	$246,124	40%	$39,242	39.9%
8	Pender	5085	$246,945	$370,418	$617,363	40%	$98,384	39.8%
2	Caldwell	5026	$83,970	$115,454	$199,424	42%	$33,424	39.8%
11	Granville	5114	$64,188	$96,281	$160,469	40%	$25,481	39.7%
4	Carteret	5042	$134,925	$202,387	$337,312	40%	$53,501	39.7%
5	Nash	5055	$113,425	$170,139	$283,564	40%	$44,848	39.5%
5	Halifax	5054	$120,000	$180,000	$300,000	40%	$47,212	39.3%
4	Jones	5044	$93,845	$174,284	$268,129	35%	$36,816	39.2%
12	Mecklenburg	5127	$83,858	$125,788	$209,646	40%	$32,701	39.0%
8	Brunswick	5082	$257,087	$385,631	$642,718	40%	$99,833	38.8%
7	Gates	5074	$90,310	$167,719	$258,029	35%	$34,969	38.7%
2	Watauga	5027	$52,323	$78,485	$130,808	40%	$20,205	38.6%
12	Gaston	5124	$84,231	$111,393	$195,624	43%	$32,459	38.5%
2	Alexander	5021	$52,003	$78,005	$130,008	40%	$19,539	37.6%
5	Warren	5057	$126,067	$189,100	$315,167	40%	$47,337	37.5%
4	Beaufort	5041	$159,840	$239,759	$399,599	40%	$58,978	36.9%

Division of Forest Resources - Percent Billed by County

FY 2020-2021

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District	County	RCC	County Appr	State/Fed Allot	Total Budget	Cnty %	Total Billed	% Billed
2	Avery	5024	$62,101	$93,151	$155,252	40%	$22,673	36.5%
7	Pasquotank	5077	$62,308	$93,463	$155,771	40%	$22,102	35.5%
7	Perquimans	5078	$58,662	$108,945	$167,607	35%	$20,713	35.3%
9	Clay	5092	$49,000	$91,000	$140,000	35%	$17,201	35.1%
1	McDowell	5014	$79,266	$118,900	$198,166	40%	$27,559	34.8%
13	Washington	5134	$109,358	$203,094	$312,452	35%	$37,502	34.3%
4	Pitt	5048	$124,446	$186,670	$311,116	40%	$41,487	33.3%
5	Wayne	5058	$166,191	$249,286	$415,477	40%	$55,147	33.2%
12	Lincoln	5126	$100,657	$136,032	$236,689	43%	$33,160	32.9%
9	Macon	5096	$70,000	$105,000	$175,000	40%	$22,405	32.0%
12	Cleveland	5123	$103,105	$139,704	$242,809	42%	$32,687	31.7%
7	Chowan	5073	$82,783	$124,175	$206,958	40%	$26,183	31.6%
1	Yancey	5018	$63,381	$95,071	$158,452	40%	$19,875	31.4%
5	Edgecombe	5051	$122,617	$183,925	$306,542	40%	$34,988	28.5%
9	Jackson	5095	$85,407	$116,732	$202,139	42%	$24,222	28.4%
12	Cabarrus	5121	$83,201	$109,847	$193,048	43%	$23,117	27.8%
1	Polk	5016	$68,740	$92,209	$160,949	43%	$17,475	25.4%
5	Franklin	5052	$126,224	$189,335	$315,559	40%	$31,986	25.3%
9	Graham	5093	$73,855	$137,160	$211,015	35%	$18,123	24.5%
8	New Hanover	5086	$101,682	$152,523	$254,205	40%	$24,848	24.4%
4	Craven	5043	$161,671	$242,507	$404,178	40%	$39,136	24.2%
1	Madison	5013	$111,962	$171,305	$283,267	40%	$27,039	24.2%
1	Mitchell	5015	$83,198	$124,797	$207,995	40%	$19,917	23.9%
1	Henderson	5012	$82,752	$124,127	$206,879	40%	$19,707	23.8%

Division of Forest Resources - Percent Billed by County

FY 2020-2021

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District	County	RCC	County Appr	State/Fed Allot	Total Budget	Cnty %	Total Billed	% Billed
1	Buncombe	5011	$109,730	$164,595	$274,325	40%	$24,563	22.4%
1	Transylvania	5019	$120,239	$163,913	$284,152	42%	$25,422	21.1%
9	Swain	5097	$80,265	$149,063	$229,328	35%	$14,860	18.5%
9	Cherokee	5091	$67,320	$100,980	$168,300	40%	$11,149	16.6%

NORTH CAROLINA
TRANSPORTATION
MUSEUM FOUNDATION

The museum that moves you!

March 11, 2021

Rowan County Board of Commissioners
130 West Innes St.
Salisbury, NC 28144

Dear Commissioners,

The N.C. Transportation Museum has suffered significant revenue loss due to the museum idling public operations and cancelling all events during the pandemic. Under Governor Cooper's re-opening plan, museums were not included in Phase 1. In Phase 2, NCTM could open as an outdoor only walking experience with no train ride opportunity, and no access to exhibit buildings. It was not until Phase 2.5 in September that exhibit buildings could open at 50% capacity. The train ride was reinstated in October with a capacity of 30%.

During 2019, NCTM welcomed 158,872 visitors, hosted a variety of large-scale events, and was a destination of choice for field trips within North Carolina. In the four years between 2015 and 2019, the museum recorded a 58% increase in onsite visitation. The museum continued to provide a sizable economic impact to Rowan County and North Carolina, and in 2019 reported a $22.2 million economic impact. During 2020, visitation dropped to 46,326, a 71% decrease from 2019's visitation. All events were cancelled, including the museum's largest fundraisers – Day Out With Thomas™ and The Polar Express™ Train Ride, and events focused on school groups including the Tractors & Trains and Wind & Wings aviation events. The museum relies on revenue generated from these and other events for general operating expenses.

We are asking for the assistance of Rowan County by providing a grant for $50,000 to be used as operating support. With state appropriated funding of only 9%, the museum earns the remainder of revenue from admissions, memberships, donations, grants, special events, gift shop sales, train rides, and sponsorships. All of these revenue sources were lost or curtailed through most of 2020, significantly reducing visitation and income.

Museum staff had to quickly re-imagine traditional experiences and create new ones to continue reaching our visitors with our core services through digital media, and to begin recovering lost revenue. Several of these achievements included:

- Transportation Trail – During Phase 2 of the re-opening plan, the museum opened for outdoor only walking visitation. Museum exhibits and artifacts were repositioned from within exhibit buildings and brought onto museum grounds for viewing outdoors and through building doors from the outside.

- #NCLearnAtHome – Following an initiative by the NC Department of Natural & Cultural Resources, the museum featured weekly digital media posts focusing on museum exhibits, history, artifacts, or transportation-related pioneers. Kids' activities were also posted including a weekly story time, related craft to make at home, and activity sheets to download from our website. Digital media engagements rose by 62.73% over the previous year.

- COVID-safe museum activities – Experiences such as the Scarecrow Stroll along outdoor walking paths, socially distanced Halloween and Candy Cane trains with limited capacity, drive-through holiday show with over 4,500 vehicles and 15,000 visitors viewing thousands of holiday lights.

- Take-home experiences – Items to keep visitors engaged with the museum while generating limited revenue, such as the Port-A-Pit Chicken barbeque fundraiser, the Snowman Activity Kit with educational materials and the Valentine's Day Gift Box.

- Virtual Programming – The first-ever virtual programming highlighted the museum's traveling exhibit, *Navigating Jim Crow: The Green Book and Oasis Spaces in North Carolina,* and Black History Month with a two-night community program. The first night featured a viewing of *The Negro Motorist Green Book* from the Smithsonian channel. In partnership with Livingstone College, the second night's program was a virtual panel discussion of *The Green Book's* contribution to Americans.

The effects of losing such large events such as Day Out With Thomas™ and the Polar Express ™ Train Ride in 2020, as well as very limited visitation, will have an ongoing negative impact for at least a year to come. Although we see better days ahead, we recognize that our road to recovery is a long one. We appreciate your past support and hope you will consider our grant request for this year. Please let us know if you have questions or need additional information.

Sincerely,

Roy Johnson
President, NCTMF

Kelly Alexander
Executive Director, NCTM

NORTH CAROLINA TRANSPORTATION MUSEUM FOUNDATION

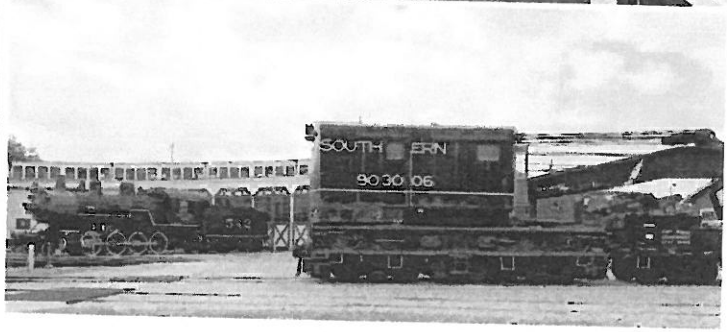
The museum that moves you!

North Carolina Transportation Museum Foundation
Annual Budget
2020-2021

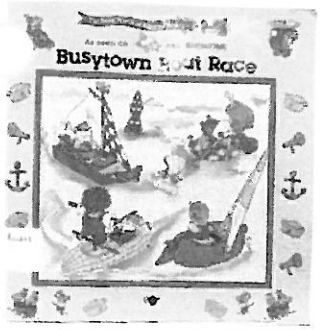
Revenues:	**Budget:**
Administration	$ 0.00
Gift Shop	$ 568,675.00
Special Events	$1,754,365.00
Rail Operations	$ 123,263.00
Development	$ 180,088.00
Total Revenues:	**$2,626,391.00**
Expenses:	
Administration	$ 306,275.00
Gift Shop	$ 464,855.00
Other Visitor Programming	$ 74,664.00
Special Events	$1,307,974.13
Rail Operations	$ 362,412.00
Development	$ 104,415.00
Total Expenses:	**$2,620,595.13**
Net Surplus/Deficit	**$ 5,795.87**

P.O. Box 69 • Spencer, NC 28159 • (704) 636 2889 • nctrans.org

Transportation Trail - Many exhibits were pulled from exhibit spaces to on-site spaces and positioned in exhibit building doorways for easier access to viewing during the outdoor-only walking tour.



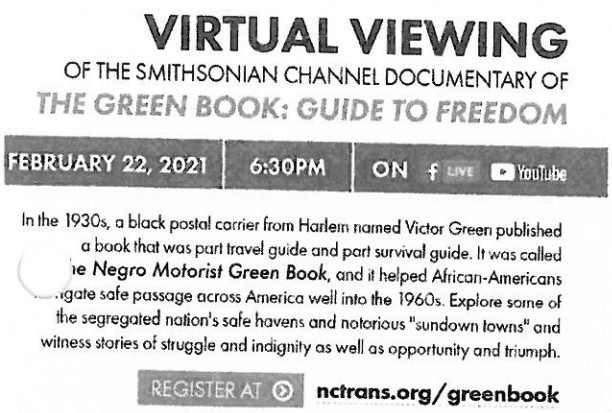
Digital Programming:

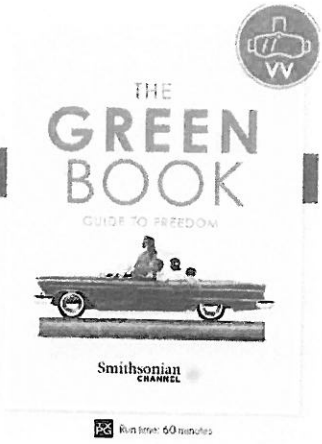


Weekly story time and related craft to make at home were posted on social media for children.

She Changed the World - weekly social media posts about women pioneers in transportation. Pictured here are the first woman to qualify for the Indianapolis 500, and Amelia Earhart's flying instructor.

Two virtual community programs:

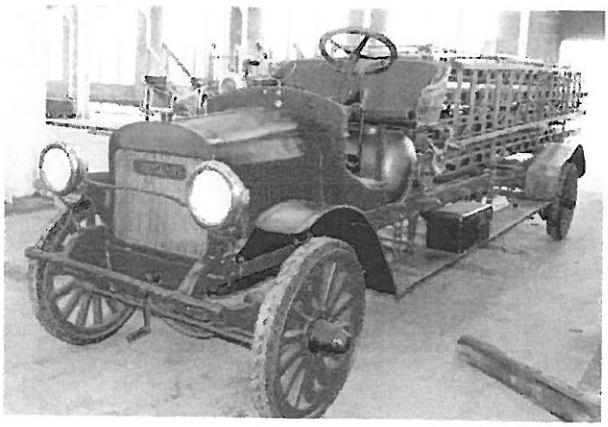




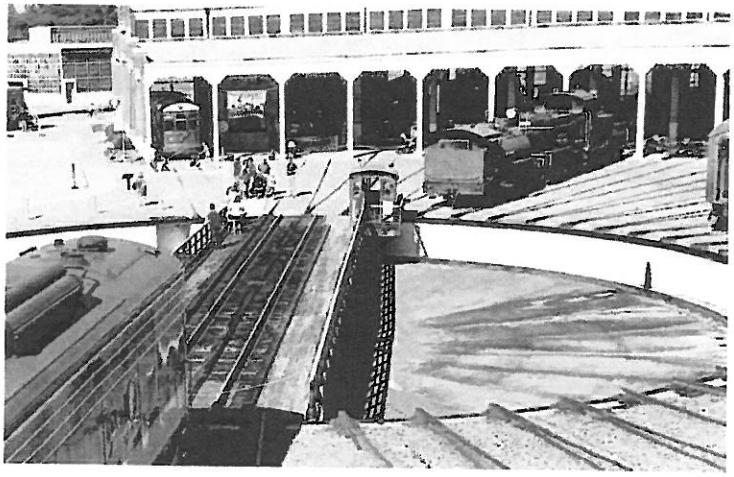
#NCLearnAtHome: Series of educational videos highlighting history, exhibits, artifacts, and people who played a key role in transportation history. Below are examples of these posts:

This 1977 Cadillac Limousine tends to be an eye-catcher. It was the final gubernatorial limo used in the state of North Carolina. The car was used during the James Hunt and James Martin administrations and for transporting dignitaries visiting North Carolina.

The N.C. Transportation Museum is home to a true piece of world history - a gift from the people of France to North Carolinians following WWII. The Merci Train (or Gratitude Train) box car carries an inspiring story of gratitude.



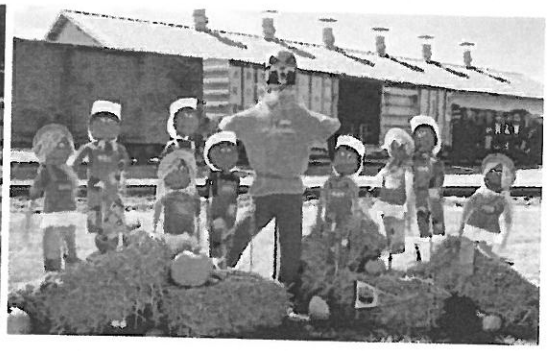
The oldest fire truck in the museum's collection replaced a horse-drawn hook and ladder in one Tarheel city, and was used by a particularly skilled group of firefighters. The 1917 Brockway Fire Truck was used by the Quicksteps, Elizabeth City's all-black volunteer fire company. The Quick Step Hook and Ladder Company was organized nearly 20 years earlier, in 1891. They were experts in rescue, ventilation, and demolishing threatened structures using their famed "hooks." There was also a company sponsored band (pictured). The truck remained in use until 1950. The Quick Step Company became part of an integrated fire department in Elizabeth City in 1977.

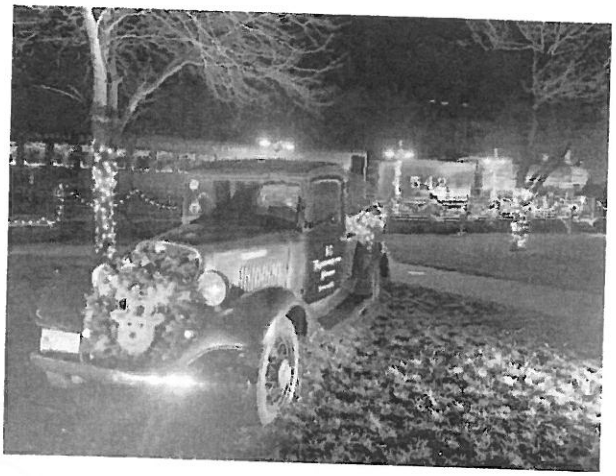


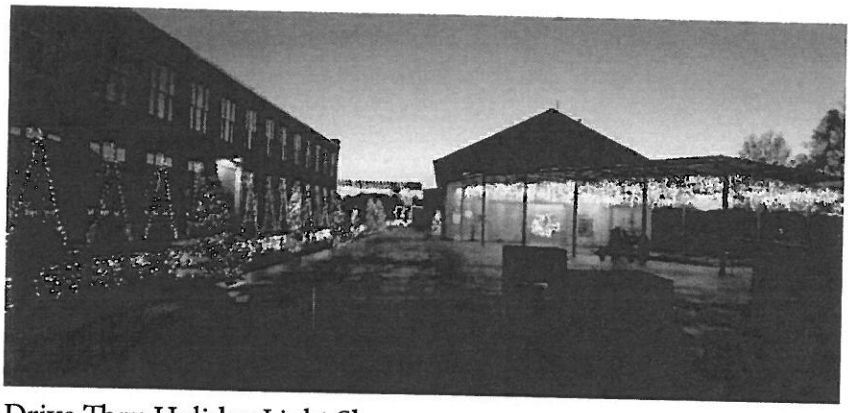
We're taking a look at the inner workings of the Bob Julian Roundhouse turntable, used in the heyday of steam locomotive travel to spin locomotives and place them in the roundhouse for regular maintenance and repairs.

COVID-Safe Family Experiences:

Scarecrow Stroll - Twenty three community businesses, civic groups, and individuals decorated a scarecrow as a fundraiser for the museum. Scarecrows were displayed throughout the site for visitor viewing along the Transportation Trail. This fundraiser will become an annual event for the museum.



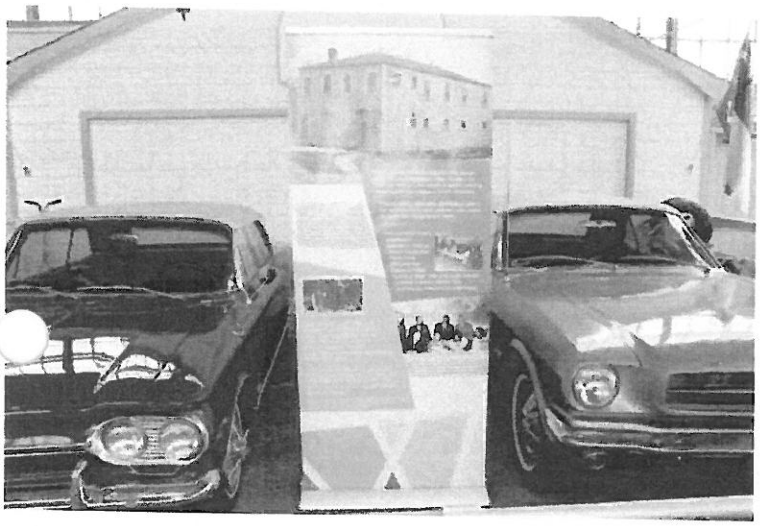


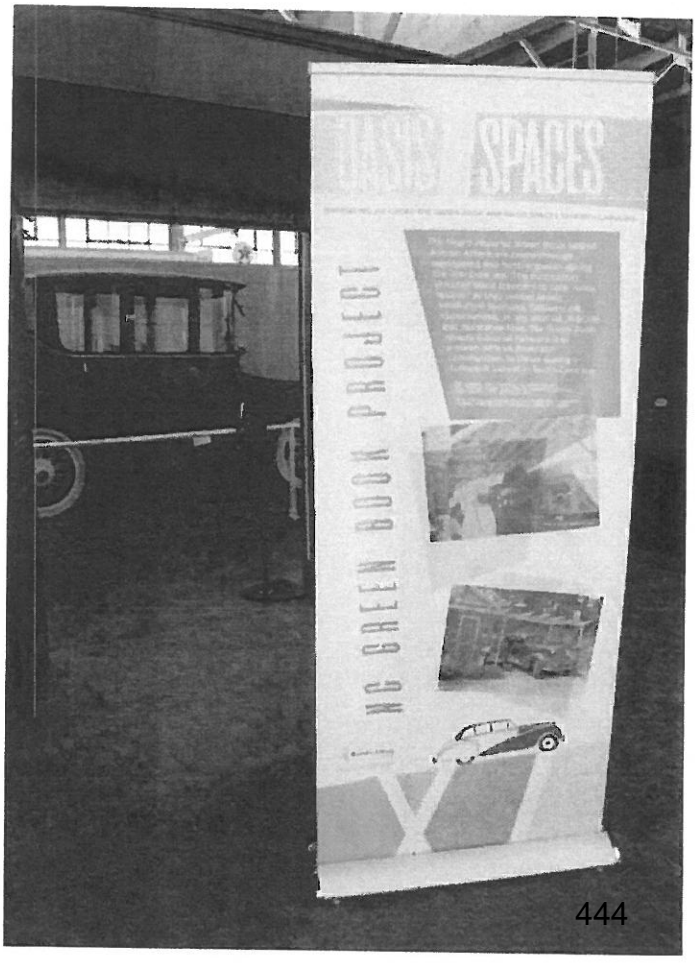


Drive Thru Holiday Light Show

Exhibits:

Navigating Jim Crow: The Negro Motorist Green Book and Oasis Spaces in North Carolina - tells the story of travel for African Americans in the United States during the Jim Crow era.





RIVERPARK
at Cooleemee Falls
"The Bullhole"

Park Entrance
645 Erwin Temple Ch. Rd.
Woodleaf, NC 27054

BOARD OF DIRECTORS

Steve Allred
Ron Bivins
John Chandler
Addison Davis
Ashley Honbarrier
Carolyn McManamy
Sarah Michalec
Paul Moore
Caroline Moser
John Peeler
Craig Pierce
Aaron Thies
Nelson Turrentine

MAIL
P.O. Box 735
Cooleemee, NC 27014

April 12, 2021

Dear Commissioners:

On behalf of the RiverPark at Cooleemee Falls Board of Directors, we respectfully request $15,000 in funding from the 2021-2022 Rowan County budget for purposes of providing a safe and wholesome recreational facility for the citizens of Rowan County and our region. Your past funding has been incredibly important. This increase in funding is essential as you will see below.

The Bullhole continues to be a gathering place and over the last two years has become a regional destination. This growth, as noted in our budget request for last year, now demands a perspective shift as well, from managing the park as a local nature park, to a destination crowded with families and young people seeking to enjoy a riverside adventure. In June we had to contact NCDOT to install No Parking signs on Erwin Temple Road. This year we had to close beginning in July because we could not handle the crowds that were generated by the COVID lockdown. It became a public safety issue. Saturday, July 4 2020 we turned away 402 cars away from our gate, most of them full. These visitors came from Charlotte, Greensboro, Raleigh, Lincolnton, Winston, Stanly County, Monroe, Kannapolis, Concord, Gastonia and several were vacationers from out of state. Only a handful were from Rowan and Davie counties. Additionally, we experienced two massive floods in February and November 2020 which required extensive repairs.

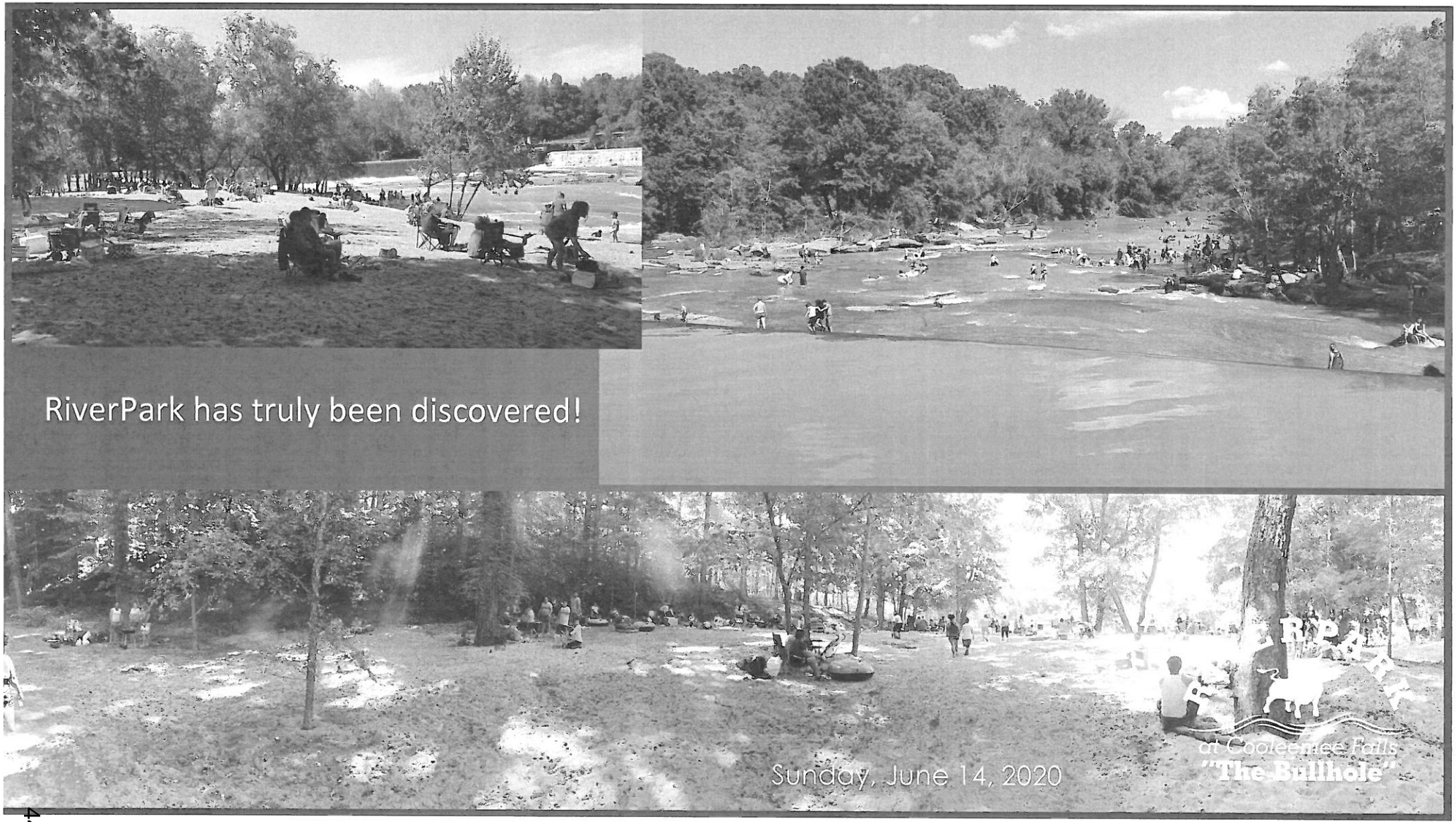
We are working to step up our game from a local, essentially passive park, to that of a regional park. With this status comes an increase in costs: a need for full time staff, added maintenance for public safety, improved facilities for public health. We are currently improving gate security and renovating the restrooms. To accommodate these changes, we are now supplementing our budget by charging a parking fee as a revenue stream. This will NOT replace the need for your continued support. Your support remains essential to the future of the park.

We thank you for your consideration of this funding request and your continuing support to make RiverPark a safe and wholesome recreational facility for the citizens of our region.

Sincerely,

Addison Davis,
Board President

Attachment: photos


RiverPark has truly been discovered!
Sunday, June 14, 2020
at Cooleemee Falls
"The Bullhole"

ROWAN CREATES

Rowan Arts Council
Salisbury, NC

Be an original.

March 18, 2021

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Rowan County Board of Commissioners:

On behalf of the arts organizations in Rowan County, the Rowan Arts Council (RAC) respectfully requests $59,692 for fiscal year 2021-22. The funding request is based on a continuation of past annual appropriations ($34,692) plus an additional one-time request of $25,000 due to the negative economic impacts of the COVID-19 pandemic on the local arts and cultural community. An additional $25,000 is also being requested from the Salisbury City Council for FY 2021-22.

The RAC requests the Board of Commissioners consider utilization of relief funds it will receive from the American Rescue Plan Act of 2021 to fund the additional $25,000 request. The American Rescue Plan allows local governments the ability to respond to the negative economic impacts of the pandemic including aid to impacted industries including arts, culture and hospitality industries. The RAC would utilize the additional funds to grant to local arts and cultural organizations negatively impacted from the pandemic and help offset their financial losses.

Funding received from Rowan County would continue to follow past funding precedents and would be equally divided between Waterworks, Piedmont Players, Salisbury Symphony, Lee Street Theater and the RAC. The RAC and the arts organizations that depend on this funding are more than appreciative of the continued support from Rowan County. RAC would like to thank you for your gracious support over the years and especially during the COVID-19 pandemic.

The County funding directly supports Piedmont Players, Waterworks, the Salisbury Symphony and Lee Street. Each of these organizations receives 20% of the County funds. They all continue to achieve great success for the community and the additional resources will directly support their efforts while they work to sustain their organizations during this time. Each organization has been negatively impacted due to the pandemic and accompanying NC Executive Orders limiting arts and culture organizations ability to host events and live performances.

Rowan County's recognition and continued support of the RAC allows for Rowan County to participate in the North Carolina Grassroots Grants Program. The Grassroots Grants is a program through the North Carolina Department of Cultural Resources that allocates state funding to Designated County Partners in North Carolina. The RAC serves as Rowan County's Designated Partner.

In 2020-21, the City's support allowed the RAC to apply for and receive a NC Grassroots Grant in the amount $35,834 from the State of North Carolina. RAC utilized the grassroots funds to awarded grants to local arts groups in Rowan County providing critical funding support during the pandemic. RAC in partnership with the NC Arts Council has continued to increase funding and support to multicultural organizations and programs that support underserved communities through the Arts with close to 30% of all RAC funding going to such efforts.

In an effort to increase capacity, scope, and efficiencies the RAC entered into a strategic alliance in 2011 with the Rowan County Tourism Development Authority (TDA). The alliance allows RAC to utilize marketing, administrative and community networks associated with the TDA. Such an alliance fosters a more vibrant arts and cultural environment, which not only support arts related entities, citizens of Rowan County and educational programs, but serves as a tool for economic and tourism development. Additionally, this alliance allows County funding to directly reach arts and culture groups and programs in Rowan County as opposed to being used for overhead and operations.

The RAC Board understands that public funds must be allocated with the common good in mind and we believe that continued support of arts and culture is a solid investment in the Rowan County further supporting the community during the current pandemic.

Very truly yours,

Davis Cooke
Board President,
Rowan Arts Council

ROWAN CHAMBER
Chamber of Commerce
Be an original.

March 10, 2021

Rowan County Finance Department
Lisa Bevis
130 West Innes St.
Salisbury, NC 28144

Dear Rowan County Commissioners,

On behalf of the Rowan County Chamber of Commerce Board of Directors, thank you for your membership in the Chamber. Your investment helps support the local business community and our member programs and services. A copy of our 2021-2022 Strategic Plan is enclosed.

For 95 years, the Rowan Chamber has been serving the area business community. Our top priorities are Education, Transportation initiatives, and Workforce Development & Talent Attraction.

The Chamber also serves as the "front door" for Rowan County. In 2020, we handled over 20,000 inquiries from newcomers, existing businesses and residents seeking information about our area. We work in conjunction with our Gateway Partners on economic development and tourism related requests as well. Obviously, all of this has a tremendous impact on Rowan County's property tax base, sales tax collections and the overall economy.

We know the County has a tremendous interest in the economic development of the area and we appreciate your support. In your 2021-2022 fiscal year budget, we would respectfully request an investment of $6,642.00 that includes:

Membership dues	$2,842.00
Annual Gala Table	$1,000.00
Dragon Boat Team	$ 800.00
Power Cards	$ 400.00
Leadership Rowan Tuition	$1,600.00

Please do not hesitate to contact me if you require any additional information to process this request. I can be reached at 704.633.4221 or espalding@rowanchamber.com.

Sincerely,

Elaine Spalding

Elaine Spalding, CCE
President

ROWAN CHAMBER

Chamber of Commerce

Be an original.

Strategic Plan (2021 – 2023)

Mission: The Rowan Chamber proactively empowers businesspeople to build a community where business can thrive, and all citizens are proud to live.

Vision: The Rowan Chamber is a strong business advocacy organization.

Values:
-- Together, we are the voice of the business community for the Rowan Region.
-- Together, we build a strong community where business and people can succeed.
-- Together, we move forward for all.

Diversity, Equity, and Inclusion Statement: The Rowan Chamber will drive racial equity in the business community.

2021 Top Priorities:

During the Chamber's Board Retreat, the following Top Priorities for 2021 were selected:

1. **Business Advocacy** – In a post COVID world, it is going be more important than ever to be a strong voice for the business community at all levels of government. We will advocate for increased funding for struggling businesses.

2. **Diversity Outreach** – Identify and leverage opportunities for diversity, racial equity, and inclusion. Create targeted communications that build diverse member engagement. "When you focus on inclusion, diversity shows up!"

3. **Youth Leadership** -- Research the feasibility of a two-year Youth Leadership program with high school seniors facilitating the sessions for high school juniors.

4. **Business & Education Partnerships** – Be the connector between business and education with a focus on skill trades and technical career paths.

5. **Workforce Development and Talent Attraction** – Develop a talent attraction plan with our community partners that highlights post COVID attributes of Rowan County.

2021 Goals:

Business Advocacy Objective: Be the voice of business at every level of government.

Local & State Government

- **Monitor and advocate** at all levels of government on issues that affect the cost of doing business, the ease of doing business and the quality of life in Rowan County.
- Utilize **Government Affairs Committee** volunteers to attend municipal, county and regional government meetings.
- Develop a process for identifying **Priority Projects** for the community and be the lead organization in promoting the projects.
- Strongly advocate for **transportation** projects including, but not limited to:
  - I-85 in North Rowan -- lobby for East Spencer & High Rock Lake Exit at McCanless Rd.
  - Mid-Carolina Airport expansions and improvements
- Conduct a **State Legislative Breakfast** annually so that Chamber members can share their views with our state representatives.
- Coordinate a trip to Raleigh during the **Legislative Session** to advocate for the business community.
- Plan and implement **Candidate Forums** in conjunction with Catawba College and media partners to educate local voters.
- Research **crime prevention programs** from other communities and discuss the appropriate role for the business community with our local law enforcement officials.

Federal & International

- Update the **Federal Priority Project** and Business Advocacy list.
- Coordinate a trip to **Washington, D.C.** to lobby for the community's Priority Project list.
- Conduct the rescheduled **International Trip** to Spain in 2021.

Member Services Objective: Provide a return on investment (ROI) with valuable member benefits and programs and build diverse member engagement.

- **Diversity, Equity, and Inclusion** -- Identify and leverage opportunities for diversity, racial equity, and inclusion. Create targeted communications that build diverse member engagement.

- **Minority Business Council** – support minority businesses in the community:
  - Hold seven (7) Monthly meetings in 2021
  - Host an annual "Meet & Greet" in Fall 2021
  - Encourage minority business certification and support of minority suppliers and vendors

- Produce a Minority Business Directory in conjunction with the Salisbury Post
- Launch an Angel Investment Fund and support the City of Salisbury's KIVA minority loan fund program

Customer Satisfaction Surveys

- Conduct consistent surveys of Chamber members and prospects to align benefits that meet the changing demographics of our community.

Networking Programs

- Produce an **Annual Gala Meeting** to celebrate accomplishments, announce new action plans and recognize key volunteers and businesses on February 25, 2021.
- Produce eight (8) **Business After Hours** mixer networking events.
- Produce seven (7) **Women in Business** networking and professional development events.
- Produce the seventh annual **Dragon Boat** Festival to increase awareness about High Rock Lake and provide valuable sponsorship and corporate team-building opportunities on July 24, 2021.
- Offer **New Member Receptions** every quarter to welcome our newest members and new managers/volunteers.
- Promote the **Young Professionals** program to retain "under 40-year-olds" in our community and encourage involvement in the Chamber.

Professional Development

- Produce nine (9) **Power in Partnership** breakfast meetings, featuring excellent speakers, exclusive sponsorship opportunities and high-level networking opportunities.
- Produce a high-quality series of business **webinar seminars** in 2021.
- Produce the second annual **Disney Institute** on May 6, 2021.
- Research and develop a plan to match the **CACCE** grant for workplace safety and active shooter training seminar in 2021.
- Produce other relevant **seminars and workshops** which benefit the business community.

Membership Development

- Continue to implement the **Tiered Dues** benefit plan with a goal of 50% of membership being converted in 2021.
- Revise format of **Total Resource Campaign** to avoid volunteer burn-out by June 2021.
- Develop a new **professional sales program** to provide year-round customer service systems for recruitment, retention, and sponsorship packages.
- Improve **"Fast Track First Year"** member retention system with the goal of 80% retention with first year members.

Benefits & Services

- Expand the **Ambassadors' Program** to include:
  - Teams of volunteers to attend ribbon cuttings in geographic areas.
  - **Operation "Thank You"** - Personalized Membership Directory deliveries to new members.
- Produce an annual **Membership Directory** with Relocation Guide.
- Promote the **Profile Display** brochure rack and member referrals.
- Promote **Affinity Marketing** partnerships with discounted products and services for member firms.
  - Office Depot discounts
  - PPE discounts
  - Workers Comp
- Develop and implement an effective **Communications Plan** for member benefits, events, and services:
  - Capture **positive testimonials** from customers to be used in Chamber communication pieces
  - Devote additional time and resources to **social media** outlets to better target specific programs.

Leadership Rowan Objective: Continue to produce the highly successful annual Leadership Rowan program as an education and awareness opportunity for community stewardship, service on volunteer boards and commissions, and preparation for running for elected office.

- Utilize the **Leadership Rowan Steering Committee** for program oversight.
- Recruit at least 30 quality applicants for a diverse 29th Class of **Leadership Rowan** by June 2021.
- Conduct an **Opening Retreat** with SIMSOC local retreat facilitators, produce nine (9) class sessions focusing on different aspects of the community, and graduation ceremony with certificates.
- Re-launch the Leadership Rowan **Alumni Association** in conjunction with the Alex Clark Memorial Scholarship fund for new class participants who would not otherwise be able to afford the tuition payment.
- **Youth Leadership** -- Research the feasibility of a two-year Youth Leadership program with high school seniors facilitating the sessions for high school juniors.

Education & Workforce Development Objective: Partner with Rowan-Salisbury Schools (RSS), public and private higher education, community organizations and local businesses to develop, attract and retain a highly educated and skilled workforce.

Business Education Partnerships

- **Be the connector** between business and education with a focus on skill trades and technical career paths.

- Support RSS with its **Renewal School system** and specifically promote the importance of **skill trades**, manufacturing, and technical career paths.
- Help attract **high quality K-12 teachers** to our community:
  - Advocate for increased teacher pay at the State & County levels.
  - Award the Teacher of the Year with a $1,000 stipend for school supplies in conjunction with Rowan Partners for Education.
  - Help the school districts create a business incentive package with significant discounts for new teachers.
- Market the **technology rich learning opportunities** in our community with one to one laptop/tablets and Hotwire Communication's 10 Gig service.
- Connect businesspeople with **student mentoring** opportunities via Communities in Schools, Crosby Scholars, and other programs to help prepare our future workforce.
- Promote the Career and Technical Education (CTE) **Skill Trade Competition** in March 2021.
- Promote business community support for **Rowan Partners for Education** (RPE) 501(c)(3) Foundation fundraising efforts.

Workforce Development & Talent Attraction

- Develop a **Talent Attraction** plan with our community partners that highlights post Covid attributes of "Smaller is Better" Rowan EDC Campaign.
- Coordinate the **Workforce Development Alliance** to bridge the gap between employers and education/training providers:
  - Coordinate the fourth annual Ground Hog **"Job Shadow"** Day program in Feb. 2021.
  - Assist with the Community **Job Fairs** in Spring & Fall 2021.
  - Coordinate a **Military Talent Attraction** weekend program in conjunction with a future Job Fair.
- Work with the Education Coalition to promote the "college town" marketing of Rowan County's **FOUR higher education** institutions: Catawba College, Hood Theological Seminary, Livingstone College and Rowan-Cabarrus Community College (RCCC).
- Advocate for **increased teacher pay at the community college** level and work with RCCC on attracting and retaining quality faculty and staff in our community.
- Promote **Manufacturing Day** on the First Friday of October every year.
- Promote the **Rowan Manufacturing Network** in coordination with RCCC and Rowan EDC by helping to recruit students interested in manufacturing careers and employers to support the program
- Produce **Agri-business** activities to highlight their economic impact in our community:
  - **Salute to Agri-business** in conjunction with the Power in Partnership program on March 18, 2021
  - **Arts & Ag Farm Tours** – support the third annual tours on June 5, 2021
- Work with the **Healthy Rowan** initiative to increase workplace wellness programs and advance a healthier community. Present the **Novant Health Corporate Cup** at the Dragon Boat Festival in July 2021.

- Continue to administer the **Rowan IDEA Center Foundation** until such time that the community will support an entrepreneurial development strategy.

Administration & Finance Objective: Provide the resources necessary to run the organization effectively.

- Utilize the Finance Committee to ensure **strong fiscal and operational management** with at least six months operating income held in reserve accounts.
- Conduct an **annual audit or outside review** of the Chamber's financial situation.
- Research forming a separate **501(c)(3) foundation** for the Chamber.
- Research viable **grant funding** opportunities for programs that align with the Chamber's mission statement.
- Increase the **non-dues income** revenue to 60% of total budget by December 31, 2021.
- Update the Chamber's **Technology Plan** with ZOOM meeting and hybrid event technology options.
- Work with our community partners in the **Gateway Building** to provide meeting space for our member firms.
- Recruit and retain highly qualified **Chamber staff** to provide excellent customer service for our members.
- Win the Association of Chamber of Commerce Executives (ACCE) **"Chamber of the Year"** award by December 2022.
- Become an **accredited chamber** through the U.S. Chamber by December 2023.

Approved by the Board of Directors on December 14, 2020.

For more information: Rowan County Chamber of Commerce, 204 E. Innes St., Suite 110, Salisbury, NC 28144; PH: 704.633.4221; info@rowanchamber.com ; www.rowanchamber.com

ROWAN CHAMBER
Chamber of Commerce
Be an original.

EVENTS CALENDAR

2021

March 8	5-7:00 p.m.	Business After Hours Virtual – Executive Newcomers Welcome!
March 16	9- 10:00 a.m.	Minority Business Council
March 18	7:30 a.m.	Power in Partnership Zoom Webinar Salute to Agri-business with Guest Speaker Michele Payn Sponsored by: F&M Bank Leadership Rowan: Business & The Economy Day
March 23	5-6:00 p.m.	Women in Business @ Salisbury Eyecare & Eyewear - Virtual
April 6	5:30 p.m.	Young Professionals TBA
April 12	5-7:00 p.m.	Business After Hours at Osterhus Outdoors & Ribbon Cutting
April 15	7:30 a.m.	95th Annual Meeting and Virtual Power in Partnership Sponsored by: Novant Health Rowan Medical Center Leadership Rowan: Quality of Life Day
April 20	9-10:00 a.m.	Minority Business Council
April 23	6 p.m.	DSI – Wine About Winter/Spring
April 29	5-7:00 p.m.	Women in Business – Derby Party at Trinity Oaks
May 6	**8-4:00 p.m.**	**Disney Institute Virtual**
May 20	7:30 a.m.	Power in Partnership Zoom Webinar Leadership Speaker: Steve Chandler, Chandler Thinks Sponsored by: Duke Energy Leadership Rowan Graduation & Planning Day
May 27	4-5:00 p.m.	New Member Reception @ The Gateway Building
June 5	10-4:00 p.m.	Arts & Ag Farm Tours
June 14	5-7:00 p.m.	Business After Hours- Hold Morgan Ridge Railwalk
July 17		China Grove Farmers Day
July 24	**9 a.m.-3 p.m.**	**Dragon Boat Festival, Rowan Shrine Club, 6480 Long Ferry Rd, Salisbury, NC**
Aug 5	4-5:00 p.m.	Leadership Rowan Kick-Off Reception
Aug 9	5-7:00 p.m.	Business After Hours- Trinity Oaks, Total Resource Campaign Kickoff
Aug 10	4-5:00 p.m.	TRC Sales Training
Aug 11	9-10:00 a.m.	TRC Sales Training
Aug 12	6-9:00 p.m.	DSI - College Night Out

Aug.		Leadership Rowan Retreat
Sept 7	5:30 p.m.	Young Professionals
Sept 9	5-7:00 p.m.	Women in Business
Sept 13	5-7:00 p.m.	Business After Hours
Sept 18		2021 Cheerwine Festival
Sept 21	9-10:00 a.m.	Minority Business Council
Sept 16	7:30 a.m.	Power in Partnership Breakfast, 728 Klumac Rd., Salisbury, NC 28144 Education Theme Leadership Rowan – History & Power Day
Sept 17	5:00 p.m.	Total Resource Campaign Deadline
Sept 20	12:00 p.m.	Total Resource Campaign Finale/Board Meeting
Sept 30	4-5:00 p.m.	New Member Reception
Oct 5	5:30 p.m.	Young Professionals
Oct 7	5-7:00 p.m.	Women in Business- Novant Health Rowan Medical Center & Greystone Salon "Ladies Night Out"
Oct 11	5-7:00 p.m.	"SUPER DUPER" Back to Business After Hours - The Bell Tower Green
Oct 19	9-10:00 a.m.	Minority Business Council
Oct 21	7:30 a.m.	Power in Partnership Breakfast, 728 Klumac Rd., Salisbury, NC 28144 Guest Speaker: Leadership Rowan – Criminal Justice Day
Nov 8	5-7:00 p.m.	Business After Hours
Nov 11	5-7:00 p.m.	Women in Business
Nov 16	9-10:00 a.m.	Minority Business Council
Nov 18	7:30 a.m.	Power in Partnership Breakfast, 728 Klumac Rd., Salisbury, NC 28144 Guest Speaker: Leadership Rowan – Public Education Day
Dec 7	5:30 p.m.	Young Professionals
Dec 9	5-7:00 p.m.	Women in Business
Dec 13	5-7:00 p.m.	Business After Hours – Novant Health Rowan Medical Center
Dec 14	9:00 a.m.	Minority Business Council
Dec 16	7:30 a.m.	Power in Partnership Breakfast, 728 Klumac Rd., Salisbury, NC 28144 Inspirational Speaker: Leadership Rowan – Human Needs Day
2022		
Jan 13	6:00 p.m.	Annual Gala

ROWAN COUNTY LITERACY COUNCIL
201 W. Fisher St. • P.O. Box 95 • Salisbury, NC 28145
704.216.8266 • www.rcliteracy.org • info@rcliteracy.org

EACH ONE TEACH ONE

Rowan County Finance Department
Attn: Lisa Bevis
130 W Innes St.
Salisbury, NC 28144

March 15, 2021

Dear Rowan County Commissioners,

I am writing to you to respectfully request that the Rowan County Literacy Council (RCLC) be considered for county funding.

At RCLC, our mission statement is, "A literate community prospers." We are dedicated to improving the lives of adults, youth, and families by enhancing literacy and life skills, which in turn benefits the community as a whole.

The Rowan County Literacy Council has served the community since 1976 by providing free literacy instruction to both English-speaking students and English Language Learners. We currently have more than 50 volunteer tutors working with students year-round in the following programs:

- Adult Basic Education/Basic Reading
- English as a Second Language
- GED Assistance
- Citizenship Prep
- Youth Tutoring

RCLC Programs

For our adult students, we provide two core programs: Adult Basic Education (ABE), and English as a Second Language (ESL). We identify student goals during intake, conduct an initial assessment, and then match students with volunteer tutors to work towards those goals. The main goals listed by students are passing the GED, obtaining/increasing employment, and passing the U.S. Citizenship Exam. According to U.S. Census data from 2015-2019, in Rowan County 9.4% of the population speaks a language other than English at home, creating strong demand for our services. In fact, approximately 75% of our Adult students are ESL students. Of these ESL students, 43% have High School degrees or better, and 21% have college degrees, making them highly employable once they attain English proficiency. The 2020 County Attainment Profile published by the Carolina Population Center at UNC-Chapel Hill found that 15% of Rowan County residents over the age of 25 lack a high school diploma. Students who stay in school and graduate, who increase literacy and language skills, or who earn a GED with our assistance are better able to attain their professional goals and strengthen our community.

For our Youth Literacy programs, we partner with Communities in Schools of Rowan (CIS) to train and place tutors in eight Rowan-Salisbury schools. Although the pandemic curtailed onsite tutoring in elementary and middle schools, we undertook new programs to respond to emerging needs in the community. In fall 2020, we responded to a critical need to help high school students who were falling behind in remote learning. Tutors help students who are in jeopardy of failing classes or dropping out complete essential coursework. We also initiated a new program at Isenberg Elementary, providing virtual bi-lingual content for students in grades 2-5. According to the summary of Language Instruction Educational Program Services for 2019-2020 published by Rowan-Salisbury Schools, approximately 7.5% of the system's population are English Language Learners. Students who are Limited English Proficient are at risk of falling behind and not graduating. Once restrictions on in-school tutoring are lifted, we will resume operations in all CIS-supported schools. We typically provide literacy tutors 1-2 times per week for students who are reading below grade level. The students referred to our program start with us an average of 6.1 reading levels below grade level, with some students as far behind as 21 reading levels. Results over the past four school years show that students who receive our one-on-one tutoring gain an average of 3.2 reading levels per year. The 2019-2020 school year was truncated by the pandemic, but of the 28 students we served for one semester, 82.1% increased 1+ levels, exceeding our goal of 75%. Furthermore 39.3% increased +2 levels, meeting the full-year goal in a single semester.

Volunteer tutors in all programs go through initial literacy training and background checks, as well as periodic in-service training. 98% of our tutors have at least some college (several are current college students), 88% have at least a bachelor's degree, and 23% hold a master's degree or higher. Many of our tutors are former educators at either the K-12 or university level. Tutors are matched with students based on availability, experience, and background. Tutors often also serve as mentors, helping students with financial literacy, medical appointments, parent-teacher conferences, as well as providing referrals for social services, job fairs, volunteer opportunities, networking, and housing assistance.

We serve 100-150 students per year in all programs. We anticipate an increased demand for Youth tutoring for the Fall 2021 semester as impacts from the pandemic on academic attainment continue to unfold. There is a strong demand for literacy services in our community and we always have 10-20 students on our waiting list. Our students frequently refer their friends and family members to our programs, which the best endorsement they can give of our programs.

Program Results

Adult Programs: We track Adult student progress using a variety of tools, including student surveys, tutor feedback, and CASAS assessments. CASAS is a system of assessment tools used by community colleges and government agencies nationwide to assess literacy and language proficiency. When students enroll, they are given an initial assessment to establish a baseline, and then are re-tested after every 50 hours of instruction. We expect at least 60% of our adult

students who attend over 50 hours of tutoring to increase by one grade level, as measured through CASAS assessments. We expect that 75% of our students who attempt the GED will pass at least one portion of the test. We expect that 90% of our students who sit for the U.S. Naturalization Interview and Exam will pass on their first attempt.

Youth Program: We track Youth student progress through a combination of standardized test scores, report cards, and teacher feedback. We expect that 75% of our elementary- and middle-school students will improve by at least 2 reading levels each school year. For our high-school students, we expect that 70% will pass the classes in which they are tutored and 90% will increase their engagement with teachers and course content. Under normal circumstances, students who are referred to us vary in how far behind they are; some are slightly behind (2-3 levels), while others are significantly behind (15-20 levels). COVID-19 impacts on education (such as variable quality of remote instruction and patchy attendance) are expected to increase learning deficits. It is critical that we provide early intervention to help struggling students get back on track before these deficits become permanent obstacles to academic achievement.

Community Partners

RCLC partners with **Communities in Schools-Rowan (CIS)** and **Rowan-Salisbury Schools**, to pair trained volunteer literacy tutors with students who are reading below grade level or struggling to keep up with remote learning. Tutors work with students one-on-one at least once per week providing targeted instruction. CIS provides training, performs background checks, and assists with tutor placement and data collection. RCLC recruits volunteers, provides them with in-depth literacy training, materials, and administrative support.

RCLC partners with **Rowan-Cabarrus Community College (RCCC)** to ensure college readiness and success. RCCC offers group ABE, GED and ESL classes; however, many students do not have the literacy or English-language skills to be successful in a group setting. RCCC sends students to RCLC whom they feel could benefit from individualized instruction and extra support while building skills necessary to succeed in a group setting.

We have also partnered with **NCWorks Career Center** since 2019 to provide students with job placement and resume services. We refer students to NCWorks on a weekly basis.

Our office space is provided by the **Rowan Public Library**. We use the library's meeting rooms for tutoring, board meetings, and training events. Our partnership with RPL helps us minimize expenses and provides us with an ideal base of operations.

Local Commitment

Our small-but-mighty staff of two are both Rowan County residents. Due to the growth we've experienced in the past four years, we plan to add a second part-time Program Coordinator to oversee our Adult Program, which will enable us to shorten our waiting list and serve more

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students. We endeavor to use local merchants and vendors such as Diversified Graphics, South Main Book Company, Trophy House, and Kimball Screen Printing for our business needs.

Funding Request

Our major funding sources include local foundations, the Dollar General Literacy Foundation, our annual membership drive and fundraisers, and general donations. For about 30 years we were a United Way member agency, but when United Way's funding priorities recently shifted to focus on mental health and substance abuse, our programs no longer met criteria. We have endeavored to make up that loss of funding through new fundraisers and additional grant writing, but the COVID-19 pandemic has complicated our efforts in those regards. Our two in-person fundraisers (Kentucky Derby with "Hat-i-tude" event and 17th Annual Scrabble Scramble) had to be cancelled in 2020 due to restrictions on in-person gatherings. We plan to again hold an online version of the Derby event and will hold the Scrabble Scramble in Fall 2021 if conditions permit.

RCLC is requesting funding from Rowan County in the amount of **$5,000**.

Funds would be used to offset the cost of our Program Coordinators, who work to recruit, train, and support tutors, as well as collect and analyze data from all programs. Funds would also go toward costs of books and materials, as well as operational necessities such as background checks, internet, Zoom license, intake assessments, and our LiteracyPro database.

I thank you for your time and hope RCLC will be considered for funding. Please don't hesitate to contact me should you have any questions.

Sincerely,

Laurel Harry
Executive Director

RCLC is a 501(C)3 organization and all contributions are tax-deductible. Our EIN is 59-1747169

Rowan County Literacy Council 2021 Budget

	Account Description	Notes	2021 Proposed
INCOME			
	Communities in Schools	Committed	$11,250.00
	Blanche & Julian Robertson Found	Under consideration	$15,000.00
	United Church of Christ	Will apply in 2021	$2,000.00
	St. Luke's Foundation	Under consideration	$2,500.00
	Salisbury Community Foundation	Will apply in 2021	$5,000.00
	Woodson Foundation	Under consideration	$5,000.00
	Dollar General Foundation	Under consideration	$5,000.00
	Rowan County	Under consideration	$5,000.00
	City of Salisbury CDBG-CV2	Under consideration	$5,000.00
	Bank of America Foundation	Under consideration	$5,000.00
	Aldi's Smart Kids Grant	Under consideration	$5,000.00
	Scrabble Scramble	Will be held in fall if conditions permit	$5,000.00
	Derby Hat-i-tude	Underway	$5,000.00
	General Donations	Underway	$30,000.00
	Membership Drive	Underway	$4,250.00
Total Income			**$110,000.00**
EXPENSES			
	Staff Salaries	Ex. Dir: $44,000/Prog. Coords. $39,000	$83,000.00
	FICA	Salaries x 0.07650	$6,349.50
	SUTA	Salaries x .0213	$1,767.90
	Internet	$70/month	$840.00
	Workers Compensation		$500.00
	Business Owner's Insurance		$700.00
	Directors & Officers Insurance		$790.00
	Educational Materials		$3,000.00
	Advertising		$2,000.00
	Awards		$500.00
	Background Checks		$325.00
	Computer		$500.00
	Dues & Memberships		$244.00
	Fundraising Expense		$5,000.00
	Accounting Services		$1,800.00
	Audit Services		$1,000.00
	Licenses		$52.00
	Office Supplies		$1,200.00
	Payment Processing Fees		$50.00
	Payroll Processing Fees		$1,104.00
	Postage		$300.00
	Subscriptions/Database		$2,000.00
Total Expenses			**$113,022.40**
Net Income			**-$3,022.40**

Rowan County Commissioners,

The Rowan County Rescue Squad is proud to continue to provide Technical Rescue Services (Agricultural, Confined Space, Heavy Rescue, High Angle Rescue, Trench Rescue, Water Rescue, and Search) and Advanced EMT Ambulance Support in Rowan County. As you are aware, Rowan County continues to be the majority funding source for our agency.

With the re-structure of the United Way program, we rely on our support from Rowan County along with fundraisers to be able to provide services to the citizens of Rowan County. We have worked with Emergency Services to form a County-Wide Special Operations Task Force which allows us to utilize the resources of other certified departments.

We respectfully submit our budget request to you and are able to provide any needed documents you request.

Sincerely,

TJ Brown
Director of Administration

ROWAN COUNTY RESCUE SQUAD

FY22 Pending Budget

RCRS Board Approved on 3/092021

Item#	Line	FY 22 Proposed
403	Individual Contributions	$250.00
405	Millbridge Speedway	$1,000.00
406	Woodleaf Speedway	$0.00
407	NC Fuel Tax Refund	$3,250.00
407.15	NC Sales Tax Refund	$4,000.00
408.06	NC Dept of Health	$250.00
408.07	Ambulance Transportation -Proposed 1 Qtr of Operation	$0.00
408.1	Sale of Surplus	$0.00
409	Interest Income	$25.00
	Miscellaneous Income	$398,000.00
420	Rowan County Allocation	$0.00
422	Special Grants	$0.00
422.1	Wal-Mart Grant	$0.00
427	Memorial income	$650.00
441	Drink Machine	$0.00
441.55	Salisbury Community Foundation	$250.00
441.6	Foundations-Other	$0.00
441.9	Corporate Donations	$0.00
448.14	Faith 4th	$1,000.00
448.4	Lowes Motor Speedway	
460	Portrait Project	$0.00
471	Special Events Standby Coverage -Fuel Surcharge from RSSS -Other Special Requests	$2,000.00
472	Building/room rental	$18,925.00
	Total Revenue	$514,600.00
801.5	Salary / Administrative	$20,000.00
802	Support Staff -1 M-F Position -3 24 Hr Positions	$114,500.00
802.06	Special Event Staff	$0.00
802.07	Rescue Support Staff -PT coverage from 5pm to 8am 365 d -PT coverage for FT Leave	$100,000.00
802.1	FICA (7.65%)	$13,650.00
802.11	NC Unemployment Tax (0.06%)	$125.00
802.15	Employee Retirement (5%) -5% Payment for FT Employees	$5,750.00
802.2	Health Insurance -For 3 FT employees ($50 Increase in premium per employee)	$21,850.00
805	DOA Transport	$100.00
811	Benevolent Fund	$3,000.00

ROWAN COUNTY RESCUE SQUAD

FY22 Pending Budget

RCRS Board Approved on 3/092021

Item#	Line	FY 22 Proposed
820	Professional Fees	$15,000.00
823	Food/Beverages/Rehab Total	
823.1	Drink Machine	$650.00
823.2	Meals	$1,000.00
823.3	Rehab	$1,000.00
824	Laundry / Linen	$100.00
825	Office Supplies	$1,525.00
827	Bank Service Charges	$250.00
827.5	Service Charges	$100.00
827.6	Paypal Fees	$150.00
828	NC Sales Tax	$2,500.00
830.1	Telephone	$3,000.00
830.15	Internet Expense	$3,000.00
830.17	Computer Equipment	$1,500.00
830.2	Radio Expense	$750.00
830.25	Radio Equipment-New	$0.00
831	Postage	$150.00
833	Insurance Total	
833.1	Insurance - Vehicle	$23,950.00
833.2	Insurance - Accident	$9,300.00
833.3	Insurance - Property/Equipment/Liabi	$18,275.00
833.4	Insurance - Worker's Compensation	$14,250.00
834.2	New Rescue Equipment	$0.00
834.3	Rescue Equip-Spec Grants	$0.00
834.32	Speciality Rescue Equipment	$0.00
834.33	Capital Debt Service-New Trucks	$24,500.00
835	Utilities Station 91	$12,750.00
836	Janitoral Maintenance/supplies	$1,000.00
837	Bldg / Grounds Maint	$9,000.00
838.2	Utilities C Grove Station	$3,250.00
844	Out-Fit Lettering Equipment	$500.00
845	Equipment Repair	$5,000.00
846	Vehicle Repair	$15,000.00
846.5	Vehicle Maintenance Supplies	$400.00
847	Equipment Purchases	$1,000.00
847.1	Shop Tools	$350.00
848	Taxes and Licenses	$125.00
850	Printing	$50.00
851	Subscriptions	$5,000.00
854	Stipend Pay	$7,500.00
855	Oil / Gas / Fuel	$13,000.00

ROWAN COUNTY RESCUE SQUAD

FY22 Pending Budget

RCRS Board Approved on 3/092021

Item#	Line	FY 22 Proposed
865	Training Registration	$1,500.00
865.02	Training Material/ Books	$800.00
865.5	Training Meals	$800.00
866	Travel-Lodging	$800.00
872	Medical Supplies	$1,000.00
876	Protective Clothing	$5,000.00
876.1	Coverals-New	$0.00
880	Organizational Dues	$350.00
881	Awards	$100.00
881.5	Banquet	$1,000.00
884	Fundraising Expense	$29,000.00
885.15	Public Relations	$50.00
887	Memorials	$100.00
888.5	Penalties	$0.00
889	Interest Expense	$250.00
894	Returned Checks	
941	Garnishment Fees	
	Total Expenses	$514,600.00
	Difference	$0.00

Changes for Accountant
Pending Amount

**Negative % difference is a budget problem, Positive % difference is OK.

Crosby Scholars
For college. For life.

Friday, March 12, 2021

Rowan County Board of Commissioners
Attention: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Dear Commissioners:

As you prepare to draft the Rowan County budget for the next fiscal year, on behalf of the Rowan County Crosby Scholars Community Partnership, I am writing to respectfully request continued funding and program support in 2021-2022.

As you know, our purpose is to work with RSS students in grades 6-12 to ensure that our participants and their families are engaged in early awareness activities related to college access and career exploration to help foster a college-going culture in Rowan County.

Since our inception in 2013, Crosby Scholars has served over 7,450 students from all 16 public middle and high schools across the county, including the recent addition of the Summit K-8 Virtual School. The Crosby Scholars program has assisted more than 1,000 seniors with their plans for education beyond high school. Over 40% of those students are considered first-generation college students. Thanks to financial support from our generous community partners, we have been able to award over $650,000 in scholarships and Last Dollar Grants toward unmet financial need to help make the dream of a college education a reality for our graduates.

Despite COVID-19 and the uncertainties it has created, our students are engaged in virtual programs that help prepare them for college and for life. Through participation in our Crosby Academy workshops, 1:1 college advising sessions, parent meetings, SAT/ACT prep, virtual college tours, career exploration, and more, Crosby Scholars participants are receiving programs and services that promote a productive future. Our students are also learning how to give back. Since 2013, Crosby Scholars have recorded over 93,000 volunteer hours in the community.

We know that none of our efforts would be possible without the unwavering support of our community partners. We greatly appreciate the financial support we have received from Rowan County over the years and hope you will continue to provide funding for these efforts. Please accept this request for the amount of $5,500 to help with programming costs for the fiscal year 2021-2022.

Respectfully,

Jessica Vess

Jessica Vess
Executive Director
Rowan Crosby Scholars Community Partnership

The Rowan County Crosby Scholars Community Partnership is audited annually through our affiliation with Goodwill Industries of NW NC Inc.

Board of Directors

Chair, Gwin Barr
Community Advocate
Vice Chair, Kathy Rusher
Community Advocate
Secretary, Ashley Currin
Gilbarco
Corporate Counsel
Treasurer, Tom Runser
Goodwill Industries of NWNC
Controller

Timothy Bates
Calvary & Cameron Presbyterian
Pastor
Drew Davis
Catawba College
General Counsel & Director of HR
Maria Delgado
Rowan Crosby Scholars
Class of 2017 alumn
Dr. Windsor Eagle
Rowan-Salisbury Schools
Retired Principal
Elia Gegorek
Gegorek & Associates Realty, LLC
Realtor
Dr. Faleese Moore Jenkins
Livingstone College
Retired Educator
Dr. Jimmie Jenkins *(Ex-Officio)*
Livingstone College
President
Mark Jennings
Nationwide Insurance-
Mark Jennings Agency
Mona Lovett
Crosby Scholars Community
Partnership
President & CEO
Barbara Maida-Stolle
Goodwill Industries of NWNC
Chief Executive Officer
Judy McLaughlin
Rowan-Salisbury Schools
Director of Counseling
Terry Osborne
Rowan County ABC Board
General Manager
Rick Parker
Novant Health Rowan Medical
Retired - Foundation Director
David Post
City of Salisbury
City Councilman
Dr. Michael Quillen
RCCC
VP of Academic Programs
Veronica Rankin
F&M Bank
Senior Relationship Manager
Dr. Carol Spalding *(Ex-Officio)*
RCCC
President
Cindy Stevenson
Community Advocate
Dr. Lynn Moody
Rowan-Salisbury Schools
Superintendent
Steffanie West
Catawba College
Director of Institutional Research &
Reporting/Assistant Registrar

ROWANEDC
PARTNERSHIP for ECONOMIC DEVELOPMENT
SALISBURY, NC
Be an original.

March 22, 2021

The Honorable Greg Edds
Chairman, Rowan County Board of Commissioners
Via email to: Lisa Bevis, Assistant Finance Director
130 W. Innes St.
Salisbury, NC 28144

RE: Funding Request of the Economic Development Commission for Fiscal Year 2021-2022

Dear Commissioner Edds,

On behalf of the Rowan EDC, I'd like to thank you and your fellow members of the Rowan County Board of Commissioners for your outstanding support of our organization. We have been able to accomplish much in moving the economy of Rowan County forward with your outstanding support.

We would like to continue those efforts to bring greater prosperity to all residents of Rowan County and so are respectfully requesting that you continue the same level of funding as you have in the past in the amount of $574,403 during FY 2021-22. In addition, you provided a separate allocation to fund the county's membership in the Charlotte Regional Business Alliance (CRBA) in the amount of $42.626.

Your past support of the Rowan EDC has yielded a positive return on investment. In the past year, we worked to recruit and expand businesses like Eastern Fence, Integro Technologies, FCR and Custom Glass Products. During our current fiscal year, we've realized gains of more than $65 million dollars of new investment and over 280 jobs in Rowan County. We have a growing pipeline of projects that will bear much fruit in the near future.

As a result of the unprecedented pandemic over the past year, the EDC took on the additional responsibilities of assisting Rowan County by promoting their open status, sourcing personal protection supplies and assistance with Payroll Protection Program loans. And we maintained a proactive outreach program to our primary employers through Expand Rowan.

Also, during the pandemic, we launched the Forward Rowan campaign that provides private sector support for Rowan County's growth efforts. This newly formed public-private partnership seeks to reduce poverty, increase prosperity and improve the quality of life in Rowan County.

The Rowan EDC has also been a leader in making Rowan County more competitive for business investment through our leadership in workforce development efforts and efforts to establish additional certified industrial sites in Landis, Spencer and Cleveland.

We hope that you agree that your investment in our organization is worthy of your continued support. We would be happy to answer any questions at a future Commission meeting and go into greater detail about our activities and programs. We look forward to continuing to work with you to bring economic growth and prosperity to Rowan County.

Sincerely,

Rod Crider
President & CEO

cc: Aaron Church, County Manager
Denise Hallett, EDC Chairman

204 E. Innes St., Ste. 220, Salisbury, NC 28144 | 704.637.5526 | info@rowanedc.com | www.rowanedc.com

ROWAN MUSEUM

PROPERTIES
1766 Michael Braun House
1819 Utzman - Chambers House
1840 Woodson - Valentine House
1857 Third Rowan County Courthouse
1903 China Grove Roller Mill

BOARD OF DIRECTORS
Lexsa Abramowski, *President*
Norman Ribelin, Vice *President*
Betty Mickle, *Secretary*
Larry C. Brown, *Treasurer*
Michael Bitzer
Stephen Brown
Graham Corriher
Kim Edds
Joy Fisher
Doug Glasgow
Brenda Goodman
Judy Haire
Terry Holt
John Kesler
Randy Lassiter
James Miller
Amy Pruitt
Clarence Shuford
Angela Thompson
Julius Waggoner
Kay Wilson

STAFF
Aaron Kepley
Executive Director
Tricia Denton Creel
Education Coordinator
Evin Burleson
Curator
John Giudice
Facilities Manager

February 6, 2021

Chairman Greg Edds
Rowan County Commission
130 West Innes Street
Salisbury, NC 28144

RE: Budget Appropriation for the Rowan Museum, Inc.

Dear Mr. Chairman and Commissioners:

The Rowan Museum has just completed our 68th year of service to this community, and again this year had many challenges unlike any other. With coronavirus being our latest and largest challenge to date, the board and staff of the museum is, like everyone else in the county, worried about our bottom line. We are asking for your gracious consideration of the usual $18,000.00 the commission has given the museum in the past so that the county appropriations line item of our budget can be met this year.

The Board of Directors of the Museum is so very grateful for your support that you gave us in 2020 which helped supplement our educational programming. In the spring and summer of 2020, the museum and Horizons Unlimited teamed up to offer a virtual local history video series that has been utilized by the school system to help replace field trips during this difficult period. We have also been invited into the schools to bring local history to the students who could not come see us. Adapting and overcoming has been the lesson of the last 12 months and these educational efforts are looking at an increasing the partnership with our school system in the years to come. The museum also reopened on Saturdays last October and visitation has been up so far compared to past years.

With all this in mind, the board and staff of the museum humbly request $18,000 to continue our work and supply the best programming possible through the constraints that we currently find ourselves in.

Thank you for your consideration and the great work you all do for our county. God bless you all during these trying times.

Aaron Kepley
Executive Director

ROWAN MUSEUM INCORPORATED
202 North Main Street
Salisbury, North Carolina 28144
Telephone 704-633-5946
office@rowanmuseum.org
www.rowanmuseum.org

Rowan Vocational Opportunities, Inc.
Rowan-Cabarrus

PRESIDENT OF DIRECTORS BOARD

GARY YELTON
EXECUTIVE DIRECTOR

February 6, 2021

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Subject: 2021-2022 Funding

Dear Ms. Bevis:

On behalf of the consumers, staff and Board of Directors, I would like to thank you and the Rowan County Board of Commissioners for your support of Rowan Vocational Opportunities, Inc. As you know, Rowan Vocational Opportunities is a mental health facility serving approximately 180 intellectually and developmentally disabled adults, ages 18 to 82. Rowan Vocational Opportunities, Inc. has been serving the Rowan County community since 1966.

The biggest barrier facing our clients who attend the programs offered by Rowan Vocational Opportunities is transportation. In the past, the Commissioners have funded Rowan Vocational Opportunities at a rate of $66,532 per year to help offset transportation cost. As you know, the Rowan Transit System is now a part of Rowan County. Rowan County has been working on ways to lower the rates charged to Rowan Vocational and other providers using RTS to transport clients to its programs daily; however, the per mile rates remain high. Rowan Vocational Opportunities' transportation costs are approximately $400,000 per year. Over the past year the COVID-19 pandemic has caused many of RVO's clients to shelter in place and not attend their day treatment programing. By clients not attending the program, RVO cannot bill for their services which has adversely affected the RVO budget. Also, the North Carolina Legislature did not renew the ROAP grant this past year. In past years the ROAP grant helped offset a great deal of the cost of transportation for RVO clients. Therefore, rising transportation costs, recent cuts experienced from NC Department of Health and Human Services through Cardinal Innovations Healthcare Solutions, and adverse budget affects from COVID-19 have caused great concern in how Rowan Vocational Opportunities can continue to offer the current transportation services to its clients. Rowan Vocational Opportunities strives not to increase the transportation fee paid by clients who attend its programs but may be forced to pass along some of the increased transportation cost to clients. Therefore, we are asking for an increase in our funding from Rowan County from past years. Our request for the 2021-2022 fiscal year is $85,000.

I appreciate any consideration provided by the Rowan County Board of Commissioners. Rowan Vocational Opportunities will continue to provide excellent service programing to Rowan County citizens with intellectual and developmental disabilities. Please know Rowan Vocational Opportunities' number one priority is the success of our clients at home, at work and in the community in which they live.

I invite you to come out and visit our facility at any time. On behalf of Rowan Vocational Opportunities' Board of Directors, staff and consumers, I would like to express our thanks for your consideration.

Sincerely,

Gary Yelton
Executive Director

2728 Old Concord Road • Salisbury, North Carolina 28146 • Telephone (704) 633-6223 • Fax (704) 633-6224
a non-profit organization accredited by the COMMISSION ON ACCREDITATION OF REHABILITATION FACILITIES

RUFTY-HOLMES
SENIOR CENTER

Serving Rowan County, NC Older Adults

www.ruftyholmes.org 1120 S. MLK Jr. Ave, Salisbury, NC 704-216-7714

March 18, 2021

Rowan County Board of Commissioners
County of Rowan
130 West Innes Street, Salisbury, NC 28144

Dear Rowan County Commissioners,

Thank you for the opportunity to submit a FY 2021-22 funding request. RHSC is honored to work on behalf of Rowan County providing Senior Services, assisting older adults with resources to age in place.

Thank you for the HCCBG matching funds for aging services and for the direct appropriation to the Center this year of $83,530. Thank you for the savings by accessing the County Employee Health Insurance. These funds have been vital to Center operations during the pandemic. Our Agency provides outreach services of meals, caregiving assistance, information and referral resources and many programs to maintain independence, reduce isolation and assist with healthy living activities.

There is increasing need for Older Adult services in Rowan County. Older Adults are now 24% of our County's population. RHSC is expanding services in South Rowan County by opening a Lunch Club site in Kannapolis at the VFW Post. Seniors with limited income and limited transportation will be able to access services close to home, increasing independence. A part-time Program Manager is needed for this site, due to distance from our main location, at a cost of $12,500.

We are asking for a FY appropriation of $96,030 to continue assisting with Senior Center operations and increase services in South Rowan County for Older Adults in need. We serve between 4,000-5,000 Older Adults annually and provide additional resources and support to family, friends, and our community.

The HCCBG Funding Plan, to be submitted in April for Commissioners' approval, will contain our budget details. I have included our Annual Report and a Rowan County Aging Profile resource. Should you require additional information, please let me know.

Thank you for your continued support as we work together to serve our Older Adults, a treasured community resource!

With Optimism,

Nan Buehrer

Nan Buehrer
Executive Director

Encl: Rowan County Aging Profile 2019, FY 2019-20 Annual Report, Lunch Club Brochure, March News

Rufty-Holmes Senior Center
Operating Budget 2020-2021

Approved at 7-22-2020 Board of Directors Meeting

Revenue:	**FY 2020-21**
Program Fees/Revenue	68,000
Consumer Contributions	24,000
Family Caregiver Support Grant	49,286
Small Grants	40,633
City of Salisbury	63,000
Rowan County Appropriation	282,583
Businesses/Municipalities	3000
Annual Fund Donations	35,000
State Senior Center General Purpose Grant	10,400
Home, Community Care Block Grant/USDA	407,014
Families First Relief (nutrition)	979
CARES Funds (7-1-2020 thru 9-30-2021)	79,765
TOTAL	**$1,063,660**

Expenditures:	
Financial Fees & Charges	300
Program Expenses	57,083
Family Caregiver Support Program	67,278
CARS Program	16,500
Catering Contract	180,000
Employee Salaries & Wages	462,508
Employee Retirement Contributions	8000
Training & Conferences	2,500
Worker's Compensation Insurance	4531
Employee Health Insurance	59,760
Utilities	34,000
Telephone/Technology Expenses	8000
Nutrition Site Utility Subsidies	22,000
Maintenance Supplies	6000
Building & Equipment Repairs/Maintenance	42,000
Property/Liability Insurance/D & O	21,000
Postage	1,000
Office Supplies/Expenses	2,000
Travel	6,000
Printing /Advertising	3,000
Legal & Professsional	23,000
Association Dues	2,200
Payroll Expenses	35,000
TOTAL	**$1,063,660**

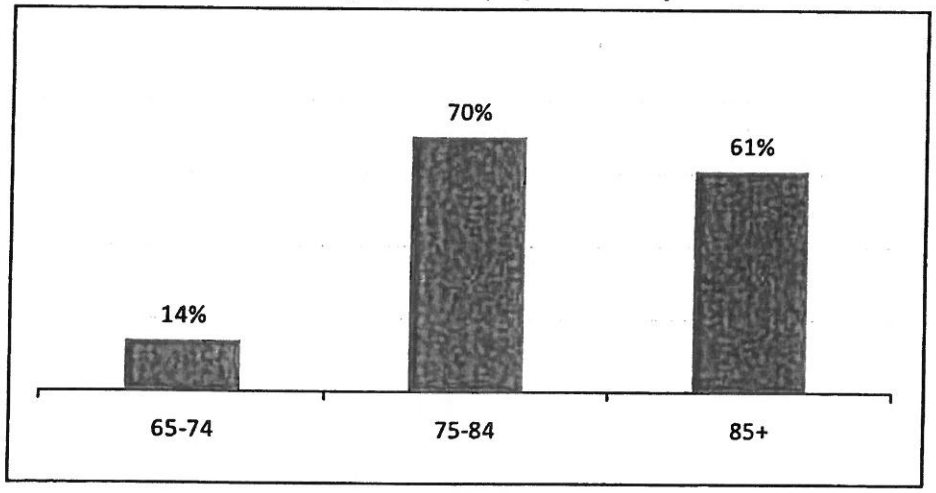
Director's Note:
The budget includes
CARES funding, which can be expended thru 9-30-2021, which includes two budget cycles.

Rowan

Aging profile, 2019

Ages	2019 #	2019 %	2039 #	2039 %	% Change (2019-2039)
Total	142,753		154,551		8.3%
0-17	31,613	22%	32,477	21%	2.7%
18-44	47,928	34%	51,691	33%	7.9%
45-59	28,618	20%	27,630	18%	-3.5%
60+	34,594	24%	42,753	28%	23.6%
65+	25,153	18%	34,202	22%	36.0%
85+	2,767	2%	4,459	3%	61.1%

Projected Growth by Age Groups (2019-2039)



Population 65 and Over

Race/Ethnicity	County	County(%)	NC	NC(%)
White alone	20,666	85.7%	1,298,982	79.8%
Black or African American alone	2,921	12.1%	272,012	16.7%
American Indian and Alaska Native alone	56	0.2%	15,047	0.9%
Asian alone	137	0.6%	23,082	1.4%
Some other race	105	0.4%	7,525	0.5%
Two or more races	218	0.9%	11,007	0.7%
Hispanic or Latino (of any race)	426	1.8%	32,865	2.0%
White alone (Not Hispanic or Latino)	20,394	84.5%	1,276,004	78.4%

Rowan

Characteristics of people 65 and over	County	County (%)	NC	NC (%)
Speak English less than "very well"	298	1.2%	37,850	2.3%
Veterans	4,840	20.1%	297,659	18.3%
In group quarters	1,097	4.5%	44,153	2.7%
Living alone	6,175	25.6%	429,611	26.4%
In labor force	3,481	14.4%	272,686	16.7%
High school graduate, GED, or alternative	8,798	36.5%	501,974	30.8%
Less than high school graduate	4,651	19.3%	267,841	16.5%
With one or more disabilities	9,025	39.0%	557,934	35.1%
Below 100% poverty level	2,279	9.9%	145,021	9.1%
In 100%-199% poverty level	5,764	24.9%	339,405	21.4%

Grandparents....	County	NC
Grandparents (age 30+) responsible for grandchildren under 18 years	1,766	92,766
Grandparents (age 60+) responsible for grandchildren under 18 years	715	39,348

Top five leading causes of death, age 65 and over

Rank	Cause	# of deaths	% of total deaths
1	Diseases of the heart	278	23
2	Cancer	261	22
3	Chronic lower respiratory diseases	79	7
4	Cerebrovascular disease	66	6
5	Alzheimer's disease	60	5

*%'s are given as a percentage of age group

References:

NC Office of State Budget and Management, Vintage 2019, popultion projections, Vintage 2039. http://www.osbm.ncgov/facts-figures/demographics

NC State Center for Health Statistics. Leading causes of death, 2019

US Census Bureau. American Community Survey, 2015-2019, five year estimates.

North Carolina Population Change

	2019		2039		% Change
Age	#	%	#	%	2019-2039
Total	10,487,088		12,706,544		21%
60+	2,382,240	23%	3,404,725	27%	43%
65+	1,735,619	17%	2,705,349	21%	56%
85+	190,083	2%	410,591	3%	116%

NC growth by age groups 2019- 2039

65-74(29%) 75-84(87%) 85+(116%)

RUFTY-HOLMES
SENIOR CENTER
2019 ~ 2020 ANNUAL REPORT

Serving Rowan County, NC Older Adults

www.ruftyholmes.org 1120 S. MLK Jr. Ave, Salisbury, NC 704-216-7714

Board of Directors 2019 - 2020

Barbara Bruce	President
Donna Prunkl	1st Vice President
Dr. David Hall	2nd Vice President
Dr. Catrelia Hunter	Secretary
Barbara Bruce	Treasurer
Mark Beymer	Bob Bruce
Jane Cooper	Mike Edwards
Sylvia Fosha	Stephen Kidd
Phyllis Thomside	Nancy Brandt(d)
Donald Morrison	
Monica Humphries	
Craig Pierce	County Commissioner
David Post	Salisbury City Council
Earle Koontz	Board Attorney

Board Member Emeritus
Frances F. Rufty

The Board of Directors meet quarterly in January, April, July, October.

RHSC MANAGEMENT STAFF

Nan Buehrer	Executive Director
Sylvia Swisher	Admin Assistant
Amanda Swanger	Aging Transitions Mgr
Amber Phillips	Program Mgr
Anna Eagle	Fitness & Wellness Mgr
Terrelle Banner	Nutrition Mgr

thank you!

RHSC STAFF & VOLUNTEERS
For your dedicated work and caring!

Board of Directors, Participants, Staff, Community,

RHSC is a **Designated Community Focal Point for Aging Services** in Rowan County, serving our Older Adults and the community. In Mid-March of 2020, an external force known as COVID-19 took Senior Center life as we knew and loved, and stopped it . . .

. . . . for a brief moment. Our Staff took a breath (of clean air) and chose to ***Pivot and Change*** how we provide services.

April 1st, we started Drive-thru Wednesday meal pick-up at 5 sites to over 200 Older Adults each week, utilizing Managers, Rowan Transit Staff, and volunteer loaders/drivers. Community Partners jumped in with produce, face masks, monetary grants and more!

Keeping our Older Adults connected is important. We purchased video conferencing/phone chat software. We have served over 150 via phone and video with wonderful programs, group chats and socialization. Thanks to local partners for virtual classes too!

May 1st, our Fitness Staff began offering live and recorded exercise classes. We now offer 10 classes a week ranging from Cranium Crunch to Silver Gym to Core and More. Our Older Adults and Staff have become video/computer Techs and we are looking at ways to give more participants the power of video in their home!

Outreach Services included helping Older Adults order grocery delivery and navigating essential services while "staying at home".

The Center was closed to all general programming and walk-in services in March. This provided staff the ability to prepare the building for participants to return to a "new normal" with more ability to social distance. A re-opening plan was created to coordinate with local and state safety measures.

Thank you to our Donors, Board Members, Partners, Volunteers and Staff, who are the heart of our mission to "Add Life To Years". We are energized by your passion to continue the good work of RHSC and look forward to re-opening soon!

~ Nan Buehrer, Executive Director

Rufty-Holmes Senior Center Is . . . Programs

LIFELONG LEARNING & LEISURE

Healthy Aging is positive social, mental and enjoyable stimulation impacting the whole person. RHSC offers a large variety of programs to meet the varying level of needs and interests.

2019-20 saw 4,653 adults age 55+, participate in classes, leisure options, health education, clubs, fitness, volunteering, civic engagement, trips and socialization.

We are thankful for Community Partners who work with us to invest in our Older Adults.

AGING TRANSITIONS PROGRAMS

SHIIP Counselors are vital in assisting Older Adults navigating the confusing world of Medicare and saving them money for essentials of daily living.

940 Older Adults served $ 415,658 Savings

Family Caregiver Support Program

Resources and funds are used to assist caregivers in caring for their loved ones at home. Services include counseling, personal care supplies, funding assistance for in-home aide or adult daycare.

Assistance to 35 Caregivers; 236 days of community respite and 1,153 hours of in-home respite.

AARP TAX-AIDE Experienced Volunteers provided tax prep services at no cost from February thru mid-March. **712 households served**

Other Services

8,051	Requests for Information
91	Box Fans Distributed
5,500	Calls to "Are You OK" Clients
4	Home Ramp Projects
25	Legal Aide Assistance Clients
56	Disaster Kits distributed/w Salisbury Fire Dept

FITNESS & WELLNESS PROGRAMS

Fitness is an important component to RHSC's offerings, whether in the Center's Gym or Aquatic Pool, or outdoor walking or hiking.

551 Adults participated in Land and water classes, individual fitness consultations and use of the Fitness equipment.

Evidence-based classes reached many health conscious seniors. Classes are grant funded and offered at no-cost to participants.

5 in person evidence-based classes
- Living Healthy with Diabetes, Matter of Balance
- Living Healthy with Chronic Pain

4 at home evidence-based classes
- Living Healthy with Chronic Conditions

A **Novant Grant** provided a NuStep and platform scale with rails to the fitness annex. Steady use of the other fitness equipment and blood pressure kiosk continued.

LUNCH CLUBS

Lunch Clubs met Monday-Friday at six Rowan County sites. A nutritious lunch is offered, along with socialization and healthy living education.

This Program is vital to Older Adults to reduce hunger and food insecurity, promote socialization, health and well-being.

The Federal Home & Community Care Block Grant, provides major funding with donations.

33,167 Meals served to 372 Clients at 6 sites

SUPPLEMENTAL FOOD PROGRAMS

Food Pantry: 110 Households
Sr Boxes: Monthly-50 Households, 23,400 lbs year
Sr. Farmers Mkt Vouchers: 90 Households (produce)

Rufty-Holmes Senior Center is:

Four-times Accredited by the National Institute of Senior Centers

"Senior Center of Excellence" by North Carolina Dept. of Aging

Rufty-Holmes Senior Center Is . . . Partners

MONETARY PARTNERS

ROWAN COUNTY GOVERNMENTS

County of Rowan
City of Salisbury
Town of Spencer

NC DIV OF AGING & ADULT SERVICES

Home Community Care Block Grant
Senior Center General Purpose Grant
Family Caregiver Support Grant
Families First Relief Fund - Covid Relief
Health Promotion Disease Prevention

NC DEPT OF INSURANCE

SHIIP Assistance Grant
Medicare Fraud Prevention Grant

FOUNDATION SUPPORT

Archibald C. & Frances F. Rufty Fdn
First United Church of Christ Fdn.
Food Lion Foundation - Covid Relief
Friends of Rowan
Hurley Trammell Foundation
JP Johnson Memorial Society
Salisbury-Rowan Community Fdn.
United Way of Rowan County -Covid Relief

FITNESS DONATIONS

Bennett, Gregory
Blackman, Dr. & Mrs. Wilbert
Coffield, Hank & Katie
Gill, William
Hoben, Harriet
Holden, Sandra
Holzmann, Arlene
Ledford, Cynthia
Lightner, Sarah
Rash, Janet
Schuck, Mary
Jazzercize Class—*in honor of Sylvia Swisher*

ANNUAL FUND DONORS

In Memory of Nancy Brandt

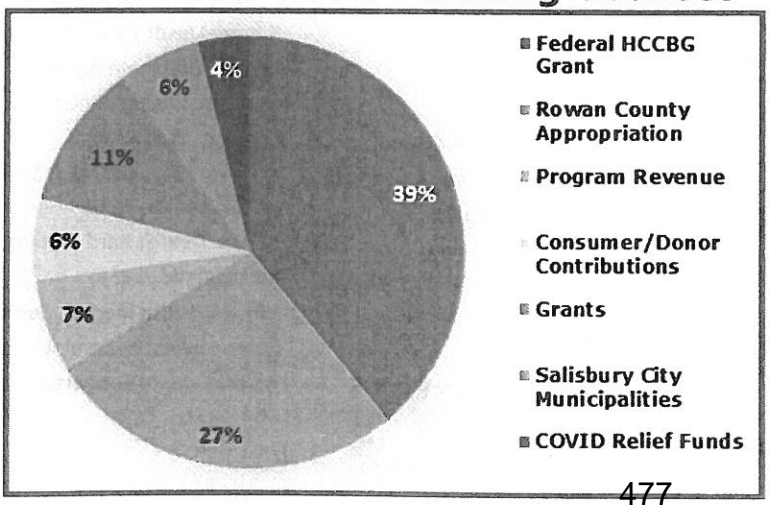
McLaughlin, Marion & John
Salisbury Rowan Runners
Walnut Creek Farm
McCoy, G. Jean
Richardson, Manie
Eldridge, Rick & Susan

Alpha Delta Kappa Mu Chapter
Alpha Delta Kappa Sorority
Ambassadors Club
Amos, Robert
Friends of RHSC
Bailey, Clarence & Linnea
Baird, Jim
Baker, Dee
Barger, Dennis
Beard, James
Beck, Pat *in memory of Thomasina Page, Ruby Parris*
Behrendt, Bill & Linda
Beymer, Mark & Judy
Biddix, Carolyn
Bingo Group
Blackman, Dr. & Mrs. Wilbert
Bolick, Art & Lynn
Broadway, Patrick
Brown, Betty
Brown, Lane
Brown, Ralph & Helen
Bruce, Bob & Barbara
Buckley, Charles
Buehrer, Nan & Neil
Burding, Fran
Byers, Eddie, *for the Garden Club*
Cardinal Squares
Carlson, Judy
Clay, Shirley
Coffield, Hank & Katie
Connolly, Lucille
Costic, Diedre
Danner, Anna May
Davis, Montrella
Davis, Robbie G.
Driscoll, Frances
Duke Energy Salisbury Retiree Club
Edens, Mary Frances
Eldridge, Rick & Susan, *In memory of Joyce Caldwell, Thomasina Page*
Eller, Evelyn
Evans, LuAnn
Evergreen Bridge Club
Foil, Dot
Francis, Delores
GARS Club - *in memory of Clayton Steele, Roger Costic*
Gill, William
Goodman, Virginia
Grambow, Butch
Hanson-Kelly, Eileen & Edward
Hartgrove, Dane & Sue, *senior learning*
Harviel, Jerry & Mary
Hawkins, Yvonne
Herrmann, Rebecca

FACILITY UPDATES 2019-2020

Parking Lot Repaving/Striping
Reception Desk replaced
VoIP Phone System upgraded
Kitchen Hand Sink, Fridge, Ice Machine
Security Cameras upgraded
Staff Computers - software upgrade
Pool Auxiliary Exhaust Installed
Front Landscape stone garden edging

RHSC 2019-2020 Funding Sources



Rufty-Holmes Senior Center Is . . . Thankful!

Hill, Barrett & Tamara
Holden, Sandra
Howard, Barbara
Huffman, Peggy
Hunter, Catrelia
Iossi, Milton & Toni
Isenhour, Janet
Jarrett, Kenneth & Jo Anne
Jones, Jeremiah
Jordan, William
Kehr, Phil & Karen
Kennedy, Royal & Willie Jean
Lanear, Ann
Lentz, Sue
Leonard, Donald & Betty
Loeblein, Bob & Anne
Lutz, Edwin & Peggy
MacLean, William & Betty
Maher, Stacie
MOAA
Morgan, Elizabeth
Morgan, Karen
Mott, Nancy
Mozolak, Steven & Genevia
Niekras, Mary
Olde Salisbury Homeowners Assoc
Orr, Marianne
Palmer, Anne
Peck, Flo
Post, David
Prunkl, Pete & Donna
Rhoads, Col. Harold S.
Ribelin, Pamela
Rivera, Madeline
Rivers, Annie
Rodgers, Steven
Rook, Flora
Rufty-Holmes Computer Club
Salisbury Rowan AARP Chapter
Salisbury Rowan Retired School Personnel
Salisbury-Rowan Quilters Guild
Schoch, Nancy
Schuck, Mary
Shafer, Frank MD
Shannon, Dolores
Shelby, Jerry
Sienerth, Helen
Sifford, Shirley
Simpson, Debra
Sinnott, Bethany
Smith, Claude & Barbara
Solomon, Eileen
Stanback, William & Nancy
Starry Night Quilters Guild
Sunny Days Quilt Guild
Swanson, Karla
The Carolina Artists
Thomas, Nathaniel & Victoria
Thomside, Phyllis
TOPS Chapter 139
United Federation of Doll Clubs Inc
Upton, Carlotta
Victory Wealth Management, Inc.
Villalobos, Liz
Wheeler, Rodger
Williams, Mary L.
Wilson, Dr. & Mrs. Robert
Wilson, Betty
Worthy, Acey & Carol
Ziegler, Mike & Roni

PARTNERS IN SERVICE

AARP Foundation
Calvary Lutheran Church
Centralina Area Agency on Aging
Cleveland Lions Club
City of Salisbury Parks & Recreation
Jackson Park Baptist Church
John Calvin Presbyterian Church
National Institute of Sr Centers
NC Association on Aging
NC Baptist Aging Ministry
NC Dept. of Insurance
NC Div. of Aging & Adult Services
NC Div. for the Blind
NC Div. Deaf & Hard of Hearing
NC Legal Aid, Inc.
Novant Health Medical Center
Rowan-Cabarrus Community College
Rowan County Cooperative Extension
Rowan County Chamber of Commerce
Rowan County Dept. of Social Services
Rowan County Health Dept.
Rowan County Parks & Recreation
Rowan County Public Library
Rowan County Telecommunications
Rowan County United Way
Rowan County YMCA
Rowan Transit System
Salisbury Fire Dept. & Police Dept.
Salisbury Housing Authority
Second Harvest Food Bank
Shady Grove Baptist Church
Stallings Baptist Church
Trading Ford Baptist Church
Trinity at Home
Mount Zion UCC Church
UNC—Charlotte

NON-MONETARY DONORS

Accelerate PT
Beaver Brothers
Beltone Hearing Aid Center
Bread Riot & Rowan County Farmers
Brookdale Living Solutions
Cannon Pharmacy
Chandler Concrete
Cigna Health Springs
Comfort Keepers
Compass
Divine Appetit
Doc Porters Distillary
Duke Energy Foundation
Elmcroft Assisted Living
GARS
Great American Publishing
Healthy Rowan
Home Instead Senior Care
JJ's Construction Company
Laurels of Salisbury
Memories 1280 WSAT Radio
Novant Health Foundation
Novant Health Hospice
Oak Park Retirement Living
RHSC Ambassadors Club
Salisbury Post
Senior Games & Silver Arts
Southern Images Lawn Service
Spectrum
Spice & Tea Exchange
Tender Hearted Home Care
Trellis Supportive Care
Trinity Oaks Retirement/Trinity at Home
United Way of Rowan County

SECOND HARVEST FOOD BANK OF METROLINA

A Member of FEEDING AMERICA

Together We CAN End Hunger

Rufty Holmes Senior Center
partners with
Second Harvest Food Bank
of Metrolina

Monthly USDA Food Boxes
available at lunch club sites
for eligible applicants

Please call 704-216-7702
for details and eligibility

RHSC is Your Information Source for Community Services

Assistance with:

Daily telephone reassurance checks

Choosing Medicare Supplemental Insurance and Part D Plans

Family Caregiver Support

Legal services

Annual income tax filing

And many other services . . .

Call 704-216-7704 for details

479

RUFTY-HOLMES
SENIOR CENTER

1120 S. MLK Jr Ave.
Salisbury, NC 28144

Main Phone:
704-216-7714

E-mail:
nutrition@ruftyholmes.org

Check our website for a full schedule of Programs: Fitness Classes, Clubs, Social Events, Travel, Learning Opportunities

Website:
www.ruftyholmes.org

like us on facebook

Accredited by nco National Institute of Senior Centers

NCSCA North Carolina Senior Center Alliance CENTER OF EXCELLENCE

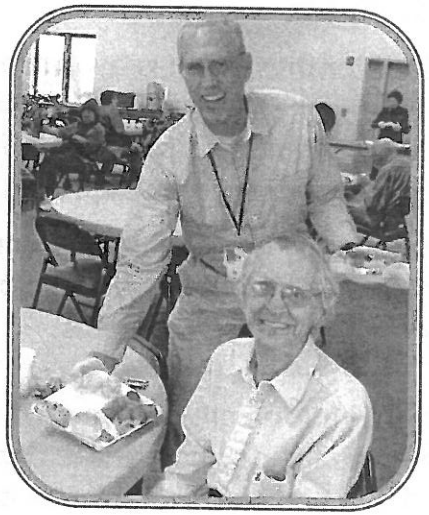
Accredited by:

National Institute of Senior Centers
of the National Council on Aging

Center of Excellence
by NC Dept of Aging and Adult Services

LUNCH CLUBS

For Rowan County Older Adults



A Program of

Rufty-Holmes Senior Center

"Adding Life to Years"

704 - 216 - 7702

Staff & Volunteers serving lunch at a Lunch Club

DETAILS

The Monthly Menu is available on the Rufty-Holmes website and at the Lunch Clubs. The meal is prepared off-site in a licensed facility by an approved provider

Meals provide 1/3 of the daily nutritional requirements. We are unable to accommodate special diets.

Reservations are required by late morning the day before and can be made at the Lunch Club or by calling the location's phone number.

Transportation to the Lunch Clubs is available, on a limited basis, through Rowan County Transit.

Please call 704-216-7702 for availability

Lunch Clubs are a great place to enjoy a good meal and visit with friends and new people!

WHO: Rowan County residents age 60 and older are welcome for lunch

WHEN: Lunch Clubs are open Monday thru Friday, 9:30 - 1:30 pm Lunch is served between 11:30 - 12:15 pm. Programs offered daily.

WHERE: Choose from six locations around Rowan County, making it "close to home" for everyone.

COST: Guests are asked to give a donation towards the posted meal price, according to their ability to pay.

Donations are private and all older adults are served regardless of their ability to make a contribution.

Meals costs are supplemented with funding from HCCBG/USDA federal funds, state and local funding.

SIGN UP: Contact our Nutrition Manager who will help you sign up for your first lunch.

Call 704-216-7702

LUNCH CLUB LOCATIONS

NORTH ROWAN COUNTY
Shady Grove Baptist Church
600 S. Long Street, East Spencer
(704-431-7720)

SOUTH ROWAN COUNTY
VFW Post 8989 Poston-Perkins
2500 N. Cannon Blvd., Kannapolis
(704-798-3038)

EAST ROWAN COUNTY
Shiloh United Methodist Church
234 S. Main St., Granite Quarry
(704-798-3058)

WEST ROWAN COUNTY
Lions Club Building
106 Cemetery St., Cleveland
(704-798-3100)

EAST SALISBURY
LAFAYETTE COMMUNITY CENTER
617 Lafayette Circle, Salisbury
(704-636-7758)

WEST SALISBURY
JOHN CALVIN PRESBYTERIAN
1620 Brenner Avenue, Salisbury
(704-798-3093)

Lunch Clubs are ADA Accessible

Salisbury-Rowan Community Foundation

An Affiliate of Foundation For The Carolinas

March 15, 2021

Rowan County Finance Department
Attention: Lisa Bevis
130 West Innes Street
Salisbury, NC 28144

Dear Rowan County Board of Commissioners:

Thank you for your past support of the Salisbury-Rowan Community Foundation.

The Foundation was established in 1944 by local leaders to encourage philanthropy and secure resources to address local issues, and brings together resources, community leaders and nonprofits to make positive impacts in Rowan County.

Led by a local board of advisors, the Foundation administers an annual competitive grant process for nonprofit organizations throughout Rowan County, allowing the board to identify and support the most pressing needs each year. Organizations are required to complete an application as well as a post-grant evaluation.

Rowan County has generously supported the Salisbury-Roan Community Foundation in past years, along with the City of Salisbury and local donors. The Foundation respectfully requests a gift of $25,000 for the 2021-2022 fiscal year.

With the support of Rowan County, the Salisbury-Rowan Community Foundation can continue to make an impact throughout our county. Thank you for your consideration.

Very truly yours,

Gwin Barr

Gwin Barr
Chair, Salisbury-Rowan Community Foundation Board of Advisors

Salisbury-Rowan Community Foundation

Board of Advisors

Gwin Barr, *Chair*, Rowan County Crosby Scholars Community Partnership
Richard Huffman, *Immediate Past Chair*, Huffman Law Firm
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Eva Nelson, Civic Leader
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Bryan Overcash, Global Contract Services
Bill Wagoner, Wagoner Properties
LaSheka Walker, Catawba College
Lauren Whaley, Carolinas Credit Union Foundation
Whitney Wallace Williams, Wallace & Graham

Ex-Officio:
Karen Alexander, Mayor, City of Salisbury
Greg Edds, Rowan County Board of Commissioners
Tony Watlington, Superintendent, Rowan-Salisbury Schools

Salisbury-Rowan Community Foundation
2020 Grant Awards

Organization	Award Amount
Appleseed Early Childhood Education	$10,000
Bell Tower Green	$10,000
Bread Riot	$3,500
Catawba College	$4,000
Center for Faith & the Arts	$2,500
City of Salisbury *Dixonville-Lincoln Memorial*	$5,000
City of Salisbury *Salisbury Public Art Committee History and Art Trail*	$5,000
Communities In Schools of Rowan County	$10,000
Community Care Clinic of Rowan County	$9,000
Faith N Action	$10,000
Faithful Friends Animal Sanctuary	$1,500
Family Crisis Council of Rowan, Inc.	$10,000
Fellowship of Christian Athletes	$5,000
Gemstones and Compass Leadership Academy	$1,000
Girl Scouts, Hornets' Nest Council	$2,000
Happy's Farm, Inc.	$6,000
Kidpower Teenpower Fullpower North Carolina	$5,000
Meals on Wheels of Rowan	$10,000
National Inventors Hall of Fame / Invent Now	$2,500
Nazareth Child & Family Connection	$7,000
NC Transportation Museum	$2,000
Partners In Learning Child Development and Family Resource Center	$10,000
Piedmont Players Theatre, Inc	$10,000
Pops at the Post Inc	$3,500
Power Cross	$10,000
Pregnancy Support Center	$2,500
Prevent Child Abuse Rowan	$10,000
Rowan County Crosby Scholars Community Partnership	$3,500
Rowan County Literacy Council	$5,000
Rowan Economic Development Commission	$5,000
Rowan Helping Ministries	$10,000
Rowan Museum	$5,000
Rowan Regional Medical Center Foundation	$10,000
Rowan-Cabarrus YMCA	$10,000
Rufty-Holmes Senior Center	$4,000
Salisbury Symphony	$5,000
Special Olympics North Carolina	$2,000

St. John's Lutheran Church	$5,000
The Pedal Factory	$5,000
THREE WIDE Foundation, Inc.	$3,000
University of North Carolina at Chapel Hill	$5,000
Volunteers of America of the Carolinas	$2,000
Waterworks Visual Arts Center	$7,500
Young Life of Rowan County	$6,000
Total 2020 Grants	**$260,000**

Saving Grace Farm
725 Jackson Road
Salisbury, NC 28146
(704) 209-6577 office
(704) 603-3022 fax
www.savinggracefarm.com

PREMIER ACCREDITED CENTER
PATH
INTERNATIONAL
Professional Association of Therapeutic Horsemanship International

February 16, 2021

Dear Rowan County Commissioners,

Saving Grace Farm is a 501(c)3 non-profit organization that offers equine assisted activities for people with special needs, disabilities, youth at-risk, seniors, veterans, and those who have experienced trauma. Our hope is to improve the quality of life of those around us through equine assisted activities in a way that improves the community as a whole. The center was accredited through PATH (Professional Association of Therapeutic Horsemanship) International in 2007 and has maintained that status for over twelve years. PATH Intl. provides stringent standards for safety and practice in all equine assisted activities and therapies. Out of the over 800 centers in the world today, approximately 200 of them have received this elite status.

Our programs give participants the opportunity to be empowered by connecting with a 1,000 lb. animal, building a relationship based on trust, respect, and leadership, and then transitioning that relationship into the saddle. Much of what the horses can teach, can be carried over into everyday life. Contrary to popular belief, this program is not just for horse lovers or animal lovers.

Therapeutic riding and horsemanship lessons are offered for children and adults with special needs and disabilities, youth at-risk, and those who have experienced trauma. Horseback riding offers a variety of benefits in physical, emotional, social, educational, and mental health . The movement of the horse emulates the human walk and can help build torso strength, encourage balance, and trunk control. The movement also stimulates the rider's sensory system and can soothe and calm riders, or encourage them to be more engaged and focused. Communication and clear speech is encouraged by movement that then sends signals through the rider's neural pathways. Educational aspects can be added in to aid in educational goals. Gross and fine motor skills are exercised all while learning to ride and care for the horse.

This year we will also be incorporating a mental health program into our services. Equine Facilitated Psychotherapy (EFP), according to PATH International (our accrediting organization), "is defined as an interactive process in which a licensed mental health professional working with an appropriately credentialed equine professional, partners with suitable equine(s) to address psychotherapy goals set forth by the mental health professional and the client." The biggest difference between EFP and traditional "talk therapy" is the equine. The equine is a critical partner in EFP because they have highly sensitive prey instincts that cause them to recognize and react to human body language, emotion, and energy. Their natural reactions are to often mirror human emotions, and as such they provide immediate biofeedback to the client's current state of mind. If the client comes into a session anxious, the horse will respond and react to this behavior which allows it to be addressed. When the client works through that anxiety and relaxes, the response from the equine is an immediate and visual change in their behavior. This allows discussion of the situation and sets the stage for the therapist to teach life and coping skills in the moment, so that the client can practically apply the tools they are learning. This method has been proven to be effective for adults and children, and has had great success with Veterans with PTSD.

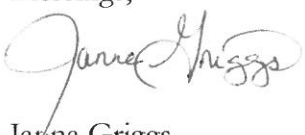
Saving Grace Farm has a Scholarship program, called the Lillie B. Edwards Memorial Scholarship, that allocates funds to families who are unable to pay the full cost of therapeutic services. Unfortunately, Medicaid and other health programs do not offer any supplement for our therapeutic riding services, at this time. While we will be partnering with a Mental Health Clinician who is working to panel with insurance and Medicaid to aid in the EFP program, paneling takes time and we may be required to temporarily provide services on a self-pay basis during that transition. If this occurs, we will utilized the scholarship program to reduce cost on a sliding scale.

Saving Grace Farm receives dozens of requests each year for clients who are unable to receive therapeutic services without some type of assistance. For many, their special needs or their financial situations, do not allow them to

participate in typical sports and activities, and they have very little opportunity for therapeutic and recreational programs.

We would like to request funding for the Lillie B. Edwards Memorial Scholarship Fund from Rowan County to be used toward Therapeutic Riding and Equine Facilitated Psychotherapy. Please consider supporting our program by contributing $4000 toward therapeutic sessions for people with special needs, disabilities, histories of trauma, and other special needs. It takes approximately $100-$135 per hour to provide these services. Support in the amount of $4000 would provide 40+ hours of therapeutic sessions to these families. It has always been our goal to never turn anyone away due to financial limitations. Thank you so much for your time and consideration of this matter. Please contact me with any questions you may have janna@savinggracefarm.com or 704-209-6577.

Blessings,



Janna Griggs
Executive Director, Saving Grace Farm

United Way

Rowan County

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Seth Waller
Lori Yang
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March 4, 2021

Rowan County Board of Commissioners
Attn: James M. Howden, Finance Director
130 W. Innes Street
Salisbury, NC 28144

Rowan County Board of Commissioners,

First, I would like to thank you all for your past support of Rowan County United Way's Day of Caring. We are truly grateful for County's steadfast support and willingness to fund this event.

Since its inception, Day of Caring has evolved into providing schools and nonprofits with necessary repairs and projects to enhance their mission and services. The complexity of these jobs has grown and the in-kind labor, materials and equipment exceed more than $200,000 each year. However, we have been able to manage by leveraging our resources. Many of our volunteers are highly skilled, and companies use their own equipment and supplies to support the needs of the project.

Many of the agencies in Rowan County would not get necessary projects done if it were not for Day of Caring and our volunteers. Necessary repairs to their facilities as well as projects that benefit their clients make it easier for the agency to address the client's needs.

The Day of Caring committee also wishes to start providing safe and healthy housing repairs for low-income, Rowan County homeowners. Many of our elderly, veterans and families with children are placed in a position of making difficult choices around the ability to pay for home repairs/maintenance or paying for food, clothing and medications. We plan to secure volunteers and resources to provide wheelchair ramps, grab bars or other repairs that ensure homeowners remain safe, warm and dry and for our seniors so they are able to age in place.

We are requesting $4,000 from the county. This will enable us to utilize the volunteers who have a desire to support the needs of the community members who benefit the most.

The Assessment Team will continue to lead this endeavor and assist the site managers with any additional needs. All of which our volunteers have shared their time and talents for many years and believe in the lasting benefits of Day of Caring.

Thank you for consideration of this request and please let us know if you have any questions.

Sincerely,

Jenny D. Lee, MSW
Executive Director

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1145110	HD ADM REV	411900	OVER/SHORT	$0	$0	$0	$0	$0	$0	$0	N/A
			431300	DISASTER RELIEF REIMB COVID-19	$0	($116,514)	$0	$0	$0	$0	$0	N/A
				DISASTER RELIEF HLTH ELC CARES	$0	$0	($23,831)	$0	($53,490)	$0	$0	N/A
				DISASTER RELIEF ELC ENHANCED	$0	$0	($100,254)	$0	($558,560)	$0	$0	N/A
				DISASTER RELIEF AA115 COVID-19	$0	$0	($70,164)	$0	($174,753)	$0	$0	N/A
				DISASTER RELIEF - NCCU COVID	$0	$0	($20,000)	$0	($20,000)	$0	$0	N/A
			431314	COVID-19 INS/3rd PARTY REVENUE	$0	$0	($31,427)	$0	$0	$0	$0	N/A
			431316	COVID-19 MEDICARE REVENUE	$0	$0	($637)	$0	$0	$0	$0	N/A
			431318	COVID-19 MEDICAID REVENUE	$0	$0	$0	$0	$0	$0	$0	N/A
			434038	STATE AID HEALTH DEPT	($66,033)	($66,033)	($54,000)	($66,033)	($66,033)	($66,033)	($66,033)	0.0%
			489995	MISC RECEIPTS	($1,681)	($11)	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($67,714)**	**($182,558)**	**($300,313)**	**($66,033)**	**($872,836)**	**($66,033)**	**($66,033)**	**0.0%**
	11451109	HD FND BAL	495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1145185	ENVHLTHREV	411900	OVER/SHORT	$0	$100	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$100**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	11451853	EH ST REV	434030	ENVIRONMENTAL HEALTH GRNT	($13,444)	($14,558)	($65)	($13,444)	($13,444)	($13,444)	($13,444)	0.0%
			434038	STATE AID HEALTH DEPT	($8,765)	($8,765)	($7,200)	($8,765)	($8,765)	($8,765)	($8,765)	0.0%
			434050	MOSQUITO CONTROL	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	11451853	EH ST REV	**Org Tot:**		**($22,209)**	**($23,323)**	**($7,265)**	**($22,209)**	**($22,209)**	**($22,209)**	**($22,209)**	**0.0%**
	11451855	EH LCL REV	453044	ENVIRONMENTAL HEALTH FEES	($196,135)	($221,018)	($226,598)	($175,000)	($175,000)	($200,000)	($200,000)	14.3%
				ENVIRONMENTAL HEALTH FEES	($2,775)	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($198,910)**	**($221,018)**	**($226,598)**	**($175,000)**	**($175,000)**	**($200,000)**	**($200,000)**	**14.3%**
	1145205	BCCP REV	434014	BCCCP GRANT	$0	($12,675)	($5,550)	($16,250)	($16,250)	($16,250)	($16,250)	0.0%
			Org Tot:		**$0**	**($12,675)**	**($5,550)**	**($16,250)**	**($16,250)**	**($16,250)**	**($16,250)**	**0.0%**
	11452051	BCCCP REV	431029	TXIX FEES-BCCCP	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	11452101	CH FED REV	431086	TXIX FEES-CHILD HEALTH	($150,975)	($129,843)	($26,100)	($69,000)	($69,000)	($69,000)	($69,000)	0.0%
			Org Tot:		**($150,975)**	**($129,843)**	**($26,100)**	**($69,000)**	**($69,000)**	**($69,000)**	**($69,000)**	**0.0%**
	11452103	CH ST REV	434031	CHILD HEALTH GRANT	($15,724)	($15,600)	($7,312)	($15,915)	($15,915)	($15,915)	($15,915)	0.0%
			434033	SMART START-HEALTHY BEGIN	($9,425)	($14,305)	($16,201)	($10,000)	($10,000)	($10,000)	($10,000)	0.0%
			Org Tot:		**($25,150)**	**($29,905)**	**($23,512)**	**($25,915)**	**($25,915)**	**($25,915)**	**($25,915)**	**0.0%**
	11452105	CH LCL REV	453005	INSURANCE CHILD HEALTH	($846)	($733)	($9)	($300)	($300)	($300)	($300)	0.0%
			453030	CHILD HEALTH FEES	($1,862)	($2,219)	($2,477)	($2,300)	($2,300)	($2,300)	($2,300)	0.0%
			Org Tot:		**($2,709)**	**($2,952)**	**($2,486)**	**($2,600)**	**($2,600)**	**($2,600)**	**($2,600)**	**0.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 5100 - HEALTH DEPARTMENT

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	11452106	CH RST REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($30,000)	($30,000)	($30,000)	$0	-100.0%
			Org Tot:		**$0**	**$0**	**$0**	**($30,000)**	**($30,000)**	**($30,000)**	**$0**	**-100.0%**
	11452151	CC4 FED RE	431088							($306,596)	($306,596)	
				(current monthly payment) $25,549.68 x 12 (months)								
				TXIX FEES-CHILD SERV COOR	($307,950)	($302,396)	($253,965)	($304,000)	($304,000)	($306,596)	($306,596)	0.9%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	($161,031)	N/A
			Org Tot:		**($307,950)**	**($302,396)**	**($253,965)**	**($304,000)**	**($304,000)**	**($306,596)**	**($467,627)**	**53.8%**
	11452153	CC4 ST REV	434034							($22,770)	($22,770)	
				FY21-22 Agreement Addendum								
				CHILD SERV COORDINATION G	($22,770)	($22,770)	($22,770)	($22,770)	($22,770)	($22,770)	($22,770)	0.0%
			Org Tot:		**($22,770)**	**($22,770)**	**($22,770)**	**($22,770)**	**($22,770)**	**($22,770)**	**($22,770)**	**0.0%**
	11452159	CC4 FD BAL	431088	TXIX FEES-CHILD SERV COOR	$0	($307,475)	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($126,509)	($433,984)	($145,650)	$0	-100.0%
			Org Tot:		**$0**	**($307,475)**	**$0**	**($126,509)**	**($433,984)**	**($145,650)**	**$0**	**-100.0%**
	1145216	MATCHLDR EV	431095	MATERNAL CHILD HELATH GRANT	($18,476)	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($18,476)**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	11452233	BTM ST REV	434029	PREPAREDNESS/RESPONSE	($25,450)	($42,561)	($15,703)	($50,996)	($50,996)	($50,996)	($50,996)	0.0%
			Org Tot:		**($25,450)**	**($42,561)**	**($15,703)**	**($50,996)**	**($50,996)**	**($50,996)**	**($50,996)**	**0.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	11452243	CRI REV	434032	STATE AID HEALTH DEPT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	11452253	CD ST REV	434035	COMMUNICABLE DIS/TB GRANT	($11,271)	($11,271)	($9,200)	($11,271)	($11,271)	($11,271)	($11,271)	0.0%
			Org Tot:		**($11,271)**	**($11,271)**	**($9,200)**	**($11,271)**	**($11,271)**	**($11,271)**	**($11,271)**	**0.0%**
	11452263	EBOLI REV	434032	STATE AID HEALTH DEPT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1145227	NAPSACC	464099	RESTRICTED LOCAL GRANTS	$0	($5,000)	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($2,869)	$0	$0	N/A
			Org Tot:		**$0**	**($5,000)**	**$0**	**$0**	**($2,869)**	**$0**	**$0**	**N/A**
	11452273	NAPSAC REV	434036	SMART START NAPSACC	($27,892)	($80,614)	($51,771)	($70,469)	($70,469)	($70,469)	($70,469)	0.0%
			Org Tot:		**($27,892)**	**($80,614)**	**($51,771)**	**($70,469)**	**($70,469)**	**($70,469)**	**($70,469)**	**0.0%**
	11452281	DTL FD REV	431027	TXIX FEES-DENTAL	($768,614)	($697,400)	($473,443)	($425,599)	($425,599)	($425,599)	($425,599)	0.0%
			Org Tot:		**($768,614)**	**($697,400)**	**($473,443)**	**($425,599)**	**($425,599)**	**($425,599)**	**($425,599)**	**0.0%**
	11452285	DTL LO REV	453004	INSURANCE - DENTAL	($13,868)	($13,378)	($14,113)	($8,000)	($8,000)	($10,000)	($10,000)	25.0%
			453043	DENTAL FEES	($21,718)	($29,257)	($14,565)	($8,000)	($8,000)	($10,000)	($10,000)	25.0%
			453097	HEALTH CHOICE INS FEES	$0	($106)	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($35,586)**	**($42,741)**	**($28,678)**	**($16,000)**	**($16,000)**	**($20,000)**	**($20,000)**	**25.0%**

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Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	11452286	DTL RS REV	434017	RURAL HEALTH COMM CARE	($82,330)	($61,077)	($43,984)	$0	($66,000)	$0	$0	N/A
			464099	RESTRICTED LOCAL GRANTS	($5,000)	($5,000)	$0	$0	$0	$0	$0	N/A
				RESTRICTED LOCAL GRANTS	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($5,000)	$0	$0	N/A
			Org Tot:		**($87,330)**	**($66,077)**	**($43,984)**	**$0**	**($71,000)**	**$0**	**$0**	**N/A**
	11452289	DTL FB REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($70,000)	($538,817)	($70,000)	($83,321)	19.0%
			Org Tot:		**$0**	**$0**	**$0**	**($70,000)**	**($538,817)**	**($70,000)**	**($83,321)**	**19.0%**
	11452293	SS ST REV	434036	SMART START CH CONSULTANT	($27,856)	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($27,856)**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	11452301	FP FED REV	431028	TANF	($21,127)	($21,127)	($21,127)	($21,127)	($21,127)	($21,127)	($21,127)	0.0%
			431029	TXIX FEES-FAMILY PLANNING	($193,878)	($196,254)	($110,713)	($150,000)	($150,000)	($142,000)	($142,000)	-5.3%
			431130	XVIII FEES-FAMILY PLANNING	($97)	($254)	$0	($200)	($200)	($150)	($150)	-25.0%
			Org Tot:		**($215,102)**	**($217,634)**	**($131,840)**	**($171,327)**	**($171,327)**	**($163,277)**	**($163,277)**	**-4.7%**
	11452303	FP ST REV	434037	FAMILY PLANNING	($162,035)	($193,145)	($137,992)	($196,614)	($196,614)	($196,614)	($196,614)	0.0%
			434038	STATE AID HEALTH DEPT	($6,877)	($6,877)	($5,625)	($13,754)	($13,754)	($13,754)	($13,754)	0.0%
			Org Tot:		**($168,912)**	**($200,022)**	**($143,617)**	**($210,368)**	**($210,368)**	**($210,368)**	**($210,368)**	**0.0%**
	11452305	FP LCL REV	453001	INSURANCE - FAMILY PLANNING	($4,126)	($5,165)	($4,124)	($5,000)	($5,000)	($5,000)	($5,000)	0.0%
			453050	FAMILY PLANNING FEES	($13,522)	($8,845)	($10,728)	($9,500)	($9,500)	($10,000)	($10,000)	5.3%

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REV	11452305	FP LCL REV	**Org Tot:**		**($17,648)**	**($14,010)**	**($14,852)**	**($14,500)**	**($14,500)**	**($15,000)**	**($15,000)**	**3.4%**
	11452309	FP FB REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($70,000)	($70,000)	($70,000)	$0	-100.0%
			Org Tot:		**$0**	**$0**	**$0**	**($70,000)**	**($70,000)**	**($70,000)**	**$0**	**-100.0%**
	1145240	HP REVENUE	464099	RESTRICTED LOCAL GRANTS	$0	($17,180)	($24,502)	($127,200)	($160,963)	$0	$0	-100.0%
			Org Tot:		**$0**	**($17,180)**	**($24,502)**	**($127,200)**	**($160,963)**	**$0**	**$0**	**-100.0%**
	11452403	HP ST REV	434038	STATE AID HEALTH DEPT	($20,195)	($20,195)	($15,030)	($20,195)	($20,195)	($20,195)	($20,195)	0.0%
			434040	HEALTHY COMMUNITIES	($39,946)	($34,128)	($12,885)	($34,354)	($34,354)	($34,354)	($34,354)	0.0%
			434043	SNFI-SCHOOL NURSE FUNDING	($100,000)	($100,000)	($96,390)	($100,000)	($100,000)	($100,000)	($100,000)	0.0%
			Org Tot:		**($160,141)**	**($154,323)**	**($124,305)**	**($154,549)**	**($154,549)**	**($154,549)**	**($154,549)**	**0.0%**
	11452451	HIV FD REV	431030	TXIX FEES-STD	($33,243)	($34,221)	($13,991)	($15,000)	($15,000)	($15,000)	($15,000)	0.0%
			431130	XVIII FEES-HIV/STD	($390)	($301)	($62)	($500)	($500)	($300)	($300)	-40.0%
			Org Tot:		**($33,633)**	**($34,523)**	**($14,053)**	**($15,500)**	**($15,500)**	**($15,300)**	**($15,300)**	**-1.3%**
	11452453	HIV ST REV	434045	AIDS CONTROL GRANT	($12,500)	($12,500)	($10,000)	($12,500)	($12,500)	($12,500)	($12,500)	0.0%
			434078	STD MEDICATIONS GRANT	$0	($865)	($696)	($4,081)	($4,081)	($4,081)	($4,081)	0.0%
			434081	STD PREVENTION FUNDING	($100)	($42)	($58)	($100)	($100)	($100)	($100)	0.0%
			Org Tot:		**($12,600)**	**($13,407)**	**($10,754)**	**($16,681)**	**($16,681)**	**($16,681)**	**($16,681)**	**0.0%**
	11452455	HIV LC REV	453012	HIV/STD FEES	($1,076)	($2,091)	($857)	($1,800)	($1,800)	($1,800)	($1,800)	0.0%

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REV	11452455	HIV LC REV	**Org Tot:**		**($1,076)**	**($2,091)**	**($857)**	**($1,800)**	**($1,800)**	**($1,800)**	**($1,800)**	**0.0%**
	11452459	HIV FD BAL	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	($96,000)	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**($96,000)**	**N/A**
	11452501	IM FED REV	431031	MEDICARE-FLU/PNEUMONIA	$0	$0	($179)	$0	$0	$0	$0	N/A
			431032	TXIX FEES-IMMUNIZATION	($28,135)	($23,538)	($8,922)	($22,000)	($22,000)	($22,000)	($22,000)	0.0%
			431132	XVIII FEES-IMMUNIZATION	($914)	($553)	($106)	($800)	($800)	($800)	($800)	0.0%
			Org Tot:		**($29,049)**	**($24,091)**	**($9,207)**	**($22,800)**	**($22,800)**	**($22,800)**	**($22,800)**	**0.0%**
	11452503	IM ST REV	434032	STATE AID HEALTH DEPT	($12,146)	($12,146)	($9,000)	($12,146)	($12,146)	($12,146)	($12,146)	0.0%
			434046	IMMUNIZATION ACT PLAN GRN	($35,368)	($35,368)	($33,300)	($35,368)	($35,368)	($35,368)	($35,368)	0.0%
			453006	INSURANCE IMMUNIZATION	($9,221)	($14,628)	($5,198)	($15,000)	($15,000)	($10,000)	($10,000)	-33.3%
			Org Tot:		**($56,735)**	**($62,142)**	**($47,498)**	**($62,514)**	**($62,514)**	**($57,514)**	**($57,514)**	**-8.0%**
	11452504	IM GNL REV	425014	FLU SHOTS	($38)	$0	$0	($150)	($150)	($150)	($150)	0.0%
			Org Tot:		**($38)**	**$0**	**$0**	**($150)**	**($150)**	**($150)**	**($150)**	**0.0%**
	11452505	IM LCL REV	453009	ADULT IMMUNIZATION FEES	($9,370)	($7,952)	($3,194)	($7,000)	($7,000)	($5,000)	($5,000)	-28.6%
			Org Tot:		**($9,370)**	**($7,952)**	**($3,194)**	**($7,000)**	**($7,000)**	**($5,000)**	**($5,000)**	**-28.6%**
	11452509	IM FD BAL	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($60,000)	($60,000)	($60,000)	$0	-100.0%
			Org Tot:		**$0**	**$0**	**$0**	**($60,000)**	**($60,000)**	**($60,000)**	**$0**	**-100.0%**

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REV	11452551	MH FED REV	431034	TXIX FEES-MATERNAL HEALTH	($206,393)	($223,017)	($90,564)	($120,000)	($120,000)	($120,000)	($233,000)	94.2%
			Org Tot:		**($206,393)**	**($223,017)**	**($90,564)**	**($120,000)**	**($120,000)**	**($120,000)**	**($233,000)**	**94.2%**
	11452553	MH ST REV	434032	STATE AID HEALTH DEPT	($20,980)	($20,980)	($17,100)	($20,980)	($20,980)	($20,980)	($20,980)	0.0%
			434033	SMART START-HEALTHY BEGIN	($61,613)	($69,195)	($39,407)	($63,000)	($63,000)	($63,000)	($63,000)	0.0%
			434047	MATERNAL HEALTH GRANT	($33,831)	($33,831)	($33,019)	($33,831)	($33,831)	($33,831)	($33,831)	0.0%
				MATERNAL HLTH INNOVATION 168	$0	$0	$0	$0	($7,500)	$0	$0	N/A
			Org Tot:		**($116,424)**	**($124,006)**	**($89,526)**	**($117,811)**	**($125,311)**	**($117,811)**	**($117,811)**	**0.0%**
	11452555	MH LCL REV	453003	INSURANCE - MATERNAL HEALTH	$0	$18	$0	$0	$0	$0	$0	N/A
			453078	PRENATAL FEES	($19,562)	($19,405)	($19,814)	($20,000)	($20,000)	($20,000)	($20,000)	0.0%
			Org Tot:		**($19,562)**	**($19,387)**	**($19,814)**	**($20,000)**	**($20,000)**	**($20,000)**	**($20,000)**	**0.0%**
	11452559	MH FB RSTR	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($60,000)	($60,000)	($60,000)	$0	-100.0%
			Org Tot:		**$0**	**$0**	**$0**	**($60,000)**	**($60,000)**	**($60,000)**	**$0**	**-100.0%**
	11452561	PC FED REV	431033	TXIX FEES-MATERNAL CARE C	($369,644)	($343,440)	($324,434)	($350,000)	($350,000)	($380,526)	($380,526)	8.7%
			Org Tot:		**($369,644)**	**($343,440)**	**($324,434)**	**($350,000)**	**($350,000)**	**($380,526)**	**($380,526)**	**8.7%**
	11452569	PC FND BAL	431033	TXIX FEES-MATERNAL CARE C	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($13,186)	($13,186)	$0	($12,876)	-2.4%
			Org Tot:		**$0**	**$0**	**$0**	**($13,186)**	**($13,186)**	**$0**	**($12,876)**	**-2.4%**
	11452601	WC FED REV	431035	WIC GRANT	$0	$0	$0	($502,902)	($503,940)	($521,958)	($521,341)	3.7%

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REV	11452601	WC FED REV	431035	WIC COVID GRANT	$0	$0	$0	$0	($12,384)	$0	$0	N/A
				WIC GRANT	($7,114)	($12,392)	($8,812)	$0	$0	$0	$0	N/A
				WIC GRANT	($342,629)	($331,987)	($293,261)	$0	($12,012)	$0	$0	N/A
				WIC GRANT	($82,969)	($99,987)	($73,994)	$0	$0	($2)	($2)	N/A
				WIC GRANT	($23,975)	($23,320)	($16,880)	$0	$0	$0	$0	N/A
				WIC GRANT	($20,732)	($20,908)	($14,774)	$0	$0	$0	$0	N/A
			431235	WIC PC BREAST FEEDING	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($477,419)**	**($488,595)**	**($407,722)**	**($502,902)**	**($528,336)**	**($521,960)**	**($521,343)**	**3.7%**
	11452651	AH FED REV	431036	TXIX FEES-PRIMARY CARE PR	($112,305)	($127,963)	($146,734)	($70,000)	($70,000)	($70,000)	($70,000)	0.0%
			431136	XVIII FEES - PRIMARY CARE	($2,415)	($1,631)	($269)	($2,200)	($2,200)	($2,200)	($2,200)	0.0%
			Org Tot:		**($114,720)**	**($129,594)**	**($147,003)**	**($72,200)**	**($72,200)**	**($72,200)**	**($72,200)**	**0.0%**
	11452655	AH RST REV	445001	PRIMARY CARE FEES	($45,373)	($41,119)	($25,737)	($35,000)	($35,000)	($35,000)	($35,000)	0.0%
			453002	INSURANCE - PRIMARY CARE	($3,164)	($3,565)	($1,313)	($1,000)	($1,000)	($1,000)	($1,000)	0.0%
			Org Tot:		**($48,537)**	**($44,684)**	**($27,050)**	**($36,000)**	**($36,000)**	**($36,000)**	**($36,000)**	**0.0%**
	11452659	AH FND BAL	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($100,000)	($100,000)	($100,000)	$0	-100.0%
			Org Tot:		**$0**	**$0**	**$0**	**($100,000)**	**($100,000)**	**($100,000)**	**$0**	**-100.0%**
	1145270	PORTPRGREV	453099	PORT PRG - BCBS GRANT	($285,327)	$0	($68)	$0	$0	$0	$0	N/A
			464061	PORT PROG - COVID UNITED WAY	$0	$0	($10,000)	$0	($10,000)	$0	$0	N/A
				PORT PROGRAM - GRANTS	$0	$0	$0	$0	$0	$0	$0	N/A
			495010							($132,104)	($132,104)	

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REV	1145270	PORTPRGREV	495010	Peer Support Specialist is a county position not a contracted position Paramedic Peer Support Coordinator (CPS)								
				APPROPRIATED FB-RESTRICTED	$0	$0	$0	($80,068)	($94,219)	($132,104)	$0	-100.0%
			Org Tot:		**($285,327)**	**$0**	**($10,068)**	**($80,068)**	**($104,219)**	**($132,104)**	**$0**	**-100.0%**
	11452751	TB FED REV	431089	TXIX FEES-TB	($411)	($5,786)	($1,737)	($5,000)	($5,000)	($5,000)	($5,000)	0.0%
			Org Tot:		**($411)**	**($5,786)**	**($1,737)**	**($5,000)**	**($5,000)**	**($5,000)**	**($5,000)**	**0.0%**
	11452753	TB ST REV	434035	COMMUNICABLE DIS/TB GRANT	($18,460)	($18,460)	($11,098)	($18,510)	($18,510)	($18,460)	($18,460)	-0.3%
			Org Tot:		**($18,460)**	**($18,460)**	**($11,098)**	**($18,510)**	**($18,510)**	**($18,460)**	**($18,460)**	**-0.3%**
	11452755	TB LCL REV	453090	TB FEES	($6,287)	($2,433)	($4,448)	($3,200)	($3,200)	($3,200)	($3,200)	0.0%
			Org Tot:		**($6,287)**	**($2,433)**	**($4,448)**	**($3,200)**	**($3,200)**	**($3,200)**	**($3,200)**	**0.0%**
	11452759	TB FND BAL	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($30,000)	($30,000)	($30,000)	($5,000)	-83.3%
			Org Tot:		**$0**	**$0**	**$0**	**($30,000)**	**($30,000)**	**($30,000)**	**($5,000)**	**-83.3%**
	Rev/Exp	**Total:**			**($4,168,350)**	**($4,327,254)**	**($3,149,479)**	**($3,967,887)**	**($5,715,699)**	**($3,965,058)**	**($3,737,915)**	**-5.8%**
EXP	1155110	HD ADM EXP	510001	SALARIES:CLEARING	$0	$0	($2,950)	$0	$0	$0	$0	N/A
			510005	SALARIES-REGULAR	$241,391	$178,336	$134,627	$278,406	$278,406	$329,090	$325,924	17.1%
				SALARIES-REGULAR	$0	$106,739	$346,504	$0	$357,957	$0	$0	N/A
				SALARIES-REGULAR	$0	$21,369	$113,795	$0	$182,533	$0	$0	N/A

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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155110	HD ADM EXP	510005	SALARIES-REGULAR	$0	$69,529	$216,651	$0	$225,030	$0	$0	N/A
				SALARIES-REG ELC ENHANCED	$0	$0	$65,394	$0	$127,642	$276,501	$273,842	N/A
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$11,417	$13,517	$12,659	$13,000	$13,000	$13,000	$13,000	0.0%
			510020	SALARIES-PER DIEM	$526	$804	$1,536	$1,600	$1,600	$0	$1,600	0.0%
			520005	HEALTH INSURANCE	$42,134	$42,977	$35,258	$49,095	$49,095	$53,828	$53,828	9.6%
				HEALTH INSURANCE	$0	$19,010	$78,688	$0	$68,746	$0	$0	N/A
				HEALTH INSURANCE	$0	$5,055	$28,605	$0	$35,056	$0	$0	N/A
				HEALTH INSURANCE	$0	$0	$9,763	$0	$10,040	$0	$0	N/A
				HEALTH INS ELC ENHANCED	$0	$0	$18,695	$0	$29,050	$65,520	$65,520	N/A
			520008	HEALTH INSURANCE-RETIREES	$46,800	$49,800	$40,040	$49,800	$49,800	$29,120	$29,120	-41.5%
			520010	MEDICARE TAX	$3,497	$3,450	$2,750	$3,875	$3,875	$4,805	$4,760	22.8%
				MEDICARE TAX	$0	$1,538	$5,795	$0	$4,901	$0	$0	N/A
				MEDICARE TAX	$0	$398	$2,121	$0	$2,499	$0	$0	N/A
				MEDICARE TAX	$0	$0	$635	$0	$670	$0	$0	N/A
				MEDICARE TAX ELC ENHANCED	$0	$0	$933	$0	$1,851	$3,922	$3,883	N/A
			520015	RETIREMENT	$18,774	$20,946	$18,543	$28,417	$28,417	$33,594	$33,669	18.5%
				RETIREMENT	$0	$10,244	$42,922	$0	$36,502	$0	$0	N/A
				RETIREMENT	$0	$2,696	$16,466	$0	$18,614	$0	$0	N/A
				RETIREMENT	$0	$0	$4,596	$0	$4,843	$0	$0	N/A
				RETIREMENT ELC ENHANCED	$0	$0	$6,789	$0	$13,033	$28,234	$28,299	N/A
			520020	SOCIAL SECURITY TAX	$14,950	$14,747	$11,755	$16,593	$16,593	$20,606	$20,410	23.0%
				SOCIAL SECURITY TAX	$0	$6,577	$24,779	$0	$20,943	$0	$0	N/A
				SOCIAL SECURITY TAX	$0	$1,702	$9,067	$0	$10,680	$0	$0	N/A

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EXP	1155110	HD ADM EXP	520020	SOCIAL SECURITY TAX	$0	$0	$2,694	$0	$2,930	$0	$0	N/A
				SOCIAL SEC TAX ELC ENHANCED	$0	$0	$3,976	$0	$7,914	$16,754	$16,588	N/A
			520025	WORKERS COMPENSATION	$5,197	$5,021	$3,811	$5,669	$5,669	$6,634	$6,575	16.0%
				WORKERS COMPENSATION	$0	$2,653	$8,755	$0	$8,220	$0	$0	N/A
				WORKERS COMPENSATION	$0	$739	$4,029	$0	$4,191	$0	$0	N/A
				WORKERS COMPENSATION	$0	$0	$1,057	$0	$1,400	$0	$0	N/A
				WORKERS COMP ELC ENHANCED	$0	$0	$1,548	$0	$2,936	$6,491	$6,430	N/A
			520030	401(K) CONTRIBUTIONS	$6,347	$6,949	$5,369	$8,339	$8,339	$8,712	$8,625	3.4%
				401(K) CONTRIBUTIONS	$0	$3,364	$11,949	$0	$20,392	$0	$0	N/A
				401(K) CONTRIBUTIONS	$0	$898	$4,291	$0	$5,478	$0	$0	N/A
				401(K) CONTRIBUTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
				401(K) CONTRB ELC ENHANCED	$0	$0	$382	$0	$3,830	$8,298	$8,217	N/A
			520040	COVID-19 PAYROLL BENEFITS	$0	($19,343)	($17,919)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	($2,863)	($27,601)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	($3,375)	($19,505)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$25,581	$65,025	$0	$45,000	$0	$0	N/A
			532036	PUBLIC HEALTH NURSING SVS	$0	$0	$0	$0	$0	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	$0	$0	N/A
			533001							$1,000	$1,000	
				billing audits with consultant 57 hours at $35/hour for 52 weeks= $1995.00								
				CONTRACTED SERVICES	$1,916	$5,145	$325	$2,000	$2,000	$1,000	$1,000	-50.0%
				CONTR SERV ELC ENHANCED	$0	$0	$20,140	$0	$34,834	$0	$0	N/A
			534030							$48,700	$48,700	

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EXP	1155110	HD ADM EXP	534030	M & M $5000 Patagonia $4100 Direct Messaging $1500 Patagonia NCIR $1200								
				TECHNOLOGY SERVICES-SERV&MAINT	$33,688	$33,817	$30,465	$49,000	$49,000	$48,700	$48,700	-0.6%
				TECH SERV & MAINT - ELC ENHAND	$0	$0	$0	$0	$17,500	$0	$0	N/A
			541040	UTILITY SERVICES-WATER	$50	$50	$2,097	$4,000	$4,000	$4,000	$200	-95.0%
			541042	UTILITY SERV-STORM WATER	$1,526	$1,590	$1,213	$1,000	$1,000	$2,000	$2,000	100.0%
			543015	R&M - EQUIP DHHS INFECT PRVNT	$0	$0	$1,700	$0	$1,700	$0	$0	N/A
			544010	RENTAL-EQUIP DHHS INFECT PREVT	$0	$0	$19,074	$0	$19,074	$0	$0	N/A
			544020	RENT-LAND & BLDGS	$4,360	$4,640	$5,415	$5,500	$5,500	$5,500	$5,500	0.0%
			544045	RENT:POSTAGE METER	$792	$716	$518	$1,000	$1,000	$1,000	$1,000	0.0%
			550007	COST PER COPY	$289	$590	$2,297	$600	$600	$600	$600	0.0%
			553005	TELEPHONE	$2,734	$3,044	$11,663	$10,900	$10,900	$10,900	$6,800	-37.6%
			554000	ADVERTISING	$0	$0	$0	$0	$0	$0	$0	N/A
				ADVERTISING - ELC ENHANCD DET	$0	$0	$14,050	$0	$26,010	$0	$0	N/A
				ADVERTISING - DHHS INFECTION	$0	$0	$11,960	$0	$38,200	$0	$0	N/A
			555000							$300	$300	
				business cards, educational flyers for clients, RCHD brochures								
				PRINTING	$182	$142	$279	$300	$300	$300	$300	0.0%
				PRINTING	$0	$0	$1,971	$0	$2,000	$0	$0	N/A
				PRINTING - ELC ENHANCED DET	$0	$0	$3,294	$0	$4,500	$0	$0	N/A
				PRINTING - INFECTION PREVENT	$0	$0	$0	$0	$0	$0	$0	N/A
			556000							$600	$600	

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EXP	1155110	HD ADM EXP	556000	RCHD shirts 28 shirts @ $17 = $476 S-L sizes 6 shirts @ $21 = $126 XL & up sizes								
				UNIFORMS	$0	$547	$0	$560	$560	$600	$600	7.1%
				UNIFORMS- DHHS INFECTION PREV	$0	$0	$9,733	$0	$12,150	$0	$0	N/A
			557000	POSTAGE	$810	$1,019	$263	$1,500	$4,000	$1,500	$1,500	0.0%
			558000							$5,000	$5,000	
				7 employees @ $.56/ mile = $714.28/ employee $60 per employee per month								
				TRAVEL	$7,294	$4,921	$999	$5,000	$5,000	$5,000	$4,000	-20.0%
				TRAVEL -HLTH-ELC-CARES	$0	$0	$0	$0	$0	$0	$0	N/A
				TRAVEL - ELC ENHANCED DET	$0	$0	$1,354	$0	$4,000	$0	$0	N/A
			559000							$3,400	$3,400	
				Grant writing $700, Patagonia NCIR $500, NCPHA $1355, NCLPHMSSA $200, & NCIPH $625								
				TRAINING	$2,246	$754	$400	$3,400	$3,400	$3,400	$3,400	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$14,178	$8,200	$8,200	$8,200	$8,200	0.0%
			561005	OFFICE SUPPLIES	$2,240	$2,231	$1,920	$2,300	$2,300	$2,300	$2,300	0.0%
				OFFICE SUPPLIES	$0	$0	$5,777	$0	$5,838	$0	$0	N/A
				OFFICE SUPPLIES ELC ENHANCED	$0	$0	$151	$0	$14,235	$0	$0	N/A
				OFF SUPPLIES - DHHS INFEC PRV	$0	$0	$1,576	$0	$8,000	$0	$0	N/A
			561045	MEDICAL SUPPLIES	$0	$0	$820	$0	$12,910	$0	$0	N/A
				MEDICAL SUPPLIES - ELC ENHANCD	$0	$0	$0	$0	$253,680	$0	$0	N/A
				MEDICAL SUPPLIES - AA115 COVID	$0	$0	$13,852	$0	$20,908	$0	$0	N/A
				MEDICAL SUPPLIES-NCCU COVID	$0	$0	$20,000	$0	$20,000	$0	$0	N/A

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EXP	1155110	HD ADM EXP	561045	MEDICAL SUP COVID-19 BILLING	$0	$0	$0	$0	$0	$0	$0	N/A
			561095							$750	$750	
				Monitor for Health Director								
				OTHER SMALL EQMT	$696	$1,500	$0	$1,350	$1,350	$750	$750	-44.4%
				OTHER SMALL EQMT	$0	$0	$7,336	$0	$10,000	$0	$0	N/A
				OTHER SMALL EQMT - ELC ENHANCD	$0	$0	$0	$0	$1,545	$0	$0	N/A
				OTHER SM EQMT - DHHS INFEC PRV	$0	$0	$18,537	$0	$42,926	$0	$0	N/A
			562005	ELECTRICITY	$27,981	$27,513	$19,370	$35,000	$35,000	$35,000	$35,000	0.0%
			562025	NATURAL GAS	$1,608	$1,330	$1,447	$2,000	$2,000	$2,000	$3,000	50.0%
			564050							$7,500	$7,500	
				Various dues to Public Health Associations local and state, Salisbury Post, Amazon Prime								
				DUES AND SUBSCRIPTIONS	$5,446	$6,100	$6,584	$7,500	$7,500	$7,500	$7,500	0.0%
			574000	C/A - OTHER IMP - AA115 COVID	$0	$0	$15,795	$0	$15,795	$0	$0	N/A
			575090	C/A - FURN&EQUIP	$0	$0	$0	$0	$8,152	$0	$0	N/A
				C/A - FURN&EQUIP - ELC ENHANCD	$0	$0	$13,990	$0	$16,000	$0	$0	N/A
			576020	F/A - DP EQUIPMENT	$0	$0	$7,132	$0	$12,500	$0	$0	N/A
			576030	F/A - FURN & EQUIP-ELC CARES	$0	$0	$2,090	$0	$2,090	$0	$0	N/A
			576900	F/A - OTHER AA115 COVID-19	$0	$0	$0	$0	$11,000	$0	$0	N/A
			582008	EMPLOYEE RETIREMENTS	$0	$125	$0	$125	$125	$125	$125	0.0%
			582009							$3,000	$3,000	
				Substance Abuse Forum $2500 BOH Meeting $200 Health Fair Extravaganza $50 December All Staff $200 Employee Appreciation Lunch $50								
				MEETING/TRAINING FOOD	$496	$2,060	$0	$3,000	$3,000	$3,000	$3,000	0.0%

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EXP	1155110	HD ADM EXP	582009	MTG/TRNG FOOD - DHHS PREVNT	$0	$0	$0	$0	$5,000	$0	$0	N/A
			Org Tot:		**$485,388**	**$686,890**	**$1,584,037**	**$599,029**	**$2,474,957**	**$1,048,484**	**$1,035,765**	**72.9%**
	1155185	EH EXPND	510005	SALARIES-REGULAR	$486,018	$429,002	$527,939	$524,964	$627,231	$652,961	$647,839	23.4%
			510010	SALARIES-OVERTIME	$0	$0	$9,888	$0	$200	$0	$0	N/A
			510015	SALARIES-PART TIME	$9,629	$25,025	$39,444	$0	$77,220	$0	$0	N/A
			520005	HEALTH INSURANCE	$84,841	$70,196	$81,390	$91,931	$97,306	$122,632	$122,632	33.4%
			520008							$21,840	$21,840	
				2 retirees for 12 months								
				HEALTH INSURANCE-RETIREES	$14,040	$21,580	$18,200	$19,920	$21,840	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$6,909	$6,415	$8,139	$7,434	$10,039	$9,165	$9,089	22.3%
			520015	RETIREMENT	$37,762	$36,472	$45,724	$53,605	$71,951	$66,672	$66,953	24.9%
			520020	SOCIAL SECURITY TAX	$29,545	$27,431	$34,664	$31,761	$44,161	$39,164	$38,846	22.3%
			520025	WORKERS COMPENSATION	$4,814	$4,137	$5,467	$4,879	$9,011	$6,398	$6,347	30.1%
			520030	401(K) CONTRIBUTIONS	$12,028	$8,955	$8,733	$15,757	$21,147	$19,595	$19,441	23.4%
			533001							$62,400	$62,400	
				Currently contracting 1 contractor at $50 an hour up to 24 hours a week time 52 weeks a year								
				CONTRACTED SERVICES	$694	$137,639	$50,131	$0	$80,000	$62,400	$30,000	N/A
			534030							$20,000	$20,000	
				CDP computer software licensing and maintenance fee $19,131.67 for Onsite and Food & Lodging								
				TECHNOLOGY SERVICES-SERV&MAINT	$17,653	$17,829	$47,982	$20,000	$55,000	$20,000	$20,000	0.0%
			550007							$900	$900	
				Usage of copier/printer for client applications, client copies of applications, inspector copies of applications, inspector field notes, forms, maintenance and repair								
				COST PER COPY	$629	$854	$437	$900	$900	$900	$900	0.0%

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EXP	1155185	EH EXPND	553005							$7,650	$7,650	
				We have at least 9 employees with cell phones								
				TELEPHONE	$5,420	$6,629	$5,503	$7,650	$7,650	$7,650	$5,050	-34.0%
			555000							$500	$500	
				Community outreach items								
				PRINTING	$164	$374	$168	$500	$500	$500	$500	0.0%
			556000							$900	$900	
				Logo shirts, hats or attire for staff. Additional office staff added, currently fully staffed in Onsite and 75% staffed in F&L, increase to cover new and current staff.								
				UNIFORMS	$0	$790	$0	$800	$800	$900	$900	12.5%
			557000							$3,500	$3,500	
				Increased Notices of Violation letters being issued/mailed due to sewage complaints, revocation of permits being mailed, increased well permits being issued, notices being sent to new well owners to get there water tested as indicated by the state and required water test kits which are sent via state courier and postage charged								
				POSTAGE	$2,500	$2,500	$2,297	$2,500	$2,500	$3,500	$3,500	40.0%
			558000							$44,000	$44,000	
				*F&L mileage based off of a 5 month period (Oct.-Dec. 2020 and Jan.-Feb. 2021) at 619 a month for 1 person x 4 (inspectors positions) x 12 (months) / $0.569 (average mileage rate) = 16906.13 *OSWW mileage based off of a 5 month period (Oct.-Dec. 2020 and Jan.-Feb. 2021) at 929.8 a month for 1 person x 4 (inspectors positions) x 12 (months) / $0.569 (average mileage rate) = 25394.70; Managers mileage based off of 5 month period (Oct.-Dec. 2020 and Jan.-Feb. 2021) at 119.6 a month x12 (months) x $0.569 (average mileage rate) = $816.63								
				TRAVEL	$30,501	$27,359	$30,775	$38,000	$38,000	$44,000	$35,000	-7.9%
			559000							$3,000	$3,000	
				Continuing education training (15 credit hours per inspector per year, 9 inspectors)								
				TRAINING	$650	$375	$145	$3,000	$1,000	$3,000	$3,000	0.0%
			561000							$1,000	$1,000	
				P-card usage								
				P-CARD CLEARING ACCOUNT	$0	$0	$460	$500	$500	$1,000	$500	0.0%
			561005							$7,000	$7,000	

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EXP	1155185	EH EXPND	561005	Includes all general office supplies (copy paper, printing cartridges for F&L printers, etc); batteries, pin flags, survey ribbon for OSWW; Serve Safe instruction material and testing								
				OFFICE SUPPLIES	$2,972	$3,932	$3,129	$7,000	$7,000	$7,000	$7,000	0.0%
			561034							$13,000	$13,000	
				Increase in new water well kits being taken; F&L thermometers, test strips, bacteriological samples bottles for sampling required F&L establishments including Long Term Care Facilities that we were not allowed in due to COVID, pool testing kits for pools that will be open this year that were not last year								
				LAB SUPPLIES	$9,911	$9,162	$7,797	$11,000	$8,500	$13,000	$13,000	18.2%
			561095							$7,000	$7,000	
				Soil augers, laser levels, soil tile probes, tripods, grade rods, clinomiters, munsell color books, range finders, tape measures (varying lengths), replacement parts for items listed. Filled staff positions increased requirement for new and replacement of equipment along with increased client applications that create greater wear and tear on equipment decreasing longevity.								
				OTHER SMALL EQMT	$3,921	$8,367	$3,741	$4,000	$8,500	$7,000	$4,000	0.0%
			564050							$750	$750	
				REHS dues per inspector of $50 with 9 inspectors, waste water inspector certification currently $50 with 2 inspectors, Soil Scientist License $85 with 1 inspector								
				DUES AND SUBSCRIPTIONS	$0	$650	$669	$750	$750	$750	$750	0.0%
			590002							$3,500	$3,500	
				Processing fees paid for running credit cards. With new online applications implemented for COVID increases in credit cards being ran has drastically increased. Based on the rate of transactions with the new online application submittal and as of 01/21 transaction fees if we continue at the same pace our fees will total out at $2,923.92. Above allotted current budget.								
				BANK CREDIT CARD FEES	$2,151	$2,698	$3,081	$2,200	$4,200	$3,500	$3,500	59.1%
			Org Tot:		**$764,308**	**$850,758**	**$979,404**	**$849,051**	**$1,239,406**	**$1,113,527**	**$1,060,587**	**24.9%**
	1155205	BCCP EXP	510005	SALARIES-REGULAR	$0	$9,677	$6,955	$0	$15,462	$0	$0	N/A
			520005	HEALTH INSURANCE	$0	$1,228	$1,018	$0	$2,750	$0	$0	N/A
			520010	MEDICARE TAX	$0	$138	$96	$0	$225	$0	$0	N/A
			520015	RETIREMENT	$0	$872	$710	$0	$1,579	$0	$0	N/A
			520020	SOCIAL SECURITY TAX	$0	$591	$410	$0	$959	$0	$0	N/A

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EXP	1155205	BCCP EXP	520025	WORKERS COMPENSATION	$0	$241	$174	$0	$356	$0	$0	N/A
			520030	401(K) CONTRIBUTIONS	$0	$290	$192	$0	$464	$0	$0	N/A
			532040							$10,890	$10,890	
				BCCCP funds + reserve as required by program for covering services								
				PHYSICIAN FEES	$0	$15,863	$1,862	$10,890	$13,390	$10,890	$10,890	0.0%
			534019							$5,360	$5,360	
				BCCCP funds + reserve as required by program for covering services								
				LABORATORY FEES	$0	$0	$695	$5,360	$5,360	$5,360	$5,360	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$28,902**	**$12,112**	**$16,250**	**$40,545**	**$16,250**	**$16,250**	**0.0%**
	1155210	CH EXPND	510005	SALARIES-REGULAR	$196,976	$181,099	$62,462	$177,264	$90,405	$184,334	$182,708	3.1%
				SALARIES-REGULAR - COVID	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$36,545	$36,304	$13,994	$34,978	$17,899	$38,358	$38,358	9.7%
			520010	MEDICARE TAX	$2,694	$2,432	$834	$2,358	$1,207	$2,429	$2,405	2.0%
			520015	RETIREMENT	$15,337	$16,356	$6,377	$18,062	$9,243	$18,787	$18,848	4.4%
			520020	SOCIAL SECURITY TAX	$11,518	$10,401	$3,514	$10,161	$5,200	$10,490	$10,389	2.2%
			520025	WORKERS COMPENSATION	$4,852	$4,330	$1,474	$4,203	$2,144	$4,376	$4,336	3.2%
			520030	401(K) CONTRIBUTIONS	$5,418	$5,152	$1,801	$5,295	$2,700	$5,494	$5,454	3.0%
			532022							$300	$300	
				As needed based on patients seen								
				INTERPRETER SERVICES	$224	$43	$117	$300	$300	$300	$300	0.0%
			532036	PUBLIC HEALTH NURSING SVS	$272	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			532040							$9,956	$9,956	

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EXP	1155210	CH EXPND	532040	Contracted fees for lab, pharmacy, medical director								
				PHYSICIAN FEES	$10,913	$9,350	$8,491	$9,956	$13,056	$9,956	$9,956	0.0%
			533001							$450	$450	
				NCAPHA DUES								
				CONTRACTED SERVICES	$440	$440	$450	$450	$450	$450	$450	0.0%
			533065							$2,450	$2,450	
				After hours								
				TELEPHONE ANSWERING SERV	$1,605	$1,650	$2,450	$2,450	$2,450	$2,450	$2,450	0.0%
			534019	LABORATORY FEES	$98	$100	$31	$200	$200	$200	$200	0.0%
			550007							$2,000	$2,000	
				Outgoing bills, documents								
				COST PER COPY	$1,695	$1,881	$277	$2,000	$2,000	$2,000	$2,000	0.0%
			552010	INSURANCE-P&PL	$117	$131	$124	$200	$200	$230	$230	15.0%
			553005	TELEPHONE	$1,296	$1,297	$159	$6,750	$6,750	$6,750	$6,750	0.0%
			555000							$500	$500	
				Patient forms, flyers for community events								
				PRINTING	$250	$53	$400	$500	$500	$500	$500	0.0%
			557000	POSTAGE	$800	$400	$276	$800	$800	$800	$800	0.0%
			558000							$2,750	$2,750	
				2 day state CH conference 3 staff, overnight + Med Dir								
				TRAVEL	$2,792	$671	$0	$2,750	$750	$2,750	$2,750	0.0%
			559000							$2,000	$2,000	

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EXP	1155210	CH EXPND	559000	3 staff required to attend annual update, MD training								
				TRAINING	$1,190	$359	$0	$2,000	$900	$2,000	$2,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$1,691	$1,846	$654	$1,846	$1,846	$1,846	$1,846	0.0%
			561045	MEDICAL SUPPLIES	$10,460	$6,897	$40	$7,422	$7,422	$7,422	$7,422	0.0%
			583021							$768	$768	
				Per AA								
				CHILD FATALITY COMMITTEE	$577	$453	$0	$768	$768	$768	$768	0.0%
			590002	BANK CREDIT CARD FEES	$663	$377	$332	$1,400	$1,400	$1,400	$1,400	0.0%
			Org Tot:		**$309,372**	**$283,022**	**$104,256**	**$293,113**	**$169,590**	**$305,090**	**$303,320**	**3.5%**
	1155215	CC4C EXP	510005	SALARIES-REGULAR	$254,088	$265,604	$244,917	$301,201	$301,201	$315,339	$312,305	3.7%
				SALARIES-REGULAR	$0	$0	$0	$0	$64,986	$0	$0	N/A
			520005	HEALTH INSURANCE	$49,863	$55,537	$54,867	$59,760	$59,760	$65,520	$65,520	9.6%
				HEALTH INSURANCE	$0	$0	$0	$0	$9,960	$0	$0	N/A
			520010	MEDICARE TAX	$3,382	$3,495	$3,191	$3,984	$3,984	$4,155	$4,111	3.2%
				MEDICARE TAX	$0	$0	$0	$0	$943	$0	$0	N/A
			520015	RETIREMENT	$19,687	$23,931	$25,005	$30,754	$30,754	$32,198	$32,276	4.9%
				RETIREMENT	$0	$0	$0	$0	$6,636	$0	$0	N/A
			520020	SOCIAL SECURITY TAX	$14,463	$14,946	$13,638	$17,028	$17,028	$17,765	$17,577	3.2%
				SOCIAL SECURITY TAX	$0	$0	$0	$0	$4,030	$0	$0	N/A
			520025	WORKERS COMPENSATION	$3,457	$2,913	$2,849	$3,686	$3,686	$3,847	$3,808	3.3%
				WORKERS COMPENSATION	$0	$0	$0	$0	$1,495	$0	$0	N/A

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EXP	1155215	CC4C EXP	520030	401(K) CONTRIBUTIONS	$7,562	$7,804	$7,107	$9,039	$9,039	$9,463	$9,371	3.7%
				401(K) CONTRIBUTIONS	$0	$0	$0	$0	$1,950	$0	$0	N/A
			532022							$4,500	$4,500	
				Required for 5 care managers to conduct phone calls and home visits with non English speaking population								
				INTERPRETER SERVICES	$4,692	$4,481	$4,416	$4,500	$5,700	$4,500	$4,500	0.0%
			534030	TECHNOLOGY SERV & MAINT	$0	$0	$1,119	$0	$3,000	$0	$0	N/A
			550007							$450	$450	
				$450/12 months= $37.50 per month								
				COST PER COPY	$388	$874	$600	$450	$450	$450	$450	0.0%
			552010							$1,610	$1,610	
				yearly rate increase								
				INSURANCE-P&PL	$1,052	$1,179	$1,114	$1,400	$1,400	$1,610	$1,610	15.0%
			553005							$16,200	$16,200	
				Staff received iPhones and Zoom phones to help during pandemic. $540 for iPhone with hotspot for 6 staff (5 CM, 1 secretary) for 12 months= $3240 ; $180 per month for 6 staff (5 CM, 1 secretary) for 12 months=$12,960								
				TELEPHONE	$4,959	$4,709	$1,965	$7,400	$7,400	$16,200	$16,200	118.9%
				TELEPHONE	$0	$0	$0	$0	$3,200	$0	$0	N/A
			555000							$750	$750	
				Purchase more program brochures to provide to clients, providers, and agencies. Also, for business cards, and self-addressed envelopes. Brochures are $215 for 500 quantity								
				PRINTING	$129	$636	$370	$750	$750	$750	$750	0.0%
			556000	UNIFORMS	$0	$0	$930	$0	$1,000	$0	$0	N/A
			557000							$350	$350	
				mailing letters and education material to clients' $350/12=$29 per month								
				POSTAGE	$591	$177	$224	$350	$350	$350	$350	0.0%
			558000							$13,000	$13,000	

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EXP	1155215	CC4C EXP	558000	5 Staff; increase in referrals. Required for care managers to conduct home visits to complete assessments of child/family								
				TRAVEL	$9,352	$7,555	$2,974	$13,000	$13,000	$13,000	$10,000	-23.1%
			559000							$2,500	$2,500	
				5 staff to attend job related trainings $125.00/person. 1 CM and 1 RN also required to attend trainings for required CEU's to maintain their CCM certification and nursing license,								
				TRAINING	$3,240	$360	$395	$2,500	$1,300	$2,500	$2,500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005							$1,500	$1,500	
				general office supplies for 5 staff & secretary; Monthly office supplies for 5 care managers, children's books, and toothbrushes for clients.								
				OFFICE SUPPLIES	$1,130	$2,500	$877	$1,500	$1,500	$1,500	$1,500	0.0%
				OFFICE SUPPLIES	$0	$0	$7,825	$0	$20,000	$0	$0	N/A
			561095							$1,000	$1,000	
				to purchase 1 file cabinet for storing supplies/items								
				OTHER SMALL EQMT	$450	$977	$126	$3,000	$3,000	$1,000	$1,000	-66.7%
				OTHER SMALL EQMT	$0	$0	$30,727	$0	$56,000	$0	$0	N/A
			574000	C/A - OTHER IMPROVEMENTS	$0	$0	$0	$0	$20,000	$0	$0	N/A
			575090	C/A - FURN&EQUIP	$0	$0	$13,438	$0	$20,000	$0	$0	N/A
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
				F/A - DP EQUIP SO PIEDMNT GRNT	$0	$0	$0	$0	$7,850	$0	$0	N/A
			576030	F/A - FURN & EQUIPMENT	$0	$0	$11,953	$0	$40,875	$0	$0	N/A
			582009							$250	$250	
				$250/3= 83 per meeting. quarterly meetings held with surrounding counties;								
				MEETING/TRAINING FOOD	$0	$0	$43	$250	$250	$250	$250	0.0%
			582026	CC4C - REIMBURSEMENT	$0	$134,130	$0	$0	$0	$0	$0	N/A

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EXP	1155215	CC4C EXP	583053	NONCASH GRANTS/AWARDS	$0	$0	$11,214	$0	$45,000	$0	$0	N/A
			Org Tot:		**$378,486**	**$531,808**	**$441,885**	**$460,552**	**$767,477**	**$490,397**	**$484,078**	**5.1%**
	1155216	MATCHDEXP	558000	TRAVEL	$665	$0	$0	$0	$0	$0	$0	N/A
			559000	TRAINING	$8,015	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$3,074	$0	$0	$0	$0	$0	$0	N/A
			561095	SUPPLIES:OTHER SMALL EQMT	$1,850	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A - FURN & EQUIPMENT	$4,872	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$18,476**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1155223	BIOTSMEXP	510005							$37,365	$37,365	
				Preparedness Coordinator is county employee not contracted employee								
				SALARIES-REGULAR	$4,078	$3,320	$3,303	$0	$32,825	$37,365	$37,365	N/A
			520005							$10,920	$10,920	
				Preparedness Coordinator								
				HEALTH INSURANCE	$588	$476	$589	$0	$7,470	$10,920	$10,920	N/A
			520010							$542	$542	
				Preparedness Coordinator								
				MEDICARE TAX	$54	$44	$45	$0	$476	$542	$542	N/A
			520015							$3,815	$3,815	
				Preparedness Coordinator								
				RETIREMENT	$319	$299	$337	$0	$3,352	$3,815	$3,860	N/A
			520020							$2,317	$2,317	

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EXP	1155223	BIOTSM EXP	520020	Preparedness Coordinator								
				SOCIAL SECURITY TAX	$229	$186	$192	$0	$2,036	$2,317	$2,317	N/A
			520025							$299	$299	
				Preparedness Coordinator								
				WORKERS COMPENSATION	$107	$83	$28	$0	$755	$299	$299	N/A
			520030							$1,121	$1,121	
				Preparedness Coordinator								
				401(K) CONTRIBUTIONS	$122	$100	$2	$0	$985	$1,121	$1,121	N/A
			533001	CONTRACTED SERVICES	$27,113	$39,895	$4,370	$52,269	$4,370	$0	$0	-100.0%
			558000							$527	$527	
				Preparedness Coordinator travel								
				TRAVEL	$709	$183	$0	$0	$0	$527	$527	N/A
			559000	TRAINING	$75	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$473	$285	$0	$250	$250	$250	$250	0.0%
			561045	MEDICAL SUPPLIES	$0	$37	$0	$1,550	$1,550	$1,550	$1,550	0.0%
			561095	SUPPLIES:OTHER SMALL EQMT	$0	$240	$0	$527	$527	$0	$0	-100.0%
			Org Tot:		**$33,866**	**$45,148**	**$8,866**	**$54,596**	**$54,596**	**$58,706**	**$58,751**	**7.6%**
	1155225	CD EXPEND	510005	SALARIES-REGULAR	$80,612	$86,706	$40,123	$117,943	$44,818	$118,865	$117,721	-0.2%
			520005	HEALTH INSURANCE	$12,132	$13,077	$7,756	$19,922	$7,635	$21,843	$21,843	9.6%
			520010	MEDICARE TAX	$1,110	$1,180	$524	$1,620	$621	$1,594	$1,578	-2.6%
			520015	RETIREMENT	$6,267	$7,821	$4,097	$12,046	$4,616	$12,139	$12,167	1.0%
			520020	SOCIAL SECURITY TAX	$4,747	$5,048	$2,228	$6,920	$2,652	$6,808	$6,736	-2.7%

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EXP	1155225	CD EXPEND	520025	WORKERS COMPENSATION	$2,144	$2,150	$984	$2,906	$1,104	$2,927	$2,901	-0.2%
			520030	401(K) CONTRIBUTIONS	$2,137	$2,506	$1,153	$3,541	$1,346	$3,569	$3,534	-0.2%
			532022	INTERPRETER SERVICES	$0	$0	$0	$150	$150	$150	$150	0.0%
			532040							$9,187	$9,187	
				Includes oversight of medical director, pharmacist, and Laboratory Director for COVID-19 activities								
				PHYSICIAN FEES	$10,262	$7,213	$3,648	$9,187	$9,187	$9,187	$9,187	0.0%
			534019	LABORATORY FEES	$324	$0	$0	$325	$325	$325	$325	0.0%
			552010							$460	$460	
				15% increase								
				INSURANCE-P&PL	$234	$262	$248	$400	$400	$460	$460	15.0%
			553005	TELEPHONE	$580	$581	$173	$2,000	$2,000	$2,000	$2,000	0.0%
			555000							$200	$200	
				To be used to cover cost of COVID-19 printed materials as needed and other Communicable Disease materials								
				PRINTING	$107	$53	$0	$200	$200	$200	$200	0.0%
			557000	POSTAGE	$600	$600	$300	$600	$600	$600	$600	0.0%
			558000							$2,000	$2,000	
				Trainings include Communicable Disease Conference, Infection Control, Rabies trainings for several employees								
				TRAVEL	$2,000	$432	$0	$2,000	$2,000	$2,000	$1,750	-12.5%
			559000							$500	$500	
				Cover cost of Communicable Disease conference, other CD trainings- ERRN required to have 10 CE's per year								
				TRAINING	$500	$100	$0	$500	$500	$500	$500	0.0%
			561005	OFFICE SUPPLIES	$573	$328	$392	$800	$800	$800	$800	0.0%
			561045							$2,500	$2,500	

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EXP	1155225	CD EXPEND	561045	Using increased amount of PPE supplies, cleaning supplies and other infection control supplies due to COVID-19								
				MEDICAL SUPPLIES	$2,500	$2,389	$607	$2,500	$2,500	$2,500	$2,500	0.0%
			564050							$200	$200	
				CPT code books CLIA recertification Annual Pharmacy Certification								
				DUES AND SUBSCRIPTIONS	$200	$120	$0	$200	$200	$200	$200	0.0%
			Org Tot:		**$127,027**	**$130,566**	**$62,232**	**$183,760**	**$81,654**	**$186,667**	**$185,152**	**0.8%**
	1155227	NAPSAC EXP	510005	SALARIES-REGULAR	$47,238	$47,349	$41,437	$48,951	$48,951	$50,671	$50,184	2.5%
			520005	HEALTH INSURANCE	$7,976	$9,662	$9,103	$9,960	$9,960	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$653	$655	$573	$674	$674	$695	$688	2.1%
			520015	RETIREMENT	$3,689	$4,266	$4,231	$4,998	$4,998	$5,174	$5,186	3.8%
			520020	SOCIAL SECURITY TAX	$2,794	$2,802	$2,451	$2,878	$2,878	$2,972	$2,942	2.2%
			520025	WORKERS COMPENSATION	$1,291	$1,191	$1,045	$1,224	$1,224	$1,267	$1,255	2.5%
			520030	401(K) CONTRIBUTIONS	$1,309	$1,420	$1,243	$1,469	$1,469	$1,521	$1,506	2.5%
			555000	PRINTING	$0	$425	$0	$0	$0	$0	$0	N/A
				PRINTING	$0	$329	$0	$0	$0	$0	$0	N/A
			559000	TRAINING	$45	$30	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$350	$0	$0	$0	$0	$0	$0	N/A
			561015	EDUCATIONAL SUPPLIES	$464	$250	$0	$0	$0	$0	$0	N/A
			564050	DUES AND SUBSCRIPTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			583053	NONCASH GRANTS/AWARDS	$500	$0	$0	$0	$0	$0	$0	N/A
				NONCASH GRANTS/AWARDS	$0	$1,802	$0	$0	$2,869	$0	$0	N/A

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EXP	1155227	NAPSAC EXP	**Org Tot:**		**$67,665**	**$70,754**	**$60,083**	**$71,354**	**$74,223**	**$73,220**	**$72,681**	**1.9%**
	1155228	DTL EXPND	510005	SALARIES-REGULAR	$272,579	$272,500	$243,044	$266,289	$266,289	$277,128	$275,113	3.3%
				SALARIES-REGULAR	$0	$507	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$43,424	$49,885	$48,188	$49,800	$49,800	$54,600	$54,600	9.6%
			520010	MEDICARE TAX	$3,794	$3,771	$3,334	$3,724	$3,724	$3,870	$3,839	3.1%
			520015	RETIREMENT	$21,093	$24,605	$24,815	$27,191	$27,191	$28,297	$28,430	4.6%
			520020	SOCIAL SECURITY TAX	$16,225	$16,091	$14,256	$15,914	$15,914	$16,534	$16,409	3.1%
			520025	WORKERS COMPENSATION	$5,326	$5,609	$4,973	$5,454	$5,454	$5,675	$5,637	3.4%
			520030	401(K) CONTRIBUTIONS	$7,267	$8,192	$7,277	$7,991	$7,991	$8,316	$8,255	3.3%
			520040	COVID-19 PAYROLL BENEFITS	$0	($304)	$0	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$304	$0	$0	$0	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$0	$425	$0	$425	$425	$425	$425	0.0%
			533001	CONTRACTED SERVICES	$62,120	$43,980	$1,073	$70,000	$70,000	$70,000	$70,000	0.0%
				CONTRACTED SERVICES	$0	$0	$0	$0	$9,640	$0	$0	N/A
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$7,368	$2,532	$1,683	$3,000	$3,000	$3,000	$3,000	0.0%
			543015	R&M-EQUIPMENT	$1,826	$1,335	$3,191	$2,350	$3,850	$2,350	$2,350	0.0%
				R&M-EQUIPMENT	$1,787	$1,616	$2,000	$0	$2,000	$0	$0	N/A
			543020	R&M - VEHICLES	$261	$0	$0	$1,250	$1,250	$1,250	$1,250	0.0%
			550007	COST PER COPY	$273	$405	$397	$450	$450	$450	$450	0.0%
			552010							$1,840	$1,840	
				15% increase								
				INSURANCE-P&PL	$1,169	$1,310	$1,238	$1,600	$1,600	$1,840	$1,840	15.0%

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EXP	1155228	DTL EXPND	553005	TELEPHONE	$1,354	$1,355	$176	$1,500	$1,500	$1,500	$1,500	0.0%
			554000	ADVERTISING	$445	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
				ADVERTISING	$7,645	$7,652	$4,000	$0	$6,600	$0	$0	N/A
			555000	PRINTING	$264	$60	$306	$400	$400	$400	$400	0.0%
			557000	POSTAGE	$363	$400	$255	$500	$500	$500	$500	0.0%
			558000	TRAVEL	$605	$260	$99	$1,000	$1,000	$760	$760	-24.0%
				TRAVEL	$1,400	$364	$51	$0	$1,200	$0	$0	N/A
			559000							$3,155	$3,155	
				TMC OSHA/HIPAA $2385 Staff CE $250.00 Angela CPR $45.00 SW CE $325.00 RDH CE $150.00 I								
				TRAINING	$1,745	$2,748	$1,095	$1,500	$1,500	$3,155	$3,155	110.3%
				TRAINING	$1,200	$225	$289	$0	$1,000	$0	$0	N/A
			561005							$2,000	$2,000	
				$34 per month for 5 employees for pens, pencils, paper, correction tape, etc.								
				OFFICE SUPPLIES	$799	$516	$337	$1,000	$1,000	$2,000	$2,000	100.0%
				OFFICE SUPPLIES	$3,000	$3,000	$3,000	$0	$3,000	$0	$0	N/A
			561015	EDUCATIONAL SUPPLIES	$42	$0	$0	$400	$400	$400	$400	0.0%
				EDUCATIONAL SUPPLIES	$964	$419	$118	$0	$1,000	$0	$0	N/A
			561044	CLIENT CARE EXPENSES	$3,254	$1,613	$4,059	$0	$5,000	$0	$0	N/A
			561045	MEDICAL SUPPLIES	$3,196	$1,391	$11,009	$35,000	$33,500	$35,445	$35,445	1.3%
				MEDICAL SUPPLIES	$47,790	$48,000	$41,423	$0	$41,560	$0	$0	N/A
			561085	VEHICLE SUPPLIES	$344	$120	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			561095	OTHER SMALL EQMT	$0	$114	$0	$1,400	$1,400	$1,400	$1,400	0.0%

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EXP	1155228	DTL EXPND	562020	MOTOR FUELS & LUBRICANTS	$0	$62	$54	$250	$250	$250	$500	100.0%
			564050							$5,435	$5,435	
				SW license 329.00 AH license 106.00 disability ins 3600.00 ADA dues 1400.00 5435 total								
				DUES AND SUBSCRIPTIONS	$4,601	$4,755	$5,000	$5,000	$5,000	$5,435	$5,435	8.7%
			575015	C/A - MEDICAL EQUIPMENT	$15,865	$0	$0	$0	$0	$0	$0	N/A
			576030							$1,700	$1,700	
				F/A Furn & Equip curing light $1,679								
				F/A-FURN & EQUIPMENT	$1,321	$1,880	$0	$0	$0	$1,700	$1,700	N/A
				F/A - FURN & EQUIPMENT	$2,674	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$196	$244	$318	$240	$240	$240	$240	0.0%
			Org Tot:		**$543,578**	**$507,942**	**$427,057**	**$505,628**	**$576,628**	**$528,920**	**$527,033**	**4.2%**
	1155230	FM PLN EXP	510005	SALARIES-REGULAR	$319,214	$296,925	$210,344	$407,083	$252,391	$422,762	$419,054	2.9%
				SALARIES-REG COVID-19	$0	$0	$131	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$61,775	$60,502	$46,811	$79,985	$49,399	$87,694	$87,694	9.6%
			520010	MEDICARE TAX	$4,402	$4,101	$2,820	$5,582	$3,447	$5,726	$5,672	1.6%
			520015	RETIREMENT	$24,771	$27,110	$21,489	$41,575	$25,677	$43,173	$43,314	4.2%
			520020	SOCIAL SECURITY TAX	$18,823	$17,536	$11,952	$23,831	$14,718	$24,460	$24,231	1.7%
			520025	WORKERS COMPENSATION	$7,830	$7,205	$5,005	$9,802	$6,077	$10,181	$10,090	2.9%
			520030	401(K) CONTRIBUTIONS	$8,782	$8,741	$5,823	$12,222	$7,578	$12,691	$12,583	3.0%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($53)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$53	$0	$0	$0	$0	N/A

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EXP	1155230	FM PLN EXP	532022							$1,000	$1,000	
				Per patient need								
				INTERPRETER SERVICES	$709	$148	$458	$1,000	$1,000	$1,000	$1,000	0.0%
			532036	PUBLIC HEALTH NURSING SVS	$1,611	$2,537	$0	$3,500	$3,500	$3,500	$3,500	0.0%
			532040	PHYSICIAN FEES	$11,733	$10,131	$3,517	$10,547	$10,547	$10,547	$10,547	0.0%
			533001	CONTRACTED SERVICES	$440	$440	$0	$440	$440	$440	$440	0.0%
			534019	LABORATORY FEES	$11,108	$10,401	$6,347	$11,000	$11,000	$11,000	$11,000	0.0%
			543015	R&M-EQUIPMENT	$200	$100	$250	$300	$300	$300	$300	0.0%
			543055	R&M-TELEPHONES	$0	$0	$0	$300	$300	$300	$300	0.0%
			550007	COST PER COPY	$2,632	$2,864	$1,909	$3,000	$2,800	$3,000	$3,000	0.0%
			552010							$3,623	$3,623	
				15% increase								
				INSURANCE-P&PL	$2,339	$2,619	$2,475	$3,150	$3,150	$3,623	$3,623	15.0%
			553005	TELEPHONE	$1,381	$1,383	$184	$1,500	$1,500	$1,500	$1,500	0.0%
			555000							$900	$900	
				Patient education, forms & flyers								
				PRINTING	$900	$659	$575	$900	$900	$900	$900	0.0%
			557000	POSTAGE	$5,900	$3,746	$2,102	$3,900	$3,900	$3,900	$3,900	0.0%
			558000							$2,000	$2,000	
				FP conference 3 staff, possible overnight								
				TRAVEL	$1,904	$840	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			559000							$1,000	$1,000	
				FP conference 2 RNs, 1 NPs, MD Required yearly- no conferences past year d/t pandemic								
				TRAINING	$482	$92	$145	$1,000	$1,000	$1,000	$1,000	0.0%

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EXP	1155230	FM PLN EXP	561005	OFFICE SUPPLIES	$3,423	$7,528	$1,861	$3,450	$3,450	$3,450	$3,450	0.0%
			561015							$500	$500	
				Patient Ed Brochures & booklets								
				EDUCATIONAL SUPPLIES	$3,272	$0	$0	$500	$500	$500	$500	0.0%
			561045	MEDICAL SUPPLIES	$21,808	$19,521	$4,997	$20,000	$20,000	$20,000	$20,000	0.0%
			561047	WHSF MEDICATIONS	$13,813	$11,852	$4,546	$13,813	$13,813	$13,813	$13,813	0.0%
			561095							$1,800	$1,800	
				Fetal Doppler / parts								
				OTHER SMALL EQMT	$5,459	$11,429	$0	$1,800	$1,145	$1,800	$1,800	0.0%
			564050							$1,000	$1,000	
				CPT Code Books for billing								
				DUES AND SUBSCRIPTIONS	$1,000	$399	$275	$1,000	$1,000	$1,000	$1,000	0.0%
			Org Tot:		**$535,751**	**$508,809**	**$334,016**	**$663,180**	**$441,532**	**$690,260**	**$686,211**	**3.5%**
	1155240	HP EXPND	510005	SALARIES-REGULAR	$107,853	$98,946	$51,574	$118,566	$88,924	$123,562	$122,373	3.2%
				SALARIES-REGULAR	$0	$0	$0	$49,000	$49,000	$0	$0	-100.0%
			520005	HEALTH INSURANCE	$19,959	$15,398	$8,891	$19,920	$14,940	$21,840	$21,840	9.6%
				HEALTH INSURANCE	$0	$0	$0	$9,960	$9,960	$0	$0	-100.0%
			520010	MEDICARE TAX	$1,567	$1,419	$734	$1,694	$1,270	$1,764	$1,748	3.2%
				MEDICARE TAX	$0	$0	$0	$716	$716	$0	$0	-100.0%
			520015	RETIREMENT	$8,345	$8,915	$5,266	$12,107	$9,080	$12,616	$12,646	4.5%
				RETIREMENT	$0	$0	$0	$4,416	$4,416	$0	$0	-100.0%
			520020	SOCIAL SECURITY TAX	$6,699	$6,069	$3,138	$7,241	$5,431	$7,542	$7,468	3.1%
				SOCIAL SECURITY TAX	$0	$0	$0	$3,040	$3,040	$0	$0	-100.0%

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EXP	1155240	HP EXPND	520025	WORKERS COMPENSATION	$934	$792	$413	$949	$712	$990	$979	3.2%
				WORKERS COMPENSATION	$0	$0	$0	$396	$396	$0	$0	-100.0%
			520030	401(K) CONTRIBUTIONS	$3,206	$2,029	$1,547	$3,558	$2,668	$3,708	$3,673	3.2%
				401(K) CONTRIBUTIONS	$0	$0	$0	$1,472	$1,472	$0	$0	-100.0%
			533001	CONTRACTED SERVICES	$0	$15,042	$24,959	$37,479	$66,279	$0	$0	-100.0%
			550007							$650	$650	
				increase due to informational sheets for public								
				COST PER COPY	$94	$209	$819	$400	$400	$650	$650	62.5%
			553005	TELEPHONE	$1,232	$1,491	$173	$1,750	$1,750	$1,500	$1,500	-14.3%
			554000	ADVERTISING	$150	$0	$0	$150	$150	$150	$150	0.0%
				ADVERTISING	$0	$0	$0	$3,251	$3,251	$0	$0	-100.0%
			555000	PRINTING	$496	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
				PRINTING	$0	$0	$0	$900	$900	$0	$0	-100.0%
			557000	POSTAGE	$36	$100	$45	$100	$100	$100	$100	0.0%
			558000	TRAVEL	$1,190	$714	$150	$1,500	$1,500	$1,500	$1,500	0.0%
				TRAVEL	$0	$20	$449	$1,920	$1,920	$0	$0	-100.0%
			559000	TRAINING	$500	$140	$185	$1,150	$1,150	$1,150	$1,150	0.0%
				TRAINING - HEALTHY ROWAN	$0	$0	$0	$0	$1,085	$0	$0	N/A
			561005	OFFICE SUPPLIES	$600	$377	$300	$600	$600	$600	$600	0.0%
				OFFICE SUPPLIES	$0	$72	$767	$600	$3,600	$0	$0	-100.0%
			561015	EDUCATIONAL SUPPLIES	$650	$519	$0	$750	$750	$750	$750	0.0%
			564050	DUES AND SUBSCRIPTIONS	$161	$30	$0	$370	$370	$370	$370	0.0%
			576020	F/A - DP EQUIPMENT	$0	$0	$0	$0	$278	$0	$0	N/A
			582009	MEETING/TRAINING FOOD	$0	$273	$685	$1,350	$1,350	$0	$0	-100.0%

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EXP	1155240	HP EXPND	583053	NONCASH GRANTS/AWARDS	$0	$1,773	$1,286	$12,700	$9,700	$0	$0	-100.0%
			585000	GRANT EXPENDITURES	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	$100,000	0.0%
			585007	HEALTHY COMMUNITIES	$39,946	$34,128	$26,799	$34,354	$34,354	$34,354	$34,354	0.0%
			Org Tot:		**$293,616**	**$288,456**	**$228,181**	**$433,359**	**$422,512**	**$314,146**	**$312,851**	**-27.7%**
	1155245	HIV EXPEND	510005	SALARIES-REGULAR	$219,911	$198,577	$119,379	$179,708	$141,969	$187,290	$185,575	3.3%
			520005	HEALTH INSURANCE	$39,977	$36,850	$24,909	$34,218	$27,039	$37,514	$37,514	9.6%
			520010	MEDICARE TAX	$3,003	$2,650	$1,575	$2,440	$1,928	$2,509	$2,485	1.8%
			520015	RETIREMENT	$17,109	$17,689	$12,188	$18,356	$14,505	$19,129	$19,182	4.5%
			520020	SOCIAL SECURITY TAX	$12,840	$11,330	$6,679	$10,418	$8,232	$10,711	$10,602	1.8%
			520025	WORKERS COMPENSATION	$5,451	$4,715	$2,846	$4,309	$3,404	$4,489	$4,449	3.2%
			520030	401(K) CONTRIBUTIONS	$6,096	$5,761	$3,434	$5,398	$4,264	$5,627	$5,574	3.3%
			532022	INTERPRETER SERVICES	$0	$0	$0	$100	$100	$100	$100	0.0%
			532040							$10,500	$10,500	
				Medical Director, Pharmacist, and Laboratory Manager required to put alot of time into this program in standing orders, laboratory procedures, medication preparation, and staff training.								
				PHYSICIAN FEES	$11,476	$11,553	$4,183	$10,500	$10,500	$10,500	$10,500	0.0%
			533001							$450	$450	
				Annual NCAPHA Dues								
				CONTRACTED SERVICES	$440	$440	$450	$450	$450	$450	$450	0.0%
			534019							$12,000	$12,000	
				STD tests costs are increasing and are required in every program offered.								
				LABORATORY FEES	$11,999	$12,000	$5,725	$12,000	$12,000	$12,000	$12,000	0.0%
			543015	R&M-EQUIPMENT	$400	$400	$300	$400	$400	$400	$400	0.0%
			552010							$1,754	$1,754	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155245	HIV EXPEND	552010	15 % increase								
				INSURANCE-P&PL	$1,169	$1,310	$1,238	$1,525	$1,525	$1,754	$1,754	15.0%
			553005	TELEPHONE	$525	$526	$157	$550	$550	$550	$550	0.0%
			555000	PRINTING	$200	$53	$0	$200	$200	$200	$200	0.0%
			557000							$5,500	$5,500	
				Increase in fees for biohazard materials being sent through UPS, courier services								
				POSTAGE	$3,500	$3,500	$2,993	$5,500	$5,500	$5,500	$5,500	0.0%
			558000							$1,500	$1,500	
				Required trainings for STD ERRN 10 hours/yr								
				TRAVEL	$1,413	$462	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			559000	TRAINING	$114	$125	$0	$500	$500	$500	$500	0.0%
			561005							$1,000	$1,000	
				Used for cost of printing for required reporting to NC DHHS								
				OFFICE SUPPLIES	$1,253	$828	$202	$1,000	$1,000	$1,000	$1,000	0.0%
			561015							$1,100	$1,100	
				Required to provide education to clients at each STD visit								
				EDUCATIONAL SUPPLIES	$450	$698	$0	$1,100	$1,100	$1,100	$1,100	0.0%
			561045	MEDICAL SUPPLIES	$4,000	$4,000	$1,154	$4,000	$4,000	$4,000	$4,000	0.0%
			561046							$4,081	$4,081	
				State STD Program gives set amount for meds. for the year								
				STD MEDICATIONS	$0	$865	$696	$4,081	$4,081	$4,081	$4,081	0.0%
			561066							$100	$100	

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EXP	1155245	HIV EXPEND	561066	This amount allocated for the purchase of condoms per STD Agreement Addendum.								
				STD PREVENTION	$100	$100	$100	$100	$100	$100	$100	0.0%
			564050							$300	$300	
				CPT code books CLIA recertification Annual Pharmacy Recertification								
				DUES AND SUBSCRIPTIONS	$300	$220	$100	$300	$300	$300	$300	0.0%
			Org Tot:		**$341,727**	**$314,653**	**$188,308**	**$298,653**	**$245,147**	**$311,304**	**$309,416**	**3.6%**
	1155250	IMAP EXPND	510005	SALARIES-REGULAR	$95,929	$90,778	$54,720	$70,463	$49,324	$71,827	$71,182	1.0%
			520005	HEALTH INSURANCE	$20,131	$18,776	$15,624	$18,830	$13,105	$20,643	$20,643	9.6%
			520010	MEDICARE TAX	$1,271	$1,267	$733	$960	$668	$966	$956	-0.4%
			520015	RETIREMENT	$7,481	$8,181	$5,587	$7,199	$5,010	$7,340	$7,360	2.2%
			520020	SOCIAL SECURITY TAX	$5,435	$5,416	$3,099	$4,084	$2,842	$4,106	$4,068	-0.4%
			520025	WORKERS COMPENSATION	$2,430	$2,213	$1,310	$1,689	$1,182	$1,721	$1,705	0.9%
			520030	401(K) CONTRIBUTIONS	$2,623	$2,214	$1,005	$2,120	$1,484	$2,163	$2,139	0.9%
			532022	INTERPRETER SERVICES	$9	$0	$0	$100	$100	$100	$100	0.0%
			532036	PUBLIC HEALTH NURSING SVS	$0	$0	$0	$1,400	$1,400	$1,400	$1,400	0.0%
			532040	PHYSICIAN FEES	$7,262	$6,413	$3,733	$8,129	$8,129	$8,129	$8,129	0.0%
			533001							$300	$300	
				NCAPHA DUES								
				CONTRACTED SERVICES	$275	$275	$300	$300	$300	$300	$300	0.0%
			543015							$1,500	$1,500	

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EXP	1155250	IMAP EXPND	543015	Regular maintenance for 3 vaccine units and any repairs								
				R&M-EQUIPMENT	$1,000	$145	$750	$1,500	$1,500	$1,500	$1,500	0.0%
			543055	R&M-TELEPHONES	$0	$0	$0	$200	$200	$200	$200	0.0%
			550007							$1,000	$1,000	
				School flyers printed for Back-to School events; print VIS sheets for each vaccine- required to give to patients								
				COST PER COPY	$489	$826	$201	$1,000	$1,000	$1,000	$1,000	0.0%
			552010							$1,210	$1,210	
				15% increase								
				INSURANCE-P&PL	$601	$674	$636	$1,050	$1,050	$1,210	$1,210	15.2%
			553005	TELEPHONE	$1,308	$1,309	$162	$1,500	$1,500	$1,500	$1,500	0.0%
			555000							$1,500	$1,500	
				Brochures, flyers printed for Back to School events								
				PRINTING	$952	$324	$1,200	$1,500	$1,500	$1,500	$1,500	0.0%
			557000	POSTAGE	$342	$322	$400	$400	$400	$400	$400	0.0%
			558000	TRAVEL	$301	$375	$0	$600	$600	$600	$600	0.0%
			559000							$600	$600	
				Required annual training for primary and back-up immunization nurses								
				TRAINING	$0	$250	$0	$600	$600	$600	$600	0.0%
			561005	OFFICE SUPPLIES	$267	$337	$92	$500	$500	$500	$500	0.0%
			561045							$34,000	$34,000	
				Covers county employee flu vaccines as well as all private purchased vaccines								
				MEDICAL SUPPLIES	$27,173	$32,665	$17,452	$34,000	$34,000	$34,000	$34,000	0.0%
			561095							$750	$750	

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EXP	1155250	IMAP EXPND	561095	Digital Data Loggers required for all vaccine units and now using for COVID-19 vaccine clinics								
				SUPPLIES:OTHER SMALL EQMT	$432	$447	$0	$750	$750	$750	$750	0.0%
			Org Tot:		**$175,709**	**$173,204**	**$107,004**	**$158,874**	**$127,144**	**$162,455**	**$161,742**	**1.8%**
	1155255	MTNL H EXP	510005	SALARIES-REGULAR	$243,037	$233,474	$188,131	$293,434	$231,813	$306,781	$304,049	3.6%
			520005	HEALTH INSURANCE	$45,601	$43,795	$38,296	$54,986	$43,594	$60,284	$60,284	9.6%
			520010	MEDICARE TAX	$3,361	$3,250	$2,595	$4,174	$3,309	$4,255	$4,216	1.0%
			520015	RETIREMENT	$18,869	$20,863	$19,207	$29,969	$23,760	$31,329	$31,429	4.9%
			520020	SOCIAL SECURITY TAX	$14,371	$13,895	$10,956	$17,814	$14,123	$18,164	$17,996	1.0%
			520025	WORKERS COMPENSATION	$5,555	$5,012	$3,944	$6,402	$5,058	$6,686	$6,626	3.5%
			520030	401(K) CONTRIBUTIONS	$6,989	$6,835	$5,293	$8,811	$6,961	$9,215	$9,133	3.7%
			532022	INTERPRETER SERVICES	$461	$787	$722	$1,000	$1,000	$1,000	$1,000	0.0%
			532036	PUBLIC HEALTH NURSING SVS	$0	$150	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			532040	PHYSICIAN FEES	$101,748	$95,723	$74,818	$109,332	$109,332	$109,332	$109,332	0.0%
			533001							$400	$400	
				NCAPHA DUES								
				CONTRACTED SERVICES	$385	$385	$400	$400	$400	$400	$400	0.0%
			534019	LABORATORY FEES	$4,123	$2,780	$1,843	$4,000	$4,000	$4,000	$4,000	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$0	$0	$0	$100	$100	$100	$100	0.0%
			543015	R&M-EQUIPMENT	$350	$400	$650	$1,000	$1,000	$1,000	$1,000	0.0%
			543055	R&M-TELEPHONES	$0	$0	$0	$200	$200	$200	$200	0.0%
			550007	COST PER COPY	$2,193	$3,726	$1,019	$5,000	$4,800	$5,000	$5,000	0.0%
			552010							$1,840	$1,840	

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EXP	1155255	MTNL H EXP	552010	15% increase								
				INSURANCE-P&PL	$1,169	$1,310	$1,237	$1,600	$1,600	$1,840	$1,840	15.0%
			553005	TELEPHONE	$923	$834	$794	$950	$950	$950	$950	0.0%
			555000	PRINTING	$0	$200	$0	$200	$200	$200	$200	0.0%
			557000	POSTAGE	$2,500	$2,338	$967	$2,500	$2,500	$2,500	$2,500	0.0%
			558000							$800	$800	
				Travel to required trainings, delivery of records to hospital								
				TRAVEL	$671	$223	$0	$800	$800	$800	$800	0.0%
			559000							$1,000	$1,000	
				RN required trainings , Fetal Monitoring x4 & Ed conf x2 - Fall								
				TRAINING	$755	$401	$505	$1,000	$1,000	$1,000	$1,000	0.0%
			561005	OFFICE SUPPLIES	$1,583	$709	$594	$850	$850	$850	$850	0.0%
			561015							$1,500	$1,500	
				Booklets, pamplets for clients								
				EDUCATIONAL SUPPLIES	$330	$0	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			561045	MEDICAL SUPPLIES	$3,957	$4,195	$3,312	$5,700	$5,700	$5,700	$5,700	0.0%
			561095	OTHER SMALL EQMT	$7,096	$412	$920	$3,000	$2,345	$3,000	$3,000	0.0%
			583053	NONCASH GRANTS/AWARDS	$0	$0	$0	$0	$5,131	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$264	$257	$179	$500	$500	$500	$500	0.0%
			Org Tot:		**$469,886**	**$441,952**	**$356,380**	**$556,222**	**$474,056**	**$577,586**	**$574,605**	**3.3%**
	1155256	PREG CARE	510005	SALARIES-REGULAR	$262,915	$237,418	$200,474	$240,770	$240,770	$250,798	$248,387	3.2%
			520005	HEALTH INSURANCE	$55,641	$49,918	$43,581	$49,800	$49,800	$54,600	$54,600	9.6%

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EXP	1155256	PREG CARE	520010	MEDICARE TAX	$3,667	$3,356	$2,784	$3,418	$3,418	$3,473	$3,440	0.6%
			520015	RETIREMENT	$20,299	$21,391	$20,468	$24,586	$24,586	$25,609	$25,670	4.4%
			520020	SOCIAL SECURITY TAX	$15,679	$14,349	$11,896	$14,606	$14,606	$14,842	$14,692	0.6%
			520025	WORKERS COMPENSATION	$2,463	$2,162	$1,818	$2,162	$2,162	$2,252	$2,230	3.1%
			520030	401(K) CONTRIBUTIONS	$7,797	$6,966	$5,131	$7,226	$7,226	$7,528	$7,455	3.2%
			532022							$500	$500	
				used for non-English speaking clients; contract attached								
				INTERPRETER SERVICES	$444	$185	$126	$500	$500	$500	$500	0.0%
			553005							$13,500	$13,500	
				iPhones and Zoom phones were purchased during the pandemic to aid in reaching clients. $540/yr per iPhone w/ hotspot for 5 staff (4 CMs, 1 supervisor)= $2700; $180/mth per line for Zoom phone for 5 staff for 12 months=$10,800;								
				TELEPHONE	$3,291	$3,111	$1,932	$5,000	$5,000	$13,500	$13,500	170.0%
			555000							$700	$700	
				Purchase more program brochures to provide to clients, providers, and agencies. For business cards, and self-addressed envelopes. $215 for 500 brochures.								
				PRINTING	$129	$602	$287	$700	$700	$700	$700	0.0%
			557000							$350	$350	
				mailing letters and education material to clients; $350/12=$29.16/mth								
				POSTAGE	$301	$290	$317	$350	$350	$350	$350	0.0%
			558000							$14,000	$14,000	
				Care Managers travel to out of county OB practices for assessments of high risk clients. Required for home and OB practice visits to conduct assessments with clients								
				TRAVEL	$14,569	$9,277	$3,792	$14,500	$14,500	$14,000	$12,000	-17.2%
			559000							$2,000	$2,000	
				Required annual CEU's needed to maintain CM Certification. 4 trainings @ $125.00/training x 4 care managers= $2,000								
				TRAINING	$3,111	$595	$814	$2,000	$2,000	$2,000	$2,000	0.0%
			561005							$2,000	$2,000	

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EXP	1155256	PREG CARE	561005	monthly supplies for 5 staff (4 CMs, 1 supervisor) pens, binders, diapers, baby wipes								
				OFFICE SUPPLIES	$1,831	$2,750	$664	$2,000	$2,000	$2,000	$2,000	0.0%
			561095							$1,000	$1,000	
				To purchase 1 file cabinet to store items/supplies								
				OTHER SMALL EQMT	$100	$550	$110	$2,400	$2,400	$1,000	$1,000	-58.3%
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			582009							$250	$250	
				quarterly meetings held with surrounding counties; 250/3=$83								
				MEETING/TRAINING FOOD	$0	$0	$43	$250	$250	$250	$250	0.0%
			Org Tot:		**$392,236**	**$352,920**	**$294,236**	**$370,268**	**$370,268**	**$393,402**	**$388,774**	**5.0%**
	1155260	WC EXPND	510005	SALARIES-REGULAR	$0	($356)	$0	$0	$0	$0	$0	N/A
				SALARIES-REGULAR	$0	$356	$0	$0	$0	$0	$0	N/A
				SALARIES-REGULAR	$4,865	$9,111	$5,835	$10,001	$10,001	$10,455	$10,355	3.5%
				SALARIES-REGULAR	$244,680	$240,055	$194,142	$260,497	$260,497	$270,074	$229,055	-12.1%
				SALARIES-REGULAR	$64,295	$69,680	$51,803	$49,804	$49,804	$51,961	$51,462	3.3%
				SALARIES-REGULAR	$17,744	$16,666	$11,948	$32,132	$32,132	$33,576	$33,254	3.5%
				SALARIES-REGULAR	$1,446	$1,662	$1,483	$2,410	$2,410	$2,532	$2,508	4.1%
			520005	HEALTH INSURANCE	$0	$0	$0	$0	$0	$0	$0	N/A
				HEALTH INSURANCE	$1,150	$1,946	$1,384	$1,992	$1,992	$2,184	$2,184	9.6%
				HEALTH INSURANCE	$66,024	$65,417	$55,734	$69,222	$69,222	$75,894	$64,974	-6.1%
				HEALTH INSURANCE	$14,137	$14,957	$12,254	$10,956	$10,956	$12,012	$12,012	9.6%
				HEALTH INSURANCE	$3,801	$3,788	$2,727	$6,972	$6,972	$7,644	$7,644	9.6%

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EXP	1155260	WC EXPND	520005	HEALTH INSURANCE	$309	$320	$334	$498	$498	$546	$546	9.6%
			520010	MEDICARE TAX	$0	$0	$0	$0	$0	$0	$0	N/A
				MEDICARE TAX	$70	$130	$82	$143	$143	$150	$148	3.5%
				MEDICARE TAX	$3,407	$3,324	$2,698	$3,608	$3,608	$3,790	$3,197	-11.4%
				MEDICARE TAX	$889	$957	$728	$705	$705	$736	$727	3.1%
				MEDICARE TAX	$251	$240	$169	$456	$456	$477	$472	3.5%
				MEDICARE TAX	$21	$25	$21	$35	$35	$37	$36	2.9%
			520015	RETIREMENT	$0	$0	$0	$0	$0	$0	$0	N/A
				RETIREMENT	$380	$821	$596	$1,021	$1,021	$1,068	$1,069	4.7%
				RETIREMENT	$18,986	$21,743	$19,820	$26,597	$26,597	$27,576	$23,692	-10.9%
				RETIREMENT	$4,978	$6,128	$5,289	$5,086	$5,086	$5,306	$5,318	4.6%
				RETIREMENT	$1,358	$1,531	$1,220	$3,282	$3,282	$3,429	$3,438	4.8%
				RETIREMENT	$111	$155	$151	$247	$247	$259	$260	5.3%
			520020	SOCIAL SECURITY TAX	$0	$0	$0	$0	$0	$0	$0	N/A
				SOCIAL SECURITY TAX	$298	$556	$351	$611	$611	$639	$633	3.6%
				SOCIAL SECURITY TAX	$14,569	$14,191	$11,535	$15,422	$15,422	$16,208	$13,662	-11.4%
				SOCIAL SECURITY TAX	$3,799	$4,091	$3,114	$3,010	$3,010	$3,140	$3,108	3.3%
				SOCIAL SECURITY TAX	$1,072	$1,028	$724	$1,948	$1,948	$2,034	$2,015	3.4%
				SOCIAL SECURITY TAX	$90	$105	$91	$148	$148	$155	$154	4.1%
			520025	WORKERS COMPENSATION	$0	$0	$0	$0	$0	$0	$0	N/A
				WORKERS COMPENSATION	$126	$210	$134	$230	$230	$241	$238	3.5%
				WORKERS COMPENSATION	$5,447	$5,555	$4,470	$5,991	$5,991	$6,213	$5,269	-12.1%
				WORKERS COMPENSATION	$1,434	$1,565	$1,192	$1,147	$1,147	$1,196	$1,185	3.3%
				WORKERS COMPENSATION	$386	$391	$275	$741	$741	$774	$767	3.5%

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EXP	1155260	WC EXPND	520025	WORKERS COMPENSATION	$32	$40	$34	$56	$56	$59	$58	3.6%
			520030	401(K) CONTRIBUTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
				401(K) CONTRIBUTIONS	$146	$273	$175	$300	$300	$314	$311	3.7%
				401(K) CONTRIBUTIONS	$7,226	$7,219	$5,824	$7,816	$7,816	$8,106	$6,872	-12.1%
				401(K) CONTRIBUTIONS	$1,652	$1,844	$1,554	$1,495	$1,495	$1,560	$1,545	3.3%
				401(K) CONTRIBUTIONS	$481	$478	$358	$965	$965	$1,008	$999	3.5%
				401(K) CONTRIBUTIONS	$43	$52	$44	$73	$73	$76	$76	4.1%
			520040	COVID-19 PAYROLL BENEFITS	$0	($191)	$0	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$191	$0	$0	$0	$0	$0	N/A
			533001							$22,000	$22,000	
				Based on Tenika working 33hrs/wk at $12/hr x 52 weeks & contracted deaf interpreter & Choice Translating								
				CONTRACTED SERVICES	$0	$0	$0	$22,000	$22,000	$22,000	$22,000	0.0%
				CONTRACTED SERVICES	$541	$676	$0	$0	$0	$0	$0	N/A
				CONTRACTED SERVICES	$20,244	$18,685	$12,600	$0	$1,038	$0	$0	N/A
			550007							$300	$300	
				Based on average estimated cost of $250/year; used to print client notifications, food lists, reports, etc								
				COST PER COPY	$0	$0	($38)	$300	$300	$300	$300	0.0%
				COST PER COPY	$0	$214	$298	$0	$0	$0	$0	N/A
			553005							$1,900	$1,900	
				Based on an ave. payment of $155/mo for WIC Director and BFPC cell phones								
				TELEPHONE	$0	$0	$0	$1,900	$1,900	$1,900	$1,900	0.0%
				TELEPHONE	$1,857	$1,876	$999	$0	$0	$0	$0	N/A
			557000							$1,500	$1,500	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155260	WC EXPND	557000	As of Jan 2021, spent 1,080.70. Unsure at this time if COVID waivers will continue so mailing may be less. Used to mail participant appt reminders, client nutrition education info, notifications, client birthday cards, state memos								
				POSTAGE	$0	$0	$0	$400	$400	$1,500	$1,500	275.0%
				POSTAGE	$911	$275	$2,815	$0	$4,500	$0	$0	N/A
			558000							$1,000	$1,000	
				$600/year for Tenika to do home visits, hospital visits, quarterly trainings (Pre-COVID); $100/yr Vendor respresentative attending trainings, store monitorings; $240/yr Leigh for quarterly trainings; $300/yr Shanelle quarterly trainings, Regional quarterly WIC Director meetings. All contingent on COVID.								
				TRAVEL	$0	$0	$0	$1,240	$1,240	$1,000	$1,000	-19.4%
				TRAVEL	$215	$39	$113	$0	$0	$0	$0	N/A
				TRAVEL	$69	$72	$43	$0	$0	$0	$0	N/A
				TRAVEL	$663	$222	$0	$0	$0	$0	$0	N/A
				TRAVEL	$0	$0	$0	$0	$0	$0	$0	N/A
			561005							$1,400	$1,400	
				8 cases of paper is $352 or $44/case; envelopes $225; other misc supplies such as pens, post-it notes, note pads, staples, paper clips, index cards								
				OFFICE SUPPLIES	$0	$0	$0	$650	$650	$1,400	$1,400	115.4%
				OFFICE SUPPLIES	$974	$500	$994	$0	$2,800	$0	$0	N/A
			561045							$4,000	$4,000	
				Spend about $2000 twice/year from Hemocue and McKesson								
				MEDICAL SUPPLIES	$0	$0	$0	$4,200	$4,200	$4,000	$4,000	-4.8%
				MEDICAL SUPPLIES	$6,939	$3,953	$2,370	$0	$4,712	$0	$0	N/A
			561095	SMALL EQMT - COVID GRANT	$0	$0	$1,123	$0	$1,209	$0	$0	N/A
			576020	F/A - DP EQUIPMENT-COVID GRANT	$0	$0	$8,631	$0	$8,631	$0	$0	N/A
			576030	F/A - FURN & EQUIP-COVID GRANT	$0	$0	$2,400	$0	$2,544	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155260	WC EXPND	**Org Tot:**		**$518,118**	**$522,761**	**$430,639**	**$556,307**	**$581,741**	**$583,529**	**$521,343**	**-6.3%**
	1155265	AH EXPND	510005	SALARIES-REGULAR	$194,281	$182,808	$109,941	$198,581	$126,352	$206,169	$204,312	2.9%
			520005	HEALTH INSURANCE	$36,422	$36,552	$25,641	$39,004	$25,102	$42,760	$42,760	9.6%
			520010	MEDICARE TAX	$2,654	$2,447	$1,445	$2,690	$1,707	$2,771	$2,744	2.0%
			520015	RETIREMENT	$15,101	$16,444	$11,225	$20,287	$12,953	$21,061	$21,124	4.1%
			520020	SOCIAL SECURITY TAX	$11,350	$10,465	$6,118	$11,465	$7,274	$11,806	$11,689	2.0%
			520025	WORKERS COMPENSATION	$4,752	$4,363	$2,586	$4,769	$3,045	$4,951	$4,906	2.9%
			520030	401(K) CONTRIBUTIONS	$5,342	$5,184	$2,918	$5,969	$3,798	$6,197	$6,142	2.9%
			532022							$600	$600	
				Reserved for as needed								
				INTERPRETER SERVICES	$0	$464	$36	$600	$600	$600	$600	0.0%
			532036	PUBLIC HEALTH NURSING SVS	$1,347	$1,899	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			532040	PHYSICIAN FEES	$11,353	$9,076	$4,742	$10,500	$8,000	$10,500	$10,500	0.0%
			533001							$450	$450	
				NCAPHA DUES								
				CONTRACTED SERVICES	$440	$440	$450	$450	$450	$450	$450	0.0%
			533065	TELEPHONE ANSWERING SERV	$2,370	$1,515	$430	$2,600	$2,600	$2,600	$2,600	0.0%
			534019	LABORATORY FEES	$709	$568	$650	$1,500	$1,500	$1,500	$1,500	0.0%
			543015	R&M-EQUIPMENT	$250	$250	$250	$280	$280	$280	$280	0.0%
			553005	TELEPHONE	$1,903	$1,921	$1,025	$2,100	$2,100	$2,100	$2,100	0.0%
			555000	PRINTING	$0	$329	$170	$700	$700	$700	$700	0.0%
			557000	POSTAGE	$1,000	$300	$595	$1,000	$1,000	$1,000	$1,000	0.0%
			558000							$1,442	$1,442	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155265	AH EXPND	558000	Travel to conference X2, NP								
				TRAVEL	$1,442	$815	$0	$1,442	$1,442	$1,442	$1,442	0.0%
			559000							$1,300	$1,300	
				Provider continuing education conference								
				TRAINING	$700	$522	$105	$1,300	$1,300	$1,300	$1,300	0.0%
			561005	OFFICE SUPPLIES	$1,892	$1,937	$763	$2,080	$2,080	$2,080	$2,080	0.0%
			561045							$4,700	$4,700	
				Medications, wound dressing and clinic supplies								
				MEDICAL SUPPLIES	$3,330	$4,186	$4,699	$4,700	$4,700	$4,700	$4,700	0.0%
			Org Tot:		**$296,640**	**$282,484**	**$173,790**	**$314,017**	**$208,983**	**$326,967**	**$324,929**	**3.5%**
	1155270	PORTPRGE XP	510005	SALARIES-REGULAR	$8,758	$43,314	$47,706	$23,553	$45,496	$81,010	$80,231	240.6%
			510010	SALARIES-OVERTIME	$0	$167	$194	$0	$195	$0	$0	N/A
			520005	HEALTH INSURANCE	$2,136	$10,091	$12,996	$4,980	$11,284	$21,840	$21,840	338.6%
			520010	MEDICARE TAX	$114	$619	$684	$949	$665	$1,141	$1,130	19.1%
			520015	RETIREMENT	$703	$3,930	$4,924	$2,751	$4,606	$8,272	$8,292	201.4%
			520020	SOCIAL SECURITY TAX	$487	$2,647	$2,923	$973	$2,808	$4,876	$4,829	396.3%
			520025	WORKERS COMPENSATION	$220	$1,092	$976	$639	$923	$1,282	$1,269	98.6%
			520030	401(K) CONTRIBUTIONS	$263	$1,304	$1,135	$767	$1,356	$2,431	$2,408	214.0%
			533001							$13,850	$13,850	
				Center for Prevention Services 2308.33/month for 6 months								
				CONTRACTED SERVICES	$1,309	$89,457	$54,532	$43,060	$84,665	$13,850	$13,850	-67.8%
			555000	PRINTING	$863	$1,032	$483	$889	$484	$500	$500	-43.8%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5100 - HEALTH DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155270	PORTPRGE XP	558000							$1,500	$1,500	
				Peer Support Specialist is a full time position Travels to participants $52/week								
				TRAVEL	$194	$1,749	$1,569	$654	$1,954	$1,500	$1,500	129.4%
			561045	MEDICAL SUPPLIES	$1,678	$13,715	$21,350	$5,298	$22,350	$0	$0	-100.0%
				MEDICAL SUPPLIES - COVID - UW	$0	$0	$9,993	$0	$10,000	$0	$0	N/A
			582009	MEETING/TRAINING FOOD	$0	$261	$71	$300	$300	$300	$300	0.0%
			583058	TRANSPORTATION BUS PASSES	$0	$20	$0	$240	$0	$0	$0	-100.0%
			598000	RESERVE	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$16,725**	**$169,398**	**$159,537**	**$85,053**	**$187,086**	**$137,002**	**$136,149**	**60.1%**
	1155275	TB EXPEND	510005	SALARIES-REGULAR	$37,142	$23,031	$10,752	$29,541	$10,635	$31,073	$30,801	4.3%
			520005	HEALTH INSURANCE	$5,991	$3,719	$2,067	$5,331	$1,909	$5,844	$5,844	9.6%
			520010	MEDICARE TAX	$520	$305	$145	$411	$147	$436	$432	5.1%
			520015	RETIREMENT	$2,888	$1,971	$1,098	$3,019	$1,081	$3,175	$3,188	5.6%
			520020	SOCIAL SECURITY TAX	$2,223	$1,306	$615	$1,745	$625	$1,849	$1,831	4.9%
			520025	WORKERS COMPENSATION	$987	$536	$263	$725	$261	$761	$755	4.1%
			520030	401(K) CONTRIBUTIONS	$928	$653	$322	$889	$320	$935	$927	4.3%
			532022	INTERPRETER SERVICES	$0	$0	$0	$300	$300	$300	$300	0.0%
			532040							$9,889	$9,889	
				Required medical oversight of TB Program								
				PHYSICIAN FEES	$11,099	$5,564	$3,711	$9,889	$9,889	$9,889	$9,889	0.0%
			533001	CONTRACTED SERVICES	$165	$165	$200	$200	$200	$200	$200	0.0%
			534019	LABORATORY FEES	$1,099	$100	$576	$1,500	$1,500	$1,500	$1,500	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 5100 - HEALTH DEPARTMENT

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155275	TB EXPEND	552010							$1,410	$1,410	
				15% increase								
				INSURANCE-P&PL	$936	$1,048	$990	$1,225	$1,225	$1,410	$1,410	15.1%
			555000	PRINTING	$0	$0	$0	$0	$0	$0	$0	N/A
			557000	POSTAGE	$520	$50	$257	$300	$300	$300	$300	0.0%
			558000							$1,975	$1,975	
				Required annual training for medical director and TB Nurse TB Nurse required to do DOT visits in patient homes								
				TRAVEL	$1,600	$371	$69	$1,975	$1,975	$1,975	$1,975	0.0%
			559000							$1,000	$1,000	
				Required annual training for medical director and TB Nurse								
				TRAINING	$150	$175	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			561005	OFFICE SUPPLIES	$346	$350	$15	$350	$350	$350	$350	0.0%
			561045							$1,500	$1,500	
				Medical supplies include specimen cups, TB specimen mailer cans for state lab, supplies for medications. Purchase of tuberculin derivative for private PPD's								
				MEDICAL SUPPLIES	$1,424	$910	$368	$1,500	$1,500	$1,500	$1,500	0.0%
			564050							$150	$150	
				CPT code books???								
				DUES AND SUBSCRIPTIONS	$150	$0	$0	$150	$150	$150	$150	0.0%
			Org Tot:		**$68,166**	**$40,256**	**$21,446**	**$60,050**	**$33,367**	**$62,647**	**$62,352**	**3.8%**
	Rev/Exp	**Total:**			**$5,836,738**	**$6,230,681**	**$5,973,467**	**$6,529,316**	**$8,570,912**	**$7,380,559**	**$7,221,989**	**10.6%**
FINAL	**TOTALS:**				**$1,668,388**	**$1,903,427**	**$2,823,988**	**$2,561,429**	**$2,855,213**	**$3,415,501**	**$3,484,074**	**36.1%**

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Environmental Health	Department Number	
Position Title	Environmental Health Specialist (Onsite Wastewater)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 89,892

Justification *(please type in space below)*

Currently Onsite Wastewater has 4 full time employees along with 3 part-time employees and 1 annual contracted individual. Contracted employees are receiving ~$30 per hour and the contracted employee $50 per hour. These positions and contracts have been vital to Environmental Health and maintaining reasonable backlogs for Onsite Water Protection. Currently the 3 PT employees are averaging 29.38 hrs/week based on time submitted from 8/30/2020-2/27/2021 (26 weeks), this equates to 1527.76 hrs worked/yr times an hourly rate of $30 would equate to $45,832.80. The single contractor within the same time frame averaged 7.2 hrs/week, 374.4 hrs/year times the contracted rate of $50/hr equaling $18,720. Combined PT and Contracted employees pay totals $64,552.80 on an average annually. This does not include contracted soil scientist that assisted with applications to get the backlog down as well. These soil scientist firm has been compensated $34,825 to assist with Soil Evaluations and permitting (this does not include well permits). This bring the grand total of compensation for PT employees, 1 annual contract employee and contracted soil science firm to $99,377.80. Currently for FY 2020-2021 PT and annual contract employees have grossed $56,222.50 from 7/1/2020 - 3/13/2021 based on submitted hours worked. If the contracted soil scientist firm is added to the gross (which also occurred within this FY) the actual payout would equal $91,047.50. Continued use of PT employees have greatly benefited EH but unlike FTE they do not provide a consistent 40 hr work week, projects may not be completed in a timely manner due to working hour constraints, are not physically available at times to answer questions clients have about permits they issued, may not be available to work or are not present when need on days over whelming septic finals or well grouts need to be inspected. Contracted individuals are equally beneficial but differ as to only do work assigned to them and complete the work as assigned assisting us in times of great demand but not starting projects that won't be completed. It is my recommendation based off the provided data that we replace PTE and contract employees with a full time position within Onsite Wastewater. Contracted services may still be needed in times of application influx but only on a needed basis.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Environmental Health				
Position Title	Environmental Health Specialist (On-Site)				
Hours *(per week)*	40	Increase		Grade	20
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 61,181.47	$ -	$ -	$ 61,182.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	888.00	-	-	890.00
Retirement	10.21%	6,247.00	-	-	6,250.00
Social Security	6.20%	3,794.00	-	-	3,800.00
Workers Comp (Varies)	0.80%	490.00	-	-	490.00
401(k)	3.00%	1,836.00	-	-	1,840.00
Total Salary / Benefits		85,356.47	-	-	85,372.00
Other Costs					
Dell Latitude		1,000.00	-	-	1,000.00
Monitor		$300	-	-	300.00
Laptop Port		$220	-	-	220.00
Telephone		2,160.00	-	-	2,160.00
Cellular		540.00	-	-	540.00
Microsoft EA License		$300	-	-	300.00
Total Equipment Costs		4,520.00	-	-	4,520.00
Total Cost		$ 89,876.47	$ -	$ -	$ 89,892.00

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Envrionmental Health	Department Number	
Position Title	Environmental Health Specialist (Food & Lodging)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 90,872

Justification *(please type in space below)*

The Food & Lodging Program currently has 3 FTE with one vacant position. With the influx in required inspections though the years and the adoption of the US Food and Drug Administration's Food Code (regulating rules for inspection of restaurants) by North Carolina in 2012 that took the inspection rules and requirements from 26 pages to 232 pages it was time to reevaluate the amount of staff needed to preform required inspections. Since before 1990 the F&L program has had 4 inspector positions, same as they have in 2021, to regulate and maintain safe food preparation practices within restaurants, public and private school cafeterias, elderly nutrition sites, school concession stands and many more. In addition to those they also inspect residential care facilities, rest/nursing homes, childcares, tattoo artists, public swimming pools, lodging facilities, investigate lead poisoning of children 6 years of age and younger along with many other institutions and facilities. To ensure proper food, lodging and institution safety the proper amount of inspectors are required to enforce rules and regulations. That is why the North Carolina Food Protection Program was enlisted to preform a Staffing Level Assessment on the Rowan County F&L program. Data was requested by NC Food Protection and supplied by Rowan County F&L Program via the state format using 2019 year inspection numbers, 2021 required inspection establishments along with current staff job duties and requirements. These numbers were utilized to determine the F&L program has a deficiency of 1.79 staff. Since there is 1 vacant position still within the department this equates to 0.79 of a person needed to meet proper distribution of inspection workload. This also assumes that the 1.79 staff will be spending 89-90% of there time dedicated to FLI (Food, Lodging, Institutions) activities. As stated by the Environmental Health Regional Specialist, Team Leader Food Protection and Facilities Branch and author of the Staffing Level Assessment "According to the assessment, the FLI program needs 1.79 more staff to fully staff the FLI program. Keep in mind that 1.79 is calculated as percentages of a staff member's job description therefore 1.79 could represent 2 staff members at 89-90% of their time dedicated to FLI activities or 3 staff members at approximately 60% of their time dedicated to FLI activities." A copy of the Assessment and email correspondence is included. Utilizing this data I would like to ask for the addition of 1 FTE to the Food & Lodging Program of Environmental Health. Enforcement of these state rules and regulations help to ensure we all can eat at our favorite restaurants, send our children to school and feel safe that our elderly mothers, fathers, aunts and uncles are residing in clean/safe institutions.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Environmental Health				
Position Title	Environmental Health Specialist (Food & Lodging)				
Hours *(per week)*	40	Increase		Grade	20
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 61,181.47	$ -	$ -	$ 61,182.00
Health Insurance	$910 / Mo	10,920.00	-	-	10,920.00
Medicare	1.45%	888.00	-	-	890.00
Retirement	10.21%	6,247.00	-	-	6,250.00
Social Security	6.20%	3,794.00	-	-	3,800.00
Workers Comp (Varies)	0.80%	490.00	-	-	490.00
401(k)	3.00%	1,836.00	-	-	1,840.00
Total Salary / Benefits		85,356.47	-	-	85,372.00
Other Costs					
Laptop		$2,500	-	-	2,500.00
Phone		2,160.00	-	-	2,160.00
Cell phone		$540	-	-	540.00
Microsoft EA License		$300	-	-	300.00
Total Equipment Costs		5,500.00	-	-	5,500.00
Total Cost		$ 90,856.47	$ -	$ -	$ 90,872.00

N.C. Department of Health and Human Services
Division of Environmental Health
Food, Lodging and Institutions Section

Staffing Level Assessment Tool - DRAFT

County:	Rowan	Date:	3/26/2021

Routine Activities

	Number of Inspections Required		# in County		Total # Insp. In Year	Total Hours/ Year Needed
Food Establishments						
Category I	1	*	11	=	11	**26.60**
Category II	2	*	152	=	304	**648.82**
Category III	3	*	86	=	258	**698.01**
Category IV	4	*	173	=	692	**2015.48**
Other Establishments						
Lodging	1	*	14	=	14	**38.36**
Bed & Breakfast Home	1	*	2	=	2	**4.08**
Summer Camps	1	*	1	=	1	**1.95**
Bed & Breakfast Inn	2	*	0	=	0	**0.00**
Primitive Camps (12 month)	2	*	0	=	0	**0.00**
Primitive Camps (6 month)	1	*	0	=	0	**0.00**
Resident Camp (6 months or less)	1	*	0	=	0	**0.00**
Resident Camp (more than 6 months)	2	*	1	=	2	**3.90**
Rest/Nursing Homes	2	*	22	=	44	**151.36**
Hospitals	2	*	1	=	2	**8.06**
Resident Care	1	*	46	=	46	**82.80**
Local Confinement	1	*	2	=	2	**5.42**
Other Institutions	1	*	0	=	0	**0.00**
Adult Day Service	1	*	2	=	2	**3.56**

Routine Activities	Total Hours/Year Needed
Consultative Visits	**770.00**
Complaint Visits	**31.50**
Critical Item Visits	**172.02**
Temporary Food Events (TFEs)	**162.00**
Pre-Opening and/or Construction Visit	**192.50**
Permits Issued	**199.55**
Reinspections	**2.47**
Plans Reviewed	**110.75**
Visit - Non-Permitted Establishment	**0.00**
Transitionals (Change of Ownership)	**35.00**
Water Samples	**82.00**
Local FLI Ordinances	**0.00**
On-Call Activities	**15.00**
Training (in-house)	**75.00**
Staff Meetings	**156.00**
Local HACCP Approvals	**0.00**
Quality Assurance	**40.00**
Preparedness and Response	**10.00**
Comm. Disease Investigations	**0.00**
Administrative Activities	**528.80**

Value Added Program Activities	
Establishment In-services	**25.00**
Public Education	**60.00**
Courses and Proctoring	**100.00**
Voluntary Retail Program Standards	**0.00**

Program Staffing Requirements	Hours	Positions
Routine Activities	6270.99	
alue Added Program Activities	185.00	
Minimum Needed to Fully Staff FLI Program	6455.99	3.66
Available Resources	3303.12	1.87
Additional Needed to Fully Staff FLI Program	**Need Staff**	**Need Staff**
	3152.87	**1.79**
	Projected Growth ** *If applicable*	0.00
Minimum Needed to Fully Staff FLI Program	6455.99	3.66
Available Resources	3303.12	1.87
Additional Needed to Fully Staff FLI Program	**Need Staff**	**Need Staff**
	3152.87	**1.79**

General Remarks: **According to this assessment, 1.79 staff is needed to fully staff the FLI program. That number could represent 2 staff with approximately 89-90% of their time dedicated to FLI activities. Currently, the FLI program has 3 FLI REHS on staff with 1 open and vacant position.**

Signature:

Title: Environmental Program Supervisor I

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REV	1145310	ADMIN REV	434048	STATE AID CO ADMIN DSS	$0	$0	$0	$0	$0	$0	$0	N/A
			446001	DSS INTERIM PYMT CLEARING	$0	$0	$0	$547,241	$547,241	$0	($293,246)	-153.6%
			453036	COPY MACHINE FEES	($68)	($47)	($23)	($60)	($60)	($60)	($60)	0.0%
			489050	MISC DSS CLEARING	$0	($55)	($555)	$0	$0	$0	$0	N/A
			Org Tot:		**($68)**	**($102)**	**($579)**	**$547,181**	**$547,181**	**($60)**	**($293,306)**	**-153.6%**
	1145311	COPROG REV	431090	USDA FOOD DISTRIBUTION	$0	$0	$0	$0	$0	$0	$0	N/A
			464014	ADULT SVCS DONATIONS	($100)	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($100)	$0	$0	N/A
			Org Tot:		**($100)**	**$0**	**$0**	**$0**	**($100)**	**$0**	**$0**	**N/A**
	1145312	COPROG REV	431300	CARDINAL INNOV COVID REVENUE	$0	$0	($20,000)	$0	($20,000)	$0	$0	N/A
			464011	ALTRUSA DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			464012	1 CHURCH 1 CHILD	($64,599)	($87,589)	($14,457)	($10,000)	($12,249)	$0	$0	-100.0%
			464013	FOSTER PARENTS ASSOCIATIO	$0	$0	$0	$0	$0	$0	$0	N/A
			464015	BLIND FUND	$0	$0	$0	$0	$0	$0	$0	N/A
			464016	CHRISTMAS HAPPINESS DONAT	$0	$0	$0	$0	$0	$0	$0	N/A
			464900	MISC DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			489017	DSS-STAFF DEVELOPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
				APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A

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REV	1145312	COPROG REV	**Org Tot:**		**($64,599)**	**($87,589)**	**($34,457)**	**($10,000)**	**($32,249)**	**$0**	**$0**	**-100.0%**
	1145314	COPROG REV	464017	DONATIONS-INCOME MAINTENA	($593)	($500)	($340)	$0	($340)	$0	$0	N/A
			Org Tot:		**($593)**	**($500)**	**($340)**	**$0**	**($340)**	**$0**	**$0**	**N/A**
	1145315	HCCBG REV	431074	HCCBG-ADULT DAY CARE	($7,453)	($1,755)	($1,488)	($15,708)	($15,708)	($15,708)	$0	-100.0%
			431075	HCCBG-ADULT DAY HEALTH	($42,127)	($35,387)	($15,921)	($22,319)	($22,319)	($22,319)	$0	-100.0%
			431078	HCCBG-IN-HOME SERVICE	($195,210)	($212,880)	($113,887)	($209,972)	($202,288)	($202,288)	($208,200)	-0.8%
			431300	HCCBG COVID CARES REIMB	$0	$0	($17,382)	$0	($65,500)	$0	$0	N/A
			464050	ADULT DAY CARE DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			464051	IN HOME AIDE DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($244,790)**	**($250,022)**	**($148,678)**	**($247,999)**	**($305,815)**	**($240,315)**	**($208,200)**	**-16.0%**
	11453201	SSBG REV	431000	FEDERAL GOVERNEMNT GRAN	($227,348)	($219,420)	($171,900)	($248,789)	($248,789)	($236,835)	($248,789)	0.0%
			431038	ADULT DAY CARE	($29,057)	($27,767)	($14,383)	($29,682)	($29,682)	($29,682)	($29,682)	0.0%
			431065	TANF TO SSBG	($107,470)	($193,355)	($88,537)	($163,181)	($163,181)	($163,181)	($163,181)	0.0%
			Org Tot:		**($363,874)**	**($440,543)**	**($274,819)**	**($441,652)**	**($441,652)**	**($429,698)**	**($441,652)**	**0.0%**
	11453203	SSBG REV	434049	ADULT DAY CARE STATE FNDS	($26,247)	($23,835)	($15,959)	($27,053)	($27,053)	($27,053)	($27,053)	0.0%
			489995	SSBG STATE FUNDS	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($26,247)**	**($23,835)**	**($15,959)**	**($27,053)**	**($27,053)**	**($27,053)**	**($27,053)**	**0.0%**
	11453205	SSBG REV	453008	ADOPTION INTERMEDIARY FEE	($500)	$0	$0	($1,500)	($1,500)	($1,500)	($1,500)	0.0%
			453054	HOME STUDY FEES	($3,200)	($3,200)	($5,600)	($4,000)	($4,000)	($4,000)	($4,000)	0.0%

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REV	11453205	SSBG REV	**Org Tot:**		**($3,700)**	**($3,200)**	**($5,600)**	**($5,500)**	**($5,500)**	**($5,500)**	**($5,500)**	**0.0%**
	11453251	AC-HM FDRV	431039	ADULT CARE HOME CS MGMT	$0	$0	$0	$0	$0	$0	$0	N/A
			431040	ADULT HOME SPECIALIST	($52,552)	($33,432)	($10,202)	($45,171)	($45,171)	($15,979)	($15,979)	-64.6%
			Org Tot:		**($52,552)**	**($33,432)**	**($10,202)**	**($45,171)**	**($45,171)**	**($15,979)**	**($15,979)**	**-64.6%**
	11453253	AC-HM STRV	431039	ADULT CARE HOME CS MGMT	$0	$0	$0	$0	$0	$0	$0	N/A
			434051	ADULT HOME SPECIALIST FND	($12,477)	($11,292)	($5,101)	($11,938)	($11,938)	($11,938)	($11,938)	0.0%
			Org Tot:		**($12,477)**	**($11,292)**	**($5,101)**	**($11,938)**	**($11,938)**	**($11,938)**	**($11,938)**	**0.0%**
	11453261	AP SRV REV	431091	ADULT PROTECTIVE FED REV	($24,880)	($72,833)	($35,702)	($52,703)	($52,703)	($52,703)	($52,703)	0.0%
			431300	APS & CPS COVID CARES REIMB	$0	$0	($31,146)	$0	($31,146)	$0	$0	N/A
			Org Tot:		**($24,880)**	**($72,833)**	**($66,848)**	**($52,703)**	**($83,849)**	**($52,703)**	**($52,703)**	**0.0%**
	11453301	IN-HME REV	431041	IN-HOME SERVICES	($24,699)	($30,341)	($17,066)	($23,542)	($23,542)	($23,542)	($23,542)	0.0%
			Org Tot:		**($24,699)**	**($30,341)**	**($17,066)**	**($23,542)**	**($23,542)**	**($23,542)**	**($23,542)**	**0.0%**
	11453401	PRMPLN REV	431042	PERMANENCY PLANNING	($33,476)	($31,849)	($34,915)	($34,915)	($34,915)	($42,638)	($42,638)	22.1%
			Org Tot:		**($33,476)**	**($31,849)**	**($34,915)**	**($34,915)**	**($34,915)**	**($42,638)**	**($42,638)**	**22.1%**
	11453451	INDPLV REV	431043	INDEPENDENT LIVING/LINK	($19,256)	($19,252)	($19,873)	($19,873)	($19,873)	($22,452)	($22,452)	13.0%
			431044	LINKS SPECIAL FUND	($2,338)	($2,883)	($2,451)	($10,000)	($10,000)	($10,000)	($10,000)	0.0%
			431300	LINK COVID CARES REIMBURSEMENT	$0	$0	$0	$0	($5,000)	$0	$0	N/A

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REV	11453451	INDPLV REV	**Org Tot:**		**($21,594)**	**($22,135)**	**($22,323)**	**($29,873)**	**($34,873)**	**($32,452)**	**($32,452)**	**8.6%**
	11453453	INDPLV REV	434053	INDEPENDENT LIVING/LINKS	($4,814)	($4,813)	($4,968)	($4,968)	($4,968)	($5,613)	($5,613)	13.0%
			Org Tot:		**($4,814)**	**($4,813)**	**($4,968)**	**($4,968)**	**($4,968)**	**($5,613)**	**($5,613)**	**13.0%**
	11453461	FMLRNF REV	431045	FAMILY REUNIFICATION	($43,735)	($43,725)	($43,735)	($43,735)	($43,735)	($59,107)	($59,107)	35.1%
			Org Tot:		**($43,735)**	**($43,725)**	**($43,735)**	**($43,735)**	**($43,735)**	**($59,107)**	**($59,107)**	**35.1%**
	11453501	T IV-E FED	431046	TITLE IV-E ADMINISTRATION	($626,981)	($647,966)	($469,153)	($684,971)	($684,971)	($629,593)	($629,593)	-8.1%
			431300	APS & CPS COVID CARES REIMB	$0	$0	($131,366)	$0	($131,366)	$0	$0	N/A
			Org Tot:		**($626,981)**	**($647,966)**	**($600,519)**	**($684,971)**	**($816,337)**	**($629,593)**	**($629,593)**	**-8.1%**
	11453503	T IV-E ST	434054	CHILD WELFARE IN HOME	($78,736)	($82,447)	($76,308)	($77,919)	($77,919)	($77,919)	($77,919)	0.0%
			434075	TITLE IV-E ADM ST	($202,078)	($202,020)	($192,682)	($202,020)	($202,020)	($202,020)	($202,020)	0.0%
			434079	CASELOAD REDUCTION	($52,473)	($61,796)	($41,395)	($52,419)	($52,419)	($52,419)	($52,419)	0.0%
			434165	IV-E TRANSPORTATION SERVICES	($11,933)	($13,494)	($1,174)	($15,000)	($15,000)	($15,000)	($15,000)	0.0%
			Org Tot:		**($345,220)**	**($359,757)**	**($311,559)**	**($347,358)**	**($347,358)**	**($347,358)**	**($347,358)**	**0.0%**
	11453521	FOSTER REV	434055	FOSTER CARE VISIT FUNDS	($8,219)	($8,520)	($9,776)	$0	($9,776)	$0	$0	N/A
			Org Tot:		**($8,219)**	**($8,520)**	**($9,776)**	**$0**	**($9,776)**	**$0**	**$0**	**N/A**
	1145353	SPEC CH AD	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($164,338)	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**($164,338)**	**$0**	**$0**	**N/A**

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REV	11453533	SPEC CH RE	434056	SPEC CHILD ADOPTION FDS	($27,200)	($8,995)	($8,994)	$0	($8,994)	$0	$0	N/A
			Org Tot:		**($27,200)**	**($8,995)**	**($8,994)**	**$0**	**($8,994)**	**$0**	**$0**	**N/A**
	11453539	SPEC CH RE	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($20,000)	($82,624)	($30,000)	($30,000)	50.0%
			Org Tot:		**$0**	**$0**	**$0**	**($20,000)**	**($82,624)**	**($30,000)**	**($30,000)**	**50.0%**
	11453721	CLDSUP REV	431048	TITLE IV-D INCENTIVE	($146,255)	($175,633)	($248,207)	($104,094)	($104,094)	($104,094)	($104,094)	0.0%
			Org Tot:		**($146,255)**	**($175,633)**	**($248,207)**	**($104,094)**	**($104,094)**	**($104,094)**	**($104,094)**	**0.0%**
	11453731	CLDENF REV	431049	TITLE IV-D CHILD SUPPORT	($1,040,911)	($1,100,084)	($850,391)	($1,143,296)	($1,143,296)	($1,243,248)	($1,143,296)	0.0%
			431050	TITLE IV-D OFFSET	($18,637)	($16,156)	($20,992)	($20,000)	($20,000)	($30,000)	($30,000)	50.0%
			Org Tot:		**($1,059,548)**	**($1,116,239)**	**($871,383)**	**($1,163,296)**	**($1,163,296)**	**($1,273,248)**	**($1,173,296)**	**0.9%**
	11453735	CLDENF REV	434166	PARENTAL LOCATOR FEES	($1,455)	($930)	($1,020)	($2,000)	($2,000)	($2,000)	($2,000)	0.0%
			453096	PATERNITY TEST FEES-VOL	($665)	($293)	($566)	($1,000)	($1,000)	($1,000)	($1,000)	0.0%
			Org Tot:		**($2,120)**	**($1,223)**	**($1,586)**	**($3,000)**	**($3,000)**	**($3,000)**	**($3,000)**	**0.0%**
	11453741	CHDYCR REV	431051	CHILD CARE DEVELOPMENT	($148,756)	($222,672)	($169,488)	($216,625)	($210,087)	($210,087)	($210,087)	-3.0%
			434091	SMART START ADMIN	($6,000)	($24,000)	($24,000)	$0	($24,000)	$0	$0	N/A
			Org Tot:		**($154,756)**	**($246,672)**	**($193,488)**	**($216,625)**	**($234,087)**	**($210,087)**	**($210,087)**	**-3.0%**
	11453801	PUBAST REV	431053	FOOD ASSISTANCE	($1,161,297)	($1,198,139)	($995,531)	($1,100,000)	($1,100,000)	($1,300,000)	($1,300,000)	18.2%
			431054	FS CLAIM REC INCENTIVE	($16,537)	($14,783)	($596)	($16,500)	($16,500)	($10,000)	($10,000)	-39.4%
			431055	LOW INCOME ENERGY ASSIS	($111,520)	($95,864)	($88,410)	($97,430)	($97,430)	($100,801)	($100,801)	3.5%

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REV	11453801	PUBAST REV	431057	MEDICAID ASSISTANCE	($2,527,357)	($2,883,698)	($2,092,341)	($2,500,000)	($2,500,000)	($2,850,000)	($2,800,000)	12.0%
			431300	DISASTER REIMB-LIEAP/CIP CARES	$0	$0	($2,961)	$0	($36,075)	$0	$0	N/A
			Org Tot:		**($3,816,763)**	**($4,192,484)**	**($3,179,840)**	**($3,713,930)**	**($3,750,005)**	**($4,260,801)**	**($4,210,801)**	**13.4%**
	11453803	PUBAST REV	431059	TXIX MEDICAID TRANSPORT	($102,137)	($111,790)	($81,107)	($111,317)	($111,317)	($110,594)	($110,594)	-0.6%
			434076	TITLE XIX MEDICAID TRANS	($4,116)	($4,461)	($2,562)	($5,560)	($5,560)	($6,847)	($6,847)	23.1%
			Org Tot:		**($106,252)**	**($116,251)**	**($83,669)**	**($116,877)**	**($116,877)**	**($117,441)**	**($117,441)**	**0.5%**
	1145381	M'AID C MG	431092	MEDICAID CASE MANAGEMEN	($42,890)	($37,794)	($47,811)	($41,714)	($41,714)	($53,402)	($53,402)	28.0%
			Org Tot:		**($42,890)**	**($37,794)**	**($47,811)**	**($41,714)**	**($41,714)**	**($53,402)**	**($53,402)**	**28.0%**
	11453831	WRKFRST R	431062	TANF CPS/FC/ADOPTION	($247,279)	($234,215)	($221,095)	($227,759)	($227,759)	($234,757)	($234,757)	3.1%
			431063	WORK FIRST INCENTIVES	($2,389)	($293)	$0	($2,000)	($2,000)	($1,300)	($1,300)	-35.0%
			431064	WORK FIRST SERVICES-FED	($634,330)	($593,992)	($415,386)	($629,234)	($629,234)	($629,234)	($629,234)	0.0%
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($883,998)**	**($828,500)**	**($636,481)**	**($858,993)**	**($858,993)**	**($865,291)**	**($865,291)**	**0.7%**
	11453841	CHDWEL REV	431066	CPS EXPANSION	($83,716)	($84,013)	($83,418)	($83,713)	($83,713)	($83,713)	($83,713)	0.0%
			Org Tot:		**($83,716)**	**($84,013)**	**($83,418)**	**($83,713)**	**($83,713)**	**($83,713)**	**($83,713)**	**0.0%**
	11453843	CHDWEL REV	434077	CPS EXPANSION	($125,124)	($117,946)	($72,957)	($121,709)	($121,709)	($121,709)	($121,709)	0.0%
			Org Tot:		**($125,124)**	**($117,946)**	**($72,957)**	**($121,709)**	**($121,709)**	**($121,709)**	**($121,709)**	**0.0%**

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REV	11453853	CHDPRT REV	434060	CHILD PROT SERV-STATE	($137,175)	($131,023)	($98,274)	($131,633)	($131,633)	($131,633)	($131,633)	0.0%
			Org Tot:		**($137,175)**	**($131,023)**	**($98,274)**	**($131,633)**	**($131,633)**	**($131,633)**	**($131,633)**	**0.0%**
	11454103	IV-B ADPT	434061	TITLE IV-B ADOPTIONS-STAT	($1,800)	$0	$0	($2,000)	($2,000)	($2,000)	($2,000)	0.0%
			Org Tot:		**($1,800)**	**$0**	**$0**	**($2,000)**	**($2,000)**	**($2,000)**	**($2,000)**	**0.0%**
	11454151	IV-E ADPT	431067	TITLE IV-E ADOPTIONS	($5,619)	($10,997)	($7,750)	($13,000)	($13,000)	($13,000)	($13,000)	0.0%
			Org Tot:		**($5,619)**	**($10,997)**	**($7,750)**	**($13,000)**	**($13,000)**	**($13,000)**	**($13,000)**	**0.0%**
	11454153	IV-E ADPT	434062	TITLE IV-E ADOPTIONS-STAT	($2,809)	($5,499)	($3,875)	($6,500)	($6,500)	($6,500)	($6,500)	0.0%
			Org Tot:		**($2,809)**	**($5,499)**	**($3,875)**	**($6,500)**	**($6,500)**	**($6,500)**	**($6,500)**	**0.0%**
	11454203	IV-B FSTR	434063	IV-B FOSTER CARE BEN PYM	($371,367)	($440,651)	($236,222)	($468,700)	($468,700)	($468,700)	($468,700)	0.0%
			Org Tot:		**($371,367)**	**($440,651)**	**($236,222)**	**($468,700)**	**($468,700)**	**($468,700)**	**($468,700)**	**0.0%**
	11454251	IV-E FSTR	431068	TITLE IV-E FOSTER CARE PY	($1,101,651)	($1,173,506)	($844,217)	($1,235,000)	($1,235,000)	($1,235,000)	($1,146,000)	-7.2%
			431300	FOSTER CARE COVID CARES REIMB	$0	($42,000)	($41,300)	$0	($83,000)	$0	$0	N/A
			Org Tot:		**($1,101,651)**	**($1,215,506)**	**($885,517)**	**($1,235,000)**	**($1,318,000)**	**($1,235,000)**	**($1,146,000)**	**-7.2%**
	11454253	IV-E FSTR	434064	HIGH RISK RESIDENTIAL FND	($5,574)	($2,258)	($10,635)	($6,000)	($6,000)	($6,000)	($6,000)	0.0%
			434065	TITLE IV-E FC STATE PYMT	($303,630)	($302,867)	($191,424)	($342,000)	($342,000)	($342,000)	($258,000)	-24.6%
			Org Tot:		**($309,204)**	**($305,126)**	**($202,059)**	**($348,000)**	**($348,000)**	**($348,000)**	**($264,000)**	**-24.1%**

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REV	11454351	CRISIS REV	431069	CRISIS INTERVENTION PYM	($315,220)	($393,099)	($244,073)	($613,769)	($417,916)	($573,997)	($378,564)	-38.3%
			431070	LOW INCOME ENERGY ASSIS	($478,040)	($630,235)	($457,797)	($613,769)	($613,769)	($573,997)	($569,755)	-7.2%
			431300	DISASTER REIMB-LIEAP/CIP	$0	$0	($223,443)	$0	($223,443)	$0	$0	N/A
			Org Tot:		**($793,260)**	**($1,023,333)**	**($925,313)**	**($1,227,538)**	**($1,255,128)**	**($1,147,994)**	**($948,319)**	**-22.7%**
	11454353	CRISIS REV	434067	SHARE THE WARMTH	($1,734)	($1,511)	($1)	($5,000)	($5,000)	($5,000)	($5,000)	0.0%
			Org Tot:		**($1,734)**	**($1,511)**	**($1)**	**($5,000)**	**($5,000)**	**($5,000)**	**($5,000)**	**0.0%**
	11454451	MED FD REV	431072	NC HLTH CHOICE ADM-FED	($93,141)	($120,041)	($74,137)	($51,003)	($51,003)	($82,828)	($82,828)	62.4%
			Org Tot:		**($93,141)**	**($120,041)**	**($74,137)**	**($51,003)**	**($51,003)**	**($82,828)**	**($82,828)**	**62.4%**
	11454453	MED ST REV	434068	NC HLTH CHOICE ADM-STATE	$0	$1,316	$219	($5,245)	($5,245)	($5,287)	($5,287)	0.8%
			Org Tot:		**$0**	**$1,316**	**$219**	**($5,245)**	**($5,245)**	**($5,287)**	**($5,287)**	**0.8%**
	11454455	MED LC REV	453097	HEALTH CHOICE INS FEES	($39,550)	($22,550)	$0	($37,500)	($37,500)	($20,000)	($20,000)	-46.7%
			453098	HEALTH CHOICE WD FEES	($100)	($400)	$0	($200)	($200)	($200)	($200)	0.0%
			Org Tot:		**($39,650)**	**($22,950)**	**$0**	**($37,700)**	**($37,700)**	**($20,200)**	**($20,200)**	**-46.4%**
	1145465	WFFA-IN RV	431093	WFFA INITIAL PAYMENTS	($51)	($114)	$0	($500)	($500)	($500)	($500)	0.0%
			Org Tot:		**($51)**	**($114)**	**$0**	**($500)**	**($500)**	**($500)**	**($500)**	**0.0%**
	Rev/Exp	**Total:**			**($11,208,699)**	**($12,273,639)**	**($9,468,207)**	**($11,439,967)**	**($12,097,843)**	**($12,512,977)**	**($12,263,435)**	**7.2%**
EXP	1155310	ADMIN EXP	510005	SALARIES-REGULAR	$521,374	$498,354	$445,190	$534,483	$534,483	$554,378	$936,317	75.2%

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EXP	1155310	ADMIN EXP	510005	SALARIES-REGULAR - COVID	$0	$0	$517	$0	$0	$0	$0	N/A
			510020	SALARIES-PER DIEM	$2,058	$2,223	$3,757	$3,000	$4,700	$3,000	$3,000	0.0%
			520005	HEALTH INSURANCE	$87,296	$95,610	$93,600	$105,571	$105,571	$115,748	$115,748	9.6%
			520008	HEALTH INSURANCE-RETIREES	$76,440	$116,200	$107,380	$119,520	$119,520	$112,840	$112,840	-5.6%
			520010	MEDICARE TAX	$7,133	$6,756	$5,996	$7,322	$7,322	$7,556	$13,098	78.9%
			520015	RETIREMENT	$40,473	$44,902	$45,456	$54,570	$54,570	$56,605	$100,929	85.0%
			520020	SOCIAL SECURITY TAX	$30,501	$28,851	$25,549	$31,293	$31,293	$32,300	$55,988	78.9%
			520025	WORKERS COMPENSATION	$1,328	$1,254	$1,119	$1,343	$1,343	$1,391	$6,031	349.1%
			520030	401(K) CONTRIBUTIONS	$14,515	$14,088	$13,228	$16,035	$16,035	$16,634	$28,095	75.2%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	$244	$0	$0	$0	$0	N/A
			532022	INTERPRETER SERVICES	$8,711	$13,233	$3,449	$16,000	$16,000	$16,000	$16,000	0.0%
			533001	CONTRACTED SERVICES	$0	$5,368	$3,395	$4,300	$4,300	$4,300	$4,300	0.0%
			533002	BOARD EXPENDITURES	$304	$1,596	$362	$2,280	$580	$2,280	$2,280	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$54,309	$49,482	$42,717	$45,919	$45,919	$46,851	$46,851	2.0%
			534031	SERVICE & MAINTENANCE-NR	$52,775	$55,613	$62,979	$63,000	$63,000	$65,180	$65,180	3.5%
			541040	UTILITY SERVICES-WATER	$7,748	$8,438	$3,348	$10,000	$10,000	$10,000	$10,000	0.0%
			541042	UTILITY SERV-STORM WATER	$2,438	$2,538	$1,938	$2,800	$2,800	$3,100	$3,100	10.7%
			543015	R&M-EQUIPMENT	$275	$4,525	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			543020	R&M-VEHICLES	$355	$1,164	$313	$1,100	$1,100	$1,100	$1,100	0.0%
			543055	R&M-TELEPHONES	$0	$0	$0	$2,375	$2,185	$2,375	$2,375	0.0%
			544045	RENT:POSTAGE METER	$3,257	$4,343	$3,257	$4,500	$4,500	$4,500	$4,500	0.0%
			550007	COST PER COPY	$37,957	$40,257	$17,030	$42,000	$42,000	$42,000	$42,000	0.0%
			550050	REG OF DEEDS	$0	$0	$0	$500	$500	$500	$500	0.0%
			553005	TELEPHONE	$53,629	$53,126	$55,209	$75,000	$75,000	$75,000	$91,000	21.3%

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EXP	1155310	ADMIN EXP	555000	PRINTING	$9,903	$10,000	$10,000	$10,000	$10,000	$10,000	$10,000	0.0%
			556000	UNIFORMS	$512	$567	$300	$300	$300	$300	$300	0.0%
			557000	POSTAGE	$1,722	$2,040	$1,396	$2,200	$2,200	$2,200	$2,200	0.0%
			557001	POSTAGE-MAILING MACHINE	$50,000	$60,000	$60,000	$70,000	$70,000	$70,000	$70,000	0.0%
			558000	TRAVEL	$5,692	$4,549	$608	$4,000	$4,000	$4,000	$4,000	0.0%
			559000	TRAINING	$535	$1,197	$412	$1,600	$1,600	$1,600	$1,600	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$7,722	$10,900	$10,900	$10,900	$10,900	0.0%
			561005	OFFICE SUPPLIES	$40,594	$40,003	$17,406	$30,000	$30,000	$30,000	$30,000	0.0%
			561089	SOFTWARE LICENSES	$105,675	$80,015	$106,630	$100,000	$111,705	$120,000	$110,000	10.0%
			561095	OTHER SMALL EQMT	$19,175	$28,863	$6,917	$1,000	$21,038	$10,000	$1,000	0.0%
			562005	ELECTRICITY	$44,671	$43,924	$30,924	$60,000	$60,000	$60,000	$60,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$1,963	$4,704	$3,453	$6,000	$6,000	$6,000	$12,000	100.0%
			562025	NATURAL GAS	$4,385	$3,526	$4,379	$7,000	$7,000	$7,000	$10,000	42.9%
			564050	DUES AND SUBSCRIPTIONS	$3,535	$3,497	$3,457	$4,000	$4,000	$4,000	$4,000	0.0%
			575035	C/A - VEHICLES	$43,731	$0	$0	$0	$0	$0	$0	N/A
			576020	F/A-DP EQUIPMENT	$980	$5,880	$0	$0	$0	$0	$0	N/A
			576021	F/A-DP EQUIPMENT NON-REIM	$1,125	$6,750	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$0	$1,474	$0	$0	$0	$0	$0	N/A
			576920	NON FA - TECHNOLOGY	$22,566	$81,351	$0	$0	$1,609	$0	$0	N/A
			582008	EMPLOYEE RETIREMENTS	$147	$193	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			582009	MEETING/TRAINING FOOD	$1,300	$524	$0	$2,200	$700	$2,200	$2,200	0.0%
			Org Tot:		**$1,361,085**	**$1,426,980**	**$1,189,637**	**$1,454,611**	**$1,492,139**	**$1,514,338**	**$1,991,932**	**36.9%**

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EXP	11553102	SS ADMIN 2	510005	SALARIES-REGULAR	$58,629	$58,997	$54,633	$61,724	$61,724	$66,637	$65,996	6.9%
			520005	HEALTH INSURANCE	$18,936	$19,920	$19,110	$19,920	$19,920	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$798	$818	$760	$865	$865	$935	$926	7.1%
			520015	RETIREMENT	$4,579	$5,316	$5,577	$6,303	$6,303	$6,805	$6,820	8.2%
			520020	SOCIAL SECURITY TAX	$3,412	$3,498	$3,222	$3,696	$3,696	$3,994	$3,954	7.0%
			520025	WORKERS COMPENSATION	$1,434	$1,361	$1,261	$1,420	$1,420	$1,534	$1,519	7.0%
			520030	401(K) CONTRIBUTIONS	$1,759	$1,770	$1,639	$1,852	$1,852	$2,000	$1,980	6.9%
			Org Tot:		**$89,546**	**$91,680**	**$86,201**	**$95,780**	**$95,780**	**$103,745**	**$103,035**	**7.6%**
	1155311	COPROG EXP	583007	ADULT SVCS DONATIONS	$0	$0	$0	$0	$100	$0	$0	N/A
			583098	GEN ASSIST:ADULT SVS	$13,241	$15,757	$1,748	$20,000	$20,000	$20,000	$10,000	-50.0%
			Org Tot:		**$13,241**	**$15,757**	**$1,748**	**$20,000**	**$20,100**	**$20,000**	**$10,000**	**-50.0%**
	1155312	COPROG EXP	582025	CARDINAL INNOV COVID EXPENSES	$0	$0	$17,412	$0	$20,000	$0	$0	N/A
			583002	1 CHURCH 1 CHILD	$57,225	$65,399	$9,920	$10,000	$74,873	$10,000	$10,000	0.0%
			583006	CHRISTMAS PARTY FOR FC	$700	$632	$388	$700	$700	$700	$700	0.0%
			583022							$40,000	$40,000	
				THAN CURRENT BUDGET								
				DRUG SCREENING-CHILD SVS	$26,400	$39,400	$30,058	$38,400	$38,400	$40,000	$40,000	4.2%
			583093	GEN ASSIST-CHILDREN SVS	$7,000	$3,575	$1,430	$7,000	$7,000	$7,000	$7,000	0.0%
			583097	DONATION EXPENDITURES	$636	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$91,961**	**$109,006**	**$59,208**	**$56,100**	**$140,973**	**$57,700**	**$57,700**	**2.9%**

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EXP	1155314	COPROG EXP	583088	DONATION EXP-INCOME MAINT	$0	$414	$0	$0	$1,335	$0	$0	N/A
			583094	GEN ASSIST-INCOME MAIN	$3,000	$2,770	$735	$3,000	$3,000	$3,000	$3,000	0.0%
			Org Tot:		**$3,000**	**$3,185**	**$735**	**$3,000**	**$4,335**	**$3,000**	**$3,000**	**0.0%**
	1155315	HCCBG EXP	510005	SALARIES-REGULAR	$24,400	$25,754	$23,320	$26,172	$26,172	$27,637	$27,370	4.6%
			520005	HEALTH INSURANCE	$4,404	$5,073	$4,873	$5,078	$5,078	$5,567	$5,567	9.6%
			520010	MEDICARE TAX	$332	$361	$327	$366	$366	$386	$384	4.9%
			520015	RETIREMENT	$1,898	$2,320	$2,381	$2,673	$2,673	$2,820	$2,827	5.8%
			520020	SOCIAL SECURITY TAX	$1,420	$1,542	$1,398	$1,565	$1,565	$1,653	$1,637	4.6%
			520025	WORKERS COMPENSATION	$212	$206	$187	$208	$208	$220	$218	4.8%
			520030	401(K) CONTRIBUTIONS	$647	$726	$700	$785	$785	$829	$821	4.6%
			582025	HCCBG - COVID CARES	$0	$0	$21,144	$0	$65,500	$0	$0	N/A
			584008	ADULT DAY CARE CONTRACT	$55,103	$41,271	$25,334	$42,252	$42,252	$42,252	$0	-100.0%
			584014	IN HOME AIDE CONTRACT	$153,797	$171,498	$143,038	$233,302	$224,764	$224,764	$231,333	-0.8%
			Org Tot:		**$242,212**	**$248,752**	**$222,702**	**$312,401**	**$369,363**	**$306,128**	**$270,157**	**-13.5%**
	1155320	SSBG EXP	510005	SALARIES-REGULAR	$733,435	$751,749	$657,867	$774,270	$793,617	$774,786	$767,500	-0.9%
				SALARIES-REG COVID-19	$0	$0	$704	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$150,508	$158,706	$149,160	$161,648	$165,905	$171,006	$171,006	5.8%
			520010	MEDICARE TAX	$9,996	$10,121	$8,883	$10,631	$10,912	$10,626	$10,519	-1.1%
			520015	RETIREMENT	$56,901	$67,730	$67,238	$79,056	$80,711	$79,114	$79,314	0.3%
			520020	SOCIAL SECURITY TAX	$42,743	$43,278	$37,812	$45,418	$46,619	$45,412	$44,957	-1.0%
			520025	WORKERS COMPENSATION	$6,161	$5,851	$5,183	$6,026	$6,026	$6,156	$6,101	1.2%
			520030	401(K) CONTRIBUTIONS	$21,009	$21,046	$19,748	$23,234	$23,815	$23,251	$23,030	-0.9%

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EXP	1155320	SSBG EXP	533011							$35,000	$35,000	
				EXPERT WITNESS FEES & TRAVEL								
				CHILDREN SERVICES	$29,536	$34,000	$21,609	$25,000	$25,000	$35,000	$35,000	40.0%
			533014							$10,000	$10,000	
				ASSIST W/ GUARDIANSHIP CASES								
										$1,000	$1,000	
				BANK VERIFICATIONS, ETC.								
				SERVICES SUPPORT	$830	$778	$40	$5,000	$5,000	$11,000	$11,000	120.0%
			558030	TRAVEL-SERVICES	$19,685	$17,073	$5,128	$20,000	$20,000	$20,000	$20,000	0.0%
			558032	TRAVEL-CHILDRENS SERVICES	$184,603	$160,000	$104,465	$160,000	$160,000	$160,000	$160,000	0.0%
			582025	APS-CPS COVID CARES	$0	$0	$31,141	$0	$31,146	$0	$0	N/A
			583010	ADULT DAY CARE	$63,204	$58,974	$46,493	$64,840	$64,840	$64,840	$64,840	0.0%
			Org Tot:		**$1,318,612**	**$1,329,307**	**$1,155,471**	**$1,375,123**	**$1,433,591**	**$1,401,191**	**$1,393,267**	**1.3%**
	1155330	IN-HME EXP	583015	IN-HOME AIDE PAYMENTS	$72,399	$77,771	$72,752	$80,000	$80,000	$80,000	$80,000	0.0%
			Org Tot:		**$72,399**	**$77,771**	**$72,752**	**$80,000**	**$80,000**	**$80,000**	**$80,000**	**0.0%**
	1155345	INDPLV EXP	533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			582025	LINKS - FOSTER CARE - COVID	$0	$0	$0	$0	$5,000	$0	$0	N/A
			583038	LINKS SPECIAL FUNDS	$2,558	$2,941	$2,451	$10,000	$10,000	$10,000	$10,000	0.0%
			Org Tot:		**$2,558**	**$2,941**	**$2,451**	**$11,500**	**$16,500**	**$11,500**	**$11,500**	**0.0%**
	1155346	FMLRNF EXP	533000	OTHER PROFESSIONAL SERVICES	$43,735	$43,725	$43,735	$43,735	$43,735	$59,107	$59,107	35.1%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5300 - DSS ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155346	FMLRNF EXP	**Org Tot:**		**$43,735**	**$43,725**	**$43,735**	**$43,735**	**$43,735**	**$59,107**	**$59,107**	**35.1%**
	1155349	CLDSRV EXP	510005	SALARIES-REGULAR	$3,258,458	$3,356,413	$2,975,384	$3,462,115	$3,461,254	$3,627,783	$3,593,715	3.8%
				SALARIES-REGULAR COVID-19	$0	$0	($481)	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$4,745	$11,058	$1,310	$0	$1,310	$0	$0	N/A
			510015	SALARIES-PART TIME	$0	$0	$12,015	$0	$10,487	$0	$0	N/A
			520005	HEALTH INSURANCE	$582,350	$621,824	$599,718	$633,260	$634,752	$689,382	$689,382	8.9%
			520010	MEDICARE TAX	$44,402	$46,111	$40,666	$47,525	$47,623	$49,936	$49,446	4.0%
				MEDICARE TAX COVID-19	$0	$0	$152	$0	$152	$0	$0	N/A
			520015	RETIREMENT	$253,595	$303,639	$304,575	$353,513	$354,124	$370,421	$371,390	5.1%
			520020	SOCIAL SECURITY TAX	$189,855	$197,023	$172,942	$203,103	$203,523	$213,409	$211,298	4.0%
				SOCIAL SECURITY TAX COVID-19	$0	$0	$649	$0	$650	$0	$0	N/A
			520025	WORKERS COMPENSATION	$26,128	$25,066	$22,426	$25,732	$25,702	$27,541	$27,284	6.0%
				WORKERS COMP CARES	$0	$0	$13	$0	$30	$0	$0	N/A
			520030	401(K) CONTRIBUTIONS	$91,225	$89,635	$86,435	$103,893	$104,097	$108,867	$107,842	3.8%
				401(K) CONTR - CARES	$0	$0	$0	$0	$0	$0	$0	N/A
			520040	COVID-19 PAYROLL BENEFITS	$0	($897)	($2,294)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$897	$2,294	$0	$1,395	$0	$0	N/A
			582025	APS-CPS COVID CARES	$0	$0	$121,699	$0	$124,270	$0	$0	N/A
			Org Tot:		**$4,450,758**	**$4,650,769**	**$4,337,504**	**$4,829,141**	**$4,969,369**	**$5,087,339**	**$5,050,357**	**4.6%**
	1155350	T IV-E EXP	559001	TRAINING:FOSTER PARENTS	$284	$151	$29	$300	$300	$300	$300	0.0%
			593108	IV-E TRANSPORTATION EXPENSE	$23,706	$26,988	$4,479	$30,000	$30,000	$30,000	$30,000	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5300 - DSS ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155350	T IV-E EXP	**Org Tot:**		**$23,991**	**$27,140**	**$4,508**	**$30,300**	**$30,300**	**$30,300**	**$30,300**	**0.0%**
	1155353	SPEC CH EX	582000	SPECIAL PROJECTS	$30,865	$23,190	$18,752	$20,000	$193,332	$20,000	$20,000	0.0%
			Org Tot:		**$30,865**	**$23,190**	**$18,752**	**$20,000**	**$193,332**	**$20,000**	**$20,000**	**0.0%**
	1155372	CLDSUP EXP	510005	SALARIES-REGULAR	$951,188	$1,008,896	$902,591	$1,027,390	$1,027,390	$1,072,934	$1,062,613	3.4%
			520005	HEALTH INSURANCE	$213,742	$226,620	$218,737	$228,483	$228,483	$250,505	$250,505	9.6%
			520010	MEDICARE TAX	$12,680	$13,588	$12,175	$13,956	$13,956	$14,586	$14,436	3.4%
			520015	RETIREMENT	$73,816	$90,899	$92,150	$104,908	$104,908	$109,556	$109,817	4.7%
			520020	SOCIAL SECURITY TAX	$54,220	$58,103	$51,953	$59,638	$59,638	$62,331	$61,691	3.4%
			520025	WORKERS COMPENSATION	$3,019	$3,131	$2,807	$3,193	$3,193	$3,342	$3,310	3.7%
			520030	401(K) CONTRIBUTIONS	$27,786	$29,920	$27,077	$30,832	$30,832	$32,200	$31,887	3.4%
			Org Tot:		**$1,336,453**	**$1,431,158**	**$1,307,489**	**$1,468,400**	**$1,468,400**	**$1,545,454**	**$1,534,259**	**4.5%**
	1155373	CLDENF EXP	532041	EMPLOYEE BACKGROUND CHECKS	$0	$231	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			534020							$8,000	$8,000	
				DNA PAT TEST CONTRACT								
				PATERNITY TESTING	$4,921	$2,969	$2,599	$5,500	$5,500	$8,000	$8,000	45.5%
			534080	IV-D COOP AGREEMENTS	$45,366	$43,403	$44,622	$54,000	$54,000	$54,000	$54,000	0.0%
			558000	TRAVEL	$4,749	$5,283	$682	$7,000	$7,000	$7,000	$7,000	0.0%
			Org Tot:		**$55,035**	**$51,885**	**$47,903**	**$68,500**	**$68,500**	**$71,000**	**$71,000**	**3.6%**
	1155380	PUBAST EXP	510005	SALARIES-REGULAR	$3,360,850	$3,682,191	$3,301,641	$3,957,687	$3,972,295	$4,104,904	$4,066,285	2.7%
				SALARIES-REGULAR	$0	$3,080	$5,234	$0	$2,770	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155380	PUBAST EXP	510010	SALARIES-OVERTIME	$32,384	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$74,546	$59,942	$6,169	$113,428	$86,766	$113,428	$113,428	0.0%
			520005	HEALTH INSURANCE	$812,425	$928,704	$903,607	$997,400	$1,000,615	$1,039,152	$1,039,152	4.2%
			520010	MEDICARE TAX	$47,087	$50,668	$44,352	$55,659	$55,871	$57,607	$57,053	2.5%
			520015	RETIREMENT	$263,638	$332,039	$337,627	$404,131	$405,271	$419,159	$420,237	4.0%
			520020	SOCIAL SECURITY TAX	$201,336	$216,491	$188,883	$237,836	$238,742	$245,991	$243,593	2.4%
			520025	WORKERS COMPENSATION	$9,308	$10,252	$8,897	$11,180	$11,180	$14,030	$13,921	24.5%
			520030	401(K) CONTRIBUTIONS	$88,430	$94,506	$94,254	$118,783	$119,221	$123,190	$122,035	2.7%
			520040	COVID-19 PAYROLL BENEFITS	$0	($1,556)	($2,428)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$1,556	$2,428	$0	$1,305	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	$0	$0	N/A
			533020	FOOD STAMP ISSUANCE CONTRACT	$32,313	$44,958	$27,577	$40,000	$40,000	$40,000	$40,000	0.0%
			533032	INCOME MAINTENANCE	$0	$0	$0	$0	$0	$0	$0	N/A
			558010	TRAVEL: INCOME MAINTENANCE	$1,241	$1,786	$855	$3,000	$3,000	$3,000	$3,000	0.0%
			558040	TRAVEL-VOLUNTEER-RELATIVE	$0	$0	$0	$0	$0	$0	$0	N/A
			558045	TRAVEL:VOL NON RELATIV	$8,492	$9,281	$4,192	$10,000	$10,000	$10,000	$10,000	0.0%
			558050	TRAVEL- VOL NON REIMB	$1,900	$2,366	$2,225	$4,000	$4,000	$4,000	$4,000	0.0%
			590059	BANK FEES:INCOME MAINTENA	$325	$330	$240	$500	$500	$500	$500	0.0%
			Org Tot:		**$4,934,273**	**$5,436,595**	**$4,925,752**	**$5,953,604**	**$5,951,536**	**$6,174,961**	**$6,133,204**	**3.0%**
	1155383	WRKFRST E	533001	CONTRACTED SERVICES	$51,135	$36,253	$2,139	$0	$2,139	$0	$0	N/A
			558091	TRAVEL - WORK FIRST	$3,016	$1,901	$1,700	$6,000	$6,000	$6,000	$6,000	0.0%
			559001	TRAINING:FOSTER PARENTS	$299	$163	$31	$300	$300	$300	$300	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155383	WRKFRST E	559004	TRAINING:SKILL-WORK FIRST	$0	$0	$0	$500	$500	$500	$500	0.0%
			583040	JOB SEARCH	$0	$0	$0	$500	$500	$500	$500	0.0%
			583045	PARTICIPANT ASSISTANCE	$492	$1,095	$406	$3,000	$3,000	$3,000	$3,000	0.0%
			Org Tot:		**$54,941**	**$39,413**	**$4,276**	**$10,300**	**$12,439**	**$10,300**	**$10,300**	**0.0%**
	1155410	IV-B ADPT	593001	IV-B ADOPTION ASSISTANCE	$67,656	$68,501	$57,424	$100,600	$100,600	$100,600	$100,600	0.0%
			Org Tot:		**$67,656**	**$68,501**	**$57,424**	**$100,600**	**$100,600**	**$100,600**	**$100,600**	**0.0%**
	1155415	IV-E ADPT	593002	IV-E ADOPTION ASSISTANCE	$171,136	$167,279	$132,647	$200,000	$200,000	$200,000	$200,000	0.0%
			Org Tot:		**$171,136**	**$167,279**	**$132,647**	**$200,000**	**$200,000**	**$200,000**	**$200,000**	**0.0%**
	1155420	IV-B FSTR	593003	IV-B FC-CLOTHING	$41,396	$52,936	$29,706	$62,000	$62,000	$58,000	$64,768	4.5%
			593004	IV-B FC-MISCELLANEOUS	$2,541	$1,514	$1,448	$4,000	$4,000	$4,000	$4,000	0.0%
			593005	IV-B FC-PAYMENTS	$766,231	$889,268	$551,332	$1,090,000	$1,090,000	$1,090,000	$1,090,000	0.0%
			Org Tot:		**$810,168**	**$943,719**	**$582,487**	**$1,156,000**	**$1,156,000**	**$1,152,000**	**$1,158,768**	**0.2%**
	1155425	IV-E FSTR	593006	IV-E FC-CLOTHING	$79,597	$98,047	$62,714	$110,700	$110,700	$104,000	$135,600	22.5%
			593007	IV-E FC-MISCELLANSOUS	$5,115	$7,951	$3,169	$8,000	$8,000	$8,000	$8,000	0.0%
			593008	IV-E FC-PAYMENTS	$1,704,029	$1,776,653	$1,283,428	$1,900,000	$1,900,000	$1,900,000	$1,900,000	0.0%
			Org Tot:		**$1,788,741**	**$1,882,651**	**$1,349,310**	**$2,018,700**	**$2,018,700**	**$2,012,000**	**$2,043,600**	**1.2%**
	1155430	BLD AST EX	593009	ASSISTANCE TO THE BLIND	$5,861	$5,952	$5,884	$5,884	$5,884	$5,993	$5,993	1.9%
			Org Tot:		**$5,861**	**$5,952**	**$5,884**	**$5,884**	**$5,884**	**$5,993**	**$5,993**	**1.9%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5300 - DSS ADMINISTRATION
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155435	CRISIS EXP	582044	SHARE THE WARMTH EXPEND	$1,734	$1,511	$181	$5,000	$5,000	$5,000	$5,000	0.0%
			593010	CRISIS INTERVENTION PYMTS	$315,220	$393,099	$259,142	$613,769	$417,916	$573,997	$573,997	-6.5%
			593011	LOW INCOME ENERGY ASSIST	$478,040	$630,200	$473,726	$613,769	$613,769	$573,997	$573,997	-6.5%
			Org Tot:		**$794,994**	**$1,024,810**	**$733,049**	**$1,232,538**	**$1,036,685**	**$1,152,994**	**$1,152,994**	**-6.5%**
	1155445	MEDICD EXP	593013	MEDICAID PAYMENTS	$19,352	$0	$208	$0	$208	$0	$0	N/A
			Org Tot:		**$19,352**	**$0**	**$208**	**$0**	**$208**	**$0**	**$0**	**N/A**
	1155450	SPCAST-A E	593014	SPECIAL ASSISTANCE-AGED	$299,373	$243,579	$173,610	$275,000	$274,792	$275,000	$275,000	0.0%
			Org Tot:		**$299,373**	**$243,579**	**$173,610**	**$275,000**	**$274,792**	**$275,000**	**$275,000**	**0.0%**
	1155455	SPCAST-D E	593015	SPECIAL ASSISTANCE-DISABL	$390,510	$330,858	$233,203	$430,500	$430,500	$430,500	$430,500	0.0%
			Org Tot:		**$390,510**	**$330,858**	**$233,203**	**$430,500**	**$430,500**	**$430,500**	**$430,500**	**0.0%**
	1155460	WFFA-EA EX	593016	WFFA-EA	$10,000	$6,563	$4,716	$10,000	$10,000	$10,000	$10,000	0.0%
			Org Tot:		**$10,000**	**$6,563**	**$4,716**	**$10,000**	**$10,000**	**$10,000**	**$10,000**	**0.0%**
	1155465	WFFA INIT	593017	WFFA-INITIAL PAYMENTS	$362	$0	$0	$500	$500	$500	$500	0.0%
			Org Tot:		**$362**	**$0**	**$0**	**$500**	**$500**	**$500**	**$500**	**0.0%**
	Rev/Exp	**Total:**			**$18,482,815**	**$19,683,164**	**$16,753,359**	**$21,262,217**	**$21,624,261**	**$21,835,650**	**$22,207,073**	**4.4%**
FINAL	**TOTALS:**				**$7,274,117**	**$7,409,525**	**$7,285,152**	**$9,822,250**	**$9,526,418**	**$9,322,673**	**$9,943,638**	**1.2%**

ROWAN COUNTY
EXPANSION NARRATIVE
GENERAL

2022 BUDGET YEAR

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Social Services	Department Number	5300
Account Name	C/A Vehicles		
Account Number	33018-310-575035-100		
Item Description	Two Ford Escapes 4x4, (supplies, repairs & maintenance, fuel)		$25,240

Justification *(please type in space below)*

There are safety and risk justifications for county cars for RCDSS.

With the increase of children coming into foster care, and to maintain care and protection of our staff, RCDSS has seen a continued need for additional county cars for transporting children and adults who are receiving mandatory services through child and adult protective services. The presence of a simple emblem on a car designating it as a Rowan County vehicle heightens the safety to our social workers while out in the community. Child and Adult Protective Services Social Workers are mandated to provide 24 hour coverage 7 days per week. They must respond to immediate calls to unsafe neighborhoods during day and evening hours in their personal cars. In the execution of their mandated duties, they must transport children and adults for whom they have taken legal custody to medical appointments, visits with biological parents, therapeutic appointments and placements. These children and adults have been abused and/or neglected. They may have medical issues including contagious diseases such as hepatitis, lice, impetigo, scabies, and even HIV. Staff of Rowan County must transport these children and adults in their personal vehicles.

Should an accident occur involving these wards, there is personal liability for the employees driving personal cars covered by personal insurance.

As RCDSS builds a fleet of county cars, the travel costs associated with RCDSS will decline.

Total cost of cars is $52,000
Budget estimates for supplies, repairs & maintenance and fuel is $11,100
Federal and State reimbursement is $37,860 leaving the county share at $25,240

23,997.64
+ 8%
$26,000 For Budget

Prepared for: , Rowan County

2021 Escape 4dr AWD SE (U9G)

Price Level: 115

Client Proposal

Prepared by:
Jeff Williams
Office: 828-693-4281
Email: jeff.williams@fourseasonsford.com

Quote ID: 0317202105

Date: 03/17/2021

Four Seasons Ford Inc. | 601 Duncan Hill Rd, Hendersonville, North Carolina, 287922722
Office: 828-693-4281 | Fax: 828-693-0648

Prepared for:
Rowan County
Prepared by: Jeff Williams
03/17/2021

Four Seasons Ford Inc. | 601 Duncan Hill Rd Hendersonville North Carolina | 287922722

2021 Escape 4dr AWD SE (U9G)

Price Level: 115 | Quote ID: 0317202105

, Rowan County

Re: Quote ID 0317202105 03/17/2021

To Whom It May Concern,

All pricing provided in this quote is based on, and follows the guidelines of, the North Carolina Sheriffs' Association Vehicle Procurement Program. Contract # 21-07-0915. Specification # 06

Sincerely,

Jeff Williams
Fleet Manager
828-693-4281
jeff.williams@fourseasonsford.com

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See

Prepared for:
Rowan County
Prepared by: Jeff Williams
03/17/2021

Four Seasons Ford Inc. | 601 Duncan Hill Rd Hendersonville North Carolina | 287922722

2021 Escape 4dr AWD SE (U9G)

Price Level: 115 | Quote ID: 0317202105

Pricing Summary - Single Vehicle

	MSRP
Vehicle Pricing	$29,355.00
Subtotal	$29,355.00

Pre-Tax Adjustments

Code	Description	MSRP
Discount	Dealer Discount	-$2,357.36
Ford Gvmnt GPC	Government GPC	-$3,000.00
Total		$23,997.64

Customer Signature

Acceptance Date

Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE **2022 BUDGET YEAR**
NEW POSITION / RECLASSIFICATION / PROMOTION

Department Name	Social Services	Department Number	5300
Position Title	CPS Social Worker-Assessments (4 positions)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 174,748

Justification *(please type in space below)*

The CPS Social Worker positions are required to ensure the safety of children alleged to abused, neglected, and dependent. Adequate staffing is necessary to ensure reports are initiated in a timely manner, which is a federal measure in the Child and Family Services Review as well as a state Performance Measure on the state published dashboard beginning January 1, 2021. Further, adequate staffing has the potential to positively impact timely case decisions, which is an item on the Department Program Development Plan (PDP) for the last couple of years. Most importantly, the safety of Rowan County children is compromised when we are not adequately staffed in this work area to ensure services are available. The state sets the caseload at 10 per worker for CPS Assessment cases. Based on the Child Welfare Workforce Databook turned in to our state partners for the last 3 years, we remain around 50% over caseload standards on average. Higher caseloads historically results in additional staff turnover, which further impedes progress toward a capable workforce ensuring child safety. Potentially poor federal and state performance measures would be a negative reflection on the agency and county. The four requested positions would reduce the current average caseload size to less than 30% higher than caseload standards, with the potential to meet caseload standards by having enough person power to provide necessary attention to case details and process more cases within state mandated time frames.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Social Services				
Position Title	CPS Social Worker-Assessments (4 positions)				
Hours *(per week)*	40	Increase	$ 43,686.80	Grade	20 (9%)
Position Title, Salary, Grade - confirmed with Human Resources:		X	Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 57,042.00	$ (29,661.84)	$ -	$ 27,380.16
Health Insurance	$910 / Mo	10,920.00	$ (5,678.40)	-	$ 5,241.60
Medicare	1.45%	828.00	$ (430.56)	-	$ 397.44
Retirement	10.21%	5,824.00	$ (3,028.48)	-	$ 2,795.52
Social Security	6.20%	3,537.00	$ (1,839.24)	-	$ 1,697.76
Workers Comp (Varies)	2.50%	1,427.00	$ (742.04)	-	$ 684.96
401(k)	3.00%	1,712.00	$ (890.24)	-	$ 821.76
Total Salary / Benefits		81,290.00	(42,270.80)	-	39,019.20
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Telephone License		-	-	-	-
MacBook Air		900.00	(540.00)	-	360.00
Computer License		300.00	(180.00)	-	120.00
MacBook Docking Station		300.00	(180.00)	-	120.00
Dual Monitors		350.00	(210.00)	-	140.00
Cell Phone/Data		540.00	(324.00)	-	216.00
Northwoods License		2,349.00	(1,409.40)	-	939.60
Laserfiche/S&M License		730.00	(438.00)	-	292.00
Supplies		200.00	(120.00)	-	80.00
Travel		5,000.00	$ (2,600.00)	-	2,400.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		10,669.00	(6,001.40)	-	4,667.60
Total Cost		$ 91,959.00	$ (48,272.20)	$	

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	Social Services	Department Number	5300
Position Title	Income Maintenance Investigator I	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 21,831

Justification *(please type in space below)*

Program Integrity Investigator will handle fraud referals and claim payments from proven fraud referals in order to recoup money for all public assistance programs. The investigator will complete this by investigating potential fraud referrals through phone calls and home visits to verify the information provided to the agency. The Investigator position has the potential to recover revenue paid out not in accordance with policy guidelines or funds that were used inappropriately by clients. The position also has the potential to disqualify invidividuals from some benefits for a period of time. Rowan County also receives incentives for Food and Nutrition Services claims established due to Intentional Program Violations (35% incentive) and Inadvertent Household Errors (20% incentive). The additional investigator for Program Integrity would provide the potential to increase these incentives as more claims are substianted through the fraud investigation process. Federal regulations of the Food and Nutrition Services program require that time frames be tracked and corrective action implemented when more than 10% of referrals in a local agency are more than 180 days old. The additional position will result in better efficiency and broader determinations as to the priority of the investigations, provide additional time to work daily reports properly, follow-up on outstanding claims, and the potential for prosecution of claims and civil actions for payment recovery. In addition to the Food and Nutrition Services program, the PI Investigator I position will also increase the potential recovery of proven fraud claims from Medicaid, Subsidized Child Care Assistance, Work First Family Assistance, Special Assistance, and Energy programs through the continual collection process of contacting claimants requiring payment and tracking the location of claimants who have stopped making payments. Collection proceedings has been a need for the agency as time has not allowed the sole Investigator the necessary time to complete this process. The workload of the current investigations in order to meet the expected performance standards has been priority. The additional position will allow the agency to potentially increase the incentives received from the Food and Nutrition Services program and also increase the claims and collections of any claims of monies owed for programs requiring the use of county funds.

ROWAN COUNTY
NORTH CAROLINA
Be an original.

ROWAN COUNTY
POSITION DESCRIPTION QUESTIONNAIRE (PDQ)
(TO BE COMPLETED BY SUPERVISOR OR DIRECTOR)

Position Title: Income Maintenance Investigator I

Department: Social Services

Date Submitted:

Supervisor's Name: Toshia Kelly

Supervisor's Title: IM Supervisor II

Supervisor Signature: _____ Date: _____

Director Signature: _____ Date: _____

New or Existing Postion: **New** ☑ **Existing** ☐

POSITION SUMMARY: Basic purpose statement – "why" this position should exist.

The Fraud Investigator is responsible for ensuring that clients receive the correct benefits. The Fraud Investigator investigates referrals of suspected fraud in a timely manner and takes proper action. The fraud investigator is responsible for verifying facts through investigation and determining if the case is fraudulent misrepresentation, inadvertent client error, or agency error. This position will support the Income Maintenance Investigator II by assisting with the identification of potential fraud or error and preparing cases for claims. Timely claims are required by policy, and increased claims will result in increased revenue via incentives and recouped overpayment.

ESSENTIAL POSTION FUNCTIONS: **List the basic job functions that the employee must be able to perform, with or without reasonable accomodation. A function is essential if** the purpose of the job is to perform it. **These may be the duties the employee will spend the** majority **of their time performing.** "Other Duties" will be listed in next section.)

		%of time
1.	Researches and compiles information relating to suspected fraud or violations in public assistance cases. Reconstructs case files and analyzes files against the income maintenance regulations, rules and procedures in effect at the time of the alleged error or fraud. Conducts interviews with referring caseworkers, clients, and/or employers, often requiring field visits.	70
2.	Interprets and applies current and previous policies as related to IM programs including Food & Nutrition Services (FNS), Work First Family Assistance (WFFA), Medicaid (MA), Special Assistance (SA), Subsidized Child Care Assistance (SCCA), and Energy Assistance (EA). Refers to applicable manuals required to complete investigation.	10
3.	Evaluates investigation data and makes recommendations on a course of action related to those investigations in conjunction with Income Maintenance Investigator II. Work is reviewed by IM Supervisor over Program Integrity and Quality Assurance.	10
4.	Assists in presenting case in conjunction with IM Investigator II to the IM Supervisor over Program Integrity and Quality Assurance for further action. Recommendations will be reviewed on a case-by-case basis by the DSS IM Administrator, DSS Director and DSS Attorney as needed.	5
5.	Monitors claims for collection status by pulling daily, weekly, and quarterly reports. Prepares documents for collections and sends notices regarding claim status.	5

OTHER POSTION FUNCTIONS: List the other job duties. These duties do not occupy the majority of the positions time. The purpose of the job is not to perform these job duties; however they will be assigned to the position.

6.		%of time
7.		%of time
8.		%of time
9.		%of time
10.		%of time
11.		%of time

Total = 100% of time

REQUIRED QUALIFICATIONS: Specify required minimum equivalency for education, experience, skills and abilities.

Minimum Education Requirements

- [ ] High School Diploma or GED
- [ ] Training 6 months to 1 year, technical trade – no degree
- [x] Associate's Degree in: Busn Adm, Crim Just, Human Serv + 2 yr
- [x] Bachelor's Degree in: Busn Adm, Crim Just, Human Serv + 1 ye
- [ ] Master's Degree in:
- [ ] Other Combination (explain):
- [ ] Certifications (list):

Minimum Related Experience Requiremnts

- [ ] Less than 6 months
- [ ] 1 year
- [ ] 2 years
- [ ] 3 years
- [ ] 4 years
- [ ] 5 years
- [ ] 6+ years

OTHER KNOWLDEGE, SKILLS AND ABILITIES REQUIRED:

Knowledge of NC FAST system and policy for public assistance programs including Food & Nutrition Services, Medicaid, Special Assistance, Subsidized Child Care Assistance, Work First, and Energy is required. Difficult administrative and technical work is performed in conjunction with IM Investigator II. Requires good mathematical reasoning and communication skills; ability to recognize, collect and evaluate evidence to support actions; excellent written and verbal communication skills with client and community partners while maintaining professional working relationships.

ADDITIONAL INFORMATION:

Will this position be responsible for supervising other personnel? If yes, please provide direct report information below: Yes ☐ No ☐

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Name of position title supervised:

Is this position comparable to any other County position? Explain.	The position is similar to the IM Investigator II except in terms of the level of responsibility. The IM Investigator II is responsible for seeing claims through to conclusion.
Is this position comparable to any other position outside of the County? Explain and attach job description.	IM Investigator I, State (see attached) and IM Investigator I, Stanly County (see attached)

PHYSICAL REQUIREMENTS AND WORKING CONDITIONS: Check applicable level after considering reasonable accommodations.

■ Lifting 15 lbs.	☐ Very frequently	☐ Frequently	■ Some		
■ Carrying 15 lbs.	☐ Very frequently	☐ Frequently	■ Some		
■ Bending	☐ Very frequently	☐ Frequently	■ Some		
☐ Twisting	☐ Very frequently	☐ Frequently	☐ Some		
☐ Climbing	☐ Very frequently	☐ Frequently	☐ Some		
☐ Crawling	☐ Very frequently	☐ Frequently	☐ Some		
☐ Pushing	☐ Very frequently	☐ Frequently	☐ Some		
☐ Kneeling	☐ Very frequently	☐ Frequently	☐ Some		
☐ Stooping	☐ Very frequently	☐ Frequently	☐ Some		
☐ Reaching overhead	☐ Very frequently	☐ Frequently	☐ Some		
■ Standing 5 % of time	■ Walking 5 % of time	■ Sitting 90 % of time	☐ Outside ___ % of time		
☐ Shift Work:	☐ Weekends	☐ Evenings	☐ Weekends and evenings		
■ Travel/Mobility:					
■ Between Buildings/ County	☐ Very frequently	☐ Frequently	■ Some		
☐ Humidity:	☐ Humid	☐ Dry			
☐ Temperature:	☐ Extreme cold	☐ Extreme heat			
☐ Atmosphere:	☐ Fumes	☐ Gas	☐ Odors	☐ Poor ventilation	☐ Dust
☐ Special Hazards:	☐ Chemical	☐ Electrical	☐ Mechanical	☐ Explosive	☐ Radiation
☐ Other Requirements:	☐ Protective clothing	☐ Special tools	☐ Licensed to drive		

ADDITIONAL COMMENTS:

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Micah Ennis, Social Services Director
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Department of Social Services 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for the Department of Social Services effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Department Director may also submit reclassification requests. The study for the Department of Social Services included all occupational groups/positions within the department and was completed as follows:

1. Defined labor markets were studied to determine if grade placement changes were necessary, including but not limited to: The Office of State Human Resources, Iredell County, Davie County, Stanley County, Cabarrus County, and Davidson County.
2. A comprehensive work-history and educational assessment of every employee in the department was completed by the Department Director and the Human Resources Office to determine recommended compression adjustments.
3. The Department Director evaluated the existing departmental workforce needs and submitted reclassification requests accordingly.

As a result of this study, the recommendations are as follows:

Position Grade Placement Changes
Positions within the Department of Social Services remain competitive with the defined labor market, with the exception of the one (1) Custodial Worker. It is recommended that this position be upgraded from grade 4 to grade 5 Note: this same position exists within Facilities Services, which is also a part of this year's study, and shall be recommended for the same grade change. An expansion narrative and cost worksheet are included. The approximate cost of this request is $591.00 after federal/state reimbursements.

Individual Employee Compression Adjustments
The below formula is recommended for this year only, to apply to the studied employees in order to correct compression:

1. 1% increase for each year in their current role.
2. 1% increase for prior comparable-level work experience that is above and beyond the minimum qualifications used to qualify the employee for the position.
3. 2% increase for a related Associates Degree that was not required to qualify the employee for the position.
4. 4% increase for a related Bachelor's Degree that was not required to qualify the employee for the position (or 2% if an Associate's Degree was already credited per item 2.b.)

5. 6% increase for a related Master's Degree that was not required to qualify the employee for the position (or 2% if a Bachelor's Degree was already credited per item 2.c or 4% if an Associate's Degree was already credited per item 2.b.)

Regardless of the combination of formula factors used above, no employee should be given credit for more than 15% above the minimum of the pay grade. For those employees whose salaries already exceed the 15th percentile of the assigned salary grade, no salary increase is recommended. In lieu of a salary increase for these employees, the following one-time bonus structure is recommended:

- Employees with a longevity date over 15 years as of June 30, 2021: $2,000
- Employees with a longevity date between 10-15 years as of June 30, 2021: $1,500
- Employees with a longevity date between 5-10 years as of June 30, 2021: $1,000
- Employees with a longevity date between 1-5 years as of June 30, 2021: $500
- Employees with a longevity date less than 1 year as of June 30, 2021: no bonus

The approximate cost of this request, less federal/state reimbursements, is approximately $170,020. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved).

Position Reclassifications

The Department Director requests the below reclassifications. The required paperwork for each request is included.

1. Reclassify two (2) full-time Social Services Attorney positions to Attorney II
2. Reclassify one (1) full-time Human Services Assistant to Community Social Services Assistant
3. Reclassify one (1) full-time Administrative Secretary V to Administrative Assistant II
4. Reclassify one (1) full-time Office Assistant IV to Administrative Assistant I
5. Reclassify one (1) full-time Administrative Assistant I to Administrative Assistant II

The approximate cost of this request is $13,197. The expansion narratives, cost worksheets, and Position Description Questionnaires (if required) for these reclassification requests are included. Employees recommended for reclassification, if approved, shall not be eligible for compression adjustments referenced above.

Future Salary Compression Prevention

In order to avoid future compression adjustments, Human Resources recommends the following:

1. Implementation of a DSS Career Development Plan to encourage and reward existing employees in obtaining related degrees that will enhance their performance in their current position and contribute to the betterment of the services provided to citizens (this plan is included).
2. Implementation of a DSS HR Personnel Action Form with an established formula for new hires and promotions going forward. The formula will be the same as what has been applied to existing employees as part of the 1/3rd study, however new hires and promotions should receive .5% credit for each year of comparable-level experience and be capped at 10%. These recommendations shall be a general guideline, but will not preclude the Director from requesting a higher or lower salary based upon individual departmental needs.

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

These measures will ensure that the salary recommendations for future new-hires and promotions will be based upon the same educational and work experience factors used in the study and will result in a consistent formula throughout the Department. The formula will also allow the Director to attract and retain employees with a competitive salary.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5510 - MENTAL HEALTH
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155510	MENTL HLTH	591001	ABC BOTTLE TAX	$43,414	$48,671	$39,136	$50,000	$50,000	$50,000	$50,000	0.0%
			591002	MENTAL HEALTH CONTRACT	$490,889	$492,000	$492,000	$492,000	$492,000	$492,000	$492,000	0.0%
			Org Tot:		**$534,303**	**$540,671**	**$531,136**	**$542,000**	**$542,000**	**$542,000**	**$542,000**	**0.0%**
	Rev/Exp	**Total:**			**$534,303**	**$540,671**	**$531,136**	**$542,000**	**$542,000**	**$542,000**	**$542,000**	**0.0%**
FINAL	**TOTALS:**				**$534,303**	**$540,671**	**$531,136**	**$542,000**	**$542,000**	**$542,000**	**$542,000**	**0.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 5550 - SENIOR SERVICES

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1145550	HCCBG REV	431073	HCCBG SERVICES GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			431074	HCCBG-ADULT DAY CARE	$0	$0	$0	$0	$0	($18,454)	($18,454)	N/A
			431075	HCCBG-ADULT DAY HEALTH	$0	$0	$0	$0	$0	($25,485)	($25,485)	N/A
			431076	HCCBG-CONGREGATE MEALS	($272,819)	($287,711)	($199,225)	($283,689)	($279,302)	($279,302)	($284,639)	0.3%
			431077	HCCBG-INFO AND ASSIST	$0	$0	$0	$0	$0	$0	$0	N/A
			431078	HCCBG-IN-HOME SERVICE	$0	$0	$0	$0	$0	$0	$0	N/A
			431079	HCCBG-SENIOR CENTER OPS	($115,605)	($98,426)	($70,206)	($98,425)	($98,425)	($98,425)	($99,000)	0.6%
			431080	HCCBG-TRANSPORTATION	($185,421)	($153,838)	($30,567)	($193,897)	($189,510)	($189,510)	$0	-100.0%
			431081	USDA GRANT	($22,793)	($23,792)	($17,237)	($25,000)	($22,563)	($25,000)	($25,000)	0.0%
			431082	TITLE V SCSEP GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			431300	DISASTER RELIEF REIMBURSEMENT	$0	$0	($9,998)	$0	($64,200)	$0	$0	N/A
			464018	HCCBG TRANS DONATIONS	($1,217)	($1,167)	($1,090)	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($597,855)**	**($564,934)**	**($328,323)**	**($601,011)**	**($654,000)**	**($636,176)**	**($452,578)**	**-24.7%**
	Rev/Exp	**Total:**			**($597,855)**	**($564,934)**	**($328,323)**	**($601,011)**	**($654,000)**	**($636,176)**	**($452,578)**	**-24.7%**
EXP	1155550	HCCBG EXP	510005	SALARIES-REGULAR	$39,534	$40,723	$39,781	$41,420	$41,420	$52,678	$52,172	26.0%
			520005	HEALTH INSURANCE	$9,000	$10,091	$9,009	$9,960	$9,960	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$551	$567	$559	$577	$577	$738	$731	26.7%
			520015	RETIREMENT	$3,067	$3,692	$4,061	$4,229	$4,229	$5,379	$5,391	27.5%
			520020	SOCIAL SECURITY TAX	$2,357	$2,424	$2,388	$2,464	$2,464	$3,155	$3,123	26.7%
			520025	WORKERS COMPENSATION	$188	$102	$100	$104	$104	$132	$131	26.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 5550 - SENIOR SERVICES

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155550	HCCBG EXP	520030	401(K) CONTRIBUTIONS	$1,171	$1,222	$1,193	$1,243	$1,243	$1,581	$1,566	26.0%
			550007	COST PER COPY	$0	$0	$0	$500	$500	$0	$0	-100.0%
			558000	TRAVEL	$161	$182	$165	$800	$800	$800	$800	0.0%
			559000	TRAINING	$0	$0	$69	$600	$600	$600	$600	0.0%
			561005	OFFICE SUPPLIES	$318	$228	$225	$1,100	$1,100	$1,000	$1,000	-9.1%
			582025	DISASTER RELIEF	$0	$0	$17,209	$0	$64,200	$0	$0	N/A
			583005	ADVISORY BOARD	$0	$0	$0	$0	$0	$0	$0	N/A
			584008	ADULT DAY CARE CONTRACT	$0	$0	$0	$0	$0	$48,821	$48,821	N/A
			584009	TRANSPORTATION CONTRACT	$233,197	$264,707	$33,352	$242,371	$236,888	$236,888	$0	-100.0%
			584016	MEALS ON WHEELS PROGRAM	$0	$62,962	$62,962	$62,962	$62,962	$62,962	$62,962	0.0%
			585008	GRANT:HCCBG AGING	$411,217	$409,929	$286,668	$407,114	$402,727	$402,727	$408,639	0.4%
			585010	GRANT MATCH	$199,053	$199,053	$198,566	$199,053	$198,566	$198,566	$199,223	0.1%
			590061	MGMT INFO SYSTEMS MAIN	$733	$819	$329	$1,200	$1,200	$1,200	$1,200	0.0%
			591044	APPROPRIATION - RUFTY HOLMES	$83,530	$83,530	$83,530	$123,530	$123,530	$123,530	$83,530	-32.4%
			Org Tot:		**$984,075**	**$1,080,231**	**$740,167**	**$1,099,227**	**$1,153,070**	**$1,151,677**	**$880,809**	**-19.9%**
	Rev/Exp	**Total:**			**$984,075**	**$1,080,231**	**$740,167**	**$1,099,227**	**$1,153,070**	**$1,151,677**	**$880,809**	**-19.9%**
FINAL	**TOTALS:**				**$386,220**	**$515,297**	**$411,843**	**$498,216**	**$499,070**	**$515,501**	**$428,231**	**-14.0%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 5580 - VETERAN SERVICES

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1145580	VETSER REV	434072	VETERANS SERVICE GRANT	($2,216)	($2,182)	($2,084)	($3,000)	($3,000)	$0	($3,000)	0.0%
			Org Tot:		**($2,216)**	**($2,182)**	**($2,084)**	**($3,000)**	**($3,000)**	**$0**	**($3,000)**	**0.0%**
	Rev/Exp	**Total:**			**($2,216)**	**($2,182)**	**($2,084)**	**($3,000)**	**($3,000)**	**$0**	**($3,000)**	**0.0%**
EXP	1155580	VETSER EXP	510005	SALARIES-REGULAR	$126,754	$127,866	$105,796	$133,778	$133,778	$135,670	$146,998	9.9%
			520005	HEALTH INSURANCE	$27,961	$30,273	$27,027	$29,880	$29,880	$32,760	$32,760	9.6%
			520010	MEDICARE TAX	$1,812	$1,795	$1,529	$1,944	$1,944	$1,922	$2,093	7.7%
			520015	RETIREMENT	$9,877	$11,593	$10,975	$16,982	$16,982	$13,853	$15,335	-9.7%
			520020	SOCIAL SECURITY TAX	$7,749	$7,675	$6,537	$8,128	$8,128	$8,212	$8,921	9.8%
			520025	WORKERS COMPENSATION	$1,202	$636	$535	$696	$696	$673	$827	18.8%
			520030	401(K) CONTRIBUTIONS	$3,772	$3,837	$3,225	$4,029	$4,029	$4,072	$4,413	9.5%
			520040	COVID-19 PAYROLL BENEFITS	$0	($12)	($876)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$12	$876	$0	$0	$0	$0	N/A
			550007	COST PER COPY	$589	$769	$287	$800	$800	$800	$800	0.0%
			553005	TELEPHONE	$1,524	$1,273	$438	$2,175	$2,175	$2,000	$2,000	-8.0%
			557000	POSTAGE	$0	$0	$0	$50	$50	$50	$50	0.0%
			558000	TRAVEL	$2,745	$2,434	$0	$6,400	$5,400	$6,400	$6,400	0.0%
			559000	TRAINING	$225	$225	$1,100	$450	$1,450	$450	$450	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$100	$100	$0	$100	0.0%
			561005	OFFICE SUPPLIES	$1,114	$336	$470	$1,600	$1,600	$1,600	$1,600	0.0%
			561089	SOFTWARE LICENSES	$750	$2,446	$1,347	$3,600	$3,600	$3,600	$3,600	0.0%
			561095	OTHER SMALL EQMT	$0	$0	$85	$1,702	$1,702	$1,700	$1,700	-0.1%
			564050							$200	$200	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 5580 - VETERAN SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1155580	VETSER EXP	564050	Member dues required to maintain accreditation.								
				DUES AND SUBSCRIPTIONS	$90	$0	$0	$400	$400	$600	$600	50.0%
			Org Tot:		**$186,163**	**$191,158**	**$159,350**	**$212,714**	**$212,714**	**$214,362**	**$228,647**	**7.5%**
	Rev/Exp	**Total:**			**$186,163**	**$191,158**	**$159,350**	**$212,714**	**$212,714**	**$214,362**	**$228,647**	**7.5%**
FINAL	**TOTALS:**				**$183,947**	**$188,977**	**$157,266**	**$209,714**	**$209,714**	**$214,362**	**$225,647**	**7.6%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6100 - LIBRARY DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1146110	LIBRY REV	431083	LIBRARY FEDERAL AID GRA	$0	($16,054)	$0	$0	$0	$0	$0	N/A
			431300	DISASTER RELIEF REIMBURSEMENT	$0	($1,744)	$0	$0	$0	$0	$0	N/A
			434069							($173,964)	($173,964)	
				Based on the most current information from the state library. Funds used to purchased books for the library system.								
				LIBRARY STATE AID GRANT	($176,050)	($173,964)	($144,725)	($173,964)	($173,569)	($173,964)	($173,964)	0.0%
			434070	SMART START-LIBRARY	$0	$0	$0	$0	$0	$0	$0	N/A
			434169	RAISING THE BAR GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			451002							($40,000)	($40,000)	
				Fines are projected based on the current revenue.								
				LIBRARY FINES	($48,232)	($31,234)	($10,255)	($40,000)	($40,000)	($40,000)	($40,000)	0.0%
			453060							($40,000)	($40,000)	
				Fees are projected based on the current revenue.								
				LIBRARY FEES(MICRO-PHOTO)	($46,466)	($34,199)	($12,969)	($40,000)	($40,000)	($40,000)	($40,000)	0.0%
			464040	PROGRAM CONTRIBUTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			464060	WEST BRANCH LIBRARY DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			489010							($5,000)	($5,000)	
				Miscellaneous Revenue is based on projected current revenue.								
				LIBRARY:MISCELLANEOUS	($11,392)	($3,709)	($3,716)	($5,000)	($5,000)	($5,000)	($5,000)	0.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($282,140)**	**($260,906)**	**($171,665)**	**($258,964)**	**($258,569)**	**($258,964)**	**($258,964)**	**0.0%**
	1146115	LIBDON REV	464100	RESTRICTED DONATIONS	($44,308)	($5,268)	($67,209)	$0	($59,343)	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 | **Department:** 6100 - LIBRARY DEPARTMENT | **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1146115	LIBDON REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($19,877)	$0	$0	N/A
			Org Tot:		**($44,308)**	**($5,268)**	**($67,209)**	**$0**	**($79,220)**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**($326,447)**	**($266,173)**	**($238,873)**	**($258,964)**	**($337,789)**	**($258,964)**	**($258,964)**	**0.0%**
EXP	1156110	LIBRY EXP	510005	SALARIES-REGULAR	$1,352,787	$1,363,256	$1,077,037	$1,590,492	$1,590,492	$1,637,033	$1,623,805	2.1%
				SALARIES-REGULAR	$0	$9,493	$54,207	$0	$11,200	$0	$0	N/A
			510015							$258,000	$258,000	
				The FY21 amount is insufficient to provide regular library hours, services and operations as they were pre-pandemic. Part time staff allow public service desks to be fully operational when the library is open, make it possible for staff to conduct programs, provide outreach services and utilize leave, and make it possible for the library to be open before 10am, past 5pm, and on Saturdays year-round. The requested amount includes cannibalization of open page positions to secure much needed custodial workers. The increase from the FY20 budget allows for a third custodial worker.							
				SALARIES-PART TIME	$214,500	$148,059	$83,603	$180,000	$180,000	$258,000	$200,000	11.1%
			520005	HEALTH INSURANCE	$341,900	$388,154	$344,071	$383,440	$383,440	$480,480	$480,480	25.3%
			520008	HEALTH INSURANCE-RETIREES	$28,080	$29,050	$27,300	$29,880	$32,760	$32,760	$32,760	9.6%
			520010	MEDICARE TAX	$21,658	$20,758	$16,520	$25,618	$25,618	$26,485	$26,292	2.6%
			520015	RETIREMENT	$105,433	$124,324	$115,473	$156,783	$156,783	$167,160	$167,817	7.0%
			520020	SOCIAL SECURITY TAX	$92,605	$88,670	$70,239	$109,245	$109,245	$113,070	$112,250	2.8%
			520025	WORKERS COMPENSATION	$8,640	$8,606	$7,081	$11,436	$11,436	$18,192	$18,111	58.4%
			520030	401(K) CONTRIBUTIONS	$38,063	$38,046	$33,697	$47,735	$47,735	$49,134	$48,735	2.1%
			520040	COVID-19 PAYROLL BENEFITS	$0	($4,601)	($29,802)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$4,601	$29,802	$0	$3,430	$0	$0	N/A
			532046							$730	$730	
				Current security cost for East Branch is $364 per year. Estimated security cost for West Branch is $364 per year.								
				SECURITY SERVICES	$364	$393	$329	$730	$730	$730	$730	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6100 - LIBRARY DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156110	LIBRY EXP	533001							$36,500	$36,500	
				Cost is based on current cost of non-technical Service & Maintenance. Contracts for the library system include: Lineage, MailFinance, Peeler Environmental, Residential Garbage Service, USPS (PO Boxes for East and West), Wilson Lawn Care, and Xerox.								
				CONTRACTED SERVICES	$0	$31,167	$27,288	$36,500	$36,500	$36,500	$36,500	0.0%
			533006	CATALOGING AND PROCESSIN	$57,513	$47,082	$39,553	$58,000	$58,000	$58,000	$58,000	0.0%
			533013	CONTRACT CLEANING	$46,425	$7,750	$0	$0	$0	$0	$0	N/A
			534009	BINDING	$1,188	$1,040	$1,336	$1,500	$1,500	$1,500	$1,500	0.0%
			534030							$52,565	$52,565	
				Library tech systems serviced include Bibliotheca (RFID stations, self-checkout, security gates, material handling system hardware and software), Envisionware (print management, wireless printing, print from home & PCRes - computer labs), and The Library Corporation (integrated library system designed to be compatible with Bibliotheca and Envisionware).								
										$16,135	$16,135	
				Request reflects increased support costs to new and existing equipment. To reduce this costs, all systems tech has been assessed with old equipment removed from contracts and even older equipment cannibalized to make repairs to extend the life of old pieces.								
				TECHNOLOGY SERVICES-SERV&MAINT	$67,202	$33,478	$39,255	$52,565	$52,565	$68,700	$68,700	30.7%
			541040	UTILITY SERVICES-WATER	$11,216	$7,840	$5,198	$14,000	$14,000	$14,000	$14,000	0.0%
			541042	UTILITY SERV-STORM WATER	$1,176	$1,176	$808	$1,500	$1,500	$1,500	$1,500	0.0%
			543005							$57,000	$57,000	
				To cover normal repair and maintenance for the library system. A list of known needs in the area of major repairs to facilities has been provided to Facilities Management and is attached.								
				R&M-BUILDINGS	$43,492	$121,239	$49,051	$57,000	$57,000	$57,000	$47,000	-17.5%
			543015	R&M-EQUIPMENT	$416	$441	$979	$1,000	$1,000	$1,000	$1,000	0.0%
			543020	R&M-VEHICLES	$2,393	$1,273	$1,041	$3,000	$3,000	$3,000	$3,000	0.0%
			543055	R&M-TELEPHONES	$50	$15	$0	$0	$0	$0	$0	N/A
			544020	RENT-LAND & BLDGS	$7,800	$7,800	$9,360	$9,360	$9,360	$9,360	$9,360	0.0%
			550007	COST PER COPY	$4,783	$8,094	$3,916	$15,000	$15,000	$15,000	$15,000	0.0%
			553005							$1,572	$1,572	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6100 - LIBRARY DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156110	LIBRY EXP	553005	Increase is to secure IPhone SEs for three managers that work between branches, coordinate multiple staff and participate in numerous zoom meetings. One iPhone SE at $480/yr. and two iPhone SE with hotspot at $1,092/yr. Figures based on 2021-2022 IT Budget Quote sheet. A work ticket has also been submitted to IT for this request.								
				TELEPHONE	$8,755	$7,540	$7,353	$13,000	$13,000	$14,572	$14,600	12.3%
			554000	ADVERTISING	$931	$963	$645	$1,000	$1,000	$1,000	$1,000	0.0%
			555000	PRINTING	$3,592	$3,645	$256	$3,500	$3,500	$3,500	$3,500	0.0%
			557000	POSTAGE	$9,915	$7,346	$2,019	$10,000	$10,000	$8,000	$8,000	-20.0%
			558000	TRAVEL	$6,090	$6,749	$904	$4,500	$4,500	$9,500	$6,500	44.4%
			559000							$2,100	$2,100	
				This amount covers registration fees for essential, specialized professional training through the North Carolina Library Association biannual conference attended by librarians, TLCU annual conference attended by Technical Services Supervisor and Library Services Manager (at which the library's ILS provider provides important product updates, new product test site opportunities, training and support and the chance for one-on-one product feedback) and NCPLDA quarterly meetings (at which consortium provided resources and rates are determined) attended by the Library Director.								
				TRAINING	$988	$2,443	$387	$1,100	$1,100	$2,100	$2,100	90.9%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$8,600	$8,600	$0	$8,600	0.0%
			561003	PROGRAM COSTS MISCELLANEOUS	$393	$369	$398	$400	$400	$400	$400	0.0%
			561005	OFFICE SUPPLIES	$16,655	$14,560	$7,653	$12,000	$12,000	$12,000	$12,000	0.0%
			561030							$3,000	$3,000	
				Increase due to additional janitorial supplies for use at West Branch Library, anticipated hiring of PT custodial staff that will increase use, and need for specialized products to clean and disinfect books and equipment. We now use a lot of isopropyl alcohol to disinfect library materials and public surfaces.								
				JANITORIAL SUPPLIES	$12,993	$14,328	$5,112	$10,000	$10,000	$13,000	$13,000	30.0%
			561037	LIBRARY SUPPLIES	$12,695	$16,748	$9,296	$10,000	$10,000	$10,000	$10,000	0.0%
			561085	VEHICLE SUPPLIES	$1,056	$831	$740	$750	$750	$750	$750	0.0%
			561095							$6,000	$6,000	

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6100 - LIBRARY DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156110	LIBRY EXP	561095	To replace fifteen monitors, increase in cost of earbuds provided for sale to the public (the library generates revenue from these sales), external hard drives utilized by History Room for digital preservation, virtual programming equipment and ADA assistive equipment (Kurzweil, Intellikeys).								
				OTHER SMALL EQMT	$5,117	$10,452	$0	$0	$0	$6,000	$6,000	N/A
			562005	ELECTRICITY	$115,262	$108,559	$72,520	$135,000	$135,000	$135,000	$135,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$3,064	$2,233	$1,311	$5,500	$5,500	$5,500	$11,000	100.0%
			562025	NATURAL GAS	$25,332	$22,706	$16,761	$32,810	$32,810	$32,810	$40,000	21.9%
			564005	AUDIO-VISUAL	$24,786	$34,942	$16,220	$25,000	$24,605	$25,000	$25,000	0.0%
			564010							$10,000	$10,000	
				The increase in this line item is offset the increase in the cost of print library books.								
				BOOKS	$187,775	$197,657	$126,943	$162,500	$162,500	$185,000	$160,000	-1.5%
			564040							$47,000	$47,000	
				This line item provides electronic resources utilized by library patrons ages preK-adult, onsite and/or offsite. Vendors/Resources covered include: Ancestry, Fold3, NCKids, Gale Courses, TLC (opac enrichment and site licenses) NC Digital Library (Libby/Overdrive), NCLIVE, Omeka.Net & Flickr (History Room online digital archives), Tumblebooks and Envisionware mobile print services.							
				ELECTRONIC RESOURCES	$34,828	$34,898	$36,778	$47,000	$47,000	$47,000	$47,000	0.0%
			564050							$1,700	$1,700	
				This line item covers the cost of library subscriptions & professional dues to American Library Association, Federation of NC Historical Societies, Metrolina, Friends of NC Public Libraries, Mid-Atlantic Library Alliance, NC Preservation Consortium, NC Public Library Directors Association, and NC Library Association. Benefits of memberships in these organizations include free training and workshops, free/reduced conference fees and discounts on electonic resources, consortium titles, books and PR materials.							
				DUES AND SUBSCRIPTIONS	$1,325	$1,285	$1,228	$1,700	$1,700	$1,700	$1,700	0.0%
			564060	MICROFILM	$4,987	$4,893	$0	$5,000	$5,000	$5,000	$5,000	0.0%
			564070							$1,000	$1,000	
				The increase in this line item is to 1) offset the increase in subscription costs which ranges from 3% to 20% per publication and 2) provide newspaper subscriptions at West Branch. In the last two years, the library has canceled subscriptions to over 43 titles to stay under this budget line. Print newspapers are very popular with patrons and are experiencing the highest annual rate increases (15-20%).							
				PERIODICALS	$13,339	$15,235	$12,926	$15,850	$15,850	$16,850	$16,850	6.3%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6100 - LIBRARY DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156110	LIBRY EXP	564092	OTHER - A/YA	$150	$150	$150	$150	$150	$150	$150	0.0%
			575035	C/A - VEHICLES	$0	$23,879	$0	$0	$0	$0	$0	N/A
			575090							$60,000	$60,000	
				Replacement of Boiler at Main Library								
				C/A - FURN&EQUIP	$0	$0	$0	$14,811	$14,811	$60,000	$60,000	305.1%
			576020	F/A-DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN & EQUIPMENT	$0	$15,557	$0	$2,710	$2,710	$0	$0	-100.0%
			576900	F/A-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			582008	EMPLOYEE RETIREMENTS	$69	$119	$0	$125	$125	$250	$250	100.0%
			583000	PROGRAM ACTIVITIES	$19,190	$19,410	$10,150	$15,000	$15,000	$15,000	$15,000	0.0%
			585012	GRANT-SMART START	$0	$0	$0	$0	$0	$0	$0	N/A
			585073	GRANT - LSTA	$0	$20,870	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$1,968	$1,666	$781	$5,000	$5,000	$5,000	$5,000	0.0%
			590008	SALES & USE TAX	$3,037	$2,243	$665	$3,500	$3,500	$3,500	$3,500	0.0%
			Org Tot:		**$2,961,974**	**$3,079,479**	**$2,338,539**	**$3,331,290**	**$3,348,405**	**$3,667,186**	**$3,578,440**	**7.4%**
	Rev/Exp	**Total:**			**$2,961,974**	**$3,085,904**	**$2,338,539**	**$3,331,290**	**$3,348,405**	**$3,667,186**	**$3,578,440**	**7.4%**
FINAL	**TOTALS:**				**$2,635,527**	**$2,819,731**	**$2,099,666**	**$3,072,326**	**$3,010,616**	**$3,408,222**	**$3,319,476**	**8.0%**

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	LIBRARY	Department Number	6110
Position Title	PT Custodial Worker (RPL HQ)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$13,181

Justification *(please type in space below)*

This request is hire a part time custodial worker to be based at Library Headquarters (HQ). HQ has three floors with over 48,000 square feet of public space. It includes 4 urinals, 21 toilets, 10 bathroom sinks, 4 general sinks and two kitchens. This location is open to the public 61 hours per week. Door counts at HQ average 15,000 people per month (excluding 2020).

Prior to July 1, 2019, under county cleaning contracts with outside vendors, HQ received 44 hours of custodial services per week. HQ was cleaned everyday it was open to the public. Restrooms were cleaned six days a week. Meeting room floors were cleaned 5 days a week. High traffic areas were vacuumed every day. Cleaning tasks disruptive to library operations and customers were performed after HQ was closed, and supervisors were able to communicate directly to custodians about specific monthly, quarterly and annual cleaning tasks.

Since July 1, 2019, HQ has received zero custodial hours. Staff have worked together to cover basic needs but this is not a plan that can be supported long term (especially as foot traffic increases with the waning of the pandemic). Customers express concern about and criticize the level of cleanliness citing it does not meet past standards. Staffs, while accommodating janitorial additions to their regular work loads, are starting to exhibit strain in displays of cross-division conflict over accountability for monitoring public spaces, cleaning up bodily fluids in public areas and dealing with overflowing toilets. Routine maintenance tasks are delayed. HQ grounds are not walked every day to pick up trash and debris. Patrons seeing cigarette butts on the ground use it as an excuse to smoke on library property. This has resulted in more confrontations between the public and staff enforcing the no smoking rule. Meeting Room floors are not always swept daily or mopped weekly which creates potential hazards when programs for small children follow crafting programs for adults and teens. The library maintenance worker is very behind causing him visible stress. Library Administration has stepped in to assist him in triaging needs and setting work priorities due to the large number of cleaning needs being added to the usual number of unplanned maintenance needs.

In January 2020, the new library director learned that no custodial workers were going to be reassigned to HQ and it is not in future plans for HQ to receive custodial services. This information impacted staff morale.

This expansion request will return some of the custodial hours lost in 2019 to HQ. HQ has a detailed Facility Cleaning Schedule document which allows supervisors to effectively monitor the work of the custodians and keep them on track. This schedule will ensure the library will make maximum use of a part time custodial worker. Being able to hire and train our own custodian will be more efficient and ensure library specific cleaning needs are met and understood. If approved, this position will be paid out of the existing part time budget and replace page positions at Headquarters. These page positions are currently vacant. There are no other costs associated with the creation of this position

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	LIBRARY				
Position Title	PT Custodial Worker / Library Headquarters				
Hours *(per week)*	20 week x $11.53/HR	Increase	$11,987/annual	Grade	4
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 11,987.00	$ -	$ -	$ 11,987.00
Health Insurance	$910 / Mo	-	-	-	-
Medicare	1.45%	174.00	-	-	174.00
Retirement	10.21%	-	-	-	-
Social Security	6.20%	744.00	-	-	744.00
Workers Comp (Varies)	2.30%	276.00	-	-	276.00
401(k)	3.00%	-	-	-	-
Total Salary / Benefits		13,181.00	-	-	13,181.00
Other Costs NONE					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 13,181.00	$ -	$ -	$ 13,181.00

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	LIBRARY	Department Number	6110
Position Title	PT Custodial Worker (RPL South)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 13,181

Justification *(please type in space below)*

This request is to hire a part time custodial worker to be based at South Rowan Regional Library (South) in China Grove.

South has one floor with over 21,000 square feet of public space. It includes 2 urinals, 13 toilets, 14 sinks, and a public kitchen. This location is open to the public 61 hours per week. Door counts average 5,100 people per month (exluding 2020).

Prior to July 1, 2019 under county cleaning contracts with outside vendors, South received 15 hours of custodial services per week. South was cleaned everyday it was open to the public. Public restrooms were cleaned five days a week. High traffic areas were cleaned five days a week. All cleaning was performed after South was closed and caused no disruption to operations or customers. Staff was able to communicate directly to custodians about specific monthly, quarterly and annual cleaning tasks.

In July 2019, South was reduced to two custodial hours per week and zero hours since April 2020. Staff have worked together to cover basic needs not met by the current arrangement but this is not a plan that can be supported long term. Routine maintenance tasks are delayed. Staff, while accommodating about janitorial additions to their regular work loads, exhibit strain in displays of cross-division conflict over accountability for monitoring public spaces, cleaning up bodily fluids in public areas and dealing with overflowing toilets. Grounds cannot be walked every day to pick up small trash and debris. Patrons seeing cigarette butts on the ground use it as an excuse to smoke on library property. This has resulted in more confrontations between the public and staff enforcing the no smoking rule. Public restrooms are difficult to keep consistently clean and not always swept daily or mopped weekly. The sole system-wide library maintenance worker is very behind causing him visible stress. Library Administration has stepped in to assist him in triaging needs and setting work priorities due to the large number of cleaning needs being added to the usual number of unplanned maintenance needs.

This expansion request will return part of the custodial hours lost at South since 2019. Library branches have detailed facility cleaning schedules which allow supervisors to effectively monitor the work of custodians and keep them on track. This schedule will help ensure the library makes maximum use of a part time custodial worker. Being able to hire and train our own custodian will be more efficient and ensure library specific cleaning needs are met and understood. If approved, this position will be paid out of the library's existing part time budget and replace the South Branch page position which is currently vacant. There are no other costs associated with the creation of this position.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	LIBRARY				
Position Title	PT Custodial Worker / South Branch Library				
Hours *(per week)*	20 week x $11.53/HR	Increase	$11,987/annual	Grade	4
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 11,987.00	$ -	$ -	$ 11,987.00
Health Insurance	$910 / Mo	-	-	-	-
Medicare	1.45%	174.00	-	-	174.00
Retirement	10.21%	-	-	-	-
Social Security	6.20%	744.00	-	-	744.00
Workers Comp (Varies)	2.30%	276.00	-	-	276.00
401(k)	3.00%	-	-	-	-
Total Salary / Benefits		13,181.00	-	-	13,181.00
Other Costs NONE					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 13,181.00	$ -	$ -	$ 13,181.00

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	LIBRARY	Department Number	6110
Position Title	PT Custodial Worker (RPL-East)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 13,181

Justification *(please type in space below)*

This request is to hire a part time custodial worker to be based at RPL-East (East) in Rockwell.

East has two floors (no elevator) with 3,600 square feet of public space, is open to the public six days a week for 52 hours and has 4 toilets and 3 sinks. Door counts at this branch average over 5,300 people per month (not including 2020).

Prior to July 2019, under county cleaning contracts with outside vendors, East received 8 hours of cleaning services per week. Under this system, it was cleaned five of the six days it was open to the public. Public restrooms and high traffic areas were cleaned five days a week. All cleaning was performed after the library was closed with staff communicating directly with custodians about monthly, quarterly and annual cleaning tasks.

Since April 2020, East has received zero hours of janitorial assistance per week. East staff work together to cover a significant number of custodial needs which include sweeping and mopping bathroom and kitchen floors, scrubbing toilets and sinks, cleaning mirrors; vacuuming all public areas and sweeping the stairwell. This is not a plan to be supported long term (especially as foot traffic increases with the waning of the pandemic) as it has increased the work load of East staff.

A PT custodial worker at East could also assist with minor maintenance tasks thereby reducing the time library maintenance would also need to be at this branch and increase his availability to perform custodial duties at the new West Branch.

This expansion request would return custodial hours lost since July 2019 to East. Branches have detailed facility cleaning schedules which allow supervisors to effectively monitor the work of custodians and help keep them on track. This schedule helps ensure the library will make maximum use of a part time custodial worker. Being able to hire and train our own custodian will be more efficient and ensure library specific cleaning needs are met and understood.

If approved, this position will be paid out of the library's existing part time budget and replace the East Branch page position which is currently vacant. There are no other costs associated with the creation of this position.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	LIBRARY				
Position Title	PT Custodial Worker / East Branch Library				
Hours *(per week)*	20 week x $11.53/HR	Increase	$11,987/annual	Grade	4
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 11,987.00	$ -	$ -	$ 11,987.00
Health Insurance	$910 / Mo	-	-	-	-
Medicare	1.45%	174.00	-	-	174.00
Retirement	10.21%	-	-	-	-
Social Security	6.20%	744.00	-	-	744.00
Workers Comp (Varies)	2.30%	276.00	-	-	276.00
401(k)	3.00%	-	-	-	-
Total Salary / Benefits		13,181.00	-	-	13,181.00

Other Costs NONE				
Desk	-	-	-	-
Chair	-	-	-	-
Side chairs	-	-	-	-
Telephone	-	-	-	-
Computer	-	-	-	-
Bookcase	-	-	-	-
Vehicle	-	-	-	-
Travel	-	-	-	-
Training	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
	-	-	-	-
Total Equipment Costs	-	-	-	-
Total Cost	$ 13,181.00	$ -	$ -	$ 13,181.00

ROWAN COUNTY
EXPANSION NARRATIVE
POSITION UPGRADE

2022 BUDGET YEAR

Department Name	LIBRARY	Department Number	6110
Position Title	Reclass Children's Outreach Program Supervisor to Librarian I (Children's Outreach & Literacy)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 11,544

Justification *(please type in space below)*

This request is to reclassify and expand the position of FT Children's Outreach Program Supervisor (COPS) to FT Librarian I. The proposed in-house title for this position and to distinguish it from other Librarian I positions is Children's Outreach and Literacy Librarian. The COPS position will be coming open in 2021.

This request is based on the expansion of children's outreach programs resulting in increased responsibilities and skills required to perform the job. Since 2014, three new literacy based programs have been added to the COPS essential position functions (Rowan Reads to Newborns, Books-N-Bites and 1,000 Books Before Kindergarten). It is still responsible for all the original essential position functions of the COPS position. These include running the Books To Grow program (with outreach to seven+ PreK classrooms), overseeing Stories To Go (two PTB Associates, bookmobile RV, and outreach to over 15 head start and day care centers), coordinating the four week summer reading program for children 0-5yr., working in the Children's Room at headquarters and supervising youth services at headquarters when the Youth Services Supervisor is out.

The new literacy programs overseen by this position are supported in part by donations from community partners and grants which this position seeks out and writes.

The education, knowledge, and skills needed to professionally perform the workload generated by the position's new responsibilities exceed those of the Rowan County COPS job description. It now aligns with the job description of a Librarian I. A reclassification will allow the library to increase its level and quality of literacy outreach and recruit applicants with the needed education, experience and skill sets.

This position will continue to report directly to the Youth Services Supervisor. No additional or new position costs outside of salary/benefits will be incurred by the reclassification of this position.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	LIBRARY				
Position Title	Reclass Children's Outreach Program Supervisor to Librarian I (Children's Outreach and Literacy)				
Hours *(per week)*	40 From Grade 13 to 15	Increase	$7,913	Grade	Grade 13 $37,191 to Grade 15 $45,103 (10th percentile)
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 7,913.00	$ -	$ -	$ 7,913.00
Health Insurance	$910 / Mo	-	-	-	-
Medicare	1.45%	115.00	-	-	115.00
Retirement	10.21%	808.00	-	-	808.00
Social Security	6.20%	491.00	-	-	491.00
Workers Comp (Varies)	25.00%	1,979.00	-	-	1,979.00
401(k)	3.00%	238.00	-	-	238.00
Total Salary / Benefits		11,544.00	-	-	11,544.00
Other Costs NONE					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 11,544.00	$ -	$ -	$ 11,544.00

ROWAN COUNTY
PERSONNEL CHANGE NARRATIVE
NEW POSITION / RECLASSIFICATION / PROMOTION

2022 BUDGET YEAR

Department Name	LIBRARY	Department Number	6110
Position Title	Reclass Librarian II to Library Services Mgt. (Branch Operations)	Total Cost from Position Request; including wages, benefits and supplies/equipment	$ 11,650

Justification *(please type in space below)*

This request is to upgrade a Librarian II position to that of Library Services Manager (LSM). The proposed in-house title for this position and to distinguish it from the existing Library Services Manager position is Branch Operations Manager. This expanded position would become responsible for operations at two additional branches and system wide circulation services in addition to the duties and responsibilities of their current position which includes day to day supervision of South Branch.

From the early 1990s to 2007, the library had three LSM positions in its organizational structure. Around 2007 this was reduced to two LSMs and in 2017 all of the original three LSM duties where consolidated under one person. Since 2017, all eight library divisions have reported to one person. Having this much responsibility under one manager is not efficient, practical or an equitable division of responsibilities.

With the library expanding to a four branch system, the duties related to branch operations are expanded and the importance of cross-branch communications heightened. Ensuring branch patrons are given quality, efficient, prompt, and competent assistance through a consistent user experience no matter what library branch they utilize is a top priority for the library. A lead branch operations manager will be more efficient and practical in meeting this goal.

An upgrade will allow inconsistencies in services and the application of library and Rowan County policies and procedures at East, South and West to be more quickly identified and remedied. Circulation is one area where deviations from library policies and procedures can easily occur resulting in an entire branch serving its patrons differently from others with negative outcomes.

The organization would be better served by consolidating management of East, South, West and system wide circulation operations back under one LSM as had been the case for many years prior to 2016. The workload generated by this consolidation exceeds the role of a Librarian II and is appropriately classified as a Library Services Manager under Rowan County job descriptions.

This position will report directly to the Library Director. When the Library Director and Library Services Manager are both out, this position will serve as acting director.

The staff member holding this Librarian II position previously supervised HQ Circulation Services, East Branch and since October 2020 has been Interim South Branch Supervisor. They have worked closely with Library Management on the West Branch Library project and are on the search committee for West Branch staff. They are completing their Masters degree in library science and are qualified for this position. No additional or new position costs outside of salary/benefits will be incurred by the reclassification of this position.

ROWAN COUNTY
PAYROLL WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	LIBRARY				
Position Title	Reclass Librarian II to Library Services Manager (Branch Operations Manager)				
Hours *(per week)*	40	Difference between Grade 17 and 19 up to 10th percentile	$ 9,617.00	Grade	17 to 19 at 10% percentile
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		No

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 9,617.00	$ -	$ -	$ 9,617.00
Health Insurance	$910 / Mo	-	-	-	-
Medicare	1.45%	140.00	-	-	140.00
Retirement	10.21%	982.00	-	-	982.00
Social Security	6.20%	597.00	-	-	597.00
Workers Comp (Varies)	0.25%	25.00	-	-	25.00
401(k)	3.00%	289.00	-	-	289.00
Total Salary / Benefits		11,650.00	-	-	11,650.00
Other Costs NONE					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		-	-	-	-
Computer		-	-	-	-
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		-	-	-	-
		-	-	-	-
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		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		-	-	-	-
Total Cost		$ 11,650.00	$ -	$ -	$ 11,650.00

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 6200 - PARKS AND RECREATION DEPT

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1146230	PARK REV	425015	PARK CONCESSIONS	($201,215)	($107,665)	($34,097)	($172,500)	($172,500)	($172,500)	($200,000)	15.9%
			425016	CONCESSIONS:PENNY MACHINE	$0	$0	$0	$0	$0	$0	$0	N/A
			447001	AUTUMN JUBILEE	($58,350)	($52,941)	$1,115	($53,000)	($53,000)	($50,000)	($50,000)	-5.7%
			453070	PARK FISHING FEES	($3,917)	($1,637)	($3)	($3,000)	($3,000)	($3,000)	($3,000)	0.0%
			453072	PARK GOLF FEES	($65,465)	($35,463)	($15,799)	($55,000)	($55,000)	($55,000)	($55,000)	0.0%
			453074	PARK SHELTER FEES	($63,015)	($28,362)	($23,077)	($50,000)	($50,000)	($50,000)	($50,000)	0.0%
			462015	PARK BOAT RENTALS	($34,877)	($23,692)	$0	($30,000)	($30,000)	($30,000)	($30,000)	0.0%
			462020	RENT-CELL TOWERS	($15,180)	($15,180)	($13,915)	($13,200)	($13,200)	($13,200)	($13,200)	0.0%
			464019	GOLF DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			464058	MURTIS NICHOLAS DONATION	($1,907)	($71)	$0	$0	$0	$0	$0	N/A
			489020	PARKS-MISCELLANEOUS	($432)	($589)	($51)	($300)	($300)	($300)	($300)	0.0%
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($444,358)**	**($265,600)**	**($85,827)**	**($377,000)**	**($377,000)**	**($374,000)**	**($401,500)**	**6.5%**
	1146231	THREC REV	464020	SENIOR GAMES DONATIONS	($16,254)	($9,780)	($2,210)	($10,000)	($10,000)	($10,000)	($10,000)	0.0%
			464100	RESTRICTED DONATIONS	($1,170)	($2,085)	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($22,091)	$0	$0	N/A
			Org Tot:		**($17,424)**	**($11,865)**	**($2,210)**	**($10,000)**	**($32,091)**	**($10,000)**	**($10,000)**	**0.0%**
	1146232	GEMMNG REV	425015	PARK CONCESSIONS	($21,054)	($12,784)	($13,111)	($15,000)	($15,000)	($15,000)	($15,000)	0.0%
			425017	PARK GEM MINING JEWELRY	($15,968)	($8,262)	($8,348)	($12,000)	($12,000)	($12,000)	($12,000)	0.0%
			425018	PARK GEM MINING RAW GEMS	($269,645)	($151,312)	($77,629)	($217,500)	($217,500)	($217,500)	($225,000)	3.4%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 | **Department:** 6200 - PARKS AND RECREATION DEPT | **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1146232	GEMMNG REV	**Org Tot:**		**($306,668)**	**($172,358)**	**($99,088)**	**($244,500)**	**($244,500)**	**($244,500)**	**($252,000)**	**3.1%**
	1146233	TRNCAR REV	425031	HURLEY STATION CONCESSIO	($49,117)	($25,987)	($4,510)	($33,750)	($33,750)	($33,750)	($33,750)	0.0%
			453028	CAROUSEL FEES	($85,118)	($47,216)	($5,253)	($65,000)	($65,000)	($65,000)	($65,000)	0.0%
			453092	TRAIN FEES	($98,197)	($54,324)	($5,222)	($75,000)	($75,000)	($75,000)	($75,000)	0.0%
			Org Tot:		**($232,432)**	**($127,527)**	**($14,985)**	**($173,750)**	**($173,750)**	**($173,750)**	**($173,750)**	**0.0%**
	1146234	CAMP REV	425019	CAMP STORE CONCESSIONS	($21,367)	($12,150)	($9,560)	($15,000)	($15,000)	($15,000)	($15,000)	0.0%
			453068	PARK CAMPING FEES	($207,089)	($133,233)	($135,964)	($150,000)	($150,000)	($150,000)	($175,000)	16.7%
			462025	PARK CABIN RENTALS	($33,341)	($14,408)	($15,757)	($22,500)	($22,500)	($22,500)	($22,500)	0.0%
			Org Tot:		**($261,797)**	**($159,791)**	**($161,281)**	**($187,500)**	**($187,500)**	**($187,500)**	**($212,500)**	**13.3%**
	1146237	ELLIS REV	425015	PARK CONCESSIONS	($2,969)	($868)	($506)	($2,100)	($2,100)	($2,100)	($2,100)	0.0%
			434019	CONNECT NC BOND GRANT	($13,688)	$0	$0	$0	$0	$0	$0	N/A
			434071	NCDENR GRANT	$0	$0	$0	$0	$0	$0	$0	N/A
			447000	PROGRAM ACTIVITIES	($320)	($145)	($60)	($250)	($250)	($250)	($250)	0.0%
			453074	PARK SHELTER FEES	($17,290)	($9,326)	($6,230)	($11,250)	($11,250)	($11,250)	($11,250)	0.0%
			464100	RESTRICTED DONATIONS	($330)	$0	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($34,597)**	**($10,340)**	**($6,796)**	**($13,600)**	**($13,600)**	**($13,600)**	**($13,600)**	**0.0%**
	1146238	SLOAN REV	425015	PARK CONCESSIONS	($431)	($1,069)	($1,138)	($500)	($500)	($500)	($500)	0.0%
			434238	SLOAN PARK EASEMENT	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
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REV	1146238	SLOAN REV	453074	PARK SHELTER FEES	($7,567)	($3,692)	($2,557)	($6,000)	($6,000)	($6,000)	($6,000)	0.0%
			464021	FARM LIFE CENTER DONATION	$0	$0	$0	$0	$0	$0	$0	N/A
			464100	RESTRICTED DONATIONS	$0	($225)	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($7,998)**	**($4,986)**	**($3,695)**	**($6,500)**	**($6,500)**	**($6,500)**	**($6,500)**	**0.0%**
	1146239	DUNNS REV	425015	PARK CONCESSIONS	($304)	($250)	($130)	($300)	($300)	($300)	($300)	0.0%
			464022	MUSIC ON THE MT	$0	$0	$0	$0	$0	$0	$0	N/A
			464100	RESTRICTED DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRSTRSTD	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($304)**	**($250)**	**($130)**	**($300)**	**($300)**	**($300)**	**($300)**	**0.0%**
	1146240	WOODLEAF	425015	PARK CONCESSIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			453074	PARK SHELTER FEES	$0	$0	$0	$0	$0	$0	$0	N/A
			464100	RESTRICTED DONATIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**($1,305,578)**	**($752,716)**	**($374,012)**	**($1,013,150)**	**($1,035,241)**	**($1,010,150)**	**($1,070,150)**	**5.6%**
EXP	1156230	PARK EXP	510005	SALARIES-REGULAR	$323,848	$351,017	$302,098	$370,411	$370,411	$387,113	$396,950	7.2%
			510010	SALARIES-OVERTIME	$225	$101	$28	$50	$50	$0	$0	-100.0%
			510015	SALARIES-PART TIME	$181,016	$160,171	$52,942	$182,000	$182,000	$200,000	$211,500	16.2%
			510020	SALARIES-PER DIEM	$120	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$71,141	$78,975	$72,016	$79,680	$79,680	$87,360	$87,360	9.6%

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EXP	1156230	PARK EXP	520010	MEDICARE TAX	$7,094	$7,251	$5,019	$8,225	$8,225	$8,356	$8,933	8.6%
			520015	RETIREMENT	$25,227	$31,836	$31,250	$37,833	$37,833	$39,528	$44,541	17.7%
			520020	SOCIAL SECURITY TAX	$30,334	$31,003	$21,408	$34,300	$34,300	$35,888	$38,336	11.8%
			520025	WORKERS COMPENSATION	$9,068	$8,513	$5,875	$10,947	$10,947	$11,208	$11,678	6.7%
			520030	401(K) CONTRIBUTIONS	$9,413	$10,249	$9,182	$11,125	$11,125	$11,617	$12,806	15.1%
			520040	COVID-19 PAYROLL BENEFITS	$0	($38)	($1,608)	$0	$0	$0	$0	N/A
			532046	SECURITY SERVICES	$13,099	$17,940	$8,361	$17,000	$17,000	$18,000	$18,000	5.9%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$3,968	$6,507	$5,155	$12,000	$12,000	$12,000	$12,000	0.0%
			534050	TECH SERV-WATER&SOIL TEST	$2,617	$1,681	$1,317	$2,000	$2,000	$2,000	$2,000	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$11,158	$19,248	$6,494	$12,000	$12,000	$14,000	$12,000	0.0%
			543005							$20,000	$20,000	
				Increase due to new building and aging of others								
				R&M-BUILDINGS	$14,726	$15,545	$5,680	$6,000	$6,000	$20,000	$6,000	0.0%
			543015	R&M-EQUIPMENT	$3,050	$10,989	$4,553	$5,000	$5,000	$8,000	$5,000	0.0%
			543020	R&M-VEHICLES	$965	$2,405	$956	$2,500	$2,500	$2,500	$2,500	0.0%
			543025	R&M-SIGNS	$665	$258	$88	$900	$900	$900	$900	0.0%
			543040	R&M-FARM HOUSE/DNP	$39	$6,745	$612	$1,000	$1,000	$1,000	$1,000	0.0%
			543046	R&M-GOLF COURSE	$760	$333	$141	$1,000	$1,000	$1,000	$1,000	0.0%
			543047	R&M-PADDLE BOATS	$117	$350	$141	$500	$500	$500	$500	0.0%
			543055							$300	$300	
				Pay Phone campground								
				R&M-TELEPHONES	$0	$0	$0	$0	$0	$300	$300	N/A
			543900	R&M-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			544010	EQUIPMENT RENTAL	$627	$576	$595	$650	$650	$650	$650	0.0%

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EXP	1156230	PARK EXP	544042							$1,900	$1,900	
				Eagle Point and Dan Nicholas Park								
				RENT-PORTABLE TOILETS	$1,440	$1,500	$1,590	$1,900	$1,900	$1,900	$1,900	0.0%
			550007	COST PER COPY	$1,295	$1,315	$521	$1,500	$1,500	$1,500	$1,500	0.0%
			553005	TELEPHONE	$6,572	$7,528	$5,738	$10,000	$10,000	$10,300	$12,000	20.0%
			554000	ADVERTISING	$19,556	$10,395	$1,538	$18,000	$18,000	$18,000	$18,000	0.0%
			555000	PRINTING	$6,000	$5,046	$0	$7,000	$7,000	$7,000	$7,000	0.0%
			556000	UNIFORMS	$2,837	$1,926	$1,438	$1,500	$1,500	$2,500	$2,500	66.7%
			557000	POSTAGE	$2,127	$1,669	$367	$2,000	$2,000	$2,000	$2,000	0.0%
			558000							$2,000	$2,000	
				Increase for Park Maintenance II to attend Park Maintenance Management School Part II								
				TRAVEL	$4,983	$5,500	$0	$4,500	$4,500	$7,500	$7,500	66.7%
			559000							$250	$250	
				Two staff members to attend Safe Service Class for serving food at Concessions								
				TRAINING	$1,420	$2,493	$620	$2,000	$2,000	$3,250	$3,250	62.5%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$9,400	$9,400	$9,400	$9,400	0.0%
			561004	CHEMICALS	$293	$151	$0	$800	$800	$600	$600	-25.0%
			561005	OFFICE SUPPLIES	$1,440	$2,012	$453	$2,500	$2,500	$2,500	$2,500	0.0%
			561012	CONCESSIONS SUPPLIES	$86,372	$50,980	$22,198	$100,000	$100,000	$110,000	$100,000	0.0%
			561021	FISHING SUPPLIES	$927	$518	$30	$1,000	$1,000	$1,000	$1,000	0.0%
			561030							$18,000	$18,000	
				Increase due to new facility and hand sanitizer stations.								
				JANITORIAL SUPPLIES	$16,000	$16,000	$6,378	$13,000	$13,000	$18,000	$13,000	0.0%
			561040	MAINTENANCE SUPPLIES	$2,160	$2,792	$3,444	$3,500	$3,500	$3,500	$3,500	0.0%

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EXP	1156230	PARK EXP	561070	RECREATION SUPPLIES	$3,277	$1,778	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			561085	VEHICLE SUPPLIES	$730	$669	$530	$1,000	$1,000	$1,000	$1,000	0.0%
			561090	OTHER SUPPLIES	$228	$500	$0	$500	$500	$500	$500	0.0%
			561095	OTHER SMALL EQMT	$8,139	$8,357	$6,295	$8,000	$8,000	$8,000	$8,000	0.0%
			562005	ELECTRICITY	$52,496	$47,933	$28,709	$65,000	$65,000	$65,000	$65,000	0.0%
			562010	HEATING OIL	$2,217	$285	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$18,752	$20,434	$14,874	$21,000	$21,000	$21,000	$42,000	100.0%
			562030							$3,000	$3,000	
				Gas Heat								
				PROPANE GAS	$0	$1,053	$0	$2,000	$2,000	$5,000	$12,000	500.0%
			564050	DUES AND SUBSCRIPTIONS	$1,970	$2,177	$1,976	$2,000	$2,000	$2,500	$2,500	25.0%
			574045							$10,000	$10,000	
				Including paving in front of Gem Mine								
				C/A-PAVING	$9,862	$0	$0	$0	$0	$10,000	$0	N/A
			574090							$25,000	$25,000	
				Shading to cover the existing playground at DNP. With no trees around the equipment can be hot to touch plus it would protect the equipment from sun rays.								
				C/A - OTHER EQUIPMENT	$99,783	$0	$0	$0	$0	$25,000	$0	N/A
			575035							$30,000	$30,000	
				Replacement of vehicle #0426 Mileage 133,667								
				C/A - VEHICLES	$29,351	$0	$0	$0	$0	$30,000	$0	N/A
			576020							$2,500	$2,500	
				Current copier will stay for Nature Center staff								
				F/A - DP EQUIPMENT	$0	$0	$0	$0	$0	$2,500	$0	N/A
			576030							$5,000	$5,000	

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EXP	1156230	PARK EXP	576030	Tables, desk, chairs and other items needed for new concession/office area.								
				F/A-FURN & EQUIPMENT	$33,205	$3,265	$0	$3,400	$3,400	$5,000	$0	-100.0%
			576900							$8,000	$8,000	
				Repair tripping hazards in sidewalk due to tree roots and cracks. Second repair								
				F/A-OTHER	$2,190	$0	$0	$0	$0	$8,000	$8,000	N/A
			583000	PROGRAM ACTIVITIES	$2,502	$3,485	$290	$3,750	$3,750	$4,250	$4,250	13.3%
			583012	AUTUMN JUBILEE	$49,491	$49,806	$0	$45,000	$37,900	$50,000	$50,000	11.1%
			590002	BANK CREDIT CARD FEES	$3,720	$2,648	$405	$4,500	$4,500	$4,500	$4,500	0.0%
			590008	SALES & USE TAX	$41,721	$24,869	$3,483	$50,000	$50,000	$50,000	$50,000	0.0%
			Org Tot:		**$1,258,270**	**$1,055,413**	**$640,247**	**$1,183,871**	**$1,183,871**	**$1,357,120**	**$1,311,354**	**10.8%**
	1156231	THREC EXP	510005	SALARIES-REGULAR	$146,717	$152,808	$111,548	$155,099	$155,099	$161,345	$162,610	4.8%
				SALARIES-REGULAR	$0	$386	$377	$0	$377	$0	$0	N/A
			510015	SALARIES-PART TIME	$8,318	$7,507	$0	$8,700	$8,700	$8,700	$8,700	0.0%
			520005	HEALTH INSURANCE	$34,113	$40,273	$30,212	$39,840	$39,840	$32,760	$32,760	-17.8%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$0	$0	$0	$0	$0	$0	N/A
			520010	MEDICARE TAX	$2,121	$2,126	$1,444	$2,227	$2,227	$2,331	$2,358	5.9%
			520015	RETIREMENT	$11,515	$13,886	$11,427	$15,836	$15,836	$16,475	$16,843	6.4%
			520020	SOCIAL SECURITY TAX	$9,068	$9,059	$6,028	$9,260	$9,260	$9,706	$9,789	5.7%
			520025	WORKERS COMPENSATION	$2,758	$2,777	$2,016	$3,093	$3,093	$3,206	$3,218	4.0%
			520030	401(K) CONTRIBUTIONS	$4,026	$3,984	$3,063	$4,656	$4,656	$4,842	$4,885	4.9%
			520040	COVID-19 PAYROLL BENEFITS	$0	($166)	($194)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$166	$194	$0	$194	$0	$0	N/A

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EXP	1156231	THREC EXP	550007	COST PER COPY	$729	$734	$36	$1,850	$1,850	$1,500	$1,500	-18.9%
			553005	TELEPHONE	$1,498	$987	$545	$2,800	$2,800	$2,800	$2,800	0.0%
			555000	PRINTING	$0	$167	$42	$200	$200	$200	$200	0.0%
			556000	UNIFORMS	$1,258	$1,046	$502	$500	$1,000	$1,200	$1,200	140.0%
			557000	POSTAGE	$1,311	$1,107	$597	$1,400	$1,400	$1,400	$1,400	0.0%
			558000	TRAVEL	$6,962	$6,423	$1,873	$8,500	$7,500	$8,500	$8,500	0.0%
			559000	TRAINING	$558	$495	$190	$700	$200	$700	$700	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$800	$800	$800	$800	0.0%
			561005	OFFICE SUPPLIES	$1,297	$1,146	$1,217	$1,320	$1,820	$1,320	$1,320	0.0%
			561015	EDUCATIONAL SUPPLIES	$150	$150	$0	$150	$150	$150	$150	0.0%
			561095	OTHER SMALL EQMT	$638	$673	$519	$700	$1,200	$700	$700	0.0%
			564050	DUES AND SUBSCRIPTIONS	$816	$544	$115	$700	$700	$700	$700	0.0%
			582008	EMPLOYEE RETIREMENTS	$117	$0	$0	$0	$0	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$4,892	$5,241	$1,824	$6,000	$6,000	$6,000	$6,000	0.0%
			583041	DONATIONS	$611	$3,592	$1,105	$5,000	$6,900	$5,000	$5,000	0.0%
			583054	SENIOR GAMES ACTIVITIES	$14,700	$4,583	$0	$10,000	$30,191	$10,000	$10,000	0.0%
			583056	SENIOR GAMES COORDINATOR	$5,821	$4,813	$996	$6,000	$6,000	$7,000	$7,000	16.7%
			584009	TRANSPORTATION CONTRACT	$21,659	$21,880	$0	$30,000	$30,000	$30,000	$30,000	0.0%
			Org Tot:		**$291,012**	**$286,389**	**$175,676**	**$315,331**	**$337,993**	**$317,335**	**$319,133**	**1.2%**
	1156232	GEMMNG EXP	510005	SALARIES-REGULAR	$42,994	$45,136	$36,747	$46,257	$46,257	$48,659	$50,191	8.5%
				SALARIES-REGULAR	$0	$0	$1,557	$0	$1,558	$0	$0	N/A
			510015	SALARIES-PART TIME	$54,416	$38,540	$15,278	$56,000	$56,000	$56,000	$56,000	0.0%
			520005	HEALTH INSURANCE	$9,953	$10,091	$9,009	$9,960	$9,960	$10,920	$10,920	9.6%

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EXP	1156232	GEMMNG EXP	520010	MEDICARE TAX	$1,406	$1,208	$770	$1,561	$1,561	$1,595	$1,618	3.7%
			520015	RETIREMENT	$3,377	$4,090	$3,911	$4,723	$4,723	$4,969	$5,210	10.3%
			520020	SOCIAL SECURITY TAX	$6,011	$5,111	$3,249	$6,324	$6,324	$6,472	$6,573	3.9%
			520025	WORKERS COMPENSATION	$1,845	$1,528	$979	$2,233	$2,233	$2,276	$2,298	2.9%
			520030	401(K) CONTRIBUTIONS	$1,290	$1,354	$1,149	$1,388	$1,388	$1,460	$1,506	8.5%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($716)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$716	$0	$717	$0	$0	N/A
			542020							$4,000	$4,000	
				Fencing by the Gem Mine needs repairs/replacing in sections. This is a safety hazard to the public and staff.								
				CLEANING&MAINT-GROUND MAINT	$1,000	$1,400	$763	$5,400	$5,400	$9,400	$9,400	74.1%
			543005							$800	$800	
				Current sign is faded and aged. Needs to be updated with new logo.								
				R&M-BUILDINGS	$2,662	$2,253	$722	$3,600	$3,600	$3,600	$3,600	0.0%
			555000	PRINTING	$620	$1,000	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			556000	UNIFORMS	$396	$392	$0	$400	$400	$400	$400	0.0%
			558000	TRAVEL	$2,713	$2,194	$0	$3,200	$3,200	$3,200	$3,200	0.0%
			559000	TRAINING	$0	$0	$0	$200	$200	$200	$200	0.0%
			561005	OFFICE SUPPLIES	$200	$180	$53	$200	$200	$200	$200	0.0%
			561015	EDUCATIONAL SUPPLIES	$43	$0	$0	$100	$100	$100	$100	0.0%
			561018	DISPLAYS/EXHIBITS	$0	$188	$0	$200	$200	$200	$200	0.0%
			561026	GEM MINING SUPPLIES	$1,996	$1,860	$185	$2,200	$2,200	$2,200	$2,200	0.0%
			561030	JANITORIAL SUPPLIES	$100	$150	$17	$150	$150	$150	$150	0.0%
			561076	PURCHASE FOR RESALE-NOVELTIES	$9,000	$8,286	$1,918	$9,000	$9,000	$9,000	$9,000	0.0%

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EXP	1156232	GEMMNG EXP	561077	PURCHASE FOR RESALE-JEWELRY	$13,695	$14,966	$3,030	$15,000	$15,000	$15,000	$15,000	0.0%
			561078	PURCHASE FOR RESALE-RAW GEMS	$59,733	$48,220	$0	$65,000	$65,000	$65,000	$65,000	0.0%
			561095	OTHER SMALL EQMT	$697	$590	$303	$600	$600	$600	$600	0.0%
			562005	ELECTRICITY	$3,911	$3,202	$1,690	$6,000	$6,000	$6,000	$6,000	0.0%
			575090	C/A - FURN&EQUIP	$0	$9,787	$0	$0	$0	$0	$0	N/A
			576030	F/A - FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$1,741	$1,322	$720	$3,000	$3,000	$3,000	$3,000	0.0%
			Org Tot:		**$219,800**	**$203,046**	**$82,050**	**$243,696**	**$245,971**	**$251,601**	**$253,566**	**4.1%**
	1156233	TRNCAR EXP	510015	SALARIES-PART TIME	$34,938	$26,282	$834	$40,000	$40,000	$40,000	$35,000	-12.5%
			520010	MEDICARE TAX	$507	$381	$12	$600	$600	$600	$600	0.0%
			520020	SOCIAL SECURITY TAX	$2,166	$1,629	$52	$2,500	$2,500	$2,500	$2,500	0.0%
			520025	WORKERS COMPENSATION	$836	$604	$19	$1,000	$1,000	$1,000	$1,000	0.0%
			543035	R&M-CAROUSEL	$847	$2,150	$0	$1,800	$1,800	$1,800	$1,800	0.0%
			543050	R&M-TRAIN	$4,945	$20,844	$0	$0	$0	$31,000	$0	N/A
			556000	UNIFORMS	$236	$0	$0	$500	$500	$500	$500	0.0%
			561028	PUR FOR RESALE-HURLEY STATION	$29,456	$29,213	$0	$32,000	$32,000	$32,000	$32,000	0.0%
			562005	ELECTRICITY	$5,622	$3,548	$1,056	$6,500	$6,500	$6,500	$6,500	0.0%
			590002	BANK CREDIT CARD FEES	$6,109	$3,724	$29	$7,500	$7,500	$7,500	$7,500	0.0%
			Org Tot:		**$85,662**	**$88,375**	**$2,002**	**$92,400**	**$92,400**	**$123,400**	**$87,400**	**-5.4%**
	1156234	CAMPGROUND	510005	SALARIES-REGULAR	$33,449	$34,669	$28,975	$35,075	$35,075	$36,346	$36,496	4.1%
			510010	SALARIES-OVERTIME	$0	$0	$0	$200	$200	$0	$0	-100.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6200 - PARKS AND RECREATION DEPT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156234	CAMPGROUND	510015	SALARIES-PART TIME	$32,022	$21,166	$15,472	$24,000	$24,000	$34,000	$34,000	41.7%
			520005	HEALTH INSURANCE	$9,000	$10,091	$9,009	$9,960	$9,960	$10,920	$10,920	9.6%
			520008	HEALTH INSURANCE-RETIREES	$9,360	$9,960	$9,100	$9,960	$10,920	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$938	$799	$634	$1,005	$1,005	$812	$817	-18.7%
			520015	RETIREMENT	$2,628	$3,143	$2,958	$3,601	$3,601	$3,711	$3,780	5.0%
			520020	SOCIAL SECURITY TAX	$4,012	$3,415	$2,713	$4,333	$4,333	$3,486	$3,504	-19.1%
			520025	WORKERS COMPENSATION	$1,410	$1,115	$881	$1,542	$1,542	$1,155	$1,158	-24.9%
			520030	401(K) CONTRIBUTIONS	$1,004	$1,040	$869	$1,063	$1,063	$1,091	$1,100	3.5%
			543036	R&M-CAMPGROUND	$6,498	$5,078	$2,611	$4,500	$4,500	$6,000	$6,000	33.3%
			561012	CONCESSIONS SUPPLIES	$10,333	$8,727	$4,478	$11,000	$11,000	$11,000	$11,000	0.0%
			561030	JANITORIAL SUPPLIES	$1,726	$1,575	$42	$1,900	$1,400	$1,900	$1,900	0.0%
			561095	OTHER SMALL EQMT	$1,808	$991	$617	$1,000	$1,000	$1,000	$1,000	0.0%
			562005	ELECTRICITY	$17,604	$12,525	$6,018	$22,000	$22,000	$22,000	$22,000	0.0%
			573000	C/A - BLDG	$0	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A - FURN & EQUIPMENT	$10,537	$5,640	$0	$0	$1,000	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$499	$499	$0	$500	$0	$500	$500	0.0%
			590002	BANK CREDIT CARD FEES	$7,891	$7,215	$2,951	$15,000	$15,000	$15,000	$15,000	0.0%
			Org Tot:		**$150,721**	**$127,647**	**$87,330**	**$146,639**	**$147,599**	**$159,841**	**$160,095**	**9.2%**
	1156237	ELLIS EXP	510005	SALARIES-REGULAR	$77,038	$80,487	$68,312	$82,659	$82,659	$86,953	$89,617	8.4%
			510015	SALARIES-PART TIME	$11,234	$9,250	$7,606	$12,300	$12,300	$12,300	$12,300	0.0%
			520005	HEALTH INSURANCE	$19,914	$20,182	$18,018	$19,920	$19,920	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$1,268	$1,296	$1,100	$1,392	$1,392	$1,454	$1,502	7.9%
			520015	RETIREMENT	$6,013	$7,296	$6,973	$8,441	$8,441	$8,879	$9,300	10.2%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6200 - PARKS AND RECREATION DEPT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156237	ELLIS EXP	520020	SOCIAL SECURITY TAX	$5,423	$5,541	$4,704	$5,895	$5,895	$6,160	$6,328	7.3%
			520025	WORKERS COMPENSATION	$1,637	$1,618	$1,369	$1,789	$1,789	$1,866	$1,901	6.3%
			520030	401(K) CONTRIBUTIONS	$2,296	$2,415	$2,049	$2,481	$2,481	$2,609	$2,694	8.6%
			541040	UTILITY SERVICES-WATER	$73	$74	$49	$120	$120	$120	$120	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$1,561	$5,660	$1,914	$2,200	$2,200	$2,200	$2,200	0.0%
			543005	R&M-BUILDINGS	$2,943	$6,711	$2,240	$4,250	$4,250	$4,250	$4,250	0.0%
			543015	R&M-EQUIPMENT	$1,501	$842	$451	$2,000	$2,000	$2,000	$2,000	0.0%
			543048	R&M-PARK GROUNDS	$1,109	$629	$0	$750	$750	$1,500	$1,500	100.0%
			544010	EQUIPMENT RENTAL	$0	$0	$0	$250	$250	$250	$250	0.0%
			544042	RENT-PORTABLE TOILETS	$720	$720	$690	$720	$720	$720	$720	0.0%
			553005	TELEPHONE	$2,158	$2,159	$157	$2,500	$2,500	$2,200	$500	-80.0%
			556000	UNIFORMS	$385	$391	$312	$400	$400	$400	$400	0.0%
			561005	OFFICE SUPPLIES	$288	$294	$154	$300	$300	$300	$300	0.0%
			561012	CONCESSIONS SUPPLIES	$1,307	$717	$542	$2,200	$2,200	$2,200	$2,200	0.0%
			561030	JANITORIAL SUPPLIES	$982	$1,000	$552	$1,000	$1,000	$1,000	$1,000	0.0%
			561040	MAINTENANCE SUPPLIES	$502	$550	$200	$700	$700	$700	$700	0.0%
			561070	RECREATION SUPPLIES	$357	$325	$202	$400	$400	$400	$400	0.0%
			561095	OTHER SMALL EQMT	$1,007	$669	$0	$700	$700	$700	$700	0.0%
			562005	ELECTRICITY	$10,478	$10,382	$6,125	$14,000	$14,000	$14,000	$14,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$1,193	$983	$283	$1,750	$1,750	$1,750	$3,500	100.0%
			574000							$14,000	$14,000	
				Resurfacing parking lot								
				C/A - OTHER IMPROVEMENTS	$0	$0	$0	$0	$0	$14,000	$0	N/A
			574026	C/A - PLAYGROUND EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6200 - PARKS AND RECREATION DEPT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156237	ELLIS EXP	574090	C/A - OTHER EQUIPMENT	$16,342	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A - FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$0	$2,000	$0	$0	$0	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$446	$0	$239	$600	$600	$600	$600	0.0%
			585018	CONNECT NC BOND GRANT	$17,110	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$23	$168	$117	$1,800	$1,800	$1,800	$1,800	0.0%
			Org Tot:		**$185,308**	**$162,359**	**$124,359**	**$171,517**	**$171,517**	**$193,151**	**$182,622**	**6.5%**
	1156238	SLOAN EXP	510005	SALARIES-REGULAR	$70,228	$73,534	$62,107	$75,078	$75,078	$78,495	$79,308	5.6%
			510015	SALARIES-PART TIME	$12,182	$9,787	$6,166	$15,000	$15,000	$15,000	$15,000	0.0%
			520005	HEALTH INSURANCE	$19,914	$20,182	$18,018	$19,920	$19,920	$21,840	$21,840	9.6%
			520010	MEDICARE TAX	$1,194	$1,208	$990	$1,384	$1,384	$1,133	$1,152	-16.8%
			520015	RETIREMENT	$5,517	$6,666	$6,341	$7,666	$7,666	$8,015	$16,134	110.5%
			520020	SOCIAL SECURITY TAX	$5,105	$5,164	$4,232	$5,631	$5,631	$4,842	$4,895	-13.1%
			520025	WORKERS COMPENSATION	$1,541	$1,507	$1,235	$1,752	$1,752	$1,414	$1,421	-18.9%
			520030	401(K) CONTRIBUTIONS	$2,107	$2,206	$1,863	$2,253	$2,253	$2,356	$2,384	5.8%
			533001	CONTRACTED SERVICES	$0	$0	$0	$0	$0	$0	$0	N/A
			542020	CLEANING&MAINT-GROUND MAINT	$2,000	$2,500	$575	$2,500	$2,500	$2,500	$2,500	0.0%
			543005	R&M-BUILDINGS	$3,177	$1,228	$1,222	$2,800	$2,800	$4,800	$4,800	71.4%
			543015	R&M-EQUIPMENT	$1,159	$1,155	$1,368	$2,300	$2,300	$2,500	$2,500	8.7%
			543045	R&M-FARM HOUSE/SLOAN	$9,460	$1,993	$0	$500	$500	$1,000	$1,000	100.0%
			550007	COST PER COPY	$10	$11	$5	$100	$100	$100	$100	0.0%
			553005	TELEPHONE	$7,230	$8,439	$1,781	$6,800	$6,800	$6,800	$4,660	-31.5%
			556000	UNIFORMS	$72	$201	$0	$450	$450	$450	$450	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6200 - PARKS AND RECREATION DEPT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156238	SLOAN EXP	561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			561005	OFFICE SUPPLIES	$138	$135	$44	$200	$200	$200	$200	0.0%
			561012	CONCESSIONS SUPPLIES	$500	$497	$469	$500	$500	$500	$500	0.0%
			561030	JANITORIAL SUPPLIES	$666	$1,200	$722	$1,200	$1,200	$1,200	$1,200	0.0%
			561040	MAINTENANCE SUPPLIES	$480	$0	$140	$600	$600	$600	$600	0.0%
			561070	RECREATION SUPPLIES	$600	$0	$0	$600	$600	$600	$600	0.0%
			561095	OTHER SMALL EQMT	$471	$873	$0	$0	$0	$1,000	$1,000	N/A
			562005	ELECTRICITY	$10,557	$8,902	$6,836	$13,000	$13,000	$13,000	$13,000	0.0%
			562010	HEATING OIL	$0	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$3,208	$3,314	$523	$4,000	$4,000	$4,000	$8,000	100.0%
			574000							$45,000	$45,000	
				Rebuild water wheel								
				C/A - OTHER IMPROVEMENTS	$6,561	$0	$0	$0	$0	$45,000	$0	N/A
			575090	C/A - FURN&EQUIP	$0	$20,215	$0	$0	$0	$0	$0	N/A
			576030	F/A - FURN & EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$198	$213	$0	$600	$600	$600	$600	0.0%
			583097	DONATION EXPENDITURES	$0	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	($82)	$90	$42	$1,700	$1,700	$1,000	$1,000	-41.2%
			Org Tot:		**$164,193**	**$171,219**	**$114,679**	**$167,534**	**$167,534**	**$219,945**	**$185,844**	**10.9%**
	1156239	DUNNS EXP	510015	SALARIES-PART TIME	$17,424	$22,446	$16,185	$18,000	$18,000	$18,000	$18,000	0.0%
			520010	MEDICARE TAX	$253	$326	$235	$300	$300	$300	$300	0.0%
			520020	SOCIAL SECURITY TAX	$1,080	$1,392	$1,003	$1,200	$1,200	$1,200	$1,200	0.0%
			520025	WORKERS COMPENSATION	$327	$404	$291	$500	$500	$500	$500	0.0%

ROWAN COUNTY
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MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6200 - PARKS AND RECREATION DEPT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156239	DUNNS EXP	542020	CLEANING&MAINT-GROUND MAINT	$0	$45	$0	$400	$400	$400	$400	0.0%
			543005							$1,000	$1,000	
				Building and grounds are aging need more repairs.								
				R&M-BUILDINGS	$250	$580	$120	$1,000	$1,000	$1,000	$1,000	0.0%
			543020	R&M-VEHICLES	$67	$136	$0	$250	$250	$250	$250	0.0%
			553005	TELEPHONE	$400	$464	$468	$750	$750	$750	$750	0.0%
			556010	CLOTHING	$273	$267	$278	$300	$300	$300	$300	0.0%
			561012	CONCESSIONS SUPPLIES	$0	$90	$0	$250	$250	$400	$400	60.0%
			561030	JANITORIAL SUPPLIES	$65	$60	$19	$210	$210	$210	$210	0.0%
			561040	MAINTENANCE SUPPLIES	$63	$0	$48	$200	$200	$200	$200	0.0%
			561095	OTHER SMALL EQMT	$101	$75	$0	$200	$200	$200	$200	0.0%
			562005	ELECTRICITY	$2,158	$2,039	$1,304	$3,500	$3,500	$3,500	$3,500	0.0%
			574045	C/A-PAVING	$0	$4,341	$0	$0	$0	$0	$0	N/A
			582034	MUSIC ON THE MT	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$22,461**	**$32,664**	**$19,951**	**$27,060**	**$27,060**	**$27,210**	**$27,210**	**0.6%**
	1156240	WOODLEAF	510015							$10,000	$10,000	
				2 part time maintenance II								
				SALARIES-PART TIME	$0	$0	$0	$0	$0	$10,000	$10,000	N/A
			520010	MEDICARE TAX	$0	$0	$0	$0	$0	$200	$200	N/A
			520020	SOCIAL SECURITY TAX	$0	$0	$0	$0	$0	$700	$700	N/A
			520025	WORKERS COMPENSATION	$0	$0	$0	$0	$0	$300	$300	N/A
			542020	CLEANING&MAINT-GROUND MAINT	$0	$0	$0	$0	$0	$2,500	$2,500	N/A
			543005	R&M-BUILDINGS	$0	$0	$0	$0	$0	$400	$400	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6200 - PARKS AND RECREATION DEPT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156240	WOODLEAF	543015	R&M-EQUIPMENT	$0	$0	$0	$0	$0	$500	$500	N/A
			544042							$1,680	$1,680	
				70.00 per rental x 2								
				RENT-PORTABLE TOILETS	$0	$0	$0	$0	$0	$1,680	$1,680	N/A
			561040							$200	$200	
				Gas Cans, Maintenance Tools etc..								
				MAINTENANCE SUPPLIES	$0	$0	$0	$0	$0	$200	$200	N/A
			561095	OTHER SMALL EQMT	$0	$0	$0	$0	$0	$200	$200	N/A
			562020	MOTOR FUELS&LUBRICANTS	$0	$0	$0	$0	$0	$500	$1,000	N/A
			576030							$14,500	$14,500	
				New park will need mower. Ferris								
										$4,700	$4,700	
				Trailer for hauling equipment for maintenance of new park.								
				F/A - FURN & EQUIPMENT	$0	$0	$0	$0	$0	$19,200	$19,200	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$36,380**	**$36,880**	**N/A**
	Rev/Exp	**Total:**			**$2,377,427**	**$2,127,112**	**$1,246,295**	**$2,348,048**	**$2,373,945**	**$2,685,983**	**$2,564,104**	**9.2%**
FINAL	**TOTALS:**				**$1,071,848**	**$1,374,396**	**$872,283**	**$1,334,898**	**$1,338,704**	**$1,675,833**	**$1,493,954**	**11.9%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6400 - ANIMAL SERVCIES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1146410	ANML REV	453094	VETERINARY FEES	$70	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$70**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	1146420	ANLENF REV	495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	($60,000)	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**($60,000)**	**$0**	**$0**	**N/A**
	1146430	AMLSHL REV	425049	GENERAL SALES & SERVICES	($29,745)	($27,091)	($21,274)	($25,000)	($25,000)	($25,000)	($25,000)	0.0%
			425050	PET ADOPTION VACCINE FEE	($69,468)	($60,341)	($31,434)	($65,000)	($65,000)	($65,000)	($65,000)	0.0%
			453194	ADOPTION SPAY/NEUTER VOUCHER	($101,173)	($100,407)	($37,239)	($100,000)	($100,000)	($100,000)	($100,000)	0.0%
			453195	IN-HOUSE SPAY/NEUTER	($23,050)	($16,749)	($19,450)	($20,000)	($20,000)	($20,000)	($20,000)	0.0%
			464023	ANIMAL CONTROL DONATIONS	($1,787)	($1,998)	($11,964)	$0	($11,800)	$0	$0	N/A
			Org Tot:		**($225,223)**	**($206,586)**	**($121,361)**	**($210,000)**	**($221,800)**	**($210,000)**	**($210,000)**	**0.0%**
	1146440	NATCTR REV	425015	PARK CONCESSIONS	($948)	($244)	($71)	($600)	($600)	($600)	($600)	0.0%
			434080	NC SCIENCE MUSEUMS GRANT	($42,039)	($60,000)	($60,000)	$0	($60,000)	$0	$0	N/A
			453021	ANIMAL HABITAT FEES	($71,979)	($42,768)	($16,938)	($65,000)	($65,000)	($65,000)	($65,000)	0.0%
			453069	DAY CAMP FEES	($4,275)	($450)	($2,775)	($2,500)	($2,500)	($2,500)	($2,500)	0.0%
			453071	BARNYARD ZOO FEES	($24,857)	($13,074)	($2,807)	($20,000)	($20,000)	($20,000)	($20,000)	0.0%
			464100	RESTRICTED DONATIONS	($1,801)	($2,819)	($1,087)	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	FUND BALANCE APPR-RESTR	$0	$0	$0	$0	($47,098)	$0	$0	N/A
			Org Tot:		**($145,898)**	**($119,355)**	**($83,677)**	**($88,100)**	**($195,198)**	**($88,100)**	**($88,100)**	**0.0%**

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REV	1146450	VETSER REV	489060	MISC MEDICAL FEES	($58)	($155)	($60)	$0	$0	$0	$0	N/A
			Org Tot:		**($58)**	**($155)**	**($60)**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**($371,110)**	**($326,096)**	**($205,098)**	**($298,100)**	**($476,998)**	**($298,100)**	**($298,100)**	**0.0%**
EXP	1156410	ANML EXP	510005	SALARIES-REGULAR	$74,123	$77,466	$65,749	$79,582	$79,582	$83,715	$82,910	4.2%
			520005	HEALTH INSURANCE	$9,953	$10,091	$9,009	$9,960	$9,960	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$1,007	$1,048	$899	$1,097	$1,097	$1,157	$1,146	4.5%
			520015	RETIREMENT	$5,784	$7,027	$6,713	$8,126	$8,126	$8,548	$8,568	5.4%
			520020	SOCIAL SECURITY TAX	$4,305	$4,480	$3,842	$4,691	$4,691	$4,946	$4,896	4.4%
			520025	WORKERS COMPENSATION	$1,788	$1,788	$1,529	$1,831	$1,831	$1,926	$1,907	4.2%
			520030	401(K) CONTRIBUTIONS	$2,209	$2,326	$1,972	$2,388	$2,388	$2,512	$2,488	4.2%
			520040	COVID-19 PAYROLL BENEFITS	$0	($19)	$0	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$19	$0	$0	$0	$0	$0	N/A
			553005	TELEPHONE	$650	$644	$1,840	$2,100	$2,100	$2,100	$5,250	150.0%
			556000	UNIFORMS	$434	$399	$136	$600	$600	$600	$600	0.0%
			558000	TRAVEL	$710	$0	$0	$500	$500	$500	$500	0.0%
			559000	TRAINING	$238	$97	$199	$500	$500	$500	$500	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$14,100	$14,100	$14,100	$14,100	0.0%
			561005	OFFICE SUPPLIES	$219	$189	$77	$250	$250	$250	$250	0.0%
			561095	OTHER SMALL EQMT	$70	$16	$435	$500	$500	$500	$500	0.0%
			564050	DUES & SUBSCRIPTIONS	$51	$500	$0	$500	$500	$500	$500	0.0%
			590002	BANK CREDIT CARD FEES	$0	$0	$0	$400	$400	$400	$400	0.0%

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EXP	1156410	ANML EXP	**Org Tot:**		**$101,540**	**$106,070**	**$92,400**	**$127,125**	**$127,125**	**$133,174**	**$135,435**	**6.5%**
	1156420	AMLENF EXP	510005	SALARIES:REGULAR	$261,553	$271,701	$227,744	$276,594	$276,594	$289,422	$286,637	3.6%
				SALARIES-REGULAR	$0	$47	$1,296	$0	$1,047	$0	$0	N/A
			510010	SALARIES-OVERTIME	$97	$0	$0	$100	$100	$0	$0	-100.0%
			510015	SALARIES:PART-TIME	$13,128	$13,808	$12,029	$13,000	$13,000	$13,000	$13,000	0.0%
			520005	HEALTH INSURANCE	$66,828	$70,637	$63,063	$69,720	$69,720	$76,440	$76,440	9.6%
			520010	MEDICARE TAX	$3,741	$3,866	$3,250	$3,925	$3,925	$3,892	$3,851	-1.9%
			520015	RETIREMENT	$20,390	$24,611	$23,350	$28,253	$28,253	$29,552	$29,624	4.9%
			520020	SOCIAL SECURITY TAX	$15,995	$16,514	$13,734	$16,779	$16,779	$16,634	$16,461	-1.9%
			520025	WORKERS COMPENSATION	$6,611	$6,576	$5,555	$6,776	$6,776	$6,661	$6,596	-2.7%
			520030	401(K) CONTRIBUTIONS	$7,786	$8,145	$6,861	$8,311	$8,311	$8,685	$8,602	3.5%
			520040	COVID-19 PAYROLL BENEFITS	$0	($18)	($283)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$18	$283	$0	$142	$0	$0	N/A
			543015	R&M:EQUIPMENT	$0	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			543020	R&M:VEHICLES	$6,780	$3,357	$2,621	$7,000	$7,000	$7,000	$7,000	0.0%
			553005	TELEPHONE	$5,627	$7,151	$6,846	$9,600	$9,600	$9,600	$8,500	-11.5%
			555000	PRINTING	$690	$683	$287	$800	$800	$800	$800	0.0%
			556000	UNIFORMS	$2,962	$4,926	$1,207	$3,000	$3,000	$3,000	$3,000	0.0%
			558000	TRAVEL	$1,409	$1,531	$0	$1,500	$500	$1,500	$1,500	0.0%
			559000	TRAINING	$1,174	$965	$1,003	$1,150	$1,150	$1,150	$1,150	0.0%
			561005	SUPPLIES:OFFICE	$584	$628	$492	$750	$750	$750	$750	0.0%
			561013	SUPPLIES:ANIMAL CONTROL	$2,010	$1,960	$1,431	$1,500	$1,500	$1,500	$1,500	0.0%
			561085							$1,000	$1,000	

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EXP	1156420	AMLENF EXP	561085	Need to purchase new tires and the cost of purchasing, mounting/balancing new tires for 10 trucks								
				SUPPLIES:VEHICLE	$4,428	$5,474	$3,651	$4,000	$4,000	$5,000	$5,000	25.0%
			561095							$1,000	$1,000	
				Need to purchase additional dog and cat traps, radio chargers, throw nets, stretchers and routine replacement of catch poles, snake tongs and cat graspers.								
				SUPPLIES:OTHER SMALL EQMT	$1,985	$2,527	$2,661	$2,000	$3,000	$3,000	$2,500	25.0%
			562020	MOTOR FUEL & LUBRICANTS	$20,588	$19,724	$15,151	$23,000	$23,000	$23,000	$46,000	100.0%
			564050	DUES & SUBSCRIPTIONS	$113	$338	$0	$500	$500	$500	$500	0.0%
			575035							$31,000	$31,000	
				Replace truck # 1325 due to meeting and exceeding mileage quota.								
				C/A - VEHICLES	$92,386	$33,059	$31,482	$0	$32,935	$31,000	$31,000	N/A
			Org Tot:		**$536,863**	**$501,575**	**$426,080**	**$481,895**	**$516,019**	**$533,086**	**$551,411**	**14.4%**
	1156430	AMLSHL EXP	510005	SALARIES:REGULAR	$153,128	$173,799	$151,350	$182,486	$182,486	$189,459	$187,636	2.8%
			510015							$6,672	$6,672	
				1 new office assistant is needed for the front desk to staff the new Dog Adoption Center. They will need to be hired halfway through the FY (January 2022) for training prior to opening the new center. $13.3425/ hour x 500 hours								
										$39,990	$39,990	
				Adjusted due to shifting part time attendants to veterinary division.								
				SALARIES:PART-TIME	$73,218	$77,218	$82,876	$70,000	$100,000	$46,662	$46,662	-33.3%
			520005	HEALTH INSURANCE	$44,525	$58,471	$53,599	$59,760	$59,760	$65,520	$65,520	9.6%
			520010	MEDICARE TAX	$3,201	$3,466	$3,254	$4,479	$4,479	$3,570	$3,544	-20.9%
			520015	RETIREMENT	$11,858	$15,758	$15,396	$18,635	$18,635	$19,346	$19,392	4.1%
			520020	SOCIAL SECURITY TAX	$13,687	$14,820	$13,674	$18,090	$18,090	$14,476	$14,362	-20.6%

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EXP	1156430	AMLSHL EXP	520025	WORKERS COMPENSATION	$3,709	$4,649	$4,079	$6,659	$6,659	$5,115	$5,087	-23.6%
			520030	401(K) CONTRIBUTIONS	$3,966	$5,085	$4,524	$5,478	$5,478	$5,688	$5,631	2.8%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($404)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$404	$0	$0	$0	$0	N/A
			532060	PET ADOPTION VOUCHER SVCS	$99,374	$93,275	$38,558	$110,000	$110,000	$110,000	$55,000	-50.0%
			532061	SPAY/NEUTER SURGERY SUPPLIES	$24,213	$18,812	$12,495	$30,000	$30,000	$30,000	$15,000	-50.0%
			532062	N.C. SPAY/NEUTER EXPENDITURES	$0	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			533013	CONTRACT CLEANING	$0	$443	$0	$720	$720	$720	$720	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$10,135	$8,640	$8,640	$12,500	$12,500	$12,500	$9,250	-26.0%
			541040	WATER	$3,542	$2,835	$1,297	$4,500	$4,500	$4,500	$4,500	0.0%
			543005	R&M-BUILDINGS	$0	$0	$7,475	$0	$7,500	$0	$0	N/A
			543015	R&M:EQUIPMENT	$12,720	$1,000	$789	$1,000	$1,450	$1,000	$1,000	0.0%
			550007	COST PER COPY PROGRAM	$2,312	$2,447	$961	$2,400	$2,400	$2,400	$2,400	0.0%
			553005	TELEPHONE	$1,237	$1,244	$594	$2,400	$2,400	$2,400	$2,400	0.0%
			554000	ADVERTISING	$1,791	$1,402	$1,142	$800	$1,400	$800	$800	0.0%
			555000	PRINTING	$2,723	$2,600	$1,996	$3,000	$3,000	$3,000	$3,000	0.0%
			556000	UNIFORMS	$2,350	$2,678	$2,215	$2,215	$2,215	$2,215	$2,215	0.0%
			557000	POSTAGE	$1,749	$1,900	$2,071	$1,500	$3,050	$1,500	$1,500	0.0%
			558000	TRAVEL	$1,317	$1,383	$0	$1,500	$0	$1,500	$1,500	0.0%
			559000	TRAINING	$992	$1,070	$333	$1,200	$1,200	$1,200	$1,200	0.0%
			561005	SUPPLIES:OFFICE	$2,127	$2,200	$2,200	$2,200	$2,200	$2,200	$2,200	0.0%
			561013	SUPPLIES:ANIMAL CONTROL	$22,819	$21,350	$15,461	$20,500	$20,500	$20,500	$20,500	0.0%
			561030	SUPPLIES:JANITORIAL	$5,494	$3,763	$4,173	$5,000	$4,400	$5,000	$5,000	0.0%

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EXP	1156430	AMLSHL EXP	561045	SUPPLIES:MEDICAL	$4,186	$5,135	$0	$4,000	$3,500	$4,000	$4,000	0.0%
			561048	PET ADOPTION VACCINES	$59,759	$39,672	$24,912	$65,000	$65,000	$65,000	$32,500	-50.0%
			561095	SUPPLIES:OTHER SMALL EQMT	$4,730	$4,060	$4,156	$3,500	$7,800	$3,500	$3,500	0.0%
			562005	ELECTRICITY	$14,041	$13,651	$8,779	$16,000	$16,000	$16,000	$28,000	75.0%
			562025	NATURAL GAS	$7,607	$4,604	$4,075	$11,000	$11,000	$11,000	$20,000	81.8%
			563001	ANIMAL FOOD	$4,768	$4,145	$3,253	$4,500	$4,500	$4,500	$4,500	0.0%
			564050	DUES & SUBSCRIPTIONS	$345	$565	$390	$800	$800	$800	$800	0.0%
			576030							$0	$32,000	
				This request reflects the need to outfit the new Dog Adoption Center with technology and infastructure. Door Controls $8,000 Cameras $3,000 Fire $17,000 Fiber Cable $4,000 Total = $32,000								
				F/A:EQUIPMENT/FURNISHINGS	$2,378	$0	$0	$0	$0	$0	$32,000	N/A
			582009	MEETING/TRAINING FOOD	$800	$582	$808	$900	$900	$900	$900	0.0%
			582041	PILOT PROGRM/EUTHANIZATIO	$0	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK FEES:CREDIT CARD	$4,604	$3,688	$1,682	$7,000	$7,000	$7,000	$7,000	0.0%
			Org Tot:		**$605,406**	**$596,409**	**$477,209**	**$680,722**	**$722,522**	**$664,971**	**$610,219**	**-10.4%**
	1156440	NATCTR EXP	510005	SALARIES-REGULAR	$129,232	$151,837	$128,427	$153,486	$153,486	$160,170	$158,629	3.4%
			510015	SALARIES-PART TIME	$126,070	$132,016	$95,482	$121,577	$115,397	$121,577	$121,577	0.0%
			520005	HEALTH INSURANCE	$31,567	$40,364	$36,036	$39,840	$39,840	$43,680	$43,680	9.6%
			520010	MEDICARE TAX	$3,512	$3,907	$3,070	$4,025	$4,370	$4,116	$4,093	1.7%
			520015	RETIREMENT	$10,043	$13,764	$13,028	$15,673	$15,673	$16,356	$16,393	4.6%
			520020	SOCIAL SECURITY TAX	$15,017	$16,705	$12,980	$16,657	$18,134	$17,040	$16,944	1.7%

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EXP	1156440	NATCTR EXP	520025	WORKERS COMPENSATION	$4,855	$5,114	$4,031	$5,764	$6,622	$5,885	$5,857	1.6%
			520030	401(K) CONTRIBUTIONS	$3,432	$4,330	$3,828	$4,606	$4,606	$4,807	$4,760	3.3%
			533001	CONTRACTED SERVICES	$2,424	$0	$2,465	$2,400	$2,470	$2,400	$2,400	0.0%
			534030	TECHNOLOGY SERV & MAINT	$0	$1,000	$1,000	$1,000	$1,000	$1,000	$1,000	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$1,824	$2,170	$2,106	$2,200	$2,200	$2,200	$2,200	0.0%
			543005	R&M-BUILDINGS	$15,861	$15,546	$8,714	$20,600	$12,570	$20,600	$15,600	-24.3%
			543020	R&M:VEHICLES	$3,103	$365	$435	$1,000	$1,000	$1,000	$1,000	0.0%
			543033	R&M:ANIMAL CAGES	$854	$973	$3,245	$800	$3,408	$800	$800	0.0%
			550007							$1,000	$1,000	
				Due to the movement of Parks Administration into their new concessions and admin building, Nature Center will be inheriting the old copier that was a shared copier. This is to allow for copier service fees for the old copier left behind for nature center to use.								
				COST PER COPY	$0	$0	$0	$0	$0	$1,000	$1,000	N/A
			553005	TELEPHONE	$669	$756	$878	$1,100	$1,100	$0	$1,100	0.0%
			554000	ADVERTISING	$1,193	$400	$0	$500	$500	$500	$500	0.0%
			556000	UNIFORMS	$1,401	$851	$90	$1,000	$1,000	$1,000	$1,000	0.0%
			558000	TRAVEL	$500	$379	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			559000	TRAINING	$75	$1,027	$490	$1,500	$1,500	$1,500	$1,500	0.0%
			561005	OFFICE SUPPLIES	$1,002	$1,199	$410	$1,000	$1,000	$1,000	$1,000	0.0%
			561010	ANIMAL AND VET SUPPLIES	$16,182	$15,647	$14,062	$15,000	$14,930	$15,000	$15,000	0.0%
			561012	CONCESSIONS SUPPLIES	$0	$0	$0	$600	$600	$600	$600	0.0%
			561015	EDUCATIONAL SUPPLIES	$907	$2,533	$78	$500	$500	$500	$500	0.0%
			561018	DISPLAYS/EXHIBITS	$318	$9	$375	$500	$500	$500	$500	0.0%
			561030	JANITORIAL SUPPLIES	$1,105	$1,156	$859	$1,400	$1,400	$1,400	$1,400	0.0%
			561037	LIBRARY SUPPLIES	$0	$282	$98	$300	$300	$300	$300	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 **Department:** 6400 - ANIMAL SERVCIES **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156440	NATCTR EXP	561045	SUPPLIES:MEDICAL	$8	$119	$197	$700	$700	$700	$700	0.0%
			561071	SUPPLIES FOR DAY CAMP	$876	$0	$92	$965	$965	$965	$965	0.0%
			561084	AQUARIUM SUPPLIES	$300	$358	$318	$1,000	$1,000	$1,000	$1,000	0.0%
			561085	SUPPLIES:VEHICLE	$93	$692	$0	$700	$700	$700	$700	0.0%
			561090	OTHER SUPPLIES	$216	$299	$214	$300	$300	$300	$300	0.0%
			561095	OTHER SMALL EQMT	$291	$500	$2,002	$500	$2,550	$500	$500	0.0%
			562020	MOTOR FUEL & LUBRICANTS	$2,000	$0	$55	$1,100	$1,100	$1,100	$2,200	100.0%
			562030	PROPANE GAS	$0	$0	$0	$400	$400	$400	$1,000	150.0%
			563001	ANIMAL FOOD	$9,700	$13,300	$15,729	$16,400	$16,400	$16,400	$13,000	-20.7%
			564050	DUES AND SUBSCRIPTIONS	$1,823	$1,764	$1,870	$2,000	$2,000	$2,000	$2,000	0.0%
			574000	C/A - OTHER IMPROVEMENTS	$20,895	$0	$0	$0	$0	$0	$0	N/A
			575090	C/A-FURN&EQUIP	$0	$9,443	$5,980	$0	$5,980	$0	$0	N/A
			576030	F/A:EQUIPMENT/FURNISHINGS	$1,395	$0	$0	$0	$0	$0	$0	N/A
			583000	PROGRAM ACTIVITIES	$747	$0	$284	$1,000	$1,000	$1,000	$1,000	0.0%
			583041	DONATION EXPENDITURES	$88	$0	$0	$0	$44,490	$0	$0	N/A
			583061	SIMPLY LIVING FESTIVAL	$0	$0	$0	$500	$500	$500	$500	0.0%
			585019	GRANT:DNP WILDLIFE & NAT CTR	$21,039	$33,501	$2,318	$0	$17,244	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$99	$228	$136	$200	$200	$200	$200	0.0%
			590008	SALES & USE TAX	$62	$16	$7	$100	$100	$100	$100	0.0%
			Org Tot:		**$430,776**	**$472,833**	**$361,389**	**$440,393**	**$501,235**	**$452,296**	**$444,998**	**1.0%**
	1156450	VETSER EXP	510005	SALARIES:REGULAR	$117,491	$99,659	$79,049	$90,150	$90,150	$93,418	$92,519	2.6%
			510015							$24,208	$24,208	
				Add 4 PT Shelter Attendants midway through FY (January 2022) due to the opening of the new Dog Adoption Center								

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6400 - ANIMAL SERVCIES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156450	VETSER EXP	510015							$30,010	$30,010	
				Move leftover funds for attendants from 1156430 part time salary to the veterinary division.								
										$70,484	$70,484	
				Replacement of 2 of the 3 inmates lost which we may not get back after Covid. Inmates worked 7 days a week for 8 hours. These 2 inmates represent 5,824 man hours at $12.10222 pay rate.								
										$12,000	$12,000	
				Shelter PT Salary Budget was cut $12,000 in FY21 and a BA was necessary to add additional funds to finish out FY 21. Attendant positions have been moved to the veterinary division, therefore, these funds are now needed in 1156450 for these positions							
				SALARIES:PART-TIME	$0	$9,212	$8,713	$8,692	$8,692	$145,394	$74,910	761.8%
			520005	HEALTH INSURANCE	$17,768	$12,166	$9,009	$9,960	$9,960	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$1,607	$1,536	$1,242	$1,280	$1,280	$3,526	$3,513	174.5%
			520015	RETIREMENT	$9,189	$9,031	$8,071	$9,205	$9,205	$9,538	$9,561	3.9%
			520020	SOCIAL SECURITY TAX	$6,874	$6,568	$5,310	$5,473	$5,473	$14,767	$14,712	168.8%
			520025	WORKERS COMPENSATION	$2,842	$2,524	$2,023	$2,074	$2,074	$5,649	$5,628	171.4%
			520030	401(K) CONTRIBUTIONS	$3,510	$2,926	$2,371	$2,705	$2,705	$2,803	$2,776	2.6%
			532065	VETERINARY FEES	$2,490	$934	$1,357	$7,500	$7,500	$7,500	$7,500	0.0%
			550007	COST PER COPY PROGRAM	$54	$59	$0	$200	$200	$200	$200	0.0%
			553005	TELEPHONE	$807	$743	$424	$1,200	$1,200	$0	$500	-58.3%
			555000	PRINTING	$0	$0	$0	$500	$500	$500	$500	0.0%
			556000							$286	$286	
				To purchase additional uniforms for 2 new part time employees who will be replacing our inmates								
										$572	$572	
				To purchase additional uniforms for 4 new part time shelter attendants to staff the new Dog Adoption Center								
				UNIFORMS	$300	$116	$256	$600	$600	$1,458	$1,458	143.0%
			557000	POSTAGE	$0	$12	$0	$100	$100	$100	$100	0.0%
			558000	TRAVEL	$500	$458	$0	$500	$500	$500	$500	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6400 - ANIMAL SERVCIES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1156450	VETSER EXP	559000	TRAINING	$445	$445	$200	$500	$500	$500	$500	0.0%
			561005	SUPPLIES:OFFICE	$0	$302	$25	$500	$500	$500	$500	0.0%
			561013	SUPPLIES:ANIMAL CONTROL	$2,050	$477	$711	$1,000	$1,000	$1,000	$1,000	0.0%
			561045	SUPPLIES:MEDICAL	$11,961	$10,656	$9,677	$11,500	$11,500	$11,500	$11,500	0.0%
			561095	SUPPLIES:OTHER SMALL EQMT	$331	$217	$45	$500	$500	$500	$500	0.0%
			564050	DUES & SUBSCRIPTIONS	$345	$500	$485	$500	$500	$500	$500	0.0%
			Org Tot:		**$178,564**	**$158,540**	**$128,968**	**$154,639**	**$154,639**	**$310,773**	**$239,797**	**55.1%**
	Rev/Exp	**Total:**			**$1,853,149**	**$1,835,427**	**$1,486,046**	**$1,884,774**	**$2,021,540**	**$2,094,300**	**$1,981,860**	**5.2%**
FINAL	**TOTALS:**				**$1,482,039**	**$1,509,332**	**$1,280,949**	**$1,586,674**	**$1,544,542**	**$1,796,200**	**$1,683,760**	**6.1%**

ROWAN COUNTY
EXPANSION NARRATIVE
NEW POSITION

2022 BUDGET YEAR

Department Name	Animal Services	Department Number	
Position Title	Office Assistant III (2 positions)	Total Cost from Position Request; including wages, benefits and supplies/equipment	see below

Justification *(please type in space below)*

This request reflects the need to add 2 new full time Office Assistant III positions to the Animal Shelter beginning January 1, 2022 due to the addition of a new Dog Adoption Center facility. The cost per OA III per year with benefits is $47,560 x 2 = $95,120. However, please note that these positions will only be paid for 6 months out of the 2022 fiscal year. It won't be until 2023 fiscal year that we will need this entire amount added to the budget. Funds needed are as follows:

2022 Fiscal Year = 6 months salary ($47,560) salary plus ($7,342) one-time equipment costs = $54,902

2023 Fiscal Year (cost will lower to $47,650 x 2 = $95,120 because equipment costs will no longer apply)

ROWAN COUNTY
EXPANSION WORKSHEET
POSITION DETAIL - NON-LEO

2022 BUDGET YEAR

Key in gray sections only

Department Name	Animal Services-Shelter				
Position Title	Office Assistant III				
Hours *(per week)*	40	Increase		Grade	7 ($27,753) up to 10th percentile
Position Title, Salary, Grade - confirmed with Human Resources:			Yes		$30,528

Salary / Benefits		Total Cost	Federal / State Reimbursement	Other Revenue	New County Funds Requested
Salary		$ 30,528.00	$ -	$ -	$ 30,528.00
Health Insurance	$910 / Mo	9,960.00	-	-	9,960.00
Medicare	1.45%	443.00	-	-	443.00
Retirement	10.21%	3,117.00	-	-	3,117.00
Social Security	6.20%	1,893.00	-	-	1,893.00
Workers Comp (Varies)	2.30%	703.00	-	-	703.00
401(k)	3.00%	916.00	-	-	916.00
Total Salary / Benefits		47,560.00	-	-	47,560.00
Other Costs					
Desk		-	-	-	-
Chair		-	-	-	-
Side chairs		-	-	-	-
Telephone		400.00	-	-	400.00
Computer		750.00	-	-	750.00
Bookcase		-	-	-	-
Vehicle		-	-	-	-
Travel		-	-	-	-
Training		340.00	-	-	340.00
Software Licensing		1,000.00	-	-	1,000.00
Uniforms		281.00	-	-	281.00
Supplies: Medical (Pre Exposure Rabies Vaccine)		900.00	-	-	900.00
		-	-	-	-
		-	-	-	-
		-	-	-	-
		-	-	-	-
Total Equipment Costs		3,671.00	-	-	3,671.00
Total Cost		$ 51,231.00	$ -	$ -	$ 51,231.00

ROWAN COUNTY
CONTINUATION NARRATIVE

2021-2022 BUDGET YEAR

This form is used to explain any increases in your continuation budget			
Department Name	Animal Services	Department Number	6450
Account Name	Salaries: Part Time		
Account Number	1156450-510015		
Item Description	PT Shelter Attendants to Replace 2 Inmates		$70,484.00

Justification *(please type in space below)*

During the Covid pandemic the Animal Shelter lost 3 inmates who worked 7 days a week for 8 hours every day. We have been told that this program may no longer be available to us once things go back to normal.

This increase reflects the need to replace 2 of those 3 inmates with part time shelter attendants. These inmates worked 8 hours a day for 7 days a week. 2 inmates represent 224 man hours per per pay period.

224 hours X 26 pay periods/year = 5,824 man hours
5,824 hours X $12.10222 pay rate = $70,483.329 ($70,484)

Increase: **$70,484**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 7110 - ROWAN-CABARRUS CC
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1147110	RCCC REV	495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	($1)	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**($1)**	**$0**	**N/A**
	Rev/Exp	**Total:**			**$0**	**$0**	**$0**	**$0**	**$0**	**($1)**	**$0**	**N/A**
EXP	1157110	RCCC	594010	CURRENT EXPENSE	$2,742,498	$2,842,498	$2,814,073	$2,814,073	$2,814,073	$0	$2,814,073	0.0%
			594020	CAPITAL OUTLAY	$585,759	$479,310	$300,000	$300,000	$300,000	$0	$300,000	0.0%
			Org Tot:		**$3,328,257**	**$3,321,808**	**$3,114,073**	**$3,114,073**	**$3,114,073**	**$0**	**$3,114,073**	**0.0%**
	Rev/Exp	**Total:**			**$3,328,257**	**$3,321,808**	**$3,114,073**	**$3,114,073**	**$3,114,073**	**$0**	**$3,114,073**	**0.0%**
FINAL	**TOTALS:**				**$3,328,257**	**$3,321,808**	**$3,114,073**	**$3,114,073**	**$3,114,073**	**($1)**	**$3,114,073**	**0.0%**

March 19, 2021

Rowan County Government
County Manager's Office
Attention: Aaron Church
130 West Innes Street
Salisbury, NC 28144

Reference: Rowan-Cabarrus Community College

Subject: Fiscal Year 2022 Annual Budget Request

Dear Mr. Church:

Thank you for your continued partnership with Rowan-Cabarrus Community College (Rowan-Cabarrus) and your invaluable support over the years. We understand that with COVID-19 still affecting the people of Rowan County, there is some uncertainty about how this will affect the finances of the county, but we are encouraged with the Budget and Finance Reports we have seen presented to the County Commissioner by County Staff.

Please accept this letter as our budget request for FY 2022.

Our current operating request for FY 2022 is $2,914,390, a $101,318 increase over last year. This increase is primarily made up of costs associated with information technology, but also includes anticipated escalation of labor and materials costs for maintenance, as well as increases in energy costs over the year, and increased operating costs associated with more students returning to campus in August 2021.

As you recall, with the voter approval in March of 2020 of the $45,000,000 Bond for our Technology Education Complex, the College requested that funding in our FY 2021 Capital Request. We appreciate that you advanced our request to the County Commission in your Proposed Annual Budget; however, before adoption of the budget, the impact of the COVID-19 Crisis resulted in uncertainties in the tax revenue projections such that any borrowing was put on hold. The Technology Education Complex remains our highest priority capital need, and we let our request from FY 2021 stand. That being stated, we still have other capital needs, and our FY 2022 capital request is as follows:

Our request for Regular Capital Expense remains at $300,000, which facilitates critical emerging capital needs throughout the year. We also have specific requests for projects, including:

North Campus Hardscape & Underground Utility Replacement $1,670,000
Replace failing underground drainage and crumbling retention walls at the entrance to the north cluster of buildings on North Campus.

Rowan-Cabarrus COMMUNITY COLLEGE

Building 100 Renovation Design and Phase I Construction $2,500,000

The design for a phased renovation of the earliest building on campus, constructed in 1963, and the implementation of the first phase of that renovation. Replace HVAC, and electrical fire alarm systems. Add fire sprinkler protection to the entire building. Request for funding Implementation of Phase II of renovation will follow in FY 2023.

Building 500 Renovation Design $1,700,000

Design of the phased renovation of this 1976 building. Replace HVAC, electrical, and fire alarm systems. Replace leaking and inefficient curtainwall system. Add fire sprinkler protection to the entire building. Request for funding to implement the renovation will follow in FY 2023

Building 200 Second Floor West Wing Remodel $480,000

First renovation of the earliest portion of this building constructed in 1965. Reconfigure spaces to allow for teaching and social distancing. Replace HVAC, electrical, and fire alarm systems. Add fire sprinkler protection.

Again, we thank you for your continued support of our county's community college, particularly in these uncertain times. I know our staff are working closely to make this happen, and I look forward to hearing that funds are available to move those projects into execution phase.

We welcome the opportunity to talk with you, and the County Commission, regarding this request. Please let me know if you have additional questions or need more information.

Sincerely,

Carol S. Spalding

Carol S. Spalding, Ed.D.
President, Rowan-Cabarrus Community College

cc: Jonathan Chamberlain, Chief Officer, College Environment
David Cannon, Chief Financial Officer

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 7120 - ROWAN-SALISBURY SCHOOLS
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1147120	RSS REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
EXP	1157120	RSS EXP	594000	EDUCATION APPROPRIATION	$12,000	$12,000	$12,000	$12,000	$12,000	$0	$12,000	0.0%
			594010	CURRENT EXPENSE	$36,116,372	$36,391,832	$33,025,588	$36,027,914	$36,027,914	$0	$35,487,883	-1.5%
			594030	C/E-CLASSROOM SUPPLIES	$374,995	$373,474	$375,000	$375,000	$375,000	$0	$375,000	0.0%
			594035	1/2 CENTS SALES TAX	$2,849,688	$2,659,101	$1,089,499	$2,291,844	$3,691,844	$0	$854,731	-62.7%
			Org Tot:		**$39,353,055**	**$39,436,406**	**$34,502,087**	**$38,706,758**	**$40,106,758**	**$0**	**$36,729,614**	**-5.1%**
	Rev/Exp	**Total:**			**$39,353,055**	**$39,436,406**	**$34,502,087**	**$38,706,758**	**$40,106,758**	**$0**	**$36,729,614**	**-5.1%**
FINAL	**TOTALS:**				**$39,353,055**	**$39,436,406**	**$34,502,087**	**$38,706,758**	**$40,106,758**	**$0**	**$36,729,614**	**-5.1%**

Rowan-Salisbury
SCHOOL SYSTEM
Extraordinary Education Every Day

Budget Message
2021-2022

In August 2018, the North Carolina General Assembly and State Board of Education approved Rowan-Salisbury Schools ("RSS") as the state's first and only Renewal School District. As a Renewal School District RSS has the following flexibilities not currently available to the other 114 local education agencies.

- Curriculum – ability to implement innovative, emerging and individualized instruction techniques in the classroom
- Hiring – ability to hire uniquely qualified teachers for classroom instruction (RSS can hire up to 50% of classroom teachers based on education and experiences that are different from traditional pathway to instruction, i.e. industry experts)
- Calendar – ability to develop a school calendar that is unrestricted by current state regulations
- Accountability – ability to develop an accountability model that includes multiple evidences of student achievement in addition to performance on standardized tests
- Financial – ability to receive state funding without the restrictions, mandates, and rules that historically have governed spending

These flexibilities transfer decision-making authority for RSS from the state to the local Board of Education. The local Board of Education is responsible for creating a comprehensive, innovative strategic vision for sustainable school improvement and student achievement through the delivery of instruction and resources tailored to the needs of the students and the community (House Bill 986). In addition, these flexibilities decentralize some operating and budget control to the school and department level, increasing autonomy and responsibility/accountability.

While the District's Vision, *"Where every day, everyone discovers and achieves the extraordinary"*, and Mission, *"To inspire innovative and engaging learning"* remain unchanged, RSS has developed a Directional System to guide its work as the Renewal School District. Five Core Values: Include, Honor, Innovate, Execute and Serve are the foundation for the District's Directional System.

At the heart of the Directional System, is an Engaged Learner, a student that will graduate from RSS employed, enlisted or enrolled, prepared to become a productive and contributing community member. Highly influenced and led by teachers, RSS is leading work to design and implement curricula and support for student achievement and development in academic skills, unique life goals and Interpersonal skills

- Academic Skills – fundamental teaching/learning standards to help students solve real-world problems
- Unique Life Goals – career aspirations, unique smartness (talents, strengths) and passions of students
- Interpersonal Skills – work ethic, leadership, creativity, teamwork, communication, problem solving and civility. Equipping our students to communicate and interact in today's world

In compliance with federal law, the Rowan-Salisbury School System administers all educational programs, employment activities and admissions without discrimination because of race, religion, national or ethnic orgin, color, age, military service, disability or gender except where exemption is appropriate and allowed by law.

We continue to use a budget approach with school principals and other budget managers to ensure we use available funds in the most efficient and effective manner. We developed our 2021-2022 local budget needs to support our Directional System and to consider potential State budget increases for salaries and benefits for all employees. Accordingly, we have summarize local budget needs totaling $38.7 million from the County as summarized below:

- Base = 2020-2021 projected annualized local expenditures, $36.5 million
- Continuation Budget needs (to support current strategy and staff), $2.2 million
    - Local share of estimated State budget increases for salaries and benefits, $500,000
    - Fund expenditures deferred due to pandemic or funded by state and federal COVID relief monies in 2020-2021, $1.7 million

In 2019-2020 Rowan County graciously committed $81.5 million to address some of the District's priority capital needs. The District has designated around 70% of those funds to HVAC replacement and the construction of a new K-8 school to replace Knox Middle School and Overton Elementary School, leaving approximately $25 million to cover other current capital needs. Due to the pandemic $75 million of that funding has been "on-hold" for the past year; however, the District has moved forward with the HVAC replacement projects totaling $6.5 million.

RSS is requesting the historical annual capital outlay appropriation of around $2.5 million to supplement this funding.

We acknowledge that these are very challenging times and our District is very appreciative of the effort and commitment of the County Commissioners to provide safe and extraordinary learning for our students.

Respectfully submitted,

Tony B. Watlington, Sr.

Dr. Tony B. Watlington, Sr.
Superintendent

In compliance with federal law, the Rowan-Salisbury School System administers all educational programs, employment activities and admissions without discrimination because of race, religion, national or ethnic orgin, color, age, military service, disability or gender except where exemption is appropriate and allowed by law.

Rowan-Salisbury SCHOOL SYSTEM

2021-2022 Budget

Board of Education
April 12, 2021

Local Budget Recommendation
Current Expenses

	2020-2021 Projection	Continuation Budget	Expansion Budget	2021-2022 Budget
Revenue	$38,284,044	$0	$0	TBD
Expenditures:				
General	$19,417,116	412,646	0	$19,829,762
Operations	13,546,064	1,758,110	0	15,304,174
Technology	3,479,100	97,161	0	3,576,261
TOTAL	**$36,442,280**	**$2,267,917**	**$0**	**$38,710,197**
Fund Balance Increase/(Decrease)	$1,841,764			TBD

Rowan-Salisbury SCHOOL SYSTEM

Continuation Budget Request
Current Expenses

Description	General	Operations	Technology	Total
Fund expenditures deferred due to pandemic or funded by state and federal COVID relief monies in 2020-2021	$155,000	$1,600,000	$0	$1,755,000
Provision to increase locally paid staff to projected increase of 3%; 44 locally paid certified staff	44,725	0	31,467	76,192
Provision to increase locally paid staff to projected increase of 3%; locally paid classified staff	94,188	83,721	21,957	199,766
Provision for increase in employer retirement costs for locally paid staff; from 21.68% to 24.37%	94,349	56,863	36,217	187,429
Provision for increase in health care costs for locally paid staff; from $6,326 to $6,580 per person	24,384	17,526	7,620	49,530
Total	**$412,646**	**$1,758,110**	**$97,161**	**$2,267,917**

Rowan-Salisbury SCHOOL SYSTEM

Expansion Budget Request
Current Expenses

Description	General
None	

Rowan-Salisbury SCHOOL SYSTEM

Local Budget Recommendation
Capital Outlay Summary

	2021-2022	Multi-year Projects
2021-2022 Sales Tax Appropriation (estimate)	$2,500,000	
Approved in 2019-2020 by County Commissioners but currently on-hold due to pandemic:		$75,000,000
Designated for new K-8		50,000,000
Currently undesignated		$25,000,000

Rowan-Salisbury SCHOOL SYSTEM

State Budget Overview

- Projected ADM = 18,044
  - Does not include potential impact from students returning from Essie Mae Kiser Foxx Charter School or students leaving to attend Faith Charter School
- Allotted ADM (from DPI) = 18,402
- Actual ADM at end of February 2021 = 17,913

Rowan-Salisbury SCHOOL SYSTEM

State Budget Overview

- Position allotment process complete (regardless of funding)
  - Updated allotment formulas
    - Developed an equity provision to provide position support to our most at-risk schools

Next Steps

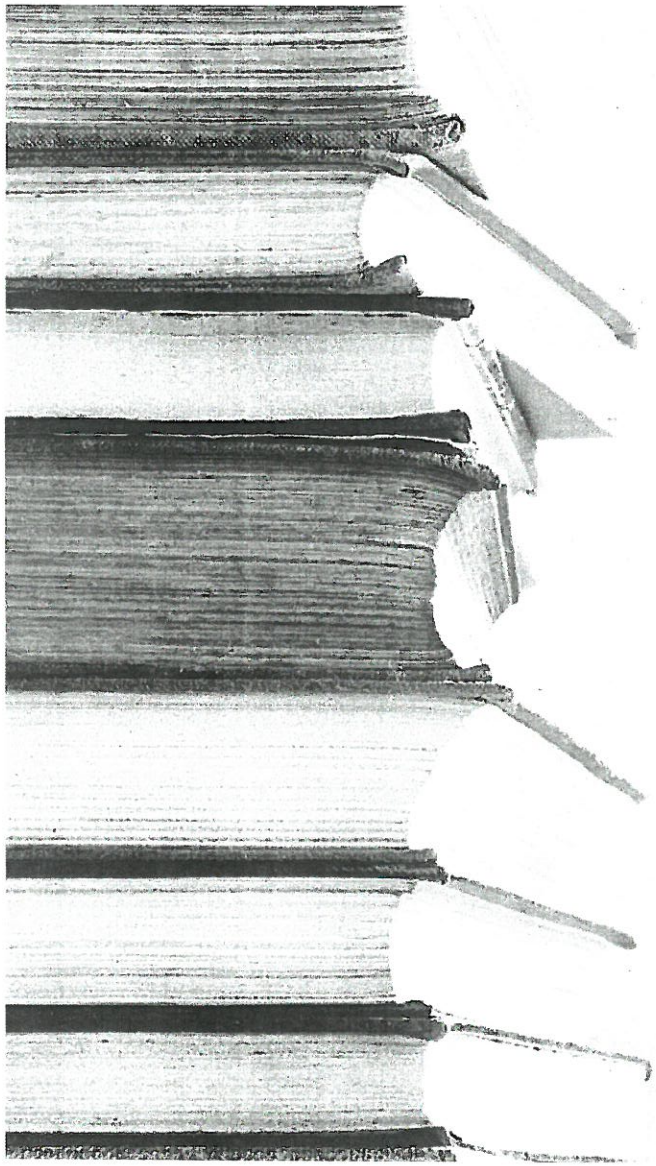
- Submit approved local budget and supporting budget message to commissioners
- Wait for State to adopt budget
- Approve final budget (and initial budget resolution) after state and local adopt (August 2021)

Questions?

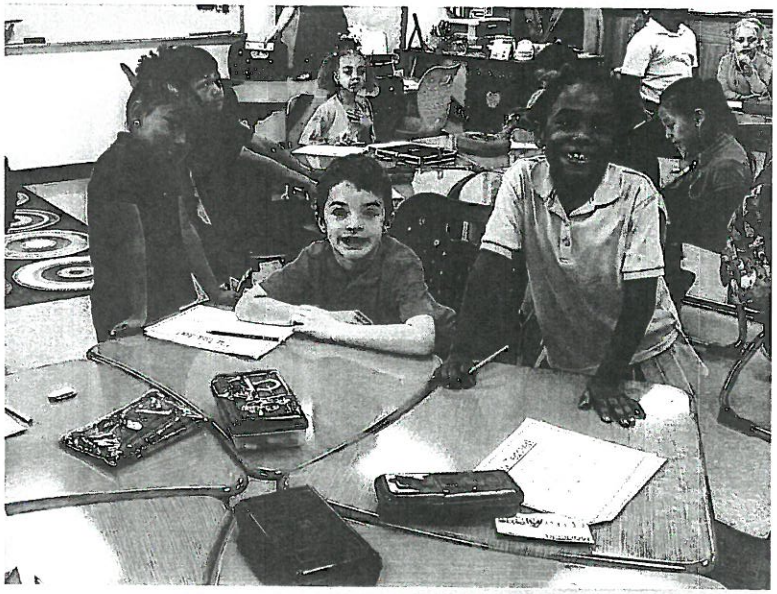
ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 7130 - KANNAPOLIS CITY SCHOOLS
Report Date: Tuesday, May 25, 2021

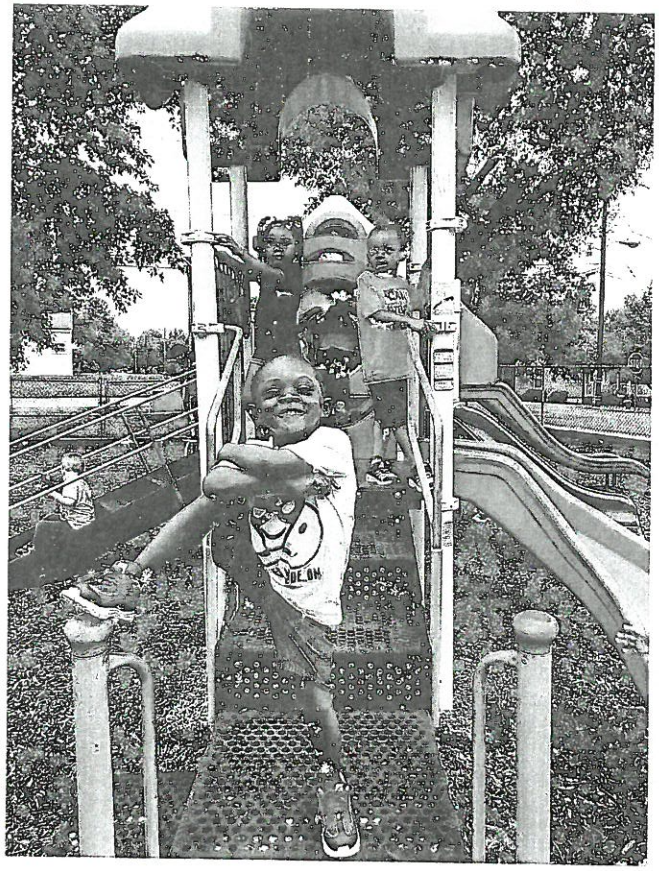
Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1147130	KCS REV	495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
	Rev/Exp	**Total:**			**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**
EXP	1157130	KCS EXP	594000	EDUCATION APPROPRIATION	$806	$828	$828	$828	$828	$0	$851	2.8%
			594010	CURRENT EXPENSE	$2,424,793	$2,510,318	$2,486,213	$2,486,213	$2,486,213	$0	$2,516,666	1.2%
			594030	C/E-CLASSROOM SUPPLIES	$25,177	$25,868	$25,878	$25,878	$25,878	$0	$26,595	2.8%
			594035	1/2 CENTS SALES TAX	$190,996	$199,011	$0	$158,156	$258,156	$0	$60,614	-61.7%
			Org Tot:		**$2,641,772**	**$2,736,025**	**$2,512,919**	**$2,671,075**	**$2,771,075**	**$0**	**$2,604,726**	**-2.5%**
	Rev/Exp	**Total:**			**$2,641,772**	**$2,736,025**	**$2,512,919**	**$2,671,075**	**$2,771,075**	**$0**	**$2,604,726**	**-2.5%**
FINAL	**TOTALS:**				**$2,641,772**	**$2,736,025**	**$2,512,919**	**$2,671,075**	**$2,771,075**	**$0**	**$2,604,726**	**-2.5%**



Kannapolis City Schools Budget Request 2021-2022



CIP, Deferred Maintenance and Capital Outlay



CIP

Site	Summary Project Description	Total Estimated Project Cost
A L Brown High	Campus Study Recommendations (Estimate)	$ 26,011,437.00
Fred L Wilson Elem	HVAC Replacement	$ 4,351,912.00
Jackson Park Elem	HVAC Replacement	$ 4,102,875.00
Jackson Park Elem	Gym/Classroom Addition	$ 4,013,557.00
Forest Park Elem	HVAC Replacement	$ 3,895,688.00
Fred L Wilson Elem	Classroom Addition	$1,751,270.00
Jackson Park Elem	Roof Replacement	$ 1,200,000.00
Forest Park Elem	Install Guttering/Playground	$ 278,475.00
	Total	$ 45,605,214.00

Deferred Maintenance

Site	Summary Project Description	Total Estimated Project Cost
Fred L Wilson Elem	Install sun shade structures (3)	$ 90,000.00
North Kannapolis Elem	Playground replacement at Wee Wonders	$ 90,000.00
North Kannapolis Elem	Playground replacement	$ 90,000.00
Shadybrook Elem	Add CTE kitchen	$ 90,000.00
KCS Admin	Replace HVAC - four split systems	$ 84,000.00
Fred L Wilson Elem	Replace older playground unit	$ 80,000.00
North Kannapolis Elem	Encapsulate exterior overhead concrete	$ 80,000.00
A L Brown High	Perform masonry sealing exterior of building - various locations	$ 75,000.00
Fred L Wilson Elem	Replace carpet in 12 classrooms with VCT with abatement in 4 rooms	$ 75,000.00
Jackson Park Elem	Replace 9 double doors	$ 75,000.00
Jackson Park Elem	Renovate house	$ 75,000.00
Kannapolis Middle	Fire alarm replacement 6th grade building	$ 75,000.00
North Kannapolis Elem	Roof replacement- K wing	$ 75,000.00
A L Brown High	Paint - interior and exterior	$ 60,000.00
A L Brown High	Seal and stripe faculty parking lot	$ 60,000.00

Site	Summary Project Description	Total Estimated Project Cost
Forest Park Elem	Install sun shades on playgrounds (2)	$ 60,000.00
GW Carver Elem	Access control	$ 60,000.00
Jackson Park Elem	Replace carpeting in classrooms (include abatement; 5 classrooms)	$ 60,000.00
GW Carver Elem	Replace locks and hardware - interior cylinders	$ 50,000.00
Kannapolis Middle	Interior and exterior painting	$ 50,000.00
Shadybrook Elem	Replace flooring in media center	$ 50,000.00
GW Carver Elem	Install playground shade structure	$ 45,000.00
North Kannapolis Elem	Install playground shade structure	$ 45,000.00
A L Brown High	Digital marquee sign	$ 40,000.00
A L Brown High	Replace flooring in Cyber Campus	$ 40,000.00
GW Carver Elem	Seal and stripe parking lot	$ 40,000.00
Jackson Park Elem	Renovate front entrance for increased security	$ 40,000.00
Jackson Park Elem	Boiler burner replacement	$ 35,000.00
Jackson Park Elem	ADA accessibility (wheelchair lift and shelter)	$ 35,000.00
Kannapolis Middle	Access control 6th grade building	$ 35,000.00

Site	Summary Project Description	Total Estimated Project Cost
Forest Park Elem	Seal and stripe drive and parking	$ 33,000.00
Kannapolis Middle	Finish concrete in top lot (eagle's nest)	$ 30,000.00
North Kannapolis Elem	Covered walkway for preK entrance/exit	$ 30,000.00
A L Brown High	Replace old water piping in the Bullock gym	$ 25,000.00
Forest Park Elem	Window blinds	$ 25,000.00
Forest Park Elem	Paint interior and exterior	$ 25,000.00
Forest Park Elem	Paint gym	$ 25,000.00
Forest Park Elem	Acoustical ceiling tile replacement	$ 25,000.00
Fred L Wilson Elem	Security entrance	$ 25,000.00
Fred L Wilson Elem	Flat roof repairs and gutter addition	$ 25,000.00
Fred L Wilson Elem	Replace media center carpet	$25,000.00
Fred L Wilson Elem	Install fence along parent drive	$ 25,000.00
Fred L Wilson Elem	Erosion control / drainage repair on embankment by teacher parking lot	$ 25,000.00
GW Carver Elem	Window blinds	$ 25,000.00
GW Carver Elem	Add ADA compliant sidewalk to playground	$ 25,000.00

Site	Summary Project Description	Total Estimated Project Cost
GW Carver Elem	Rubberize 2 courtyards	$ 25,000.00
Jackson Park Elem	Remove wallpaper and paint around media center	$ 25,000.00
Jackson Park Elem	Paint interior and exterior	$ 25,000.00
Jackson Park Elem	Acoustical ceiling tile replacement	$ 25,000.00
Jackson Park Elem	Install awning at car rider pickup	$ 25,000.00
Jackson Park Elem	Sidewalks on playground and BB court	$ 25,000.00
Jackson Park Elem	Replace playground fencing with 6'	$ 25,000.00
Jackson Park Elem	Patch, seal and stripe	$ 25,000.00
Kannapolis Middle	New entrance to main office for security	$ 25,000.00
Kannapolis Middle	Add roll down doors for security	$ 25,000.00
North Kannapolis Elem	Acoustical ceiling tile replacement	$ 25,000.00
North Kannapolis Elem	New entrance to main office for security	$ 25,000.00
North Kannapolis Elem	VCT replacement in lower and upper hallways	$ 25,000.00
North Kannapolis Elem	Paint - interior and exterior	$ 25,000.00
North Kannapolis Elem	Repair paving - Wee Wonders area and a basketball court	$ 25,000.00

Site	Summary Project Description	Total Estimated Project Cost
Shadybrook Elem	Paint interior and exterior	$ 25,000.00
Shadybrook Elem	Replace flooring in classrooms with VCT	$ 25,000.00
Shadybrook Elem	Playground sun shade	$ 25,000.00
Shadybrook Elem	Seal & restripe	$ 25,000.00
KCS Admin	Sewer line replacement in old section of building	$ 23,000.00
Fred L Wilson Elem	Playground drainage improvements	$ 22,000.00
A L Brown High	Water heater replacement	$ 20,000.00
Forest Park Elem	Roof repairs	$ 20,000.00
Fred L Wilson Elem	Paint - interior and exterior	$ 20,000.00
Fred L Wilson Elem	Water heater replacement	$20,000.00
Kannapolis Middle	Water heater replacement	$ 20,000.00
McKnight Head Start	Paint - interior and exterior	$ 20,000.00
McKnight Head Start	Install two double doors	$ 20,000.00
North Kannapolis Elem	Water heater replacement	$ 20,000.00
Shadybrook Elem	Water heater replacement	$ 20,000.00

Site	Summary Project Description	Total Estimated Project Cost
Shadybrook Elem	Repaint gym ceiling	$ 20,000.00
Jackson Park Elem	Retaining wall repair	$ 18,000.00
Jackson Park Elem	Sidewalk repairs	$ 16,000.00
GW Carver Elem	Interior courtyard window tint	$ 15,000.00
GW Carver Elem	Extend roof drains to stormwater collection system	$ 15,000.00
McKnight Head Start	Replace classroom sinks	$ 15,000.00
Jackson Park Elem	Tankless water heater Installation	$ 12,000.00
GW Carver Elem	Replace tile in serving line	$ 10,000.00
Jackson Park Elem	Repair front steps at 2nd grade entrance	$ 10,000.00
KCS Admin	Interior and exterior painting	$ 10,000.00
KCS Admin	Address erosion problem	$10,000.00
North Kannapolis Elem	Replace classroom carpet with VCT	$ 10,000.00
	Total	$ 3,113,000.00

Capital Outlay

Site	Description	Cost
A.L. Brown High School	Replace Intercom System	$75,000.00
Forest Park Elementary	Replace Surveillance Camera System	$50,000.00
Fred L. Wilson Elementary	Replace Projectors with T.V.s (14 Rooms)	$30,800.00
Fred L. Wilson Elementary	Replace Student Desks/Tables (25 Rooms)	$75,000.00
Fred L. Wilson Elementary	Replace Media Center Tables Chairs	$20,000.00
G.W. Carver Elementary	Replace Surveillance Camera System	$50,000.00
G.W. Carver Elementary	Replace Intercom System	$25,000.00
Jackson Park Elementary	Replace Projectors with T.V.s (5 Rooms)	$11,000.00
Jackson Park Elementary	Replace Sound System in Multipurpose Room	$15,000.00
Shady Brook Elementary	Replace Surveillance Camera System	$50,000.00

Site	Description	Cost
North Kannapolis Elementary	Replace Student Desks (4 Rooms)	$15,000.00
North Kannapolis Elementary	STEM Furniture Tables/Chairs	$ 5,000.00
North Kannapolis Elementary	Replace Tables (12 Rooms)	$ 6,000.00
North Kannapolis Elementary	Chromebooks (20)	$ 7,000.00
Technology	Livestream Equipment	$ 6,000.00
Technology	Office Furniture	$ 1,000.00
Technology	KPAC Lighting and Sound Upgrade	$25,000.00
Exceptional Children	Office Furniture	$ 2,000.00
Exceptional Children	iPads (8) Q-Global Licenses (8)	$ 5,000.00
Total		$473,800.00

Current Expense

Teacher Supplement Increase

Total Salary	Supplement %	Supplement $	FICA	Retirement	Total	Funds Needed
$19,376,307.00	7.00%	$1,356,341.49	$103,760.12	$294,054.84	$1,754,156.45	
$19,376,307.00	7.50%	$1,453,223.03	$111,171.56	$315,058.75	$1,879,453.34	$125,296.89
$19,376,307.00	8.00%	$1,550,104.56	$118,583.00	$336,062.67	$2,004,750.23	$250,593.78
$19,376,307.00	8.50%	$1,646,986.10	$125,994.44	$357,066.59	$2,130,047.12	$375,890.67
$19,376,307.00	9.00%	$1,743,867.63	$133,405.87	$378,070.50	$2,255,344.01	$501,187.56
$19,376,307.00	9.50%	$1,840,749.17	$140,817.31	$399,074.42	$2,380,640.90	$626,484.45
$19,376,307.00	10.00%	$1,937,630.70	$148,228.75	$420,078.34	$2,505,937.78	$751,781.34

Current Expense Expansion

Kannapolis Middle School Class Size Teachers-4 Positions	$283,964.00
EL (English Language) Coordinator-1 Position	$ 70,991.00
Technology Facilitator-1 Position	$ 70,991.00
A.L. Brown High School Reading Specialist-1Position	$ 70,991.00
STEM (Science, Technology, Engineering, Math) Teacher-2 Positions	$141,982.00
Fred L. Wilson Elementary Spanish Teacher-1 Position	$ 70,991.00
Total	$709,910.00
Cabarrus Portion (76%)	$539,531.00
Rowan Portion (24%)	$170,379.00

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 7140 - ROWAN CHARTER SCHOOLS
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1157140	RCS EXP	594010	CURRENT EXPENSE	$488,366	$731,690	$1,364,460	$1,479,384	$1,479,384	$0	$1,907,271	28.9%
			Org Tot:		**$488,366**	**$731,690**	**$1,364,460**	**$1,479,384**	**$1,479,384**	**$0**	**$1,907,271**	**28.9%**
	Rev/Exp	**Total:**			**$488,366**	**$731,690**	**$1,364,460**	**$1,479,384**	**$1,479,384**	**$0**	**$1,907,271**	**28.9%**
FINAL	**TOTALS:**				**$488,366**	**$731,690**	**$1,364,460**	**$1,479,384**	**$1,479,384**	**$0**	**$1,907,271**	**28.9%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 9100 - DEBT SERVICE
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	1149100	DEBT SERV	435005	LOTTERY PROCEEDS	($1,300,000)	($1,300,000)	$0	($1,300,000)	($1,300,000)	($1,300,000)	($1,300,000)	0.0%
			490020	OFS - LOAN PROCEEDS	$0	$0	$0	$0	$0	$0	$0	N/A
			490030	OFS-BOND PROCEEDS	$0	$0	$0	$0	$0	$0	$0	N/A
			490040	OFS:BOND PREMIUM	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($1,300,000)**	**($1,300,000)**	**$0**	**($1,300,000)**	**($1,300,000)**	**($1,300,000)**	**($1,300,000)**	**0.0%**
	Rev/Exp	**Total:**			**($1,300,000)**	**($1,300,000)**	**$0**	**($1,300,000)**	**($1,300,000)**	**($1,300,000)**	**($1,300,000)**	**0.0%**
EXP	1159100	DEBT SERV	590063	DEBT ISSUANCE COSTS	$0	$57,526	$0	$120,000	$120,000	$120,000	$120,000	0.0%
			592003	TOWN CREEK PRINCIPAL	$275,000	$137,500	$0	$0	$0	$0	$0	N/A
			592004	TOWN CREEK INTEREST	$14,197	$2,839	$0	$0	$0	$0	$0	N/A
			592005	JUDICIAL FAC PRINCIPAL	$627,000	$627,000	$313,500	$314,000	$314,000	$0	$0	-100.0%
			592006	JUDICIAL FAC INTEREST	$31,254	$17,145	$5,141	$5,200	$5,200	$0	$0	-100.0%
			592009	RCCC CLASSROOMS PRINCIPAL	$1,420,000	$1,140,000	$1,110,000	$1,140,000	$1,140,000	$1,140,000	$1,140,000	0.0%
			592010	RCCC CLASSROOMS INTEREST	$252,161	$229,887	$124,622	$204,500	$204,500	$173,000	$173,000	-15.4%
			592011	SCHOOL LOAN PRINCIPAL	$1,514,286	$5,056,954	$4,515,630	$4,846,000	$5,234,575	$4,890,000	$7,035,000	45.2%
			592012	SCHOOL LOAN INTEREST	$930,324	$1,009,417	$867,855	$939,000	$939,000	$825,000	$1,204,000	28.2%
			592015	'02 SCHOOL BOND PRINCIPAL	$7,043,000	$3,779,000	$0	$0	$0	$0	$0	N/A
			592016	'02 SCHOOL BOND INTEREST	$158,150	$47,238	$0	$0	$0	$0	$0	N/A
			592017	TELECOM EQUIP-PRINCIPAL	$970,000	$970,000	$970,000	$970,000	$970,000	$485,000	$1,010,000	4.1%
			592018	TELECOM EQUIP-INTEREST	$75,030	$51,943	$28,858	$29,000	$29,000	$6,000	$94,000	224.1%
			592019	DSS RENOVATION-PRINCIPAL	$256,600	$0	$0	$0	$0	$0	$0	N/A
			592020	DSS RENOVATION-INTEREST	$4,618	$0	$0	$0	$0	$0	$0	N/A
			592021	EMS VEHICLES-PRINCIPAL	$458,976	$468,741	$428,074	$582,000	$538,786	$360,000	$588,000	1.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 9100 - DEBT SERVICE
Report Date: Tuesday, May 25, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/25/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	1159100	DEBT SERV	592022	EMS VEHICLES-INTEREST	$15,645	$19,247	$13,127	$25,000	$25,000	$14,000	$27,000	8.0%
			592023	SHERIFF VEHICLES-PRINCIPL	$413,857	$457,511	$516,300	$668,000	$611,800	$427,000	$515,000	-22.9%
			592024	SHERIFF VEHICLES-INTEREST	$13,814	$21,627	$15,861	$36,000	$36,000	$15,000	$20,000	-44.4%
			592025	COMPUTER EQMT-PRINCIPAL	$244,455	$132,811	$0	$0	$0	$0	$0	N/A
			592026	COMPUTER EQMT-INTEREST	$4,904	$1,832	$0	$0	$0	$0	$0	N/A
			592027	VEHICLES OTHER-PRINCIPAL	$103,935	$104,852	$100,534	$101,000	$101,000	$50,000	$60,000	-40.6%
			592028	VEHICLES OTHER-INTEREST	$3,484	$4,575	$3,084	$4,000	$4,000	$2,000	$2,000	-50.0%
			592096	WEST END PLAZA - PRINCIPAL	$395,000	$395,000	$395,000	$395,000	$395,000	$395,000	$1,772,000	348.6%
			592097	WEST END PLAZA - INTEREST	$58,863	$50,099	$41,408	$42,000	$42,000	$42,000	$42,000	0.0%
			592098	PARKS - PRINCIPAL	$0	$0	$118,378	$120,400	$120,400	$117,500	$117,500	-2.4%
			592099	PARKS - INTEREST	$0	$0	$6,538	$12,400	$12,400	$8,000	$8,000	-35.5%
			592100	ECONOMIC DEVELOPMENT - PRINCIP	$0	$0	$0	$0	$0	$0	$1,150,000	N/A
			Org Tot:		**$15,284,551**	**$14,782,743**	**$9,573,910**	**$10,553,500**	**$10,842,661**	**$9,069,500**	**$15,077,500**	**42.9%**
	Rev/Exp	**Total:**			**$15,284,551**	**$14,782,743**	**$9,573,910**	**$10,553,500**	**$10,842,661**	**$9,069,500**	**$15,077,500**	**42.9%**
FINAL	**TOTALS:**				**$13,984,551**	**$13,482,743**	**$9,573,910**	**$9,253,500**	**$9,542,661**	**$7,769,500**	**$13,777,500**	**48.9%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	2144340	FIRE REV	411001	AD VALOREM TAX-CURRENT YR	($5,328,129)	($5,894,533)	($5,991,569)	($6,007,897)	($6,182,897)	($5,992,308)	($6,467,540)	7.7%
			411003	AD VALOREM TAX-NCVTS	($600,479)	($611,412)	($512,025)	($625,000)	($783,000)	($650,000)	($650,000)	4.0%
			411010	ABATEMENTS-CURRENT YEAR	$25,009	$14,815	$2,915	$45,000	$45,000	$45,000	$45,000	0.0%
			411015	TAX DISCOUNTS	$44,664	$50,895	$53,660	$55,000	$55,000	$60,000	$60,000	9.1%
			419010	INTEREST REVENUE ON TAXES	($35,052)	($27,618)	($86,170)	($35,000)	($99,000)	($35,000)	($35,000)	0.0%
			Org Tot:		**($5,893,986)**	**($6,467,854)**	**($6,533,190)**	**($6,567,897)**	**($6,964,897)**	**($6,572,308)**	**($7,047,540)**	**7.3%**
	Rev/Exp	**Total:**			**($5,893,986)**	**($6,467,854)**	**($6,533,190)**	**($6,567,897)**	**($6,964,897)**	**($6,572,308)**	**($7,047,540)**	**7.3%**
EXP	2154340	FIRE EXP	586001	FDT-ATWELL TOWNSHIP	$491,751	$534,729	$537,952	$541,122	$580,122	$542,225	$682,154	26.1%
			586002	FDT-BOSTIAN HEIGHTS	$710,458	$778,607	$755,298	$781,331	$816,331	$775,706	$826,196	5.7%
			586003	FDT-CLEVELAND	$425,969	$499,735	$475,345	$490,149	$497,149	$487,493	$487,493	-0.5%
			586004	FDT-EAST GOLD HILL	$103,163	$106,948	$113,787	$111,538	$121,538	$111,585	$111,585	0.0%
			586005	FDT-EAST LANDIS	$26,331	$27,857	$27,632	$28,356	$31,356	$28,410	$28,410	0.2%
			586006	FDT-EAST ROWAN	$17,164	$18,802	$21,026	$18,932	$23,932	$19,335	$19,335	2.1%
			586007	FDT-ELLIS CROSS COUNTRY	$137,390	$146,147	$144,821	$148,618	$158,618	$146,571	$146,571	-1.4%
			586008	FDT-ENOCHVILLE	$241,479	$252,342	$249,219	$255,955	$271,955	$255,448	$255,448	-0.2%
			586009	FDT-FRANKLIN	$255,438	$277,641	$275,613	$278,393	$296,393	$277,427	$348,721	25.3%
			586010	FDT-LIBERTY (WEST)	$216,683	$234,550	$246,139	$237,593	$264,593	$239,441	$239,441	0.8%
			586011	FDT-LOCKE TOWNSHIP	$864,627	$952,797	$928,930	$951,038	$995,038	$948,214	$1,027,232	8.0%
			586012	FDT-MILLER'S FERRY	$509,619	$518,786	$550,279	$529,539	$563,539	$547,420	$598,740	13.1%
			586013	FDT-MOUNT MITCHELL	$74,378	$81,727	$85,505	$84,462	$93,462	$84,017	$84,017	-0.5%
			586014	FDT-POOLETOWN	$103,099	$108,335	$114,897	$111,508	$124,508	$110,044	$110,044	-1.3%
			586015	FDT-RICHFIELD/MISENHEIMER	$9,036	$7,772	$7,484	$7,635	$10,135	$7,708	$7,708	1.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	2154340	FIRE EXP	586016	FDT-ROCKWELL RURAL	$526,871	$585,850	$588,838	$597,635	$637,635	$595,104	$595,104	-0.4%
			586017	FDT-ROWAN-IREDELL	$33,220	$35,019	$35,013	$35,179	$37,179	$34,898	$34,898	-0.8%
			586018	FDT-SCOTCH IRISH	$70,314	$74,296	$107,633	$113,032	$115,032	$108,489	$108,489	-4.0%
			586019	FDT-SOUTH ROWAN	$4,705	$4,788	$4,815	$4,866	$5,866	$4,831	$4,831	-0.7%
			586020	FDT-SOUTH SALISBURY	$407,807	$490,495	$495,806	$491,126	$514,626	$494,520	$494,520	0.7%
			586021	FDT-UNION	$125,685	$137,202	$140,799	$138,450	$150,450	$136,743	$136,743	-1.2%
			586022	FDT-WEST ROWAN	$257,510	$280,243	$284,192	$286,891	$301,891	$291,130	$374,311	30.5%
			586023	FDT-WOODLEAF	$281,293	$313,185	$342,167	$324,549	$353,549	$325,549	$325,549	0.3%
			Org Tot:		**$5,893,986**	**$6,467,854**	**$6,533,190**	**$6,567,897**	**$6,964,897**	**$6,572,308**	**$7,047,540**	**7.3%**
	Rev/Exp	**Total:**			**$5,893,986**	**$6,467,854**	**$6,533,190**	**$6,567,897**	**$6,964,897**	**$6,572,308**	**$7,047,540**	**7.3%**
FINAL	**TOTALS:**				**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**$0**	**N/A**

ROWAN COUNTY, NORTH CAROLINA

Atwell Township Volunteer Fire Department
Proposed Budget for FY 2021-2022
Board President: Coyt Karriker
Fire Chief: Tim Beaver
Fire Commission Chairman: Kathy Blalock

REVENUES		
Donations	$	300.00
Fire District Tax	$	682,154.00
Food Stamps	$	
Fund Raising Projects	$	
Grants	$	
Other City/Town Support	$	
Other County Support	$	
Other Support	$	
Rowan County Fire Service	$	4,500.00
Rowan County First Responders	$	1,320.00
1 Cent Sales Tax	$	
TOTAL REVENUES	**$**	**688,274.00**

EXPENDITURES		
Advertising	$	350.00
Audit Services	$	6,500.00
Bank Service Charges	$	100.00
Station(s) Utilities (Electricity & Gas/Heating)	$	20,000.00
Station(s) Telephone/Network	$	6,000.00
Capital Outlay: Equipment	$	43,000.00
Dues & Subscriptions	$	21,000.00
Food & Beverage	$	1,000.00
First Responder Supplies	$	5,000.00
Legal & Professional	$	5,000.00
Insurance/Bonds	$	34,000.00
Truck & Equipment Fuel	$	14,000.00

EXPENDITURES CONTINUED		
Note Payment- New Station 50	$	33,000.00
Personnel Expense- Salaries	$	323,000.00
Personnel- Medical	$	3,000.00
Personnel- Uniforms	$	7,000.00
Postage	$	600.00
PPE	$	31,424.00
Repairs & Maintenance: Building	$	25,000.00
Repairs & Maintenance: Equipment	$	40,000.00
Personnel Expense Reimbursement	$	14,000.00
Address Markers (Community Service)	$	500.00
Supplies: Kitchen	$	800.00
Supplies: Office	$	4,000.00
Telecommunications- Radios-Pagers-Tablets	$	23,000.00
Training & Fire Prevention	$	2,000.00
Water Points	$	5,000.00
Workers Compensation Insurance	$	20,000.00
TOTAL EXPENDITURES	**$**	**688,274.00**

The Board of Directors recommends a tax rate of .0975 cents per $100 valuation. We certify that this Budget has been proposed by the Atwell Township Fire Department Board and approved by a majority of the district's Fire Commissioners.

28 April 2021
Chairman, Fire Department Board — Date

Kathy A. Blalock 4-28-21
Chairman, Fire Commission — Date

Atwell Township Vol. Fire Dept.

Serving Since 1956

Station 40	Station 50
135 Concordia Church Rd	8480 Unity Church Rd
China Grove, N.C. 28023	Kannapolis, N.C. 28081
(704) 855-3240	(704) 934-2375

Atwell has 18 part time employees. Annual pay is $178,464. We are planning to add two more 12 hour shifts to our daily crew so we always have two personnel on duty at all times. This will help us have better coverage on all our calls. This is our reason for asking for a tax increase. With pay roll, insurance, uniforms and PPE it will take more funds to make this happen.

At this time we do not have any immediate projects, but we are looking at the possibility of changes to the station to be able to house a rescue engine when we can get one.

Steve Garver

Assistant Chief

Atwell Township Volunteer Fire Department

ROWAN COUNTY BUDGET FORM

BOSTIAN HEIGHTS FIRE DEPARTMENT

PROPOSED BUDGET FOR FY 2021-2022

REVENUES:

Fire District Tax	D.H $826,196.00 ~~$826,588.00~~
Other City/Town Support: CHINA GROVE	$39,300.00
Other County Support: _____	
Other Support: _____	
Rowan County Fire Service	$2,700.00
Rowan County First Responders	$1,320.00
Fund Balance	
TOTAL REVENUES	DH $869,516.00 ~~$869,908.00~~

EXPENDITURES:

Audit Services	$3,000.00
Capital Outlay:	$26,665.00
Debt Service (Loan payments)	$79,647.00
Dues & Subscriptions	$1,500.00
Utilities - Electricity	$10,500.00
First Responders	$5,000.00
Insurance / Bonds / Workers Compensation	DH $48,704.00 ~~$49,096.00~~
Motor Fuel & Lubricants	$15,000.00
Natural Gas/Heating Oil	$3,000.00
Personnel	$520,000.00
Pension	$0.00
Hose Replacement	$8,000.00
SCBA Upgrade/Testing/Replacement	$1,000.00
Medical Evals / Fit Testing / Hose Testing / Ladder Testing	$12,000.00
Personal Protective Gear Replacement and Repairs	$24,000.00
Repairs & Maintenance: Building	$23,000.00
Repairs & Maintenance: Equipment	$35,000.00
Supplies: Kitchen	$1,000.00
Supplies: Office	$3,000.00
Supplies: New Equipment	$25,000.00
Telecommunications / Telephone / IT	$12,500.00
Training & Fire Prevention	$5,000.00
Water Points	$3,000.00
Miscellaneous	$4,000.00
TOTAL EXPENDITURES	DH 869,516.00 ~~869,908.00~~

The Board of Directors recommends a tax rate of .090 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the district's Fire Commissioners.

Chairman, Fire Department Board — 4-9-21 Date

Randall M. Foggart — Chairman, Fire Commission — 9 APR 21 Date

NOTICE

Notice is hereby given by the Bostian Heights Fire Department that a public hearing will be held on Monday, April 26, 2021 at 7:30 p.m. at the following location:

Bostian Heights Fire Department
8211 Old Concord Rd
Salisbury, North Carolina 28146

The purpose of the public hearing is to receive citizen input regarding a proposed 0.0055-cent tax increase for the fire tax district, from 0.0845 cents to 0.090 cents, per one-hundred-dollar valuation.

Michael Zimmerman, Chief
Bostian Heights Fire Department

ROWAN COUNTY BUDGET FORM
CLEVELAND COMMUNITY FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ -
Fire District Tax	487,493
Fund Raising Projects	
Grants	
Other City/Town Support:	30,000
Other County Support:	
Other Support:	
Rowan County Fire Service	4,500
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	$ 523,313

EXPENDITURES:

Audit Services	$ 6,700
Capital Outlay: Building	-
Capital Outlay: New Equipment	-
Capital Outlay: New Trucks	30,000
Debt Service (Loan payments)	265,000
Dues & Subscriptions	-
Electricity	12,000
First Responders	2,000
Fund Raising Expenses	-
Insurance/Bonds	25,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	5,500
Motor Fuel & Lubricants	8,000
Natural Gas/Heating Oil	8,000
Pension	-
Personnel	115,000
Postage	-
Repairs & Maintenance: Building	1,000
Repairs & Maintenance: Equipment	15,000
Repairs & Maintenance: Personal Protective Gear	-
SCBA Upgrade/Testing/Replacement	3,100
Supplies: Kitchen	-
Supplies: Office	1,000
Supplies: New Equipment	10,000
Telecommunications/Telephone	6,000
Training & Fire Prevention	2,000
Water	720
Water Points	-
Workers Compensation	7,000
Miscellaneous:	293
TOTAL EXPENDITURES	$ 523,313

The Board of Directors recommends a tax rate of .0936 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

D. M. Ellis Sr 04-06-21

Chairman, Fire Department Board — Date

Robert Ashley 4/5/2021

Chairman, Fire Commission — Date

ROWAN COUNTY BUDGET FORM
EAST GOLD HILL FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$0.00
Fire District Tax	$111,584.73
Fund Raising Projects	$0.00
Grants	$0.00
Other City/Town Support: EAST ROWAN SERVICE DISTRICT @ .09	$2,900.30
Other County Support: CABARRUS COUNTY DISTRICT INCOME	$48,857.39
Other Support: CABARRUS COUNTY STAFFING GRANT	$15,000.00
Rowan County Fire Service	$3,103.08
Rowan County First Responders	$1,472.28
Fund Balance	$0.00
TOTAL REVENUES	$182,917.78

EXPENDITURES:

Audit Services	$6,000.00
Capital Outlay: Building	0
Capital Outlay: New Equipment	$24,900.00
Capital Outlay: New Trucks	$0.00
Debt Service (Loan payments)	$23,500.00
Dues & Subscriptions	$1,500.00
Electricity	$5,000.00
First Responders	$2,500.00
Fund Raising Expenses	0
Insurance/Bonds	$20,000.00
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	4,000.00
Motor Fuel & Lubricants	$8,500.00
Natural Gas/Heating Oil	$3,200.00
Pension	$1,800.00
Personnel	$49,537.78
Postage	$400.00
Repairs & Maintenance: Building	$2,400.00
Repairs & Maintenance: Equipment	$12,000.00
Repairs & Maintenance: Personal Protective Gear	$600.00
SCBA Upgrade/Testing/Replacement	0
Supplies: Kitchen	$500.00
Supplies: Office	$1,000.00
Supplies: New Equipment	0
Telecommunications/Telephone	$1,800.00
Training & Fire Prevention	$1,000.00
Water	$600.00
Water Points	$1,930.00
Workers Compensation	$3,750.00
Miscellaneous:	$6,500
TOTAL EXPENDITURES	$182,917.78

The Board of Directors recommends a tax rate of 0.08 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Charles R Miller 3-8-21
Chairman, Fire Department Board Date

William S Clark 3-8-21
Chairman, Fire Commission Date

ROWAN COUNTY BUDGET FORM
EAST LANDIS WATER/FIRE DISTRICT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	
Fire District Tax	28,410
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	
Rowan County First Responders	
Fund Balance	
TOTAL REVENUES	$ 28,410

EXPENDITURES:

Audit Services	
Capital Outlay: Building	
Capital Outlay: New Equipment	
Capital Outlay: New Trucks	
Debt Service (Loan payments)	
Dues & Subscriptions	
Electricity	
First Responders	
Fund Raising Expenses	
Insurance/Bonds	
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	
Motor Fuel & Lubricants	
Natural Gas/Heating Oil	
Pension	
Personnel	
Postage	
Repairs & Maintenance: Building	
Repairs & Maintenance: Equipment	
Repairs & Maintenance: Personal Protective Gear	
SCBA Upgrade/Testing/Replacement	
Supplies: Kitchen	
Supplies: Office	
Supplies: New Equipment	
Telecommunications/Telephone	
Training & Fire Prevention	
Water	
Water Points	
Workers Compensation	
Miscellaneous:	
Town of Landis - General Fund	28,410
TOTAL EXPENDITURES	$ 28,410

The Board of Directors recommends a tax rate of .0425 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Leonard Barnhart 3/2/2021 Meredith B Smith 3/2/2021

~~Chairman, Fire Department Board~~ Town Manager Date ~~Chairman, Fire Commission~~ Mayor Date

ROWAN COUNTY BUDGET FORM
ELLIS CROSS COUNTRY FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

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REVENUES:

Donations	$-
Fire District Tax	146,571
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	2,700
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	$150,591

EXPENDITURES:

Audit Services	$4,000
Capital Outlay: Building	
Capital Outlay: New Equipment	49,441
Capital Outlay: New Trucks	10,000
Debt Service (Loan payments)	
Dues & Subscriptions	2,500
Electricity	2,500
First Responders	2,500
Pay Per Call Stipend	12,000
Insurance/Bonds	20,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	1,000
Motor Fuel & Lubricants	3,500
Natural Gas/Heating Oil	1,500
Garbage Service	200
70th anniversary	2500
Postage	200
Repairs & Maintenance: Building	8,000
Repairs & Maintenance: Equipment	12,500
Repairs & Maintenance: Personal Protective Gear	1,500
SCBA Upgrade/Testing/Replacement	3,000
Supplies: Kitchen	500
Supplies: Office	2,000
Supplies: New Equipment	
Telecommunications/Telephone	2,500
Training & Fire Prevention	1,000
Travel Expenses	500
Flowers & Cards	250
Workers Compensation	2,500
Miscellaneous:	4,500
TOTAL EXPENDITURES	$150,591

The Board of Directors recommends a tax rate of .085 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Chairman, Fire Department Board — April 12th 2021 — Date

Chairman, Fire Commission — 4/12/21 — Date

ELLIS CROSS COUNTRY FIRE DEPARTMENT

3420 Old Mocksville Road, Salisbury, N.C. 28144

Serving Rowan County since 1951

The following is an overview and explanation of the 2021-2022 budget. The Ellis Cross Country Fire Department,Inc. proposes to meet all expenses and obligations without raising the tax rate. The past year has been a busy one at Ellis as we have completed our new equipment storage building behind the fire station. The building costs $165220 and it is paid for. Due to an increase in flood related calls in the area and the fact that the Ellis Fire District lies adjacent to many miles of shoreline along the Yadkin and South Yadkin Rivers we have purchased and taken delivery of a 16 foot inflatable Zodiac Boat with a 30 Horsepower Mercury engine and trailer and placed it in the new building. As soon as some of our members are trained with the new boat, it will be placed in service. The cost of the boat, motor and trailer was $12520. The Ellis Fire Department has for many years operated a Rowan Rescue Squad owned boat and hope to continue to operate that boat in the future, but we believe the new boat will expand our ability to respond, because the larger boat was not able to launch in shallow flood water and may not be as stable in some situations as the Zodiac boat. However the large boat will be better whenever there is a call to go many miles upriver. We have every intention to continue to operate the larger boat that is owned by the Rowan County Rescue Squad, however the squad has recently expressed interest in selling this boat. We have made an offer of $20,000.to purchase it. This sale is pending the approval of both boards in May 2021. As with any added service, the new Zodiac boat will require the purchase of additional equipment, training and added maintenance costs. In other expenses in this year's budget, we are going to try to earmark $10000. For the future expense of a replacement pumper for our second out engine that is a 1985 model. This old truck is in very good condition, but we feel like we need to start making plans for its' replacement. Again this year we have applied for the NC DOI grant. We are looking to purchase four turnout coats, four turnout pants and a rescue dummy. Our share of the costs would be $6000. Also we have budgeted $2500. for our 70th anniversary celebration and open house this year. We are proud of the fact that we have been able to provide service to the citizens of Rowan County since 1951 and have always done it with volunteers. The open house is planned for late August, pending the progress made with the pandemic. I am very proud of our members here at Ellis and the things they have been able to do in the last few years, and their desire to serve. We were re-rated by the North Carolina Department of Insurance last summer and improved our rating from a class 6 to a class 4. This department had 411 calls last year and I believe we only missed one or two. The inspector from the Department of Insurance told me something I have known for years and that is that a volunteer is good for one call a day and when you have over 365 calls a year, it is time to start considering paying someone. At some point we will have to get serious and decide

how we are going to fund that. The Board of Directors recommends a tax rate of .085 cents per $100, the same as last year.

David Braun,President
Board of Directors

Steve Mock, Chairman
Fire Commissioners

Jeff Whitley,Fire Chief

ROWAN COUNTY BUDGET FORM
ENOCHVILLE FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ -
Fire District Tax	255,448
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	2,700
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	$ 259,468

EXPENDITURES:

Audit Services	$ 6,000
Capital Outlay: Building	29,000
Capital Outlay: New Equipment	18,000
Capital Outlay: New Trucks	20,000
Debt Service (Loan payments)	18,364
Dues & Subscriptions	4,350
Electricity	6,500
First Responders	
Fund Raising Expenses	510
Insurance/Bonds	15,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	1,250
Motor Fuel & Lubricants	4,200
Natural Gas/Heating Oil	3,350
Pension	1,400
Personnel	85,000
Postage	200
Repairs & Maintenance: Building	5,500
Repairs & Maintenance: Equipment	4,600
Repairs & Maintenance: Personal Protective Gear	12,500
SCBA Upgrade/Testing/Replacement	1,000
Supplies: Kitchen	
Supplies: Office	1,400
Supplies: New Equipment / Fire & Rescue	2,000
Telecommunications/Telephone	2,650
Training & Fire Prevention	3,194
Water	-
Water Points	
Workers Compensation	8,500
Miscellaneous:	5,000
TOTAL EXPENDITURES	$ 259,468

The Board of Directors recommends a tax rate of .08 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Joyce E. Bost 4-13-21
Chairman, Fire Department Board Date

4-13-21
Chairman, Fire Commission Date

ROWAN COUNTY BUDGET FORM
FRANKLIN TOWNSHIP FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2021 - 2022 - DRAFT

REVENUES:

Donations	$ OK -
Fire District Tax - Valuation $399,450,785 @ 97%	$ 348,720.00 ~~359,505.00~~
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	$ 4,500.00
Rowan County First Responders	$ 1,320.00
Fund Balance	OK
TOTAL REVENUES	$ 354,540.00 ~~365,325.00~~

EXPENDITURES:

Accounting / Audit Services	5,500.00
Capital Outlay: Building	0.00
Capital Outlay: New Equipment	25,000.00
Capital Outlay: New Trucks	OK 0.00
Debt Service (Loan payments)	51,387.00 ~~62,172.00~~
Dues & Subscriptions	2,700.00
Electricity	5,000.00
First Responders	2,000.00
Fund Raising Expenses	0.00
Insurance/Bonds	28,000.00
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	4,000.00
Motor Fuel & Lubricants	9,500.00
Natural Gas/Heating Oil	2,700.00
Pension	0.00
Personnel	140,608.00
Postage	100.00
Repairs & Maintenance: Building	16,000.00
Repairs & Maintenance: Equipment	18,000.00
Repairs & Maintenance: Personal Protective Gear	700.00
SCBA Upgrade/Testing/Replacement	2,000.00
Supplies: Kitchen	1,000.00
Supplies: Office	2,800.00
Supplies: New Equipment	2,000.00
Telecommunications/Telephone	9,345.00
Training & Fire Prevention	5,500.00
Water / Trash / Lawn Care	3,000.00
Water Points	10,000.00
Workers Compensation	7,000.00
Miscellaneous:	OK 700.00
TOTAL EXPENDITURES	$ 354,540.00 ~~365,325.00~~

The Board of Directors recommends a tax rate of $0.09 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

4-13-21
Chairman, Fire Department Board — Date

M. E. Morman 4-13-21
Chairman, Fire Commission — Date

NOTICE

Notice is hereby given by the Franklin Township Volunteer Fire Department that a public hearing and the Department's Annual meeting will be held on Monday, May 3, 2021 at 7:00 p.m. at the following location:

Franklin Township Volunteer Fire Department
4370 US 601 Hwy
Salisbury, North Carolina 28147

The purpose of the public hearing is to receive citizen input regarding a proposed $1.84-cent tax increase for the fire tax district, from 0.0716 to 0.09, per one-hundred-dollar valuation.

Kirby A. Sells, Board President
Franklin Township Volunteer Fire Department

ROWAN COUNTY BUDGET FORM
Locke Township FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$	-
Fire District Tax	$	1,027,231.67
Fund Raising Projects	$	-
Grants	$	-
Other City/Town Support: City of Salisbury	$	1,821.90
Other County Support:	$	-
Other Support: State of NC	$	1,000.00
Rowan County Fire Service	$	6,300.00
Rowan County First Responders	$	1,320.00
Fund Balance	$	-
TOTAL REVENUES	$	1,037,673.57

EXPENDITURES:

Audit Services	$	4,500.00
Capital Outlay: Building		
Capital Outlay: New Equipment	$	52,000.00
Capital Outlay: New Trucks	$	32,462.58
Debt Service (Loan payments)	$	74,812.48
Dues & Subscriptions	$	4,000.00
Electricity	$	15,000.00
First Responders	$	4,000.00
Fund Raising Expenses	$	-
Insurance/Bonds	$	60,000.00
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	$	6,750.00
Motor Fuel & Lubricants	$	25,000.00
Natural Gas/Heating Oil	$	7,000.00
Pension	$	3,000.00
Personnel	$	611,048.51
Volunteer Incentives	$	5,000.00
Repairs & Maintenance: Building	$	13,500.00
Repairs & Maintenance: Equipment	$	66,100.00
Repairs & Maintenance: Personal Protective Gear	$	-
SCBA Upgrade/Testing/Replacement	$	-
Supplies: Operating	$	7,000.00
Supplies: Office	$	7,000.00
Supplies: New Equipment	$	-
Telecommunications/Telephone	$	22,050.00
Training & Fire Prevention	$	9,500.00
Water/ Trash Service	$	950.00
Water Points	$	5,000.00
Workers Compensation		
County Taxes	$	2,000.00
TOTAL EXPENDITURES	$	1,037,673.57

The Board of Directors recommends a tax rate of **0.0975** cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Chairman, Fire Department Board — Date: 4/20/21

Chairman, Fire Commission — Date: 4-20-21

Selina Hamrick

Selina Hamrick Fire Commissioner

4-20-21

Date

William Hamrick, Fire Commissioner

4-20-21

Date

Explored line items		
Capital Outlay: New Equipment	**$**	**52,000.00**
A) Personel Protective Equipmnent	$	25,000.00
B) Thermal Imager Camera (Replaces a 17 year old Camera)	$	7,000.00
C) Pagers	$	8,000.00
D) Rescue Air Bags(Replace 18 Year Old Airbags)	$	9,500.00
E) Volunteer Uniforms	$	2,500.00
Cpaital Outlay : New Trucks	**$**	**32,462.58**
a) Annual Payment on a New Engine ($650,000)		
Debt Service: (Loan Payments)	**$**	**74,812.48**
a) F&M Bank (Squad & Command vehicles)	$	17,127.28
b) LGFCU (Station Loan)	$	24,619.80
c) Santander Bank-(2007 Seagrave)	$	33,065.40
Medical Evals/Fit Test/Hose & Ladder Testing	**$**	**6,750.00**
a) Medical Evals.	$	450.00
b) Fit Test	$	500.00
c) Hose Test	$	4,800.00
d) Ladder Test	$	1,000.00
Personnel	**$**	**611,048.51**
a) (7) Full time Salaries	$	305,591.89
b) Overtime	$	56,212.04
c) Medical & Dental Insurance	$	64,937.84
d) Payroll Tax	$	33,293.68
e) 401k-2% Company Contribution	$	17,093.06
f) 401k Management Fees	$	850.00
g) Uniforms -Full & Part Time Empl.	$	8,000.00
h) Part-Time Pay	$	60,000.00
i) Educational	$	21,220.00
j) Payroll Taxes Part time	$	7,150.00
k) Book Keeper	$	20,800.00
l) Bad Weather-Additional Personnel	$	8,500.00
m) Direct Deposit Fees	$	1,000.00
n) Bonus	$	6,400.00
Repairs & Maintenance to Buildings	**$**	**13,500.00**
a) Maintenance & Lawn Care	$	10,000.00
b) Replace Roof on Pump/Tank Building	$	2,500.00
c) Upgrade Station Lighting at Sta. 63	$	1,000.00

Repairs & Maintenance: Equipment	**$**	**66,100.00**
a) Truck Maintenance	$	42,000.00
b) Equipment Maintenance	$	8,000.00
c) Generator Maintenance	$	3,000.00
d) Hurst Tool Maintenance	$	1,800.00
e) Battery Maintenance	$	2,000.00
f) Breathing Air Compressor Maint.& Air Quality Test	$	2,000.00
g) Fire Extinguisher Maintenance	$	500.00
h) Apparatus Pump Test	$	1,000.00
i) SCBA Flow Test	$	2,800.00
j) SCBA Maintenance	$	2,500.00
k) SCBA Bottle Hydro Test	$	500.00
Telecommunications/Telephone/IT	**$**	**22,050.00**
a) Telephone	$	2,900.00
b) Street Wise Cadlink Program	$	2,000.00
c) Image Trend (NC State Program)	$	1,200.00
d) Verizon (Tablets in Trucks)	$	3,700.00
e) Active911 (cell phone alerting)	$	750.00
f) DirecTTV	$	4,000.00
g) Walser Tech. (IT)	$	7,500.00
Upgrade Chief's PC		
Upgrade Tablet in Apparatus		
Training & Fire Prevention	**$**	**9,500.00**
a) Training	$	6,500.00
b) Meals	$	1,500.00
c) Fire Prevention	$	1,500.00
Utility Service: (Water & Garbage)	**$**	**950.00**
a) Salisbury/Rowan Utility-Water at Station 61	$	600.00
b) BSS Sanitary Services	$	350.00

NOTICE

Notice is hereby given by the Locke Township Fire Department that a public hearing will be held on Wednesday, April 14, 2021 at 7:00 p.m. at the following location:

Locke Township Fire Department
5405 Mooresville Road
Salisbury, North Carolina 28147

The purpose of the public hearing is to receive citizen input regarding a proposed ¾ of a cent tax increase for the fire tax district, from 0.09 cents to 0.0975 cents, per one-hundred-dollar valuation.

Rusty Alexander, Fire Chief
Locke Township Fire Department

ROWAN COUNTY BUDGET FORM
MILLER FERRY FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

Public hearing Apr. 7 26

REVENUES:

Donations	$598,740.00
Fire District Tax	
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	$4,500.00
Rowan County First Responders	$1,320.00
Fund Balance	
TOTAL REVENUES	$604,560.00

EXPENDITURES:

Audit Services	$5,500.00
Capital Outlay: Building	
Capital Outlay: New Equipment	$55,000.00
Capital Outlay: New Trucks	$5,000.00
Debt Service (Loan payments)	$113,500.00
Dues & Subscriptions	$2,500.00
Electricity	$14,000.00
First Responders	$5,000.00
Fund Raising Expenses	
Insurance/Bonds	$29,000.00
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	$2,000.00
Motor Fuel & Lubricants	$13,000.00
Natural Gas/Heating Oil	$5,000.00
Pension	$1,000.00
Personnel	$233,860.00
Postage	$200.00
Repairs & Maintenance: Building	$25,000.00
Repairs & Maintenance: Equipment	$40,000.00
Repairs & Maintenance: Personal Protective Gear	$1,000.00
SCBA Upgrade/Testing/Replacement	$7,000.00
Supplies: Kitchen	$500.00
Supplies: Office	$5,000.00
Supplies: New Equipment	
Telecommunications/Telephone	$17,000.00
Training & Fire Prevention	$8,000.00
Water	$1,000.00
Water Points	$1,500.00
Workers Compensation	$10,500.00
Miscellaneous:	$3,500.00
TOTAL EXPENDITURES	$604,560.00

The Board of Directors recommends a tax rate of 8.75 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

3-8-21 — Chairman, Fire Department Board — Date

3-8-21 — Chairman, Fire Commission — Date

Miller's Ferry Fire Department

To: Deborah Horne, Rowan County Fire Marshal

Rowan County Commissioners

From: Joshua Fox

Fire Chief

Miller's Ferry Fire Department

Subject: Request for Fire Tax Increase

The Miller's Ferry Fire Department is writing this letter to you for request of a ¾ cent fire tax increase. The last fire tax increase for our district was in 2015. The Miller's Ferry Fire Department is currently at .008 cent on the $100.00. The requested increase, if approved, would bring us to 0.0875 cent. The reasons for this increase are listed below.

The fire tax increase would allow our department to hire personnel to work night shift, maintain daytime staffing, assist with increased call load/fuel cost, and help maintain ISO rating.

- We have seen a 62% increase in call load since 2017. The increased call load can be attributed to the increased growth in our district such as the new Chewy facility, mutual aid responses, and I-85 responses. We run approximately 42% of these calls after daytime personnel are off duty at 6PM.

- The Miller's Ferry Fire Department suffered a catastrophic accident on 8/11/2020 that totaled two apparatus, severely damaged one engine, and led to $100,000.00+ in equipment losses. This unavoidable incident that occurred on I-85 profoundly affected the department, the members, and our budget.

- The Miller's Ferry Fire Department currently houses Rowan County EMS QRV 81. We currently pay all utilities and supplies annually for them to be housed here. This is a huge asset to our department/community, but it still affects our yearly operational budget.

- Miller's Ferry Fire Department is one of the six departments who respond on the Rowan County Task Force as a Rescue Company for manpower & equipment. We also respond to any swift water incident in the entire county. The County Task Force was formed two years ago and has been extremely beneficial to all Rowan County residents.

Again, I would like to thank you for your time and consideration on our proposed tax increase. This will be extremely beneficial to our department and the community we serve. This increase will allow us to provide a faster response at night to our citizens, which ultimately saves lives and property. The Miller's Ferry Fire Department Board of Directors and Fire Commissioners are unanimously in favor of this increase after being presented the facts above.

Respectfully,

Joshua Fox, Fire Chief

Miller's Ferry Fire Department

NOTICE

Notice is hereby given by the Miller's Ferry Volunteer Fire Department that a public hearing will be held on Monday, April 26th,2021 at 7:00 p.m. at the following location:

Miller's Ferry Volunteer Fire Department
2650 Long Ferry Road
Salisbury, North Carolina 28147

The purpose of the public hearing is to receive citizen input regarding a proposed .75 cent tax increase for the fire tax district, from .08 cents to 0.0875 cent, per one-hundred-dollar valuation.

Josh Fox, Chief
Miller's Ferry Volunteer Fire Department

ROWAN COUNTY
STATION 79 FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2021-2022

REVENUES:

Donations	
Fire District Tax	$ 84,016.96
Food Stamps	
Fund Raising Projects	
Grants	
Other City/Town Support _____	
Other County Support _____	
Other Support _____	
Rowan County Fire Service	$ 831.36
Rowan County First Responders	$ 1,634.00
1 Cent Sales Tax	
Fund Balance	
TOTAL REVENUES	$ 86,482.32

EXPENDITURES:

Audit Services	$ 4,500.00
Capital Outlay: Building	$ 7,500.00
Capital Outlay: New Equipment	$ 9,000.00
Capital Outlay: New Trucks	$ -
Debt Services (Loan Payments)	$ 4,460.00
Dues and Subscriptions	$ 1,500.00
Electricity	$ 2,100.00
First Responders	$ 3,500.00
Fund Raising Expenses	$ -
Insurance/Bonds	$ -
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	$ 8,900.00
Motor Fuel and Lubricants	$ 3,500.00
Natural Gas/Heating Oil	$ 4,500.00
Pension	$ -
Personnel	$ -
Postage	$ -
Repairs and Maintenance: Building	$ 4,000.00
Repairs and Maintenance: Equipment	$ 6,000.00
Repairs and Maintenance: Personal Protective Gear	$ 4,500.00
SCBA Upgrade/Testing/Replacement	$ 8,000.00
Supplies: Kitchen	$ 1,000.00
Supplies: Office	$ 1,500.00
Supplies: New Equipment	$ 2,500.00
Telecommunications/Telephone	$ 822.32
Training and Fire Prevention	$ 2,200.00
Water	$ 1,000.00
Water Points	$ 2,000.00
Worker's Compensation	$ 3,500.00
Miscellaneous	$ -
TOTAL EXPENDITURES	$ 86,482.32

The Board of Directors recommends a tax rate of .726 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the district's Fire Commissioners.

Chairman, Fire Department Board — 3/30/2021 — Date

Chairman, Fire Commission — 4-7-2021 — Date

Mount Mitchell Fire and Medical

5875 Old Concord-Salisbury Road

Kannapolis, NC 28025

Capital Outlay Expenditures

Capital Outlay: Building.....$7500.00

Complete renovation of the kitchen area due to age and water damage. Renovation of the utility room adjacent to kitchen for more storage.

Capital Outlay: New equipment.....$9000.00

Monies will go toward purchasing stabilizing jacks and E-Draulics extrication tools.

Capital Outlay: New Trucks..... $0.00

No new trucks are being purchased this fiscal year

Full Time Employees: 0

Part Time Employees: 5

Each part time employee is paid $12.00 an hour. The hours they work are from 8:00-16:00 Sun. - Sat.

Each employee works on average one to two days a week depending on their availability and schedule with their primary job. No employee has any fridge benefits outside of the $12.00 an hour.

X

Chris Lewis
Chief

ROWAN COUNTY BUDGET FORM
POOLETOWN FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ -
Fire District Tax	110,043
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	6,797
Rowan County First Responders	2,188
Fund Balance	
TOTAL REVENUES	$ 119,028

EXPENDITURES:

Audit Services	$ 5,100
Capital Outlay: Building	
Capital Outlay: New Equipment	5,000
Capital Outlay: New Trucks	
Debt Service (Loan payments)	38,000
Dues & Subscriptions	750
Electricity	3,000
First Responders	2,188
Fund Raising Expenses	
Insurance/Bonds	14,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	
Motor Fuel & Lubricants	2,700
Natural Gas/Heating Oil	
Pension	360
Personnel	19,000
Postage	200
Repairs & Maintenance: Building	9,000
Repairs & Maintenance: Equipment	7,500
Repairs & Maintenance: Personal Protective Gear	1,430
SCBA Upgrade/Testing/Replacement	3,000
Supplies: Kitchen	1,000
Supplies: Office	1,300
Supplies: New Equipment	2,000
Telecommunications/Telephone	1,500
Training & Fire Prevention	1,000
Water	
Water Points	1,000
Workers Compensation	
Miscellaneous:	
TOTAL EXPENDITURES	$ 119,028

The Board of Directors recommends a tax rate of 0.09 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Gary Lee Brawner — Chairman, Fire Department Board — 4-13-2021 — Date

Rick Bailey — Chairman, Fire Commission — 4/14/21 — Date

ROWAN COUNTY BUDGET FORM
POOLETOWN EAST ROWAN SERVICE DISTRICT (85%)
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ -
Fire District Tax	16,435
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	
Rowan County First Responders	
Fund Balance	
TOTAL REVENUES	$ 16,435

EXPENDITURES:

Audit Services	
Capital Outlay: Building	
Capital Outlay: New Equipment	
Capital Outlay: New Trucks	
Debt Service (Loan payments)	
Dues & Subscriptions	
Electricity	900
First Responders	
Fund Raising Expenses	
Insurance/Bonds	
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	
Motor Fuel & Lubricants	1,700
Natural Gas/Heating Oil	1,000
Pension	
Personnel	
Postage	
Repairs & Maintenance: Building	5,500
Repairs & Maintenance: Equipment	5,000
Repairs & Maintenance: Personal Protective Gear	
SCBA Upgrade/Testing/Replacement	
Supplies: Kitchen	
Supplies: Office	2,335
Supplies: New Equipment	
Telecommunications/Telephone	
Training & Fire Prevention	
Water	
Water Points	
Workers Compensation	
Miscellaneous:	
TOTAL EXPENDITURES	$ 16,435

The Board of Directors recommends a tax rate of 0.07 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Henry Lee Beaver 4-13-2021 Rick Barker 4/14/21

Chairman, Fire Department Board — Date — Chairman, Fire Commission — Date

Rowan County
RICHFIELD-MISENHEIMER FIRE DEPARTMENT
PROPOSED FY 22 BUDGET WORKSHEET

REVENUES:

Fire District Tax Stanly County	$	150,500.00
State Fire Grants if awarded		
Motor Fuel Tax Reimbursement	$	-
Tax: Cabarrus (11,188.60) Rowan (7,708.15) Village of Misenheimer (9250)	$	28,146.75
Stanly and Rowan Counties Appropriation	$	8,220.00
Pfeiffer College Appropriation	$	5,200.00
EMS Grant	$	1,000.00
Sales Tax Reimbursement	$	2,050.21
Staffing Grant Cabarrus (15,000) Stanly (13,500)	$	28,500.00
REVENUE SUBTOTAL	**$**	**223,616.96**
	$	-
TOTAL REVENUES	**$**	**223,616.96**

EXPENDITURES:

Advertising	$	200.00
Audit Services	$	3,600.00
Capital Outlay: Future Apparatus Purchase Fund	$	25,000.00
Capital Outlay: Building	$	8,000.00
Capital Outlay: Equipment		
Debt Service	$	21,183.00
Dues & Subscriptions	$	2,000.00
Equipment	$	7,500.00
First Responders	$	4,300.00
Insurance/Bonds/Workers Compensation	$	28,000.00
Miscellaneous	$	2,250.00
Motor Fuel	$	3,500.00
Pension Fund	$	-
Personnel/Staffing	$	62,061.24
Repairs & Maintenance: Apparatus	$	7,500.00
Repairs & Maintenance: Building & Grounds	$	4,000.00
Repairs & Maintenance: Equipment	$	10,100.00
Supplies: Kitchen/Meal Preparation/Janitorial	$	765.55
Supplies: Office (Includes Postage/Printing Expenses)	$	3,500.00
Training & Fire Prevention Materials	$	3,001.60
Utilities (Includes Telecommunications Expenses)	$	10,501.43
Water Point/Supply Construction & Maintenance	$	2,500.00
TOTAL EXPENDITURES	**$**	**209,462.82**

ASSETS & INVESTMENTS:

Assets (Balance on hand for month prior to budget submission)	$	203,455.58
Investments/Savings/Etc. (Balance on hand for month prior to budget submission)	$	372,670.90
TOTAL ASSETS & INVESTMENTS	**$**	**576,126.48**

The operational budget for Richfield-Misenheimer Fire Department is based on an estimated .00 fire district tax base at $0.070 per $100.00 valuation of property. The below signatures certify this budget has been adopted and approved by a majority of the Fire Department Board of Directors.

David V. Cody 5-3-2021
President, Fire Department Board Date

5/7/21
Fire Department Chief Date

Rowan County
RICHFIELD-MISENHEIMER FIRE DEPARTMENT
FY 22 ITEMIZED EXPENDITURE REPORT

Advertising		
Mailings		
Newspaper Advertisements	$	-
	$	200.00
	$	-
	$	-
	$	-
Advertising Total Expenditure	**$**	**200.00**

Audit Services		
Annual Audit Expense		
	$	3,600.00
	$	-
	$	-
	$	-
Audit Services Total Expenditure	**$**	**3,600.00**

Capital Outlay: Apparatus		
Apparatus Replacement Fund		
	$	25,000.00
	$	-
	$	-
	$	-
Capital Outlay: Apparatus Total Expenditure	**$**	**25,000.00**

Capital Outlay: Building		
Matching Grant funds for air extraction system	$	25,000.00
	$	-
	$	-
	$	-
Capital Outlay: Building Total Expenditure	**$**	**25,000.00**

Capital Outlay: Equipment (Exceeds $1,000.00 In Total Value & Follows a Depreciation Schedule)		
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
Capital Outlay: Equipment Total Expenditure	**$**	**-**

Rowan County
RICHFIELD-MISENHEIMER FIRE DEPARTMENT
FY 22 ITEMIZED EXPENDITURE REPORT

Debt Service		
Bank Notes	$	-
Apparatus Loan Payments	$	21,183.00
Building & Grounds Loan Payments	$	-
Equipment Loan Payments	$	-
	$	-
	$	-
Debt Service Total Expenditure	**$**	**21,183.00**

Dues & Subscriptions		
Cabarrus County Firemen's Association Dues	$	105.00
NC Association of Fire Chiefs	$	120.00
	$	-
NC State Firemen's Association	$	1,700.00
	$	-
	$	-
	$	-
Dues & Subscriptions Total Expenditure	**$**	**1,925.00**

Equipment (General Based Equipment Purchases)		
Hose replacement	$	2,000.00
ISO equipment needed	$	1,500.00
Hoods, Helmets, Gloves	$	3,000.00
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
Equipment Total Expenditure	**$**	**6,500.00**

First Responders		
Basic Medical Supplies	$	4,300.00
	$	-
	$	-
	$	-
First Responders Total Expenditure	**$**	**4,300.00**

Rowan County
RICHFIELD-MISENHEIMER FIRE DEPARTMENT
FY 22 ITEMIZED EXPENDITURE REPORT

Insurance/Bonds/Workers Compensation		
Workers Compensation	$	3,000.00
General Insurance	$	20,000.00
Accident/Life	$	5,000.00
	$	-
	$	-
Insurance/Bonds/Workers Compensation Total Expenditure	**$**	**28,000.00**

Miscellaneous		
Awards for members	$	250.00
Department Awards Banquet	$	1,800.00
Funeral expenses for members	$	200.00
	$	-
	$	-
Miscellaneous Total Expenditure	**$**	**2,250.00**

Motor Fuel		
Diesel/Gasoline Road Fuel Expenses	$	3,500.00
Diesel/Gasoline Non-Road Fuel Expenses	$	-
	$	-
	$	-
Motor Fuel Total Expenditure	**$**	**3,500.00**

Pension Fund		
Annual Payment	$	-
	$	-
	$	-
	$	-
Pension Fund Total Expenditure	**$**	**-**

Personnel/Staffing		
Paid Full-Time Personnel	$	-
Paid Part-Time Personnel	$	47,961.24
Paid-Per-Call Staffing/Stipend Payments/Reimbursements	$	-
Payroll Expenses/Taxes	$	4,000.00
Annual Physicals	$	-
Drug Testing	$	100.00
Uniforms	$	500.00
Stipend for members	$	9,500.00
	$	-
	$	-
Personnel/Staffing Total Expenditure	**$**	**62,061.24**

Rowan County
RICHFIELD-MISENHEIMER FIRE DEPARTMENT
FY 22 ITEMIZED EXPENDITURE REPORT

Repairs & Maintenance: Apparatus		
Annual Apparatus/Vehicle Inspections	$	900.00
Annual Pump & Service Testing	$	1,400.00
Apparatus & Repair Supplies	$	4,000.00
Preventative Maintenance	$	1,200.00
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
	$	-
Repairs & Maintenance: Apparatus Total Expenditure	**$**	**7,500.00**

Repairs & Maintenance: Building & Grounds		
Building Maintenance	$	3,000.00
Garbage Collection	$	-
Grounds Maintenance	$	1,000.00
	$	-
	$	-
	$	-
	$	-
Repairs & Maintenance: Building & Grounds Total Expenditure	**$**	**4,000.00**

Repairs & Maintenance: Equipment		
Annual Hose Testing	$	1,200.00
Annual Ladder Testing	$	600.00
Annual SCBA Testing	$	700.00
Equipment Maintenance & Repairs	$	3,879.14
Radio & Pager Equipment Fees/Maintenance	$	3,000.00
Small Engine Equipment Preventative Maintenance & Repairs	$	300.00
SCBA Cascade system maintenance	$	500.00
AED maintenance	$	1,400.00
	$	-
Repairs & Maintenance: Equipment Total Expenditure	**$**	**11,579.14**

Supplies: Kitchen/Meal Preparation/Janitorial		
Basic Kitchen Supplies	$	365.55
Janitorial Supplies	$	400.00
Meal Preparation Expenses	$	-
	$	-
Supplies: Kitchen/Meal Preparation/Janitorial Total Expenditure	**$**	**765.55**

Rowan County

RICHFIELD-MISENHEIMER FIRE DEPARTMENT

FY 22 ITEMIZED EXPENDITURE REPORT

Supplies: Office (Includes Postage/Printing Expenses)	
Basic Office Supplies	$ 500.00
Postage	$ 150.00
Copier lease and printing expense	$ 700.00
IT maintenance	$ 650.00
Supplies: Office (Includes Postage/Printing Expenses) Total Expenditure	**$ 2,000.00**

Training & Fire Prevention Materials	
Training Course Fees (Including Travel, Lodging, Meals)	$ 1,501.60
Fire Prevention/Education Materials	$ 750.00
	$ -
	$ -
Training & Fire Prevention Materials Total Expenditure	**$ 2,251.60**

Utilities (Includes Telecommunications Expenses)	
Cable Services (Including internet and television)	$ 1,200.00
Electricity	$ 4,301.43
Heating Oil	$ 3,000.00
Natural Gas / Propane	$ -
Sewer	$ 400.00
Telephone	$ 1,100.00
Water (Domestic)	$ 200.00
Wireless Services (Including mobile broadband, paging and telephone services)	$ 300.00
	$ -
	$ -
Utilities (Includes Telecommunications Expenses) Total Expenditure	**$ 10,501.43**

Water Point/Supply Construction & Maintenance	
Pressurized Hydrant Maintenance	
Water Point/Static Source Construction	$ 1,000.00
Water Point/Static Source Maintenance	$ 500.00
	$ -
	$ -
Water Point/Supply Construction & Maintenance Total Expenditure	**$ 1,500.00**

Total Itemized Expenditure Report	**$ 223,616.96**

ROWAN COUNTY BUDGET FORM
___Rockwell Rural__ FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ -
Fire District Tax	595,104
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	4,500
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	$ 600,924

EXPENDITURES:

Audit Services	$ 8,000
Capital Outlay: Building	5,000
Capital Outlay: New Equipment	27,400
Capital Outlay: New Trucks	
Debt Service (Loan payments)	113,000
Dues & Subscriptions	2,000
Electricity	11,500
First Responders	1,500
Fund Raising Expenses	
Insurance/Bonds	24,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	5,000
Motor Fuel & Lubricants	16,000
Natural Gas/Heating Oil	5,000
Pension	2,000
Personnel	311,399
Postage	500
Repairs & Maintenance: Building	6,000
Repairs & Maintenance: Equipment	16,225
Repairs & Maintenance: Personal Protective Gear	5,000
SCBA Upgrade/Testing/Replacement	2,000
Supplies: Kitchen	500
Supplies: Office	3,500
Supplies: New Equipment	5,000
Telecommunications/Telephone	7,500
Training & Fire Prevention	6,000
Water	1,500
Water Points	1,400
Workers Compensation	13,000
Miscellaneous:	1,000
TOTAL EXPENDITURES	$ 600,924

The Board of Directors recommends a tax rate of _____ cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Chairman, Fire Department Board — Date 3/17/21

Chairman, Fire Commission — Date 10 Mar 2021

ROWAN COUNTY BUDGET FORM
Rowan Iredell Fire Department
PROPOSED BUDGET FOR FY 2021-2022

REVENUES:

Donations	$2,100
Fire District Tax	$34,898
Fund Raising Projects	$14,482
Grants	$30,000
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	$2,700
Rowan County First Responders	$1,320
Fund Balance	
TOTAL REVENUES	$ 85,500

EXPENDITURES:

Audit Services	$3,600
Capital Outlay: Building	
Capital Outlay: New Equipment	$40,000
Capital Outlay: New Trucks	
Debt Service (Loan payments)	
Dues & Subscriptions	$1,000
Electricity	$2,400
First Responders	$1,100
Fund Raising Expenses	$6,000
Insurance/Bonds	$11,350
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	
Motor Fuel & Lubricants	$1,900
Natural Gas/Heating Oil	$500
Pension	$1,600
Personnel	
Postage	$100
Repairs & Maintenance: Building	$3,000
Repairs & Maintenance: Equipment	$5,000
Repairs & Maintenance: Personal Protective Gear	$1,000
SCBA Upgrade/Testing/Replacement	
Supplies: Kitchen	$200
Supplies: Office	$400
Supplies: New Equipment	$1,300
Telecommunications/Telephone	$1,400
Training & Fire Prevention	$500
Water	
Water Points	$1,000
Workers Compensation	$1,650
Miscellaneous:	$500
TOTAL EXPENDITURES	$ 85,500

The Board of Directors recommends a tax rate of 0.0648 cents per $100 valuation. We certify that this budge been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioner

Chairman, Fire Department Board — Date: 3-22-21 — Chairman, Fire Commission

Horne, Deborah K.

From: Rowan Iredell <rivfdsta72@gmail.com>
Sent: Thursday, March 25, 2021 8:52 PM
To: Horne, Deborah K.
Cc: Rowan Iredell; Randy Wooten
Subject: Re: [Fire Chiefs] Fire Districts Budget FY2022
Attachments: 2021-2022 Rowan Iredell Budget.pdf

CAUTION: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe. Report suspicious emails by clicking the **"Report Phish"** button.

Good Evening Chief,

Please see the attached signed budget from Rowan-Iredell.

RIVFD is working on the requirements for lowering its FPC 9 by:

- Purchasing additional equipment required for lower than 9 ratings via State Grants
- Completing and updating the required fire plans
- Recruiting new members
- Completing relevant fire and medical training
- Having better record keeping in general; especially concerning training (hours, events, officer, & inter-departmental)

RIVFD expects to submit for an FPC inspection within the next year.

Best Regards,
Jered Webb

On Tue, Feb 23, 2021, 11:49 AM Horne, Deborah K. (via firechiefs list) <firechiefs@lists.rowancountync.gov> wrote:

Please see attached for your FY 2022 budget. Please note that you should prepare your budget using a 97% property tax collection rate. Please let me know if you have any questions.

This must be back to me by April 19, 2021

Deborah K. Horne IAAI-CFI

Rowan County Fire Division Chief

2727 Old Concord Rd Salisbury, NC 28146

704-216-8916

www.rowancountync.gov

ROWAN COUNTY BUDGET FORM
SCOTCH IRISH FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ 200	
Fire District Tax	figured 97.75-97 ~~109,328~~	108,489
Fund Raising Projects		
Grants		
Other City/Town Support:		
Other County Support: DAVIE	7,000	
Other Support:		
Rowan County Fire Service	2,700	
Rowan County First Responders	1,320	
Fund Balance		
TOTAL REVENUES	$ 120,548	119,709

EXPENDITURES:

Audit Services	$ 3,650	
Capital Outlay: Building		
Capital Outlay: New Equipment	~~51,448~~	50,609
Capital Outlay: New Trucks		
Debt Service (Loan payments)	15,950	
Dues & Subscriptions	2,000	
Electricity	2,300	
First Responders	1,400	
Fund Raising Expenses		
Insurance/Bonds	14,000	
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	6,000	
Motor Fuel & Lubricants	2,500	
Natural Gas/Heating Oil	1,500	
Pension	2,000	
Personnel		
Postage		
Repairs & Maintenance: Building	1,500	
Repairs & Maintenance: Equipment	8,500	
Repairs & Maintenance: Personal Protective Gear		
SCBA Upgrade/Testing/Replacement		
Supplies: Kitchen		
Supplies: Office	1,000	
Supplies: New Equipment		
Telecommunications/Telephone	3,000	
Training & Fire Prevention	1,200	
Water		
Water Points	500	
Workers Compensation	2,000	
Miscellaneous:	100	
TOTAL EXPENDITURES	$ ~~120,548~~	119,709

The Board of Directors recommends a tax rate of .09 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Chairman, Fire Department Board — Date 4/6/21

Chairman, Fire Commission — Date 04/06/21

ROWAN COUNTY BUDGET FORM

SOUTH ROWAN CHINA GROVE

PROPOSED BUDGET FOR FY 2021-2022

No public hearing or increase went from board

REVENUES:

	$5,084.83
Other City/Town Support: CHINA GROVE	
Other County Support:	
Other Support:	
Rowan County Fire Service	
Rowan County First Responders	
Fund Balance	
TOTAL REVENUES	$5,084.83

EXPENDITURES:

Audit Services	
Capital Outlay:	
Debt Service (Loan payments)	
Dues & Subscriptions	
Utilities - Electricity	
First Responders	
Insurance / Bonds / Workers Compensation	
Motor Fuel & Lubricants	$5,084.83
Natural Gas/Heating Oil	
Personnel	
Pension	
Hose Replacement	
SCBA Upgrade/Testing/Replacement	
Medical Evals / Fit Testing / Hose Testing / Ladder Testing	
Personal Protective Gear Replacement and Repairs	
Repairs & Maintenance: Building	
Repairs & Maintenance: Equipment	
Supplies: Kitchen	
Supplies: Office	
Supplies: New Equipment	
Telecommunications / Telephone / IT	
Training & Fire Prevention	
Water Points	
Miscellaneous	
TOTAL EXPENDITURES	$5,084.83

The Board of Directors recommends a tax rate of .090 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the district's Fire Commissioners.

Chairman, Fire Department Board — 4-21-2021 Date

Chairman, Fire Commission — 4-21-2021 Date

ROWAN COUNTY
SOUTH SALISBURY FIRE DEPARTMENT
PROPOSED FY 2021-2022 BUDGET WORKSHEET

REVENUES:

Fire District Tax	$	494,520.10
Grants		
Other City/Town Support:		
Other County Support:		
Other Support:		
Rowan County Fire Service	$	2,700.00
Rowan County First Responders	$	1,320.00
Reserves (Fund Balance)	$	8,513.03
TOTAL REVENUES	$	**507,053.13**

EXPENDITURES:

Advertising	$	750.00
Audit Services (Professional Services)	$	2,250.00
Capital Outlay: Apparatus	$	-
Capital Outlay: Building	$	-
Capital Outlay: Equipment	$	-
Debt Service	$	168,658.13
Dues & Subscriptions	$	4,850.00
Equipment	$	4,000.00
First Responders	$	1,700.00
Insurance/Bonds	$	26,000.00
Interest Expense	$	-
Janitorial/Kitchen Supplies	$	2,500.00
Miscellaneous	$	-
Motor Fuel	$	7,000.00
Office Supplies	$	2,700.00
Pension Fund	$	-
Personnel/Staffing	$	193,720.00
Repairs & Maintenance: Apparatus	$	34,000.00
Repairs & Maintenance: Building & Grounds	$	15,175.00
Repairs & Maintenance: Equipment	$	12,000.00
Training & Fire Prevention Materials	$	1,500.00
Uniforms	$	4,000.00
Utilities	$	16,250.00
Water Point/Supply Construction & Maintenance	$	-
Workers Compensation	$	10,000.00
TOTAL EXPENDITURES	$	**507,053.13**

The Board of Directors recommend a tax rate of $0.09 cents per $100.00 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the district's Fire Commissioners.

Jerry E. Dodson — 04/05/2021
President, Fire Department Board — Date

Judy Barnhardt — 04/05/2021
Chairman, Fire Commission — Date

ROWAN COUNTY
SOUTH SALISBURY FIRE DEPARTMENT
FY 2021-2022 ITEMIZED EXPENDITURE REPORT

Advertising		
Public Notices & General Advertising Expenses	$	750.00
Advertising Total Expenditure	**$**	**750.00**
Audit Services (Professional Services)		
Annual Audit Expenses	$	2,250.00
Audit Services Total Expenditure	**$**	**2,250.00**
Capital Outlay: Apparatus		
N/A	$	-
Capital Outlay: Apparatus Total Expenditure	**$**	**-**
Capital Outlay: Building		
N/A	$	-
Capital Outlay: Building Total Expenditure	**$**	**-**
Capital Outlay: Equipment		
N/A	$	-
Capital Outlay: Equipment Total Expenditure	**$**	**-**
Debt Service		
Apparatus Loan Annual Payment Amount	$	59,098.68
Building & Grounds Loan Annual Payment Amount	$	73,188.71
SCBA Loan Annual Payment Amount	$	36,370.74
Debt Service Total Expenditure	**$**	**168,658.13**
Dues & Subscriptions		
Active 911 Notification System Subscription	$	500.00
CAD Integration Software Subscription	$	1,050.00
Computer/Network Cloud Storage Backup	$	650.00
Computer/Network Security Software License Renewal	$	400.00
Criminal Background Check Fees	$	600.00
NC Association of Fire Chiefs Membership Dues	$	100.00
Part-Time Employment Scheduling Software	$	1,100.00
Sam's Club Plus Membership	$	100.00
Website Hosting Annual Subscription	$	200.00
Zoom Video Conference Platform Subscription	$	150.00
Dues & Subscriptions Total Expenditure	**$**	**4,850.00**
Equipment		
Fire Hose Replacement Schedule	$	1,000.00
iOps360 Status Board and Exterior Camera Display Installations	$	1,000.00
Structural Turnout Gear Components (Boots, Gloves, Helmets and Hoods)	$	2,000.00
Equipment Total Expenditure	**$**	**4,000.00**
First Responders		
General Medical Replacement Supplies	$	1,700.00
First Responders Total Expenditure	**$**	**1,700.00**

ROWAN COUNTY
SOUTH SALISBURY FIRE DEPARTMENT
FY 2021-2022 ITEMIZED EXPENDITURE REPORT

Insurance/Bonds		
Accident & Sickness Policy Renewal & Excess Weekly Disability Coverage	$	2,950.00
Commercial Facility & Equipment Package Renewal	$	12,300.00
Commercial Umbrella Renewal	$	1,250.00
Commercial Vehicle Renewal	$	9,500.00
Insurance/Bonds Total Expenditure	$	**26,000.00**
Interest Expense		
N/A	$	-
First Responders Total Expenditure	$	-
Janitorial/Kitchen Supplies		
Janitorial/Kitchen Supplies	$	2,500.00
Janitorial Supplies Total Expenditure	$	**2,500.00**
Miscellaneous		
Miscellaneous Expenses	$	-
Miscellaneous Total Expenditure	$	-
Motor Fuel		
Apparatus/Small Engine Motor Fuel Expenses	$	7,000.00
Motor Fuel Total Expenditure	$	**7,000.00**
Office Supplies		
Office Supplies & Minor Office Equipment	$	2,200.00
Postage	$	500.00
Office Supplies Total Expenditure	$	**2,700.00**
Pension Fund		
N/A	$	-
Pension Fund Total Expenditure	$	-
Personnel/Staffing		
Membership Incentive Program	$	5,000.00
Volunteer Membership Stipend Program	$	4,000.00
Length of Service Award Program & Lifetime Membership Recognition	$	1,000.00
Payroll Processing Fee (Configured Annually)	$	720.00
Payroll Taxes (Federal, State & Unemployment Taxes)	$	40,000.00
Personnel Staffing Program	$	113,600.00
Part-Time Wages for (1) Position - 24 Hours Per Day / 7 Days Per Week (2) 12 Hour Shifts Each Day - 6:00 AM to 6:00 PM and 6:00 PM to 6:00 AM		
Part-Time Wages for (1) Position - Monday Through Friday (2) 8 Hour Shifts Each Weekday - 6:00 AM to 2:00 PM and 10:00 AM to 6:00 PM		
Part-Time Wages for (1) Position - Saturday & Sunday 10:00 AM to 6:00 PM (1) 8 Hour Position Each Saturday & (1) 8 Hour Position Each Sunday		
Fire Chief Position Wages	$	15,000.00
Board Secretary Position Wages	$	7,200.00
Department Treasurer Position Wages	$	7,200.00
Personnel/Staffing Total Expenditure	$	**193,720.00**

ROWAN COUNTY
SOUTH SALISBURY FIRE DEPARTMENT
FY 2021-2022 ITEMIZED EXPENDITURE REPORT

Repairs & Maintenance: Apparatus		
Annual Pump & Service Testing	$	800.00
Apparatus Maintenance & Repairs - Aerial Apparatus	$	9,000.00
Apparatus Maintenance & Repairs - Engine 741 Apparatus	$	9,000.00
Apparatus Maintenance & Repairs - Engine 743 Apparatus	$	4,500.00
Apparatus Maintenance & Repairs - Squad Apparatus	$	4,500.00
Apparatus Maintenance & Repairs - Tanker Apparatus	$	6,200.00
Repairs & Maintenance: Apparatus Total Expenditure	**$**	**34,000.00**

Repairs & Maintenance: Building & Grounds		
Annual Automatic Fire Sprinkler System Maintenance & Inspection	$	450.00
Annual Fire Alarm System Maintenance & Inspection	$	350.00
Annual Garage Door Maintenance	$	350.00
Annual Generator Service Contract	$	725.00
Annual HVAC Contract	$	1,250.00
Annual Plymovent Warranty Extension	$	2,600.00
Annual Tankless Hot Water Heater Maintenance	$	350.00
Garbage & Recycling Collection	$	1,050.00
General Building & Grounds Maintenance	$	3,500.00
General Pest/Termite Management Services Annual Contract	$	550.00
Repainting of Common Areas and Various Tile Flooring Replacements	$	4,000.00
Repairs & Maintenance: Building & Grounds Total Expenditure	**$**	**15,175.00**

Repairs & Maintenance: Equipment		
Annual Cascade System Maintenance & Air Test Analysis	$	1,450.00
Annual Extrication Equipmment Maintenance & Service	$	1,600.00
Annual Hose Testing	$	2,750.00
Annual Ice Machine Cleaning & Maintenance	$	400.00
Annual Ladder Testing	$	1,300.00
Annual SCBA Testing	$	1,200.00
Fire Extinguisher Service & Repairs	$	350.00
General Computer & Network Maintenance Expenses	$	1,100.00
General Equipment Maintenance & Repairs	$	1,850.00
Repairs & Maintenance: Equipment Total Expenditure	**$**	**12,000.00**

Training & Fire Prevention Materials		
Fire Prevention/Education Materials	$	1,000.00
Training Course Fees (Including Travel, Lodging, Meals)	$	500.00
Training & Fire Prevention Materials Total Expenditure	**$**	**1,500.00**

Uniforms		
Class A & Class B Membership Uniforms	$	1,000.00
General Duty Uniform Expenses	$	2,000.00
Part-Time Employee Uniform Allotment	$	1,000.00
Uniforms Total Expenditure	**$**	**4,000.00**

ROWAN COUNTY
SOUTH SALISBURY FIRE DEPARTMENT
FY 2021-2022 ITEMIZED EXPENDITURE REPORT

Utilities		
Broadband/Internet Services (Wired)	$	1,650.00
Domestic Water Service	$	525.00
Electrical Service	$	7,500.00
Fire Alarm System Monitoring	$	600.00
Natural Gas	$	1,300.00
Telephone	$	2,350.00
Wireless Services (Mobile Broadband Internet Service)	$	2,325.00
Utilities Total Expenditure	**$**	**16,250.00**

Water Point/Supply Construction & Maintenance		
Water Point/Static Source Construction	$	-
Water Point/Static Source Maintenance	$	-
Water Point/Supply Construction & Maintenance Total Expenditure	**$**	**-**

Worker's Compensation		
Annual Premium	$	10,000.00
Worker's Compensation Total Expenditure	**$**	**10,000.00**

Total Itemized Expenditure Report	**$**	**507,053.13**

ROWAN COUNTY BUDGET FORM
UNION FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2021-2022

Est. Tax Base= $402,777,981 ; Tax Rate@ 3.5/100 = $140,972.29 ; 97% = $136,743

REVENUES:

Donations	
Fire District Tax	136,743
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support: Polling Rent	15
Other Support:	
Rowan County Fire Service	2,700
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	**$ 140,778**

EXPENDITURES:

Audit Services	$3,400.00
Capital Outlay: Building	$0.00
Capital Outlay: New Equipment	$16,500.00
Capital Outlay: New Trucks	$15,992.00
Debt Service (Loan payments)(land rent)	$12.00
Dues & Subscriptions	$570.00
Electricity	$2,772.00
First Responders	$3,600.00
Fund Raising Expenses	
Insurance/Bonds	$20,663.00
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	$2,958.00
Motor Fuel & Lubricants	$3,000.00
Natural Gas/Heating Oil	$1,600.00
Pension	
Personnel	$16,100.00
Postage	$100.00
Repairs & Maintenance: Building	$4,806.00
Repairs & Maintenance: Equipment	$16,300.00
Repairs & Maintenance: Personal Protective Gear	$21,820.00
SCBA Upgrade/Testing/Replacement	$3,200.00
Supplies: Kitchen	$900.00
Supplies: Office	$300.00
Supplies: New Equipment	$840.00
Telecommunications/Telephone	$1,745.00
Training & Fire Prevention	$1,300.00
Water	
Water Points	$500.00
Workers Compensation	$1,800.00
Miscellaneous:	
TOTAL EXPENDITURES	**$140,778.00**

The Board of Directors recommends a tax rate of 3.5 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Charles E. Hartley 3-2-21
Chairman, Fire Department Board Date

Cecil Whitley 3-2-21
Chairman, Fire Commission Date

Audit Services			$3,400.00	
	Annual Audit - CPA fees			$3,400.00

Capital Outlay: Building			$0.00	

Capital Outlay: Equipment			$16,500.00	
	Items	Qty	Price	Total Price
	New battery operated light Rescue Tools (50/50 match NC Grant applied for - if selected this is our 50% portion)	1	$16,500.00	$16,500.00
				$0.00
			Grand Total	$16,500.00

Capital Outlay: Truck				
	Excess into replacement Engine fund - oldest Engine approaching 20 years old			$15,992.00

Debt Service (Loan payments)			$12.00	
				$0.00
	Union Lutheran Church - Lease on Station Land @ $1 per month	12	$1.00	$12.00
			Grand Total	$12.00

Dues & Subscriptions			$570.00	
	Items	Qty	Price	Total Price
	Rowan County Firemans Association	1	$50.00	$50.00
	NC State Firemans Association (26 members x $20)	26	$20.00	$520.00
			Grand Total	$570.00

Electricity			$2,772.00	
	Items	Qty	Price	Total Price
	Average Month Station 76 + 5%	12	$220.00	$2,772.00

First Responders			$3,600.00	
	Items	Qty	Price	Total Price
	Monthly average replacement use supplies; ie. Defib Pads, Gloves, Suction devices, Oxygen mask, Sanitizers, Epi pens,etc.	12	$300.00	$3,600.00
			Grand Total	$3,600.00

Insurance/Bonds			$20,663.43	
	Items	Qty	Price	Total Price
	Select Insurance Agency - VFIS atuo/building and blanket umbrella policy	1	$18,388.26	$18,756.03
	Select Insurance Agency - VFIS accident and health policy	1	$1,870.00	$1,907.40
	(2% increase)		Grand Total	$20,663.43

Medical Evals/Fit Testing/Hose Testing/Ladder Testing			$2,958.00
Items	Qty	Price	Total Price
Medical Physicals	26	$100.00	$2,600.00
Fit Testing - rental of equipment	1	$300.00	$300.00
Hose Testing - outsourced	1		$0.00
(2% increase)		Grand Total	$2,958.00

Motor Fuel & Lubricants				$3,000.00
	Diesel & Gas @ $300 per month averaging	12	$250.00	$3,000.00

Natural Gas/Heating Oil				$1,600.00
	Denton Propane based on annual trending			$1,600.00

Pension	$0.00

Personnel			$16,100.00
	Qty	Price	Total Price
$.60/mile travel reimbursement per call, meeting or training event; Incentive for recruitment and retention of personnel ($6 per event)	1	$15,000.00	$15,000.00
Replacement / New Dress Uniforms	2	$300.00	$600.00
Annual Awards Banquet	1	$500.00	$500.00
		Grand Total	$16,100.00

Postage	$100.00
newsletters and certified mailings	$100.00

Repairs & Maintenance: Building				$4,806.00
	Items	Qty	Price	Total Price
	Lawn Care @ $60/per mow	20	$60.00	$1,200.00
				$0.00
	Alarm Monitoring	1	$156.00	$156.00
	Station Generator - Maint/Repairs	1	$450.00	$450.00
	Unexpected Repairs (HVAC, Generator, structure,etc)	1	$3,000.00	$3,000.00
			Grand Total	$4,806.00

Repairs & Maintenance: Equipment				$16,300.00
	Items	Qty	Price	Total Price
	Preventive Maint (oil/service/batteries) on 6 trucks	6	$650.00	$3,900.00
	Pump Service (2 Engines - 1 Tanker)	3	$800.00	$2,400.00
	Unexpected Repairs (pumps,tires, brakes,etc)	1	$10,000.00	$10,000.00
				$0.00
			Grand Total	$16,300.00

Repairs & Maintenance: Personal Protective Gear				$21,820.00
	Items	Qty	Price	Total Price
	Repairs Personal Protective Gear		$1,500.00	$1,500.00
	Replacement PPE (10yr expire date)	5	$3,904.00	$19,520.00
	Carcinogenic cleaning solutions for washer		$800.00	$800.00
			Grand Total	$21,820.00

SCBA Upgrade/Testing/Replacement			$3,200.00	
	Items	Qty	Price	Total Price
	SCBA Compressor Service & Air quality inspections	4	$350.00	$1,400.00
	SCBA Service and inspections	1	$1,800.00	$1,800.00
			Grand Total	$3,200.00

Supplies: Fund Raising			$0.00	
	Items	Qty	Price	Total Price
	Address Signs - Interstate reflective signs		$0.00	$0.00
			Grand Total	$0.00

Supplies: Kitchen			$900.00	
	Items	Qty	Price	Total Price
	Rehab supplies monthly average	12	$75.00	$900.00
			Grand Total	$900.00

Supplies: Office			$300.00	
	Items	Qty	Price	Total Price
	Paper Supplies - Copier, Fax	1	$250.00	$250.00
	Misc (pencils,dry erase markers, etc)	1	$50.00	$50.00
			Grand Total	$300.00

Supplies: New Equipment			$840.00	
	Items	Qty	Price	Total Price
	Pager batteries	26	$15.00	$390.00
	Batteries (handlights)	4	$100.00	$400.00
	Smoke detector batteries for homeowners	1	$50.00	$50.00
			Grand Total	$840.00

Telecommunications/Telephone			$1,745.10	
	Items	Qty	Price	Total Price
	Active 911 - annual maintenance	30	$12.00	$360.00
	IPAD wireless in E761	12	$12.00	$144.00
	Time Warner Phone and RoadRunner package	12	$98.50	$1,241.10
			Grand Total	$1,745.10

Training & Fire Prevention			$1,300.00	
	Items	Qty	Price	Total Price
	Fire Prevention / Training Materials per quarter	4	$150.00	$600.00
	Fire Prevention Week - support for Schools program	1	$100.00	$100.00
	Fire Schools and Conferences	1	$300.00	$300.00
	Food and Supplies for Multi department and live burn trainings	2	$150.00	$300.00
			Grand Total	$1,300.00

Water	$0.00

Water Points			$500.00	
	General Maintenance (gravel, repairs, etc)	1	$500.00	$500.00

Workers Compensation				$1,800.00
	Select Insurance Agency - VFIS worker compensation policy (x2%)			$1,800.00

Miscellaneous				$0.00
	Items	Qty	Price	Total Price
			Grand Total	$0.00

ROWAN COUNTY BUDGET FORM
West Liberty Vol. FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	0
Fire District Tax .0537@97%	$239,441.44
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	
Rowan County First Responders	$5280.00
Fund Balance	
TOTAL REVENUES	244,721.44 0

EXPENDITURES:

Audit Services	4500
Capital Outlay: Building	6000
Capital Outlay: New Equipment	20,000
Capital Outlay: New Trucks	20,000
Debt Service (Loan payments)	70,000
Dues & Subscriptions	1000
Electricity	10,000
First Responders	7000
Fund Raising Expenses	
Insurance/Bonds	20,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	4000
Motor Fuel & Lubricants	20,000
Natural Gas/Heating Oil	12,000
Pension	3000
Personnel	
Postage	1000
Repairs & Maintenance: Building	6000
Repairs & Maintenance: Equipment	10,000
Repairs & Maintenance: Personal Protective Gear	3000
SCBA Upgrade/Testing/Replacement	4000
Supplies: Kitchen	
Supplies: Office	2000
Supplies: New Equipment	3000
Telecommunications/Telephone	2000
Training & Fire Prevention	2000
Water	
Water Points	2000
Workers Compensation	10,000
Miscellaneous:	2221.44
TOTAL EXPENDITURES	$244,721.44 0

The Board of Directors recommends a tax rate of .0537 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Chairman, Fire Department Board — Date: 5-5-2021

Chairman, Fire Commission — Date: 5-5-2021

Draft
Public hearing scheduled 4-13-21

ROWAN COUNTY BUDGET FORM
Mt Ulla Fire District / West Rowan Vol Fire Department
PROPOSED BUDGET FOR FY 2021-2022

REVENUES:

Donations	$ -
Fire District Tax	374,310
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support: NC	1,500
Rowan County Fire Service	8,100
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	$ 385,230

EXPENDITURES:

Audit Services	$ 4,500
Capital Outlay: Building	-
Capital Outlay: New Equipment	42,000
Capital Outlay: New Trucks	70,000
Debt Service (Loan payments)	25,822
Dues & Subscriptions	1,300
Electricity	10,200
First Responders	5,000
Fund Raising Expenses	-
Insurance/Bonds	26,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	7,000
Motor Fuel & Lubricants	9,000
Natural Gas/Heating Oil	3,360
Pension	-
Personnel	78,000
Postage	175
Repairs & Maintenance: Building	20,000
Repairs & Maintenance: Equipment	40,000
Repairs & Maintenance: Personal Protective Gear	5,000
SCBA Upgrade/Testing/Replacement	6,000
Supplies: Kitchen	-
Supplies: Office	1,500
Supplies: New Equipment	-
Telecommunications/Telephone	4,090
Training & Fire Prevention	5,500
Water	-
Water Points	12,000
Workers Compensation	6,325
Miscellaneous:	2,458
TOTAL EXPENDITURES	$ 385,230

The Board of Directors recommends a tax rate of .09 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

Chairman, Fire Department Board — Date 4-8-21

Fire Commissioner — Date 4-8-2021

Fire Commissioner — Date 4/8/21

Fire Commissioner — Date 4-8-2021

WEST ROWAN VOL. FIRE DEPARTMENT
2840 GRAHAM RD - MT ULLA NC, 28125

4/8/2021

To Whom it may concern

West Rowan Volunteer Fire Department is asking for an increase from .07 to .09 per $100 tax rate. The increased income will allow us to put on 2 paid daytime part-time employees, to cover calls when our volunteers are not normally available.

William Chad Kiser
President
West Rowan Vol. Fire Dept.

ROWAN COUNTY BUDGET FORM
_____WOODLEAF_____ FIRE DEPARTMENT
PROPOSED BUDGET FOR FY 2022

REVENUES:

Donations	$ -
Fire District Tax	324,549
Fund Raising Projects	
Grants	
Other City/Town Support:	
Other County Support:	
Other Support:	
Rowan County Fire Service	2,700
Rowan County First Responders	1,320
Fund Balance	
TOTAL REVENUES	$ 328,569

EXPENDITURES:

Audit Services	$ 3,200
Capital Outlay: Building	15,000
Capital Outlay: New Equipment	32,000
Capital Outlay: New Trucks	35,000
Debt Service (Loan payments)	103,000
Dues & Subscriptions	2,750
Electricity	8,000
First Responders	2,600
Fund Raising Expenses	
Insurance/Bonds	21,000
Medical Evals/Fit Testing/Hose Testing/Ladder Testing	7,000
Motor Fuel & Lubricants	5,000
Natural Gas/Heating Oil	3,000
Pension	
Personnel	53,000
Postage	100
Repairs & Maintenance: Building	4,500
Repairs & Maintenance: Equipment	5,000
Repairs & Maintenance: Personal Protective Gear	500
SCBA Upgrade/Testing/Replacement	2,500
Supplies: Kitchen	500
Supplies: Office	3,000
Supplies: New Equipment	500
Telecommunications/Telephone	10,000
Training & Fire Prevention	4,000
Water	
Water Points	1,000
Workers Compensation	6,200
Miscellaneous:	219
TOTAL EXPENDITURES	$ 328,569

The Board of Directors recommends a tax rate of .050 cents per $100 valuation. We certify that this budget has been proposed by the Fire Department Board and approved by a majority of the District's Fire Commissioners.

T. D. Holloway — Chairman, Fire Department Board — 4/12/2021 — Date

Robert F. Turner — Chairman, Fire Commission — 4/12/2021 — Date

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	2244215	E911 REV	455005	SPEC ASSMT-FINES,FORF&FEE	($747,800)	($653,198)	($332,721)	$0	($443,628)	($553,748)	($553,748)	N/A
			455010	SPEC ASSMT-E911 ADMIN FDS	$0	$0	$0	($443,628)	$0	$0	$0	-100.0%
			461000	INTEREST REVENUE	($26,540)	($33,793)	($1,736)	($20,000)	($20,000)	($10,000)	($10,000)	-50.0%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	($84,154)	($97,154)	$0	$0	-100.0%
			Org Tot:		**($774,340)**	**($686,991)**	**($334,457)**	**($547,782)**	**($560,782)**	**($563,748)**	**($563,748)**	**2.9%**
	Rev/Exp	**Total:**			**($774,340)**	**($686,991)**	**($334,457)**	**($547,782)**	**($560,782)**	**($563,748)**	**($563,748)**	**2.9%**
EXP	2254215	E911 EXP	533001	CONTRACTED SERVICES	$61,278	$54,803	$0	$0	$0	$0	$0	N/A
			534030							$2,723	$2,723	
				5% yearly increase								
										$24,980	$24,980	
				AIS license upgrade fee								
										$54,560	$54,560	
				CAD maintenance								
										$4,000	$4,000	
				repairs and software patches have became more frequent.								
										$300	$300	
				suspected yearly increase								
										$790	$790	
				Yearly increase								
										$2,160	$2,160	
				Yearly increase								
				TECHNOLOGY SERVICES-SERV&MAINT	$199,939	$198,032	$194,695	$212,382	$212,382	$246,194	$246,194	15.9%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4330 - EMERGENCY SERVICES
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	2254215	E911 EXP	543015	R&M-EQUIPMENT	$931	$0	$3,125	$3,000	$3,126	$5,000	$5,000	66.7%
			553005	TELEPHONE	$1,372	$1,373	$182	$2,000	$2,000	$2,000	$2,000	0.0%
			553008	NG911 TELEPHONE	$246,651	$255,770	$81,710	$273,400	$273,400	$21,600	$21,600	-92.1%
			558000	TRAVEL	$3,794	$1,178	$651	$5,000	$4,874	$5,000	$5,000	0.0%
			559000	TRAINING	$15,565	$17,658	$8,480	$20,000	$20,000	$25,000	$25,000	25.0%
			561095	OTHER SMALL EQMT	$3,159	$11,064	$6,702	$17,000	$30,000	$17,000	$17,000	0.0%
			576030	F/A-FURN & EQUIPMENT	$12,560	$9,299	$7,104	$15,000	$15,000	$15,000	$15,000	0.0%
			598000	RESERVE	$0	$0	$0	$0	$0	$226,954	$226,954	N/A
			Org Tot:		**$545,249**	**$549,178**	**$302,648**	**$547,782**	**$560,782**	**$563,748**	**$563,748**	**2.9%**
	Rev/Exp	**Total:**			**$545,249**	**$549,178**	**$302,648**	**$547,782**	**$560,782**	**$563,748**	**$563,748**	**2.9%**
FINAL	**TOTALS:**				**($229,091)**	**($137,813)**	**($31,809)**	**$0**	**$0**	**$0**	**$0**	**N/A**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6000 - RISK MANAGEMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	5146000	RM REV	461000	INTEREST REVENUE	$0	($157,251)	($73,126)	($60,000)	($60,000)	($60,000)	($60,000)	0.0%
			Org Tot:		**$0**	**($157,251)**	**($73,126)**	**($60,000)**	**($60,000)**	**($60,000)**	**($60,000)**	**0.0%**
	5146010	P&PL REV	461000	INTEREST REVENUE	($100,508)	$0	$0	$0	$0	$0	$0	N/A
			489030	INSURANCE SETTLEMENTS	($52,996)	($93,743)	($69,978)	$0	$0	$0	$0	N/A
			491101	TRANSFER FROM 101	($480,000)	($480,000)	($480,000)	($480,000)	($480,000)	($480,000)	($480,000)	0.0%
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	($292,800)	($292,800)	($312,612)	($314,894)	7.5%
			Org Tot:		**($633,504)**	**($573,743)**	**($549,978)**	**($772,800)**	**($772,800)**	**($792,612)**	**($794,894)**	**2.9%**
	5146020	WCOMP REV	441080	WC PREMIUM CHARGES	($552,412)	($581,362)	($508,955)	($560,000)	($560,000)	($575,000)	($575,000)	2.7%
			461000	INTEREST REVENUE	($70,899)	$0	$0	$0	$0	$0	$0	N/A
			489030	INSURANCE SETTLEMENTS	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($623,311)**	**($581,362)**	**($508,955)**	**($560,000)**	**($560,000)**	**($575,000)**	**($575,000)**	**2.7%**
	Rev/Exp	**Total:**			**($1,256,815)**	**($1,312,356)**	**($1,132,058)**	**($1,392,800)**	**($1,392,800)**	**($1,427,612)**	**($1,429,894)**	**2.7%**
EXP	5156000	RM ADM EXP	510005	SALARIES-REGULAR	$54,734	$56,643	$33,383	$57,511	$57,511	$61,610	$61,017	6.1%
				SALARIES-REG COVID-19 FUNDS	$0	$176	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$9,000	$10,091	$4,459	$9,960	$9,960	$10,920	$10,920	9.6%
			520010	MEDICARE TAX	$768	$784	$472	$811	$811	$894	$885	9.1%
			520015	RETIREMENT	$4,300	$5,151	$3,408	$5,872	$5,872	$6,291	$6,305	7.4%
			520020	SOCIAL SECURITY TAX	$3,284	$3,351	$2,016	$3,468	$3,468	$3,820	$3,783	9.1%
			520025	WORKERS COMPENSATION	$472	$455	$267	$547	$547	$493	$489	-10.6%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6000 - RISK MANAGEMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	5156000	RM ADM EXP	520030	401(K) CONTRIBUTIONS	$1,642	$1,705	$560	$1,726	$1,726	$1,849	$1,831	6.1%
			520040	COVID-19 PAYROLL BENEFITS	$0	($69)	$0	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$69	$0	$0	$0	$0	$0	N/A
			533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$0	$0	$0	$0	N/A
			552030	INSURANCE-WC	$127,730	$139,345	$125,233	$150,000	$150,000	$150,000	$150,000	0.0%
			553005	TELEPHONE	$639	$644	$508	$900	$900	$900	$500	-44.4%
			558000	TRAVEL	$164	$0	$0	$600	$600	$750	$750	25.0%
			559000	TRAINING	$140	$0	$0	$600	$600	$750	$750	25.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$500	$500	$500	$500	0.0%
			561005	OFFICE SUPPLIES	$0	$0	$0	$300	$300	$300	$300	0.0%
			561015	EDUCATIONAL SUPPLIES	$0	$0	$0	$200	$200	$200	$200	0.0%
			561095	OTHER SMALL EQUIP	$0	$0	$60	$500	$500	$1,000	$1,000	100.0%
			583067	WELLNESS PROGRAM	$0	$0	$0	$0	$0	$0	$0	N/A
			590001	BANK FEES	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$202,873**	**$218,343**	**$170,367**	**$233,495**	**$233,495**	**$240,277**	**$239,230**	**2.5%**
	5156010	P&PL EXP	552007	INSURANCE-CGA	$0	$0	$0	$0	$0	$0	$0	N/A
			552010	INSURANCE-P&PL	$306,133	$309,290	$324,693	$330,000	$330,000	$350,000	$350,000	6.1%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$0	$0	$0	$0	N/A
			590003	CLAIMS EXPENSE	$386,786	$358,737	$238,150	$350,000	$350,000	$350,000	$350,000	0.0%
			590007	PROCESSING COSTS	$67,516	$62,871	$70,000	$70,000	$70,000	$75,000	$75,000	7.1%
			Org Tot:		**$760,435**	**$730,898**	**$632,843**	**$750,000**	**$750,000**	**$775,000**	**$775,000**	**3.3%**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 6000 - RISK MANAGEMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	5156020	WCCMP EXP	590003	CLAIMS EXPENSE	$318,287	$474,508	$199,974	$350,000	$350,000	$350,000	$350,000	0.0%
			590006	INDIRECT COSTS	$9,634	$11,546	$9,305	$9,305	$9,305	$10,664	$10,664	14.6%
			590007	PROCESSING COSTS	$47,500	$44,908	$50,000	$50,000	$50,000	$55,000	$55,000	10.0%
			Org Tot:		**$375,421**	**$530,962**	**$259,279**	**$409,305**	**$409,305**	**$415,664**	**$415,664**	**1.6%**
	Rev/Exp	**Total:**			**$1,338,730**	**$1,480,203**	**$1,062,489**	**$1,392,800**	**$1,392,800**	**$1,430,941**	**$1,429,894**	**2.7%**
FINAL	**TOTALS:**				**$81,915**	**$167,847**	**($69,569)**	**$0**	**$0**	**$3,329**	**$0**	**N/A**

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221

Department: 4700 - LANDFILL

Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	6144705	DEM REV	420020	BUILD 24/7 REIMBURSEMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			453046	EROSION CONTROL FEES	($12,350)	($6,300)	($1,600)	$0	$0	$0	$0	N/A
			Org Tot:		**($12,350)**	**($6,300)**	**($1,600)**	**$0**	**$0**	**$0**	**$0**	**N/A**
	6144710	SANTN REV	444034	COLLECTION SITE FEES	($204,908)	($232,330)	($289,004)	($170,000)	($170,000)	($200,000)	($200,000)	17.6%
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($204,908)**	**($232,330)**	**($289,004)**	**($170,000)**	**($170,000)**	**($200,000)**	**($200,000)**	**17.6%**
	6144720	LDFOPR REV	416060	SOLID WASTE DISPOSAL TAX	($285,327)	($296,802)	($247,962)	($310,000)	($310,000)	($310,000)	($310,000)	0.0%
			434006	ST GRANT-SOLID WASTE TAX REV	($72,334)	($74,138)	($37,281)	($70,000)	($70,000)	($70,000)	($70,000)	0.0%
			444031	LANDFILL CASH RECEIPTS	($641,157)	($721,857)	($724,601)	($600,000)	($600,000)	($600,000)	($600,000)	0.0%
			444032	LANDFILL CHARGES	($4,345,102)	($4,460,209)	($4,166,877)	($4,300,000)	($4,300,000)	($4,300,000)	($4,300,000)	0.0%
			444033	LANDFILL LATE FEES	($5,182)	($2,736)	($2,315)	$0	$0	$0	$0	N/A
			461000	INTEREST REVENUE	($590,651)	($577,499)	($229,863)	($325,000)	($325,000)	($325,000)	($325,000)	0.0%
			489995	MISC RECEIPTS	$0	$0	$0	$0	$0	$0	$0	N/A
			492030	SALE OF PROPERTY	$0	$0	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	($3,554,166)	($4,352,166)	($1,981,105)	($2,211,499)	-37.8%
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**($5,939,753)**	**($6,133,241)**	**($5,408,899)**	**($9,159,166)**	**($9,957,166)**	**($7,586,105)**	**($7,816,499)**	**-14.7%**
	6144730	RCYOPR REV	435031	TIRE DISPOSAL REVENUE	($196,688)	($192,832)	($91,467)	($200,000)	($200,000)	($200,000)	($200,000)	0.0%
			435032	WHITE GOODS DISPOSAL REV	($58,052)	($47,240)	($36,013)	($55,000)	($55,000)	($55,000)	($55,000)	0.0%
			435034	ST-E-WASTE MANAGEMENT	($8,212)	($8,265)	($3,595)	($8,000)	($8,000)	($8,000)	($8,000)	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 **Department:** 4700 - LANDFILL **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	6144730	RCYOPR REV	444034	E-WASTE SALES	$0	$0	$0	$0	$0	$0	$0	N/A
			444041	RECYCLING SALES	($43,861)	($38,787)	($61,601)	($20,000)	($20,000)	($45,000)	($45,000)	125.0%
			492030	SALE OF PROPERTY	$0	$0	$0	$0	$0	$0	$0	N/A
			495010	APPROPRIATED FB-RESTRICTED	$0	$0	$0	$0	($56,054)	$0	$0	N/A
			Org Tot:		**($306,812)**	**($287,124)**	**($192,677)**	**($283,000)**	**($339,054)**	**($308,000)**	**($308,000)**	**8.8%**
	Rev/Exp	**Total:**			**($6,463,823)**	**($6,658,994)**	**($5,892,179)**	**($9,612,166)**	**($10,466,220)**	**($8,094,105)**	**($8,324,499)**	**-13.4%**
EXP	6154705	DEM EXP	510005	SALARIES-REGULAR	$180,741	$188,939	$96,661	$193,737	$193,737	$120,318	$119,161	-38.5%
				SALARIES-REG COVID-19	$0	$108	$575	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$29,867	$30,273	$18,382	$29,880	$29,880	$21,840	$21,840	-26.9%
			520008	HEALTH INSURANCE-RETIREES	($273,831)	$22,411	$0	$9,960	$9,960	$0	$0	-100.0%
			520010	MEDICARE TAX	$2,452	$2,608	$1,332	$2,709	$2,709	$1,650	$1,633	-39.7%
			520015	RETIREMENT	$19,579	$36,704	$9,928	$19,782	$19,782	$12,285	$12,314	-37.8%
			520020	SOCIAL SECURITY TAX	$10,486	$11,150	$5,697	$11,579	$11,579	$7,053	$6,982	-39.7%
			520025	WORKERS COMPENSATION	$1,341	$1,316	$610	$1,347	$1,347	$748	$740	-45.1%
			520030	401(K) CONTRIBUTIONS	$5,392	$5,671	$2,917	$5,814	$5,814	$3,611	$3,576	-38.5%
			520040	COVID-19 PAYROLL BENEFITS	$0	($37)	($216)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$37	$216	$0	$0	$0	$0	N/A
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$0	$0	$0	$0	$0	$0	$0	N/A
			543020	R&M-VEHICLES	$790	$410	$404	$1,800	$1,800	$1,800	$1,800	0.0%
			543055	R&M-TELEPHONES	$0	$0	$0	$0	$0	$0	$0	N/A
			550007	COST PER COPY	$334	$464	$130	$800	$800	$800	$800	0.0%

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221 **Department:** 4700 - LANDFILL **Report Date:** Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	6154705	DEM EXP	553005	TELEPHONE	$7,429	$7,478	$3,758	$9,200	$9,200	$9,200	$4,000	-56.5%
			555000	PRINTING	$35	$182	$42	$200	$200	$200	$200	0.0%
			557000	POSTAGE	$356	$372	$193	$500	$500	$500	$500	0.0%
			558000	TRAVEL	$791	$1,336	$372	$1,500	$1,500	$1,500	$1,500	0.0%
			559000	TRAINING	$0	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$4,000	$4,000	$4,000	$4,000	0.0%
			561005	OFFICE SUPPLIES	$741	$970	$755	$1,300	$1,300	$1,300	$1,300	0.0%
			561095	OTHER SMALL EQUIP	$20	$23	$270	$500	$500	$500	$500	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$496	$1,338	$898	$3,000	$3,000	$3,000	$6,000	100.0%
			564050	DUES AND SUBSCRIPTIONS	$200	$0	$129	$500	$500	$500	$500	0.0%
			574020	C/A-OFFICE EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			575010	C/A - TECHNOLOGY	$0	$0	$0	$0	$0	$0	$0	N/A
			575035	C/A - VEHICLES	$28,568	$0	$169,808	$0	$175,950	$0	$0	N/A
			576030	F/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			578000	C/A - GAAP	$0	$0	$0	$0	$0	$0	$0	N/A
			582008	EMPLOYEE RETIREMENTS	$92	$0	$0	$125	$125	$125	$125	0.0%
			Org Tot:		**$15,879**	**$311,751**	**$312,859**	**$299,233**	**$475,183**	**$191,930**	**$188,471**	**-37.0%**
	6154710	SANTN EXP	510005	SALARIES-REGULAR	$252,898	$260,209	$220,894	$313,995	$313,995	$326,565	$323,703	3.1%
			510010	SALARIES-OVERTIME	$0	$182	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$437	$14,816	$4,276	$20,000	$20,000	$20,000	$20,000	0.0%
			520005	HEALTH INSURANCE	$93,811	$97,175	$88,270	$109,560	$109,560	$120,120	$120,120	9.6%
			520010	MEDICARE TAX	$3,410	$3,708	$3,029	$4,691	$4,691	$4,759	$4,718	0.6%
			520015	RETIREMENT	$27,441	$51,020	$22,549	$32,064	$32,064	$33,348	$33,454	4.3%

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Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	6154710	SANTN EXP	520020	SOCIAL SECURITY TAX	$14,579	$15,853	$12,951	$19,831	$19,831	$20,344	$20,166	1.7%
			520025	WORKERS COMPENSATION	$2,186	$2,927	$2,384	$3,756	$3,756	$3,778	$3,749	-0.2%
			520030	401(K) CONTRIBUTIONS	$7,174	$7,148	$6,577	$9,426	$9,426	$9,803	$9,716	3.1%
			533010	CONTRACTED COLLECTIONS	$157,335	$149,697	$140,313	$180,000	$180,000	$180,000	$180,000	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$367	$2,058	$910	$6,000	$6,000	$6,000	$6,000	0.0%
			543005	R&M-BUILDINGS	$120	$676	$294	$5,000	$5,000	$5,000	$5,000	0.0%
			543015	R&M-EQUIPMENT	$2,871	$1,811	$2,603	$3,000	$3,000	$3,000	$3,000	0.0%
			543020	R&M-VEHICLES	$20	$1,287	$772	$1,500	$1,500	$1,500	$1,500	0.0%
			544020	RENT-LAND & BLDGS	$2,100	$2,100	$2,100	$4,000	$4,000	$4,000	$4,000	0.0%
			544042	RENT-PORTABLE TOILETS	$5,917	$5,720	$5,075	$7,000	$7,000	$7,000	$7,000	0.0%
			553005	TELEPHONE	$16,014	$19,243	$8,350	$17,000	$17,000	$17,000	$7,200	-57.6%
			556000	UNIFORMS	$2,049	$1,831	$1,546	$2,500	$2,500	$2,500	$2,500	0.0%
			558000	TRAVEL	$7,689	$7,988	$8,981	$9,000	$9,000	$9,000	$9,000	0.0%
			561005	OFFICE SUPPLIES	$128	$432	$143	$800	$800	$800	$800	0.0%
			561054	SUPPLIES FOR OSHA COMPLIANCE	$2,857	$3,113	$2,675	$4,000	$4,000	$4,000	$4,000	0.0%
			561095	OTHER SMALL EQUIP	$817	$962	$784	$2,000	$2,000	$2,000	$2,000	0.0%
			562005	ELECTRICITY	$7,081	$6,652	$3,938	$9,000	$9,000	$9,000	$9,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$0	$0	$160	$200	$200	$300	$600	200.0%
			564050	DUES AND SUBSCRIPTIONS	$0	$0	$0	$0	$0	$0	$0	N/A
			571005	C/A - PURCHASE OF PROPERTY	$0	$0	$0	$100,000	$100,000	$0	$0	-100.0%
			574000	C/A-OTHER IMPROV	$0	$0	$0	$0	$0	$0	$0	N/A
			574015	C/A - CONVENIENCE SITES	$14,028	$35,178	$22,000	$1,600,000	$1,600,000	$0	$0	-100.0%
			574046	C/A - ROAD	$40,500	$14,362	$1,694	$400,000	$400,000	$0	$0	-100.0%

ROWAN COUNTY
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EXP	6154710	SANTN EXP	575090	C/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			578000	C/A-GAAP	$0	$0	$0	$0	$0	$0	$0	N/A
			590030	DISPOSAL FEES AT LANDFILL	$95,697	$93,512	$141,221	$98,000	$98,000	$110,000	$110,000	12.2%
			Org Tot:		**$757,527**	**$799,658**	**$704,488**	**$2,962,323**	**$2,962,323**	**$899,817**	**$887,226**	**-70.0%**
	6154720	LDFOPR EXP	510005	SALARIES-REGULAR	$516,360	$506,802	$483,446	$583,958	$583,958	$609,409	$603,548	3.4%
			510010	SALARIES-OVERTIME	$0	$0	$206	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$5,932	$5,846	$4,666	$8,000	$8,000	$8,000	$8,000	0.0%
			520005	HEALTH INSURANCE	$123,931	$137,124	$134,316	$149,400	$149,400	$163,800	$163,800	9.6%
			520010	MEDICARE TAX	$6,973	$7,082	$6,634	$8,163	$8,163	$8,492	$8,407	3.0%
			520015	RETIREMENT	$54,603	$101,388	$49,625	$59,386	$59,386	$62,543	$62,691	5.6%
			520020	SOCIAL SECURITY TAX	$29,814	$30,281	$28,277	$34,721	$34,721	$35,928	$35,564	2.4%
			520025	WORKERS COMPENSATION	$16,310	$16,992	$15,548	$19,056	$19,056	$19,776	$19,586	2.8%
			520030	401(K) CONTRIBUTIONS	$13,803	$14,975	$15,283	$18,474	$18,474	$19,292	$19,105	3.4%
			533000	OTHER PROFESSIONAL SERVICES	$20,652	$28,313	$37,179	$75,000	$64,750	$75,000	$75,000	0.0%
			533001	CONTRACTED SERVICES	$0	$0	$0	$75,000	$75,000	$0	$0	-100.0%
			534005							$1,500	$1,500	
				Due to expected increase in aerial mapping.								
				TECH SERV-AERIAL PHOTOGRAPHY	$5,550	$0	$0	$6,500	$6,750	$8,000	$8,000	23.1%
			534027	TECH SERV-PERMIT FEE	$17,443	$17,217	$16,999	$20,000	$20,000	$20,000	$20,000	0.0%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$2,000	$2,000	$2,000	$3,720	$3,720	$2,000	$2,000	-46.2%
			534050	TECH SERV-WATER&SOIL TEST	$37,278	$31,494	$32,666	$75,000	$75,000	$55,000	$55,000	-26.7%

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EXP	6154720	LDFOPR EXP	534051	TS-WAT&SOIL TESTING-CLOSED	$5,000	$5,150	$5,150	$30,000	$30,000	$30,000	$30,000	0.0%
			541030	UTILITY SERV-LEACHATE DISPOSAL	$35,336	$19,788	$22,956	$50,000	$50,000	$50,000	$50,000	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$45,547	$26,808	$40,827	$60,000	$55,154	$60,000	$60,000	0.0%
			542030							$155,000	$155,000	
				Landfill gas project development.								
				LFG - OPERATIONS	$83,450	$94,730	$116,870	$115,000	$115,000	$155,000	$155,000	34.8%
			543005	R&M-BUILDINGS	$2,327	$2,293	$756	$5,000	$5,000	$5,000	$5,000	0.0%
			543015	R&M-EQUIPMENT	$74,895	$101,832	$73,265	$103,000	$103,000	$103,000	$103,000	0.0%
			543020	R&M-VEHICLES	$55,325	$40,629	$26,850	$71,000	$71,000	$71,000	$71,000	0.0%
			550007	COST PER COPY	$26	$209	$32	$300	$300	$300	$300	0.0%
			553005	TELEPHONE	$14,072	$15,325	$12,068	$18,000	$18,000	$18,000	$14,400	-20.0%
			555000	PRINTING	$0	$0	$0	$300	$300	$300	$300	0.0%
			556000	UNIFORMS	$5,729	$5,785	$6,553	$7,200	$7,200	$7,200	$7,200	0.0%
			558000	TRAVEL	$473	$1,890	$0	$2,900	$2,900	$2,900	$2,900	0.0%
			559000	TRAINING	$1,302	$1,868	$1,610	$4,400	$4,400	$4,400	$4,400	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,000	$1,000	$1,000	$1,000	0.0%
			561005	OFFICE SUPPLIES	$2,496	$3,475	$2,137	$5,091	$5,091	$5,000	$5,000	-1.8%
			561017	FABRIC COVER	$1,886	$1,856	$2,565	$3,500	$3,500	$3,500	$3,500	0.0%
			561025	GARAGE SUPPLIES	$5,202	$5,979	$5,939	$6,000	$6,000	$6,000	$6,000	0.0%
			561054	SUPPLIES FOR OSHA COMPLIANCE	$2,017	$3,065	$2,241	$4,500	$4,500	$4,500	$4,500	0.0%
			561085	VEHICLE SUPPLIES	$7,298	$6,626	$8,782	$8,000	$10,500	$8,000	$8,000	0.0%
			561095	OTHER SMALL EQUIP	$2,877	$911	$37,913	$8,375	$44,875	$8,000	$8,000	-4.5%
			562005	ELECTRICITY	$23,843	$22,967	$14,419	$28,000	$28,000	$28,000	$28,000	0.0%

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EXP	6154720	LDFOPR EXP	562020	MOTOR FUELS&LUBRICANTS	$172,093	$119,893	$102,321	$165,000	$125,000	$165,000	$330,000	100.0%
			564050	DUES AND SUBSCRIPTIONS	$444	$243	$709	$744	$744	$744	$744	0.0%
			574000	C/A-OTHER IMPROV	$0	$0	$0	$7,500	$17,500	$0	$0	-100.0%
			574011							$429,760	$429,760	
				Preliminary LF cost construction.								
				C/A-LANDFILL CELL	$0	$0	$0	$215,654	$215,654	$429,760	$429,760	99.3%
			574012	C/A - CENTER AREA MITIGATE	$1,440	$0	$0	$2,000,000	$2,000,000	$2,000,000	$2,000,000	0.0%
			574013	C/A - CLOSURES OF CELLS	$0	$0	$0	$0	$0	$0	$0	N/A
			574014	C/A - GAS CONTROL SYSTEM	$0	$0	$208,739	$0	$585,000	$0	$0	N/A
			574021							$300,000	$300,000	
				French drain construction.								
				C/A - FRENCH DRAIN	$0	$0	$0	$0	$0	$300,000	$300,000	N/A
			575030	C/A - SOFTWARE	$0	$0	$0	$0	$0	$0	$0	N/A
			575035	C/A - VEHICLES	$306,218	$0	$8,186	$54,776	$54,776	$0	$0	-100.0%
			575090							$432,000	$432,000	
				Replacement of 2007 CAT D6 dozer @ LF, equipment #0734.								
										$380,000	$380,000	
				Replacement of 2008 CAT 963D Track Loader at LF, equipment #0921.								
										$12,000	$12,000	
				Replacement of TORO mower @ LF.								
				C/A-FURN&EQUIP	$72,526	$637,568	$489,001	$585,000	$589,050	$824,000	$824,000	40.9%
			576030	F/A-FURN & EQUIPMENT	$23,115	$5,221	$34,526	$0	$38,846	$0	$0	N/A
			578000	C/A-GAAP	($546,888)	($687,108)	$0	$0	$0	$0	$0	N/A
			579000	DEPRECIATION EXPENSE	$1,076,479	$1,044,965	$0	$0	$0	$0	$0	N/A

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EXP	6154720	LDFOPR EXP	580000	BAD DEBT EXPENSE	$0	$4,504	$0	$0	$0	$0	$0	N/A
			582005	ABANDON MFG HOME REMOVAL	$0	$0	$0	$0	$0	$0	$0	N/A
			590002	BANK CREDIT CARD FEES	$9,513	$11,189	$11,993	$15,000	$15,000	$15,000	$15,000	0.0%
			590034	INDIRECT COSTS	$175,605	$189,004	$180,952	$180,952	$180,952	$190,557	$190,557	5.3%
			590056	SOLID WASTE DISPOSAL TAX	$285,327	$296,802	$247,962	$310,000	$310,000	$310,000	$310,000	0.0%
			598020	RESERVE-LF MONITORING	$698,666	$402,143	$0	$500,000	$500,000	$500,000	$500,000	0.0%
			598095	RESERVE-UNAPPROPRIATED	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$3,494,288**	**$3,285,123**	**$2,492,167**	**$5,702,570**	**$6,324,620**	**$6,393,401**	**$6,548,262**	**14.8%**
	6154730	RCYOPR EXP	510005	SALARIES-REGULAR	$166,015	$177,710	$148,583	$181,062	$181,062	$189,436	$187,612	3.6%
				SALARIES-REG COVID-19	$0	$0	$998	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$0	$0	$0	$0	$0	$0	$0	N/A
			510015	SALARIES-PART TIME	$0	$0	$0	$0	$0	$0	$0	N/A
			520005	HEALTH INSURANCE	$48,437	$50,455	$45,045	$49,800	$49,800	$54,600	$54,600	9.6%
			520010	MEDICARE TAX	$2,293	$2,421	$2,070	$2,547	$2,547	$2,665	$2,638	3.6%
			520015	RETIREMENT	$17,923	$34,023	$15,272	$18,489	$18,489	$19,343	$19,390	4.9%
			520020	SOCIAL SECURITY TAX	$9,805	$10,351	$8,723	$10,879	$10,879	$11,392	$11,277	3.7%
			520025	WORKERS COMPENSATION	$4,820	$4,448	$3,744	$4,530	$4,530	$4,738	$4,692	3.6%
			520030	401(K) CONTRIBUTIONS	$4,935	$5,331	$4,488	$5,433	$5,433	$5,686	$5,631	3.6%
			520040	COVID-19 PAYROLL BENEFITS	$0	$0	($564)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$0	$564	$0	$0	$0	$0	N/A
			533010	CONTRACTED COLLECTIONS	$56,572	$68,515	$52,814	$70,000	$70,000	$70,000	$70,000	0.0%
			533013	CONTRACT CLEANING	$3,975	$650	$0	$0	$0	$0	$0	N/A
			533062	SPECIAL WASTE DISPOSAL	$2,657	$3,831	$9,765	$10,000	$10,000	$10,000	$10,000	0.0%

ROWAN COUNTY
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MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4700 - LANDFILL
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	6154730	RCYOPR EXP	533066	ELECTRONICS MANAGEMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			541040	UTILITY SERVICES-WATER	$572	$469	$315	$800	$800	$1,600	$1,600	100.0%
			542040	CLEANING&MAINT-TIRE DISPOSAL	$156,198	$200,588	$164,166	$210,000	$210,000	$210,000	$210,000	0.0%
			543005	R&M-BUILDINGS	$2,629	$6,322	($1,474)	$10,000	$10,000	$10,000	$10,000	0.0%
			543015	R&M-EQUIPMENT	$3,609	$3,757	$644	$4,000	$4,000	$4,000	$4,000	0.0%
			543020	R&M-VEHICLES	$4,227	$7,938	$4,534	$5,000	$5,000	$5,000	$5,000	0.0%
			550007	COST PER COPY	$76	$229	$113	$400	$400	$400	$400	0.0%
			553005	TELEPHONE	$1,486	$1,264	$149	$3,000	$3,000	$3,000	$3,000	0.0%
			554000	ADVERTISING	$0	$83	$0	$300	$300	$300	$300	0.0%
			555000	PRINTING	$1,151	$1,218	$266	$1,300	$1,300	$1,300	$1,300	0.0%
			556000	UNIFORMS	$605	$735	$276	$1,300	$1,300	$1,300	$1,300	0.0%
			558000	TRAVEL	$100	$1,689	$323	$2,000	$2,000	$2,000	$2,000	0.0%
			559000	TRAINING	$670	$564	$413	$2,000	$2,000	$2,000	$2,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$0	$1,900	$1,900	$1,900	$1,900	0.0%
			561005	OFFICE SUPPLIES	$196	$207	$117	$600	$600	$600	$600	0.0%
			561015	EDUCATIONAL SUPPLIES	$0	$1,054	$0	$1,500	$1,500	$1,500	$1,500	0.0%
			561054	SUPPLIES FOR OSHA COMPLIANCE	$1,670	$1,071	$136	$1,800	$1,800	$1,800	$1,800	0.0%
			561075	RECYCLING SUPPLIES	$2,683	$3,688	$1,650	$4,000	$4,000	$4,000	$4,000	0.0%
			561080	SIGNAGE	$660	$833	$370	$1,000	$1,000	$1,000	$1,000	0.0%
			561090	OTHER SUPPLIES	$2,298	$3,177	$1,266	$5,000	$5,000	$5,000	$5,000	0.0%
			561095	OTHER SMALL EQUIP	$2,301	$1,951	$1,220	$4,000	$4,000	$4,000	$4,000	0.0%
			562005	ELECTRICITY	$6,669	$6,605	$4,427	$9,000	$9,000	$9,000	$9,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$2,907	$5,000	$2,613	$7,500	$7,500	$7,500	$15,000	100.0%
			562025	NATURAL GAS	$592	$586	$518	$2,500	$2,500	$5,000	$7,000	180.0%

ROWAN COUNTY
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Projection Number: 20221
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	6154730	RCYOPR EXP	564050	DUES AND SUBSCRIPTIONS	$297	$408	$435	$500	$500	$500	$500	0.0%
			573000	C/A-BLDG	$0	$0	$0	$0	$0	$0	$0	N/A
			575035	C/A - VEHICLES	$0	$0	$0	$0	$0	$0	$0	N/A
			575090							$42,000	$42,000	
				Replacement of 1992 Bobcat skid steer, equipment #9223 @ RPC.								
				C/A-FURN&EQUIP	$83,607	$0	$7,100	$7,400	$7,400	$42,000	$42,000	467.6%
			576020	F/A - DP EQUIPMENT	$0	$0	$0	$0	$0	$0	$0	N/A
			576030	F/A-FURN&EQUIP	$0	$0	$0	$0	$0	$0	$0	N/A
			576900	F/A-OTHER	$0	$0	$0	$0	$0	$0	$0	N/A
			578000	C/A - GAAP	$0	$0	$0	$0	$0	$0	$0	N/A
			579000	DEPRECIATION EXPENSE	$0	$0	$0	$0	$0	$0	$0	N/A
			582009	MEETING/TRAINING FOOD	$478	$347	$376	$500	$500	$500	$500	0.0%
			583000	PROGRAM ACTIVITIES	$0	$0	$0	$0	$0	$0	$0	N/A
			585013	GRANT - E-WASTE MANGMT	$490	$0	$0	$8,000	$64,054	$0	$0	-100.0%
			Org Tot:		**$593,603**	**$607,515**	**$481,455**	**$648,040**	**$704,094**	**$693,060**	**$700,540**	**8.1%**
	Rev/Exp	**Total:**			**$4,861,296**	**$5,004,047**	**$3,990,969**	**$9,612,166**	**$10,466,220**	**$8,178,208**	**$8,324,499**	**-13.4%**
FINAL	**TOTALS:**				**($1,602,527)**	**($1,654,947)**	**($1,901,209)**	**$0**	**$0**	**$84,103**	**$0**	**N/A**

ROWAN COUNTY
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MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 4540 - AIRPORT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	6344550	APGRNT REV	431603	10.1 ILS GRANT	$0	($9,575)	($19,041)	($536,687)	($536,687)	($529,377)	($529,377)	-1.4%
			434600	14.1 TREE REMOVAL	($348,934)	($3,481)	$0	$0	$0	$0	$0	N/A
			434601	9.2 RUNWAY OVERLAY	($2,210,779)	($91,373)	($1,831)	($1,511,414)	($1,511,414)	$0	$0	-100.0%
			434602	16.1 ON-AIRPORT TREE CLEARING	$0	$0	$0	$0	($66,641)	($66,641)	($66,641)	N/A
			491101	TRANSFER FROM 101	($116,667)	($128,781)	$0	$0	$0	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	($277,567)	($277,567)	($131,125)	($131,125)	-52.8%
			Org Tot:		**($2,676,380)**	**($233,209)**	**($20,871)**	**($2,325,668)**	**($2,392,309)**	**($727,143)**	**($727,143)**	**-68.7%**
	63445501	APTFED REV	431300	DISASTER RELIEF REIMBURSEMENT	$0	$0	($69,000)	$0	($69,000)	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**($69,000)**	**$0**	**($69,000)**	**$0**	**$0**	**N/A**
	63445503	APTST REV	434000	STATE GOVNT GRANT REV	$0	$0	$0	($450,000)	($450,000)	($567,791)	($567,791)	26.2%
				STATE GOVNT GRANT REVENUE	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$0**	**$0**	**$0**	**($450,000)**	**($450,000)**	**($567,791)**	**($567,791)**	**26.2%**
	6344560	APTOPR REV	453010	FUEL FLOWAGE FEES	($18,892)	($9,521)	($4,324)	($13,000)	($13,000)	($13,000)	($13,000)	0.0%
			453031	CAR RENTAL	($705)	($434)	($3,876)	($800)	($800)	($500)	$0	-100.0%
			453045	FUEL REVENUE	($944,935)	($778,509)	($579,989)	($930,000)	($930,000)	($930,000)	($930,000)	0.0%
			453063	MAINTENANCE-SUPPLIES	($2,857)	($2,019)	($2,459)	($2,500)	($2,500)	($2,800)	($2,800)	12.0%
			461000	INTEREST REVENUE	($36,950)	($28,578)	($3,412)	($25,000)	($25,000)	($25,000)	($25,000)	0.0%
			462201	HANGAR RENT	($358,151)	($326,852)	($372,182)	($360,000)	($360,000)	($360,000)	($325,000)	-9.7%
			462203	HANGAR LAND LSE	($12,358)	($12,378)	($14,643)	($12,000)	($12,000)	($12,500)	($12,500)	4.2%
			462204	OFFICE RENT	($28,736)	($31,681)	($27,539)	($25,000)	($25,000)	($30,000)	($30,000)	20.0%

ROWAN COUNTY
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Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	6344560	APTOPR REV	462205	TIE DOWNS RENT	($3,005)	($3,040)	($3,941)	($3,000)	($3,000)	($3,000)	($3,000)	0.0%
			462206	RAMP/LANDING FEE	($2,400)	($4,540)	($3,992)	($3,500)	($3,500)	($3,500)	($3,500)	0.0%
			462995	OTHER RENT	($16,500)	($19,825)	($16,825)	($16,500)	($16,500)	($16,500)	($16,500)	0.0%
			489995	MISC RECEIPTS	($3,681)	($4,597)	($6,817)	($3,600)	($3,600)	($4,000)	($4,000)	11.1%
			491101	TRANSFER FROM 101	($250,000)	($200,000)	($200,000)	($200,000)	($200,000)	($200,000)	($200,000)	0.0%
			491119							$0	($155,000)	
				Loss revenue related to COVID-19 in FY 2020								
				TRNSFR FRM AMERICAN RESCUE PLN	$0	$0	$0	$0	$0	$0	($155,000)	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	($211,397)	($211,397)	($300,293)	($210,023)	-0.6%
			Org Tot:		**($1,679,170)**	**($1,421,975)**	**($1,240,000)**	**($1,806,297)**	**($1,806,297)**	**($1,901,093)**	**($1,930,323)**	**6.9%**
	Rev/Exp	**Total:**			**($4,355,550)**	**($1,655,185)**	**($1,329,872)**	**($4,581,965)**	**($4,717,606)**	**($3,196,027)**	**($3,225,257)**	**-29.6%**
EXP	6354550	APTGNT EXP	533000	OTHER PROFESSIONAL SERVICES	$0	$0	$0	$500,000	$492,596	$624,570	$624,570	24.9%
			533064	TREE REMOVAL SERVICES	$388,005	$3,869	$55,278	$0	$74,045	$74,045	$74,045	N/A
			574068	C/A - RUNWAY OVERLAY	$2,460,625	$101,525	$2,034	$1,679,349	$1,679,349	$0	$0	-100.0%
			574069	C/A-INSTRUMENT LANDING SYSTEM	$0	$10,639	$28,870	$596,319	$596,319	$596,319	$596,319	0.0%
			578000	C/A-GAAP	($2,460,625)	($112,163)	$0	$0	$0	$0	$0	N/A
			579000	DEPRECIATION EXPENSE	$260,594	$269,071	$0	$0	$0	$0	$0	N/A
			582025	DISASTER RELIEF	$0	$0	$0	$0	$0	$0	$0	N/A
			Org Tot:		**$648,600**	**$272,940**	**$86,182**	**$2,775,668**	**$2,842,309**	**$1,294,934**	**$1,294,934**	**-53.3%**
	6354560	APTOPR EXP	510005	SALARIES-REGULAR	$193,182	$178,178	$154,200	$176,683	$176,683	$188,514	$186,701	5.7%

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EXP	6354560	APTOPR EXP	510005	SALARIES-REG COVID-19	$0	$26	$118	$0	$0	$0	$0	N/A
			510010	SALARIES-OVERTIME	$73	$0	$0	$500	$500	$500	$500	0.0%
			510015	SALARIES-PART TIME	$49,888	$53,988	$41,223	$65,000	$65,000	$65,000	$84,000	29.2%
			520005	HEALTH INSURANCE	$37,914	$36,411	$31,067	$35,856	$35,856	$39,312	$39,312	9.6%
			520008	HEALTH INSURANCE-RETIREES	($45,084)	$1,628	$0	$0	$0	$0	$0	N/A
			520010	MEDICARE TAX	$3,233	$3,276	$2,792	$3,485	$3,485	$3,691	$3,945	13.2%
			520015	RETIREMENT	$19,135	$31,463	$15,755	$18,091	$18,091	$19,310	$21,525	19.0%
			520020	SOCIAL SECURITY TAX	$13,824	$14,006	$11,940	$15,212	$15,212	$16,102	$17,169	12.9%
			520025	WORKERS COMPENSATION	$4,823	$4,369	$4,603	$5,127	$5,127	$6,957	$7,138	39.2%
			520030	401(K) CONTRIBUTIONS	$5,667	$4,273	$4,040	$5,322	$5,322	$5,678	$6,193	16.4%
			520040	COVID-19 PAYROLL BENEFITS	$0	($13)	($54)	$0	$0	$0	$0	N/A
				COVID-19 PAYROLL BENEFITS	$0	$13	$54	$0	$0	$0	$0	N/A
			533001	CONTRACTED SERVICES	$4,629	$8,959	$999	$10,000	$10,000	$10,000	$10,000	0.0%
			533063	SNOW REMOVAL SERVICES	$0	$0	$0	$10,500	$10,500	$10,500	$5,500	-47.6%
			534030	TECHNOLOGY SERVICES-SERV&MAINT	$33,911	$17,322	$12,603	$17,500	$17,500	$18,000	$18,000	2.9%
			534032	RUNWAY LIGHTS & RADIO MAINT	$0	$22,124	$19,085	$25,000	$25,000	$25,000	$25,000	0.0%
			541040	UTILITY SERVICES-WATER	$9,439	$11,546	$7,600	$12,000	$12,000	$12,000	$12,000	0.0%
			541042	UTILITY SERV-STORM WATER	$48	$48	$33	$100	$100	$100	$100	0.0%
			542020	CLEANING&MAINT-GROUND MAINT	$13,805	$28,836	$22,210	$35,000	$29,000	$35,000	$35,000	0.0%
			543005	R&M-BUILDINGS	$24,038	$25,555	$13,972	$30,000	$24,000	$55,000	$55,000	83.3%
			543015	R&M-EQUIPMENT	$6,892	$14,536	$10,965	$10,000	$15,000	$15,000	$15,000	50.0%
			543016	R&M - FUEL TANKS	$11,208	$4,652	$1,439	$3,000	$7,000	$3,500	$3,500	16.7%
			543020	R&M-VEHICLES	$1,705	$1,443	$697	$4,000	$4,000	$4,000	$4,000	0.0%

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EXP	6354560	APTOPR EXP	543901	R&M FENCING	$4,800	$3,271	$286	$5,000	$5,000	$5,000	$5,000	0.0%
			544010	EQUIPMENT RENTAL	$262	$770	$0	$2,000	$2,000	$2,000	$2,000	0.0%
			550007	COST PER COPY	$338	$410	$195	$400	$400	$400	$400	0.0%
			553005	TELEPHONE	$11,286	$16,527	$5,218	$26,000	$26,000	$25,000	$26,000	0.0%
			554000	ADVERTISING	$1,222	$784	$424	$2,000	$2,000	$2,000	$2,000	0.0%
			555000	PRINTING	$0	$0	$100	$100	$100	$100	$100	0.0%
			556000	UNIFORMS	$1,413	$1,541	$1,152	$1,750	$1,750	$1,800	$1,800	2.9%
			557000	POSTAGE	$93	$36	$0	$125	$125	$100	$100	-20.0%
			558000	TRAVEL	$1,734	$213	$262	$2,500	$2,000	$2,500	$2,500	0.0%
			559000	TRAINING	$665	$392	$140	$2,000	$2,000	$2,000	$2,000	0.0%
			561000	P-CARD CLEARING ACCOUNT	$0	$0	$1,399	$1,900	$1,900	$1,900	$1,900	0.0%
			561005	OFFICE SUPPLIES	$1,021	$1,824	$284	$1,600	$1,600	$1,800	$1,800	12.5%
			561012	CONCESSIONS SUPPLIES	$297	$195	$91	$400	$400	$400	$400	0.0%
			561030	JANITORIAL SUPPLIES	$630	$488	$634	$800	$1,300	$800	$800	0.0%
			561056	FUEL FOR RESALE	$672,838	$467,250	$272,590	$700,000	$700,000	$700,000	$700,000	0.0%
			561057	PARTS-FOR RESALE	$2,437	$1,726	$1,920	$3,000	$3,000	$3,000	$3,000	0.0%
			561095	OTHER SMALL EQMT	$10,010	$7,072	$3,879	$11,000	$6,000	$11,000	$11,000	0.0%
			562005	ELECTRICITY	$44,374	$47,979	$29,030	$55,000	$55,000	$55,000	$55,000	0.0%
			562020	MOTOR FUELS&LUBRICANTS	$6,259	$4,832	$3,091	$7,000	$7,000	$7,000	$14,000	100.0%
			562025	NATURAL GAS	$7,767	$7,147	$4,975	$8,500	$8,500	$17,000	$10,000	17.6%
			564010	BOOKS	$113	$0	$0	$150	$150	$150	$150	0.0%
			564050	DUES AND SUBSCRIPTIONS	$1,320	$2,750	$982	$2,500	$2,500	$2,500	$2,500	0.0%
			573000	C/A-BLDG	$19,092	$0	$0	$0	$0	$0	$0	N/A
			573011	C/A-HANGAR	$0	$0	$0	$20,000	$20,000	$75,000	$75,000	275.0%

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EXP	6354560	APTOPR EXP	574000	C/A - OTHER IMPROVEMENTS	$74,078	$0	$0	$0	$0	$0	$0	N/A
			575035	C/A - VEHICLES	$69,431	$0	$0	$0	$0	$0	$0	N/A
			578000	C/A-GAAP	($210,064)	($29,690)	$0	$0	$0	$0	$0	N/A
			579000	DEPRECIATION EXPENSE	$525,634	$458,839	$0	$0	$0	$0	$0	N/A
			590000	OTHER SERVICES	$5,000	$322	$103	$5,000	$5,000	$5,000	$5,000	0.0%
			590002	BANK CREDIT CARD FEES	$32,449	$30,260	$24,330	$36,000	$36,000	$36,000	$36,000	0.0%
			590006	INDIRECT COSTS	$62,191	$68,468	$79,896	$79,896	$79,896	$74,790	$74,790	-6.4%
			590008	SALES & USE TAX	$60,642	$52,513	$35,581	$65,000	$65,000	$65,000	$65,000	0.0%
			Org Tot:		**$1,848,581**	**$1,639,981**	**$821,905**	**$1,523,997**	**$1,523,997**	**$1,630,404**	**$1,647,823**	**8.1%**
	6354570	AIRPORT DS	592031	AIRPORT DBT SVC - PRINCIPAL	$216,558	$224,088	$175,491	$231,800	$231,800	$240,000	$240,000	3.5%
				AIRPORT DBT SVC - PRINCIPAL	$0	$0	$56,242	$0	$56,242	$0	$0	N/A
			592032	AIRPORT DBT SVC INTEREST	$65,640	$58,110	$37,707	$50,500	$50,500	$42,500	$42,500	-15.8%
				AIRPORT DBT SVC INTEREST	$0	$0	$12,758	$0	$12,758	$0	$0	N/A
			592999	LONG TERM DEBT - GAAP	($216,558)	($224,088)	($231,733)	$0	$0	$0	$0	N/A
			Org Tot:		**$65,640**	**$58,110**	**$50,464**	**$282,300**	**$351,300**	**$282,500**	**$282,500**	**0.1%**
	Rev/Exp	**Total:**			**$2,562,820**	**$1,971,031**	**$958,552**	**$4,581,965**	**$4,717,606**	**$3,207,838**	**$3,225,257**	**-29.6%**
FINAL	**TOTALS:**				**($1,792,730)**	**$315,846**	**($371,320)**	**$0**	**$0**	**$11,811**	**$0**	**N/A**

This form is used for all requests other than new positions, capital/fixed asset replacements and vehicle replacements.			
Department Name	Airport	Department Number	6030
Account Name	C/A Other Improvements		
Account Number	6354560-574000		
Item Description	Addition of parking lot(s) and necessary improvements to current "corporate circle" hangars		$375,000

Justification *(please type in space below)*

Additional parking lot(s) are needed to accommodate lessees of current corporate hangars. There is insufficient parking available and bringing in any additional/new tenants will increase demand for the limited spots. The obligation for construction of a parking lot(s) is included in lease verbiage. Additionally, repaving is needed in areas of the current parking area. These funds will also be utilized for the rehabilitation and modernization of one of the corporate hangars. The interior paint on the metal wall structure and ceiling is peeling and falling off in large pieces. A Sherwin Williams industrial coating specialized has advised the surfaces need to be stripped, possible treated then recoated. The exterior of the same hangar needs to be power washed and repainted.

Rowan County Human Resources
130 West Innes Street, Salisbury, NC 28144
Phone (704) 216-8100 FAX (704) 216-8110

TO: Aaron Church, County Manager
Jim Howden, Finance Director
Valerie Steele, Airport and Transit Director
FROM: Kelly Natoli/HR Director
DATE: May 20, 2021
RE: Airport Operations 1/3rd Study Recommendations

The Office of Human Resources submits the following recommendations for Airport Operations effective for the 2021/2022 Fiscal Year. These recommendations are based upon the 1/3rd study completed during the 2020/2021 fiscal year. This study was completed in accordance with County Policy 5.11 Pay and Reclassification Studies.

Per this policy, Human Resources shall study 1/3 of County departments each year and the Department Director may also submit reclassification requests. The study for the Airport included the part-time positions only including PT Wildlife Officer, PT Lineman, and PT Grounds Worker.

As a result of this study, including a survey of rates being paid at other airports by the Airport Director, the recommendations are as follows:

Position Grade Placement Changes
Move the grades for the following positions:

1. PT Wildlife Officer: move to grade 10
2. PT Grounds Worker: move to grade 8
3. PT Lineman: move to grade 10

The approximate cost of this request is $23,759. This amount may vary based upon employee turnover and new hires between now and July 1, 2021 when the study is implemented (if approved). The expansion narrative and cost worksheet for this request is attached.

Thank you for your consideration of these recommendations.

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 7500 - WATER DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
REV	6547510	WTR OPER	444500	SALE OF WATER	($118,153)	($139,403)	($111,552)	($134,000)	($134,000)	($134,000)	($134,000)	0.0%
			461000	INTEREST REVENUE	($1,396)	($3,157)	($140)	($2,000)	($2,000)	($2,000)	($2,000)	0.0%
			464095	CONTRIBUTIONS - DUKE ENERGY	($100,000)	$0	$0	$0	$0	$0	$0	N/A
			491318	TRANSFER FROM FUND 318	$0	$0	($495,797)	$0	($495,797)	$0	$0	N/A
			495000	APPROPRIATED FB-UNRESTRICTED	$0	$0	$0	$0	$0	($500,380)	($316,180)	N/A
			Org Tot:		**($219,549)**	**($142,559)**	**($607,489)**	**($136,000)**	**($631,797)**	**($636,380)**	**($452,180)**	**232.5%**
	Rev/Exp	**Total:**			**($219,549)**	**($142,559)**	**($607,489)**	**($136,000)**	**($631,797)**	**($636,380)**	**($452,180)**	**232.5%**
EXP	6557510	WTR OPER	532010	ATTORNEY	$0	$0	$10,951	$0	$50,000	$0	$50,000	N/A
			532017	CONSULTING SERVICES	$0	$0	$7,500	$0	$10,000	$10,000	$10,000	N/A
			533001	CONTRACTED SERVICES	$0	$0	$82,351	$0	$83,000	$50,000	$50,000	N/A
			541020	WATER PURCHASED	$25,389	$29,190	$27,891	$50,000	$42,500	$42,000	$42,000	-16.0%
			541025							$46,800	$46,800	
				$6,500 estimated flushing pay 60% (40% discount) Annualized $46,800.								
				WATER FLUSHING	$0	$0	$8,465	$20,000	$17,500	$46,800	$46,800	134.0%
			543060	R&M - WATER SYSTEM	$0	$0	$0	$5,000	$5,000	$5,000	$5,000	0.0%
			561105	LICENSES	$630	$420	$420	$4,000	$4,000	$4,000	$4,000	0.0%
			573025	C/A - CHEMICAL BOOSTER STATION	$0	$0	$136,027	$0	$925,797	$750,000	$50,000	N/A
			578000	C/A - GAAP	$0	($2,887,373)	$0	$0	$0	$0	$0	N/A
			579000	DEPRECIATION EXPENSE	$0	$108,277	$0	$0	$0	$0	$0	N/A
			584020	WATER SERVICE REBATE	$0	$20,400	$0	$0	$0	$0	$0	N/A
			590006	INDIRECT COSTS	$0	$0	$0	$0	$0	$380	$380	N/A

ROWAN COUNTY
FY 2022 PROPOSED BUDGET BY LEVEL
MANAGER'S RECOMMENDED CONTINUATION

Projection Number: 20221
Department: 7500 - WATER DEPARTMENT
Report Date: Tuesday, May 18, 2021

Rev/ Exp	Org	Org Desc	Object	Account Description	FY 2019 Actual	FY 2020 Actual	FY 2021 5/18/2021 YTD Actual	FY 2021 Original Budget	FY 2021 Revised Budget	FY 2022 Department Budget	FY 2022 Manager's Budget	Mgrs vs FY 2021 Original
EXP	6557510	WTR OPER	590020	OPER & MANGMT FEES	$54,000	$54,000	$45,000	$57,000	$57,000	$57,000	$57,000	0.0%
			590021	LEAD AND COPPER COMPLIANCE	$0	$0	$69	$0	$437,000	$671,200	$137,000	N/A
			Org Tot:		**$80,019**	**($2,675,087)**	**$318,674**	**$136,000**	**$1,631,797**	**$1,636,380**	**$452,180**	**232.5%**
	Rev/Exp	**Total:**			**$80,019**	**($2,675,087)**	**$318,674**	**$136,000**	**$1,631,797**	**$1,636,380**	**$452,180**	**232.5%**
FINAL	**TOTALS:**				**($139,530)**	**($2,817,646)**	**($288,815)**	**$0**	**$1,000,000**	**$1,000,000**	**$0**	**N/A**