

**ROWAN COUNTY
HUMAN RESOURCES**

JOB DESCRIPTION

Job Title : Nurse Practitioner
Department: Health
Revised : September 2008

Class : Professional
FLSA : Exempt

This job description supersedes any prior description for the Nurse Practitioner classification.

GENERAL DESCRIPTION

Professional work in augmenting the primary health care physician. While work is performed with considerable independence, medical supervision is received from a physician, who reviews work through consultation and observation. This employee receives department operational supervision from an administrative superior who reviews work through observation and periodic conferences.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Provides family health services in a family care clinic setting that includes family planning, sick and well care, screenings, assessments, education, and referrals.

Obtains complete history of patients; performs complete physical exam including pelvic and breast exams for women and urinary tract for males.

Assesses, evaluates, diagnoses, treats, and educates patients on sexually transmitted diseases and infections that includes gonorrhea and chlamydia testing, wet mount, HIV, and syphilis testing; treats exposed partners and educates on sexually transmitted infections and prevention methods.

Obtains specimens for pap smears and other diagnostic procedures; interprets lab results and diagnostic testing and follows up with the patient.

Prescribes and dispenses medications and oral contraceptives, fits diaphragms, inserts and/or removes Norplant, and prescribes other treatments.

Prescribes and treats as indicated by patient symptoms and as permitted by the formulary and approved medical protocols; records all findings and treatments to be countersigned by physician in designated time frame.

Monitors closely refugees and tuberculosis cases, suspects, latent tuberculosis infections including review of symptoms, X-ray interpretation, prescribing medications, follow-up visits, and lab work; ensures refugees are compliant with health rules and regulations.

Consults with clinic staff in making decisions with patient care.

Participates in team meetings and individual conferences; attends monthly in-service meetings and applicable workshops.

OTHER JOB FUNCTIONS

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

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KNOWLEDGE, SKILLS, AND ABILITIES

Thorough knowledge of patient care procedures and medical guidelines in the area of family planning and other areas.

Thorough knowledge of the principles and practices of general medicine and diseases as they relate to family planning and other areas.

Considerable knowledge of diagnostic tests and findings and therapeutic procedures as they relate to family planning and other areas.

Ability to make wise judgments in the application of patient care proceedings.

Ability to establish and maintain effective working relationships with patients, staff, and physicians.

Ability to communicate effectively, orally and in writing.

Skill in obtaining appropriate specimens and in the use of a microscope.

PHYSICAL REQUIREMENTS

Work in this class is primarily sedentary in nature. Physical requirements include standing for extended periods of time, walking, bending, stooping, and lifting books and files of approximately 35 lbs or less. Work may include extended periods of time viewing a computer video monitor and/or operating a keyboard. Work may include operation of a motor vehicle. Employee may be exposed to hazardous materials.

EXPOSURE CONTROL

Work is likely to cause direct contact with blood or other body fluids to which universal precautions apply. Personal protective equipment should be available and worn.

MINIMUM EXPERIENCE AND TRAINING

Master's Degree from an accredited college or university in Nursing, graduation from a Nurse Practitioner program approved by the NC Board of Nursing and the NC Medical Board, and Family Nurse Practitioner certification; or graduation from a Physician's Assistant program approved by the NC Medical Board. Experience desired.

**This job description does not create an employment contract,
implied or otherwise.**