

**ROWAN COUNTY
HUMAN RESOURCES**

JOB DESCRIPTION

Job Title : Park Maintenance II
Department: Parks & Recreation
Revised : August 2013

Class : Service Maintenance
FLSA : Non-exempt

This job description supersedes any prior description for the Park Maintenance II classification.

GENERAL DESCRIPTION

Skilled physical labor involving the use of acquired skills. Supervision is given to several part time and seasonal personnel. Work is performed under the supervision of the Park Maintenance Supervisor, who gives instructions and reviews work upon completion.

This class is distinguished from the I level by the complexity and variety of work performed and the degree of independent judgment used.

ESSENTIAL JOB FUNCTIONS (Any one position may not include all of the duties listed, nor do the listed examples include all tasks which may be found in positions of this class.)

Installs and repairs recreational equipment; constructs and repairs park facilities; maintains and repairs maintenance equipment.

Maintains landscaping, which may include planting grass, trees, or shrubs, mowing grass, removing weeds, spraying chemicals, fertilizing, and watering.

Operates tractor and front end loader to maintain gravel roads and parking lots.

Answers questions and gives directions concerning park operations in person or by telephone.

Supervises park maintenance in the absence of the Park Maintenance Supervisor.

Opens park for operation which may include opening gates, unlocking concession stands, raising flags, and turning off alarm systems.

Maintains order and enforces regulations within the park.

OTHER JOB FUNCTIONS

Assists with the training of new employees.

Prepares and maintains a variety of records and reports.

Performs related duties as required.

Management reserves the right to add or amend duties at any time.

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KNOWLEDGE, SKILLS, AND ABILITIES

Considerable knowledge of park operations, and departmental rules and regulations.

Skill in the operation of lawn maintenance equipment, and knowledge of landscaping techniques.

Ability to communicate effectively, orally and in writing.

Ability to establish and maintain effective working relationships with park clientele, fellow employees, and the general public.

Some knowledge of welding, carpentry, and minor plumbing repair.

PHYSICAL REQUIREMENTS

Work in this class may include sitting, walking, bending, stooping, and lifting weights of approximately 65 lbs or less unassisted and weights over 65 lbs with assistance. Work may include both indoor and outdoor activity where employee is exposed to elements of nature: cold, hot, rain, snow, sleet, ice, etc. Employee must be able to maneuver in tight places such as the crawl space under a building, climb ladders, step over obstacles, step on and off machinery, etc. Work will include operation of a motor vehicle. Employee may be exposed to hazardous materials.

EXPOSURE CONTROL

Work activity is normally performed without blood or body fluid exposure but exposure may occur in an emergency. Personal protective equipment should be available and used if an emergency arises.

MINIMUM EXPERIENCE AND TRAINING

Graduation from high school or GED equivalency and one year of maintenance/repair experience or one year experience as a Park Maintenance I. Must have a valid driver's license.

**This job description does not create an employment contract,
implied or otherwise.**