

DEVELOPING LIBRARIES AS COMMUNITY CORNERSTONES

Goal: Rowan Public Library provides its customers with convenient, functional, safe and attractive library facilities.

Program Summary

- ▶ *Enhancing our neighborhoods through attractive and inviting facilities.*
- ▶ *Maintaining comfortable, safe, and secure facilities.*
- ▶ *Planning for the future growth.*
- ▶ *Evaluating services, programs, and staffing.*

Objective 1: Complete a safety, security, and maintenance evaluation of each library service outlet by FY2005. For the safety of our customers and staff, a safety and security evaluation will be completed at each library facility annual by FY2005.



Desired outcome: Library facilities will be safe, secure, and comfortable for our customers and staff.

Activity A: Develop an evaluation plan by FY2004

Activity B: Conduct a walk through at each service outlet by FY2005.

Activity C: Work with local fire departments to pre-plan each facility by FY2005.

Responsibility: Operations Manager
Branch Services Manger

Cost: Annual operating budget

Objective 2: Develop a disaster plan for library facilities and resources by FY2005.

Desired outcome: The impact of a disaster on library facilities and resources will be minimized as a result of proper planning.

Activity A: Evaluate disaster potential for targeted areas and begin selecting an area for planning each year by FY2005.

Activity B: Identify community resources that could be used during a disaster by FY2005.

Objective 2 (continued)

Activity C: Create chain of command and communications for use during a disaster by FY2005.

Responsibility: Operations Manager
History Room Supervisor
Library Director

Cost: Annual operating budget

Objective 3: Expand the History Room by at least 600 square feet by the end of FY 2004.

Desired outcome: Room for six additional years of growth for history room collections will be provided.

Activity A: Complete architectural drawings by FY2004

Activity B: Select contractor and proceed with renovation by FY2004

Activity C: Purchase and install shelving by FY2004

Responsibility: Library Director
Operations Manager

Cost: \$30,000 from Freeman Gift

Objective 4: Expand the public service area at the East Branch by approximately 1,000 square feet by FY2006.



Desired outcome: Room for growth of the adult and children's collections at the East Branch library will be developed.

Activity A: Develop architectural drawings by FY 2005.

Objective 4 (continued)

Activity B: Select contractor and proceed with renovation by FY2006

Activity C: Purchase and install shelving by FY2006

Responsibility: Library Director
Operations Manager

Cost: \$50,000 estimated