



REQUEST FOR BIDS

AIRPORT GROUND POWER UNIT

ROWAN COUNTY

130 West Innes Street
Salisbury, NC 28144

704-216-8174

david.sifford@rowancountync.gov

Date Issued: Wednesday, March 16, 2016

Date Due: Thursday, March 31, 2016 at 2:00 pm ET

Administered by: David Sifford, Purchasing Agent

Rowan County Request for Bids – Airport Ground Power Unit

Rowan County

Request for Proposal

Background and Scope

A. General Information

This is a Request for Bids (RFB) for an airport ground power unit to be used at the Rowan County Airport.

B. General Conditions

This RFB is not an offer to contract. Acceptance of a bid neither commits the County to award a contract to any contractor, even if all requirements stated in this RFB are satisfied, nor limits our right to negotiate in our best interest. We reserve the right to contract with a vendor for reasons other than lowest price.

Please note: Price will not be the only factor considered when selecting a vendor. Rowan County is seeking the bid with the best overall value to the County.

C. Reservations

Rowan County reserves the right, at any time and for any reason, to cancel this RFB or any portion thereof, to reject all bids or accept an alternate bid. The County also reserves the right to waive any immaterial defect in the bid. The bid shall be good for a period of sixty (60) days from the opening of the bid. The County may seek clarification of the bid at any time and any delayed response could be a cause for bid rejection.

D. Incurred Costs

Rowan County will not be liable for any costs incurred by respondents in replying to this RFB.

E. Award

Award shall be made by Rowan County to the bid that is determined to be the most advantageous to Rowan County.

F. Assignment

The bid respondent may not reassign any award made, as a result of this RFB, without prior written consent of Rowan County.

G. Evaluation Criteria

Bids will be reviewed and a contractor will be selected based on the following criteria (listed in no particular order):

- Cost
- Suggested Equipment
- Qualifications
- Customer Service
- Compliance With Requirements

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H. Proposal Instructions and Time Frames

Respondents are to submit sealed bids, which will be evaluated by Rowan County to determine the completeness of the bid. The sealed bid must be clearly labeled on the outside of the envelope or package “**Airport Ground Power Unit Bid**” in order to be considered. Submit one marked original and one (1) complete copy of the bid.

Submission Location: Rowan County Finance Department
Attn: David Sifford, Purchasing Agent
130 West Innes Street, Suite 110-120
Salisbury, NC 28144

Submission Deadline: Thursday, March 31, 2016 at 2:00pm EST

Contact/Questions: David Sifford, Purchasing Agent
Rowan County Finance Department
130 W. Innes St., Salisbury, NC 28144
704-216-8174
david.sifford@rowancountync.gov

***Note:** Bidders must contact David Sifford to indicate that they will be offering a bid in order to receive addendum and/or changes to the RFB.

I. Project Timetable

Request for Bids	3/16/2016
Bids Due	3/31/2016 2:00 pm EST
Anticipated Award of Bid	4/18/2016

J. Proposal Contents / Format

The following sections/information will be considered integral to this solicitation. As such, please address each accordingly.

1. **Cost:** Provide a detailed pricing structure of the proposed equipment. This should be a complete price to include the equipment, any maintenance costs, delivery costs, setup costs, etc.
2. **Work Schedule:** Provide a timeline indicating when the power unit can be delivered, what maintenance and/or repair services will be included and the estimated start and completion dates for those services.
3. **References:** All proposals should include names, addresses, telephone numbers and contact persons for at least three (3) other organizations (public sector agencies are preferred) for which comparable equipment/services have been rendered in the past five (5) years.

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K. Detailed Scope of Services

The purpose of this request for bids is to secure an airport ground power unit to be used at the Rowan County Airport for the purpose of starting medium to large corporate aircraft. The airport currently utilizes a Hobart Jet EX-4 Ground Power Unit. The unit assists turbo prop and jet aircraft during engine start. There is not a particular make or model being requested for Rowan County, but the proposed unit should meet the specs of a Hobart Jet EX-7 or comparable:

- 28.5 Volts DC Output
- 600 amps continuous rating at 28.5 volts DC
- 1,500 amperes available for aircraft engine starting
- Current limit adjustable from 300 to 1,500 amperes
- Low Emission Certified Engine