

**ROWAN COUNTY
HUMAN RESOURCES**

JOB DESCRIPTION

Job Title : EMS Lieutenant
Department: Emergency Services
Revised : October 2015

Class: Paraprofessional
FLSA : Non-exempt

This job description supersedes any prior description for the EMS Lieutenant classification.

GENERAL DESCRIPTION

Skilled work in performing all aspects of Paramedic duties and assisting the Emergency Services Training Officer in evaluating Emergency Medical Technicians and Paramedics. Employee is involved in continuous evaluation of assigned employee's pre-hospital job performance through observation and skills testing. Under the direction of the Emergency Services Training Officer, employee implements on-the-job training for new employees and remedial training for employees with performance deficiencies. Employees in this position must possess the ability to rapidly assess situations and intercede on behalf of the patient when necessary. Considerable tact, courtesy, and firmness are required to provide useful feedback to employees in the training program and during frequent contact with the general public. Work is performed under the general supervision of the EMS Battalion Chief and the Emergency Services Training Officer and is evaluated based upon verbal and written performance reports on employees trained, through observation, and periodic conferences.

Since EMS personnel are required to render medical care to all patients regardless of the patient's race, sex, or medical history, it is a "business necessity" that EMS Lieutenants exhibit a history and characteristic of honesty, reliability, integrity, and without racial prejudices. Employees are frequently placed in a position of physical and mental stress.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Responds to calls for service and administers necessary emergency medical care requiring the use of basic life support skills, first aid, airway management, I.V. and medication administration by evaluating the nature of the emergency, the patient's condition and the extent of injury or illness; obtains blood for laboratory analysis.

Uses a personal computer to document patient records and encounters, incident reports, and other related forms.

Ensures compliance with County and departmental policies and procedures.

Files regular progress reports on employees in training to the Emergency Services Training Officer and EMS Battalion Chief.

Trains new employees and directs remediation of an assigned employee; mentors EMS students of all levels; demonstrates best practices in pre-hospital care.

Answers questions and solves operational problems for other crews.

Participates in the recruitment and selection of new employees.

Assists EMS Battalion Chief as directed.

Performs the duties of a certified Paramedic as required; performs emergency care procedures as directed by appropriate medical control and related work as assigned.

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OTHER JOB FUNCTIONS

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of emergency medical service regulations, policies, and operating procedures.

Thorough knowledge of equipment and supplies used in emergency care of patients and victims of accidents.

Considerable knowledge of geography of the County and the location of roads and streets.

Considerable knowledge of emergency medical procedures and techniques.

Knowledge of how to read EKG screens, blood pressure gauges, and medical documents.

Knowledge of how to prepare ambulance call reports and other reports using appropriate grammar, medical terminology and abbreviations, and the ability to write legibly.

Knowledge of how to gather information from patients and bystanders through interviews, observation, physical assessment, and use of diagnostic equipment such as a blood pressure cuff, stethoscope, thermometer, and cardiac monitor.

Working knowledge of radio communication equipment and related records.

Skill in operating medical equipment properly, cardiac monitors, I.V. equipment, oxygen equipment, and immobilization devices in emergency and non-emergency situations.

Skill in performing medical functions at accidents, emergencies and disasters by administering basic and advanced medical care to include but not limited to vital signs, hemorrhage control, airway management, CPR, immobilization of possible fractures, oxygen therapy, use of medications, and cardiac rhythm interpretation.

Skill in performing medical care and other duties which may involve lifting, carrying patients over uneven surfaces, climbing up to and down from elevated surfaces; climbing through openings; carrying equipment and patients down steps.

Ability to train, supervise, and guide the work of others.

Ability to operate a personal computer and related software and to type with accuracy.

Ability to maintain Paramedic credentials.

Ability to effectively communicate with other health care workers and the public, including minors, by giving information and directions, mediating disputes, and advising of patient assessment and County policies.

Ability to inspect and treat unclothed patients including body cavities and wounds with exposure to body fluids, wastes, and possible encounter with deceased persons.

Ability to effectively restrain patients, forcibly if necessary, using humane restraints and maneuvers to minimize injury to the patient and co-workers.

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Ability to exercise independent judgment in determining the appropriate emergency medical treatment of a patient or a group of patients according to existing protocols and standards of care.

Ability to safely operate an ambulance or other emergency vehicle for long periods of time during both day and night, in congested traffic and in unsafe road conditions caused by factors such as fog, smoke, rain, ice, and snow, and in emergency situations involving speeds in excess of posted limits.

Ability to communicate effectively and coherently with the 9-1-1 emergency center, other EMS units, public service agencies, and the public using existing communications equipment (or systems).

Ability to endure verbal abuse when confronted with the hostile views and opinions of patients, family members, and bystanders in antagonistic environments.

Ability to read and comprehend maps.

Ability to maintain effective working relationships with other emergency service agencies, government officials, the general public, and other employees.

PHYSICAL REQUIREMENTS

Work may include sitting, walking, running, bending, stooping, and lifting weights in excess of 150 lbs with assistance. Work may include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee may be exposed to hazardous chemicals, smoke, or potentially hazardous or volatile situations. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Work includes operation of a motor vehicle.

NOTE: Must be able to perform all of the above functions unassisted if required by emergency situations at a pace and level of performance consistent with the actual job performance requirements. This requires a high level of physical ability to include vision, hearing, speaking, flexibility, and strength. Employee must have physical ability to engage in narrow spaces between machinery or furniture and lifting, dragging, and carrying patients. Employee must be able to perform medical care and other duties which may require lifting, carrying patients over uneven surfaces, climbing up to and down from elevated surfaces, climbing through openings, and carrying equipment and patients down steps. Employee must possess sufficient dexterity to operate switches, levers and buttons; to insert I.V. catheters, oral airways, draw medications and inventory small items.

EXPOSURE CONTROL

Work is likely to cause direct contact with blood or other body fluids to which universal precautions apply. Work involves exposure to blood borne and air borne pathogens. Personal protective equipment is provided and must be worn.

MINIMUM EXPERIENCE AND TRAINING

High school graduation or GED equivalent; credentials as a Paramedic by the NC Office of Emergency Medical Services; two years of emergency services experience at the Paramedic level; completion of NIMS compliance with current standards as outlined in local compliance document; and a valid driver's license. An Associate's Degree is preferred. Completion of a preceptor class is required within 6 months and a Level I EMS Instructor credential or ability to obtain credential is recommended within 12 months.

**This job description does not create an employment contract,
implied or otherwise.**