

**ROWAN COUNTY  
HUMAN RESOURCES**

**JOB DESCRIPTION**

**Job Title** : PT Aviation Services Worker I  
**Department**: Airport Operations  
**Revised** : February 2016

**Class** : Service Maintenance  
**FLSA** : Non-exempt

*This job description supersedes any prior description for the PT Aviation Services Worker I classification.*

**GENERAL DESCRIPTION**

Semi-skilled work related to maintaining Airport facilities and grounds. Work is performed under the supervision of the Aviation Services Supervisor.

**ESSENTIAL JOB FUNCTIONS** (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Maintains grounds and landscaped areas in good condition.

Operates equipment such as backhoe, mower, and sweep.

Repairs doors, door checks, locks, window frames, table, chairs, and other wooden equipment.

Replaces broken glass.

Replaces lamps and makes minor repairs to Airport lighting.

Performs custodial services.

**OTHER JOB FUNCTIONS**

Performs related duties as required.

*Management reserves the right to add or amend duties at any time.*

**KNOWLEDGE, SKILLS, AND ABILITIES**

General knowledge of the methods, practices, tools and materials used in building maintenance and repair work, occupational hazards and necessary safety precautions applicable to buildings and grounds maintenance work.

Skill in the use and care of tools and equipment necessary to perform various building and ground maintenance and repair tasks.

Ability to read, interpret, and work from sketches, layouts, schematics, and charts.

Ability to work independently.

Ability to communicate effectively, orally and in writing.

Ability to work with other employees and the public in a courteous and cooperative manner.

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**PHYSICAL REQUIREMENTS**

Work in this class includes sitting, walking, bending, stooping, and lifting weights of approximately 65 lbs or less unassisted and weights over 65 lbs with assistance. Work will include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Work includes operation of a motor vehicle. Employee may be exposed to hazardous materials.

**EXPOSURE CONTROL**

Work activity does not entail predictable or unpredictable exposure to blood or body fluids.

**MINIMUM EXPERIENCE AND TRAINING**

High school diploma or GED equivalency and one year of experience with hand tools and related equipment. Must be at least 18 years of age. A valid driver's license is required.

**This job description does not create an employment contract,  
implied or otherwise.**