



**Rowan County Department of Planning & Development**  
**402 North Main Street Suite 204 Salisbury, NC 28144**  
**Phone (704) 216-8588 Fax (704) 638-3130**  
**www.rowancountync.gov**

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## ZONING VERIFICATION APPLICATION

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This application serves to document the intentions of the owner or applicant for the use of the property or structure indentified below. As such, the application should be completed by the owner/applicant, **NOT** Planning Department staff. Staff members will consider the completed application relative to the requirements of the Rowan County Zoning Ordinance for compliance.

Approved applications will be issued a Zoning Compliance Letter in a timely manner and every attempt will be made to issue the same business day if possible. Denied applications will be discussed with the owner/applicant to provide options for proceeding with the project.

**ADVISORY NOTICE:** Zoning Verification only applies to the Rowan County Zoning Ordinance. Additional permitting considerations may be applicable from:

- North Carolina Department of Transportation at (704) 630-3200
- Rowan County Department of Inspections at (704) 216-8619
- Rowan County Environmental Health Division at (704) 216-8525
- Rowan County Fire Marshal at (704) 216-8900
- Other: \_\_\_\_\_

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### OWNERSHIP INFORMATION

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Home Address: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

### APPLICANT INFORMATION

Name: \_\_\_\_\_

Signature: \_\_\_\_\_

Address: \_\_\_\_\_

Phone / Email: \_\_\_\_\_

**DESCRIPTION OF PROPERTY**

Physical Address of Property: \_\_\_\_\_

Tax Parcel ID: \_\_\_\_\_ Current Zoning District: \_\_\_\_\_

Current Land Use: \_\_\_\_\_

Lot Size (sq. ft. or acres): \_\_\_\_\_ Lot Dimensions: \_\_\_\_\_

Street frontage \_\_\_\_\_ Existing Structure Size: \_\_\_\_\_

**DESCRIPTION OF USE/PROPOSED USE**

Business Name: \_\_\_\_\_

Primary Use: \_\_\_\_\_

Secondary/Accessory Use: \_\_\_\_\_

Days/Hours of Operation: \_\_\_\_\_

Number of Employees: \_\_\_\_\_

Please provide evidence of similar business activity occurring on this parcel within the past 360 days. Acceptable evidence may include: power bills; invoices for supplies delivered to, or services provided to or from the site; employee records; business licenses; tax returns; or similar materials.

Additional necessary attachments include a site plan of the property and a floor plan of the structure(s) being utilized in the business activity. The site plan may be prepared by the owner / applicant but should be legible and include enough detail to determine roads, adjoining property lines, driveways, structure(s) and the differentiation of rooms and their uses within the structure.

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**OFFICIAL USE ONLY**

1. Received By: \_\_\_\_\_ Date: \_\_\_\_\_
  2. Zoning Verified: \_\_\_\_\_
  3. SIC Code (Current): \_\_\_\_\_ SIC Code (Proposed): \_\_\_\_\_
  4. Approved By: \_\_\_\_\_ Date: \_\_\_\_\_
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